



## BOARD OF HUMAN SERVICES MEETING AGENDA

February 20, 2024 at 11:00 AM

Commissioners Meeting Room - 401 Main Street, Suite 309, Walsenburg, CO 81089

Office: 719-738-3000 ex 200 | Fax: 719-738-3996

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### 11:00 AM - BOARD OF HUMAN SERVICES MEETING

Join via Google Meet: <https://meet.google.com/pfy-merc-xoc> | Meeting ID: pfy-merc-xoc

#### 1. PLEDGE OF ALLEGIANCE

#### 2. AGENDA APPROVAL

#### 3. ACTION ITEMS

- [a.](#) Approve January 2024 Minutes
- [b.](#) Civil Rights Policy Revision
- [c.](#) DHS September 2023 Financials  
DHS October 2023 Financials  
DHS November 2023 Financials  
DHS December 2023 Financials

#### 4. STAFF REPORTS

- [a.](#) Staff Reports:
  - 1. Assistance Payments Unit
  - 2. Child Welfare Unit
  - 3. Adult Services Unit
  - 4. Family Resource Center
  - 5. Overall Organization

#### 5. EXECUTIVE SESSION

#### 6. ADJOURNMENT

#### 7. UPCOMING MEETINGS

- [a.](#) Next Board of Human Services Meeting: March 19, 2024

**Huerfano Board of Human Services**  
**Huerfano County Department of Human Services**  
**Minutes: January, 16, 2024**



Item 3a.

The Huerfano County Board of Human Services regular meeting was held on January 16, 2024. It was called to order at 11:00 am. In attendance were Commissioner Chairman John Galusha, Commissioner Karl Sporleder (virtual), and Commissioner Arica Andreatta. Also in attendance were Department of Human Services Director, Heather Wellman; and County Administrator, Carl Young.

**1. PLEDGE OF ALLEGIANCE**

Motion to dispense with the pledge of allegiance was made by Commissioner Andreatta, seconded by Chairman Galusha.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**2. AGENDA APPROVAL**

Motion to approve the agenda with no changes was made by Commissioner Andreatta, seconded by Chairman Galusha.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**ACTION ITEMS**

**A. Board of Human Services minutes approval: 12/19/2023**

Motion to approve the December 19, 2023 minutes with no changes was made by Commissioner Andreatta, seconded by Chairman Galusha.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**B. Promotion of Kyle Gomez to Caseworker I.**

Motion to approve the promotion of Kyle Gomez to Caseworker I was made by Commissioner Andreatta, seconded by Chairman Galusha.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**C. Reaffirm Memorandum of Understanding for the Colorado Child Care Assistance Program.**

Motion to approve Memorandum of Understanding for the Colorado Child Care Assistance Program was made by Commissioner Sporleder, seconded by Commissioner Andreatta.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**Huerfano Board of Human Services**  
**Huerfano County Department of Human Services**  
**Minutes: January, 16, 2024**



Item 3a.

**D. Contracted for continued services with Las Animas County Health Department.**

Motion to approve the contract for continued services provided to the Huerfano Department of Human Services by the Las Animas County Health Department was made by Commissioner Andreatta, seconded by Commissioner Sporleder.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**E. Reaffirmation of the Memorandum of Understanding for the Colorado Works Program.**

Motion to reaffirm the Memorandum of Understanding for the Colorado Works Program was made by Commissioner Andreatta, seconded by Commissioner Sporleder.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**F. Annual Merit Attestation**

Motion to approve the Huerfano County Department of Human Services Merit attestation was made by Commissioner Sporleder, seconded by Commissioner Andreatta.

Discussion: The commissioners requested that we review the merit attestation against the county policy handbook and previous attestations to make sure we are consistent across the board.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

**STAFF REPORTS**

**A. Child Welfare**

The unit reported an opening for Case-Aid. The unit space was also reconfigured to provide a space for “Red” teams. The department has 15 open cases representing 18 children. We currently have two foster homes in Huerfano County. Kyle Gomez completed his Caseworker certification and is beginning to work as a Caseworker. The team has been evaluating systems and working to improve systems across the board.

**B. Adult Services**

Mary Vigil officially retired on December 27, 2023. The unit is fully staffed. There were four adult protection cases in December: one transferred and three closed. There are 133 Single Entry Point cases and two new assessments completed in December. The unit continues to coordinate with Las Animas on the CCB and SEP merger. The Care and Share distribution has changed to the first Thursday of each month and serves approximately 200 households.

**C. Assistance Payments Unit (Eligibility)**

Olivia Cabrera had her baby. Carey Kaestner is fully operating the call center and has been covering the front office. In December there were 153 new benefits applications; 141 redeterminations for benefits; 39 active long term care nursing facility cases. Tayla has begun cross training on Colorado Works. The unit rearranged offices. Kathleen completed her CHATS training.

**Huerfano Board of Human Services**  
**Huerfano County Department of Human Services**  
**Minutes: January, 16, 2024**



Item 3a.

**D. Family Resource Center**

In December, the FRC has 7 new referrals; provided ongoing case management support to 15 families; provided basic needs services to 3 families; and had 11 playgroup attendees. The staff continues to complete trainings and engage in collaboration with community agencies. The staff also provided holiday gifts to 40 children.

**E. Finance**

Karina has been training in finance for two hours per day. All correct access has been achieved.

**F. Organizational**

The department has two openings. The staff are beginning to work on evaluations. Eligibility received 4.5/5 on member experience survey results. We had no errors in the month of December during quality assurance reviews. The director attended the legislative lunch and shared the legislative priorities for CDHS. The department has been asked to participate in the HCPF review. The PSSF grant review was satisfactorily completed. The state will have an onsite visit April 22.

**EXECUTIVE SESSION**

A motion to enter into executive session for discussion of a personnel matter under C.R.S. §24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. DHS Personnel and Salary Discussion was made by Commissioner Andreatta, seconded by Chairman Galusha.

Voting: Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

**Motion Passes.**

Executive Session was closed at 12:24 pm.

**ADJOURNMENT**

The meeting was adjourned at 12:24 pm.

**Huerfano County**  
**Department of Human Services**  
**Heather Wellman, PhD**  
**Director**



Item 3b.

121 West 6<sup>th</sup> Street, Walsenburg, Colorado 81089  
Phone: 719-738-2810  
Fax: 719-738-2549

**Civil Rights Complaint Form**

Please fill out this form completely in print or type. Sign and return to the Civil Rights Coordinator via mail, fax, or email within 60 days of the incident. Complaints are processed as quickly as possible but may take up to 30 days. If you require assistance completing this form, please contact the Civil Rights Coordinator. Heather Wellman, [heather.wellman@state.co.us](mailto:heather.wellman@state.co.us) 719-738-2810 ext. 118

**Person Filing Complaint:**

Name: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Person / Entity you are filing complaint about:**

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Nature of the Alleged Civil Rights Violation** \_\_\_\_\_

\_\_\_\_\_

Date of incident \_\_\_\_\_

**Witnesses:**

\_\_\_\_\_

Name Address Phone Number

\_\_\_\_\_

Name Address Phone Number

\_\_\_\_\_

Describe briefly what happened. How and why do you believe that you have been (or someone else has been) discriminated against? Please be as specific as possible. Attach additional documentation if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are additional pages attached?  Yes  No If so, how many? \_\_\_\_\_

Have you filed a complaint about this matter with any other federal, state or local agency?

Yes  No If yes, please provide the following information:

Agency Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Please sign and date this request:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For Administrative use only:**

**Action taken:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Civil Rights Coordinator Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Huerfano County**  
**Department of Human Services**  
**Heather Wellman, PhD**  
**Director**



Item 3b.

## **Nondiscrimination Notice**

The *Huerfano County Department of Human Services* does not discriminate on the basis of race, color, ethnic or national origin, ancestry, age, sex, gender, sexual orientation, gender identity and/or expression, religion, creed, political beliefs, or disability. The *Huerfano County Department of Human Services* does not discriminate in employment, admission or access to, treatment or participation in, or receipt of the services and benefits under any of its programs, services, and activities.

The *Huerfano County Department of Human Services* provides

- Free aids and services for individuals with disabilities to communicate effectively with us, such as
  - Qualified sign language interpreters
  - Written information in other formats
  
- Free language services for individuals whose primary language is not English, such as
  - Qualified foreign language interpreters
  - Information written in other languages

If you believe the *Huerfano County Department of Human Services* has failed to provide these services or discriminated in another way, you can file a grievance with the Civil Rights Officer within 60 days of the incident. You can file by mail, phone, fax, or email. The Civil Rights Officer can also help you file the grievance.



**Huerfano County**  
**Department of Human Services**  
**Heather Wellman, PhD**  
**Director**



Item 3b.

**Civil Rights Policy**

121 W. 6th Street, Walsenburg, CO 81089  
Voice: 719-738-2810  
Fax: 719-738-2549  
TTY users place call through CO Relay Services:  
English: 1-800-676-3777  
Spanish: 1-800-676-2490

**Contact Persons**

Civil Rights: Heather Wellman, PhD, Huerfano County DHS Director  
Lisa Powell-DeJong, Huerfano County DHS Attorney  
121 W. 6th St., Walsenburg, CO 81089

ADA: Huerfano County HR Coordinator  
Lisa Powell-DeJong, Huerfano County DHS Attorney  
401 Main Street, Walsenburg, CO 81089

**Nondiscrimination and State Nondiscrimination statements are available in the public reception area of the Huerfano County Department of Human Services, 121 W. 6th St., Walsenburg, CO 81089 or online at [www.huerfano.us](http://www.huerfano.us)**

**Americans with Disabilities Act Advisory**

This information is available in accessible formats to individuals with disabilities and for information about equal access to services by contacting Heather Wellman at the contact information above.

## PURPOSE

As a recipient of Federal Financial Assistance, ***Huerfano County Department of Human Services*** is responsible for providing core services to assist and support Colorado’s most vulnerable individuals and families so they can meet their basic needs and be treated with respect and dignity. ***Huerfano County Department of Human Services*** has a civil rights plan to ensure that all eligible individuals receive equal access to all programs, services, activities, and information. All programs are operated in a nondiscriminatory way, without regard to race, color, ethnic or national origin, ancestry, age, disability, sex, gender, sexual orientation, gender identity or expression, religion, political beliefs, creed and public assistance status. In the medical assistance programs, sex includes sex stereotypes and gender identity under any health program or activity receiving federal funds.

The civil rights plan also serves as a source of information for ***Huerfano County Department of Human Services*** staff and the general public. The plan sets out the Agency’s civil rights administrative policies and procedures, identifying key contacts within the Agency and linking the reader to applicable state and federal civil rights law and resources.

This statement is in accordance with

- Title VI of the Civil Rights Act of 1964
- Section 504 and Section 508 of the Rehabilitation Act of 1973
- Title II of the Americans with Disabilities Act of 1990
- The Age Discrimination Act of 1975
- Section 1557 of the Patient Protection and Affordable Care Act of 2010

U.S. Department of Health and Human Services Regulations

- Title 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91
- Title 28 CFR Part 35

State of Colorado Regulation

- Title 24 Colorado Revised Statutes (CRS) Parts 4, 6, 8, and 34
- Title 10 Code of Colorado Regulations (CCR) Section 8.100
- The Colorado Anti-Discrimination Act

## Equal Access and Opportunity

*Huerfano County Department of Human Services* policies are intended to ensure programs, services and activities are accessible to all eligible persons without regard to race, color, ethnic or national origin, ancestry, age, disability, sex, gender, sexual orientation, gender identity and expression, religion, political beliefs, creed, and public assistance status by providing information on how to access accommodations, being transparent with its policies, requiring annual training for all employee and instituting a resolution process.

### Disability Compliance

In accordance with the requirements of Section 504 of the Rehabilitation Act of 1973 (504), Title II of the Americans with Disabilities Act of 1990 (“ADA”), and Section 1557 of the Patient Protection and Affordable Care Act of 2010, the *Huerfano County Department of Human Services* does not discriminate against qualified individuals with disabilities on the basis of disability in employment, admission or access to, treatment or participation in, or receipt of the services and benefits under any of its programs, services, and activities. The *Huerfano County Department of Human Services* and all of its programs, services, and activities are accessible to and usable by individuals with disabilities.

The *Huerfano County Department of Human Services* will make reasonable modifications to policies, practices, procedures, and programs to ensure that individuals with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the *Huerfano County Department of Human Services* offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service or to request a reasonable modification to participate in a program, service or activity of the *Huerfano County Department of Human Services*, should contact the agency and/or the Civil Rights Contact Person to request. The *Huerfano County Department of Human Services* is not required to take any action that would fundamentally alter the nature of its programs, services, and activities, or impose an undue financial or administrative burden.

The *Huerfano County Department of Human Services* will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids and services or reasonable modifications, such as providing an American Sign Language (ASL) interpreter for effective communication, ensuring physical access to all areas open to the public, or assistance with filling out an Application for Public Assistance.

The ***Huerfano County Department of Human Services*** has a procedure for complaints alleging disability discrimination or violations of Section 504, Title II of the ADA, or Section 1557 of the Patient Protection and Affordable Care Act of 2010.

### **Effective Communication Aids and Services**

***Huerfano County Department of Human Services*** provides auxiliary aids and services to individuals with disabilities, and language services to individuals whose first language is not English, when needed to ensure equal opportunity and meaningful access to programs, services, and activities. ***Huerfano County Department of Human Services*** will provide auxiliary aids and services in a timely way and free of charge.

Examples of free aids and services include, but are not limited to:

- Qualified sign language interpreters
- Written information in other formats
- Foreign language interpreters
- Information translated into other languages

If an individual believes that ***Huerfano County Department of Human Services*** has failed to provide these services or discriminated in another way, a grievance can be filed with the Civil Rights Contact Person by mail, phone, fax, or email within sixty (60) days of the incident. The Civil Rights Contact Person can also help file the grievance.

### **Civil Rights Complaint Resolution Process**

As part of the Agency's Civil Rights Plan and in accordance with Health Care Policy & Financing (HCPF) (referred henceforth as the Department) OM 23-003, a documented process for investigating complaints of discrimination received by the agency must be created and approved by the Department. This plan has been approved by the Department on **02/20/2024**. The ***Huerfano County Department of Human Services*** is required to promptly investigate all civil rights complaints received by the agency.

The complaint process for ***Huerfano County Department of Human Services*** is as follows:

The Civil Rights Contact Person will be notified of all civil rights complaints as soon as possible, within twenty-four (24) hours of the complaint being received by the agency or a representative of the agency. The Civil Rights Contact Person will conduct informal investigations within sixty (60) days of receiving the complaint. A formal investigation will be completed by the Civil Rights Contact Person within one hundred and twenty (120) days. The individual who had a complaint received against them cannot be the individual conducting the investigation. If there is a potential conflict of interest, **Huerfano County Administrator** will be used to conduct the investigation. The applicant, member, and/or the individual who submitted the complaint will be

able to provide information to the Civil Rights Contact Person to assist with the investigation; this can be in writing or by contacting the Civil Rights Contact person at **719-738-2810** or at **heather.wellman@state.co.us**.

All complaints will be tracked by the Civil Rights Contact Person using the Agency's Civil Rights Complaint Log. Complaints will be tracked with the outcome of the investigation (founded or unfounded), process changes that were implemented based on the result of the investigation, and training provided as a result of the investigation's outcome. The complaint log will be used to monitor the progress of investigations to ensure timelines are followed. Complaint log data will be submitted to the Department (using the County Relations webform ticket <https://hcpfdev.secure.force.com/HCPFCountyRelations>) on a biannual basis (July 31st and January 31st of each year) with the first submission being January 31, 2024.

Once an investigation is completed, the Civil Rights Contact Person will notify the applicant, member, and/or individual that submitted the complaint in writing, via certified mail and email, within three (3) business days of the investigation being completed. If a complaint of discrimination or civil rights violation is investigated by the agency and the investigation finds that the complaint is founded, the Department requires the agency to notify the Department and to take all necessary steps to correct the violation.

The Department must be provided with a detailed description of actions taken and modifications made to correct the violation within three (3) calendar days from the completion of the investigation. This information will be sent using the County Relations Webform Ticket or via email [HCPF\\_CountyRelations@state.co.us](mailto:HCPF_CountyRelations@state.co.us). Upon receipt of the agency's investigation findings and description of its corrective action, the Department will work with the agency on any additional required steps.

### **Civil Rights Complaint Appeal Process**

At the time of notifying the applicant, member and/or the individual that submitted the complaint of the results of the investigation, they will also be notified of the right to appeal the initial decision rendered by the Agency. Applicants, members and/or the individuals who submitted a complaint shall notify Heather Wellman, PhD, in writing, of their intent to appeal a decision within thirty (30) calendar days of any decision made. **Lisa Powell-DeJong 121 W 6<sup>th</sup> Street, Walsenburg, CO 81089 719-738-2810** [Lisa@huerfano.us](mailto:Lisa@huerfano.us) If the appeal is received by the Agency, the appeal will be forwarded to the Department and **Lisa Powell DeJong** by the Civil Rights Contact Person.

When making an appeal decision, **Lisa Powell-DeJong** shall consider all testimony and relevant evidence introduced during the appeal. The applicant, member, or the individual that submitted the complaint and the agency's Civil Rights Contact Person may both be allowed to introduce

witnesses and evidence in a fair and consistent manner and may be represented by counsel if desired.

Appeal decisions must be rendered by **Lisa Powell-DeJong** within fifteen (15) calendar days of appeal being received by the Agency. All decisions shall be in writing and provided to the agency's Civil Rights Contact Person, the applicant, the member, and/or the individual who submitted the complaint, and the Department. The Civil Rights Contact Person must update the Civil Rights Complaint Tracking log with the outcome of the appeal.

The applicant, member or individual who submitted the complaint will not be retaliated against for their submission of a complaint, nor will a member's benefits be terminated for submitting a complaint.

Departments of human/social services must cooperate fully with the federal and state investigative processes. If the Department receives or is notified of a complaint of discrimination against the agency, the Department will initiate corrective actions as specified in 10 CCR 2505-5 1.020.11 until the Agency rectifies the issue. Non-compliance with corrective action will result in sanctions as stated in 10 CCR 2505-5 1.020.12.

### **Civil Rights Plan Administration and Monitoring**

*Huerfano County Department of Human Services* will administer its Civil Rights Plan by:

Appointing a qualified Civil Rights Contact Person. To be considered qualified, the Civil Rights Contact Person must be impartial and independent. The Civil Rights Contact Person will act as a point of contact for applicants, members, individuals, and the Department for all of the agency's Civil Rights Plan requirements. The Civil Rights Contact Person will be the point of contact for civil rights complaints. This person will maintain up-to-date information on civil rights laws and requirements and ensure updates are shared with agency staff regularly. The Civil Rights Contact Person will be responsible to post civil rights notices and updates in lobbies and on the agency website. The Civil Rights Contact Person will manage the discrimination investigation procedures, conduct investigations and address issues of civil rights non-compliance. The Civil Rights Contact Person will work with the agency to provide civil rights training.

The *Huerfano County Department of Human Services* complaint resolution process outlined [here](#) is posted publicly within the lobby of the **Huerfano County Department of Human Services building at 121 W 6<sup>th</sup> Street Walsenburg, CO 81089** and available on [www.huerfano.us](http://www.huerfano.us). The HCPF [Nondiscrimination Statement](#) and the County Nondiscrimination statement will be posted along with this process.

The Agency will conduct regular training to staff as described below. Training will also be completed based on the findings of investigations conducted.

This plan will be reviewed annually by the county and updated as necessary, including changes to the Civil Rights Contact Person and/or their contact information. Any changes to the plan will be resubmitted to the Department (by submitting a [County Relations Request form ticket](#) or by email HCPF\_CountyRelations@state.co.us).

### **Monitoring**

The agency Civil Rights Contact Person is responsible for monitoring **Huerfano County Department of Human Services's** compliance with the Civil Rights Plan, including ensuring all staff complete required training, and that investigations are completed per the plan, including submission of the biannual investigation reporting.

### **Retaliation statement**

An applicant, member, or individual cannot be retaliated against or coerced for requesting access to or assistance with the submission of a Civil Rights or discrimination complaint, per federal and state law.

### **Training Statement**

*Huerfano County Department of Human Services* will conduct annual training on the agency's civil rights plan to all staff that have contact with applicants and members or agency staff who supervise those who have applicant/member direct contact. The training will include information on how to provide clients and members with civil rights information, guidance on how to assist with filing civil rights complaints and updated contact information for the agency's Civil Rights Contact Person. Training will also provide staff with information on how to access auxiliary aids and services and language access services for applicants and/or members. 100% of *Huerfano County Department of Human Services* staff shall complete the annual training, and tracking of completion of annual training shall be maintained by the Civil Rights Contact Person on the agency training spreadsheet.

Agency staff appointed to fulfill duties relating to the administration of Medical Assistance and who have direct contact with applicants and members or who supervise those who have direct contact with applicants and/or members are required to complete annual State Civil Rights and Nondiscrimination training provided by the Staff Development Division (SDD). 100% of the agency's staff must complete the required training on an annual basis. Failure to complete the training annually may result in loss of access to the Colorado Benefits Management System (CBMS). The Agency Civil Rights Contact Person shall maintain tracking of training completion by staff on the agency training spreadsheet.

The Civil Rights Contact Person will conduct, as needed; training to staff based on complaint referrals received by the agency and when investigations on complaints determine that there was

a violation and/or founded discrimination. This training will be conducted to ensure that future occurrences of civil rights complaints are prevented to the best of the staff member's ability. The training will be tracked on the agency training spreadsheet and on the agency's Civil Rights Complaint log. Additional action may be taken including but not limited to staff performance improvement plan and termination.

### **Agency Contractor, Vendor, and Partner Compliance Requirements**

As specified in 10 CCR 2505-5 1.020.6.1.c, the Department shall assure that any contractors, vendors, partners, or other parties that do business on behalf of the agency, are paid using federal and state Medical Assistance funds, or who have contact with applicants or members are in compliance with federal and state civil rights laws and the provisions within this Operational Memo. If the agency is alerted to discriminatory activity, the agency must notify the Department, via email [HCPF\\_CountyRelations@state.co.us](mailto:HCPF_CountyRelations@state.co.us), within three (3) calendar days.

At the Department's direction, if the agency, state or federal government finds that any of the agency's contractors, vendors or partners are in violation of federal and state civil rights provisions, the agency may be required to terminate any payments or association with that party, per 10 CCR 2505-5 1.020.6.1.d. Termination must occur immediately upon notification from the Department to the agency.

### **Additional Complaint Resources**

Per state and federal law, individuals can submit a discrimination or civil rights complaint to the agency or directly to the state or federal government. All of the options listed below for the submission of civil rights complaints are publicly posted within lobbies and high-traffic areas within the agency. To submit a complaint, the applicant or member can utilize the agency's Civil Rights/Non-Discrimination complaint process, required as part of the agency's Civil Rights Plan, operationalized by the agency and approved by HCPF and/or:

#### U.S. Department of Health and Human Services

Office for Civil Rights  
1961 Stout Street, Rooms 08-148  
Denver, CO 80294

Telephone: 800.368.1019  
TDD: 800.537.7697  
Fax: 202.619.3818

Email: [OCRComplaint@hhs.gov](mailto:OCRComplaint@hhs.gov)  
[www.hhs.gov/civil-rights/filing-a-complaint/complaint-process/index.html](http://www.hhs.gov/civil-rights/filing-a-complaint/complaint-process/index.html)



Colorado Department of Health Care Policy and Financing

Civil Rights Officer  
1570 Grant Street  
Denver, CO 80203

Telephone: 303.866.6010  
State Relay: 711  
Fax: 303.866.2828

Email: [hcpf504ada@state.co.us](mailto:hcpf504ada@state.co.us)  
<https://hcpf.colorado.gov/americans-disabilities-act>

Colorado Department of Regulatory Agencies

Colorado Civil Rights Division  
1560 Broadway, Suite 825  
Denver, CO 80202

Telephone: 303.894.2997  
Toll Free: 800.262.4845  
State Relay: 711  
Fax: 303.894.7830

Email: [dora\\_ccrd@state.co.us](mailto:dora_ccrd@state.co.us)  
<https://socgov07-site.secure.force.com/ColoradoCivilRights/>

**HUERFANO COUNTY BOARD OF COMMISSIONERS  
APPROVAL OF HUMAN SERVICES EXPENDITURES AND AUTHORIZATIONS  
December-23**

<b>EXPENDITURES:</b>		<b>AMOUNT</b>	Information Only
			NOVEMBER
Administrative Expenditures		\$ 17,690.54	\$ 13,284.00
Employee Wages & Benefits		\$ 138,302.54	\$ 77,193.69
	Total Expenditures	\$ 155,993.08	\$ 90,477.69

  

<b>AUTHORIZATIONS:</b>			
	# of Cases		
Temporary Assistance to Needy Families	67	\$ 26,607.02	\$ 27,142.19
Old Age Pension	66	\$ 21,015.76	\$ 23,138.36
Aid to the Needy Disabled	14	\$ 4,194.37	\$ 4,888.70
Food Stamps	1024	\$ 303,788.24	\$ 306,461.53
Child Care		\$ 288.35	\$ 313.22
Child Welfare		\$ 38,781.53	\$ 39,254.52
Core Services		\$ 7,088.63	\$ 4,255.50
Low Income Energy Assistance Program	119	\$ 32,842.15	\$ 65,477.03
Employment First	1	\$ 200.00	\$ 100.00

DATE: \_\_\_\_\_  
DIRECTOR, HUERFANO CO DEPT OF HUMAN SERVICES

DATE: \_\_\_\_\_  
CHAIRPERSON, HUERFANO COUNTY BOARD OF COMMISSIONERS

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
<b>CHECKS</b>								
<b>VENDOR: AMAZON - AMAZON CAPITAL SERVICES</b>								<b>EFT STATUS: NONE</b>
AMAZON1223	12/29/23	12/29/23	01/28/24		\$168.03	\$0.00	\$168.03	
<b>TOTAL SELECTED FOR VENDOR AMAZON:</b>					<b>\$168.03</b>	<b>\$0.00</b>	<b>\$168.03</b>	
<b>VENDOR: CANONF - CANON FINANCIAL SERVICES INC</b>								<b>EFT STATUS: NONE</b>
CANONF1223	12/29/23	12/29/23	01/28/24		\$235.54	\$0.00	\$235.54	
<b>TOTAL SELECTED FOR VENDOR CANONF:</b>					<b>\$235.54</b>	<b>\$0.00</b>	<b>\$235.54</b>	
<b>VENDOR: CENTU2 - CENTURYLINK</b>								<b>EFT STATUS: NONE</b>
<b>MARKED AS NEEDING A SEPARATE CHECK</b>								
CENTU212232	12/29/23	12/29/23	01/28/24		\$99.59	\$0.00	\$99.59	
					<b>\$99.59</b>	<b>\$0.00</b>	<b>\$99.59</b>	
CENTU21223	12/29/23	12/29/23	01/28/24		\$639.37	\$0.00	\$639.37	
					<b>\$639.37</b>	<b>\$0.00</b>	<b>\$639.37</b>	
<b>TOTAL SELECTED FOR VENDOR CENTU2:</b>					<b>\$738.96</b>	<b>\$0.00</b>	<b>\$738.96</b>	
<b>VENDOR: CENTUB - CENTURYLINK BUSINESS SERVICES</b>								<b>EFT STATUS: NONE</b>
<b>MARKED AS NEEDING A SEPARATE CHECK</b>								
CENTUR12232	12/29/23	12/29/23	01/28/24		\$509.73	\$0.00	\$509.73	
					<b>\$509.73</b>	<b>\$0.00</b>	<b>\$509.73</b>	
<b>TOTAL SELECTED FOR VENDOR CENTUB:</b>					<b>\$509.73</b>	<b>\$0.00</b>	<b>\$509.73</b>	
<b>VENDOR: CENTUR - CENTURYLINK</b>								<b>EFT STATUS: NONE</b>
<b>MARKED AS NEEDING A SEPARATE CHECK</b>								
CENTUR1223	12/29/23	12/29/23	01/28/24		\$1,125.00	\$0.00	\$1,125.00	
					<b>\$1,125.00</b>	<b>\$0.00</b>	<b>\$1,125.00</b>	
<b>TOTAL SELECTED FOR VENDOR CENTUR:</b>					<b>\$1,125.00</b>	<b>\$0.00</b>	<b>\$1,125.00</b>	
<b>VENDOR: CROSSR - CROSSROADS' TURNING POINTS, IN</b>								<b>EFT STATUS: NONE</b>
CROSSR1223	12/29/23	12/29/23	01/28/24		\$1,750.00	\$0.00	\$1,750.00	
<b>TOTAL SELECTED FOR VENDOR CROSSR:</b>					<b>\$1,750.00</b>	<b>\$0.00</b>	<b>\$1,750.00</b>	
<b>VENDOR: GOBINS - GOBIN'S INC.</b>								<b>EFT STATUS: NONE</b>
GOBINS1223	12/29/23	12/29/23	01/28/24		\$42.34	\$0.00	\$42.34	
<b>TOTAL SELECTED FOR VENDOR GOBINS:</b>					<b>\$42.34</b>	<b>\$0.00</b>	<b>\$42.34</b>	
<b>VENDOR: HCRAB - HUERFANO COUNTY ROAD &amp; BRIDGE</b>								<b>EFT STATUS: NONE</b>
HCRAB12232	12/29/23	12/29/23	01/28/24		\$138.22	\$0.00	\$138.22	
<b>TOTAL SELECTED FOR VENDOR HCRAB:</b>					<b>\$138.22</b>	<b>\$0.00</b>	<b>\$138.22</b>	
<b>VENDOR: HEWLET - HP INC</b>								<b>EFT STATUS: NONE</b>
HEWLET1223	12/29/23	12/29/23	01/28/24		\$108.00	\$0.00	\$108.00	
<b>TOTAL SELECTED FOR VENDOR HEWLET:</b>					<b>\$108.00</b>	<b>\$0.00</b>	<b>\$108.00</b>	
<b>VENDOR: LABCOR - LABORATORY CORP. OF AMERICA</b>								<b>EFT STATUS: NONE</b>
LABCOR12232	12/29/23	12/29/23	01/28/24		\$38.00	\$0.00	\$38.00	
<b>TOTAL SELECTED FOR VENDOR LABCOR:</b>					<b>\$38.00</b>	<b>\$0.00</b>	<b>\$38.00</b>	
<b>VENDOR: MONTAN - ANDREA MONTOYA</b>								<b>EFT STATUS: NONE</b>
ONTAN1223	12/29/23	12/29/23	01/28/24		\$319.99	\$0.00	\$319.99	
<b>TOTAL SELECTED FOR VENDOR MONTAN:</b>					<b>\$319.99</b>	<b>\$0.00</b>	<b>\$319.99</b>	
<b>VENDOR: ROMERA - APRIL ROMERO</b>								<b>EFT STATUS: NONE</b>
ROMERA12232	12/29/23	12/29/23	01/28/24		\$115.88	\$0.00	\$115.88	
<b>TOTAL SELECTED FOR VENDOR ROMERA:</b>					<b>\$115.88</b>	<b>\$0.00</b>	<b>\$115.88</b>	
<b>VENDOR: SERRAM - MELISSA SERRA</b>								<b>EFT STATUS: NONE</b>
SERRAM1223	12/29/23	12/29/23	01/28/24		\$118.04	\$0.00	\$118.04	
<b>TOTAL SELECTED FOR VENDOR SERRAM:</b>					<b>\$118.04</b>	<b>\$0.00</b>	<b>\$118.04</b>	
<b>VENDOR: WILKIA - ASHLEY WILKINS</b>								<b>EFT STATUS: NONE</b>

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Item 3c.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
WILKIA12232	12/29/23	12/29/23	01/28/24		\$13.73	\$0.00	\$13.73	
<b>TOTAL SELECTED FOR VENDOR WILKIA:</b>					<b>\$13.73</b>	<b>\$0.00</b>	<b>\$13.73</b>	
<b>CHECKS GROUP TOTAL:</b>					<b>\$5,421.46</b>	<b>\$0.00</b>	<b>\$5,421.46</b>	
<b>REPORT TOTALS:</b>					<b>\$5,421.46</b>	<b>\$0.00</b>	<b>\$5,421.46</b>	

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**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
<b>CHECKS</b>								
<b>VENDOR: ACCURA - ACCU RAPID</b>								<b>EFT STATUS: NONE</b>
ACCURA1223	12/19/23	12/19/23	01/18/24		\$595.00	\$0.00	\$595.00	
ACCURA12232	12/19/23	12/19/23	01/18/24		\$1,330.00	\$0.00	\$1,330.00	
<b>TOTAL SELECTED FOR VENDOR ACCURA:</b>					<b>\$1,925.00</b>	<b>\$0.00</b>	<b>\$1,925.00</b>	
<b>VENDOR: BAILEY - RONALD BAILEY</b>								<b>EFT STATUS: NONE</b>
BAILEY1223	12/19/23	12/19/23	01/18/24		\$160.00	\$0.00	\$160.00	
<b>TOTAL SELECTED FOR VENDOR BAILEY:</b>					<b>\$160.00</b>	<b>\$0.00</b>	<b>\$160.00</b>	
<b>VENDOR: CARRIM - MARIE CARRILLO</b>								<b>EFT STATUS: NONE</b>
CARRIM1223	12/19/23	12/19/23	01/18/24		\$109.00	\$0.00	\$109.00	
<b>TOTAL SELECTED FOR VENDOR CARRIM:</b>					<b>\$109.00</b>	<b>\$0.00</b>	<b>\$109.00</b>	
<b>VENDOR: CITYOF - CITY OF WALSENBURG</b>								<b>EFT STATUS: NONE</b>
CITYOF1223	12/19/23	12/19/23	01/18/24		\$380.49	\$0.00	\$380.49	
<b>TOTAL SELECTED FOR VENDOR CITYOF:</b>					<b>\$380.49</b>	<b>\$0.00</b>	<b>\$380.49</b>	
<b>VENDOR: CONWIR - CONTACT WIRELESS</b>								<b>EFT STATUS: NONE</b>
CONWIR1223	12/19/23	12/19/23	01/18/24		\$35.03	\$0.00	\$35.03	
<b>TOTAL SELECTED FOR VENDOR CONWIR:</b>					<b>\$35.03</b>	<b>\$0.00</b>	<b>\$35.03</b>	
<b>VENDOR: COULT - HALLIE COULTER</b>								<b>EFT STATUS: NONE</b>
COULT1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR COULT:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>VENDOR: HCGOVE - HUERFANO COUNTY GOVERNMENT</b>								<b>EFT STATUS: NONE</b>
HCGOVE1223	12/19/23	12/19/23	01/18/24		\$323.98	\$0.00	\$323.98	
<b>TOTAL SELECTED FOR VENDOR HCGOVE:</b>					<b>\$323.98</b>	<b>\$0.00</b>	<b>\$323.98</b>	
<b>VENDOR: HCRAB - HUERFANO COUNTY ROAD &amp; BRIDGE</b>								<b>EFT STATUS: NONE</b>
HCRAB1223	12/19/23	12/19/23	01/18/24		\$305.95	\$0.00	\$305.95	
<b>TOTAL SELECTED FOR VENDOR HCRAB:</b>					<b>\$305.95</b>	<b>\$0.00</b>	<b>\$305.95</b>	
<b>VENDOR: HRIBAR - JOANNA HRIBAR</b>								<b>EFT STATUS: NONE</b>
HRIBAR1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR HRIBAR:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>VENDOR: ISONI - ISONISH, INC.</b>								<b>EFT STATUS: NONE</b>
ISONI1223	12/19/23	12/19/23	01/18/24		\$387.45	\$0.00	\$387.45	
ISONI12232*	12/19/23	12/19/23	01/18/24		\$167.38	\$0.00	\$167.38	
<b>TOTAL SELECTED FOR VENDOR ISONI:</b>					<b>\$554.83</b>	<b>\$0.00</b>	<b>\$554.83</b>	
<b>VENDOR: JBROD - JOHN RODRIGUEZ</b>								<b>EFT STATUS: NONE</b>
JBROD1223	12/19/23	12/19/23	01/18/24		\$130.65	\$0.00	\$130.65	
<b>TOTAL SELECTED FOR VENDOR JBROD:</b>					<b>\$130.65</b>	<b>\$0.00</b>	<b>\$130.65</b>	
<b>VENDOR: KGOMEZ - KYLE GOMEZ</b>								<b>EFT STATUS: NONE</b>
GOMEZ1223	12/19/23	12/19/23	01/18/24		\$127.85	\$0.00	\$127.85	
KGOMEZ1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR KGOMEZ:</b>					<b>\$172.85</b>	<b>\$0.00</b>	<b>\$172.85</b>	
<b>VENDOR: LABCOR - LABORATORY CORP. OF AMERICA</b>								<b>EFT STATUS: NONE</b>
LABCOR1223	12/19/23	12/19/23	01/18/24		\$76.00	\$0.00	\$76.00	
<b>TOTAL SELECTED FOR VENDOR LABCOR:</b>					<b>\$76.00</b>	<b>\$0.00</b>	<b>\$76.00</b>	
<b>VENDOR: LANGUA - LANGUAGE LINE SERVICES</b>								<b>EFT STATUS: NONE</b>
LANGUA1223	12/19/23	12/19/23	01/18/24		\$94.57	\$0.00	\$94.57	
<b>TOTAL SELECTED FOR VENDOR LANGUA:</b>					<b>\$94.57</b>	<b>\$0.00</b>	<b>\$94.57</b>	
<b>VENDOR: LHCDHD - LAS ANIMAS/HUERFANO CTY DIST H</b>								<b>EFT STATUS: NONE</b>
LHCDHD1223	12/19/23	12/19/23	01/18/24		\$4,500.00	\$0.00	\$4,500.00	
<b>TOTAL SELECTED FOR VENDOR LHCDHD:</b>					<b>\$4,500.00</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	
<b>VENDOR: OROURK - KATHLEEN O'ROURKE</b>								<b>EFT STATUS: NONE</b>

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**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
OROURK1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR OROURK:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>VENDOR: ORTID - DREAMA ORTIVEZ</b>								<b>EFT STATUS: NONE</b>
ORTID1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR ORTID:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>VENDOR: PITNE1 - PITNEY BOWES BANK INC</b>								<b>EFT STATUS: NONE</b>
PITNET12232	12/19/23	12/19/23	01/18/24		\$1,079.88	\$0.00	\$1,079.88	
<b>TOTAL SELECTED FOR VENDOR PITNE1:</b>					<b>\$1,079.88</b>	<b>\$0.00</b>	<b>\$1,079.88</b>	
<b>VENDOR: PITNEY - PITNEY BOWES GLOBAL FINANCIAL</b>								<b>EFT STATUS: NONE</b>
PITNEY1223	12/19/23	12/19/23	01/18/24		\$306.48	\$0.00	\$306.48	
<b>TOTAL SELECTED FOR VENDOR PITNEY:</b>					<b>\$306.48</b>	<b>\$0.00</b>	<b>\$306.48</b>	
<b>VENDOR: ROMERA - APRIL ROMERO</b>								<b>EFT STATUS: NONE</b>
ROMERA1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR ROMERA:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>VENDOR: SANISA - SAN ISABEL ELECTRIC ASSOC. INC</b>								<b>EFT STATUS: NONE</b>
SANISA223	12/19/23	12/19/23	01/18/24		\$489.37	\$0.00	\$489.37	
<b>TOTAL SELECTED FOR VENDOR SANISA:</b>					<b>\$489.37</b>	<b>\$0.00</b>	<b>\$489.37</b>	
<b>VENDOR: SHACKL - LOANNE SHACKELFORD</b>								<b>EFT STATUS: NONE</b>
SHACKL1223	12/19/23	12/19/23	01/18/24		\$65.00	\$0.00	\$65.00	
<b>TOTAL SELECTED FOR VENDOR SHACKL:</b>					<b>\$65.00</b>	<b>\$0.00</b>	<b>\$65.00</b>	
<b>VENDOR: TRUJI - MICHELLE TRUJILLO</b>								<b>EFT STATUS: NONE</b>
TRUJI1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR TRUJI:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>VENDOR: WELLMA - HEATHER WELLMAN</b>								<b>EFT STATUS: NONE</b>
WELLMA1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR WELLMA:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>VENDOR: WILKIA - ASHLEY WILKINS</b>								<b>EFT STATUS: NONE</b>
WILKIA1223	12/19/23	12/19/23	01/18/24		\$45.00	\$0.00	\$45.00	
<b>TOTAL SELECTED FOR VENDOR WILKIA:</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>CHECKS GROUP TOTAL:</b>					<b>\$11,069.08</b>	<b>\$0.00</b>	<b>\$11,069.08</b>	
<b>REPORT TOTALS:</b>					<b>\$11,069.08</b>	<b>\$0.00</b>	<b>\$11,069.08</b>	

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

12/26/23  
1:56:13PM

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Item 3c.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
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**CHECKS**

**VENDOR: GARMEL - MELISSA GARCIA**

**EFT STATUS: NONE**

GARMEL1223	12/26/23	12/26/23	01/25/24		\$500.00	\$0.00	\$500.00	
<b>TOTAL SELECTED FOR VENDOR GARMEL:</b>					<u>\$500.00</u>	<u>\$0.00</u>	<u>\$500.00</u>	
<b>CHECKS GROUP TOTAL:</b>					<u>\$500.00</u>	<u>\$0.00</u>	<u>\$500.00</u>	
<b>REPORT TOTALS:</b>					<u>\$500.00</u>	<u>\$0.00</u>	<u>\$500.00</u>	

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

**Pro Forma Calc Totals by Fund**

**Check Date: 12/8/2023**

**County of Huerfano**

**Fund: 066 PUBLIC WELFARE FUND**

**Incomes**

Code	Description	Amount
COMP	COMP Time	\$370.66
HOL	Holiday	\$7,721.99
ONCL	On-Call	\$1,740.00
PTO	PTO	\$441.50
REG	Regular	\$4,267.80
SALRY	Salary	\$31,294.81
SICK	Sick	\$672.04
<b>Total Income:</b>		<b>\$46,508.80</b>

**Deductions**

Code	Description	Amount
401A	Retirement - Employee	\$1,381.31
401L1	401A Loan	\$185.96
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
ACC	American Fidelity After Tax	\$434.81
ACCPT	American Fidelity Pre Tax	\$109.63
CO	Colorado Withholding	\$1,656.00
DNTL	Dental Ins 125	\$141.04
FITW	Federal Withholding	\$3,061.71
MDCL	Medical Ins #25	\$1,188.66
MED	Medicare withholding	\$653.13
SPLF	Supplemental Life Insurance	\$77.05
SS	Social Security (FICA)	\$2,792.68
TEXLF	Texas Life	\$117.19
VISON	Vision 125	\$26.24
<b>Total Deductions:</b>		<b>\$12,192.72</b>

**Matches**

Code	Description	Amount
401ER	401A Match	\$1,381.31
ERDEN	ER Cost of Dental	\$799.61
ERLIF	ER Cost of Life	\$57.20
ERME	ER Cost of Medical	\$14,667.68
ERVIS	ER Cost of Vision	\$148.76
MED	Medicare Employer	\$653.13
SS	Social Security Employer	\$2,792.68
<b>Total Matches:</b>		<b>\$20,500.37</b>

Wages of \$46,508.80 less Deductions of \$12,192.72 equals Net Pay of \$34,316.08.

Wages of \$46,508.80 plus Matches of \$20,500.37 equals Total Expense of \$67,009.17.



**HUERFANO COUNTY BOARD OF COMMISSIONERS  
 APPROVAL OF HUMAN SERVICES EXPENDITURES AND AUTHORIZATIONS  
 October-23**

Information Only  
 SEPTEMBER  
 2023  
 Expenditures

	<b>EXPENDITURES:</b>				
	Administrative Expenditures	\$	26,051.70	\$	183,945.91
	Employee Wages & Benefits	\$	18,965.58	\$	197,705.20
	<b>Total Expenditures</b>	\$	209,997.61	\$	216,670.78

**AUTHORIZATIONS:**

	Temporary Assistance to Needy Families	\$	66	\$	26,161.17
	Old Age Pension	\$	66	\$	22,205.39
	Aid to the Needy Disabled	\$	12	\$	5,259.78
	Food Stamps	\$	1029	\$	305,873.30
	Child Care	\$		\$	232.86
	Child Welfare	\$		\$	40,865.92
	Core Services	\$		\$	4,255.50
	Low Income Energy Assistance Program	\$		\$	102.89
	Employment First	\$	3	\$	150.00

DATE:

DIRECTOR, HUERFANO CO DEPT OF HUMAN SERVICES

DATE:

CHAIRPERSON, HUERFANO COUNTY BOARD OF COMMISSIONERS

Item 3c.

\* an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
VENDOR: SANISA - SAN ISABEL ELECTRIC ASSOC. INC	10/03/23	10/03/23	11/02/23		\$120.00	\$0.00	
UTILITIES10-23					\$120.00	\$0.00	
EFT STATUS: NONE							
VENDOR: SPPKSA - SPANISH PEAKS APARTMENTS	10/03/23	10/03/23	11/02/23		\$240.00	\$0.00	
RENT10/23					\$240.00	\$0.00	
EFT STATUS: NONE							
TOTAL SELECTED FOR VENDOR SANISA:					\$120.00	\$0.00	\$120.00
TOTAL SELECTED FOR VENDOR SPPKSA:					\$240.00	\$0.00	\$240.00
CHECKS GROUP TOTAL:					\$360.00	\$0.00	\$360.00
REPORT TOTALS:					\$360.00	\$0.00	\$360.00

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
 AP Cash Requirements for Invoices Selected For Payment

\* an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
<b>VENDOR: ACCURA - ACQU RAPID</b>							
HCDHS09302023	10/04/23	11/03/23	10/04/23		\$2,230.00	\$0.00	\$2,230.00
<b>TOTAL SELECTED FOR VENDOR ACCURA:</b>					<u>\$2,230.00</u>	<u>\$0.00</u>	<u>\$2,230.00</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: AXIOM - AXIOM HUMAN RESOURCE SOLUTIONS</b>							
144971	10/04/23	11/03/23	10/04/23		\$108.46	\$0.00	\$108.46
<b>TOTAL SELECTED FOR VENDOR AXIOM:</b>					<u>\$108.46</u>	<u>\$0.00</u>	<u>\$108.46</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: CITYOF - CITY OF WALSENBURG</b>							
DHSUTILITIES10-23	10/04/23	11/03/23	10/04/23		\$99.91	\$0.00	\$99.91
<b>TOTAL SELECTED FOR VENDOR CITYOF:</b>					<u>\$99.91</u>	<u>\$0.00</u>	<u>\$99.91</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: DEEPRO - DEEP ROCK</b>							
11363843092823	10/04/23	11/03/23	10/04/23		\$122.37	\$0.00	\$122.37
<b>TOTAL SELECTED FOR VENDOR DEEPRO:</b>					<u>\$122.37</u>	<u>\$0.00</u>	<u>\$122.37</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: HCGOVE - HUERFANO COUNTY GOVERNMENT</b>							
SUPPLIES10-23	10/04/23	11/03/23	10/04/23		\$289.51	\$0.00	\$289.51
<b>TOTAL SELECTED FOR VENDOR HCGOVE:</b>					<u>\$289.51</u>	<u>\$0.00</u>	<u>\$289.51</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: HCTYTR - HUERFANO COUNTY TREASURER</b>							
RETIRE9-23	10/04/23	11/03/23	10/04/23		\$4,600.14	\$0.00	\$4,600.14
<b>TOTAL SELECTED FOR VENDOR HCTYTR:</b>					<u>\$4,600.14</u>	<u>\$0.00</u>	<u>\$4,600.14</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: LHCDHD - LAS ANIMAS/HUERFANO CTY DIST H</b>							
CONTRACT10-23	10/04/23	11/03/23	10/04/23		\$1,011.91	\$0.00	\$1,011.91
<b>TOTAL SELECTED FOR VENDOR LHCDHD:</b>					<u>\$1,011.91</u>	<u>\$0.00</u>	<u>\$1,011.91</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: SANISA - SAN ISABEL ELECTRIC ASSOC. INC</b>							
DHSUTILITIES10-23	10/04/23	11/03/23	10/04/23		\$936.40	\$0.00	\$936.40
<b>TOTAL SELECTED FOR VENDOR SANISA:</b>					<u>\$936.40</u>	<u>\$0.00</u>	<u>\$936.40</u>
<b>EFT STATUS: NONE</b>							
<b>VENDOR: SHACKL - LOANNE SHACKELFORD</b>							
CONTRACT10-23	10/04/23	11/03/23	10/04/23		\$130.00	\$0.00	\$130.00
<b>TOTAL SELECTED FOR VENDOR SHACKL:</b>					<u>\$130.00</u>	<u>\$0.00</u>	<u>\$130.00</u>
<b>EFT STATUS: NONE</b>							
<b>REPORT TOTALS:</b>					<u>\$9,528.70</u>	<u>\$0.00</u>	<u>\$9,528.70</u>
<b>CHECKS GROUP TOTAL:</b>					<u>\$9,528.70</u>	<u>\$0.00</u>	<u>\$9,528.70</u>

AP Cash Requirements for Invoices Selected For Payment  
**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**

Item 3c.

\* an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
RENT10-23	10/05/23	10/05/23	11/04/23		\$300.00	\$0.00	
<b>VENDOR: MOUNTA - MOUNTAIN LAKES MINISTRIES</b>							
<b>EFT STATUS: NONE</b>							
<b>TOTAL SELECTED FOR VENDOR MOUNTA:</b>							
					<u>\$300.00</u>	<u>\$0.00</u>	<u>\$300.00</u>
<b>CHECKS GROUP TOTAL:</b>							
					<u>\$300.00</u>	<u>\$0.00</u>	<u>\$300.00</u>
<b>REPORT TOTALS:</b>							
					<u>\$300.00</u>	<u>\$0.00</u>	<u>\$300.00</u>

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment

an asterisk by their Amount To Pay have exceeded their Max Check Amount.

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
 AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
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VENDOR: COULT - HALLIE COULTER	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR COULT:							
					\$45.00	\$0.00	\$45.00
VENDOR: HRIBAR - JOANNA HRIBAR	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR HRIBAR:							
					\$45.00	\$0.00	\$45.00
VENDOR: JBROD - JOHN RODRIGUEZ	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR JBROD:							
					\$45.00	\$0.00	\$45.00
VENDOR: OROURK - KATHLEEN O'ROURKE	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR OROURK:							
					\$45.00	\$0.00	\$45.00
VENDOR: ORTID - DREAMA ORTIVEZ	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR ORTID:							
					\$45.00	\$0.00	\$45.00
VENDOR: ROMERA - APRIL ROMERO	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR ROMERA:							
					\$45.00	\$0.00	\$45.00
VENDOR: TRUJI - MICHELLE TRUJILLO	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR TRUJI:							
					\$45.00	\$0.00	\$45.00
VENDOR: WILKIA - ASHLEY WILKINS	STIPEND10-23	10/11/23	10/11/23	11/10/23	\$45.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR WILKIA:							
					\$45.00	\$0.00	\$45.00
CHECKS GROUP TOTAL:							
					\$360.00	\$0.00	\$360.00
REPORT TOTALS:							
					\$360.00	\$0.00	\$360.00

\* an asterisk by their Amount To Pay have exceeded their Max Check Amount.

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number    Iny.    Posting    Date    PO / Job No.    Balance    Discount    Amount to Pay Hold?

Vendor	Invoice Number	Iny.	Posting	Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
VENDOR: HCRAB - HUERFANO COUNTY ROAD & BRIDGE	VEHICLE10-23	10/11/23	10/11/23	11/10/23		\$116.50	\$0.00	\$116.50
TOTAL SELECTED FOR VENDOR HCRAB:								
VENDOR: HUERFW - HUERFANO WORLD JOURNAL	MAY-JUNE23	10/11/23	10/11/23	11/10/23		\$107.52	\$0.00	\$107.52
TOTAL SELECTED FOR VENDOR HUERFW:								
VENDOR: LHGDHD - LAS ANIMAS/HUERFANO CTY DIST H	10-23	10/11/23	10/11/23	11/10/23		\$4,500.00	\$0.00	\$4,500.00
TOTAL SELECTED FOR VENDOR LHGDHD:								
VENDOR: WALSLC - WALSENBURG LUMBER CO	AUG-SEPT23	10/11/23	10/11/23	11/10/23		\$82.58	\$0.00	\$82.58
TOTAL SELECTED FOR VENDOR WALSLC:								
CHECKS GROUP TOTAL:								
						\$4,806.60	\$0.00	\$4,806.60
REPORT TOTALS:								
						\$4,806.60	\$0.00	\$4,806.60

EFT STATUS: NONE

EFT STATUS: NONE

EFT STATUS: NONE

EFT STATUS: NONE

Item 3c.

\*Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
SS-SEP-OCT23	10/13/23	10/13/23	11/12/23		\$400.00	\$0.00	
<b>VENDOR: BAILEY - RONALD BAILEY</b>							
<b>EFT STATUS: NONE</b>							
<b>TOTAL SELECTED FOR VENDOR BAILEY: \$400.00</b>							
<b>CHECKS GROUP TOTAL: \$400.00</b>							
<b>REPORT TOTALS: \$400.00</b>							
<b>\$400.00</b>							
<b>\$400.00</b>							
<b>\$400.00</b>							

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment

\*Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
10122022	10/13/23	10/13/23	11/12/23		\$393.02	\$0.00	
<b>VENDOR: SANISA - SAN ISABEL ELECTRIC ASSOC. INC</b>							
<b>EFT STATUS: NONE</b>							
<b>TOTAL SELECTED FOR VENDOR SANISA: \$393.02</b>							
<b>CHECKS GROUP TOTAL: \$393.02</b>							
<b>REPORT TOTALS: \$393.02</b>							
<b>\$0.00</b>							
<b>\$393.02</b>							

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment



Item 3c.

an asterisk by their Amount To Pay have exceeded their Max Check Amount.

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HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number      Inv. Date      Posting Date      Due Date      PO / Job No.      Balance      Discount      Amount to Pay Hold?

**VENDOR: TNTREN - TNT RENTAL SERVICES**      KIRBY10-23      10/18/23      10/18/23      11/17/23      \$170.00      \$0.00      \$170.00

<b>TOTAL SELECTED FOR VENDOR TNTREN:</b>					\$170.00	\$0.00	\$170.00
<b>CHECKS GROUP TOTAL:</b>					\$170.00	\$0.00	\$170.00
<b>REPORT TOTALS:</b>					\$170.00	\$0.00	\$170.00

EFT STATUS: NONE

an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
<b>CHECKS</b>							
VENDOR: CANONF - CANON FINANCIAL SERVICES INC	10/25/23	10/25/23	11/24/23		\$235.54	\$0.00	EFT STATUS: NONE
CONTRACT10-23					\$235.54		
VENDOR: CENTU2 - CENTURYLINK					\$235.54		
MARKED AS NEEDING A SEPARATE CHECK					\$235.54		
DHSPHONE	10/25/23	10/25/23	11/24/23		\$637.97	\$0.00	EFT STATUS: NONE
MARKED AS NEEDING A SEPARATE CHECK					\$637.97		
DHSPHONE	10/25/23	10/25/23	11/24/23		\$637.97	\$0.00	EFT STATUS: NONE
MARKED AS NEEDING A SEPARATE CHECK					\$637.97		
FRCACOM	10/25/23	10/25/23	11/24/23		\$99.54	\$0.00	EFT STATUS: NONE
MARKED AS NEEDING A SEPARATE CHECK					\$99.54		
VENDOR: CENTUB - CENTURYLINK BUSINESS SERVICES					\$737.51		
TOTAL SELECTED FOR VENDOR CENTU2:					\$737.51	\$0.00	
DHS-PHONE	10/25/23	10/25/23	11/24/23		\$509.73	\$0.00	EFT STATUS: NONE
VENDOR: CENTUB - CENTURYLINK BUSINESS SERVICES					\$509.73		
TOTAL SELECTED FOR VENDOR CENTUB:					\$509.73	\$0.00	
VENDOR: DEEPRO - DEEP ROCK					\$52.62		
FRC10-23	10/25/23	10/25/23	11/24/23		\$52.62	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR DEEPRO:					\$52.62	\$0.00	
VENDOR: FRC - FAMILY RESOURCE CENTER					\$2,000.00		
RECONNECT8-23	10/25/23	10/25/23	11/24/23		\$2,000.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR FRC:					\$2,000.00	\$0.00	
VENDOR: HCRAB - HUERFANO COUNTY ROAD & BRIDGE					\$654.18		
VEHICLE210-23	10/25/23	10/25/23	11/24/23		\$654.18	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR HCRAB:					\$654.18	\$0.00	
VENDOR: HRIBAR - JOANNA HRIBAR					\$22.32		
REIM10-23	10/25/23	10/25/23	11/24/23		\$22.32	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR HRIBAR:					\$22.32	\$0.00	
VENDOR: LABCOR - LABORATORY CORP. OF AMERICA					\$76.00		
78177735	10/25/23	10/25/23	11/24/23		\$76.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR LABCOR:					\$76.00	\$0.00	
VENDOR: ORTID - DREAMA ORTIVEZ					\$64.21		
REIM10-23	10/25/23	10/25/23	11/24/23		\$64.21	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR ORTID:					\$64.21	\$0.00	
VENDOR: SABRIN - SABRINA AND GREG BRINK					\$109.00		
10-23	10/25/23	10/25/23	11/24/23		\$109.00	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR SABRIN:					\$109.00	\$0.00	
VENDOR: WILKIA - ASHLEY WILKINS					\$105.12		
REIM10-23	10/25/23	10/25/23	11/24/23		\$105.12	\$0.00	EFT STATUS: NONE
TOTAL SELECTED FOR VENDOR WILKIA:					\$105.12	\$0.00	
CHECKS GROUP TOTAL:					\$4,566.23	\$0.00	
REPORT TOTALS:					\$4,566.23	\$0.00	

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
AP Cash Requirements for Invoices Selected For Payment

Item 3c.

Amounts with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number      Inv. Date      Posting Date      Due Date      PO / Job No.      Balance      Discount      Amount to Pay Hold?

**VENDOR: LABCOR - LABORATORY CORP. OF AMERICA**

10-23      10/25/23      10/25/23      11/24/23           \$38.00      \$0.00      \$38.00

**TOTAL SELECTED FOR VENDOR LABCOR:**      \$38.00      \$0.00      \$38.00

**CHECKS GROUP TOTAL:**      \$38.00      \$0.00      \$38.00

**REPORT TOTALS:**      \$38.00      \$0.00      \$38.00

EFT STATUS: NONE

Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number      Date      Posting Date      Date      PO / Job No.      Balance      Discount      Amount to Pay Hold?

VENDOR: BESTR - BEST WESTERN RAMBLER	10/30/23	11/29/23	10/30/23		\$199.98	\$0.00	\$199.98
CLIENTASS10-23	10/30/23	11/29/23	10/30/23		\$199.98	\$0.00	\$199.98
VENDOR: CITYOF - CITY OF WALSENBURG	DAWN10-23	10/30/23	11/29/23		\$117.91	\$0.00	\$117.91
VENDOR: CITYOF FOR VENDOR CITYOF	TOTAL SELECTED FOR VENDOR CITYOF				\$117.91	\$0.00	\$117.91
VENDOR: DEEPRO - DEEP ROCK	DHS10-23	10/30/23	11/29/23		\$163.50	\$0.00	\$163.50
VENDOR: DEEPRO FOR VENDOR DEEPRO	TOTAL SELECTED FOR VENDOR DEEPRO				\$163.50	\$0.00	\$163.50
VENDOR: HC - HUERFANO COUNTY	REIM10-23	10/30/23	11/29/23		\$99.99	\$0.00	\$99.99
VENDOR: HC FOR VENDOR HC	TOTAL SELECTED FOR VENDOR HC				\$99.99	\$0.00	\$99.99
VENDOR: KGOMEZ - KYLE GOMEZ	REIM10-23	10/30/23	11/29/23		\$25.00	\$0.00	\$25.00
VENDOR: KGOMEZ FOR VENDOR KGOMEZ	TOTAL SELECTED FOR VENDOR KGOMEZ				\$25.00	\$0.00	\$25.00
VENDOR: LHCHDH - LAS ANIMAS/HUERFANO CTY DIST H	CONTRACT	10/30/23	11/29/23		\$452.13	\$0.00	\$452.13
VENDOR: LHCHDH FOR VENDOR LHCHDH	TOTAL SELECTED FOR VENDOR LHCHDH				\$452.13	\$0.00	\$452.13
VENDOR: MONTAN - ANDREA MONTYA	REIM10-23	10/30/23	11/29/23		\$232.03	\$0.00	\$232.03
VENDOR: MONTAN FOR VENDOR MONTAN	TOTAL SELECTED FOR VENDOR MONTAN				\$232.03	\$0.00	\$232.03
VENDOR: PITNE1 - PITNEY BOWES BANK INC	POSTAGE10-23	10/30/23	11/29/23		\$1,008.50	\$0.00	\$1,008.50
VENDOR: PITNE1 FOR VENDOR PITNE1	TOTAL SELECTED FOR VENDOR PITNE1				\$1,008.50	\$0.00	\$1,008.50
VENDOR: SANISA - SAN ISABEL ELECTRIC ASSOC. INC	DAWN10-23	10/30/23	11/29/23		\$228.74	\$0.00	\$228.74
VENDOR: SANISA FOR VENDOR SANISA	TOTAL SELECTED FOR VENDOR SANISA				\$228.74	\$0.00	\$228.74
VENDOR: SHACKL - LOANNE SHACKELFORD	OCT-NOV23	10/30/23	11/29/23		\$130.00	\$0.00	\$130.00
VENDOR: SHACKL FOR VENDOR SHACKL	TOTAL SELECTED FOR VENDOR SHACKL				\$130.00	\$0.00	\$130.00
CHECKS GROUP TOTAL:					\$2,657.78	\$0.00	\$2,657.78
REPORT TOTALS:					\$2,657.78	\$0.00	\$2,657.78

**Forma Calc Totals by Fund**

**Check Date: 10/13/2023**

**County of Huerfano**

**066 PUBLIC WELFARE FUND**

**Incomes**

Code	Description	Amount
COMP	COMP Time	\$54.42
ONCL	On-Call	\$2,715.00
PTO	PTO	\$2,112.66
REG	Regular	\$6,462.77
SALRY	Salary	\$38,853.97
SICK	Sick	\$2,045.34
<b>Total Income:</b>		<b>\$52,244.16</b>

**Deductions**

Code	Description	Amount
401A	Retirement - Employee	\$1,459.65
401L1	401A Loan	\$201.66
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
ACC	American Fidelity After Tax	\$434.81
ACCPT	American Fidelity Pre Tax	\$109.63
CO	Colorado Withholding	\$1,873.00
DNTL	Dental Ins 125	\$159.96
FITW	Federal Withholding	\$3,606.78
HSA	HSA	\$50.00
MDCL	Medical Ins 125	\$1,258.09
MED	Medicare withholding	\$734.24
SPLF	Supplemental Life Insurance	\$77.05
SS	Social Security (FICA)	\$3,139.48
TEXLF	Texas Life	\$117.19
VISION	Vision 125	\$29.64
<b>Total Deductions:</b>		<b>\$13,618.49</b>

**Matches**

Code	Description	Amount
401ER	401A Match	\$1,459.65
ERDEN	ER Cost of Dental	\$906.89
ERLIF	ER Cost of Life	\$62.00
ERME	ER Cost of Medical	\$16,502.82
ERVIS	ER Cost of Vision	\$168.06
MED	Medicare Employer	\$734.24
SS	Social Security Employer	\$3,139.48
<b>Total Matches:</b>		<b>\$22,973.14</b>

Wages of \$52,244.16 less Deductions of \$13,618.49 equals Net Pay of \$38,625.67.

Wages of \$52,244.16 plus Matches of \$22,973.14 equals Total Expense of \$75,217.30.



**Pro Forma Calc Totals by Fund**

Check Date: 10/27/2023

County of Huerfano

Fund: 066 PUBLIC WELFARE FUND

**Incomes**

Code	Description	Amount
COMP	COMP Time	\$533.07
HOL	Holiday	\$4,072.59
PTO	PTO	\$744.26
REG	Regular	\$5,527.56
SALRY	Salary	\$35,494.92
SICK	Sick	\$2,436.62
<b>Total Income:</b>		<b>\$48,809.02</b>

**Deductions**

Code	Description	Amount
401A	Retirement - Employee	\$1,375.05
401L1	401A Loan	\$185.96
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
ACC	American Fidelity After Tax	\$434.81
ACCPT	American Fidelity Pre Tax	\$109.63
CO	Colorado Withholding	\$1,744.00
FITW	Federal Withholding	\$3,313.58
HSA	HSA	\$50.00
MDCI	Medical Ins 125	\$1,375.83
MED	Medicare withholding	\$685.45
SPLF	Supplemental Life Insurance	\$77.05
SS	Social Security (FICA)	\$2,930.96
TEXLF	Texas Life	\$117.19
<b>Total Deductions:</b>		<b>\$12,766.82</b>

**Matches**

Code	Description	Amount
401ER	401A Match	\$1,375.05
MED	Medicare Employer	\$685.45
SS	Social Security Employer	\$2,930.96
<b>Total Matches:</b>		<b>\$4,991.46</b>

Wages of \$48,809.02 less Deductions of \$12,766.82 equals Net Pay of \$36,042.20.

Wages of \$48,809.02 plus Matches of \$4,991.46 equals Total Expense of \$53,800.48.

Pro Forina Calc Totals by Fund

Check Date: 10/12/2023

County of Huerfano

Fund: 066 PUBLIC WELFARE FUND

Incomes

Code	Description	Amount
COMP	COMP Time	\$54,42
ONCL	On-Call	\$2,715.00
PTO	PTO	\$2,112.66
REG	Regular	\$6,462.77
SALRY	Salary	\$38,853.97
SICK	Sick	\$2,045.34
<b>Total Income:</b>		<b>\$52,244.16</b>

Deductions

Code	Description	Amount
401A	Retirement - Employee	\$1,459.65
401L1	401A Loan	\$201.66
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
ACC	American Fidelity After Tax	\$434.81
ACCP	American Fidelity Pre Tax	\$109.63
CO	Colorado Withholding	\$1,873.00
DNTL	Dental Ins 125	\$159.96
FITW	Federal Withholding	\$3,606.78
HSA	HSA	\$50.00
MDCL	Medical Ins 125	\$1,258.09
MED	Medicare withholding	\$734.24
SPLF	Supplemental Life Insurance	\$77.05
SS	Social Security (FICA)	\$3,139.48
TEXLF	Texas Life	\$117.19
VISON	Vision 125	\$29.64
<b>Total Deductions:</b>		<b>\$13,618.49</b>

Matches

Code	Description	Amount
401ER	401A Match	\$1,459.65
ERDEN	ER Cost of Dental	\$906.89
ERLIF	ER Cost of Life	\$62.00
ERME	ER Cost of Medical	\$16,502.82
ERVIS	ER Cost of Vision	\$168.06
MED	Medicare Employer	\$734.24
SS	Social Security Employer	\$3,139.48
<b>Total Matches:</b>		<b>\$22,973.14</b>

Wages of \$52,244.16 less Deductions of \$13,618.49 equals Net Pay of \$38,625.67.

Wages of \$52,244.16 plus Matches of \$22,973.14 equals Total Expense of \$75,217.30.



CHAIRPERSON, HUERFANO COUNTY BOARD OF COMMISSIONERS

DATE:

DIRECTOR, HUERFANO CO DEPT OF HUMAN SERVICES

DATE:

Employment First	2	\$	150.00	\$	50.00
Low Income Energy Assistance Program		\$	-	\$	-
Core Services		\$	4,255.50	\$	4,255.50
Child Welfare		\$	40,865.92	\$	34,567.14
Child Care		\$	397.77	\$	719.78
Food Stamps	1012	\$	256,530.36	\$	288,385.08
Aid to the Needy Disabled	15	\$	5,259.78	\$	3,865.69
Old Age Pension	67	\$	22,205.39	\$	22,397.22
Temporary Assistance to Needy Families	66	\$	26,161.17	\$	25,513.36

# of Cases

**AUTHORIZATIONS:**

Administrative Expenditures	\$	18,965.58	\$	197,705.20
Employee Wages & Benefits			\$	197,709.20
Total Expenditures	\$	216,670.78	\$	216,674.78

**EXPENDITURES:**

Information Only

<b>AMOUNT</b>
AUGUST
2023
Expenditures
\$ 18,965.58
\$ 197,709.20
\$ 216,674.78

**HUERFANO COUNTY BOARD OF COMMISSIONERS  
APPROVAL OF HUMAN SERVICES EXPENDITURES AND AUTHORIZATIONS  
September-23**



an asterisk by their Amount To Pay have exceeded their Max Check Amount.

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number    Inv. Date    Posting Date    Due Date    PO / Job No.    Balance    Discount    Amount to Pay Hold?

**CHECKS**  
**VENDOR: CANONF - CANON FINANCIAL SERVICES INC**  
 31245689    09/21/23    09/21/23    10/21/23    \$241.79    \$0.00    \$241.79    EFT STATUS: NONE

**VENDOR: CENTUB - CENTURYLINK BUSINESS SERVICES**  
 656656427    09/21/23    09/21/23    10/21/23    \$507.06    \$0.00    \$507.06    EFT STATUS: NONE

**VENDOR: GOBINS - GOBIN'S INC**  
 AR4076777    09/21/23    09/21/23    10/21/23    ~~\$42.34~~    \$0.00    ~~\$42.34~~    EFT STATUS: NONE

**VENDOR: HCGOVE - HUERFANO COUNTY GOVERNMENT**  
 GASVOUCHER9-23    09/21/23    09/21/23    10/21/23    \$500.00    \$0.00    \$500.00    EFT STATUS: NONE

**VENDOR: HCRAB - HUERFANO COUNTY ROAD & BRIDGE**  
 FUEL9-23    09/21/23    09/21/23    10/21/23    \$453.70    \$0.00    \$453.70    EFT STATUS: NONE

**VENDOR: MONTAN - ANDREA MONTOYA**  
 REIMB9-23    09/21/23    09/21/23    10/21/23    \$196.62    \$0.00    \$196.62    EFT STATUS: NONE

**VENDOR: ORTID - DREAMA ORTIVEZ**  
 REIM9-23    09/21/23    09/21/23    10/21/23    \$80.60    \$0.00    \$80.60    EFT STATUS: NONE

**TOTAL SELECTED FOR VENDOR ORTID:** \$80.60  
**TOTAL SELECTED FOR VENDOR MONTAN:** \$196.62  
**TOTAL SELECTED FOR VENDOR HCRAB:** \$453.70  
**TOTAL SELECTED FOR VENDOR HCGOVE:** \$500.00  
**TOTAL SELECTED FOR VENDOR GOBINS:** ~~\$42.34~~  
**TOTAL SELECTED FOR VENDOR CENTUB:** \$507.06  
**TOTAL SELECTED FOR VENDOR CANONF:** \$241.79

**REPORT TOTALS:**  
 \$2,022.11    \$0.00    \$2,022.11

**CHECKS GROUP TOTAL:** \$2,022.11  
**REPORT TOTALS:** \$2,022.11

**TOTAL SELECTED FOR VENDOR ORTID:** \$80.60  
**TOTAL SELECTED FOR VENDOR MONTAN:** \$196.62  
**TOTAL SELECTED FOR VENDOR HCRAB:** \$453.70  
**TOTAL SELECTED FOR VENDOR HCGOVE:** \$500.00  
**TOTAL SELECTED FOR VENDOR GOBINS:** ~~\$42.34~~  
**TOTAL SELECTED FOR VENDOR CENTUB:** \$507.06  
**TOTAL SELECTED FOR VENDOR CANONF:** \$241.79

**REPORT TOTALS:**  
 \$2,022.11    \$0.00    \$2,022.11

**CHECKS GROUP TOTAL:** \$2,022.11  
**REPORT TOTALS:** \$2,022.11

**TOTAL SELECTED FOR VENDOR ORTID:** \$80.60  
**TOTAL SELECTED FOR VENDOR MONTAN:** \$196.62  
**TOTAL SELECTED FOR VENDOR HCRAB:** \$453.70  
**TOTAL SELECTED FOR VENDOR HCGOVE:** \$500.00  
**TOTAL SELECTED FOR VENDOR GOBINS:** ~~\$42.34~~  
**TOTAL SELECTED FOR VENDOR CENTUB:** \$507.06  
**TOTAL SELECTED FOR VENDOR CANONF:** \$241.79

**REPORT TOTALS:**  
 \$2,022.11    \$0.00    \$2,022.11

**CHECKS GROUP TOTAL:** \$2,022.11  
**REPORT TOTALS:** \$2,022.11

**TOTAL SELECTED FOR VENDOR ORTID:** \$80.60  
**TOTAL SELECTED FOR VENDOR MONTAN:** \$196.62  
**TOTAL SELECTED FOR VENDOR HCRAB:** \$453.70  
**TOTAL SELECTED FOR VENDOR HCGOVE:** \$500.00  
**TOTAL SELECTED FOR VENDOR GOBINS:** ~~\$42.34~~  
**TOTAL SELECTED FOR VENDOR CENTUB:** \$507.06  
**TOTAL SELECTED FOR VENDOR CANONF:** \$241.79

**REPORT TOTALS:**  
 \$2,022.11    \$0.00    \$2,022.11

1979.77  
 - 42.34

Item 3c.

an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
1BB05V3-2	09/20/23	09/20/23	10/20/23		\$400.00	\$0.00	
<b>VENDOR: SPPKSA - SPANISH PEAKS APARTMENTS</b>							
<b>EFT STATUS: NONE</b>							
<b>TOTAL SELECTED FOR VENDOR SPPKSA:</b>							
					<u>\$400.00</u>	<u>\$0.00</u>	<u>\$400.00</u>
<b>CHECKS GROUP TOTAL:</b>							
					<u>\$400.00</u>	<u>\$0.00</u>	<u>\$400.00</u>
<b>REPORT TOTALS:</b>							
					<u>\$400.00</u>	<u>\$0.00</u>	<u>\$400.00</u>

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment

an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
1BB05V3	09/18/23	09/18/23	10/18/23		\$400.00	\$0.00	
<b>VENDOR: SPPKSA - SPANISH PEAKS APARTMENTS</b>							
<b>EFT STATUS: NONE</b>							
<b>TOTAL SELECTED FOR VENDOR SPPKSA:</b>							
					<u>\$400.00</u>	<u>\$0.00</u>	<u>\$400.00</u>
<b>CHECKS GROUP TOTAL:</b>							
					<u>\$400.00</u>	<u>\$0.00</u>	<u>\$400.00</u>
<b>REPORT TOTALS:</b>							
					<u>\$400.00</u>	<u>\$0.00</u>	<u>\$400.00</u>

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment

An asterisk by their Amount To Pay have exceeded their Max Check Amount.

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
 AP Cash Requirements for Invoices Selected For Payment

Invoice Number      Date      Inv.      Posting      Date      PO / Job No.      Balance      Discount      Amount to Pay Hold?

Vendor Name	Invoice Date	Amount	PO / Job No.	Balance	Discount	Amount to Pay	EFT Status
VENDOR: HOMERD - HALLIE PACHEGO-COUTLER	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: HRIBAR - JOANNA HRIBAR	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: HRIBAR - JOANNA HRIBAR	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: JBRD - JOHN RODRIGUEZ	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: JBRD - JOHN RODRIGUEZ	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: OROURK - KATHLEEN O'ROURKE	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: OROURK - KATHLEEN O'ROURKE	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: ORTID - DREAMA ORTIVEZ	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: ORTID - DREAMA ORTIVEZ	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: ROMERA - APRIL ROMERO	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: ROMERA - APRIL ROMERO	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: SHOOPS - SUSAN SHOOP	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: SHOOPS - SUSAN SHOOP	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: TRUJI - MICHELLE TRUJILLO	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: TRUJI - MICHELLE TRUJILLO	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: WILKIA - ASHLEY WILKINS	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
VENDOR: WILKIA - ASHLEY WILKINS	09/13/23	\$45.00		\$45.00	\$0.00	\$45.00	NONE
<b>TOTAL SELECTED FOR VENDOR WILKIA:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR TRUJI:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR SHOOPS:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR ROMERA:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR ORTID:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR OROURK:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR JBRD:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR HRIBAR:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>TOTAL SELECTED FOR VENDOR HOMERD:</b>		<b>\$45.00</b>		<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>	
<b>REPORT TOTALS:</b>		<b>\$405.00</b>		<b>\$405.00</b>	<b>\$0.00</b>	<b>\$405.00</b>	
<b>CHECKS GROUP TOTAL:</b>		<b>\$405.00</b>		<b>\$405.00</b>	<b>\$0.00</b>	<b>\$405.00</b>	

An asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
<b>CHECKS</b>							
<b>VENDOR: CONWR - CONTACT WIRELESS</b>							
SEPT23	09/13/23	09/13/23	10/13/23		\$35.03	\$0.00	\$35.03
TOTAL SELECTED FOR VENDOR CONWR:							
					\$35.03	\$0.00	\$35.03
<b>VENDOR: CROSSR - CROSSROADS' TURNING POINTS, IN</b>							
SEPT23	09/13/23	09/13/23	10/13/23		\$1,750.00	\$0.00	\$1,750.00
TOTAL SELECTED FOR VENDOR CROSSR:							
					\$1,750.00	\$0.00	\$1,750.00
<b>VENDOR: LHGDHD - LAS ANIMAS/HUERFANO CTY DIST H</b>							
SEPT23	09/13/23	09/13/23	10/13/23		\$4,500.00	\$0.00	\$4,500.00
TOTAL SELECTED FOR VENDOR LHGDHD:							
					\$4,500.00	\$0.00	\$4,500.00
<b>VENDOR: PITNE1 - PITNEY BOWES BANK INC</b>							
3317936068	09/13/23	09/13/23	10/13/23		\$306.48	\$0.00	\$306.48
TOTAL SELECTED FOR VENDOR PITNE1:							
					\$306.48	\$0.00	\$306.48
<b>VENDOR: WILKIA - ASHLEY WILKINS</b>							
SEPT23	09/13/23	09/13/23	10/13/23		\$15.75	\$0.00	\$15.75
TOTAL SELECTED FOR VENDOR WILKIA:							
					\$15.75	\$0.00	\$15.75
<b>CHECKS GROUP TOTAL:</b>							
					\$6,607.26	\$0.00	\$6,607.26
<b>REPORT TOTALS:</b>							
					\$6,607.26	\$0.00	\$6,607.26

\* an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
AUG23	09/12/23	09/12/23	10/12/23		\$95.15	\$0.00	
<b>VENDOR: CITYOF - CITY OF WALSENBURG</b>							
<b>EFT STATUS: NONE</b>							
<b>TOTAL SELECTED FOR VENDOR CITYOF: \$95.15</b>							
<b>CHECKS GROUP TOTAL: \$95.15</b>							
<b>REPORT TOTALS: \$95.15</b>							
<b>\$95.15</b>							
<b>\$95.15</b>							
<b>\$95.15</b>							

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment



\* (vendors with) an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Vendor Name	Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
VENDOR: ACURA - ACQU RAPID	AUG2023	09/07/23	09/07/23	10/07/23		\$1,830.00	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR ACURA: \$1,830.00</b>								
VENDOR: AXIOM - AXIOM HUMAN RESOURCE SOLUTIONS	AUG23	09/07/23	09/07/23	10/07/23		\$121.22	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR AXIOM: \$121.22</b>								
VENDOR: GOBINS - GOBIN'S INC.	AR4053043	09/07/23	09/07/23	10/07/23		\$42.34	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR GOBINS: \$42.34</b>								
VENDOR: HOMERD - HALLIE PACHECO-COUTLER	AUG23	09/07/23	09/07/23	10/07/23		\$30.03	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR HOMERD: \$30.03</b>								
VENDOR: HUERFW - HUERFANO WORLD JOURNAL	AUG23	09/07/23	09/07/23	10/07/23		\$75.80	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR HUERFW: \$75.80</b>								
VENDOR: ISTONI - ISTONISH, INC.	1484830	09/07/23	09/07/23	10/07/23		\$108.00	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR ISTONI: \$108.00</b>								
VENDOR: LANGUA - LANGUAGE LINE SERVICES	11084634	09/07/23	09/07/23	10/07/23		\$107.20	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR LANGUA: \$107.20</b>								
VENDOR: MONTAN - ANDREA MONTOYA	AUG23	09/07/23	09/07/23	10/07/23		\$2,165.74	\$0.00	EFT STATUS: NONE *
<b>TOTAL SELECTED FOR VENDOR MONTAN: \$2,165.74</b>								
VENDOR: SHACKL - LOANNE SHACKELFORD	SEPT23	09/07/23	09/07/23	10/07/23		\$65.00	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR SHACKL: \$65.00</b>								
VENDOR: WALSTU - WALSENBURG UTILITIES	AUG23	09/07/23	09/07/23	10/07/23		\$95.15	\$0.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR WALSTU: \$95.15</b>								
<b>CHECKS GROUP TOTAL: \$4,640.48</b>								
<b>REPORT TOTALS: \$4,640.48</b>								

HUERFANO COUNTY DEPT OF SOCIAL SERVICES  
 AP Cash Requirements for Invoices Selected For Payment

\* an asterisk by their Amount To Pay have exceeded their Max Check Amount.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
LABCOR8-23	09/05/23	09/05/23	10/05/23		\$114.00	\$0.00	
<b>VENDOR: LABCOR - LABORATORY CORP. OF AMERICA</b>							
<b>EFT STATUS: NONE</b>							
<b>TOTAL SELECTED FOR VENDOR LABCOR:</b>							
					\$114.00	\$0.00	\$114.00
<b>CHECKS GROUP TOTAL:</b>							
					\$114.00	\$0.00	\$114.00
<b>REPORT TOTALS:</b>							
					\$114.00	\$0.00	\$114.00

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment

\* VENDORS (M) an asterisk by their Amount To Pay have exceeded their Max Check Amount.

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
 AP Cash Requirements for Invoices Selected For Payment

Invoice Number      Date      Inv.      Posting      Date      PO / Job No.      Balance      Discount      Amount to Pay Hold?

Vendor	Invoice Number	Date	Inv.	Posting	Date	PO / Job No.	Balance	Discount	Amount to Pay Hold?
VENDOR: DEEPRO - DEEP ROCK	DEEPRO09-231	09/01/23	09/01/23	10/01/23			\$135.74	\$0.00	\$135.74
VENDOR: EPCSHS - EL PASO COUNTY SHERIFF'S OFFIC	EPCSHS09-23	09/01/23	09/01/23	10/01/23			\$35.25	\$0.00	\$35.25
VENDOR: EPCSHS09-23	EPCSHS09-23	09/01/23	09/01/23	10/01/23			\$35.25	\$0.00	\$35.25
VENDOR: FRC - FAMILY RESOURCE CENTER	FRC09-23	09/01/23	09/01/23	10/01/23			\$2,000.00	\$0.00	\$2,000.00
VENDOR: FRC09-23	FRC09-23	09/01/23	09/01/23	10/01/23			\$2,000.00	\$0.00	\$2,000.00
VENDOR: GOBINS - GOBINS INC.	GOBINS09-23	09/01/23	09/01/23	10/01/23			\$42.34	\$0.00	\$42.34
VENDOR: GOBINS09-23	GOBINS09-23	09/01/23	09/01/23	10/01/23			\$42.34	\$0.00	\$42.34
VENDOR: KGOmez - KYLE GOMEZ	KGOmez09-23	09/01/23	09/01/23	10/01/23			\$72.70	\$0.00	\$72.70
VENDOR: KGOmez09-23	KGOmez09-23	09/01/23	09/01/23	10/01/23			\$72.70	\$0.00	\$72.70
VENDOR: ORTID - DREAMA ORTIVEZ	ORTID09-23	09/01/23	09/01/23	10/01/23			\$22.45	\$0.00	\$22.45
VENDOR: ORTID09-23	ORTID09-23	09/01/23	09/01/23	10/01/23			\$22.45	\$0.00	\$22.45
VENDOR: ROMERA - APRIL ROMERO	ROMERA09-23	09/01/23	09/01/23	10/01/23			\$89.98	\$0.00	\$89.98
VENDOR: ROMERA09-23	ROMERA09-23	09/01/23	09/01/23	10/01/23			\$89.98	\$0.00	\$89.98
VENDOR: SANISA - SAN ISABEL ELECTRIC ASSOC. INC	SANISA09-23	09/01/23	09/01/23	10/01/23			\$1,009.00	\$0.00	\$1,009.00
VENDOR: SANISA09-23	SANISA09-23	09/01/23	09/01/23	10/01/23			\$1,009.00	\$0.00	\$1,009.00
VENDOR: WILKIA - ASHLEY WILKINS	WILKIA09-23	09/01/23	09/01/23	10/01/23			\$51.56	\$0.00	\$51.56
VENDOR: WILKIA09-23	WILKIA09-23	09/01/23	09/01/23	10/01/23			\$51.56	\$0.00	\$51.56
<b>TOTAL SELECTED FOR VENDOR WILKIA:</b>							<b>\$51.56</b>	<b>\$0.00</b>	<b>\$51.56</b>
<b>CHECKS GROUP TOTAL:</b>							<b>\$3,459.02</b>	<b>\$0.00</b>	<b>\$3,459.02</b>
<b>REPORT TOTALS:</b>							<b>\$3,459.02</b>	<b>\$0.00</b>	<b>\$3,459.02</b>

Forma Calc Totals by Fund

Check Date: 9/1/2023

County of Huerfano

066 PUBLIC WELFARE FUND

Incomes

Code	Description	Amount
COMP	COMP Time	\$777.05
ONCL	On-Call	\$1,545.00
PTO	PTO	\$487.68
REG	Regular	\$8,545.30
SALRY	Salary	\$41,289.40
SICK	Sick	\$2,168.66
Total Income:		\$54,813.09

Deductions

Code	Description	Amount
401A	Retirement - Employee	\$1,523.66
401L1	401A Loan	\$357.48
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
ACC	American Fidelity After Tax	\$484.25
ACCP	American Fidelity Pre Tax	\$109.63
CO	Colorado Withholding	\$1,849.00
DNTL	Dental Ins 125	\$191.18
FITW	Federal Withholding	\$3,444.61
HSA	HSA	\$50.00
MDC	Medical Ins 125	\$1,521.99
MED	Medicare withholding	\$767.14
SPLF	Supplemental Life Insurance	\$94.45
SS	Social Security (FICA)	\$3,280.11
TEXLF	Texas Life	\$145.75
VISON	Vision 125	\$35.24
Total Deductions:		\$14,221.80

Matches

Code	Description	Amount
401ER	401A Match	\$1,523.66
ERDEN	ER Cost of Dental	\$1,030.28
ERLIF	ER Cost of Life	\$67.72
ERMIE	ER Cost of Medical	\$19,290.82
ERVIS	ER Cost of Vision	\$190.27
MED	Medicare Employer	\$767.14
SS	Social Security Employer	\$3,280.11
Total Matches:		\$26,150.00

Wages of \$54,813.09 less Deductions of \$14,221.80 equals Net Pay of \$40,591.29.

Wages of \$54,813.09 plus Matches of \$26,150.00 equals Total Expense of \$80,963.09.

Item 3c. 066 PUBLIC WELFARE FUND Check Date: 9/15/2023

**Incomes**

Code	Description	Amount
COMP	COMP Time	\$89.90
HOL	Holiday	\$4,470.67
PTO	PTO	\$745.21
PTOPY	PTO PAYOUT	\$1,101.33
REG	Regular	\$6,752.33
SALRY	Salary	\$39,109.16
SICK	Sick	\$1,019.24
<b>Total Income:</b>		<b>\$53,287.84</b>

**Deductions**

Code	Description	Amount
401A	Retirement - Employee	\$1,513.72
401L1	401A Loan	\$357.48
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
ACC	American Fidelity After Tax	\$484.25
ACCP	American Fidelity Pre Tax	\$109.63
CO	Colorado Withholding	\$1,754.00
FITW	Federal Withholding	\$3,492.86
HSA	HSA	\$50.00
MDCL	Medical Ins 125	\$1,504.09
MED	Medicare withholding	\$748.55
SPLF	Supplemental Life Insurance	\$94.45
SS	Social Security (FICA)	\$3,200.70
TEXLF	Texas Life	\$145.75
<b>Total Deductions:</b>		<b>\$13,822.79</b>

**Matches**

Code	Description	Amount
401ER	401A Match	\$4,513.72
MED	Medicare Employer	\$748.55
SS	Social Security Employer	\$3,200.70
<b>Total Matches:</b>		<b>\$5,462.97</b>

Wages of \$53,287.84 less Deductions of \$13,822.79 equals Net Pay of \$39,465.05.

Wages of \$53,287.84 plus Matches of \$5,462.97 equals Total Expense of \$58,750.81.

3120

County of Huerfano

Check Date: 9/29/2023

Formal Calc Totals by Fund

id: 066 PUBLIC WELFARE FUND

Incomes

Code	Description	Amount
ADMP	Administrative Leave w/ Pay	\$762.66
PTO	PTO	\$138.48
PTOPY	PTO PAYOUT	\$1,706.84
REG	Regular	\$7,577.77
SALRY	Salary	\$43,749.70
SICK	Sick	\$1,537.03
Total Income:		\$55,472.48

Deductions

Code	Description	Amount
401A	Retirement - Employee	\$1,562.75
401L1	401A Loan	\$357.48
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
CO	Colorado Withholding	\$2,037.00
FTW	Federal Withholding	\$4,082.44
MED	Medicare withholding	\$804.37
SS	Social Security (FICA)	\$3,439.28
Total Deductions:		\$12,650.63

Matches

Code	Description	Amount
401ER	401A Match	\$1,562.75
MED	Medicare Employer	\$804.37
SS	Social Security Employer	\$3,439.28
Total Matches:		\$5,806.40

Wages of \$55,472.48 less Deductions of \$12,650.63 equals Net Pay of \$42,821.85.

Wages of \$55,472.48 plus Matches of \$5,806.40 equals Total Expense of \$61,278.88.

**HUERFANO COUNTY BOARD OF COMMISSIONERS  
APPROVAL OF HUMAN SERVICES EXPENDITURES AND AUTHORIZATIONS  
November-23**

<b>EXPENDITURES:</b>		<b>AMOUNT</b>	Information Only
			OCTOBER
Administrative Expenditures		\$ 13,284.00	\$ 26,051.70
Employee Wages & Benefits		\$ 77,193.69	\$ 183,945.91
	Total Expenditures	\$ 90,477.69	\$ 209,997.61

  

<b>AUTHORIZATIONS:</b>			
	# of Cases		
Temporary Assistance to Needy Families	67	\$ 27,142.19	\$ 25,337.62
Old Age Pension	66	\$ 23,138.36	\$ 39,606.94
Aid to the Needy Disabled	14	\$ 4,888.70	\$ 4,117.34
Food Stamps	1024	\$ 306,461.53	\$ 305,873.30
Child Care		\$ 313.22	\$ 232.86
Child Welfare		\$ 39,254.52	\$ 44,535.84
Core Services		\$ 4,255.50	\$ 4,255.50
Low Income Energy Assistance Program	235	\$ 65,477.03	\$ -
Employment First	1	\$ 100.00	\$ 102.89

DATE: \_\_\_\_\_  
DIRECTOR, HUERFANO CO DEPT OF HUMAN SERVICES

DATE: \_\_\_\_\_  
CHAIRPERSON, HUERFANO COUNTY BOARD OF COMMISSIONERS

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Item 3c.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
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**CHECKS**

**VENDOR: HCCC - HUERFANO COUNTY COMB. COURTS**

**EFT STATUS: NONE**

HCCC1123	11/21/23	11/21/23	12/21/23		\$199.00	\$0.00	\$199.00	
<b>TOTAL SELECTED FOR VENDOR HCCC:</b>					<b>\$199.00</b>	<b>\$0.00</b>	<b>\$199.00</b>	
<b>CHECKS GROUP TOTAL:</b>					<b>\$199.00</b>	<b>\$0.00</b>	<b>\$199.00</b>	
<b>REPORT TOTALS:</b>					<b>\$199.00</b>	<b>\$0.00</b>	<b>\$199.00</b>	

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.



**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
<b>CHECKS</b>								
<b>VENDOR: BAILEY - RONALD BAILEY</b>								
BAILEY1123	11/22/23	11/22/23	12/22/23		\$160.00	\$0.00	\$160.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR BAILEY:</b>					<u>\$160.00</u>	<u>\$0.00</u>	<u>\$160.00</u>	
<b>VENDOR: CANONF - CANON FINANCIAL SERVICES INC</b>								
CANONF1123	11/22/23	11/22/23	12/22/23		\$235.54	\$0.00	\$235.54	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR CANONF:</b>					<u>\$235.54</u>	<u>\$0.00</u>	<u>\$235.54</u>	
<b>VENDOR: CENTU2 - CENTURYLINK</b>								
CENTU21123	11/22/23	11/22/23	12/22/23		\$639.37	\$0.00	\$639.37	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR CENTU2:</b>					<u>\$639.37</u>	<u>\$0.00</u>	<u>\$639.37</u>	
<b>MARKED AS NEEDING A SEPARATE CHECK</b>								
CENTU211232	11/22/23	11/22/23	12/22/23		\$99.54	\$0.00	\$99.54	
<b>TOTAL SELECTED FOR VENDOR CENTU2:</b>					<u>\$99.54</u>	<u>\$0.00</u>	<u>\$99.54</u>	
<b>VENDOR: CENTUB - CENTURYLINK BUSINESS SERVICES</b>								
CENTUB1123	11/22/23	11/22/23	12/22/23	Q	\$509.73	\$0.00	\$509.73	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR CENTUB:</b>					<u>\$509.73</u>	<u>\$0.00</u>	<u>\$509.73</u>	
<b>VENDOR: COULT - HALLIE COULTER</b>								
COULT1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR COULT:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>VENDOR: GOBINS - GOBIN'S INC.</b>								
GGOBINS1133	11/22/23	11/22/23	12/22/23		\$42.34	\$0.00	\$42.34	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR GOBINS:</b>					<u>\$42.34</u>	<u>\$0.00</u>	<u>\$42.34</u>	
<b>VENDOR: HRIBAR - JOANNA HRIBAR</b>								
HRIBAR1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR HRIBAR:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>VENDOR: JBROD - JOHN RODRIGUEZ</b>								
JBROD1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR JBROD:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>VENDOR: OROURK - KATHLEEN O'ROURKE</b>								
OROURK1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR OROURK:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>VENDOR: ORTID - DREAMA ORTIVEZ</b>								
ORTID1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR ORTID:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>VENDOR: ROMERA - APRIL ROMERO</b>								
ROMERA1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR ROMERA:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>VENDOR: SCHUST - SCHUSTER PRINTING CO INC</b>								
SCHUST1123	11/22/23	11/22/23	12/22/23		\$345.00	\$0.00	\$345.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR SCHUST:</b>					<u>\$345.00</u>	<u>\$0.00</u>	<u>\$345.00</u>	
<b>VENDOR: TRUJI - MICHELLE TRUJILLO</b>								
TRUJI1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR TRUJI:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>VENDOR: WILKIA - ASHLEY WILKINS</b>								
WILKIA1123	11/22/23	11/22/23	12/22/23		\$45.00	\$0.00	\$45.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR WILKIA:</b>					<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>	
<b>CHECKS GROUP TOTAL:</b>					<u>\$2,391.52</u>	<u>\$0.00</u>	<u>\$2,391.52</u>	
<b>REPORT TOTALS:</b>					<u>\$2,391.52</u>	<u>\$0.00</u>	<u>\$2,391.52</u>	

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Item 3c.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
<b>CHECKS</b>								
<b>VENDOR: COULT - HALLIE COULTER</b>								<b>EFT STATUS: NONE</b>
COULT11232	11/30/23	11/30/23	12/30/23		\$95.00	\$0.00	\$95.00	
<b>TOTAL SELECTED FOR VENDOR COULT:</b>					<b>\$95.00</b>	<b>\$0.00</b>	<b>\$95.00</b>	
<b>VENDOR: CROSSR - CROSSROADS' TURNING POINTS, IN</b>								<b>EFT STATUS: NONE</b>
CROSSR1123	11/30/23	11/30/23	12/30/23		\$1,750.00	\$0.00	\$1,750.00	
<b>TOTAL SELECTED FOR VENDOR CROSSR:</b>					<b>\$1,750.00</b>	<b>\$0.00</b>	<b>\$1,750.00</b>	
<b>VENDOR: LHCDHD - LAS ANIMAS/HUERFANO CTY DIST H</b>								<b>EFT STATUS: NONE</b>
LHCDHD1123	11/30/23	11/30/23	12/30/23		\$4,500.00	\$0.00	\$4,500.00	
<b>TOTAL SELECTED FOR VENDOR LHCDHD:</b>					<b>\$4,500.00</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	
<b>VENDOR: SCHUST - SCHUSTER PRINTING CO INC</b>								<b>EFT STATUS: NONE</b>
SCHUST11232	11/30/23	11/30/23	12/30/23		\$149.00	\$0.00	\$149.00	
<b>TOTAL SELECTED FOR VENDOR SCHUST:</b>					<b>\$149.00</b>	<b>\$0.00</b>	<b>\$149.00</b>	
<b>CHECKS GROUP TOTAL:</b>					<b>\$6,494.00</b>	<b>\$0.00</b>	<b>\$6,494.00</b>	
<b>REPORT TOTALS:</b>					<b>\$6,494.00</b>	<b>\$0.00</b>	<b>\$6,494.00</b>	

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
<b>CHECKS</b>								
<b>VENDOR: CITYOF - CITY OF WALSENBURG</b>								<b>EFT STATUS: NONE</b>
CITYOF1123	11/03/23	11/03/23	12/03/23		\$187.66	\$0.00	\$187.66	
<b>TOTAL SELECTED FOR VENDOR CITYOF:</b>					<b>\$187.66</b>	<b>\$0.00</b>	<b>\$187.66</b>	
<b>VENDOR: GOBINS - GOBIN'S INC.</b>								<b>EFT STATUS: NONE</b>
GOBINS1123	11/03/23	11/03/23	12/03/23		\$42.34	\$0.00	\$42.34	
<b>TOTAL SELECTED FOR VENDOR GOBINS:</b>					<b>\$42.34</b>	<b>\$0.00</b>	<b>\$42.34</b>	
<b>VENDOR: MONTAN - ANDREA MONTOYA</b>								<b>EFT STATUS: NONE</b>
MOONTAN1123	11/03/23	11/03/23	12/03/23		\$25.00	\$0.00	\$25.00	
<b>TOTAL SELECTED FOR VENDOR MONTAN:</b>					<b>\$25.00</b>	<b>\$0.00</b>	<b>\$25.00</b>	
<b>VENDOR: SANISA - SAN ISABEL ELECTRIC ASSOC. INC</b>								<b>EFT STATUS: NONE</b>
SANISA1123	11/03/23	11/03/23	12/03/23		\$571.65	\$0.00	\$571.65	
<b>TOTAL SELECTED FOR VENDOR SANISA:</b>					<b>\$571.65</b>	<b>\$0.00</b>	<b>\$571.65</b>	
<b>VENDOR: WHA - WALSENBURG HOUSING AUTHORITY</b>								<b>EFT STATUS: NONE</b>
WHA1123	11/03/23	11/03/23	12/03/23		\$400.00	\$0.00	\$400.00	
<b>TOTAL SELECTED FOR VENDOR WHA:</b>					<b>\$400.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	
<b>CHECKS GROUP TOTAL:</b>					<b>\$1,226.65</b>	<b>\$0.00</b>	<b>\$1,226.65</b>	
<b>REPORT TOTALS:</b>					<b>\$1,226.65</b>	<b>\$0.00</b>	<b>\$1,226.65</b>	

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
<b>CHECKS</b>								
<b>VENDOR: ACCURA - ACCU RAPID</b>								
ACCURA1123	11/17/23	11/17/23	12/17/23		\$1,330.00	\$0.00	\$1,330.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR ACCURA:</b>					<b>\$1,330.00</b>	<b>\$0.00</b>	<b>\$1,330.00</b>	
<b>VENDOR: BRINK - SABINA AND GREG BRINK</b>								
BRINK1123	11/17/23	11/17/23	12/17/23		\$183.84	\$0.00	\$183.84	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR BRINK:</b>					<b>\$183.84</b>	<b>\$0.00</b>	<b>\$183.84</b>	
<b>VENDOR: CHAMPI - CHAMPION APARTMENTS</b>								
CHAMPI1123	11/17/23	11/17/23	12/17/23		\$1,032.00	\$0.00	\$1,032.00	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR CHAMPI:</b>					<b>\$1,032.00</b>	<b>\$0.00</b>	<b>\$1,032.00</b>	
<b>VENDOR: CITYOF - CITY OF WALSENBURG</b>								
CITYOF11231	11/17/23	11/17/23	12/17/23		\$205.15	\$0.00	\$205.15	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR CITYOF:</b>					<b>\$205.15</b>	<b>\$0.00</b>	<b>\$205.15</b>	
<b>VENDOR: CONWIR - CONTACT WIRELESS</b>								
CONWIR1123	11/17/23	11/17/23	12/17/23		\$70.06	\$0.00	\$70.06	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR CONWIR:</b>					<b>\$70.06</b>	<b>\$0.00</b>	<b>\$70.06</b>	
<b>VENDOR: GOBINS - GOBIN'S INC.</b>								
GOBINS11232	11/17/23	11/17/23	12/17/23		\$42.34	\$0.00	\$42.34	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR GOBINS:</b>					<b>\$42.34</b>	<b>\$0.00</b>	<b>\$42.34</b>	
<b>VENDOR: WORLD - WORLD JOURNAL</b>								
WORLD1123	11/17/23	11/17/23	12/17/23	LEGAL	\$218.88	\$0.00	\$218.88	EFT STATUS: NONE
<b>TOTAL SELECTED FOR VENDOR WORLD:</b>					<b>\$218.88</b>	<b>\$0.00</b>	<b>\$218.88</b>	
<b>CHECKS GROUP TOTAL:</b>					<b>\$3,082.27</b>	<b>\$0.00</b>	<b>\$3,082.27</b>	
<b>REPORT TOTALS:</b>					<b>\$3,082.27</b>	<b>\$0.00</b>	<b>\$3,082.27</b>	

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.

11/17/23  
3:06:47PM

**HUERFANO COUNTY DEPT OF SOCIAL SERVICES**  
AP Cash Requirements for Invoices Selected For Payment

Item 3c.

Invoice Number	Inv. Date	Posting Date	Due Date	PO / Job No.	Balance	Discount	Amount to Pay	Hold?
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**CHECKS**

**VENDOR: WORLD - WORLD JOURNAL**

**EFT STATUS: NONE**

WORLD11232	11/17/23	11/17/23	12/17/23		\$109.44	\$0.00	\$109.44
<b>TOTAL SELECTED FOR VENDOR WORLD:</b>					<u>\$109.44</u>	<u>\$0.00</u>	<u>\$109.44</u>
<b>CHECKS GROUP TOTAL:</b>					<u>\$109.44</u>	<u>\$0.00</u>	<u>\$109.44</u>
<b>REPORT TOTALS:</b>					<u><u>\$109.44</u></u>	<u><u>\$0.00</u></u>	<u><u>\$109.44</u></u>

\* Vendors with an asterisk by their Amount To Pay have exceeded their Max Check Amount.



Check Date: 11/24/2023

Pro Forma Calc Totals by Fund

Fund: 066 PUBLIC WELFARE FUND

Incomes		Amount
Code	Description	
COMP	COMP Time	\$55.18
HOL	Holiday	\$3,860.99
PTO	PTO	\$252.97
REG	Regular	\$5,543.44
SALRY	Salary	\$35,243.21
SICK	Sick	\$1,445.05
Total Income:		\$46,400.84

Deductions		Amount
Code	Description	
401A	Retirement - Employee	\$1,343.51
401L1	401A Loan	\$185.96
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
ACC	American Fidelity After Tax	\$434.81
ACCPT	American Fidelity Pre Tax	\$108.63
CO	Colorado Withholding	\$1,647.00
FTTW	Federal Withholding	\$2,876.55
MDCL	Medical Ins 125	\$1,188.66
MED	Medicare withholding	\$653.97
SPLF	Supplemental Life Insurance	\$77.05
SS	Social Security (FICA)	\$2,796.36
TEXLF	Texas Life	\$117.19
Total Deductions:		\$11,898.00

Matches		Amount
Code	Description	
401ER	401A Match	\$1,343.51
MED	Medicare Employer	\$653.97
SS	Social Security Employer	\$2,796.36
Total Matches:		\$4,793.84

Wages of \$46,400.84 less Deductions of \$11,898.00 equals Net Pay of \$34,502.84.

Wages of \$46,400.84 plus Matches of \$4,793.84 equals Total Expense of \$51,194.68.

Check Date: 11/24/2023

Pro Forma Calc Totals by Fund

Fund: 066 PUBLIC WELFARE FUND

Incomes		Amount
Code	Description	
COMP	COMP Time	\$55.18
HOL	Holiday	\$3,860.99
PTO	PTO	\$252.97
REG	Regular	\$5,543.44
SALRY	Salary	\$35,243.21
SICK	Sick	\$1,445.05
Total Income:		\$46,400.84

Deductions		Amount
Code	Description	
401A	Retirement - Employee	\$1,343.51
401L1	401A Loan	\$185.96
457BN	457B Nationwide Retirement	\$50.00
457RP	457B ROTH AFTER TAX PE	\$317.31
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ACCPT	American Fidelity Pre Tax	\$109.63
CO	Colorado Withholding	\$1,647.00
FITW	Federal Withholding	\$2,976.55
MDCL	Medical Ins 125	\$1,188.66
MED	Medicare withholding	\$653.97
SPLF	Supplemental Life Insurance	\$77.05
SS	Social Security (FICA)	\$2,796.36
TEXLF	Texas Life	\$117.19
Total Deductions:		\$11,898.00

Matches		Amount
Code	Description	
401ER	401A Match	\$1,343.51
MED	Medicare Employer	\$653.97
SS	Social Security Employer	\$2,796.36
Total Matches:		\$4,793.84

Wages of \$46,400.84 less Deductions of \$11,898.00 equals Net Pay of \$34,502.84.

Wages of \$46,400.84 plus Matches of \$4,793.84 equals Total Expense of \$51,194.68.



## Department of Human Services Staff Reports

### Child Welfare

#### *Staff*

The Child Welfare Unit is fully staffed.

#### *Caseload*

17 open cases:

- 15 Cases are open Dependency and Neglect Cases
- 2 Voluntary Case
- 1 Youth In Transition Case

We have a total of 20 children

- Foster Care: 7
- Kinship Care: 10
- Home with Parents: 3
- Youth In Transition: 1- (18 year old mom living on her own with her baby)

Ashley: Lead Worker

- 8 Cases/3 Assessments

April: Caseworker I

- 4 Cases/ 2 Assessments

Kyle: Case Aide/ Caseworker

- 3 Cases/ 1 Assessment

#### *Activities*

- Our new Case Aide starts Tuesday 2/20/24
- Michelle Trujillo has been helping with Family Time (supervised visits)
- We currently have two County Foster homes.
- We had a IVE audit and passed and will not have another one for 3 years.
- Had a meeting with the state and had 100% compliance with monthly contacts for a whole year.

## **Adult Services Unit**

### ***Staff***

The Adult Services unit is fully staffed.

### **Single Entry Point**

January's Case Load Count:

- 133 current clients
- 4 Initial assessments completed
- 2 nursing home assessments completed

### ***Activities***

- Community Forums will be held Feb 21<sup>st</sup> and 22<sup>nd</sup> at the FRC to discuss the merger of SEP and CCB to the new CMA.
- We received our new car and promptly put 120 miles on it in one day.

### **Adult Protection**

- We had four APS Cases in January, all four cases have been closed. One case is in the top three for hardest cases we have ever dealt with.
- We held our first in person Adult Protection Team Meeting since COVID at SCCOG on 2/7/24, ten community partners attended.
- We are planning a Senior Resource Fair to be held in conjunction with World Elder Abuse Awareness day on June 14<sup>th</sup>. The Fair will be held at the new COG Senior Center if it is complete, if it is not complete we will host it at COG's office. We have four community partners committed to hosting a booth.
- We will be applying for a scholarship through the State APS Team and ARPA funds to attend NAPSA in September. The NAPSA conference will be held in Albuquerque and we are asking for permission to attend an out of state conference if scholarship funds are received.

## Assistance Payments Unit (Eligibility)

### *Staff*

- A new Eligibility Technician has been hired and is set to start on February 20, 2024.
- One eligibility case manager is out on sick leave
- Olivia started back from Maternity Leave on 02/12/2024. She is currently working from home and will make a slow transition returning back to the office.

### *Caseload*

#### New Applications

- Adult Financial (cash): 7 (decreased from 13 in December)
- Colorado Works: 7 (increased from 6 in December)
- Medicaid: 67 (increased from 49 in December)
- SNAP: 54 (decreased by 1 from December)
- Expedited SNAP: 24 (decreased from 25 in December)

#### Redeterminations

- Adult Financial: 3 (increased from 1 in December)
- Colorado Works: 2 (decreased from 14 in December)
- Medicaid: 47 (decreased from 55 in December)
- - SNAP-82 (increased from 71 in November)
- We currently have 38 active Long-Term Care Nursing Facility cases.

### *Activities*

- Tayla Wilkins has completed all Web-based training for CW (Colorado Works) and is in the process of completing the required Instructor Led Training
- Carey Kaestner has received all of his access from the State of Colorado and has completed his Medicaid training and is in the process of completing his training for SNAP (food assistance). He has been a huge asset by answering phones and greeting the public, as well as pending Applications and Redeterminations and scanning in all documents.
- Kathleen has received Supervisory access for the CCCAP (Colorado Child Care Assistance Program) and is working with the state to update fiscal agreements with our providers. The State has helped her in getting all correspondences up-to-date and sent out. Las Animas County has offered to assist with the processing of CCCAP and CW cases and Kathleen will be working with them to process any new applications and complete any redeterminations.
- Evaluations will be completed by the end of February for all staff and Individual Goals will be documented along with the evaluations. Unit goals for 2024 have been submitted to the Director

## Family Resource Center

### *Staff*

The Family Resource Center is fully staffed.

### *Caseload*

#### New Referrals

- 5: 3 agency, 2 walk-in

#### Numbers Served

- Ongoing Case Management/Parent Support:
  - Huerfano: 6 families (1 CW involvement, 5 no current CW involvement)
  - Las Animas: 5 families (5 CW involvement)
- Basic Needs/Services:
  - Huerfano: 1
  - Las Animas: 1
- Playgroup Participants:
  - 16 families

### *Activities*

Trainings and Meetings Held and/or Attended by FRC Director/Staff:

- OSS – Speaker Series – Sextortion; Pornography; Powers and Risks of AI; Bullying/Cyberbullying Prevention Through Empathy Building
- DHS PSH Discussion Meeting
- Cultural Excellence: Ideas and Discussions Sessions 1 and 2 hosted by State CMP
- Truancy Alternative Program Truancy Court– Las Animas County
- LACDHS Child Welfare Leadership Meeting
- CMP State Steering Committee Meeting
- HCDHS Family Meetings Check-In
- SAMHSA Grant Collaboration Meeting
- CMP Southeast Regional Affinity Group
- Meeting – 3rd, 15th and 16th JDs
- HULA Meeting
- CMP SSC Outcome Subcommittee Meetings
- Spark The Change Inservice at the FRC
- FRC Monthly Staff Meeting

## Organizational

### *Staff*

As of 2/2024, the department is fully staffed. Since December, we have onboarded

- New Director
- New Accountant/Bookkeeper
- New Office Manager
- New Caseworker
- New Case Aide
- New Call Center Operator
- New Eligibility Technician

We currently have one staff member out on extended leave.

### *Activities*

- We will be closing the office on March 15, 2024 for a whole staff training.
- Our voicemail system is broken and is intermittently operating. CenturyLink/Lumen have found a temporary solution to deploy, but we will be investigating a long term solution.
- We have been collaborating across counties to find creative solutions to our workforce interruptions.
- We are investigating alternative drug testing options and will be bringing that to a future meeting.
- We are currently completing evaluations and will have a goals and evaluation report at our March meeting.
  - Currently, we are focusing our goals around collaboration, work optimization, and improved quality metrics.
- We will be starting our HCPF audit this week.
- We currently have two hearing disputes and one active court case that is coming up for eligibility.
- We are working on sprucing up the front office and creating a welcoming environment for clients.
- Our office manager will be ready to take over the front office at the end of this week, and our current office manager will transition to accounting full time.
- We have planned several collaborative work shadowing opportunities for staff to visit other counties.