



**CITY OF HUTCHINS
CITY COUNCIL MEETING
AGENDA**

**Monday, April 15, 2024 at 6:00 PM
City Hall, 321 N. Main Street**

Pursuant to Section 551 of the Texas Government Code, notice is hereby given of a Meeting of the Hutchins City Council to be held on Monday, April 15, 2024, with Work Session beginning at 6:00 p.m. and Regular Meeting beginning at 6:30 p.m. at Hutchins City Hall Council Chambers, 321 N. Main Street, Hutchins, Texas, at which time the following items will be discussed and considered.

City Council Members

Mayor Mario Vasquez
Mayor Pro Tem Steve Nichols
Councilmember Brenda Campbell
Councilmember Dominic Didehbani
Councilmember Raymond Elmore
Councilmember Demarcus Odom

A. WORK SESSION

1. Discuss and consider which firm to lead the rebranding project. Presented by: Katherine Lindsey, Assistant to the City Administrator

B. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

2. Roll Call by Mayor and announce a Quorum

C. INVOCATION AND PLEDGE OF ALLEGIANCE

- D. CITIZEN COMMENTS** - *This agenda item provides an opportunity for citizens to address the City Council on any matter that is not posted on the agenda. Anyone wishing to address the City Council should complete a Citizen Comments Form and submit it to the City Secretary prior to the start of the City Council meeting. There is a three (3) minute time limit for each citizen to speak. However, in accordance with the Texas Open Meetings Act, the City Council cannot discuss issues raised or make any decision at this time.*

- E. CONSENT AGENDA** - *All items presented in the Consent Agenda require no deliberation by the Council. Each Council member has the opportunity of removing an item from this agenda so that it may be considered separately.*

F. PRESENTATIONS

3. Presenting the Fire Department Annual Report for 2023 Presented by: Stacey Hickson, Fire Chief
4. National Police Week 2024 honoring Law Enforcement Presented by: Steve Perry, Police Chief

G. PUBLIC HEARINGS

5. Conduct a Public Hearing and consider action regarding a request for a 4B project at 101 S IH 45 Suite 1. Presented by Guy Brown, HEDC Executive Director
 - 5A. Open the Public Hearing and receive comments
 - 5B. Discuss and consider Resolution R2024-04-1184 APPROVING A 4B PROJECT FOR THE PURPOSE OF INFRASTRUCTURE IMPROVEMENTS FOR PROPERTY LOCATED AT 101 SOUTH INTERSTATE 45, SUITE 1, HUTCHINS, TEXAS; AUTHORIZING THE HEDC EXECUTIVE DIRECTOR TO EXECUTE THE FINAL AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.
6. Conduct a Public Hearing and consider action regarding a request for a 4B project at 102 W. Palestine. Presented by Guy Brown, HEDC Executive Director
 - 6.A. Open Public Hearing and receive comments.
 - 6.B. Discuss and consider Resolution R2024-04-1185 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING A 4B PROJECT FOR THE PURPOSE OF INFRASTRUCTURE IMPROVEMENTS FOR PROPERTY LOCATED AT 102 WEST PALESTINE STREET, HUTCHINS, TEXAS; AUTHORIZING THE HEDC EXECUTIVE DIRECTOR TO EXECUTE THE FINAL AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

H. REGULAR AGENDA - *As authorized by Section 551.071 of the Texas Government Code, the City Council reserves the right to convene in Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.*

7. Discuss and consider all matters incident and related to the issuance of the "City of Hutchins, Texas, Tax Note, Series 2024," including the adoption of Ordinance 2024-1191 authorizing the issuance of such tax note. Presented by: Maria Joyner, Director of Finance
8. Discuss and consider Resolution R2024-04-1189 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY AND _____ FOR PROFESSIONAL SERVICES FOR THE REBRANDING INITIATIVE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Katherine Lindsey, Assistant to the City Administrator
9. Authorize the City Administrator to execute all necessary contract documents with Big Sky Construction Company, Inc. for the construction of the City Hall facilities in an amount not to exceed a contract sum of \$14,050,000.00 with a contingency in the amount of \$750,000.00. Presented by: James Quin, City Administrator
10. Discuss and consider Resolution R2024-04-1186 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, ACCEPTING BIDS RECEIVED IN ASSOCIATION WITH THE WATERLINE REPLACEMENT PROJECT IN THREE LOCATIONS; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE APPARENT LOW BIDDER S-CO INCORPORATED, IN AN AMOUNT NOT TO EXCEED \$579,078.59; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by Mamun Yusuf, Director of Public Works

11. Discuss and consider Resolution R2024-04-1187 approving and authorizing the City Administrator to negotiate and execute the terms and conditions of the agreement for professional services between the City of Hutchins and Schaumburg and Polk Inc., for the Chatman Street Paving Replacement Project for an amount not to exceed \$139,500.00. Presented by: Mamun Yusuf, Director of Public Works
12. Discuss and consider Resolution R2024-04-1188 OF THE CITY COUNCIL OF THE CITY OF HUTCHINS, TEXAS, RESCHEDULING THE MAY 6, 2024, REGULAR CITY COUNCIL MEETING TO MAY 13, 2024, AND CANCELLING THE MAY 20, 2024, REGULAR CITY COUNCIL MEETING; AND PROVIDING AN EFFECTIVE DATE. Presented by: Cynthia Olguin, City Secretary
13. Discuss and consider Ordinance 2024-04-1189 OF THE CITY OF HUTCHINS, TEXAS, AMENDING ORDINANCE 2023-1179 WHICH ADOPTED THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING AMENDED APPROPRIATIONS FOR ALL OF THE FUNDS OF THE CITY; AUTHORIZING THE CITY ADMINISTRATOR TO MAKE ADJUSTMENTS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. Presented by: Maria Joyner, Director of Finance
14. Discuss and consider Ordinance 2024-04-1190 OF THE CITY OF HUTCHINS, TEXAS, AMENDING ORDINANCE NO. 2023-1180 WHICH ADOPTED THE OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, BY APPROVING ADDITIONAL APPROPRIATIONS FOR THE FUNDING OF THE HUTCHINS ECONOMIC DEVELOPMENT CORPORATION; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. Presented by: Maria Joyner, Director of Finance

I. ITEMS OF COMMUNITY INTEREST

15. Town Hall Meeting, Thursday, April 18, 2024, 7:00 pm at Hutchins Community Center, 500 W. Hickman St.

Hutchins May 4, 2024 General Election

Early Voting By Personal Appearance: Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins, or at any of the Dallas County Elections early voting branch polling places listed on their website at www.dallascountyvotes.org.

Monday-Friday, April 22-26, 2024, from 8:00 a.m. to 5:00 p.m.

Saturday, April 27, 2024, from 7:00 a.m. to 7:00 p.m.

Sunday, April 28, 2024, from 12:00 p.m. to 6:00 p.m.

Monday-Tuesday, April 29-30, 2024, from 7:00 a.m. to 7:00 p.m.

Election Day: May 4, 2024, 7 am – 7 pm Hutchins City Hall – Council Chamber, 321 N. Main St., Hutchins or at any of the Dallas County Elections early voting branch polling places listed on their website at www.dallascountyvotes.org.

Special City Council Meeting, Monday, May 13, 2024, at 6:30 p.m. at Hutchins City Hall Council Chamber, 321 N. Main St. Hutchins.

J. ADJOURN

CERTIFICATION

I certify that a copy of the April 15, 2024, agenda of items to be considered by the Hutchins City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City’s website www.cityofhutchins.org, in accordance with Chapter 551 of the Texas Government Code. Posted on April 12, 2024, before 6:00 p.m.

Cynthia Olguin

Cynthia Olguin
City Secretary



ACCESSIBILITY STATEMENT

The meeting location is wheelchair accessible from the front door. Request for special services must be received at least 48 hours in advance of the scheduled meeting. For assistance, please call the office of the City Secretary at 972-225-6121 or email the City Secretary at colguin@cityofhutchins.org