



# BOARD OF COUNTY COMMISSIONERS REGULAR MEETING AGENDA

January 10, 2023 at 10:00 AM

Commissioners Meeting Room - 401 Main Street, Suite 309, Walsenburg, CO 81089

Office: 719-738-3000 ex 200 | Fax: 719-738-3996

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**9:00 AM - COMMISSIONERS MEETING WITH STAFF**

**10:00 AM - PUBLIC MEETING**

**Join via Zoom:** <https://us02web.zoom.us/j/82550511219> | **Meeting ID:** 825-5051-1219

- 1. PLEDGE OF ALLEGIANCE**
- 2. ELECTION OF THE CHAIR**
- 3. AGENDA APPROVAL**
- 4. CONSENT AGENDA**
  - a.** Approval of Minutes from December 20, 2022
  - b.** Kathleen O'rourke pay increase
  - c.** Susan Shoop Pay increase
  - d.** Hallie Homerding pay increase
  - e.** Kevin Archuletta Transfer
  - f.** Lea Vigil Promotion
  - g.** Antionette Knight Promotion
  - h.** Derek Guess Promotion
  - i.** Burnell Haywood Promotion
  - j.** William Cordova phone stipend.
  - k.** Heather Pacheco New Hire
  - l.** Nell Gibson New Hire
  - m.** Michael Sanchez New Hire
  - n.** Fernando Vasquez New Hire
  - o.** Christine Futamata New Hire
  - p.** Angie Glover Comp Time Payout

- [q.](#) Lydia Martinez Resignation
- [r.](#) Matthew Montoya Resignation
- [s.](#) Hunter Brown Resignation

**5. PUBLIC COMMENT**

**6. APPOINTMENTS**

- a.** Jim Hoobler - AuctionTime

**7. LAND USE**

- [a.](#) MOU with the Colorado Department of Revenue

**8. ACTION ITEMS**

- [a.](#) Resolution 23-01 Setting Office Hours and Holidays
- [b.](#) Resolution 23-02 Setting the Paper of Record
- [c.](#) Resolution 23-03 Adopting Organizational Chart
- [d.](#) Resolution 23-04 Institutions of Deposit
- [e.](#) Resolution 23-05 Appointing Tom Macedo to the SPLD Board
- [f.](#) Resolution 23-06 Appointing Vonnie Valdez to the Board of Health
- [g.](#) Resolution 23-07 Appointing Karl Sporleder to the Huerfano County Asset Management Corp.
- [h.](#) CAPP Invoice
- [i.](#) CWCP Invoice
- [j.](#) December Vendor Run
- [k.](#) Quote for grader tires
- [l.](#) Estimate for repairs to grader
- [m.](#) County Designation of 2023 Steering Committee Proxies
- [n.](#) Approval to Accept 2023 EMPG Grant
- [o.](#) Quote for Air Quality Testing at 129 Kansas
- [p.](#) Request to Release Obligated Funds for SPRHC
- [q.](#) IGA with Alamosa County for Veterans Transportation
- [r.](#) Triad Employee Assistance Proposal
- [s.](#) Quote for Multiple Tree Removal
- [t.](#) 2023 Economic Development Contribution
- [u.](#) Accept Award EIAF Grant for Energy Performance Contracting
- [v.](#) Accept Award of Underfunded Courthouse Grant
- [w.](#) Overtime for Sheriff's Office Employees
- x.** Report of Changes Liquor License for Cuchara Yacht Club

**9. STAFF REPORTS**

- [a.](#) County Administrator

- b. County Attorney

## 10. CORRESPONDENCE

- [a.](#) CTSI Securing & Disposing of Data
- [b.](#) CCI Opportunity for counties to move up or down in salary category subcategory
- [c.](#) Colorado Broadband Office FCC Map Challenge
- [d.](#) Huerfano County Fair Board New Board Members
- [e.](#) CTSI Colorado's Minimum Wage Supersedes Current Federal Minimum Wage
- f. CONFIDENTIAL CAPP Monthly Report
- [g.](#) Required Workplace Notices
- [h.](#) Pre-Rulemaking Meeting on County Collective Bargaining Act
- [i.](#) La Veta Village Exemption Granted
- [j.](#) Monthly Reports
- [k.](#) HS Tribal Affairs Consultation Policy Deadline Extension
- [l.](#) Southern Colorado Economic Development District 2022 Accomplishments
- [m.](#) Sandy Dolak Honoring Elders Program

## 11. EXECUTIVE SESSION

- a. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. §24-6-402(4)(e). **Sheriff's Office Contract with the City of Walsenburg**
- b. For discussion of specialized details of security arrangements or investigations under C.R.S. §24-6-402(4)(d). **Physical and Cyber Security Arrangements**

## 12. ADJOURNMENT

## 13. UPCOMING MEETINGS

## COMMISSIONERS' MEETING

December 20, 2022

Chairman Cisneros called the meeting to order followed by the Pledge of Allegiance.

Commissioners Gerald Cisneros, John Galusha and Arica Andreatta were present.

**Commissioner Galusha called for a motion to approve the agenda for December 20, 2022.**

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

**Commissioner Galusha called for a motion to approve the December 20, 2022 Consent Agenda.**

**Motion: Galusha**

**Second: Andreatta**

**Discussion:**

1. Meeting Minutes for December 6, 2022
2. HR Status Sheet-Jill Homerding-Retirement
3. HR Status Sheet –Mary Vigil- Retirement
4. HR Status Sheet-Karina Sierra-Reclassification
5. HR Status Sheet-Brittney Ciarlo-Salary Increase
6. HR Status Sheet-Emilee Weniger-Completed FTP training and passing
7. HR Status Sheet-Jeremy Reno- Resignation
8. HR Status Sheet-Kyle Reeves-Resignation
9. HR Status Sheet-Cathy Pineda-Comp Payout

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

**10:21 A.M. Public Comment:**

1. Edna Faris

**No Show**

**10:21 A.M. Appointments:**

1. 2022 Supplemental Budget –**No action.** Will review in 2023.

2. Debbie Reynolds, County Treasurer presented 2023 Budget Cuts. Asked to retain an employee in Treasurer’s Office with no changes at this time.

Motion to extend the position in Treasurer’s Office for two months.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: Will be back in 2 months to re-assess Treasurer’s Office taking on processing GPID and Transfer Station payments moving into the New Year as a possible option and an answer for retaining the employee position in question.**

**Resolved: Motion passed by unanimous vote.**

**Galusha: Yes**

**Andreatta: Yes**

**Chairman Cisneros: Yes**

3. Huerfano County’s Participation in the FAMLI (Family Medical Leave Insurance) Program.

Notice for the FAMLI Program read by Carl Young, County Administrator.

**No Action.**

**10:42 A.M. Land Use:**

Sky Tallman, Land Use Director, and Cheri Chamberlin, Building Inspector, presented the Conditional Use Permit (CUP) applications.

1. Conditional Use Permit (CUP) #22-55 For Ryan Harris to build a second dwelling, located at 1015 County Road 346 in Walsenburg, Colorado.

Motion to approve the (CUP) Conditional Use Permit with Corrections and Recommendations made by the Land Use Staff and Planning Commission.

**Motion:** Galusha

**Second:** Andreatta

**Discussion:** Must clean up title and file proper maps with County Clerk and Recorder and comply with Land Use Regulations.

**Resolved:** Motion passed by unanimous vote.

**Andreatta:** Yes

**Galusha:** Yes

**Chairman Cisneros:** Yes

2. Huerfano County Land Use/Building Department and Monte Fiori review (CUP) Conditional Use Permit #17-001 and Variance #20-011 with the Board of County Commissioners and possible revocation.

Motion to approve the (CUP) Conditional Use Permit #17-001 and Variance #20-011 if Monte Fiori is in compliance by February 1, 2023 there will not be revocation.

**Motion:** Galusha

**Second:** Andreatta

**Discussion:** To review and make sure that all is in compliance with the County before moving forward to renew.

**Resolved:** Motion passed by unanimous vote.

**Andreatta:** Yes

**Galusha:** Yes

**Chairman Cisneros:** No

3. Land Use Code Process Updates.

**No Action.**

#### **11:33 P.M. Action Items:**

County Administrator Carl Young and the Board reviewed action items.

1. Resolution #22-42 2022 Supplemental Budget.

Skipped 1<sup>st</sup> action item listed. **No Action**

2. Resolution #22-43 a Resolution to Declining Employee Participation in FAMILI Program.

Motion to approve the Declining of Employee Participation in the FAMILI Program.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

3. Resolution #22-44 Land Use Code Process Updates.

**No Action.**

4. Resolution #22-45 Great Outdoors Colorado (GOCO) Grant Approval.

Motion to approve a resolution supporting the Grant Application for a Community Impact Program from the State Board of the Great Outdoors Colorado Trust Fund and The completion of Cuchara Mountain Park Revitalization and Enhancement Project.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

5. Resolution #22-46 to Repeal Resolution #17-14 and sunset Cuchara Mountain Park Committee (CMPAC).

Motion to approve a Resolution #22-46, Repealing Resolution #17-14 and sunset the Cuchara Mountain Park Advisory Committee.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

6. Resolution #22-47 Secure Transportation Regulations.  
Motion to approve the Resolution #22-47 to Adopt The Huerfano County Secure Transportation Service Licensing Regulations.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

7. Resolution #22-48 Reappointing Joe Edes to the Federal Mineral Lease District (FMLD).

Motion to approve Resolution Reappointing of Joe Edes to Federal Mineral Lease District (FMLD) for a term expiring on December 31, 2025.

**Motion: Andreatta**

**Second: Galusha**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Galusha: Yes**

**Andreatta: Yes**

**Chairman Cisneros: Yes**

8. Resolution #22-49 Reappointing Dale Lyons to the Planning Commission.  
Motion to approve Resolution Reappointing of Dale Lyons to the Planning Commission for a term expiring on December 31, 2025.

**Motion: Andreatta**

**Second: Galusha**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Galusha: Yes**

**Andreatta: Yes**

**Chairman Cisneros: Yes**



9. Resolution #22-50 Reappointing Sandy White to the Planning Commission.  
Motion to approve Resolution Reappointing of Sandy White to the Planning Commission for a term expiring on December 31, 2025.

**Motion: Andreatta** **Second: Galusha**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Galusha: Yes**  
**Andreatta: Yes**  
**Chairman Cisneros: Yes**

10. Resolution #22-51 Reappointing Myrna Falk to the Planning Commission.  
Motion to approve the Resolution Reappointing of Myrna Falk to the Planning Commission for a term expiring on December 31, 2025.

**Motion: Andreatta** **Second: Galusha**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**  
**Galusha: Yes**  
**Chairman Cisneros: Yes**

11. Resolution #22-52 Reappointing Lisa Wagner to the (SPLD) Spanish Peaks Library District Board of Trustees.  
Motion to approve the Resolution Reappointing Lisa Wagner to The Spanish Peaks Library District Board of Trustees (SPLD) for a term expiring on December 4, 2027.

**Motion: Andreatta** **Second: Galusha**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Galusha: Yes**  
**Andreatta: Yes**  
**Chairman Cisneros: Yes**

12. Resolution #22-53 Reappointing Vicki Barnhouse to the (SPLD) Spanish Peaks Library District Board of Trustees.

Motion to approve the Resolution Reappointing Vicki Barnhouse to the Spanish Peaks Library District Board of Trustees (SPLD) for a term expiring on June 30, 2023.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

13. Resolution #22-54 Reappointing Albert Galvan to the (SPLD) Spanish Peaks Library District Board of Trustees.

Motion to approve the Resolution Reappointing Albert Galvan to the Spanish Peaks Library District Board of Trustees for a term expiring on June 30, 2023.

**Motion: Andreatta**

**Second: Galusha**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Galusha: Yes**

**Andreatta: Yes**

**Chairman Cisneros: Yes**

14. Resolution #22-36 is a resolution to set an Operating Policy for the Huerfano County Waste Transfer Station.

Motion to approve the Resolution #22-36 Operating policy for the Huerfano County Waste Transfer Station.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

15. Two Peaks Gym Start Up Expenses Request in the amount of \$9000.00.  
No Action , Bid Extended until January 2023.

16. Sheep Mountain Tower Repairs.  
Motion to approve the repairs for Sheep Mountain Tower in the amount of \$5000.00.

**Motion: Galusha** **Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

17. John Fischer Bulk Water Permit Application.  
Motion to Deny Water Permit Application for John Fischer.

**Motion: Galusha** **Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

18. Letter of Support for Jade Communications Cuchara Broadband Grant.  
Motion to approve letter of support for Jade Communications for Cuchara Broadband Grant.

**Motion: Galusha** **Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

19. Avenu Amendment 3 Payroll Contract Extension.

Motion to approve third amendment (“Amendment No. 3”) is made by and between Avenu Enterprise Solutions, LLC,5860 Trinity Parkway, Suite 120, Centreville, VA 20120 (“Avenu”) and Huerfano County, 401 Main Street, Walsenburg, CO 81089 (“Client”).

**Motion: Galusha** **Second: Andreatta**

**Discussion: Effective January 1, 2023.**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

20. GMS Site Survey Invoice.

Motion to approve GMS Site Survey Invoice for, Huerfano County Industrial Park in the amount of \$4056.70.

**Motion: Galusha** **Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

21.Huerfano County Agreement Professional Services.

Motion to defer this until January 10, 2023.

**Motion: Galusha** **Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

22. Colorado Department of Early Childhood, Childcare Assistance Program Memorandum of Understanding (MOU).

Motion to approve Colorado Department of Early Childhood, Care Assistance Program Memorandum of Understanding (MOU) term will be from January 1, 2023 through June 30, 2025.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

23. Approval to Accept Award of Department of Local Affairs (DOLA) REDI Grant.

Motion to accept the award of the Department of Local Affairs (DOLA) Rural Economic Development Initiative Program, in the amount of \$60,000.00 from DOLA and commit \$35,000.00 in local matching funds with the remaining amount of funds to come from the EDA Grant.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

24. Invoice from All-Phase Environmental Consultants, Inc.

Motion to approve the invoice from All-Phase Environmental in the amount of \$2,625.00.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

25. Judicial Center Custodial Services Agreement with LG Enterprises.  
Motion to approve LG Maintenance Enterprises, LLC contract agreement.

**Motion:** Galusha

**Second:** Andreatta

**Discussion:** This is a 2 year agreement for Judicial Center.

**Resolved:** Motion passed unanimous vote.

**Andreatta:** Yes

**Galusha:** Yes

**Chairman Cisneros:** Yes

26. Liquor License Renewal for the Tiny Inn.  
Motion to approve the Liquor License for the Tiny Inn located in Gardner, Colorado.

**Motion:** Galusha

**Second:** Andreatta

**Discussion:** No disturbance reported , remains in good standing.

**Resolved:** Motion passed unanimous vote.

**Andreatta:** Yes

**Galusha:** Yes

**Chairman Cisneros:** Yes

27. Liquor License Renewal for the Four Seasons Bar & Grill, LLC.  
Motion to approve the Renewal for Four Seasons Bar & Grill, LLC, Located in Gardner, Colorado.

**Motion:** Galusha

**Second:** Andreatta

**Discussion:** No disturbance reported, remains in good standing.

**Resolved:** Motion passed unanimous vote.

**Andreatta:** Yes

**Galusha:** Yes

**Chairman Cisneros:** Yes

28. End of Year Bonus Approval.  
Motion to approve the End of Year Bonus.

**Motion:** Galusha

**Second:** Andreatta

**Discussion:** None

**Resolved: Motion passed unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

**12:05 P.M. Staff Reports:**

1. County Administrator Carl Young
  - (a) Presented a letter from the City of Walsenburg regarding a contract with the Sheriff Department.
2. County Attorney Lisa Powell-Dejong
  - (a) Nothing to report at this time but will Review an unemployment issue and status of the Solano Case Hearing to be discussed in Executive Session.

**12:05 P.M. Correspondence:**

County Administrator Carl Young and the Board reviewed Correspondence.

**12:10 P.M. Executive Session:**

John Galusha called for a motion to go into Executive Session at 12:10 P.M.

**Motion: Galusha**

**Second: Andreatta**

**Discussion:**

- a. 12:00 P.M. Executive Session on the Sheriff's Office Contract with the City of Walsenburg. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. §24-6-402(4)(e).
- b. 1:00 P.M. Executive Session on County Water Rights For a conference with a County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b).

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

**2:40 P.M. Out of Executive Session:**

Chairman Cisneros called for a motion to come out of Executive Session at 2:40 P.M.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

Chairman Cisneros called for a motion to adjourn at 2:42 P.M.

**Motion: Galusha**

**Second: Andreatta**

**Discussion: None**

**Resolved: Motion passed by unanimous vote.**

**Andreatta: Yes**

**Galusha: Yes**

**Chairman Cisneros: Yes**

Meeting adjourned at 2:42 P.M.

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Nancy C. Cruz, County Clerk & Recorder  
Clerk to Board of County Commissioners



**COMMISSIONERS:**

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**Gerald A. Cisneros, Chairman**

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**John Galusha, Vice Chairman**

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**Arica Andreatta**

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		1/1/2023
NAME: <b>Kathleen O'rourke</b>	PAYROLL :	1/20/2023

<b>CHANGE OF ADDRESS/PHONE</b>	STREET	<b>306 W Pine</b>
	CITY, STATE, ZIP	<b>Walsenburg CO 81089</b>
	TELEPHONE	

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Assistance Payments Manager</b>
DEPARTMENT		<b>Dept of Human Services</b>
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY	<b>\$45,000.00</b>	<b>\$50,000.00</b>
OTHER SALARY		

**REASON FOR CHANGE**

- |           |                              |                               |
|-----------|------------------------------|-------------------------------|
| NEWHIRE   | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED   | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| PROMOTION | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION  | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER  | ADMINISTRATIVE LEAVE UN-PAID |                               |

Minimum exempt salary for 2023

COMMENTS, IF NECESSARY

**Motion to increase Kathleen O'rourke's salary to \$50,000 to meet the 2023 minimum exempt salary**

I, Sheila Hudson-Macchietto, Director certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

\_\_\_\_\_  
Sheila Hudson-Macchietto     12/29/2022

\_\_\_\_\_  
Gerald A. Cisneros, Chairman

\_\_\_\_\_  
John Galusha, Vice-Chairman

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office:

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>1/1/2023</b>
NAME: <b>Susan Shoop</b>	PAYROLL :	<b>1/20/2023</b>

CHANGE OF ADDRESS/PHONE	STREET	<b>500 W Cedar #4</b>
	CITY, STATE, ZIP	<b>Walsenburg CO 81089</b>
	TELEPHONE	

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Self Sufficiency Manager</b>
DEPARTMENT		<b>Dept of Human Services</b>
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY	<b>\$47,042.96</b>	<b>\$50,000.00</b>
OTHER SALARY		

**REASON FOR CHANGE**

- |           |                              |                               |
|-----------|------------------------------|-------------------------------|
| NEWHIRE   | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED   | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| PROMOTION | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION  | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER  | ADMINISTRATIVE LEAVE UN-PAID |                               |

**Minimum exempt salary for 2023**

COMMENTS, IF NECESSARY

**Motion to increase Susan Shoop's salary to \$50,000 to meet the 2023 minimum exempt salary**

I, Sheila Hudson-Macchietto, Director certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

\_\_\_\_\_  
Sheila Hudson-Macchietto 12/29/2022

\_\_\_\_\_  
Gerald A. Cisneros, Chairman

\_\_\_\_\_  
John Galusha, Vice-Chairman

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office:

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>12/15/2022</b>
NAME: <b>Hallie Homerding</b>	PAYROLL :	<b>12/30/2022</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET	<b>5242 CR 230</b>
	CITY, STATE, ZIP	<b>Walsenburg CO 81089</b>
	TELEPHONE	

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	<b>Adult CW II</b>	<b>Lead Worker Adult Services</b>
DEPARTMENT		<b>Dept of Human Services</b>
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY	<b>\$46,373.64</b>	<b>\$50,000.00</b>
OTHER SALARY		

**REASON FOR CHANGE**

NEWHIRE REHIRED PROMOTION DEMOTION TRANSFER	RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
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COMMENTS, IF NECESSARY

**Motion to reclassify Hallie Coulter to a Lead Worker in the Adult Services Unit**

I, Sheila Hudson-Macchietto, Director certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Sheila Hudson-Macchietto     12/19/2022

\_\_\_\_\_  
Gerald A. Cisneros, Chairman

\_\_\_\_\_  
John Galusha, Vice-Chairman

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office:

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		1/16/2023
NAME: <b>Kevin Archuleta</b>	PAYROLL :	2/3/2023

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	<b>Receptionist</b>	<b>GIS Technician / IT Assistant</b>
DEPARTMENT	<b>Public Works</b>	<b>IT/GIS Department</b>
HOURS		
ANNUAL SALARY	<b>\$31,600.00</b>	<b>\$31,600.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |           |                              |                               |
|-----------|------------------------------|-------------------------------|
| NEW HIRE  | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED   | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| PROMOTION | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION  | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER  | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion To Transfer Kevin Archuleta from Receptionist to GIS Technician / IT Assistant for the IT/GIS Department.**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

12/30/2022  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	EFFECTIVE DATE
	12/15/2020

NAME: **Angie Glover**

CHANGE	REASON	FROM	TO		
CCOERA (401-a)					
CCOERA (457-b)					
Nationwide Retirement					
Equitable Life					
Colonial Life					
Health Insurance	Add	B2000	Family	\$0.00	
Dental Insurance	Add		Family	\$0.00	
Vision Insurance	Add		Family	\$0.00	
Life Insurance	Change			\$2.40	
Supplemental Life Insurance	Add			\$0.00	
			\$0.00	\$0.00	
Other Deductions					

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP	\$0.00
TOTAL EMP DEDUCTION	<b>\$260.86</b>

0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee DOB	Spouse DOB
12/30/2022	12/30/2022
122	122
11	11

Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	<u>N/A</u>	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>N/A</u>
Direct Deposit	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Acknowledgement and Consent	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Minutes-Motion from Board to Hire	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Application	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	<u>N/A</u>
Afirmation of Legal Work Status	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Driver's License	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Social Security Card	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
HIPPA	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance	<u>PLAN</u>	<u>COST</u>	<u>DEDUCTION</u>
	<u>MEDICAL</u>	<u>COVERAGE</u>	<u>COST</u>
	<u>DENTAL</u>		
	<u>VISION</u>		
	<u>LIFE INSURANCE</u>		
	<u>SUB-TOTAL</u>		
		<u>SUB-TOTAL</u>	
	<u>SUPPLEMENTAL</u>		
	<u>EMP</u>		
	<u>DEP</u>		
	<u>TOTAL</u>		
	Date	Date	Date
	CCOERA Faxed to CCOERA	To Finance	Filed
	<u>457(b)</u>		
	<u>401 (a)</u>		



HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>1/3/2023</b>
NAME: <b>Lea Vigil</b>	PAYROLL :	<b>1/13/2023</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	<b>Detention Officer</b>	<b>Detention Lieutenant</b>
DEPARTMENT	<b>Jail</b>	<b>Jail</b>
HOURS		
ANNUAL SALARY	<b>\$33,000.00</b>	<b>\$36,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |                  |                              |                               |
|------------------|------------------------------|-------------------------------|
| NEW HIRE         | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED          | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| <b>PROMOTION</b> | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION         | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER         | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion To Change Job Title and Duties for Lea Vigil From Detention Officer To Detention Lieutenant With A Change In Salary From \$33,000.00 To \$36,000.00**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

01/06/2023  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	EFFECTIVE DATE
	12/15/2020

NAME: **Angie Glover**

CHANGE	REASON	FROM	TO		
CCOERA (401-a)					
CCOERA (457-b)					
Nationwide Retirement					
Equitable Life					
Colonial Life					
Health Insurance	Add	B2000	Family	\$0.00	
Dental Insurance	Add		Family	\$0.00	
Vision Insurance	Add		Family	\$0.00	
Life Insurance	Change			\$2.40	
Supplemental Life Insurance	Add			\$0.00	
			\$0.00	\$0.00	
Other Deductions					

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP **\$0.00**  
TOTAL EMP DEDUCTION **\$260.86**

0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee	Spouse
DOB	DOB
1/6/2023	1/6/2023
123	123
0	0

Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	<u>N/A</u>	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>N/A</u>
Direct Deposit	<u>N/A</u>		<u>N/A</u>
Acknowledgement and Consent	<u>N/A</u>		<u>N/A</u>
Minutes-Motion from Board to Hire	<u>N/A</u>		<u>N/A</u>
Application	<u>N/A</u>		<u>N/A</u>
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>		<u>N/A</u>
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	<u>N/A</u>
Afirmation of Legal Work Status	<u>N/A</u>		<u>N/A</u>
Driver's License			<u>N/A</u>
Social Security Card			<u>N/A</u>
Other			<u>N/A</u>
HIPPA	<u>N/A</u>		<u>N/A</u>
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance			
	PLAN	COST	DEDUCTION
MEDICAL			
DENTAL			
VISION			
LIFE INSURANCE			
	SUB-TOTAL		
		COVERAGE	COST
SUPPLEMENTAL	EMP		
	DEP		
		SUB-TOTAL	
	TOTAL		
	Date	Date	Date
	CCOERA Faxed to CCOERA	To Finance	Filed
	457(b)		
	401 (a)		

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>1/3/2023</b>
NAME: <b>Antoinette knight</b>	PAYROLL :	<b>1/13/2023</b>

<b>CHANGE OF ADDRESS/ PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	<b>Detention Officer</b>	<b>Detention Corporal</b>
DEPARTMENT	<b>Jail</b>	<b>Jail</b>
HOURS		
ANNUAL SALARY	<b>\$33,000.00</b>	<b>\$35,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |                  |                              |                               |
|------------------|------------------------------|-------------------------------|
| NEW HIRE         | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED          | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| <b>PROMOTION</b> | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION         | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER         | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion To Change Job Title and Duties for Atoinette Knight From Detention Officer To Detention Corporal With A Change In Salary From \$33,000.00 To \$35,000.00**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

01/06/2023  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	<b>EFFECTIVE DATE</b>
	<b>12/15/2020</b>

**NAME: Angie Glover**

CHANGE	REASON	FROM	TO		
CCOERA (401-a)					
CCOERA (457-b)					
Nationwide Retirement					
Equitable Life					
Colonial Life					
Health Insurance	Add	<b>B2000</b>	<b>Family</b>	<b>\$0.00</b>	
Dental Insurance	Add		<b>Family</b>	<b>\$0.00</b>	
Vision Insurance	Add		<b>Family</b>	<b>\$0.00</b>	
Life Insurance	Change			<b>\$2.40</b>	
Supplemental Life Insurance	Add			<b>\$0.00</b>	
			<b>\$0.00</b>	<b>\$0.00</b>	
Other Deductions					

Date to Finance Office:	10-Oct-20		TOTAL COST-CHP	<b>\$0.00</b>
			TOTAL EMP DEDUCTION	<b>\$260.86</b>

0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee	Spouse
DOB	DOB
1/6/2023	1/6/2023
123	123
0	0

Cost		
Coverage		

Total  
\$0.00

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	<u>N/A</u>	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>N/A</u>
Direct Deposit	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Acknowledgement and Consent	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Minutes-Motion from Board to Hire	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Application	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	<u>N/A</u>
Afirmation of Legal Work Status	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Driver's License	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Social Security Card	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
HIPPA	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance	<u>PLAN</u>	<u>COST</u>	<u>DEDUCTION</u>
	<u>MEDICAL</u>	<u>COVERAGE</u>	<u>COST</u>
	<u>DENTAL</u>		
	<u>VISION</u>		
	<u>LIFE INSURANCE</u>		
	<u>SUB-TOTAL</u>		
		<u>SUB-TOTAL</u>	
	<u>SUPPLEMENTAL</u>		
	<u>EMP</u>		
	<u>DEP</u>		
	<u>TOTAL</u>		
	Date	Date	Date
	CCOERA Faxed to CCOERA	To Finance	Filed
	<u>457(b)</u>		
	<u>401 (a)</u>		



HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>1/3/2023</b>
NAME: <b>Derek Guess</b>	PAYROLL :	<b>1/13/2023</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	<b>Deputy / Jail Assistant Administrator</b>	<b>Jail Administrator</b>
DEPARTMENT	<b>Jail</b>	<b>Jail</b>
HOURS		
ANNUAL SALARY	<b>\$40,000.00</b>	<b>\$47,500.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |                  |                              |                               |
|------------------|------------------------------|-------------------------------|
| NEW HIRE         | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED          | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| <b>PROMOTION</b> | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION         | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER         | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion To Change Job Title and Duties From Deputy / Jail Assistant Administrator To Jail Administrator With A Change In Salary From \$40,000.00 To \$47,500.00**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

01/06/2023  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	EFFECTIVE DATE
	12/15/2020

NAME: **Angie Glover**

CHANGE	REASON	FROM			TO			
CCOERA (401-a)								
CCOERA (457-b)								
Nationwide Retirement								
Equitable Life								
Colonial Life								
Health Insurance	Add	<b>B2000</b>			<b>Family</b>			<b>\$0.00</b>
Dental Insurance	Add				<b>Family</b>			<b>\$0.00</b>
Vision Insurance	Add				<b>Family</b>			<b>\$0.00</b>
Life Insurance	Change							<b>\$2.40</b>
Supplemental Life Insurance	Add							<b>\$0.00</b>
					<b>\$0.00</b>			<b>\$0.00</b>
Other Deductions								

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP **\$0.00**  
 TOTAL EMP DEDUCTION **\$260.86**

0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee	Spouse
DOB	DOB
1/6/2023	1/6/2023
123	123
0	0

Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	N/A	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	N/A
Direct Deposit	<u>3/21/2017</u>	<u>3/21/2017</u>	N/A
Acknowledgement and Consent	<u>N/A</u>		N/A
Minutes-Motion from Board to Hire	<u>N/A</u>		N/A
Application	<u>N/A</u>		N/A
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>		N/A
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	N/A
Afirmation of Legal Work Status	<u>N/A</u>		N/A
Driver's License			N/A
Social Security Card			N/A
Other			N/A
HIPPA	<u>N/A</u>		N/A
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance			
	PLAN	COST	DEDUCTION
MEDICAL			
DENTAL			
VISION			
LIFE INSURANCE			
	SUB-TOTAL		
		COVERAGE	COST
SUPPLEMENTAL	EMP		
	DEP		
		SUB-TOTAL	
	TOTAL		
	Date	Date	Date
CCOERA	Faxed to CCOERA	To Finance	Filed
457(b)			
401 (a)			

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>1/3/2023</b>
NAME: <b>Burnell Haywood</b>	PAYROLL :	<b>1/13/2023</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	<b>Detention Officer</b>	<b>Detention Lieutenant</b>
DEPARTMENT	<b>Jail</b>	<b>Jail</b>
HOURS		
ANNUAL SALARY	<b>\$33,000.00</b>	<b>\$36,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |                  |                              |                               |
|------------------|------------------------------|-------------------------------|
| NEW HIRE         | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED          | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| <b>PROMOTION</b> | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION         | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER         | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion To Change Job Title and Duties for Burnell Haywood From Detention Officer To Detention Lieutenant With A Change In Salary From \$33,000.00 To \$36,000.00**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

01/06/2023  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	EFFECTIVE DATE
	12/15/2020

NAME: **Angie Glover**

CHANGE	REASON	FROM			TO			
CCOERA (401-a)								
CCOERA (457-b)								
Nationwide Retirement								
Equitable Life								
Colonial Life								
Health Insurance	Add	<b>B2000</b>			<b>Family</b>			<b>\$0.00</b>
Dental Insurance	Add				<b>Family</b>			<b>\$0.00</b>
Vision Insurance	Add				<b>Family</b>			<b>\$0.00</b>
Life Insurance	Change							<b>\$2.40</b>
Supplemental Life Insurance	Add							<b>\$0.00</b>
					<b>\$0.00</b>			<b>\$0.00</b>
Other Deductions								

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP	<b>\$0.00</b>
TOTAL EMP DEDUCTION	<b>\$260.86</b>

0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee	Spouse
DOB	DOB
1/6/2023	1/6/2023
123	123
0	0

Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	<u>N/A</u>	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>N/A</u>
Direct Deposit	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Acknowledgement and Consent	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Minutes-Motion from Board to Hire	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Application	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	<u>N/A</u>
Afirmation of Legal Work Status	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Driver's License	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Social Security Card	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
HIPPA	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance	<u>PLAN</u>	<u>COST</u>	<u>DEDUCTION</u>
	<u>MEDICAL</u>	<u>COVERAGE</u>	<u>COST</u>
	<u>DENTAL</u>		
	<u>VISION</u>		
	<u>LIFE INSURANCE</u>		
	<u>SUB-TOTAL</u>		
		<u>SUB-TOTAL</u>	
	<u>SUPPLEMENTAL</u>		
	<u>EMP</u>		
	<u>DEP</u>		
	<u>TOTAL</u>		
	Date	Date	Date
	CCOERA Faxed to CCOERA	To Finance	Filed
	<u>457(b)</u>		
	<u>401 (a)</u>		



HUERFANO COUNTY

<b>CELL PHONE STIPEND</b>	EFFECTIVE DATE
	<b>1/1/2023</b>
NAME: <b>Name: William Cordova</b>	PAYROLL : <b>1/25/2023</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Operator/Shop Manager</b>
DEPARTMENT		<b>Road and Bridge</b>
STIPEND		<b>\$40.00</b>
OTHER		

**REASON FOR CHANGE**

**CELL PHONE STIPEND INITIAL**

**CELL PHONE STIPEND CHANGE**

OTHER

COMMENTS, IF NECESSARY

**Motion to pay phone stipend to William Cordova**

I Angela Wakeman HR Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

01/03/2023  
Date Signed

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>1/16/2023</b>
NAME: <b>Heather Pacheco</b>	PAYROLL :	<b>1/20/2023</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET	<b>1006 West Spruce Street</b>
	CITY, STATE, ZIP	<b>Walsenburg CO 81089</b>
	TELEPHONE	<b>719-9898581</b>

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>AP TECH I</b>
DEPARTMENT		<b>Dept of Human Services</b>
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY		<b>\$33,000.00</b>
OTHER SALARY		

**REASON FOR CHANGE**

- |   |   |  |
|---|---|--|
| <p><b>NEWHIRE</b></p> <p>REHIRED</p> <p>PROMOTION</p> <p>DEMOTION</p> <p>TRANSFER</p> | <p>RESIGNATION</p> <p>RETIREMENT</p> <p>LAYOFF</p> <p>ADMINISTRATIVE LEAVE PAID</p> <p>ADMINISTRATIVE LEAVE UN-PAID</p> | <p>LENGTH OF SERVICE INCREASE</p> <p>REEVALUATION OF CURRENT JOB</p> <p>INTRODUCTORY PERIOD COMPLETED</p> <p>OTHER</p> |
|---|---|--|

COMMENTS, IF NECESSARY

**Motion to hire Heather Pacheco as an APT I**

I, Sheila Hudson-Macchietto, Director certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

\_\_\_\_\_  
Sheila Hudson-Macchietto     12/29/2022

\_\_\_\_\_  
Gerald A. Cisneros, Chairman

\_\_\_\_\_  
John Galusha, Vice-Chairman

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office:

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>1/15/2023</b>
NAME: <b>Nell Gibson</b>	PAYROLL :	<b>2/3/2023</b>

<b>CHANGE OF ADDRESS/ PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Dispatcher / Communication Officer</b>
DEPARTMENT		<b>Emergency Services</b>
HOURS		
ANNUAL SALARY		<b>\$38,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li><u>NEW HIRE</u></li> <li>REHIRED</li> <li>PROMOTION</li> <li>DEMOTION</li> <li>TRANSFER</li> </ul> | <ul style="list-style-type: none"> <li>RESIGNATION</li> <li>RETIREMENT</li> <li>LAYOFF</li> <li>ADMINISTRATIVE LEAVE PAID</li> <li>ADMINISTRATIVE LEAVE UN-PAID</li> </ul> | <ul style="list-style-type: none"> <li>LENGTH OF SERVICE INCREASE</li> <li>REEVALUATION OF CURRENT JOB</li> <li>INTRODUCTORY PERIOD COMPLETED</li> <li>OTHER</li> </ul> |
|---|--|---|

COMMENTS, IF NECESSARY

**Motion To Nell Gibson as a Dispatcher / Communications Officer for the Emergency Services Department. Contingent Upon Passing CBI Background Investigation and Passing Pre-Employment Drug Test With Negative Result.**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

12/30/2022  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	EFFECTIVE DATE
	12/15/2020

NAME: **Angie Glover**

CHANGE	REASON	FROM			TO			
CCOERA (401-a)								
CCOERA (457-b)								
Nationwide Retirement								
Equitable Life								
Colonial Life								
Health Insurance	Add	<b>B2000</b>			<b>Family</b>			<b>\$0.00</b>
Dental Insurance	Add				<b>Family</b>			<b>\$0.00</b>
Vision Insurance	Add				<b>Family</b>			<b>\$0.00</b>
Life Insurance	Change							<b>\$2.40</b>
Supplemental Life Insurance	Add							<b>\$0.00</b>
					<b>\$0.00</b>			<b>\$0.00</b>
Other Deductions								

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP	<b>\$0.00</b>
TOTAL EMP DEDUCTION	<b>\$260.86</b>

0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee	Spouse
DOB	DOB
12/30/2022	12/30/2022
122	122
11	11

Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	N/A	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	N/A
Direct Deposit	<u>3/21/2017</u>	<u>3/21/2017</u>	N/A
Acknowledgement and Consent	<u>N/A</u>		N/A
Minutes-Motion from Board to Hire	<u>N/A</u>		N/A
Application	<u>N/A</u>		N/A
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>		N/A
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	N/A
Afirmation of Legal Work Status	<u>N/A</u>		N/A
Driver's License			N/A
Social Security Card			N/A
Other			N/A
HIPPA	<u>N/A</u>		N/A
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance			
	PLAN	COST	DEDUCTION
MEDICAL			
DENTAL			
VISION			
LIFE INSURANCE			
	SUB-TOTAL		
		COVERAGE	COST
SUPPLEMENTAL	EMP		
	DEP		
		SUB-TOTAL	
	TOTAL		
	Date	Date	Date
CCOERA	Faxed to CCOERA	To Finance	Filed
457(b)			
401 (a)			

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		1/11/2023
NAME: <b>Michael Sanchez</b>	PAYROLL :	1/20/2023

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Detention Officer</b>
DEPARTMENT		<b>Jail</b>
HOURS		
ANNUAL SALARY		<b>\$33,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li><u>NEW HIRE</u></li> <li>REHIRED</li> <li>PROMOTION</li> <li>DEMOTION</li> <li>TRANSFER</li> </ul> | <ul style="list-style-type: none"> <li>RESIGNATION</li> <li>RETIREMENT</li> <li>LAYOFF</li> <li>ADMINISTRATIVE LEAVE PAID</li> <li>ADMINISTRATIVE LEAVE UN-PAID</li> </ul> | <ul style="list-style-type: none"> <li>LENGTH OF SERVICE INCREASE</li> <li>REEVALUATION OF CURRENT JOB</li> <li>INTRODUCTORY PERIOD COMPLETED</li> <li>OTHER</li> </ul> |
|---|--|---|

COMMENTS, IF NECESSARY

**Motion To Hire Michael Sanchez as a Detention Officer for the Sheriff's Department. Contingent Upon Passing CBI Background Investigation and Passing Pre-Employment Drug Test With Negative Result.**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

01/05/2023  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	EFFECTIVE DATE
	<b>12/15/2020</b>

NAME: **Angie Glover**

CHANGE	REASON	FROM	TO		
CCOERA (401-a)					
CCOERA (457-b)					
Nationwide Retirement					
Equitable Life					
Colonial Life					
Health Insurance	Add	<b>B2000</b>	<b>Family</b>	<b>\$0.00</b>	
Dental Insurance	Add		<b>Family</b>	<b>\$0.00</b>	
Vision Insurance	Add		<b>Family</b>	<b>\$0.00</b>	
Life Insurance	Change			<b>\$2.40</b>	
Supplemental Life Insurance	Add			<b>\$0.00</b>	
			<b>\$0.00</b>	<b>\$0.00</b>	
Other Deductions					

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP	<b>\$0.00</b>
TOTAL EMP DEDUCTION	<b>\$260.86</b>



0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

	Employee DOB	Spouse DOB	
	1/6/2023	1/6/2023	
	123	123	
	0	0	
Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	<u>N/A</u>	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>N/A</u>
Direct Deposit	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Acknowledgement and Consent	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Minutes-Motion from Board to Hire	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Application	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	<u>N/A</u>
Afirmation of Legal Work Status	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Driver's License	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Social Security Card	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
HIPPA	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance	<u>PLAN</u>	<u>COST</u>	<u>DEDUCTION</u>
	<u>MEDICAL</u>	<u>COVERAGE</u>	<u>COST</u>
	<u>DENTAL</u>		
	<u>VISION</u>		
	<u>LIFE INSURANCE</u>		
	<u>SUB-TOTAL</u>		
		<u>SUB-TOTAL</u>	
	<u>SUPPLEMENTAL</u>		
	<u>EMP</u>		
	<u>DEP</u>		
	<u>TOTAL</u>		
	Date	Date	Date
	CCOERA Faxed to CCOERA	To Finance	Filed
	<u>457(b)</u>		
	<u>401 (a)</u>		

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		1/11/2023
NAME: <b>Fernando Vasquez</b>	PAYROLL :	1/20/2023

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Deputy</b>
DEPARTMENT		<b>Sheriff</b>
HOURS		
ANNUAL SALARY		<b>\$36,627.36</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li><u>NEW HIRE</u></li> <li>REHIRED</li> <li>PROMOTION</li> <li>DEMOTION</li> <li>TRANSFER</li> </ul> | <ul style="list-style-type: none"> <li>RESIGNATION</li> <li>RETIREMENT</li> <li>LAYOFF</li> <li>ADMINISTRATIVE LEAVE PAID</li> <li>ADMINISTRATIVE LEAVE UN-PAID</li> </ul> | <ul style="list-style-type: none"> <li>LENGTH OF SERVICE INCREASE</li> <li>REEVALUATION OF CURRENT JOB</li> <li>INTRODUCTORY PERIOD COMPLETED</li> <li>OTHER</li> </ul> |
|---|--|---|

COMMENTS, IF NECESSARY

**Motion To Hire Fernando Vasquez as Deputy for the Sheriff's Department. Contingent Upon Passing CBI Background Investigation and Passing Pre-Employment Drug Test With Negative Result.**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman                      01/05/2023  
Signature of preparer                      Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	EFFECTIVE DATE
	12/15/2020

NAME: **Angie Glover**

CHANGE	REASON	FROM	TO		
CCOERA (401-a)					
CCOERA (457-b)					
Nationwide Retirement					
Equitable Life					
Colonial Life					
Health Insurance	Add	B2000	Family	\$0.00	
Dental Insurance	Add		Family	\$0.00	
Vision Insurance	Add		Family	\$0.00	
Life Insurance	Change			\$2.40	
Supplemental Life Insurance	Add			\$0.00	
			\$0.00	\$0.00	
Other Deductions					

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP **\$0.00**  
TOTAL EMP DEDUCTION **\$260.86**

0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee	Spouse
DOB	DOB
1/6/2023	1/6/2023
123	123
0	0

Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	<u>N/A</u>	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>N/A</u>
Direct Deposit	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Acknowledgement and Consent	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Minutes-Motion from Board to Hire	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Application	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	<u>N/A</u>
Afirmation of Legal Work Status	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Driver's License	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Social Security Card	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
HIPPA	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance	<u>PLAN</u>	<u>COST</u>	<u>DEDUCTION</u>
	<u>MEDICAL</u>	<u>COVERAGE</u>	<u>COST</u>
	<u>DENTAL</u>		
	<u>VISION</u>		
	<u>LIFE INSURANCE</u>		
	<u>SUB-TOTAL</u>		
		<u>SUB-TOTAL</u>	
	<u>SUPPLEMENTAL</u>		
	<u>EMP</u>		
	<u>DEP</u>		
		<u>SUB-TOTAL</u>	
	<u>TOTAL</u>		
	Date	Date	Date
	CCOERA Faxed to CCOERA	To Finance	Filed
	<u>457(b)</u>		
	<u>401 (a)</u>		

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		1/11/2023
NAME: <b>Christine Futamamta</b>	PAYROLL :	1/20/2023

<b>CHANGE OF ADDRESS/ PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Detention Officer</b>
DEPARTMENT		<b>Jail</b>
HOURS		
ANNUAL SALARY		<b>\$33,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li><u>NEW HIRE</u></li> <li>REHIRED</li> <li>PROMOTION</li> <li>DEMOTION</li> <li>TRANSFER</li> </ul> | <ul style="list-style-type: none"> <li>RESIGNATION</li> <li>RETIREMENT</li> <li>LAYOFF</li> <li>ADMINISTRATIVE LEAVE PAID</li> <li>ADMINISTRATIVE LEAVE UN-PAID</li> </ul> | <ul style="list-style-type: none"> <li>LENGTH OF SERVICE INCREASE</li> <li>REEVALUATION OF CURRENT JOB</li> <li>INTRODUCTORY PERIOD COMPLETED</li> <li>OTHER</li> </ul> |
|---|--|---|

COMMENTS, IF NECESSARY

**Motion To Hire Christine Futamata as a Detention Officer for the Sheriff's Department. Contingent Upon Passing CBI Background Investigation and Passing Pre-Employment Drug Test With Negative Result.**

I Angela Wakeman Human Resources Officer certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of preparer

01/05/2023  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office: \_\_\_\_\_

HUERFANO COUNTY

<b>PAYROLL DEDUCTION CHANGE</b>	<b>EFFECTIVE DATE</b>
	<b>12/15/2020</b>

**NAME: Angie Glover**

CHANGE	REASON	FROM	TO		
CCOERA (401-a)					
CCOERA (457-b)					
Nationwide Retirement					
Equitable Life					
Colonial Life					
Health Insurance	Add	<b>B2000</b>	<b>Family</b>	<b>\$0.00</b>	
Dental Insurance	Add		<b>Family</b>	<b>\$0.00</b>	
Vision Insurance	Add		<b>Family</b>	<b>\$0.00</b>	
Life Insurance	Change			<b>\$2.40</b>	
Supplemental Life Insurance	Add			<b>\$0.00</b>	
			<b>\$0.00</b>	<b>\$0.00</b>	
Other Deductions					

Date to Finance Office: 10-Oct-20

TOTAL COST-CHP	<b>\$0.00</b>
TOTAL EMP DEDUCTION	<b>\$260.86</b>



0

DESIRED AMOUNT OF COVERAGE  
 BENEFIT FACTOR  
 1 X 2  
 MONTHLY RATE  
 3 DIV \$1000  
 5 X 4

1	
2	
3	\$ -
4	
5	0
6	\$ -

Employee	Spouse
DOB	DOB
1/6/2023	1/6/2023
123	123
0	0

Cost			Total \$0.00
Coverage			

Benefit Factor

Under 65	1
65	0.65
70	0.5
75+	0.35

Employee/Spouse Rates

Under 30	0.09
30-34	0.09
35-39	0.12
40-44	0.17
45-49	0.27
50-54	0.47
55-59	0.77
60-64	1.03
65-69**	1.55
70-74	2.82
75-79	4.26
80+	7.74

\*\* Spousal Benefits terminate when spouse is 65

New Employee			
Date of Hire	<u>3/16/2017</u>	Annual Salary	<u>\$20,800.00</u>
Job Title	<u>Detention Officer</u>	Department	<u>Detention Center</u>
Hours			
	Date	Date	Payroll
	To Employee	Returned	Date
New Employee Packet	<u>3/16/2017</u>	<u>3/16/2017</u>	<u>4/15/2017</u>
W-4	<u>3/16/2017</u>	<u>3/21/2017</u>	<u>4/15/2017</u>
Direct Deposit	<u>3/16/2017</u>		<u>4/1/2017</u>
Health Insurance	<u>3/16/2017</u>		<u>3/16/2018</u>
CCOERA - 457(b) 401 (a)	<u>3/16/2017</u>		
I-9	<u>3/16/2017</u>	<u>3/16/2017</u>	
HIPPA	<u>3/16/2017</u>	<u>3/16/2017</u>	
ID Information	<u>3/16/2017</u>	<u>N/A</u>	
Personnel Manual	<u>3/16/2017</u>		
Acknowledgement & Consent-Manual	<u>3/16/2017</u>	<u>3/16/2017</u>	
Acknowledgement & Consent-Drug Policy	<u>3/16/2017</u>	<u>3/16/2017</u>	
	Date to	Date	Date
	Finance	Filed	Faxed
New Employee File	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>3/16/2017</u>
W-4	<u>3/21/2017</u>	<u>3/21/2017</u>	<u>N/A</u>
Direct Deposit	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Acknowledgement and Consent	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Minutes-Motion from Board to Hire	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Application	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date to	Date	Date
	Finance	Filed	Faxed
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
I-9	<u>N/A</u>	<u>N/A-1/17/17</u>	<u>N/A</u>
Afirmation of Legal Work Status	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Driver's License	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Social Security Card	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Other	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
HIPPA	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	Date	Date Change Form	Date
	Faxed to CHP	To Finance	Filed in Binder
Health Insurance	<u>PLAN</u>	<u>COST</u>	<u>DEDUCTION</u>
	<u>MEDICAL</u>	<u>COVERAGE</u>	<u>COST</u>
	<u>DENTAL</u>		
	<u>VISION</u>		
	<u>LIFE INSURANCE</u>		
	<u>SUB-TOTAL</u>		
		<u>SUB-TOTAL</u>	
	<u>SUPPLEMENTAL</u>		
	<u>EMP</u>		
	<u>DEP</u>		
	<u>TOTAL</u>		
	Date	Date	Date
	CCOERA Faxed to CCOERA	To Finance	Filed
	<u>457(b)</u>		
	<u>401 (a)</u>		

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		<b>12/30/2022</b>
NAME: <b>Name: Angie Glover</b>	PAYROLL :	<b>1/13/2023</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Deputy Elect Specialist</b>
DEPARTMENT		<b>Clerk &amp; Recorder</b>
HOURS		
ANNUAL SALARY		<b>\$41,449.63</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

- |           |                              |                               |
|-----------|------------------------------|-------------------------------|
| NEW HIRE  | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| REHIRED   | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| PROMOTION | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION  | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER  | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion to Approve Comensatory Payout for Angie Glover through June 26, 2022 to November 11, 2022 for 59.89 Hours In the amount of \$1,790.92**

I Angela Wakeman HR Coordinator certify that the above presented information has been requested by the Department Head and or Elected Official directly responsible for the employee named within. I certify that I have received all proper documentaion and that I have entered the information on the Green Sheet to reflect the change as requested.

Angela Wakeman  
Signature of Preparer

01/06/2023  
Date Signed

\_\_\_\_\_  
Karl Sporleder, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
Date

Date to Finance Office:

|

HUERFANO COUNTY		
<b>PAYROLL STATUS CHANGE</b>	<b>EFFECTIVE DATE</b>	
<b>1/13/2023</b>		
NAME: <b>Lydia Martinez</b>	PAYROLL : <b>1/20/2023</b>	
<b>CHANGE OF ADDRESS/PHONE</b>	STREET	
	CITY, STATE, ZIP	
	TELEPHONE	
<b>CHANGE</b>	<b>FROM</b> <small>(DOES NOT APPLY TO NEW EMPLOYEE)</small>	<b>TO</b>
JOB TITLE	<b>Executive Assistant</b>	
DEPARTMENT	<b>Administration</b>	
HOURS		
ANNUAL SALARY	<b>\$40,000.00</b>	
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	
<b>REASON FOR CHANGE</b>		
NEW HIRE	RESIGNATION	LENGTH OF SERVICE INCREASE
REHIRED	RETIREMENT	REEVALUATION OF CURRENT JOB
PROMOTION	LAYOFF	INTRODUCTORY PERIOD COMPLETED
DEMOTION	ADMINISTRATIVE LEAVE PAID	OTHER
TRANSFER	ADMINISTRATIVE LEAVE UN-PAID	
	<b>TERMINATION</b>	
COMMENTS, IF NECESSARY		
<b>Motion to Accept the Resignation of Lydia Martinez on January 13, 2023</b>		
Elected Official/Department Manager	Chairman	
Date	Date	
Date to Finance Office: _____		



HUERFANO COUNTY		
<b>PAYROLL STATUS CHANGE</b>	EFFECTIVE DATE	
12/24/2022		
NAME: <b>Matthew Montoya</b>	PAYROLL : <b>1/13/2023</b>	
<b>CHANGE OF ADDRESS/PHONE</b>	STREET CITY, STATE, ZIP TELEPHONE	
<b>CHANGE</b>	<b>FROM</b> <small>(DOES NOT APPLY TO NEW EMPLOYEE)</small>	<b>TO</b>
JOB TITLE	<b>Detention Officer</b>	
DEPARTMENT	<b>Jail</b>	
HOURS		
ANNUAL SALARY	<b>\$33,000.00</b>	
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	
<b>REASON FOR CHANGE</b>		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID <b>TERMINATION</b>	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
COMMENTS, IF NECESSARY		
<b>Motion to Accept the Resignation of Matthew Montoya Effective December 24, 2022</b>		
Elected Official/Department Manager _____		Chairman _____
Date _____		Date _____
Date to Finance Office: _____		





HUERFANO COUNTY		
<b>PAYROLL STATUS CHANGE</b>	EFFECTIVE DATE	
1/3/2022		
NAME: <b>Hunter Brown</b>	PAYROLL : <b>1/13/2023</b>	
<b>CHANGE OF ADDRESS/PHONE</b>	STREET CITY, STATE, ZIP TELEPHONE	
<b>CHANGE</b>	<b>FROM</b> <small>(DOES NOT APPLY TO NEW EMPLOYEE)</small>	<b>TO</b>
JOB TITLE	<b>Detention Officer</b>	
DEPARTMENT	<b>Jail</b>	
HOURS		
ANNUAL SALARY	<b>\$33,000.00</b>	
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	<b>Non-Exempt</b>	
<b>REASON FOR CHANGE</b>		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID <b>TERMINATION</b>	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
COMMENTS, IF NECESSARY		
<b>Motion to Accept the Resignation of Hunter Brown Effective January 3, 2023</b>		
Elected Official/Department Manager _____		Chairman _____
Date _____		Date _____
Date to Finance Office: _____		



## Memorandum of Understanding for Control of Confidential Data

Pursuant to § 39-28.8-302(3), C.R.S., and for the purpose of obtaining from the Colorado Department of Revenue (“Department”) confidential information concerning filed marijuana excise taxes that were administered by the Department from August 9, 2017, forward, the Jurisdiction of Huerfano County appoints (Name) Cheri Chamberlain (Title) Building Inspector/Code Enforcement Officer, an employee of the Jurisdiction, to receive this confidential information. The appointee, on behalf of the Jurisdiction and on his or her own behalf, hereby agrees to safeguard the confidential information as follows:

1. Store and maintain confidential information in a secure place, physically and/or electronically.
2. Keep adequate records of what confidential information is received and the disposition thereof.
3. Restrict access to such information to persons whose duties and responsibilities require such access and make certain that confidential information is not disclosed to unauthorized persons.
4. Allow the Department to review the adequacy of the safeguard measure established hereunder.
5. Understand and agree that if any of these safeguards are violated, the Department may refuse to furnish any additional information concerning the status of vendors’ accounts and excise taxes filed. The Department may impose additional or alternative safeguard procedures if necessary. It is understood and agreed that violators of confidentiality statutes may be subject to criminal prosecution and removal from office.
6. Comply with the requirements of IRS Publication 1075, Tax Information Security Guidelines for Federal, State, and Local Agencies, revised and effective September 30, 2016, found at: [www.irs.gov/pub/irs-pdf/p1075.pdf](http://www.irs.gov/pub/irs-pdf/p1075.pdf)

This Memorandum shall be effective as of the date it is approved and signed by the Department of Revenue designee and expires annually on December 31. A new Memorandum shall be executed for each calendar year.

Municipality or County of <b>Huerfano County</b>	Date <b>01/03/2023</b>	
Jurisdiction Mailing Address <b>401 Main Street Suite 304</b>	Appointee Phone Number <b>(719) 248-6715</b>	
Appointee Name** <b>Cheri Chamberlain</b>	Title <b>Building Inspector/Code Enforcement Officer</b>	
Appointee Signature	Appointee Email** <b>cchamberlain@huerfano.us</b>	
Name of chief Administrative Officer or Designee* <b>Carl Young</b>	Title <b>County Administrator</b>	
Chief Administrative Officer or Designee Signature	Chief Administrative Officer or Designee Email <b>cyoung@huerfano.us</b>	
<b>Approved: Executive Director, Department of Revenue</b>		
By	Date	Title <b>Deputy Executive Director</b>

\* Signature of the chief administrative officer or his/her designee who has authority to enter into contractual agreements on behalf of the jurisdiction. The person signing should be someone other than the appointee.

\*\* I have read the Memorandum of Understanding on Control of Confidential Data as set forth above and I promise and agree to safeguard all confidential information received from the Department of Revenue under this agreement.

\*\*\* Notification of matters related to the excise tax information will be sent to this email address.

**RESOLUTION NO. 23 - 01**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION ESTABLISHING THE ANNUAL CALENDAR OF COUNTY BOARD  
OF COMMISSIONERS MEETINGS, HOURS OF OPERATION AND OBSERVED  
HOLIDAY CLOSINGS OF COUNTY OFFICES FOR CALENDAR YEAR 2023**

WHEREAS, C.R.S. § 30-10-303 requires the Board of County Commissioners to meet at the County Seat of its county at least once business day of each month and at such other times and locations within the county as, in the opinion of the Board, the public interest may require; with such meetings to be held on a regular and published schedule; and,

WHEREAS, C.R.S. § 24-6-402 requires the Board of County Commissioners to designate annually, at the first meeting, the public place(s) where the posted notice(s) and agenda of the public meetings or hearings will be located; and,

WHEREAS, C.R.S. § 30-10-109 requires the Board of County Commissioners to designate, by resolution, the office hours of the County during which offices will be open for the transaction of County business.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Huerfano County, Colorado hereby designate the following:

**Section 1. Board of County Commissioners Meeting Schedule**

In order to provide for the smooth and efficient management, oversight, and administration of the Huerfano County Government, including communication with the various branches of the County and the residents of Huerfano County, the following meeting schedule is hereby established by the Board of County Commissioners:

- A. The Board will meet on the 2nd and 4th Tuesday of each month on the following schedule
  - a. Meeting with Staff – 8:30 AM
  - b. Regular Business Meeting – 10:00 AM
- B. The above meetings will, unless otherwise posted and advertised, be held at the Huerfano County Courthouse Commissioners' Meeting Room at 401 Main Street, Suite 309 Walsenburg, CO.
- C. Work sessions, public hearings, and other meetings of the Huerfano County Board of County Commissioners shall be held as posted and advertised.
- D. Depending on any number of exigencies that may occur during the calendar year, any meeting may be rescheduled; combined with another meeting; or canceled in its entirety, provided that all notices and requirements are met in accordance with Colorado law.

## **Section 2. Legal Entities of the Commissioners and Related Meetings**

- A. Local Licensing Authority: Local Licensing Authority matters for unincorporated Huerfano County shall be scheduled on regular meeting agendas
- B. Board of Human Services: The Board will meet as the Board of Human Services on the 3<sup>rd</sup> Tuesday of each month at 11:00 AM.
- C. Public Improvement District: Public Improvement District items shall be scheduled on regular meeting agendas

## **Section 3. Posting of Public Meeting Notices**

The Board of County Commissioners hereby designates the hallway immediately within the front doors of the Huerfano County Courthouse at 401 Main Street, Walsenburg, CO as the official posting location of the Board's public meetings requiring prior public notice.

County Staff will also post public meeting notices on the County Website, [huerfano.us](http://huerfano.us), and other locations as deemed appropriate by the County Administrator.

## **Section 3. County Hours of Operation**

The Board of County Commissioners designates that the hours of operation of Huerfano County are Monday through Friday, 8:00 a.m. to 4:00 p.m., except for scheduled Holidays

The Board vests the responsibility for determining unscheduled closures of County offices due to a serious threat of or the actual occurrence of severe weather that has the potential to put employees or facilities at risk with the County Administrator or their designee, after consultation with the Chairman of the Board

## **Section 4. 2023 Adopted Holiday Schedule**

The Board of County Commissioners has anticipated and planned for the closure of County Offices in order to observe a number of generally accepted holidays that occur throughout the year and hereby designates the following Holiday observance schedule:

New Year's Day: Monday, January 2, 2023  
 Martin Luther King Day: Monday, January 16, 2023  
 President's Day: Monday, February 20, 2023  
 Good Friday: The Afternoon of Friday, April 7, 2023  
 Memorial Day: Monday, May 29, 2023  
 Juneteenth: Monday, June 19, 2023  
 Independence Day: Tuesday, July 4, 2023  
 Labor Day: Monday, September 4, 2023  
 Columbus Day: Monday, October 9, 2023  
 Veteran's Day: Thursday, November 10, 2023  
 Thanksgiving: Thursday, November 23, 2023 and Friday, November 24, 2023  
 Christmas Day: Monday December 25, 2023  
 New Year's Day: Monday, January 1, 2024

The Board of Commissioners may modify or change holidays scheduled; substitute other holidays for scheduled ones; award additional holidays; or reduce the number of holidays depending on the needs of the County.

**Section 5. Tentative 2024 Holiday Schedule.**

For planning purposes the Board of County Commissioners hereby designates the following tentative holiday schedule and authorizes County Staff to represent these dates as may be requested from time to time:

- New Year’s Day: Monday, January 1, 2024
- Martin Luther King Day: Monday, January 15, 2024
- President’s Day: Monday, February 19, 2024
- Good Friday: The Afternoon of Friday, March 29, 2024
- Memorial Day: Monday, May 27, 2024
- Juneteenth: Wednesday, June 19, 2024
- Independence Day: Thursday, July 4, 2024
- Labor Day: Monday, September 2, 2024
- Columbus Day: Monday, October 14, 2024
- Veteran’s Day: Monday, November 15, 2024
- Thanksgiving: Thursday, November 28, 2024 and Friday, November 29, 2024
- Christmas Day: Wednesday, December 25, 2024
- New Year’s Day: Wednesday, January 1, 2025

**Section 6. Effective Date.**

This Resolution shall be in full force and effect immediately upon its adoption by the Huerfano County Board of Commissioners and that any and all resolutions or parts of resolutions in conflict with this Resolution shall be to the extent of such conflict, hereby repealed.

INTRODUCED, READ, APPROVED AND ADOPTED ON THIS 10<sup>th</sup> day of JANUARY 2023.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_

Arica Andreatta, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Karl Sporleder, Commissioner

**RESOLUTION  
NO. 23 - 02**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER FOR THE  
PUBLICATION OF LEGAL NOTICES FOR THE CALENDAR YEAR 2023**

WHEREAS, the Colorado Revised Statutes require the Board of County Commissioners of each county the duty to designate a paper of general circulation within the County as the official newspaper for the publication of various notices; and,

WHEREAS, in order to meet the statutory obligation placed on it and to allow for orderly and efficient operation of the various County offices that place such notices as part of their standard operation, this Board has determined it appropriate to designate an official newspaper for the calendar year 2023.

NOW, THEREFORE, BE IT RESOLVED by the Huerfano County Board of County Commissioners of Huerfano County, Colorado that the World Journal is hereby designated the official newspaper of Huerfano County for the publication of all legal notices required by statute.

INTRODUCED, READ, APPROVED AND ADOPTED ON THIS 10<sup>th</sup> day of JANUARY 2023.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_

Arica Andreatta, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Karl Sporleder, Commissioner

**RESOLUTION NO. 23 - 03**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION TO ESTABLISH THE ORGANIZATIONAL STRUCTURE OF  
THE HUERFANO COUNTY GOVERNMENT**

WHEREAS, C.R.S. § 30-11-107(1)(n), as amended, authorizes the Board of County Commissioners to establish, by resolution duly adopted, such offices as, in its judgement, are required for the efficient management of the business and concerns of the County; and,

WHEREAS, the Board of County Commissioners desires to create a resilient and efficient governmental organization that effectively delivers services and is responsive to the needs of County residents; and,

WHEREAS, the Board of County Commissioners finds it necessary to designate the creation and organization of certain departments and offices; and,

WHEREAS, the Board of County Commissioners desires to designate the appointment of certain roles and offices, including the roles of County Administrator and Budget Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Huerfano County Board of County Commissioners of Huerfano County, Colorado that:

**Section 1. Board Appointments.**

The County Administrator, County Attorney, and Director of Human Services shall be the only designated direct reports to the Board of County Commissioners and shall serve at the pleasure of the BOCC. All staff are employees of the County as defined in the Huerfano County Employee Policy Manual and are afforded the administrative protections as provided therein, except as otherwise provided in a contract of employment approved by the Board of County Commissioners.

**Section 2. County Attorney.**

The Board of County Commissioners hereby reaffirms its appointment of the County Attorney in accordance with Article XIV, Section 8, of the Colorado Constitution, and C.R.S. § 30-11-118, as amended. The County Attorney shall serve as the Chief Legal Officer of the County and is empowered to recommend to the Board the hiring of outside counsel as situations merit.

**Section 3. Department of Human Services.**

The Department of Human Services shall report directly to the Board of County Commissioners, sitting as the Board of Human Services, through the Director of Human Services. The Director of Human Services will be assisted by an Assistant Director, both of which will be considered part of the County Senior Staff.



**Section 4. County Administrator and Subordinate Departments and Offices.**

The Board of County Commissioners (“BOCC”) hereby reaffirms its appointment of the County Administrator in accordance with C.R.S. § 30-11-107(1)(n), as amended. The County Administrator will serve as the chief executive officer and county manager of the County to directly oversee and manage the operations of all offices and departments reporting to the BOCC except the County Attorney and Department of Human Services. Those offices and departments will consist of the following:

1. **Office of Administration.** This office is responsible for the general management of the County’s financial and human resources as well as providing support to the Board of County Commissioners, other County elected officials, the County Attorney, and all County Departments. The senior staff in the Office of Administration, reporting directly to the County Administrator, are:
  - a. Finance Officer;
  - b. Human Resources Officer; and
  - c. Compliance Officer.
2. **Emergency Management Department.** The Emergency Manager leads the Department and reports directly to and is supervised by the County Administrator. The Emergency Management Department consists of the following offices and functions, which report directly to the Emergency Manager:
  - a. 911 Dispatch Office; and
  - b. Hazard Mitigation.
3. **Parks and Recreation Department.** The Parks and Recreation Director leads the Department and reports directly to and is supervised by the County Administrator. The Parks and Recreation Department includes the County’s CSU Extension Office.
4. **Economic Development Office.** The Economic Development Manager leads the Office and reports directly to and is supervised by the County Administrator. The Economic Development Office supports the Huerfano County Tourism Board.
5. **Public Works Department.** The Public Works Director leads the Department and reports directly to and is supervised by the County Administrator. The Public Works Department consists of the following offices and functions, which report directly to the Public Works Director:
  - a. Gardner Public Improvement District;
  - b. Spanish Peaks Regional Airport;
  - c. Waste Transfer Station; and
  - d. Facilities Maintenance.
6. **Office of Information Technology.** The Information Technology Director leads the Office and reports directly to and is supervised by the County Administrator.
7. **Road and Bridge Department.** The Road and Bridge Superintendent leads the Department and reports directly to and is supervised by the County Administrator. Road and Bridge Department consists of the following offices and functions, which report directly to the Road and Bridge Superintendent:
  - a. Walsenburg Road and Bridge District;
  - b. La Veta Road and Bridge District;
  - c. Gardner Road and Bridge District;
  - d. Noxious Weeds;
  - e. Crusher Operations; and
  - f. Fleet Management.

- 8. **Land Use and Building Department.** The Land Use Director leads the Office and reports directly to and is supervised by the County Administrator. Public Works Department consists of the following functions, which report directly to the Land Use Director:
  - a. Planning and Zoning;
  - b. Building Inspection; and
  - c. Code Enforcement.

**Section 4. Other Duties and Responsibilities of the County Administrator.**

The Board of County Commissioners hereby appoints the County Administrator as the County Budget Officer pursuant to C.R.S. § 29-1-105, as amended.

The County Administrator shall have the authority to reorganize or reassign reporting for departments, offices, and functions as deemed necessary throughout the fiscal year and any revisions shall be ratified in the next organizational resolution.

**Section 5. Graphic Repestation.**

The attached Exhibit “A” is an unofficial graphic representation of the above.

**Section 6. Repealer.**

Resolution 21-03 is hereby repealed and replaced with this resolution. All resolutions and portions of resolutions in conflict with the above are hereby repealed.

**Section 7. Effective Date.**

This resolution shall be in effect upon its adoption. All resolutions and portions of resolutions in conflict with the above are hereby repealed.

INTRODUCED, READ, APPROVED AND ADOPTED ON THIS 10<sup>th</sup> day of JANUARY 2023.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Karl Sporleder, Commissioner

**RESOLUTION NO. 23-04**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION DESIGNATING COUNTY FUND DEPOSITORIES**

WHEREAS, pursuant to Section 30-10-708, C.R.S., the County Commissioners are obliged to designate depositories for County funds in which the Huerfano County Treasurer may deposit or cause to be deposited such funds; and,

WHEREAS, there is a need to specify who is authorized to endorse or cause to be endorsed, in the name of Huerfano County and to cash, to negotiate or to deposit or cause to be deposited in such account any money, checks, money orders, notes and other instruments for payment of money and to make any other agreements deemed advisable in regard hereto.

NOW, THEREFORE BE IT RESOLVED, that the following institutions are hereby designated as depositories for the funds of Huerfano County and the below listed individuals are authorized to endorse in the name of Huerfano County and to cash, to deposit orders, notes, and other instruments for payment of money and to make any other agreements deemed advisable in regard thereto for the respective accounts.

<b>Institution</b>	<b>Account</b>	<b>Authorized Signatures</b>
<b>Community Banks of Southern Colorado 501 Main Street Walsenburg, CO 81089</b>	County General 2730400293	Debra J. Reynolds Rhonda M. Kelley [BOCC Chair] Erica Vigil
	Social Services 10 761 1	[BOCC Chair] Erica Vigil
	Public Trustee 10 447 7	Debra J. Reynolds Rhonda M. Kelley
	Huerfano County Correctional Facility 61 435 1	Arica Andreatta John Galusha Karl Sporleder Kim Trujillo Debra J. Reynolds
	Huerfano County Conservation Trust Fund 705 904 056	Debra J. Reynolds Rhonda M. Kelley [BOCC Chair] Erica Vigil
<b>CSIP Colorado Statewide Investment Program PFM Funds 1400 16th Street, Suite 400 Denver, CO 80202</b>	HC Liquidity 221004000-1	Debra J. Reynolds Rhonda M. Kelley
<b>Bank of the West 213 N. Commercial Street, Trinidad, CO 81082</b>	County General 031-236331	Debra J. Reynolds Rhonda M. Kelley [BOCC Chair] Erica Vigil

<b>Institution</b>	<b>Account</b>	<b>Authorized Signatures</b>
	County General 031-237024-MM	Debra J. Reynolds Rhonda M. Kelley
	Public Trustee 031-236901-MM	Debra J. Reynolds Rhonda M. Kelley
	County General CD-031-237024	Debra J. Reynolds Rhonda M. Kelley
<b>COLOTRUST P.O. Box 5050 Denver, CO 80217-5050</b>	HC Liquidity CO-01-065-8001	Debra J. Reynolds Rhonda M. Kelley
<b>Colorado Surplus Asset Fund Trust (CSAFE)</b>	HC Liquidity 84-600772-01	Debra J. Reynolds Rhonda M. Kelley
<b>First National Bank of Trinidad Huerfano County Branch P.O. Box 1209 135 W. 6th Street Walsenburg, CO 81089</b>	Huerfano County Correctional Facility 70 423 7	Arica Andreatta John Galusha Karl Sporleder Kim Trujillo Debra J. Reynolds
	Huerfano County Asset Management Corp. 71 970 6	Arica Andreatta John Galusha Karl Sporleder Kim Trujillo Debra J. Reynolds Carl Young
<b>First Southwest Bank 720 Main Street PO Box 1139 Alamosa, CO 81101</b>	Huerfano County Asset Management Corp. 9706	Arica Andreatta John Galusha Karl Sporleder Kim Trujillo Debra J. Reynolds Carl Young
<b>LPL Financial 14143 Denver West Parkway Suite 150 Golden, CO 80401</b>	HC Investment 1672-0166	Debra J. Reynolds Rhonda M. Kelley
<b>Peaks Investment Management/CPL Finance c/o Casacili Hunsucker 198 Barrington Road Bloomfield Hills, MI 48302-0605</b>	HC Investment 1943-7061	Debra J. Reynolds Rhonda M. Kelley

BE IT FURTHER RESOLVED that this Resolution shall continue in force until express written notice of any revision or modification has been furnished and received by the above listed institutions.

BE IT FURTHER RESOLVED, that Resolution 22-07 is hereby rescinded. This resolution shall be in effect upon its adoption. All resolutions and portions of resolutions in conflict with the above are hereby repealed.

INTRODUCED, READ, APPROVED AND ADOPTED ON THIS 10<sup>th</sup> day of JANUARY 2023.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Karl Sporleder, Commissioner

**RESOLUTION NO. 23-05**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION APPOINTING TOM MACEDO TO THE SPANISH PEAKS  
LIBRARY DISTRICT BOARD OF TRUSTEES FOR A TERM EXPIRING ON  
DECEMBER 4, 2027**

WHEREAS, the Board of County Commissioners serve as the governing body of Huerfano County and are vested with administering the affairs of the County pursuant to state statutes; and,

WHEREAS, the Board of County Commissioners established the Spanish Peaks Library District in Resolution 98-25 after approval by the voters of the District on November 3, 1998; and,

WHEREAS, Bylaws of the District set forth the membership structure of the Library Board of Trustees and under C.R.S § 24-90-108 the Board of County Commissioners is given the authority to ratify, with a two-thirds majority, recommendations for appointments to the Library Board within 60 days of receiving such recommendation; and,

WHEREAS, the Library Board of Trustees in a letter dated December 13, 2022 recommended the appointment of Tom Macedo, who has demonstrated his qualifications to serve on the Library Board of Trustees and agrees to do so while adhering to the principles applicable to governmental units and other requirements of law; and,

WHEREAS, the Board of Huerfano County Commissioners desires to appoint Tom Macedo to serve as an alternate member of the Spanish Peaks Library District Board of Trustees as a reflection of the values of the Huerfano County Board of County Commissioners.

NOW THEREFORE BE IT RESOLVED that the Huerfano County Board of County Commissioners hereby appoints Tom Macedo to serve as an alternate member of the Spanish Peaks Library District Board of Trustees until January 31, 2028, and until their successor has been appointed.

INTRODUCED, READ, APPROVED AND ADOPTED THIS 10<sup>th</sup> day of JANUARY 2022.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_  
Gerald Cisneros, Chairman

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Arica Andreatta, Commissioner

**RESOLUTION NO. 23-06**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION APPOINTING VONNIE VALDEZ AS A HUERFANO  
COUNTY REPRESENTATIVE TO THE LAS ANIMAS-HUERFANO COUNTIES  
BOARD OF HEALTH**

WHEREAS, the Board of County Commissioners serve as the governing body of Huerfano County and are vested with administering the affairs of the County pursuant to state statutes; and,

WHEREAS, Huerfano County, in cooperation with Las Animas County, jointly created the Las Animas-Huerfano Counties District Health Department for the purpose of delivery of public health services to the citizens within the bi-county district; and,

WHEREAS, The Public Health Improvement Act of Colorado requires that District Health Departments be comprised of persons appointed by the designated Appointing Authority of the respective Boards of County Commissioners of the Counties comprising the District Health Department and such District Health Board is charged with the responsibility of setting of policy, making decisions, and assuring the delivery of essential public health services within the District; and,

WHEREAS, Vonnie Valdez has submitted a letter of interest and has demonstrated her qualifications to serve on the District Board of Health and agrees to do so while adhering to the principles applicable to governmental units and other requirements of law; and,

WHEREAS, the Board of Huerfano County Commissioners, as the appointing authority for Huerfano County, desires to appoint Vonnie Valdez to serve on the District Board of Health as a reflection of the values of the Huerfano County Board of County Commissioners.

NOW THEREFORE BE IT RESOLVED that the Huerfano County Board of County Commissioners hereby appoints Myrna Falk to serve as a member of the Las Animas-Huerfano Counties District Health Department until December 31, 2027, and until their successor has been appointed.

INTRODUCED, READ, APPROVED AND ADOPTED THIS 10<sup>th</sup> day of JANUARY 2023.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Karl Sporleder, Commissioner

IN CONCURRENCE, LAS ANIMAS COUNTY, COLORADO  
THIS RESOLUTION WAS INTRODUCED, READ, APPROVED AND ADOPTED

THIS \_\_\_\_\_ day of \_\_\_\_\_ 2023.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF LAS ANIMAS  
COUNTY, COLORADO.

BY \_\_\_\_\_  
Felix M. Lopez, Commissioner

ATTEST:

\_\_\_\_\_  
Luiz A. Lopez II, Commissioner

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

\_\_\_\_\_  
Tony C. Hass, Commissioner



**RESOLUTION NO. 23-07**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION APPOINTING KARL SPORLEDER TO THE HUERFANO  
COUNTY ASSET MANAGEMENT CORPORATION FOR A TERM RUNNING  
CONCURRENT WITH HIS SERVICE AS COUNTY COMMISSIONER**

WHEREAS, the Board of County Commissioners serve as the governing body of Huerfano County and are vested with administering the affairs of the County pursuant to state statutes; and,

WHEREAS, the Board of County Commissioners has determined that the establishment of certain Boards are necessary to help protect the best interests of the county’s inhabitants and promote the health, safety, prosperity, security and general welfare of the County’s inhabitants; and,

WHEREAS, the Board of County Commissioners has opted to serve as the Board of the Huerfano County Asset Management Corporation until the major programs of this county enterprise are established; and,

WHEREAS, the Board of Huerfano County Commissioners desires to appoint Karl Sporleder to the Board of Directors of the Huerfano County Asset Management Corporation as a reflection of the values of the Huerfano County Board of County Commissioners.

NOW THEREFORE BE IT RESOLVED that the Huerfano County Board of County Commissioners hereby appoints Karl Sporleder to serve as Director of the Huerfano County Asset Management Corporation, replacing former Commissioner Gerald Cisneros, for a term running concurrent with his service as County Commissioner.

INTRODUCED, READ, APPROVED AND ADOPTED THIS 10<sup>th</sup> day of JANUARY 2023.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_  
Arica Andreatta, Commissioner

\_\_\_\_\_  
John Galusha, Commissioner

\_\_\_\_\_  
Karl Sporleder, Commissioner



December 20, 2022

**Invoice  
2023 CAPP Contribution**

**Huerfano County**

To: Natalie Fisher, Huerfano County

From: Rhonda Curran, Manager of Risk Programs

Direct contribution inquiries to Rhonda Curran and ACH transfer inquiries to Juliann Hargrave.

Remittance by ACH Transfer or check to:  
Colorado Counties Casualty and Property Pool  
*See enclosed ACH transfer instructions*

*Please do not combine this payment with any other payment being remitted to CAPP.*

Membership in Colorado Counties Casualty and Property Pool  
**January 1, 2023 through December 31, 2023**

2023 Contribution:	\$316,357
2023 Discount for CTSI Fees	<u>(\$11,617)</u>
<b>Subtotal</b>	<b>\$304,740</b>
2023 Equity Credit:	<u>(\$9,194)</u>
<b>2023 Amount Due</b>	<b>\$295,546</b>

Amount for January 1 through December 31, 2023 is payable January 1, 2023 and becomes delinquent on January 31, 2023 at which time interest on the unpaid balance will begin to accrue. *Payment plans must be arranged in accordance with CAPP Bylaws, Article 9.A.*

**County Technical Services, Inc.**

Administration & Loss Prevention  
Phone: 303-861-0507  
Fax: 303-861-2832

800 Grant Street • Suite 400  
Denver, Colorado • 80203  
email: [ctsi@ctsi.org](mailto:ctsi@ctsi.org)

Claims (CAPP & CWCP)  
Phone: 303-861-0507 1-800-544-7868  
Fax: 303-861-1022



## **CAPP Payment Information**

### **Colorado Counties Casualty and Property Pool Contribution Remittance Information**

**Payment for your Colorado Counties Casualty and Property Pool contribution can now be made by ACH transfer to BOK Financial. Only payments to CAPP can be made to this account. You can still pay by check if you prefer.**

**ACH Instructions:**

BOK Financial, Denver, Colorado

ABA #102000607

Credit to: Colorado Counties Casualty and Property Pool

Account #8094702236

**In the Addenda field please indicate what invoice you are paying**

Also, please know that this does not authorize any ACH debits to our account.

**Check Instructions:**

Make check payable to Colorado Counties Casualty and Property Pool

*Do not combine any other payment with the CAPP contribution amount.*

Send your check to:

CAPP

Attn: Juliann Hargrave

800 Grant St. Suite 400

Denver, CO 80203

# Colorado Counties Casualty and Property Pool 2023 Contribution Exposure and Formula

12/20/22

Call Rhonda Curran if you have questions. 303-861-0507

CAPP Contribution Formula	
1	Property (buildings, contents and mobile equipment) at \$0.59 per \$100 of value.
2	Exposure Vehicles at \$524 each.
3	Liability at 1.63 per \$100 of total revenue. Revenue excludes proceeds from bond sales, current expenses for welfare and airport operations.
4	Miles of road at \$30 per mile.
5	Total Exposure Sum of lines 1 through 4.
6	Loss Rate Loss Rate- % of Total Loss Divided by % of Total Exposure in a three-year period.
7	Loss Rate Factor Loss Factor - Compare Loss Rate to Loss Factor Table below to determine Factor. The loss factor table is subject to change based on pool's budgetary needs.

Loss Rate	Factor	Loss Rate	Factor
0.00	0.775	1.50	0.835
0.50	0.795	2.00	0.845
1.00	0.815		

County	Buildings, Contents, Mobile Equipment	1	2	3	4	5	6	7	8	8	9	10a	10b	11	12
		Property @ .59 per \$100	Vehicles @ \$524 each	Liability @ 1.63 per \$100 of Revenue	Miles @ \$30 each	Total Exposure	2023 Loss Rate	2023 Loss Factor	Adopt LP Cost	Adopt RM Cost	Contribution Prior to \$50k Minimum Applied	2023 Contribution	CTSI Fees Discount	Equity Distribution	2023 Amount Due after Discounts & Equity Credit
Huerfano	50,625,347	298,590	53,448	24,177	20,250	386,565	0.52	0.795	1,088	-	316,357	316,357	(11,517)	(9,154)	295,546
<b>Huerfano Total</b>															295,546

Colorado Counties Casualty & Property Pool  
December 15, 2022

Values as of

Est. #	County	Address	City	Zip	Building Name	Building Values
1057	HUERFANO	928 RUSSELL AVE - COMMUNITY CENTER	WALSENBURG	81089	COMMUNITY CENTER	1,543,318
1058	HUERFANO	10TH & RUSSELL - ANNOUNCER'S BOOTH	WALSENBURG	81089	ANNOUNCER'S BOOTH	12,135
1059	HUERFANO	1039 RUSSELL AVE - FIRE/AMBULANCE	WALSENBURG	81089	FIRE/AMBULANCE	190,217
1060	HUERFANO	10TH & RUSSELL - GARAGE	WALSENBURG	81089	GARAGE	129,632
1061	HUERFANO	10TH & RUSSELL - GRANDSTANDS	WALSENBURG	81089	GRANDSTANDS	256,625
1062	HUERFANO	10TH & RUSSELL - RESTROOMS	WALSENBURG	81089	RESTROOMS	12,127
1063	HUERFANO	10TH & RUSSELL - RESTROOMS	WALSENBURG	81089	RESTROOMS	10,610
1064	HUERFANO	501 CO RD 350T - HC 4H BUILDING	LA VETA	81055	HC 4H BUILDING	1,111,633
1065	HUERFANO	FIELD & LOCUST - LA VETA ROAD SHOP	LA VETA	81055	LA VETA ROAD SHOP	404,393
1067	HUERFANO	401 MAIN STREET - COURTHOUSE	WALSENBURG	81089	COURTHOUSE	8,569,681
1069	HUERFANO	121 W 6TH - SOCIAL SERVICES	WALSENBURG	81089	SOCIAL SERVICES	1,033,703
1070	HUERFANO	200 E 10TH - WALSENBURG ROAD & BRIDGE SHOP	WALSENBURG	81089	WALSENBURG ROAD & BRIDGE SHOP	703,047
1071	HUERFANO	500 ALBERT - LAW ENFORCEMENT CENTER	WALSENBURG	81089	LAW ENFORCEMENT CENTER	4,307,337
1075	HUERFANO	28 CO RD 632 - COMMUNITY CENTER	GARDNER	81040	COMMUNITY CENTER	389,270
1078	HUERFANO	120 W 5TH - OLD JAIL HOUSE/MUSEUM	WALSENBURG	81089	OLD JAIL HOUSE/MUSEUM	433,952
1079	HUERFANO	HIGHWAY 69 - RODEO ARENA ANNOUNCERS BOOTH	GARDNER	81040	RODEO ARENA ANNOUNCER'S BOOT	5,525
1081	HUERFANO	FIELD & LOCUST - SHED	LA VETA	81055	SHED	94,093
1082	HUERFANO	CAPITOL HILL - RADIO TOWER/SHED	WALSENBURG	81089	RADIO TOWER/SHED	5,097
1083	HUERFANO	501 COUNTY RD 350 - SHEEP/SWINE BLDG	LA VETA	81055	SHEEP/SWINE BLDG	7,036
1084	HUERFANO	HWY 69 - RESTROOMS & CONCESSION STAND	GARDNER	81040	RESTROOMS & CONCESSION STAND	97,886
1986	HUERFANO	SPANISH PEAKS AIRFIELD - AIRPORT TERMINAL	WALSENBURG	81089	SPANISH PEAKS AIRFIELD - AIRPORT TERMINAL	158,107
2050	HUERFANO	ROAD & BRIDGE SHOP, 25413 HIGHWAY 69	GARDNER	81040	GARDNER ROAD & BRIDGE SHOP	375,793
2542	HUERFANO	DTR TOWER - DIGITAL 800 MHZ TOWER	GARDNER	81040	DTR TOWER - DIGITAL 800 MHZ TOWER	711,562
2671	HUERFANO	701 INDUSTRIAL	WALSENBURG	81089	WASTE TRANSFER STATION	1,071,216
2743	HUERFANO	323 MAIN STREET	WALSENBURG	81089	DISTRICT ATTORNEY'S OFFICE	147,625
2790	HUERFANO	25413 HWY 69 - GARDNER R&B EQUIPMENT SHOP	WALSENBURG	81040	GARDNER ROAD & BRIDGE EQUIPMENT GARAGE	80,520
2791	HUERFANO	316 S. LOCUST - LA VETA R&B EQUIPMENT GARAGE	GARDNER	81089	LA VETA ROAD & BRIDGE EQUIPMENT GARAGE	80,520
2976	HUERFANO	715 MAIN ST - FOX THEATRE	LA VETA	81089	FOX THEATRE	610,225
3122	HUERFANO	MAINTENANCE BLDG (CUCHARA)	CUCHARA	81055	MAINTENANCE BLDG (CUCHARA)	116,454
3123	HUERFANO	PUMP BUILDING (CUCHARA)	CUCHARA	81055	PUMP BUILDING (CUCHARA)	217,541
3124	HUERFANO	DAY LODGE (CUCHARA)	CUCHARA	81055	DAY LODGE (CUCHARA)	290,418
3162	HUERFANO	115 E 5TH ST - DISTRICT HEALTH BLDG	WALSENBURG	81089	LAS ANIMAS HUERFANO COUNTIES DISTRICT HEALTH BLDG	192,818
3246	HUERFANO	200 W FIFTH ST - JUDICIAL CENTER	WALSENBURG	81089	HUERFANO COUNTY JUDICIAL CENTER	12,831,000
3316	HUERFANO	611 MAIN ST - WALSENBURG GYM	WALSENBURG	81089	WALSENBURG GYM	524,368
3317	HUERFANO	711 MAIN ST - FOX THEATRE ANNEX	WALSENBURG	81089	FOX THEATRE ANNEX	200,274
	<b>HUERFANO Total</b>					<b>36,925,778</b>

# Certificate of Participation

## Colorado Counties Casualty and Property Pool (CAPP)

For the Coverage Period January 1, 2023 through December 31, 2023

### HUERFANO COUNTY

Colorado Counties Casualty and Property Pool (CAPP) hereby certifies that **Huerfano County** is a participating Member of CAPP for the period beginning January 1, 2023 through December 31, 2023. The coverages, conditions of membership, and other provisions applicable to members of CAPP are as described in CAPP's Bylaws and Intergovernmental Agreement and in the applicable excess policies, policy statements and endorsements thereto, copies of which have been or will be provided to **Huerfano County**.

The types and monetary limits of the coverages provided to **Huerfano County** through membership in CAPP, in consideration of the payment of its contributions, are limited, as of the date of this certificate, to those which are shown below. The scope, terms, conditions and limitations of coverages are governed by the aforementioned agreement and policies.

**I) The types of coverages, subject to the limit on CAPP's liability in Section II below, are as follows:**

- A) Property (including EDP, mobile equipment, and auto physical damage)**
- B) Liability**
  - 1) Bodily Injury, Property Damage (General Liability, Auto Liability)
  - 2) Wrongful Acts committed in the conduct of duties (Public Entity Management Liability)
  - 3) Bodily Injury, Property Damage, Personal Injury (Law Enforcement Liability)
  - 4) Errors or omissions in the administration of an insured's employee benefits (Employee Benefits Liability)
  - 5) Injury resulting from healthcare professional services rendered by any insured who is not a medical doctor, psychologist, psychotherapist or nurse practitioner. (Healthcare Professional Liability).
- C) Crime**
  - 1) Monies and Securities (inside)
  - 2) Monies and Securities (outside)
  - 3) Employee Fidelity
- D) Boiler and Machinery**
- E) Network Security Liability**

**II) CAPP Retention, Aggregate Limits, and Member Deductibles**

For the coverages described in Section I, CAPP shall be liable only for payment of the self-insured retention and only to a total annual aggregate amount for members of CAPP as a whole of the amount of the CAPP loss fund for the coverage period. CAPP's per claim/occurrence retentions are limited to the following for the foregoing coverages:

- A) \$150,000 per claim/occurrence **property**, except wind/hail, which is 2% per location total value subject to a minimum \$1M per claim/occurrence. County deductible \$1,500**
- B) \$1.5M per claim/occurrence **liability** (per coverage line), except Law Enforcement, which is \$1M per claim/occurrence – County deductible \$15,000 except in certain claims - Law Enforcement County deductible \$40,000. Employment Termination deductible \$15,000. See CAPP Policy Statements.**
- C) \$200,000 or \$300,000 per claim/occurrence **crime** – County deductible \$500**
- D) \$5,000 per loss **boiler and machinery** – County deductible \$500**
- E) \$100,000 per claim/occurrence **network security liability** – County deductible \$0. Pool annual limit aggregate \$5,000,000.**

Coverages in excess of the foregoing pool retentions are provided only by the excess insurers in applicable excess policies, and are payable only by those excess insurers. The limits of coverage provided by the excess insurers are as follows:

**A. Liability-Old Republic, Markel and Lexington**

From \$1.5M per claim/occurrence to \$10 million per claim/occurrence except for auto, which is non-aggregated.

**1. Law Enforcement**

From \$1M to 10 million per claim/occurrence.

All liability claims are subject to the following:

All liability coverages are provided on a claims-made coverage form. In no event shall the maximum per claim/occurrence payment exceed the following for general liability, auto liability, public entity management liability, law enforcement liability, employee benefits liability or healthcare professional liability claims subject to the Governmental Immunity Act: \$424,000 per person and \$1,195,000 per occurrence. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

Liability Coverage Layers	Carrier
1.5 million to 2 million	Old Republic
\$2 million to \$3 million	Markel
\$1 million to \$4 million Standalone Law Enforcement	Lexington
\$5 million	Allied World

**B. Crime-Policy-Hiscox**

From \$200,000 or \$300,000 to \$1 million each occurrence. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

**C. Boiler and Machinery- Liberty**

From \$5,000 to the cost of repair/replacement for each actual loss sustained up to \$100 million. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

**D. Property**

From \$150,000 to \$100 million each occurrence, except hail/wind claims, with a sublimit of \$5,000,000 for vehicle physical damage over the road. \$1M each occurrence for hail/wind claims. "All Risk" basis with sublimits of \$10 million newly acquired property, \$5 million new construction each occurrence and \$2.5 million unnamed/unscheduled locations. Sublimits of \$5 million for property in Flood Zone A and \$50 million for property in all other flood zones. Newly acquired property must be reported within 90 days. If new locations are not reported, then the location becomes an unscheduled location. Additional limits, sublimits and aggregates apply as provided in the applicable excess policies.

Property Coverage Layers	Carrier
\$150,000 to \$10 million	Underwriters at Lloyds Westchester Surplus Lines Starr Surplus Lines Princeton Excess & Surplus Allied World Assurance 2% hail deductible/per location
\$10 million to \$25 million	Underwriters at Lloyds Westchester Surplus Lines Starr Surplus Lines Princeton Excess & Surplus Evanston (Markel)
\$25 million to \$50 million	Fidells Aspen Specialty Starstone Specialty Lexington Westfield Specialty
\$50 million to \$100 million	RSUI Indemnity Mitsui Sumitomo Swiss Re Hallmark Specialty
Auto Phys Dmg \$4m xs \$1m	Endurance American
\$5k - \$100 million Equipment Breakdown	Liberty Mutual

**E. Network Security Liability-CHUBB**

First Part Liability (Cyber Incident Response, Business/Interruption & Extra Expense, Digital Data Recovery & Network Extortion): \$1,000,000 each claim/\$1,000,000 Annual Aggregate, Third Party Liability (Cyber, Privacy & Network Security Liability, Electronic, Social & Printed Media Liability) \$1,000,000 each claim/\$1,000,000 Annual Aggregate. All member limits are subject to the Pool Aggregate Limit of \$5,000,000.

Information concerning the CAPP loss fund for the coverage period may be obtained by contacting CAPP through its Administrator, County Technical Services, Inc. (CTSI).

Colorado Counties Casualty and Property Pool



Meredith Burcham, CTSI Executive Director  
December 20, 2022

*Certificate of Participation*  
**County Workers' Compensation Pool (CWCP)**  
**For the Coverage Period January 1, 2023 through December 31, 2023**

**HUERFANO COUNTY**

CWCP hereby certifies that **Huerfano County** is a participating member of CWCP for the period beginning January 1, 2023 through December 31, 2023. The coverages, conditions of membership, and other provisions applicable to members of CWCP are subject to the provisions of the workers' compensation laws, CWCP Bylaws and Intergovernmental Agreement as amended from time to time, the Workers' Compensation and Employer's Liability Insurance Policy and Declarations issued to the Member County by CWCP for the coverage period ("Policy"), and applicable insurance policies and endorsements thereto, copies of which have been or will be provided to **Huerfano County**.

The types and monetary limits of the coverages provided to **Huerfano County** through membership in CWCP, in consideration of the payment of its contributions, are limited, as of the date of this certificate, to those which are shown below and in the Policy and Declarations. The scope, terms, conditions and limitations of coverage are governed by the aforementioned workers' compensation laws, CWCP bylaws, and insurance policies issued to CWCP for the coverage provided.

- I) The types of coverage, subject to the limit on CWCP's liability as described above and in Section II below, are as follows:
  - A) Workers' Compensation
  - B) Employer's Liability
  
- II) CWCP Retention and Aggregate Limits

**Annual Aggregate Limit.** For the coverage described in Section I, CWCP shall be liable only to a total annual aggregate limit for CWCP members as a whole of the amount of the CWCP loss fund for the coverage period.

**Per Loss Limit, subject to Annual Aggregate.** Subject to the annual aggregate limit, CWCP's self-insured retention is \$875,000 for the foregoing coverage. Coverage in excess of the foregoing retention (to statutory limits for the workers' compensation coverage, and to \$1 million per accident for the employer's liability coverage) is provided only by the insurers in the applicable insurance policies, and is payable only by those insurers. The county's deductible is \$0.

The excess insurer for the coverage period is Arch Insurance Company.

Information concerning the CWCP loss fund for the coverage period may be obtained by contacting CWCP through its Administrator, County Technical Services, Inc. (CTSI).

**County Workers' Compensation Pool**

*Meredith K. Burcham*

\_\_\_\_\_  
 Meredith Burcham, CTSI Executive Director  
 December 15, 2022





**County Workers' Compensation Pool  
2023 Contribution Invoice**

December 15, 2022

Contribution for workers' compensation coverage for county employees January 1, 2023 through December 31, 2023. Contributions are due by January 1, 2023 and become delinquent if not paid by January 31, 2023 at which time interest will begin to accrue on the unpaid balance. Payment plans must be arranged in accordance with CWCP Bylaws, Article 9.A. Please call Rhonda Curran or Brenda Hostetter at (303) 861-0507 if you have any questions.

**Make check payable to:**

**County Workers' Compensation Pool  
800 Grant St., Suite 400, Denver, CO 80203**

**Do not combine this check with any other payment being sent to CTSI.  
A separate check for the amount due must be made payable to this pool.**



County	Classification	Code	# of Employees	2021 Payroll	2023 Rate	Manual Premium	Debit or Credit	2023 Contribution	Equity Distribution	Amount Due
Huerfano	Appt. Bd & Comm. Members (Total Appt Bd Members	8811	55	66,000	0.17	\$112	0.92	103	(\$18)	\$86
Huerfano	Building Operations	9015	8	170,988	4.36	\$7,456	0.92	6,859	(\$1,170)	\$5,689
Huerfano	Clerical-Office	8810	46	1,556,342	0.17	\$2,646	0.92	2,434	(\$415)	\$2,019
Huerfano	Coroner & staff	8832	3	30,289	0.48	\$145	0.92	134	(\$23)	\$111
Huerfano	Elected Officials (Put sheriff in Sheriffs 7720)	8810	7	307,861	0.17	\$523	0.92	481	(\$82)	\$399
Huerfano	Election Judges	9410	8	3,494	2.53	\$88	0.92	81	(\$14)	\$67
Huerfano	Insect & Weed Control	9014	2	69,192	4.76	\$3,294	0.92	3,030	(\$517)	\$2,513
Huerfano	Inspector, Assessor, Appraiser, Investigator	9410	7	247,781	2.53	\$6,269	0.92	5,767	(\$983)	\$4,784
Huerfano	Parks & Recreation	9102	7	31,920	3.54	\$1,130	0.92	1,040	(\$177)	\$862
Huerfano	Refuse Coll & Disp	9403	2	46,601	9.31	\$4,339	0.92	3,991	(\$681)	\$3,311
Huerfano	Sheriffs	7720	35	1,150,976	4.50	\$51,794	0.92	47,650	(\$8,125)	\$39,525
Huerfano	Stg. & Maint Heavy Equip	8227	3	88,881	4.43	\$3,937	0.92	3,622	(\$618)	\$3,005
Huerfano	Street & Road Paving	5506	21	731,074	7.31	\$53,442	0.92	49,166	(\$8,384)	\$40,783
Huerfano	Volunteer Search & Rescue (Total Number of Volunte	7719	9	2,700	47.49	\$1,282	0.92	1,180	(\$201)	\$979
Huerfano	Volunteer Sheriffs Posse/Reserve (Total Number of V	7719	5	1,500	47.49	\$712	0.92	655	(\$112)	\$544
Huerfano	xSoc Serv Caseworkers	9410	15	530,421	2.53	\$13,420	0.92	12,346	(\$2,105)	\$10,241
Huerfano	xSoc Serv Clerical	8810	29	672,647	0.17	\$1,143	0.92	1,052	(\$179)	\$873
<b>Huerfano Total</b>								139,594		\$115,791



## CWCP Payment Information

### County Workers' Compensation Pool Contribution Remittance Information

Payment for your County Workers' Compensation Pool contribution can be made by ACH transfer to BOK Financial. Only payments to CWCP can be made to this account. You can still pay by check if you prefer.

**ACH Instructions:**

BOK Financial, Denver, Colorado  
ABA #102000607  
Credit to: County Workers' Compensation Pool  
Account #8094702170

**In the Addenda field please indicate what invoice you are paying**

Also, please know that this does not authorize any ACH debits to our account.

**Check Instructions:**

Make check payable to County Workers' Compensation Pool  
***Do not combine any other payment with the CWCP contribution amount.***  
Send your check to:  
CWCP  
Attn: Juliann Hargrave  
800 Grant St. Suite 400  
Denver, CO 80203

The background of the page features a stylized American flag with stars and stripes, rendered in a light, semi-transparent style. The flag is positioned in the upper left and right areas, with the stripes flowing across the page.

# HC Finance Office

HUERFANO COUNTY

AP Payment Register - Monthly Accounts

Payable Vendor Report

# Commissioners Purchasing Review Report by Fund (APLT55)

Item 8j.

Beginning Date: 12/23/2022

Ending Date: 12/23/2022

Huerfano County

Vendor:	Description	Vendor Amount
<b>Fund: 001 GENERAL FUND</b>		
ACCA	renew membership	\$100.00
ADAMS STATE UNIVERSITY	Contingency	\$3,000.00
ALDO J TARTAGLINI, PH.D.	Carreon-pre-employment exam	\$190.00
ALL-PRO FORMS INC.	exemption inserts	\$748.58
ANTHONY LUGINBILL	Cell phone stipend	\$40.00
AVENU INSIGHTS & ANALYTICS	DECEMBER	\$7,084.93
AXIOM HUMAN RESOURCE	December lease agreement	\$401.25
AXIS BUSINESS TECHNOLOGIES	MAINT. FEE FOR COPY MACHINE KYOCERA	\$56.69
BLACK MOUNTAIN PLASTICS	Operating Supplies	\$1,225.00
BLUE 360 MEDIA	2022-23 CO Peace Officers Handbook	\$152.49
BOB BARKER COMPANY, INC.	Inmate supplies	\$182.14
BOIES-ORTEGA FUNERAL HOME	Deceased Transport	\$750.00
CANON FINANCIAL SERVICES INC	Lease agreement	\$971.70
CARLTON CROFT	Cell phone stipend	\$91.60
Cathy Pineda	Personal mileage expense	\$148.76
CDLE-FINANCEOFFICE	BOILER INSPECTION	\$180.00
CHERYL PACHECO	Travel & Transportation	\$104.00
CLIMATE SYSTEMS	Repairs to Heating System	\$2,607.84
COLORADO STATE UNIVERSITY EXT.	4th Quarter payment	\$3,675.00
CRESTONE GRAPHICS	Office Supplies	\$174.23
CUCHARAS SANITATION &	Utilities	\$445.00
CUSTER COUNTY SHERIFF'S OFFICE	Inmate Sergio Hernandez Housing	\$6,121.61
DALE LYONS	Board Compensation	\$445.00
DANIEL'S TOWING & AUTO REPAIR	NAO014 plug patch tire, large puncture	\$30.00
DAVE MOWER DEPUTY CORONER	Investigation/Travel	\$328.87
DAVID MCCAIN	Transport Services	\$679.18
DAVID TESITOR	board compensation	\$213.95
DEBRA J. REYNOLDS	MILEAGE DISTRICT 7 MEETING ALAMOSA COLO	\$88.13
DEEP ROCK	Artesian water	\$127.91
DISTRICT HEALTH DEPT.	Health Payment	\$11,709.09
FIRST CHOICE	Meals	\$1,580.47
FRPHI SERVICE & REMODEL INC	Service at 500 S. Albert Ave	\$170.00

# Commissioners Purchasing Review Report by Fund (APLT55)

Item 8j.

Beginning Date: 12/23/2022

Ending Date: 12/23/2022

Huerfano County

Vendor:	Description	Vendor Amount
GALLS, LLC	Reflective Safety Vests	\$416.20
GARDNER PUBLIC IMPROVEMENT	Sewer/Water/Trash	\$697.29
GERALD A CISNEROS	Travel & Transportation	\$288.13
HUERFANO COUNTY	Unleaded Fuel	\$6,717.81
J. M. TIRE COMPANY	Case #221334 '90 Buick Tow	\$407.80
JEFFREY BYLAND	Cell phone stipend	\$40.00
JOHN GALUSHA	Reimburse/Remodel for BOCC/mileage/Chairs for P&R etc	\$2,166.78
JOHNSON CONTROLS FIRE	Service	\$4,432.79
LA VETA OIL LLC	Diesel Fuel	\$144.68
LEWIS EDMUNDSON	Board compensation	\$80.00
LONNIE BROWN	Board Compensation	\$302.00
LOVE'S TRAVEL STOPS & COUNTRY	Fuel	\$3,538.02
MARVIN REYNOLDS	Minleage Reimbursement	\$380.18
MB POLICE EQUIPMENT	Badge Patches	\$259.00
MOBILE RECORD SHREDDERS, LLC	Monthly shredding	\$36.00
MOUNTAIN DISPOSAL, INC	Trash Service	\$205.20
MUSEUM OF FRIENDS	Donation ADA elevator	\$2,500.00
MYRNA FALK	Board Compensation	\$207.12
NATALIE FISHER	Travel & Transportation	\$57.50
O'REILLY AUTOMOTIVE INC	Vehicle parts & supplies	\$413.67
PALACE DRUG STORE	Jose Rodriguez-Ramirez Medication	\$8.60
PRO COM	Preemployment drug screening	\$104.00
RAMBLER 66 SUPER SERVICE	Tire Repair	\$20.00
SAM'S CLUB/SYNCHRONY BANK	Supplies, Inmate Meals, Commissary	\$2,775.98
SAN ISABEL ELECTRIC	Utilities	\$1,572.35
SAN ISABEL SERVICES	Utilities	\$646.99
SANDY WHITE	Board Compensation	\$396.20
SCHUSTERS' PRINTING, INC.	Envelopes	\$358.50
SECOM INC	Internet service	\$115.47
THE HOME DEPOT PRO	Parts	\$983.63
THE PAWN SHOP	Ammunition	\$241.00
THOMSON REUTERS-WEST Payment Center	Online/Software Subscription	\$441.02
TOPAR WELDING INC	Service	\$181.66
ValueWest Inc.	december	\$2,100.00

# Commissioners Purchasing Review Report by Fund (APLT55)

Item 8j.

Beginning Date: 12/23/2022

Ending Date: 12/23/2022

Huerfano County

Vendor:	Description	Vendor Amount
VONNIE VALDEZ	Travel & Transportation	\$55.00
WALSENBURG LUMBER COMPANY	Parts	\$1,662.93
WORLD JOURNAL	Publishing/communtiy services	\$4,845.14
<b>Subtotal for Fund 001 GENERAL FUND :</b>		<b>\$83,622.06</b>

**Fund: 002 ROAD & BRIDGE FUND**

4RIVERS EQUIPMENT	Parts	\$47.48
ACORN PETROLEUM, INC.	Fuel	\$38,861.43
CENTURYLINK	Phone service	\$110.51
CITY AUTO PARTS	Parts	\$1,847.81
GARDNER PUBLIC IMPROVEMENT	Sewer/Water/Trash	\$61.00
INTERSTATE BILLING SERVICE, IN	Parts	\$358.94
J. M. TIRE COMPANY	Parts	\$455.98
JERRY SPORCICH	Cell phone stipend	\$40.00
JOHN DEERE FINANCIAL	Parts	\$389.46
KAMAN INDUSTRIAL	service	\$5,818.35
LA VETA OIL LLC	fuel	\$284.27
MOUNTAIN DISPOSAL, INC	trash	\$129.60
NICK L. ARCHULETA	Cell phone stipend	\$40.00
O'REILLY AUTOMOTIVE INC	Parts	\$450.00
POWER EQUIPMENT COMPANY	Parts	\$340.31
PRECISION HYDRAULICS INC.	Parts	\$1,830.38
PRO COM	Testing	\$165.50
PUEBLO BRAKE & CLUTCH	Parts	\$163.93
ROSCOE ENGINEERING LLC	SITE VISIT TO 421	\$3,035.00
SAN ISABEL SERVICES	Propane	\$417.16
STEVE & SONS AUTO GLASS	part	\$629.58
THE WESTERN GROUP-OREGON	Parts	\$525.15
TWIN LANDFILL CORPORATION	rental	\$150.00
U.S. AUTOFORCE	Tires	\$798.23
VERIZON	Vehicle tracking	\$633.00
WAGNER EQUIPMENT COMPANY	Parts	\$3,740.99
WALSENBURG LUMBER COMPANY	Parts	\$797.19

# Commissioners Purchasing Review Report by Fund (APLT55)

Item 8j.

Beginning Date: 12/23/2022

Ending Date: 12/23/2022

Huerfano County

Vendor:	Description	Vendor Amount
<b>Subtotal for Fund 002 ROAD &amp; BRIDGE FUND :</b>		<b>\$62,121.25</b>
<b>Fund: 003 LODGING TAX TOURISM FUND</b>		
SCHUSTERS' PRINTING, INC.	Visitor guide	\$6.92
VISTAWORKS	Advertising & Promotion	\$2,350.95
<b>Subtotal for Fund 003 LODGING TAX TOURISM FUND :</b>		<b>\$2,357.87</b>
<b>Fund: 004 SPECIAL PROJECT FUND</b>		
Electra Johnson Design & Planning LLC	Gardner Community & Economic Master Plan	\$17,673.95
EMPLOYERS COUNCIL	Non Capital outlay	\$6,156.00
JOHN GALUSHA	Reimburse/Remodel for BOCC/mileage/Chairs for P&R etc	\$899.80
MACDOUGALL & WOLDRIDGE, P.C.	PROFESSIONAL FEES	\$455.00
STATEWIDE INTERNET PORTAL	DOCUSIGN SUPPORT-NOV	\$2,170.62
<b>Subtotal for Fund 004 SPECIAL PROJECT FUND :</b>		<b>\$27,355.37</b>
<b>Fund: 010 PARKS AND RECREATION</b>		
HUERFANO COUNTY	Fuel Reimbursement	\$111.60
LESTER BERRY	Cell phone stipend	\$40.00
MOUNTAIN DISPOSAL, INC	trash	\$81.00
WALSENBURG LUMBER COMPANY	Parts	\$77.76
<b>Subtotal for Fund 010 PARKS AND RECREATION :</b>		<b>\$310.36</b>
<b>Fund: 051 P.I.L.T.</b>		
WORLD JOURNAL	Publishing/communtiy services	\$900.00
<b>Subtotal for Fund 051 P.I.L.T. :</b>		<b>\$900.00</b>
<b>Fund: 068 WASTE TRANSFER ENTERPRISE</b>		
3R TECHNOLOGY SOLUTIONS INC	Service	\$1,272.00
HUERFANO COUNTY	Fuel Reimbursement	\$118.08
<b>Subtotal for Fund 068 WASTE TRANSFER ENTERPRISE :</b>		<b>\$1,390.08</b>
<b>Fund: 069 EMERGENCY SERVICES FUND</b>		
BRITTNEY CIARLO	Cell phone stipend	\$40.00
HUERFANO COUNTY	Fuel Reimbursement	\$177.94

**Commissioners Purchasing Review Report by Fund (APLT55)**

Item 8j.

Beginning Date: 12/23/2022

Ending Date: 12/23/2022

**Huerfano County**

Vendor:	Description	Vendor Amount
<b>Subtotal for Fund 069 EMERGENCY SERVICES FUND :</b>		<b>\$217.94</b>
<b>Fund: 070 GARDNER PUBLIC IMP DISTRICT</b>		
CENTURYLINK	Phone service	\$186.86
Core&Main	Repairs & Maintenance	\$266.70
IAMGIS	Professional Services	\$1,000.00
SAN ISABEL ELECTRIC	Utilities	\$601.63
<b>Subtotal for Fund 070 GARDNER PUBLIC IMP DISTRICT :</b>		<b>\$2,055.19</b>
<b>Grand Total :</b>		<b>\$180,330.12</b>





THE GOODYEAR TIRE & RUBBER CO.  
3108 N STONE AVE  
COLORADO SPRINGS, CO 80907  
719-634-6661 Fax 719-630-8825

Item 8k.

QUOTE NO.  
~~~173-1051174~~~

\*\*\* PRICE ESTIMATE \*\*\* QUOTE \*\*\* DO NOT PAY! \*\*\*  
\*\*\* PRICE ESTIMATE \*\*\* QUOTE \*\*\* DO NOT PAY! \*\*\*

680891-0001  
HUERFANO COUNTY GOVERNMENT  
401 MAIN ST  
STE 306  
WALSENBURG, CO 81089  
719-738-3000

PAGE 01  
QUOTE DATE: 12/28/2022  
DELIVERED TO CUSTOMER  
LOCATION/SREP: 173/HSE  
APPROVAL NUM : G0008307  
2022-12-28 10.38.23 WR  
CLERK: \*\*\* TECH: \*\*\*

| QUANTITY                                                         | PRODUCT NO. | DESCRIPTION                | FET   | UNIT PRICE | T<br>A<br>X | AMOUNT   | LINE # |
|------------------------------------------------------------------|-------------|----------------------------|-------|------------|-------------|----------|--------|
| *** NOT A SALES/DELIVERY DOCUMENT, ESTIMATE FOR PRICING ONLY *** |             |                            |       |            |             |          | 001    |
| *** PRICE EXPIRATION DATE: 2023-01-27 ***                        |             |                            |       |            |             |          | 002    |
| 14                                                               | 1482282     | GY 14.00R24 AS 3A G3 TL 2* | 0.00* | 1585.00    |             | 22190.00 | 004    |
| 14                                                               | 9260002     | COLO. WASTE TIRE FEE       |       | 1.25       |             | 17.50    | 005    |
| 1                                                                | 5180001     | FUEL SURCHARGE             |       | 45.72      |             | 45.72    | 006    |

The Tire Industry Association (TIA) recommends re-torque at 50-100 miles.

Disposal fees may apply in some areas.

Shop supply fees cover miscellaneous materials used in servicing your vehicle that do not appear elsewhere on this invoice and for profit.

Section 30-20-1403, Colorado Revised Statutes, requires retailers to collect a waste tire fee set by the solid and hazardous waste commission of the sale of each new motor vehicle tire and each new trailer tire

TERMS:

|           |           |
|-----------|-----------|
| SUB-TOTAL | 22,253.22 |
| SALES TAX | (0.00)    |
| TOTAL AMT | 22,253.22 |

PAYABLE IN U.S. FUNDS

No further discounts allowed. It is agreed that title to the above described property shall remain in the name of the seller until paid for in full, and that upon default in payment, seller shall be entitled to take possession thereof without notice to the purchaser.

If the total amount due is paid in full within terms, no FINANCE CHARGE will be incurred on that amount; otherwise, a FINANCE CHARGE will be computed on the previous balance after deducting payments and credit received during the current month. The

FINANCE CHARGE is computed at a periodic rate of 0.82500 which is an annual percentage rate of 9.90000

Seller warrants that the tires are the size and tread design as stated above. SELLER MAKES NO OTHER WARRANTIES EITHER EXPRESSED OR IMPLIED, SPECIFICALLY, SELLER MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. Seller's sole obligation to Buyer for nonconforming tires shall be prorated a refund of purchase price. Seller shall not be liable for any indirect, consequential or other damages. No person is authorized to modify or waive the limitations herein, whether orally or in writing. 97's claims and returned goods must be accompanied by this bill.



Aurora, CO. 18000 Smith Rd., 80011  
 303-739-3000 \* 877-654-1234  
 Albuquerque, NM. 700 Wagon Rd., NE,  
 87105 \* 505-345-8411 \* 800-432-6612  
 www.wagnerequipment.com

Bloomfield, NM 505-634-4500    Burlington, CO 719-346-7880    Colo. Spgs., CO 719-635-1669    Durango, CO 970-259-2001    El Paso, TX 915-821-7651    Grand Jct., CO 970-242-2834    Hayden, CO 970-276-3781    Hobbs, NM 575-393-2148    Pueblo, CO 719-544-4433    Windsor, CO 970-278-1750    Yuma, CO 970-848-2911  
 800-468-5081    877-742-1332    877-654-1237    877-654-1237    800-345-7878    877-654-1237    877-654-1237    800-821-6082    877-654-1237    877-654-1237    877-654-1237

**SOLD TO:** HUERFANO COUNTY  
 401 MAIN ST STE 306  
 WALSENBURG CO 81089

**SHIP TO:** HUERFANO COUNTY  
 1038 RUSSELL AVE  
 WALSENBURG CO 81089

| INVOICE NUMBER | INVOICE DATE | CUSTOMER NUMBER | CUSTOMER ORDER NUMBER | STORE         | DIV          | SALESMAN      | TERMS | PAGE |
|----------------|--------------|-----------------|-----------------------|---------------|--------------|---------------|-------|------|
| 3A20157        | 12-21-22     | 44650           |                       | 03            | G            | 194           | 2     | 1    |
| PSO/WO NO.     | DOC. DATE    | PC              | LC                    | MC            | SHIP VIA     | INV. SEQ. NO. |       |      |
| 3A20157        | 12-21-22     | 10              | 10                    | 10            |              | 1             |       |      |
| MAKE           | MODEL        | SERIAL NUMBER   | EQUIPMENT NUMBER      | METER READING | MACH. ID NO. |               |       |      |
| AA             | 970F         | 07SK00751       | 354                   |               | 67841        |               |       |      |
| QUANTITY       | ITEM         | N/R             | DESCRIPTION           | UNIT PRICE    | EXTENSION    |               |       |      |

\* \* \* REPAIR ESTIMATE/QUOTE \* \* \*

EXPIRATION DATE: 02/04/23

CUSTOMER AGENT: DUSTIN HRIBAR

CLEAN MACHINE

STEAM CLEAN MACHINE FOR SERVICE REPAIRS

ESTIMATED LBR 636.00 \*

REMOVE & INSTALL TRANSMISSION

EST. PARTS AND LABOR TO R&I TRANSMISSION FOR REPAIR

ESTIMATED PTS 329.23 \*  
 ESTIMATED LBR 7000.00 \*  
 ESTIMATED MSC 100.00 \*

RECONDITION TRANSMISSION

EST. PARTS AND LABOR TO RECONDITION TRANSMISSION.  
 ADD PARTS IF NEEDED TO BE DETERMINED UPON DIS-ASSEMBLY AND INSPECTION

ESTIMATED PTS 11487.70 \*  
 ESTIMATED LBR 10638.00 \*  
 ESTIMATED MSC 360.00 \*

ADD PARTS TRANSMISSION

Pricing is subject to change based on manufacturer changes to cost and availability  
 If you're not completely satisfied please call 1-833-954-3116 or email us at customerexperience@wagnerequipment.com

**TERMS OF PAYMENT:** CASH CUSTOMER - PAYMENT DUE ON DATE OF INVOICE. ALL PARTS AND SERVICES INVOICES ARE DUE THE 10TH DAY OF MONTH FOLLOWING THE DATE OF PURCHASE OR INVOICE DATE. FINANCE CHARGE OF 1.50% PER MONTH (ANNUAL PERCENTAGE RATE OF 18%) WILL BE CHARGED ON PAST DUE INVOICES. WHEN YOU PROVIDE A CHECK AS PAYMENT, YOU AUTHORIZE US EITHER TO USE INFORMATION FROM YOUR CHECK TO MAKE A ONE-TIME ELECTRONIC FUND TRANSFER FROM YOUR ACCOUNT OR TO PROCESS THE PAYMENT AS A CHECK TRANSACTION.

**FREIGHT TERMS:** ALL PARTS PURCHASED ARE F.O.B. SOURCE AND INCOMING FREIGHT WILL BE CHARGED FROM SOURCE. PLEASE REFER TO YOUR PARTS SALES ORDER FOR THE PARTS RETURN POLICY DETAILS.

PLEASE PAY THIS AMOUNT

CONT'D

AMOUNT CREDITED

PLEASE REMIT TO

WAGNER EQUIPMENT CO.  
 PO BOX 919000  
 DENVER, CO 80291-9000

CUSTOMER ORIGINAL INVOICE

Wagner Equipment Co. hires EEO/AA/Minorities/Women/Disabled Veterans



Aurora, CO. 18000 Smith Rd., 80011  
 303-739-3000 \* 877-654-1237  
 Albuquerque, NM. 700 Wagon Wheel Dr., NE,  
 87105 \* 505-345-8411 \* 800-432-6612  
 www.wagnerequipment.com

|                |                |                 |              |              |                |              |              |              |              |              |
|----------------|----------------|-----------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|--------------|
| Bloomfield, NM | Burlington, CO | Colo. Spgs., CO | Durango, CO  | El Paso, TX  | Grand Jct., CO | Hayden, CO   | Hobbs, NM    | Pueblo, CO   | Windsor, CO  | Yuma, CO     |
| 505-634-4500   | 719-346-7880   | 719-635-1669    | 970-259-2001 | 915-821-7651 | 970-242-2834   | 970-276-3781 | 575-393-2148 | 719-544-4433 | 970-278-1750 | 970-848-2911 |
| 800-468-6081   | 877-742-1332   | 877-654-1237    | 877-654-1237 | 800-345-7878 | 877-654-1237   | 877-654-1237 | 800-821-6082 | 877-654-1237 | 877-654-1237 | 877-654-1237 |

**SOLD TO:**

HUERFANO COUNTY  
 401 MAIN ST STE 306  
 WALSENBURG CO 81089

**SHIP TO:**

HUERFANO COUNTY  
 1038 RUSSELL AVE  
 WALSENBURG CO 81089

| INVOICE NUMBER | INVOICE DATE | CUSTOMER NUMBER | CUSTOMER ORDER NUMBER |    |                  | STORE         | DIV       | SALESMAN      | TERMS | PAGE |
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| 3A20157        | 12-21-22     | 44650           |                       |    |                  | 03            | G         | 194           | 2     | 2    |
| PSO/WO NO.     | DOC. DATE    | PC              | LC                    | MC | SHIP VIA         |               |           | INV. SEQ. NO. |       |      |
| 3A20157        | 12-21-22     | 10              | 10                    | 10 |                  |               |           | 1             |       |      |
| MAKE           | MODEL        | SERIAL NUMBER   |                       |    | EQUIPMENT NUMBER | METER READING |           | MACH. ID NO.  |       |      |
| AA             | 970F         | 07SK00751       |                       |    | 354              |               |           | 67841         |       |      |
| QUANTITY       | ITEM         | N/R             | DESCRIPTION           |    |                  | UNIT PRICE    | EXTENSION |               |       |      |

\* \* \* REPAIR ESTIMATE/QUOTE \* \* \*

EST. ADD PARTS INCLUDE 14 CLUTCH PLATES, 2 CLUTCH PISTONS, 12 PLANETARY GEARS. CONVERTER TURBINE, STATOR, AND IMPELLER. ACTUAL ADD PARTS IF NEEDED TO BE DETERMINED UPON DIS-ASSEMBLY AND INSPECTION

ESTIMATED PTS 9808.89 \*  
 ESTIMATED MSC 350.00 \*

REMOVE & INSTALL BRAKE & AXLE FRONT

EST. PARTS AND LABOR TO R&I FRONT AXLE

ESTIMATED PTS 157.97 \*  
 ESTIMATED LBR 1050.00 \*

RECONDITION SERVICE BRAKE FRONT

EST. PARTS AND LABOR TO RECONDITION THE FRONT SERVICE BRAKES. ADD PARTS IF NEEDED TO BE DETERMINED UPON DIS-ASSEMBLY AND INSPECTION

ESTIMATED PTS 3158.91 \*  
 ESTIMATED LBR 1750.00 \*  
 ESTIMATED MSC 150.00 \*

Pricing is subject to change based on manufacturer changes to cost and availability  
 If you're not completely satisfied please call 1-833-954-3116 or email us at customerexperience@wagnerequipment.com

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PLEASE PAY THIS AMOUNT

CONT'D

AMOUNT CREDITED

PLEASE REMIT TO

WAGNER EQUIPMENT CO.  
 PO BOX 919000  
 DENVER, CO 80291-9000



Aurora, CO. 18000 Smith Rd. 80011  
 303-739-3000 \* 877-654-1237  
 Albuquerque, NM. 700 Wagon Wheel Blvd. NE, 87105 \* 505-345-8411 \* 800-432-6612  
 www.wagnerequipment.com

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SOLD TO: HUERFANO COUNTY  
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| 3A20157        | 12-21-22     | 44650           |                       | 03            | G            | 194           | 2     | 3    |
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| AA             | 970F         | 07SK00751       | 354                   |               | 67841        |               |       |      |
| QUANTITY       | ITEM         | N/R             | DESCRIPTION           | UNIT PRICE    | EXTENSION    |               |       |      |

\* \* \* REPAIR ESTIMATE/QUOTE \* \* \*

ADD PARTS SERVICE BRAKE

EST. ADD PARTS INCLUDE 2 REACTION PLATES AND 2 APPLICATION PISTONS, ACTUAL ADD PARTS IF NEEDED TO BE DETERMINED UPON DIS-ASSEMBLY AND INSPECTION

ESTIMATED PTS 1686.72 \*  
 ESTIMATED MSC 100.00 \*

REMOVE & INSTALL BRAKE & AXLE REAR

EST. PARTS AND LABOR TO R&I REAR AXLE FOR REPAIR

ESTIMATED PTS 157.97 \*  
 ESTIMATED LBR 1400.00 \*

RECONDITION SERVICE BRAKE REAR

EST. PARTS AND LABOR TO RECONDITION REAR AXLE SERVICE BRAKES. ADD PARTS IF NEEDED TO BE DETERMINED UPON DIS-ASSEMBLY AND INSPECTION

ESTIMATED PTS 3158.91 \*  
 ESTIMATED LBR 1750.00 \*  
 ESTIMATED MSC 150.00 \*

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**CUSTOMER ORIGINAL INVOICE**

|                        |        |
|------------------------|--------|
| PLEASE PAY THIS AMOUNT | CONT'D |
| AMOUNT CREDITED        |        |

|                 |                                                                |
|-----------------|----------------------------------------------------------------|
| PLEASE REMIT TO | WAGNER EQUIPMENT CO.<br>PO BOX 919000<br>DENVER, CO 80291-9000 |
|-----------------|----------------------------------------------------------------|



Aurora, CO. 18000 Smith Rd., 80011  
303-739-3000 \* 877-654-1237

Albuquerque, NM. 700 Wagon Wheel Dr., NE,  
87105 \* 505-345-8411 \* 800-432-6612

www.wagnerequipment.com

Item 81

Bloomfield, NM 800-468-5081    Burlington, CO 877-742-1332    Colo. Spgs., CO 877-654-1237    Durango, CO 877-654-1237    El Paso, TX 800-345-7878    Grand Jet., CO 877-654-1237    Hayden, CO 877-654-1237    Hobbs, NM 800-821-8082    Pueblo, CO 877-654-1237    Windsor, CO 877-654-1237    Yuma, CO 877-654-1237

**SOLD TO:**

HUERFANO COUNTY  
401 MAIN ST STE 306  
WALSENBURG CO 81089

**SHIP TO:**

HUERFANO COUNTY  
1038 RUSSELL AVE  
WALSENBURG CO 81089

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| QUANTITY       | ITEM         | N/R             | DESCRIPTION           | UNIT PRICE    | EXTENSION    |               |       |      |

\* \* \* REPAIR ESTIMATE/QUOTE \* \* \*

ADD PARTS SERVICE BRAKE  
REAR

EST. ADD PARTS INCLUDE 2 REACTION PLATES AND 2  
APPLICATION PISTONS, ACTUAL ADD PARTS IF NEEDED  
TO BE DETERMINED UPON DIS-ASSEMBLY AND INSPECTION

ESTIMATED PTS 1686.72 \*  
ESTIMATED MSC 100.00 \*

Pricing is subject to change based on manufacturer changes to cost and availability  
If you're not completely satisfied please call 1-833-954-3116 or email us at customerexperience@wagnerequipment.com

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PLEASE PAY THIS AMOUNT

57167.02

AMOUNT CREDITED

PLEASE REMIT TO

WAGNER EQUIPMENT CO.  
PO BOX 919000  
DENVER, CO 80291-9000

101

**CUSTOMER ORIGINAL INVOICE**

82521779001 4/26/22

Wagner Equipment Co. hires EEO/AA/Minorities/Women/Disabled Veterans



# Memorandum

TO: Boards of County Commissioners

CC : County Managers & Administrators

FROM : Katie First, CCI

DATE : December 8, 2022

SUBJECT : **County Designation of 2023 Steering Committee Proxies**

Per CCI's Bylaws, each county may designate a county staff member to serve as proxy; they are permitted to vote during steering committee meetings in the absence of a county commissioner. It is important to designate your county proxy to ensure a 65% majority is reached on votes and to complete a proper audit of votes.

This proxy:

- must be designated **annually** by the Board of County Commissioners
- may only vote for the **designated committee(s)**
- is **not permitted to vote for another county**.

Proxy forms are not needed for commissioners, only county staff; however, please complete one form per designee.

**To appoint your county proxy, complete the attached form and return by Friday, January 20, 2023** to Katie First at [kfirst@ccionline.org](mailto:kfirst@ccionline.org). Should you have any questions, Katie can be reached at 614-774-6261.

### CCI Bylaws: Article V, Voting Privileges

Section 3. Voting By Proxy. Voting by proxy is allowed at any steering, advisory or ad hoc committee meeting or meetings of sections appointed by the Board of Directors provided that the chair of the board of county commissioners or the city and county equivalent designate at least annually the proxy in writing to the Executive Director. A person so designated may cast a maximum of one vote at any steering, advisory or ad hoc committee meeting or Board appointed section meeting. Proxy voting is otherwise allowed at any other meeting only to the extent otherwise authorized herein, such as expressed by Section 5 of this Article, below. Notwithstanding any other provision of these bylaws, proxy voting for another county is not permitted in the selection of individuals to serve in leadership positions, including CCI officers, board representatives, steering committee chairs and vice-chairs, and district presidents and vice-presidents.



## 2023 Steering Committees Designation of Proxy

*A Board of County Commissioners MAY designate a county staff member to serve as proxy and vote in the event of a commissioner absence during a Steering Committee meeting*

The Board of County Commissioners designates \_\_\_\_\_  
*(First & Last Name)*

to serve as proxy on behalf of \_\_\_\_\_ county to the following  
*(County Name)*

Steering Committee(s) during the 2023 session:

- \_\_\_\_\_ Agriculture, Wildlife and Rural Affairs
- \_\_\_\_\_ General Government
- \_\_\_\_\_ Health and Human Services
- \_\_\_\_\_ Justice and Public Safety
- \_\_\_\_\_ Land Use and Natural Resources
- \_\_\_\_\_ Public Lands
- \_\_\_\_\_ Taxation and Finance
- \_\_\_\_\_ Tourism, Resorts and Economic Development
- \_\_\_\_\_ Transportation and Telecommunications

*To be certified by the BOCC Chair:*

Signed: \_\_\_\_\_  
*Board Chair*

Date: \_\_\_\_\_

*Contact Information of Proxy:*

Counties will be contacted via e-mail regarding meeting details, including Zoom links

Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Please submit to Katie First at [kfirst@ccionline.org](mailto:kfirst@ccionline.org)  
by January 20, 2023**



# COLORADO

Division of Homeland Security & Emergency Management

Department of Public Safety

## Signature Authorization Form

All fields on this form must be completed to be accepted.

All authorizations require two (2) or more signatures depending on the authorization purpose. This form allows saving for single signatures to supplement for three (3) or more required signatures.

For Application authorizations ONLY:

- Please indicate the Grant Program and Year in place of the award agreement encumbrance number below.
- Applications which require more than two (2) signatures, please complete additional forms as necessary to fulfill the requirements for signatures as outlined in the instructions for the grant application.

SUBRECIPIENT NAME: Huerfano County

AWARD AGREEMENT \_\_\_\_\_

ENCUMBRANCE NUMBER: \_\_\_\_\_

Please select the authorization purpose for this signature submission: [Authorize Application](#)

The Subgrantee and responsible signatories certify by signing that they have read and understand the Application including the grant requirements, and if awarded, are fully cognizant of their duties and responsibilities for this grant and will comply with, and follow, all requirements established in Federal and DHSEM grant guidance. The Subgrantee understands and agrees that any subgrant award received as a result of this application shall incorporate by reference the information contained herein.

### Signature Authorization Section:

|                            |                      |                            |                             |
|----------------------------|----------------------|----------------------------|-----------------------------|
| PRINTED: Signature #1 Name | _____                | PRINTED: Signature #2 Name | <u>Carl Young</u>           |
| TITLE for Signature #1     | <u>BOCC Chairman</u> | TITLE for Signature #2     | <u>County Administrator</u> |
| EMAIL for Signature #1     | _____                | EMAIL for Signature #2     | <u>cyoung@huerfano.us</u>   |
| PHONE for Signature #1     | _____                | PHONE for Signature #2     | _____                       |
| DATE of Signature #1       | _____                | DATE of Signature #2       | _____                       |

|              |              |
|--------------|--------------|
| Signature #1 | Signature #2 |
|--------------|--------------|





**COLORADO**  
Division of Homeland Security  
& Emergency Management  
Department of Public Safety

**2023 EMPG-LEMS Annual Program Paper**

**Part II Jurisdiction Information and Signatures (v.010118)**

Note: This document serves to meet the requirements of §24-33.5-707(7), C.R.S.

**Jurisdiction Name:**

Emergency Program Manager

Name: Brittney Ciario

Job Title: Huerfano County Emergency Manager

Mailing Address: 401 Main St. Walsenburg CO 81089

Physical Address (if different): same

Phone Contact Information

Office Phone number: 719-738-3000 x121

24 Hour Emergency Line: 719-738-1044

Office Fax: 719-738-3996

Cellular: 719-989-8977

Pager:

E-Mail Address: bcario@huerfano.us

Employment Status (Please indicate how many)

Paid Full Time: 1 Paid Part Time: Volunteer: Other:

Jurisdiction Job Title Program Manager Reports to: Carl Young, County Administrator

Hours worked per week for jurisdiction in all job titles: 40

Hours worked per week devoted to Emergency Management: 40

Additional Emergency Management Staff

| Type of Employment          | How many? | Total staff hours/week | Total E.M. hours/week |
|-----------------------------|-----------|------------------------|-----------------------|
| Paid full time professional | <u>1</u>  | <u>40</u>              | <u>40</u>             |
| Paid full time clerical     |           |                        |                       |
| Paid part time professional |           |                        |                       |
| Paid part time clerical     |           |                        |                       |
| Volunteer                   |           |                        |                       |
| Other personnel             |           |                        |                       |

Senior Elected Official (Name and Title) \_\_\_\_\_

Chief Executive Officer (if different from above) Carl Young

Signature/Chief Executive \_\_\_\_\_

Signature/Emergency Manager/Coordinator Brittney Ciario Date 1/5/23

Signature/DHSEM Regional Field Manager \_\_\_\_\_ Date \_\_\_\_\_



***Project Proposal***

***Limited Sampling and Analysis of Mold  
For  
129 Kansas Ave.  
in  
Walsenburg, Colorado***

***Date of Proposal: January 6, 2023***



## Scope of Work

The scope of work for the project known as mold/moisture testing will include the following items:

### INITIAL SAMPLING:

- I. Indoor air quality assessment for mold spores and potential visible mold.
- II. Air sampling
  - 10 indoor Air-o-Cell samples throughout the structure
  - 1 outdoor control sample
  - 2 swab samples
- III. Moisture Sampling
  - Use of a moisture meter to determine the presence and or amount of moisture/humidity.
- IV. Laboratory Analysis of Samples
  - Suspect mold air samples-Air O Cell
  - 2 bulk/swab samples of suspect visible mold
- V. Written Report
  - A. Digital Photographs of Areas Sampled
  - B. Lab analysis
  - C. Chain of Custody forms
  - D. Findings and Conclusions/Recommendations

### Cost Estimate

| <b>Task/Item</b>                                                           | <b>Cost</b>          |
|----------------------------------------------------------------------------|----------------------|
| <b>Sample collection time and reporting</b><br><i>Industrial Hygienist</i> | \$950                |
| <b>Shipping</b>                                                            | \$50                 |
| <b>Mileage</b>                                                             | \$50                 |
| <b>Moisture Meter/IR Camera</b>                                            | \$100                |
| <b>Laboratory Analysis</b>                                                 |                      |
| Air Sample(s) – Fungi                                                      |                      |
| 11 samples @ \$75.00                                                       | \$825                |
| 2 swab samples @\$85                                                       | \$170                |
| <b><u>Total</u></b>                                                        | <b><u>\$2145</u></b> |

**\*\*Above Pricing for Initial Sampling Reports, Analysis and Materials**

The cost estimate listed above reflects only those costs described in the Scope of Work. Any additional types of sampling may constitute an alternative Scope of Work, thereby changing the price and/or timeframe of the project. The above Scope of Work and prices are ONLY for the sampling of materials at the Site, consultant time on Site and the written report. Additional time on Site, additional sample parameters, etc. may have additional billing for consultant hours. Assistance in bidding out work to an abatement contractor will also be given if necessary.

Work will commence upon receipt of this offer being signed.

This document serves as a signed contract and an agreement between both parties, All-Phase Environmental Consultants, Inc. and the client listed below. All turnaround times on laboratory analysis are 5 working days excluding the day received, holidays, weekends, etc. The report may take 3-5 additional business days to complete, however results can be called into the client if requested. Additionally, if a faster turnaround time is requested this can be done for additional charges.

Thank you,

Brandice N Eslinger  
Industrial Hygienist  
Environmental Consultant

**AUTHORIZATION**

All-Phase Environmental Consultants, Inc. (APEC) is hereby authorized to perform the services outlined above:

\_\_\_\_\_  
Referenced "Client" Signature

\_\_\_\_\_  
Date

Property Address: \_\_\_\_\_



Carl Young <[cyoung@huerfano.us](mailto:cyoung@huerfano.us)>

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## Beds

---

**Kay Whitley** <[kwhitley@sprhc.org](mailto:kwhitley@sprhc.org)>  
To: Carl Young <[cyoung@huerfano.us](mailto:cyoung@huerfano.us)>

Wed, Dec 28, 2022 at 4:20 PM

Thank you, Carl. This is the PO and quote. We paid \$156,898.09. We appreciate the consideration and support.

Happy New Year!

*Respectfully,*

*Kay*

**Kay L. Whitley**

**President and CEO**

[kwhitley@sprhc.org](mailto:kwhitley@sprhc.org)

719-738-5100 x 135 | FAX: 719-738-5138

23500 U.S. Hwy. 160 | Walsenburg, CO 81089



---

**From:** Carl Young <[cyoung@huerfano.us](mailto:cyoung@huerfano.us)>  
**Sent:** Wednesday, December 28, 2022 12:59 PM  
**To:** Kay Whitley <[kwhitley@sprhc.org](mailto:kwhitley@sprhc.org)>  
**Subject:** Re: Beds

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the source of this email and know the content is safe.

Thanks Kay,

I don't believe I need the invoice from the supplier, just from SPHRC so I can have a financial record.

Happy new year!

Carl Young

Huerfano County Administrator

On Tue, Dec 27, 2022 at 9:33 PM Kay Whitley <[kwhitley@sprhc.org](mailto:kwhitley@sprhc.org)> wrote:

Carl,

The invoice for LTC beds should be ready to share by end of the week.

We were not able to order lab or mammogram equipment with our match so a great investment in our Veterans center is new beds. The \$50,000 will be used as a match. As stated, I'll share the invoice so you can share with the commissioners.

Thank you,

Kay

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This E-MAIL and any documents that may accompany it, contain information that is intended for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential, and/or otherwise exempt from disclosure under applicable federal and/or state law. If the reader of this message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient then any disclosure, dissemination, distribution, copying, or other use of this communication or it's substance is prohibited. If you have received this communication in error, please reply to this E-MAIL or call (719) 738-5100 to advise of your receipt of this message and to acknowledge the deletion of this communication from your system. Thank you.

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486K

Gerald Cisneros, Chairman  
 John Galusha, Commissioner  
 Arica Andreatta, Commissioner



Item 8p.

## HUERFANO COUNTY GOVERNMENT BRIEFING MEMORANDUM

**Date:** October 28, 2022  
**To:** Board of County Commissioners  
**From:** Carl Young, County Administrator  
**Re:** Obligating Remaining American Rescue Plan State and Local Recovery Funds

**Summary:** This is a request to obligate the remainder of the funding received from the American Rescue Plan Act to specific needs and requests. In March of 2021, the American Rescue Plan Act authorized the \$350 billion State and Local Coronavirus Fiscal Recovery Fund, which provided \$65.1 billion in direct, flexible aid to every county in America. Huerfano County was allocated \$1,339,661.00 and has obligated and/or spent \$785,500 of these funds. This leaves \$554,161 still to be obligated from our total award.

### Previous Obligations and Pending Requests:

| Agency/Purpose                        | Spent            | Unspent          | Requests         | Total              |
|---------------------------------------|------------------|------------------|------------------|--------------------|
| Staff Vaccine Incentives              | \$42,500         |                  |                  | \$42,500           |
| Fox Theatre Walsenburg - Events       | \$50,000         |                  |                  | \$50,000           |
| Sherriff Hazard Pay Bonus             | \$68,000         |                  |                  | \$68,000           |
| Countywide Housing Projects           |                  | \$200,000        | \$50,000         | \$250,000          |
| Gardner Public Improvement District   |                  | \$100,000        | \$150,000        | \$250,000          |
| Broadband                             |                  | \$100,000        |                  | \$100,000          |
| County Parks and Recreation           |                  | \$100,000        | \$300,000        | \$400,000          |
| Cuchara Sanitation and Water District |                  | \$25,000         |                  | \$25,000           |
| Dorcas Circle                         |                  | \$100,000        |                  | \$100,000          |
| Non-Profits/Community Projects        |                  |                  | \$100,000        | \$100,000          |
| Huerfano County Tourism Board         |                  |                  | \$20,000         | \$20,000           |
| Spanish Peaks Regional Health Center  |                  |                  | \$100,000        | \$100,000          |
| <b>Total</b>                          | <b>\$160,500</b> | <b>\$625,000</b> | <b>\$720,000</b> | <b>\$1,505,500</b> |

### Requested Motion/Action:

Motion to de-obligate \$100,000 of the American Rescue Plan Act Funds from Broadband and allocate the remaining ARPA funds as follows:

1. \$50,000 to the Spanish Peaks Regional Health Center
2. \$20,000 to the Huerfano County Tourism Board
3. \$100,000 to Non-Profits and Community Projects
4. An additional \$50,000 to Countywide Housing Projects
5. An additional \$150,000 to the Gardner Public Improvement District
6. An additional \$284,161 to County Parks and Recreation

**Obligations if Implemented as Recommended:**

| Agency/Purpose                        | Spent            | Unspent          | Recommended      | Total              |
|---------------------------------------|------------------|------------------|------------------|--------------------|
| Staff Vaccine Incentives              | \$42,500         |                  |                  | \$42,500           |
| Fox Theatre Walsenburg - Events       | \$50,000         |                  |                  | \$50,000           |
| Sherriff Hazard Pay Bonus             | \$68,000         |                  |                  | \$68,000           |
| Countywide Housing Projects           |                  | \$200,000        | \$50,000         | \$250,000          |
| Gardner Public Improvement District   |                  | \$100,000        | \$150,000        | \$250,000          |
| Broadband                             |                  | \$100,000        | (\$100,000)      | \$0                |
| County Parks and Recreation           |                  | \$100,000        | \$284,161        | \$384,161          |
| Cuchara Sanitation and Water District |                  | \$25,000         |                  | \$25,000           |
| Dorcas Circle                         |                  | \$100,000        |                  | \$100,000          |
| Non-Profits/Community Projects        |                  |                  | \$100,000        | \$100,000          |
| Huerfano County Tourism Board         |                  |                  | \$20,000         | \$20,000           |
| Spanish Peaks Regional Health Center  |                  |                  | \$50,000         | \$50,000           |
| <b>Total</b>                          | <b>\$160,500</b> | <b>\$625,000</b> | <b>\$554,161</b> | <b>\$1,339,661</b> |

**Background:**

An obligation is not an authorization to expend funds. Funds must be obligated by December 31, 2024 and expended by December 31, 2026. Unexpended funds must be returned to the U.S. Department of the Treasury. Funds may be de-obligated and re-obligated before December 31, 2024 without penalty. However, it is possible that after that date de-obligated funds will have to be returned to the Treasury Department.

DocuSigned by:  
*Gerald Cisneros*  
\_\_\_\_\_  
Signature of the Chair

Approved  GAC

Approved with Changes

Denied

Notes:



Base Order #: 13467

Buyer: SPANISH PEAKS REGIONAL HEALTH CENTER  
 23500 US Highway 160  
 Walsenburg, CO 81089

Vendor: 004527  
 GRAND MEDICAL, INC

Date: 12/16/22  
 Status: WORKING  
 Buyer: JROSS - JESSICA ROSS  
 Type: REGULAR CAPITAL

Ship To: ATTN: Materials Management  
 23500 US Highway 160  
 Walsenburg, CO 81089

Invoice To: ATTN:AP  
 23500 US Highway 160  
 Walsenburg, CO 81089

Terms: INV NET 30  
 FOB:  
 Contact:

GLOBAL LOCATION NUMBER:

VIA: Exp Del: 01/15/23

Vendor Acct #:

CO EXEMPT PURCH CERT #: 84-6027322

| LINE ITEM # | GTIN                         | DESCRIPTION                                                                                      | PACKAGING MANUFACTURER | QTY UP | PRICE           | EXT COST  | DEPT of INVEN | G/L ACCOUNT    |
|-------------|------------------------------|--------------------------------------------------------------------------------------------------|------------------------|--------|-----------------|-----------|---------------|----------------|
| 1           | MISC.EQMT<br>FI3600K-COCCOON | MISCELLANEOUS EQUIPMENT<br>COCK COCCOON MEDICAL BED<br>SEE ATTACHED QUOTE FOR MORE INFORMATION   | EA                     | 24     | EA<br>4574.4900 | 109787.76 | SPV MED/SURG  | 20.18000.30000 |
| 2           | MISC.EQMT<br>GARANTIE6.6     | MISCELLANEOUS EQUIPMENT<br>WARRANTY 6 YEARS PART AND LABOR ON COCCOON                            | EA                     | 24     | EA<br>0.0000    | 0.00      | SPV MED/SURG  | 20.18000.30000 |
| 3           | MISC.EQMT<br>U-374S          | MISCELLANEOUS EQUIPMENT<br>COMMUNICATION CABLE - 37 PIN MALE STRAIGHT TO<br>1/4 JACK 90DEG (8FT) | EA                     | 24     | EA<br>44.1000   | 1058.40   | SPV MED/SURG  | 20.18000.30000 |
| 4           | MISC.EQMT<br>FA64504WG-TRI   | MISCELLANEOUS EQUIPMENT<br>PATIENT HELPER (TRAPEZE)                                              | EA                     | 3      | EA<br>315.2500  | 945.75    | SPV MED/SURG  | 20.18000.30000 |
| 5           | MISC.EQMT<br>MM64506-TRI     | MISCELLANEOUS EQUIPMENT                                                                          | EA                     | 5      | EA<br>106.7000  | 533.50    | SPV MED/SURG  | 20.18000.30000 |

Item 8p.

Base Order #: 13467

Call: SPANISH PEAKS REGIONAL HEALTH CENTER  
23500 US Highway 160  
Walsenburg, CO 81089

Vendor: 004527  
URANO MEDICAL INC

Date: 12/16/22  
Status: WORKING  
Buyer: JROSS - JESSICA ROSS  
Type: REGULAR CAPITAL

Page: 2

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| LINE | ITEM #    | GLN          | DESCRIPTION                                                           | PACKAGING | QTY UP | PRICE     | EXT COST | DEPT or INVEN | G/L ACCOUNT    |
|------|-----------|--------------|-----------------------------------------------------------------------|-----------|--------|-----------|----------|---------------|----------------|
| 6    | MISC.EQMT |              | MISCELLANEOUS EQUIPMENT                                               |           | 24 EA  | 77.6000   | 1862.40  | SPV MED/SURG  | 20.18000.30000 |
|      |           | FA64510-TRI  | REMOVABLE PATIENT CONTROL - 5 FUNCTIONS / 1/2" HOOK                   | EA        |        |           |          |               |                |
| 7    | MISC.EQMT |              | MISCELLANEOUS EQUIPMENT                                               |           | 24 EA  | 1207.0000 | 28968.00 | SPV MED/SURG  | 20.18000.30000 |
|      |           | U-35848-DB   |                                                                       | EA        |        |           |          |               |                |
| 8    | MISC.EQMT |              | MISCELLANEOUS EQUIPMENT                                               |           | 2 EA   | 5487.9400 | 10975.88 | SPV MED/SURG  | 20.18000.30000 |
|      |           | FL3600K-SNOW | OOK SNOW MEDICAL BED<br>SEE ATTACHED QUOTE FOR MORE INFORMATION       | EA        |        |           |          |               |                |
| 9    | MISC.EQMT |              | MISCELLANEOUS EQUIPMENT                                               |           | 2 EA   | 0.0000    | 0.00     | SPV MED/SURG  | 20.18000.30000 |
|      |           | GARRANTIE6.6 | WARRANTY 6 YEARS PARTS AND LABOR ON SNOW                              | EA        |        |           |          |               |                |
| 10   | MISC.EQMT |              | MISCELLANEOUS EQUIPMENT                                               |           | 2 EA   | 44.1000   | 88.20    | SPV MED/SURG  | 20.18000.30000 |
|      |           | U-3745       | COMMUNICATION CABLE - 37 PIN MALE STRAIGHT<br>TO 1/4 JACK 90DEG (8FT) | EA        |        |           |          |               |                |
| 11   | MISC.EQMT |              | MISCELLANEOUS EQUIPMENT                                               |           | 2 EA   | 77.6000   | 155.20   | SPV MED/SURG  | 20.18000.30000 |
|      |           | 299-0152-TRI | 5 FUNCTIONS REMOVABLE PATREN CONTROL                                  | EA        |        |           |          |               |                |

Item 8p.

Purchase Order #: 13467

Buyer: SPANISH PEAKS REGIONAL HEALTH CENTER  
23500 US Highway 160  
Waldenburg, CO 81089

Vendor: 004527  
DUNNO MEDICAL INC

Date: 12/16/22  
Status: WORKING  
Buyer: JROSS - Jessica Ross  
Type: REGULAR CAPITAL

Page: 3

| LINE ITEM # | GTIN | DESCRIPTION | QTY UP | PRICE | EXT COST | DEPT or INVEN | G/L ACCOUNT |
|-------------|------|-------------|--------|-------|----------|---------------|-------------|
|-------------|------|-------------|--------|-------|----------|---------------|-------------|

|    |           |                         |      |         |        |              |                |
|----|-----------|-------------------------|------|---------|--------|--------------|----------------|
| 12 | MISC.EQMT | MISCELLANEOUS EQUIPMENT | 2 EA | 50.0000 | 100.00 | SPV MED/SURG | 20.18000.30000 |
|----|-----------|-------------------------|------|---------|--------|--------------|----------------|

OL360XX  
EA  
REMOVABLE HEAD RAIL CUSTOM CONFIGURATION

|    |           |                         |      |           |         |              |                |
|----|-----------|-------------------------|------|-----------|---------|--------------|----------------|
| 13 | MISC.EQMT | MISCELLANEOUS EQUIPMENT | 2 EA | 1207.0000 | 2414.00 | SPV MED/SURG | 20.18000.30000 |
|----|-----------|-------------------------|------|-----------|---------|--------------|----------------|

U-35848-DB  
EA  
OXYMAT FOAM MATTRESS 84" X 35" X 8" -  
WITH BOLSTERS, DARK BLUE COVER  
VIZB22 3% DISCOUNT SEE QUOTE -4706.67  
QUOTE # 23587 - R1

Comments:

TOTAL 156889.09

- Vendor:
1. INCLUDE IN ALL SHIPMENTS A PACKING SLIP SHOWING CONTENTS AND PURCHASE ORDER NUMBER.
  2. SHOW OUR ORDER NUMBER ON ALL INVOICES, PACKAGES, SHIPPING PAPERS, AND CORRESPONDENCE.
  3. RENDER INVOICES IN DUPLICATE.
  4. PURCHASE ORDER IS SUBJECT TO ALL TERMS AND CONDITIONS AS PROVIDED TO THE VENDOR.

By:

Authorized Signature

**Quotation 22086**

**Customer:**  
Spanish Peaks Regional Health Center  
23500 US Hwy 160  
Walsenburg CO 81089  
USA

**Date:** 2022-09-23  
**Expiration Date:** 2022-12-22  
**Account Executive:**  
Karla Krajci  
303-915-4309  
Karla.InnovativeHealthcare@comcast.net

**Member of:** Vizient T1 - #CE3356

| Line | Part Number | Description                                   | Quantity              | Unit List Price | Discounted Unit Price | Total Price |
|------|-------------|-----------------------------------------------|-----------------------|-----------------|-----------------------|-------------|
| 1    | QDF36-1009  | Bed LCD Controller                            | 3 ( Discount : 10.0%) | 104.08          | 93.67                 | 281.01      |
| 2    | QDF36-2598  | Gray Footboard Membrane With Buttons          | 3 ( Discount : 10.0%) | 86.31           | 77.68                 | 233.04      |
| 3    | 36-2779     | GREY TOUCH SCREEN SUPPORT S.A.                | 2 ( Discount : 10.0%) | 26.73           | 24.06                 | 48.12       |
| 4    | QDF36-3049  | Hi-Lo Actuator - LA40                         | 2 ( Discount : 10.0%) | 199.36          | 179.43                | 358.86      |
| 5    | QDF36-1054  | Thigh Actuator                                | 1 ( Discount : 10.0%) | 141.72          | 127.55                | 127.55      |
| 6    | QDF36-3047  | Head Actuator with Quick Release - LA40       | 1 ( Discount : 10.0%) | 211.08          | 189.97                | 189.97      |
| 7    | 36-3675     | S.A. LOAD CELL 150 KG 0.5" HOLE               | 1 ( Discount : 10.0%) | 109.40          | 98.46                 | 98.46       |
| 14   | QDF23-5949  | Foot Control Board                            | 1 ( Discount : 10.0%) | 47.67           | 42.90                 | 42.90       |
| 15   | QDF8089-NA  | North America Breakaway Power Cord (10 feet ) | 1 ( Discount : 10.0%) | 38.84           | 34.96                 | 34.96       |
| 16   | 36-3291     | 2.3 DISPLAY BOARD WITH BUTTONS S.A.           |                       |                 |                       |             |

**Quotation 22086**

Quantity : 1 ( Discount : 10.0%)      Unit List Price : 229.40      Discounted Unit Price : 206.46  
**Total Price : 206.46**

| Line | Part Number | Description                            |
|------|-------------|----------------------------------------|
| ✓ 17 | QDF36-2998  | Gray Six Functions Nurse Membrane Left |

Quantity : 2 ( Discount : 10.0%)      Unit List Price : 43.41      Discounted Unit Price : 39.07  
**Total Price : 78.14**

| Line | Part Number | Description                             |
|------|-------------|-----------------------------------------|
| ✓ 18 | QDF36-2999  | Grey Six Functions Nurse Membrane Right |

Quantity : 2 ( Discount : 10.0%)      Unit List Price : 43.41      Discounted Unit Price : 39.07  
**Total Price : 78.14**

| Line | Part Number | Description                                                  |
|------|-------------|--------------------------------------------------------------|
| ✓ 19 | QDF36-3000  | Grey - Two Function Patient Control membrane With Nurse Call |

Quantity : 2 ( Discount : 10.0%)      Unit List Price : 105.62      Discounted Unit Price : 95.06  
**Total Price : 190.12**

| Line | Part Number | Description                                               |
|------|-------------|-----------------------------------------------------------|
| ✓ 20 | QDF36-3001  | Grey Two Functions Patient Membrane With Nurse Call Right |

Quantity : 2 ( Discount : 10.0%)      Unit List Price : 105.62      Discounted Unit Price : 95.06  
**Total Price : 190.12**

| Line | Part Number | Description                           |
|------|-------------|---------------------------------------|
| ✓ 21 | 36-3030     | GREY - INTERIOR MEMBRANE SUPPORT S.A. |

Quantity : 2 ( Discount : 10.0%)      Unit List Price : 13.55      Discounted Unit Price : 12.20  
**Total Price : 24.40**

| Line | Part Number | Description                           |
|------|-------------|---------------------------------------|
| ✓ 22 | 36-3031     | GREY - EXTERIOR MEMBRANE SUPPORT S.A. |

Quantity : 2 ( Discount : 10.0%)      Unit List Price : 13.55      Discounted Unit Price : 12.20  
**Total Price : 24.40**

| Line | Part Number | Description                         |
|------|-------------|-------------------------------------|
| ✓ 23 | 36-3172     | 2,1 DISPLAY BOARD WITH BUTTONS S.A. |

Quantity : 1 ( Discount : 10.0%)      Unit List Price : 245.35      Discounted Unit Price : 220.82  
**Total Price : 220.82**

| Line | Part Number | Description                         |
|------|-------------|-------------------------------------|
| ✓ 24 | 36-3080     | S.A. 120V CONTROL WITH AUTO-CONTOUR |

Quantity : 1 ( Discount : 10.0%)      Unit List Price : 276.04      Discounted Unit Price : 248.44  
**Total Price : 248.44**

| Line | Part Number | Description                                   |
|------|-------------|-----------------------------------------------|
| ✓ 25 | QDF8089-NA  | North America Breakaway Power Cord (10 feet ) |

Quantity : 1 ( Discount : 10.0%)      Unit List Price : 38.84      Discounted Unit Price : 34.96  
**Total Price : 34.96**

**Quotation Total : \$2,710.84**

**Payment terms : Net 60**

**Quotation 22086**

I have read and fully agree with all options and prices : \_\_\_\_\_

Product pictures are for illustrative purposes only

All prices are listed in USD/ Prices do not include duty or any applicable taxes

For more information, please contact your Umano Medical account executive or contact us at: 1-844-409-4030 or [information@umanomedical.com](mailto:information@umanomedical.com)

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE BOARDS OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY, COLORADO AND HUERFANO COUNTY, COLORADO REGARDING VETERANS' TRANSPORTATION SERVICES**

**THIS INTERGOVERNMENTAL AGREEMENT** (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the BOARD OF COUNTY COMMISSIONERS OF ALAMOSA COUNTY, COLORADO, a political subdivision of the State of Colorado (referred to hereinafter as “Alamosa County”), and the BOARD OF COUNTY COMMISSIONERS OF HUERFANO COUNTY, COLORADO, a political subdivision of the State of Colorado (referred to hereafter as “Huerfano County.”)

**RECITALS**

A. Alamosa County and Huerfano County have authority to act cooperatively and also have the authority and capacity to enter into this Agreement pursuant to C.R.S. §29-1-201 *et seq.* and Article XIV, § 18 of the Colorado Constitution.

B. C.R.S. §28-5-801 *et seq.*, requires each county within the State of Colorado to establish a veteran’s service office to *inter alia* “assist any resident of the state of Colorado who is a veteran... with any other benefits which such person may be entitled.”

C. Alamosa County and Huerfano County are adjacent counties and as such may act jointly to provide services to its veterans.

D. In an effort to save costs and to provide more reliable transportation services to the veterans they serve, Alamosa County and Huerfano County have determined it to be in their best interest to enter into an agreement to arrange for transportation services under the following agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants, conditions and obligations herein set forth, the parties agree:

1. Services Provided: Alamosa County shall provide transportation services to veterans being served by the Huerfano County veterans service office under the following scenarios subject to available space:

- a. If Alamosa is transporting a veteran from Alamosa to the VA facilities in Denver, Colorado Springs or Pueblo, then Alamosa may transport a Huerfano veteran subject to seating availability. The cost of said transportation shall be based on the round-trip mileage from Walsenburg to the location as set forth in the fee rate below.
- b. If Alamosa does not have a veteran going to the VA facilities in Denver, Colorado Springs or Pueblo, then Alamosa may transport a Huerfano veteran. The cost of said transportation shall the round-trip mileage from Alamosa to the location. If more than one Huerfano veteran is transported,

and both are going to the same location, the costs shall be the same as if transporting one veteran. If veterans are transported to different locations the cost shall be based on the round-trip mileage from Alamosa to each VA facility.

2. Fee: Huerfano County shall compensate Alamosa County at a rate of \$0.22/mile or the IRS Medical mileage rate as amended, whichever is higher. Alamosa County will invoice Huerfano county on a monthly basis based on the transports provided and using the established chart below. Invoices shall be paid within thirty (30) days of receipt.

| Beginning  | Ending           | Mileage one way | Round Trip Charge |
|------------|------------------|-----------------|-------------------|
| Alamosa    | Denver           | 221             | 97.00             |
| Alamosa    | Colorado Springs | 166             | 73.00             |
| Alamosa    | Pueblo           | 123             | 54.00             |
|            |                  |                 | -                 |
| Walsenburg | Denver           | 162             | 71.00             |
| Walsenburg | Colorado Springs | 92              | 40.00             |
| Walsenburg | Pueblo           | 49              | 22.00             |

3. Scheduling and Pick-up: The following procedures shall be followed fir the scheduling and pickup of Huerfano veterans:

- a. Alamosa will pick up veterans in La Veta, CO at a mutually agreeable location, or at Safeway, located in Walsenburg, CO
- b. Veterans must make arrangements for transportation services by contacting the Alamosa County Veterans Transportation Director (VTD Mike Lopez at (719) 567-5181 or (719) 850-1629 (c)). Message are checked daily. Typical office hours are Mon from 8am – 10am; and Tue & Fri. from 9 am – 2 pm.
- c. Veterans must be able to move themselves from a wheelchair to the car and back if they are in a wheelchair. We do not have wheelchair accessible vehicles.
- d. We cannot transport veterans who are on oxygen unless they use a concentrator.
- e. Transportation services are not guaranteed and are available on a first come first served basis and are subject to seating availability
- f. Transportation services should be requested at least two (2) weeks in advance along with proof of appointment.
- g. Requests for transportation and required documentation may be emailed to [veteranscheduling@alamosacounty.org](mailto:veteranscheduling@alamosacounty.org)

4. Term: The terms of this Agreement shall be for a period of two (2) years. However, Huerfano County may elect to renew this Agreement for an additional two (2) year period by giving prior written notice to Alamosa County at least ninety (90) days



before the expiration of the initial term. This Agreement may be cancelled or terminated by either party upon thirty (30) days' advance written notice. Upon termination of the Agreement, each party shall be released from all further liability and obligations hereunder except as set forth in Paragraph 6 below.

5. Status of Parties: The parties agree that the status of Alamosa County shall be that of an independent political subdivision and it is not intended, nor shall it be construed, that any party or any officer, employee, or agent of Alamosa County is an officer, employee, loaned employee, or agent of Huerfano County for purposes of unemployment compensation, workers' compensation, governmental immunity or for any purpose whatsoever unless otherwise provided herein. The parties further agree that the status of Huerfano County shall be that of an independent political subdivision and it is not intended, nor shall it be construed, that any party or any officer, employee, or agent of Huerfano is an officer, employee, loaned employee, or agent of Alamosa County for purposes of unemployment compensation, workers' compensation, governmental immunity or for any purpose whatsoever unless otherwise provided herein. Each party acknowledges that it remains fully responsible for any and all obligations as the employer of its officers or other personnel, including, among other things, responsibility for the payment of the earnings, overtime earnings, withholdings, insurance coverage, workers' compensation, medical and legal indemnity where appropriate, and all other requirements by law, regulations, ordinance, or contract.

6. Insurance: The parties are public entities within the meaning of the Colorado Governmental Immunity act (CGIA), section 24-10-101, et seq., C.R.S., as amended. The parties agree that each party is relying upon, and has not waived, the monetary limitations and all other rights, immunities and protection provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq. Therefore, at all times during the term of this Agreement, including any renewals or extensions, the parties shall maintain such insurance, by commercial policy or self-insurance, as is necessary to meet Liability, Commercial General Liability and Auto Liability. The parties agree to name each other and their elected and appointed officials, employees and volunteers as additional insureds on their liability insurance relating to provision of services under this agreement. This obligation shall survive the termination of this Agreement for a period of six (6) years.

7. Notice: All notices, requests, demands, and determinations (individually a "Notice") required under this Contract (other than routine operational communications or as otherwise expressly set forth herein), must be in writing and provided by one or more of the following methods of delivery, each of which for purposes of this Contract is a writing: personal delivery, Registered or Certified Mail (with return receipt requested and postage prepaid), nationally recognized overnight courier (with all fees prepaid and proof of delivery provided by courier), facsimile or email.

- a. Each Notice shall be addressed to the appropriate person at the receiving Party ("Addressee") at the address listed below or to such address as a Party may designate by a Notice given in compliance with this section.

- b. Notice hereunder is only effective if the requirements of this Section have been strictly fulfilled, and Notice was actually received by the Addressee.
- c. If a Notice that otherwise fulfills the requirements of this Section is rejected by the Addressee, or if an Addressee refuses to accept such Notice, or if a change in address for which no Notice was given causes the Notice to be undeliverable, then the Notice is effective upon the occurrence of such rejection, refusal or undeliverability.

| For Huerfano County:                                                                                                                                                              | For Alamosa County:                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Destry DeWolf<br>Huerfano Veterans Service Officer<br>401 Main Street, Suite 303<br>Walsenburg, CO 81089<br>Ph: 719 -738-3000 Ext 838<br>Fax: 719 -<br>Email: ddewolf@hueranfo.us | Bill Brown<br>Alamosa Veterans Service Officer<br>8999 Independence Way<br>Alamosa, CO 81101<br>Ph: (719) 589-1109<br>Fax: (719) 589-1900<br>Email: bbrown@alamosacounty.org |
| Carl Young<br>Huerfano County Manager<br>401 Main Street, Suite 302<br>Walsenburg, CO 81089<br>Ph: 719-738-3000 Ext 110<br>Fax: 719-<br>Email: administrator@huerfano.us          | Roni Wisdom<br>Alamosa County Administrator<br>8900-A Independence Way<br>Alamosa, CO 81101<br>Ph: (719) 589-4848<br>Fax: (719) 587-5207<br>Email: rwisdom@alamosacounty.org |

8. General Provisions:

- a. The substantive laws of the State of Colorado (and not its conflicts of law principles) govern all matters arising out of, or relating to, this Agreement and all of the transactions it contemplates, including without limitation its validity, interpretation, construction, performance and enforcement. Venue for any action hereunder shall be in the District Court, County of Huerfano, State of Colorado.
- b. This Agreement shall be binding upon the successors and assigns of the parties hereto.
- c. Because this Agreement involves the expenditure of public funds, this Agreement is contingent upon continued availability and appropriation of such funds by the parties. The obligations described herein shall not constitute a general obligation, indebtedness or multiple year direct or indirect debt or other financial obligation whatsoever within the meaning of the constitution or the laws of the State of Colorado.

- d. This Agreement may be executed in one or more counterparts, each of which shall be an original but all of which shall together constitute one and the same document. Facsimile, electronically scanned or electronically signed copies of an original signature by either Party shall be binding as if they were original signatures.
- e. Each person signing this Agreement in a representative capacity expressly represents that the signatory has the subject Party's authority to so sign and that the subject Party will be bound by the signatory's execution of this Agreement.
- f. Nothing in this Agreement shall be construed to create any rights in or duties to any third party, nor any liability or standard of care with reference to any third party. This Agreement shall not confer any right, or remedy upon any person other than the Parties.
- g. The waiver of any breach of a term, provision or requirement hereof shall not be construed as a waiver of any other term, provision or requirement or any subsequent breach of the same term, provision or requirement. No failure by either Party to exercise any right it may have shall be deemed to be a waiver of that right or the right to demand exact compliance with the terms of this Agreement.
- h. Neither this Agreement nor any of its provisions may be amended or otherwise modified, except by a written instrument signed by both Parties and then only to the extent expressly provided therein.
- i. Each Party and its legal counsel have reviewed this Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Agreement.
- j. The captions of this Agreement are for convenience only, are not part of the Agreement, and do not in any way limit or amplify its terms and provisions.
- k. To the extent that this Agreement may be executed and performance of the obligations of the Parties may be accomplished within the intent of the Agreement, the terms of this Agreement are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof.
- l. This Agreement, together with its exhibits and attachments, is intended as the complete integration of all understandings between the Parties. No prior or contemporaneous addition, deletion or modification hereto shall have any force or effect whatsoever.

REST OF PAGE LEFT INTENTIONALLY BLANK

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement the day and year first above written.

AGREED:

(SEAL)

BOARD OF COUNTY COMMISSIONERS  
ALAMOSA COUNTY, COLORADO

\_\_\_\_\_  
Deputy Clerk to the Board

\_\_\_\_\_  
Michael Yohn, Chair

(SEAL)

BOARD OF COUNTY COMMISSIONERS  
HUERFANO COUNTY, COLORADO

\_\_\_\_\_  
Deputy Clerk to the Board

\_\_\_\_\_  
, Chair

ALAMOSA COUNTY VETERANS SERVICE OFFICER

\_\_\_\_\_

HUERFANO VETERANS SERVICE OFFICER

\_\_\_\_\_



TRIAD EMPLOYEE ASSISTANCE

# PROPOSAL

WWW.TRIADEAP.COM



## THE TRIAD DIFFERENCE

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For many organizations, adding an EAP means closing the gap in benefits. Your employees use their health insurance to manage their physical health. By offering EAP services, they will also gain resources for maintaining and improving their mental well-being. An EAP can have a significant impact on employee absenteeism, presenteeism and workplace engagement, providing great [ROI](#) for the employer.

We stand out from other EAP's because:

- We encourage face-to-face counseling, though also understand that some employees prefer virtual counseling, which is why we offer both. Easy access to a variety of counselors translates into more timely appointments and higher use.
- Our network of highly qualified, independent counselors and agencies have various areas of expertise such as substance abuse, marital and family therapy, specialists with children and teens and other issues. More counseling options for employees translate into higher use and more timely appointments. We pride ourselves on developing provider networks based on the unique needs of our clients.
- Triad consults with HR and leadership for no cost about problematic employee behavioral and performance issues; and, for organizational challenges such as team conflict and incivility, leadership skill deficits, change management. Trainings, conflict resolution, supervisory referrals, and crisis support onsite helps address these issues.
- After-hours emergencies are answered by master's level counselors who provide in-the-moment crisis support; follow-up the next business day for in-person help if needed.
- Triad is focused solely on providing EAP services. We take pride in providing high-quality services and feel responsible and accountable to perform well.
- Triad's creates professional promotional materials. Many of these materials would be personalized. It is part of the reason Triad boasts an average annual usage of 8.2%, which is significantly higher than the national average of 3.9% or embedded ("free") average of 1.5%.

Sincerely,

Kenra Haftel

Business Development Director

Triad EAP

(970) 822-7503

[kenrah@triadeap.com](mailto:kenrah@triadeap.com)

## Pricing Summary:

Triad will collaborate with you to create a customized EAP package that meets your organization's needs. Pricing is based on an employee count of 153 and will be billed on a per employee, per month basis (PEPM).

| CONFIDENTIAL MENTAL HEALTH COUNSELING                                                                                                         | PEPM                          | Annual Cost                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------|
| EAP 3-session plan per incident, per year                                                                                                     | \$1.83                        | \$3,360                               |
| EAP 4-session plan per incident, per year                                                                                                     | \$2.05                        | \$3,764                               |
| EAP 5-session plan per incident, per year                                                                                                     | \$2.35                        | \$4,315                               |
| EAP 6-session plan per incident, per year                                                                                                     | \$3.00                        | \$5,508                               |
| ADD-ON SERVICES FOR EMPLOYEE BENEFIT PACKAGES                                                                                                 | PEPM                          | Annual Cost                           |
| Legal and Financial Consultations Services                                                                                                    | \$.10                         | \$184                                 |
| Work-Life Referral Services                                                                                                                   | \$.33                         | \$606                                 |
| Life Coaching                                                                                                                                 | \$.70                         | \$1,285                               |
| ORGANIZATIONAL SUPPORT: EMPLOYER DIRECTED SERVICES                                                                                            | What is included?             | Hourly rate beyond included case time |
| <b>Supervisory Referrals:</b> includes consultation with the supervisor, one counseling session with the employee, and follow-up              | Unlimited, 3-hour cases       | \$95/hour                             |
| <b>*Conflict Resolution:</b> between employees and/or the supervisor.                                                                         | ONE 4-hour cases              | \$105/hour                            |
| <b>Additional Counseling Sessions:</b> Up to 8 additional sessions can be authorized to support employees in extenuating circumstances.       | N/A                           | \$95/hour                             |
| <b>*Crisis Support Onsite:</b> in-person and virtual options are available                                                                    | ONE, 4-hour cases             | \$125/hour                            |
| <b>*Workplace Training Program</b> in-person and virtual training options are available to help your team grow personally and professionally. | ONE, 1-hour virtual training  | \$275/hour                            |
| <b>*Leadership Coaching:</b> The number of sessions included in packages are customized by the employer.                                      | Varies                        | Varies                                |
| <b>Substance Abuse Prevention and Interventions</b>                                                                                           | Varies                        | Varies                                |
| <b>Workplace Consultations:</b>                                                                                                               | 1-hour consultation per event | \$65/hour                             |



## Benefit Highlights:

| COUNSELING SERVICES                                                                                                                                                                                                                                                             | PEPM                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| In-person and telehealth counseling options available                                                                                                                                                                                                                           | YES                    |
| Counseling is available to employee, their spouse or significant other and dependents 26 and under.                                                                                                                                                                             | YES                    |
| Access to a credentialed clinical provider network                                                                                                                                                                                                                              | YES                    |
| 24/7 crisis support for mental health emergencies                                                                                                                                                                                                                               | YES                    |
| <b>Emergency Responder Network:</b> Access to a network of counselors who understand the unique stress that first responders and their families face.                                                                                                                           | YES                    |
| LEGAL ASSIST                                                                                                                                                                                                                                                                    | Legal/Financial add-on |
| Complimentary 30-minute consultation with an attorney                                                                                                                                                                                                                           | YES                    |
| <b>Discounted rates:</b> most attorneys will offer a discounted rates if further representation is required.                                                                                                                                                                    | YES                    |
| <b>Will Builder:</b> Annual subscription to Quicken Will Builder software                                                                                                                                                                                                       | YES                    |
| FINANCIAL ASSIST                                                                                                                                                                                                                                                                | Legal/Financial add-on |
| <b>Financial Consultation:</b> A financial counselor can help employees with budgeting, debt consolidation and more.                                                                                                                                                            | YES                    |
| <b>Savings Center:</b> Program offers an array of online discounts from leading retailers, restaurants, and theaters.                                                                                                                                                           | YES                    |
| <b>Tools and Resources:</b> Financial calculators, DIY articles and more                                                                                                                                                                                                        | YES                    |
| LIFE COACHING                                                                                                                                                                                                                                                                   | Life Coach add-on      |
| <b>Five sessions</b> with a life coach are available to employees only                                                                                                                                                                                                          | YES                    |
| WORK/LIFE REFERRAL SERVICE:                                                                                                                                                                                                                                                     | Work/Life add-on       |
| <b>Custom research:</b> Skilled researchers to provide support for any work, personal, or everyday matter that's important to the employee or their family. Employees can seek recommendations for child-care, elder-care, home maintenance, relocation services and much more. | YES                    |

## EAP MENTAL HEALTH COUNSELING SERVICES



**EAP Counseling:** Short-term, solution-based counseling intended to help employees and their families move through issues quickly. Counselors help clients recognize and begin to address concerns including depression, anxiety, stress, substance abuse, trauma, grief, parenting, or relationship issues—just to name a few.

**Long-term Counseling:** We do not triage cases based on the area of concern. All eligible employees are entitled to the pre-determined

number of sessions included in their plan. For long-term issues, the EAP can be used as a starting point. Once the EAP sessions have been completed, the counselor may suggest continued treatment, and employees can transition to health insurance coverage or self-pay arrangements if needed.

**Provider Network:** Our counselors have a minimum of a master’s degree in psychology, counseling, or social work; current liability insurance; and are registered with the state licensing board. In-person and telehealth options are available.

**Emergency Responder Network:** Triad has established a network of counselors who understand the unique workplace stressors and culture of an emergency responder. They are also able to support families of emergency responders.

**Scheduling Appointments:** Our online provider search engine allows employees to find a counselor who best meets their unique needs. Our professional call-center staff is also available to assist employees in their search.

The employee will connect with the counselor to schedule appointments directly to ensure they find the date and time that works with their schedule.

**Crisis Support:** In the event of a mental health emergency, employees can connect with a master’s level counselor 365/24/7.

**Eligibility:** Employees, their spouse or domestic partner, and dependents 26 and under are covered by the plan. Individual, couples, and family counseling options are available. Our network of providers are well versed in working with children as young as 3 years and older.

**Additional Counseling:** An employer can offer up to an additional 8 counseling sessions to help support employees facing extenuating circumstances. Additional fees apply, see pricing details above.

## OPTIONAL BENEFIT PROGRAMS:

### LEGAL, FINANCIAL ASSIST & ID THEFT RECOVERY (OPTIONAL)



**Legal Assist:** Employees can obtain qualified legal support before their issues become performance obstacles. Employees receive a 30-minute consultation with an attorney per issue. If they need to retain the attorney, they can receive up to a 25% discount on most services. The only issue we don't provide coverage for is employment law.

Legal services are available in all 50 states. We will only refer employees to attorneys who have expertise in the caller's home state or in the state in which they require legal advice. [\[more\]](#)

**Financial Assist:** Financial Assist provides employees comprehensive financial support for them to concentrate on their job, not their financial worries. Certified Consumer Credit Counselors can help with debt management plans to work with creditors to provide repayment plans for unsecured debt; help consumers understand the ramifications of bankruptcy filing and determine other options; provide credit reports (for a fee) and help employees understand content and discuss options for improvement if needed; and provide housing education such as preparing for home purchase or locating options for keeping the home in the case of financial distress. Counselors do not sell or endorse specific products and make referrals only to non-profit services. [\[more\]](#)

**Integrated ID Recovery:** Protect your productivity and your employees with Identity Recovery. Taking common-sense, preventive measures can help your employees avoid identity theft. This benefit provides a 30-minute consultation with an identity recovery professional. In the consultation, our professional will work with employees to objectively assess their situation, create an action plan, and provide the knowledge and tools to implement that plan effectively. [\[more\]](#)

## WORK/LIFE REFERRAL SERVICE (OPTIONAL):



Triad's Work/Life Program spans the spectrum of an employee's life cycle, from workforce entry to retirement. Assisting employees to achieve a balance between work and home life is one of the most important steps an employer can take to attract and retain loyal, high caliber employees.

This comprehensive service provides employees with several access options: telephone, online instant messaging, and online assisted search. Care Consultants

are on-hand 24 hours a day to answer questions and provide referrals for childcare, adoption, education, elder care, wellness, and everyday life issues such as nutrition counseling, smoking cessation, relocation, and consumer purchases.

Care Consultants help employees identify resources to meet their needs. They then contact the service providers to complete the match. Employees have confirmed referrals within 12 business hours for most requests. [\[more\]](#)

## LIFE COACHING (OPTIONAL)

Employees can access up to 5 life coaching sessions annually. A life coach can help you identify your goals, recognize obstacles, and hold you accountable through a proactive and collaborative process that will help you maximize your personal or professional life. [\[more\]](#)



## ORGANIZATIONAL SUPPORT:



We have redefined the traditional EAP concept to support not only employees, but organizations as well, through management-focused solutions to help minimize costs and maximize productivity.

- **Workplace Consultation:** Our team is available to help you assess challenging situations with an individual employee or within the organization. We will help you determine which services would be most beneficial for the organization or employee. [\[more\]](#)

- **Crisis Support Onsite:** When a disturbing or traumatic event occurs at work or involves co-workers, a counselor can come on-site to talk with employees, give them an opportunity to talk about their feelings, provide guidance about what they can expect, and assist them to return to previous levels of functioning as quickly as possible. [\[more\]](#)
- **Conflict Resolution:** When friction develops between employees or departments, a Triad counselor can help the individuals or teams determine the source and help to navigate clashes of personality, authority, and/or working styles. [\[more\]](#)
- **Workplace Training:** Trainings can offer solutions for many of the challenges employees face to help them find and maintain work/life balance, learn new communication skills, and become more effective at managing life's stresses. [\[more\]](#)
- **Supervisory Referral:** When an employee's job performance is deteriorating personal issues at work or at home can be contributing factors. This program enables the employee's supervisor to refer the employee to the EAP for counseling which may help the employee develop coping skills that will improve his or her performance. [\[more\]](#)
- **DOT Drug Free Workplace:** Triad collaborates with the organization's preferred DOT Alcohol and Drug -Free Workplace provider, or Triad can facilitate connecting the organization to a reputable DOT provider. We partner with Substance Abuse Professionals (SAP) and can help coordinate care for employees who are referred by the SAP for outpatient counseling support using the employee's free EAP counseling services.
- **Substance Abuse:** Triad EAP has partnered with IntroVentions, a leading provider of evidence-based prevention and intervention programs. [\[more\]](#)
- **Leadership Coaching:** New and seasoned managers and supervisors can benefit from leadership coaching, as it is an effective way to improve interpersonal effectiveness, increase performance and productivity and achieve work satisfaction. [\[more\]](#)
- **Organizational Development:** Change is hard yet inevitable in the workplace. Our team will then help strategize on how to align an organization's culture, strategy, process, structure, and mission. [\[more\]](#)

## ACCOUNT MANAGEMENT, DIGITAL SOLUTIONS, REPORTING AND PROMOTIONS:

Even the best EAP is not effective unless it is utilized, and many employees may not be aware of the services an EAP provides. Triad produces promotional materials including overview fliers, handouts, monthly newsletters, wallet cards and posters. Our account management team is dedicated creating a partnership with your organization where we work together to increase awareness and encourage employees to take advantage of their benefits.

Preview of some of our promotional materials below:

- [EAP Overview in 2 minutes video](#)
- [Overview Flier](#)
- [Monthly Newsletter](#)

### UTILIZATION REPORTING

Quarterly or annual utilization reports include information on EAP use such as number of clients, age, gender, number of clients and area of concern categories. Protecting client confidentiality is maintained, no identifying details will be shared.

### DIGITAL SOLUTIONS

We strive to reduce barriers to accessing mental health services and lean on technology to assist employees in their search for a counselor and do-it-yourself resources.

*Available to all employees and their families:*

- **State of the art website:** [www.triadeap.com](http://www.triadeap.com) is a mobile friendly website which allows users to access content confidentially from various platforms.
- **Counselor search engine:** Allows employees to review counselor biographies and search by area of specialization or location, so they can connect with a counselor qualified to address their unique situation.
- **Inquiry forms:** Our online inquiry forms allow an employee to initiate services without making a phone call.

*Available to employees and their families with the legal, financial, or work-life option:*

- **LiveConnect:** This feature provides easy access 24/7 to a specialist via live chat or telephone.
- **Digital tools and resources:** Resources and support are available 365/24/7 by visiting our website where users can browse a robust library of articles and resources to support their wellbeing at every stage of life.
- **Webinars:** Explore the wealth of learning options available in the on-demand webinar center. New materials are released monthly.

## REFERENCES

Triad provides benefits to more than 600 organizations in the Rocky Mountains and High Plains states. We provide services to more than 100 counties and municipalities throughout the state of Colorado. Below is a sampling of our clients:

### CUSTOMERS IN OR NEAR HUERFANO COUNTY:

Canon City Area Metropolitan Rec & Park District; Canon City, CO; Kyle Horne: (719) 275-1578,  
 Canon City Schools (Fremont Sd Re-1); Canon City, CO; George Welsh: (719) 276-5700  
 City of Trinidad; Trinidad, CO; Dona Valencich: (719) 846-9843  
 City of Walsenburg; Walsenburg, CO; Chuck Reilly: (719) 738-1240  
 Fremont County; Canon City, CO; Ashley Martinez: (719) 276-7410  
 Mountain View Core Knowledge School; Canon City, CO; Karen Sartori: (719) 275-1980  
 Office Of District Attorney (Canon City); Canon City, CO; Mari jo Souza: (719) 269-0170  
 Power Credit Union; Pueblo, CO; Shari Krasovic: 719-561-5110  
 South Central Boces; Pueblo West, CO; Denille Leplatt: (719) 647-0023  
 Town Of La Veta: La Veta, CO, Heather Hillis, 719-742-3631

### OTHER COUNTIES AND MUNICIPALITIES OF SIMILAR SIZE (BY EMPLOYEE COUNT)

Archuleta County; Pagosa Springs, CO; Tina Woodman: 970-264-8379  
 Chaffee County; Salida, CO; Dan Short: 719-539-3463  
 City of Alamosa ; Alamosa, CO; Jolene Webb: 719-587-2029  
 City of Aspen; Aspen, CO; Courtney DeVito: 970-429-1951  
 City of Aspen - Intermittant Temp Seasonal; Aspen, CO; Mariana Warr: 970-429-2683  
 City of Cortez; Cortez, CO; Matt Cashner: 970-564-4018  
 City of Delta; Delta, CO; Tod DeZeeuw: (970) 874-7908  
 City of Evans; Evans, CO; Julie Roeder: (970) 475-1138  
 City of Glenwood Springs; Glenwood Springs, CO; Yvette Gustad: 970-384-6400  
 City of Grand Junction; Grand Junction, CO; Celsey Hope Duritsa: 970-244-1551  
 City of Montrose; Montrose, CO; Terri Wilcox: 970-240-1426  
 City of Rifle; Rifle, CO; Danielle Hogan: 970-665-6403  
 City of Trinidad; Trinidad, CO; Dona Valencich: (719) 846-9843  
 Delta County; Delta, CO; Robbie LeValley: (970) 874-2100  
 Fremont County; Canon City, CO; Ashley Martinez: (719) 276-7410  
 Garfield County; Glenwood Springs, CO; Diane Hayes: (970) 945-1377 x4821  
 Gunnison County; Gunnison, CO; Lauren Trautz  
 Montrose County; Montrose, CO; Genaro "JR" Castellon: 970-252-503  
 Pitkin County; Aspen, CO; Melissa Knight: 970-429-2793  
 San Miguel County; Telluride, CO; Christina Lambert: 970-369-5471  
 Town of Mountain Village; Mountain Village, CO; Jaime Holmes: 970-369-6412  
 Town of Snowmass Village; Snowmass Village, CO; Marianne Rakowski: 970-923-3796  
 Town of Windsor; Windsor, CO; Bradley Sorenson: (970) 674-2493  
 Mesa County; Grand Junction, CO; Brenda Moore: 970-244-1695

**THANK YOU FOR YOUR CONSIDERATION**

# Tommy's and Mike's Tree Care

502 County Road 598  
Walsenburg, CO 81089  
253-380-3728

## Invoice

Dec 23, 2022

**Bill to**

Huerfano County  
Walsenburg, CO 81089

| Item                                                                          | Quantity | Rate    |
|-------------------------------------------------------------------------------|----------|---------|
| Tree trim and removal                                                         |          | 5 trees |
| \$2200 removal of pine tree and removal of stump 3 to 6 inches below ground   |          |         |
| \$800 thinning of pine tree                                                   |          |         |
| \$1500 removal of cotton wood and removal of stump 3 to 6 inches below ground |          |         |
| \$1200 removal of cotton wood and removal of stump 3 to 6 inches below ground |          |         |
| \$950 removal of cotton wood and removal of stump 3 to 6 inches below ground  |          |         |

**TOTAL** \$6,650.00

Thank you!



# Huerfano County Economic Development

PO Box 308  
Walsenburg, CO 81089 US  
spanishpeaksba@gmail.com  
www.huerfano.org



## INVOICE

BILL TO  
Carl Young  
County of Huerfano  
401 Main St Ste 201  
Walsenburg, CO 81089  
United States

INVOICE 1222-05-HC  
DATE 12/15/2022  
TERMS Net 30  
DUE DATE 01/14/2023

| DATE       | ACTIVITY                      | DESCRIPTION                          | QTY | RATE      | AMOUNT    |
|------------|-------------------------------|--------------------------------------|-----|-----------|-----------|
| 12/15/2022 | Local Government Contribution | 2023 Government Support Contribution | 1   | 10,000.00 | 10,000.00 |

Thank you for your support.

BALANCE DUE

**\$10,000.00**

Arica Andreatta, Commissioner  
John Galusha, Commissioner  
Karl Sporleder, Commissioner



**HUERFANO COUNTY GOVERNMENT  
GRANT APPROVAL MEMORANDUM**

**Date:** January 10, 2023  
**To:** Huerfano County Board of County Commissioners  
**From:** Carl Young, County Administrator  
**Re:** DOLA Energy Impact – Huerfano County Energy Performance Contracting  
**Attachments:** Award Letter

---

**Summary:** This is a request to accept the award of a grant from the Colorado Department of Local Affairs Energy and Mineral Impact Assistance Fund Grant (EIAF) Program to buy down the costs of a County Wide Energy Performance Contracting Project. This project, which is supported by an investment grade audit, will save Huerfano County \$71,388 a year in energy and operational costs. In addition to these energy savings, the project will reduce carbon dioxide emissions from County facilities by 25%.

**Requested Motion/Action:**

Motion to accept the award of \$750,000 from the Department of Local Affairs Energy and Mineral Impact Assistance Fund Grant for our Energy Performance Contracting Project.

**Grant Program:** The purpose of the EIAF Program is to assist political subdivisions that are socially and/or economically impacted by the development, processing, or energy conversion of minerals and mineral fuels. Funds come from the state severance tax on energy and mineral production and from a portion of the state's share of royalties paid to the federal government for mining and drilling of minerals and mineral fuels on federally-owned land.

**Our Project:**

The Huerfano County energy performance contract initially audited all 31 buildings throughout the County for energy, resiliency, and improvement measures. The implementation phase of the project focuses on a more refined, impactful scope that involves 28 facilities making up 116,281 square feet, in Walsenburg, La Veta, Gardner, and Cuchara. It includes: Network Thermostats, LED lighting upgrades, interior water efficiency, building envelop improvements, 4 Solar photovoltaic systems at the Judicial Building, Law Enforcement Center, Walsenburg Community Center, and the Social Services Building, Updated controls system for comfort and controllability at the Huerfano County Courthouse; 6 new roof top units at the Walsenburg Community Center and Social Services Building; Refurbishment of existing air handling units at the Law Enforcement Center; 2 new high efficiency furnaces at the Old Jail House Museum and the Walsenburg Road and Bridge Shop; Gutter repairs at the Huerfano County Courthouse for flood mitigation; Safety improvements including the addition of safety railing at the Law Enforcement Center roof, the addition of a ladder to access the Walsenburg Community Center roof, removal of a faulty electrical unit heater in one of the Gardner Well buildings; Facility Condition Assessments; Occupant engagement program, performance dashboard & project promotion . There is a more detailed breakdown of measures by cost, savings, and buildings included in the supporting documents section of this grant application.

**Alignment with County Objectives:**

This project supports the County’s infrastructure and facilities strategic priority.

**Financial Considerations:**

This is a \$2,171,500 project. If awarded this \$750K DOLA Grant, the County will contribute \$150K and the Asset Management Corporation will provide the remaining \$1,380,092 in funding through a USDA Rural Economic Development Loan obtained through San Isabel Electric.

**Background:** This is the second time we are applying for this grant having not received it during the last EIAF Round.

---

Signature of the Chair

Approved

Denied



December 22, 2022

The Honorable Gerald Cisneros, BOCC Chair  
Huerfano County  
401 Main Street Suite 201  
Walsenburg, CO 81089

RE: EIAF - 9602 Huerfano County Energy Performance Contract

Dear Commissioner Cisneros:

Congratulations! After thorough review, I am excited to offer a grant award in the amount of \$750,000 to assist with the above mentioned project.

Your project was reviewed based on a variety of factors such as its connection to energy impact, degree of need, measurable outcomes, amount of request, relationship to community goals, level of local match and community support, management capacity, resiliency and readiness to go. Competition for these limited funds is intense and we are seeing great demand.

These grant funds will be from state severance tax proceeds, which may cause you to go to election to receive and spend them. You should confer with your legal and budget advisors to determine if such an election is necessary.

Please contact your DOLA Regional Manager, Tara Marshall, at 719-250-6944 for information on how to proceed. Expenditure of State funds prior to the contract being fully executed cannot be included in the contract budget or reimbursed by the State. Per our program guidelines, this offer is valid for one year from the date of this letter.

I wish you success with your project. Thank you for helping Colorado build an economy where all Coloradans can thrive.

Sincerely,

Rick M. Garcia  
Executive Director

cc: Cleave Simpson, State Senator  
Donald Valdez, State Representative  
Carl Young, Huerfano County  
Tara Marshall, DOLA



Gerald Cisneros, Chairman  
John Galusha, Commissioner  
Arica Andreatta, Commissioner



Item 8v.

## HUERFANO COUNTY GOVERNMENT GRANT APPROVAL MEMORANDUM

**Date:** January 10, 2022  
**To:** Huerfano County Board of County Commissioners  
**From:** Carl Young, County Administrator  
**Re:** FY23 Underfunded Courthouse Application  
**Attachments:** Award Letter

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**Summary:** This is a request to accept the award of a grant in the amount of \$16,265 from the Underfunded Courthouse Facility Commission to pay for new sound panels for the training room in the judicial center and safety improvements for the holding area. Total project cost is estimated at \$32,531.

### **Requested Motion/Action:**

Motion to accept the award of a grant in the amount of \$16,265 from the Underfunded Courthouse Facility Commission and authorize the Chair to sign all necessary paperwork.

### **Grant Program:**

The Underfunded Courthouse Facility Cash Fund Commission was established by House Bill 14-1096 and is codified in Section 13-1-301, et. seq; C.R.S. The Commission and the Fund are intended to provide supplemental funding for courthouse facility projects in the counties with the most limited financial resources. Eligible expenses include Courthouse repair, renovation, improvement, and expansion needs arise from expanding caseloads, allocation of new judges, aging of existing facilities and unexpected events, such as natural disasters, accidents or the discovery of previously unknown threats to health and safety.

### **Our Project:**

We will be submitting for two projects. First, new sound panels for the training room, which has been essentially unusable due to the way sound bounces in the room making it difficult to hear anyone speaking in the space. Second, we need to fix a design issue with the holding area to magnetize the prisoner transport door and re-key the holding cells themselves.

### **Alignment with County Objectives:**

This project aligns with County Priorities on Infrastructure and Building Maintenance.

### **Financial Considerations:**

The estimated total for this project is \$32,531. We are requesting \$16,265 from the Underfunded Courthouse Facility Commission and the required match is \$16,265.

---

Signature of the Chair

Approved

Denied



December 21, 2022

Carl Young  
County Administrator  
Huerfano County  
401 North Main Street, Suite 206  
Walsenburg, CO 81089

**Steven Vasconcellos**  
*State Court Administrator*

**Terri Morrison**  
*Judicial Legal Counsel*

## **DIRECTORS**

**Brenidy Rice**  
*Court Services*

**Marty Galvin**  
*Financial Services*

**Amy Burne**  
*Human Resources*

**Glenn Tapia**  
*Probation Services*

## **ACTING DIRECTOR**

**Jason Bergbower**  
*Information Technology Services*

Dear Mr. Young,

On behalf of the Underfunded Courthouse Facility Commission, it is my pleasure to inform you that Huerfano County has been awarded grant funding from the Fiscal Year 2023 Underfunded Courthouse Facility Fund in the amount of \$16,265.

The grant contract covering this award will be sent to you shortly. The award is not final until the contract is signed by an authorized representative of the Board of County Commissioners and the State Court Administrator. Grant funds shall not be used to reimburse expenses incurred by the County prior to execution of the contract.

Please contact Audrey Boller at [UFF@judicial.state.co.us](mailto:UFF@judicial.state.co.us) if you have questions regarding this award.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Vasconcellos", with a long horizontal flourish extending to the right.

Steven Vasconcellos  
State Court Administrator

Cc: Hon. Leslie Gerbracht, Chief Judge, 3<sup>rd</sup> Judicial District  
Bob Kreiman, Court Executive, 3<sup>rd</sup> Judicial District

Arica Andreatta, Commissioner  
 John Galusha, Commissioner  
 Karl Sporleder, Commissioner



## HUERFANO COUNTY GOVERNMENT DECISION MEMORANDUM

**Date:** January 10, 2023  
**To:** Huerfano County Board of County Commissioners  
**From:** Carl Young, County Administrator  
**Re:** Continuing Overtime for Sheriff's Office Employees

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**Summary:** Because of a continuing staffing shortage in the County Jail and amongst Patrol Deputies, I am recommending that the County continue to pay Sheriff's Office ("SO") employees overtime rather than comp time. This will prevent SO employees from accumulating excessive amounts of comp time and maintain employee morale.

### **Requested Motion/Action:**

Motion to approve continued overtime pay eligibility for Sheriff's Office employees through December 31, 2023 or the end of the work period containing that date, with the condition that employees must accurately record their time in the County's timekeeping system.

### **Background:**

Like most County Departments the SO is comprised of multiple components. Patrol, Support Staff, and the Jail. At present both the Jail and Patrol components are understaffed. We consider the jail fully staffed at 12 FTEs, they currently have 6 FTEs filled. When we include the contract with the City of Walsenburg, Patrol is considered fully staffed at 23 FTEs and currently they have 13 FTEs positions filled. Support Staff is fully staffed with all 4 of their FTEs filled. In 2022 the SO converted one Patrol FTE to Support Staff. It should be noted that these numbers are a point in time estimate. It should also be noted that there is a difference between full staffing and what has been allocated in the budget.

My recommendation is that we continue the overtime eligibility that began on May 1, 2022 through the end of 2023. With this, all SO employees will continue to be eligible to be paid out overtime for hours worked over 86 hours in a 14-day work period for 7(k) exempt employees or 40 hours per week for non-exempt employees. Overtime would only be paid out if the employee has completed all punches in and out during the work period. Should the effective date fall in the middle of work period, the overtime eligibility will begin at the start of the next work period. Should the ending date fall in the middle of a work period the overtime eligibility will end at the end of that work period.

It may be worth considering adopting a policy for overtime during staffing shortages. However, I do not have a recommendation for such a policy at this time.



Just as with comp time, overtime is earned at a rate of time and one-half of regular pay.

It should be noted that all County Employees are eligible to have their comp time paid out. However, such payouts will only be approved if the employee has no missed punches.

\_\_\_\_\_  
Signature of the Chair

Approved

Denied

\_\_\_\_\_  
Signature of the Sheriff

# 2021 and 2022 BOCC Board Assignments

- Gerald Cisneros, Chairman
  - Federal Mineral Lease District (FLMD)
  - HB94
  - Las Animas Huerfano County District Health Dept (LAHCDHD) Liasion
  - MAT Expansion Board
  - Regional Aging Coalition (RAC)
- John Galusha, Vice Chairman
  - Huerfano County Economic Development (HCED)
  - South Central Council of Governments (COG)
- Arica Andreatta, Commissioner
  - E-911 Board
  - Walsenburg Urban Renewal Association (WURA)
  - Transportation Planning Region (TRP)
- Carlton Croft, Economic Development Director
  - Action 22
  - Southern Colorado Economic Development District (SCEDD)

## Securing & Disposing of Data

An organization can be held liable if its data is improperly accessed. This applies to portable data tools such as cell phones, laptops, or hard drives. There have been several large data breaches caused by lost or stolen equipment, such as the theft of a Veterans Affairs employee's laptop containing sensitive data for 26.5 million veterans, their spouses, and active-duty military. A recent survey revealed that one-quarter of employees have reported lost or stolen smartphones, and 81% of companies have reported losing laptops with confidential data. There are steps you can take to limit the damage done should equipment with sensitive information fall into the wrong hands.

### SECURE DATA

Any electronic equipment connected to the internet is at risk from viruses, hacks, or ransomware. A virus on a network-connected device could potentially destroy the general system, so anti-virus and security software should be required on all devices. Password-protected entry should also be required. Consider using a multifactor authentication (MFA) process to enhance device security. Also, limit employees' ability to put confidential information on mobile devices—human resources staff, for example, do not need remote access to such data. Employers should have specific protocols for authorizing confidential data on mobile devices, and wireless devices should not access confidential information off the network.

Centralize desktop applications in a secure data center, so only one location needs to be secured. When giving telecommuters and other employees remote access, deploy technology that automatically locks out a device if a virus or breach occurs, so one employee's computer problem does not impact the entire company.

### DISPOSING OF ELECTRONICS

A comprehensive information security policy should cover properly disposing of out-of-date devices. There are three basic steps to safely and securely dispose of computers, printers, or other equipment that contain drives with data:

- Ensure you have copies of the data from the source being destroyed
- Securely wipe the drive using either the DoD 5220.22-M protocol that writes over the hard drive data three times or the newer NIST standard. Tools, such as DBAN, exist that can implement these or other standards.
- Dispose of the computer or equipment properly. If the equipment is not being recycled, physically damage it to ensure nothing can be read from the drive. This is especially important if the computer or equipment is damaged and a software-based secure erase cannot be performed.

### WHAT THIS MEANS FOR COUNTIES

Counties should minimize the risk of harm from data loss and data falling into the wrong hands by taking security measures such as keeping track of all mobile devices, limiting remote access, and disposing of equipment properly. When an employee who was issued a smartphone or laptop returns it or when a device is being replaced, all data should be stripped from it. For more information, contact CTSI at 303 861 0507.



Lydia Martinez &lt;lmartinez@huerfano.us&gt;

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## Opportunity for counties to move up or down in salary category/subcategory

1 message

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**Eric Bergman** <ebergman@ccionline.org>  
To: Eric Bergman <ebergman@ccionline.org>

Wed, Dec 21, 2022 at 3:03 PM

Commissioners and Administrators/Managers:

Good afternoon! It is looking increasingly likely that a bill will be introduced next session to move one of our counties up in subcategory for purposes of a future salary adjustment. The sponsor has asked if there are any other counties that are seeking to move up or down in Category (or Subcategory) that may want to be included in the legislation. PLEASE KNOW that pursuant to constitutional prohibitions on receiving a raise or decrease during a term of office, these category/subcategory changes will NOT affect the salaries of those sworn in this January. It **would** affect the salaries of the two commissioners elected/reelected in 2024 and all other county officials elected/reelected in 2026.

If your county is interested in adjusting their category/subcategory please let me know in the next couple of weeks! Much thanks and don't hesitate to reach out with questions. - Eric

**Eric H. Bergman**

Policy Director

Colorado Counties, Inc.

[800 Grant Street](#)

[Suite 500](#)

[Denver, CO 80203](#)

(p) 303-861-4076

[www.ccionline.org](http://www.ccionline.org)





## COLORADO

### Broadband Office

Governor's Office of Information Technology

You have the power to improve your internet! We are gathering data to understand who in Colorado has poor internet or no internet connection. So is the Federal Communications Commission (FCC). In fact, the FCC has created a map of the entire country showing broadband coverage. However, some of the data they are using is inaccurate and therefore, have asked for help correcting those inaccuracies. FCC will use its broadband coverage map to determine how much of the \$42.5 billion pie each state will receive.

We're asking for your help. What is your internet experience? If it's bad, we especially want to hear from you. Your input will improve the accuracy of the map and result in federal funding for broadband, ultimately improving the internet experience for the residents in your town or county.

#### To participate, please follow the steps below:

1. Go to <https://broadbandmap.fcc.gov/home> and type in your address before January 13, 2023.
2. If there is no dot on your home, camp, or business, or the location needs to be corrected, drop a pin on the map, click **Location Challenge**, fill out the form with the correct information, and click submit.
3. If the information about the broadband service offerings available at your home, camp, or business needs to be corrected, click **Availability Challenge**, fill out the form, and submit.
4. Encourage your neighbors, friends, and family to follow steps 1 through 3 above!

For more information or support, please visit: [www.fcc.gov/BroadbandData/consumers](http://www.fcc.gov/BroadbandData/consumers)

[Help video: How to submit an Availability Challenge](#)

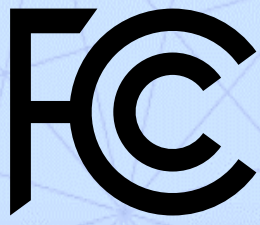
[Help video: How to submit a Location Challenge](#)

[How to challenge fact sheet](#)

[How to challenge flyer](#)

The Colorado Broadband Office has more information at

<https://broadband.colorado.gov/news-article/fcc-releases-new-national-broadband-map>



## What is the FCC National Broadband Map?

The National Broadband Map displays where internet services are and are not available across the country, as reported by internet service providers. The map allows consumers and other stakeholders to easily dispute, or challenge, information shown on the map that they believe is inaccurate. To view the map, visit [BroadbandMap.FCC.gov](http://BroadbandMap.FCC.gov).

- The **Fixed Broadband Map** shows the fiber, cable, DSL, satellite, or fixed wireless internet services available at each home or small business on the map. When you search for an address and select a location on the map, you can see which providers report offering broadband service at that location, and the technologies and the maximum advertised download and upload speeds they each offer.
- The **Mobile Broadband Map** shows the 3G, 4G, and 5G coverage of each mobile provider for the area displayed. The coverage areas reflect where consumers should be able to connect to the mobile network when outdoors or in a moving vehicle, but not indoors. The map allows you to compare mobile wireless coverage reported by different mobile providers.
- **Individual location points** appear on the map if you search for a location or zoom in. These points identify buildings or structures – such as a home, apartment building, or small business – where internet services are, or could be, available. Each location is part of a dataset called the Broadband Serviceable Location Fabric . Gray location points represent buildings or structures that are not likely to use mass-market broadband services.

## How to Help Improve the Map?

Visit [BroadbandMap.fcc.gov](http://BroadbandMap.fcc.gov) and search for your address. If you see incorrect information, you can help the FCC improve the map by submitting a challenge, or request for corrections:

- **Availability Challenges:** If the information about the internet services available at your home or other location is incorrect, you can dispute it by clicking on the Availability Challenge link on the right side of the map and submitting the form.
- **Mobile Challenges:** If the map of mobile coverage submitted by your provider seems incorrect, you can dispute that by taking speed tests on your mobile phone with the FCC Speed Test App, available for both Android and iOS. Make sure to select the Challenge Speed Test option and to take the test while either outdoors or in a vehicle.
- **Location Challenges:** If the information about the location point of your home or other location seems to be incorrect, you can submit a Location Challenge to correct the information on the location. The link to do this is to the right of the address on the map. To add a location, click on the place on the map where the location should be and then click the “Challenge Location” button.

### Accurate Maps = Improved Access

An accurate map will help identify the communities most in need of funding for high-speed internet projects.

NEED HIGH-SPEED INTERNET?

Item 10c.

# CHECK THE NATIONAL BROADBAND MAP!



The FCC has a new map showing where high-speed service is – and is not – available across the country.



High-speed, high-quality internet service is essential for participation in modern life.



The map shows where internet service providers report service and includes input from consumers.

## This is where YOU come in!

# Help Improve the Map



Search for your home or small business to see if your location and service availability are accurate on the map. If you think the map is incorrect or incomplete, you can [submit a challenge](#) to the FCC to correct it.

### Location Challenges can

- Add a missing location.
- Correct the address or other details of your location.
- Correct the geographic placement of your home or small business.

### Mobile Availability Challenges

Will be created using the FCC Speed Test App. To participate, download the App. The data that you share will be combined with other speed tests conducted in your area and may be used to create a challenge.

### Service Availability Challenges can

- Correct services not offered or reported speeds that are not available for purchase.
- Report that a provider denied a request for service or demanded connection charges that exceed its standard installation charge.
- Report that a provider failed to schedule an installation within 10 business days of a request for service or failed to perform the installation.

Scan for more information



Accurate Maps = Improved Internet Access

An accurate map will help identify the communities most in need of funding for high-speed internet projects.



Huerfano County Fair Board  
PO Box 267  
La Veta, CO 81055

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Item 10d.

December 22, 2022

Huerfano County Commissioners  
401 Main Street, Suite 201  
Walsenburg, CO 81055

Dear Commissioners,

A special meeting of the Huerfano County 4-H Fair Board was held on December 15, 2022 to fill two board seats as Matt Bjorum, term ending 11/2023, and Brianna Jensen, term ending 11/2024, resigned.

The new board members elected to fill those positions are:

Chad Andreatta – Term ends 11/2023  
Sherri Faris – Term ends 11/2024

If you have any questions please feel free to contact Cindy Jameson at 719-989-1015 or [cjameson@live.com](mailto:cjameson@live.com).

Sincerely,

Cindy Jameson, Treasurer



## Colorado's Minimum Wage Supersedes Current Federal Minimum Wage Rate

In November 2016, Colorado citizens voted for Amendment 70, which raises the state minimum wage. The minimum wage is the lowest wage that can be paid to most workers under the law. Since July 24, 2009, the federal minimum wage for covered nonexempt employees is \$7.25 per hour. The federal minimum wage provisions are contained in the Fair Labor Standards Act (FLSA). The federal minimum wage law supersedes state minimum wage laws only where the federal minimum wage is greater than the state minimum wage. Alternatively, in states like Colorado, where the state minimum wage is greater than the federal minimum wage, the state minimum wage prevails, and employees are entitled to the higher minimum wage.

### AMENDMENT 70

Amendment 70 posed the following question to Colorado voters:

*Shall there be an amendment to the Colorado constitution increasing the minimum wage to \$9.30 per hour with annual increases of \$0.90 each January 1 until it reaches \$12 per hour effective January 2020, and annually adjusting it thereafter for cost-of-living increases?*

The Amendment passed by 55.4% resulting in the state minimum wage rising from \$8.31 per hour to \$9.30 on January 1, 2017. Because the Amendment raises the rate in stages, each year since has seen an increase as shown in the following table.

*Table: Minimum wage increases by year.*

| YEAR | MINIMUM WAGE |
|------|--------------|
| 2020 | \$12.00      |
| 2021 | \$12.32      |
| 2022 | \$12.56      |
| 2023 | \$13.65      |

Since the minimum wage reached \$12 in 2020, it now adjusts based on the annual cost of living increase. The Colorado minimum wage adjusts annually for inflation as measured by the Consumer Price Index. The inflation adjustment is based on the Consumer Price Index for All Urban Consumers (CPI-U). The cost of living adjustment increases by 8.68% for 2023.

### LOCAL MINIMUM WAGE LAWS

In May of 2019, Colorado lawmakers passed House Bill 19-1210, which gives local jurisdictions the power to set their own minimum wage, subject to certain restrictions. The bill went into effect on January 1, 2020.

### WHAT THIS MEANS FOR COUNTIES

Effective January 1, 2023, Colorado will raise its minimum wage rate to \$13.65 per hour. Counties should begin paying all minimum wage employees the new rate of \$13.65 for regular employees and \$10.62 for tipped employees unless and until they enact a local minimum wage law. For more information, contact CTSI at 303 861 0507.

## Required Workplace Notices Don't be in Violation with the State!

**The U.S. Department of Labor (DOL) and State of Colorado require workplaces, including local governments, to provide employees with posted notices. Lists of notices can be found online and can often be downloaded for free.**

### STATE OF COLORADO

The State of Colorado posts a list of required federal or state law posters at <https://cdle.colorado.gov/posters>. These posters are meant to educate employees on a variety of labor law topics. Required employer posters include those pertaining to Minimum Wage Order, Anti-Discrimination, Employment Security, Workers' Compensation, Notice to Employer of Injury, Paydays, and Pregnancy Accommodations and more. To purchase an All-In-One poster in both English and Spanish [click here](#).

Please note that HB22-1112, which went into effect on August 10, 2022, extended the time for injured workers to report their injuries to 10 days from the previous four days. It also requires employers to keep a written record of the report. Changes were made to the poster employers are required to post. A link to the newly redesigned poster is available [here](#).



Though not required, notices are also available for the 2023 FMLI Program, which states that Colorado workers who earn at least \$2,500 in yearly wages within the state will be eligible to take paid family and medical leave during specifically covered circumstances on the poster. The poster can be found [here](#).

Some state posters do not specify if their content applies to local governments. This varies, so for additional information on the applicable definitions, consult your HR representative or your county attorney.

### FEDERAL LEVEL

Statutes and regulations enforced by the U.S. Department of Labor (DOL) require that notices be provided to employees and/or posted in the workplace. DOL provides free electronic copies of the required posters, some of which are available in multiple languages. They can be found at <https://www.dol.gov/general/topics/posters>; this includes posters of special interest to federal contractors.

### WHAT THIS MEANS FOR COUNTIES

Failure to post as required is a violation of Colorado and Federal laws and can result in fines and penalties. Generally, you can assume that a poster should be posted in the lunchroom, general meeting rooms, or places where all employees can view it, for each physical location or building in which county employees or contractors report. It is an easy violation for an auditor to check, so do not overlook this important requirement. For more information, contact CTSI at (303) 861-0507.



02-L

Lydia Martinez <lmartinez@huerfano.us>

**Pre-Rulemaking Meeting on County Collective Bargaining Act on January 12, 2023**

1 message

**Eric Bergman** <ebergman@ccionline.org>

Wed, Jan 4, 2023 at 9:07 AM

To: Eric Bergman <ebergman@ccionline.org>

Cc: "brandonwilson@elpasoco.com" <brandonwilson@elpasoco.com>, Ryan Parsell <RyanParsell@elpasoco.com>

Good morning! As you are aware, collective bargaining by county employees is permitted beginning **July 1, 2023**, in counties with a population greater than 7,500. The Colorado Department of Labor and Employment (CDLE) will be holding an **ADDITIONAL** pre-rulemaking stakeholder meeting on **Thursday, January 12, at 2 p.m.** to discuss upcoming rulemaking on county collective bargaining. The first pre-rulemaking stakeholder hearing was held on the last day of the CCI Winter Conference, which prohibited many from attending. The invitation from CDLE (which includes a Google Meet link and scope of the rulemaking) is provided below.

**Eric H. Bergman**

Policy Director

Colorado Counties, Inc.

800 Grant Street, Suite 500

Denver, CO 80203

(o) 303-861-4076

(m) 303-915-2909

[www.ccionline.org](http://www.ccionline.org)



Good Afternoon,

The Division of Labor Standards and Statistics (DLSS) in the Colorado Department of Labor and Employment (CDLE) invites you to our upcoming continued conversations from our informal pre-rulemaking stakeholder meeting which was originally held on Wednesday, December 14, 2022, from 1:00 to 3:00 PM. A recording from that meeting can be directly

downloaded from our <https://cdle.colorado.gov/laborrules> webpage, please click the "**Proposed / Adopted Rules, Comments & Rulemaking Events Calendar**" dropdown, underneath the table you will find the heading "**Labor Peace Act and County Collective Bargaining Act: Informa, Pre-Rulemaking Stakeholder Meeting 12.14.2022**" where you can find a copy of the recording in the bullet point underneath.

Item 10h.

Our new scheduled informal pre-rulemaking stakeholder meeting will be held **virtually** on **Thursday, January 12, 2023** **beginning at 2:00 PM**, to continue discussion on the anticipated Division rulemaking described below.

**This is not a formal rulemaking hearing.** Before drafting any proposed rules, the Division typically invites a broad group of stakeholders to a pre-rulemaking meeting, like this one, to gather input, facts, and opinions. The Division also invites pre-rulemaking written comments (a link is below), which can be more detailed, as an alternative (or in addition) to verbal comments at this pre-rulemaking stakeholder meeting.

**Please share this invitation with any other stakeholders** you think may be interested in these rules. Or you can respond to this email to tell us about other persons you think should be invited.

This meeting will address:

1) New rulemaking to implement the "**Collective Bargaining by County Employees Act**," Senate Bill 22-230, under which, as of July 1, 2023, county employees and counties have certain rights and responsibilities related to union representation, collective bargaining, and other concerted activity. C.R.S. 8-3.3-106 requires the Division to adopt rules on:

- a) designating appropriate bargaining units under section 8-3.3-110;
- b) selecting, certifying, and decertifying exclusive representatives; and
- c) filing, hearing, and determining complaints of unfair labor practices under section 8-3.3-115.

2) Amendments to the "Rules of Procedure to the Colorado Labor Peace Act and Industrial Relations Act," **7 CCR 1101-1**. These rules were last amended years ago, before significant developments in labor-management relations law and practices. Most recently, 2021 amendments to the Labor Peace Act to include agricultural workers, which have required the Division to conduct representation elections, and adjudicate unfair labor practice complaints — responsibilities previously handled by the National Labor Relations Board for private sector employers.

With these expanded responsibilities, and Colorado's unique two-election process for a union to be certified and also execute union security clauses (all-union agreements), the Division is seeking stakeholder input on rule amendments to implement its responsibilities efficiently and effectively.

3) Consideration of **any other potential changes to labor-management relations rules that may be suggested or proposed**, based on stakeholder input or other developments that may warrant rule changes.

For additional information, please refer to the **INFOs** section of the Division's website.

The meeting will be held **virtually**, and will be recorded for our administrative rulemaking record. Below are instructions on how to participate virtually in the meeting scheduled for **January 12, 2023 at 2:00 PM**, and/or on how to submit written comments:

• **Join by video** at this Google Meet link: ([meet.google.com/sry-npzu-oym](https://meet.google.com/sry-npzu-oym)), **or join by phone** by calling this number: (+1 475-522-1038 PIN: 321 604 838#)

• **We encourage submitting written comments** at any time, **including before or after** this pre-rulemaking stakeholder meeting if you wish. **All written comments should be submitted through this form** (direct url: <https://forms.gle/LVHbdNgNqJc3C4fy9>).

If you have questions on how to participate or other meeting logistics, if you need accommodations, or if you have issues joining our virtually the day of the meeting: Please email Michael Primo, DLSS Director of Operations and Rulemaking Coordinator, at [michael.primo@state.co.us](mailto:michael.primo@state.co.us).

Thank you,

**Michael Primo**

**Director of Operations**

**He | Him | His**

**Division of Labor Standards and Statistics**



**COLORADO**  
Department of  
Labor and Employment

Item 10h.

***We Keep Colorado Working***

P 303.318.8462 | F 303.318.8870

Division of Labor Standards and Statistics  
633 17th St., Denver, CO 80202  
[michael.primo@state.co.us](mailto:michael.primo@state.co.us) | [cdle.colorado.gov](http://cdle.colorado.gov)

***Our mission: “Improve the function of Colorado’s labor market by providing objective information and impartial labor law enforcement.”***

***How are we doing?*** <https://www.surveymonkey.com/r/KBL2H8R>

STATE OF COLORADO  
DIVISION OF PROPERTY TAXATION  
DEPARTMENT OF LOCAL AFFAIRS  
1313 SHERMAN ST., ROOM 419  
DENVER, CO 80203

PHONE (303) 864-7780  
TDD (303) 864-7758

### FINAL DETERMINATION

| OWNER NAME AND ADDRESS:                                                        | REFERENCE INFORMATION:                                                                                                                      |
|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>LA VETA VILLAGE, INC.</b><br><b>P O BOX 143</b><br><b>LA VETA, CO 81055</b> | <b>App. No. 22-034</b><br><b>File No. 28-01105-01</b><br><b>County: HUERFANO</b><br><b>Parcel: 282731</b><br><b>Examiner: JERICO JAVIER</b> |

**FINAL DECISION:**

After reviewing your property's eligibility for property tax exemption pursuant to all guiding statutes, court cases, and regulations, the Property Tax Administrator has determined that the exemption should be **granted effective JANUARY 1, 2021.**

**LEGAL DESCRIPTION**


LOTS 29,30,31,32,33 & 34 BLK 1 LA VETA ADDITION 251-122 262-137 315-101 409-921  
 REC#328441 369344 370885 404651 405407 407941 SRVY #900 411565 414265 JEANNE S  
 SCHWARTZ 42.86 % 417410 5.714% INT  
 Address: 109 E. FRANCISCO STREET, LA VETA

**COMMENTS**

EFFECTIVE JANUARY 1, 2023, THE EXEMPTION SO GRANTED WILL BE SUBJECT TO THE TENANT QUALIFICATION REQUIREMENTS OF C.R.S. 39-3-112(3)(a)(II)(A). ANY UNITS OCCUPIED BY NONQUALIFIED TENANTS AS OF JANUARY 1 OF EACH SUBSEQUENT YEAR WILL BE SUBJECT TO TAXATION. IF THE OWNER BELIEVES THAT THE PROPERTY SHOULD BE EXEMPT UNDER A STATUTE OTHER THAN C.R.S 39-3-112(3)(a)(II)(A), DOCUMENTATION SHOULD BE PROVIDED IMMEDIATELY.

DEC 28 2022

DATED \_\_\_\_\_

  
 \_\_\_\_\_  
 JOANN GROFF  
 PROPERTY TAX ADMINISTRATOR

(SEE REVERSE SIDE FOR AN EXPLANATION OF YOUR RIGHTS AND OPTIONS)

# HUERFANO COUNTY



## HC TREASURER 2022 MONTHLY REPORTS

401 Main Street, Suite 206

Walsenburg, CO 81089

Phone: 719-738-3000 Ext 505

| ACCT DESCRIPTION                         | BALANCE FORWRD | CURRENT    | TOTAL YTD  | PROJ REV   | BALANCE   | PCT   |
|------------------------------------------|----------------|------------|------------|------------|-----------|-------|
| 0010 COUNTY GENERAL FUND                 | 2285717.36     |            |            |            |           |       |
| 0010 FUND TOTALS                         | 2653307.35     | 291827.33- | 2361480.02 | 2470422.20 | 102430.06 | 95.85 |
| 0012 PARKS AND RECREATION                | .00            |            |            |            |           |       |
| 0012 FUND TOTALS                         | 2036.40        | 82160.55   | 84196.95   |            |           |       |
| 0013 HOUSING AUTHORITY                   | .00            |            |            |            |           |       |
| 0013 FUND TOTALS                         | .00            | .00        | .00        |            |           |       |
| 0014 UNCLAIMED                           | 705.33         |            |            |            |           |       |
| 0014 FUND TOTALS                         | 746.47         | .00        | 746.47     |            |           |       |
| 0015 SPECIAL PROJECT FUND                | 945258.22      |            |            |            |           |       |
| 0015 FUND TOTALS                         | 1002986.80     | 134802.89- | 868183.91  |            |           |       |
| 0020 ROAD & BRIDGE                       | 496909.57      |            |            |            |           |       |
| 0020 FUND TOTALS                         | 182082.98      | 143127.94- | 38955.04   | 14370.62   | 595.85    | 95.85 |
| 0025 LEASE PURCHASE FUND                 | .00            |            |            |            |           |       |
| 0025 FUND TOTALS                         | .00            | .00        | .00        |            |           |       |
| 0028 EMERGENCY SERVICES FUNDS (DISPATCH) | 676386.57      |            |            |            |           |       |
| 0028 FUND TOTALS                         | 668008.84      | 30822.22   | 698831.06  |            |           |       |
| 0030 RETIREMENT                          | 111128.47      |            |            |            |           |       |
| 0030 FUND TOTALS                         | 143517.09      | 10672.98-  | 132844.11  | 129335.75  | 5362.68   | 95.85 |
| 0035 LODGING TAX TOURISM FUND            | 70221.56       |            |            |            |           |       |
| 0035 FUND TOTALS                         | 92200.79       | 376.90     | 92577.69   |            |           |       |
| 0040 DISASTER RECOVERY FUND              | 635329.64      |            |            |            |           |       |
| 0040 FUND TOTALS                         | 1251160.14     | .00        | 1251160.14 |            |           |       |
| 0045 GARDNER PUBLIC IMPROVEMENT DISTRICT | 34073.58       |            |            |            |           |       |
| 0045 FUND TOTALS                         | 34528.33       | 3060.88    | 37589.21   |            |           |       |
| 0051 WALSENBURG GATEWAY METRO DIST       | .00            |            |            |            |           |       |
| 0051 FUND TOTALS                         | .00            | .00        | .00        |            |           |       |
| 0080 SPANISH PEAKS LIBRARY DIST          | 1992.11        |            |            |            |           |       |
| 0080 FUND TOTALS                         | 4209.54        | 559.62-    | 3649.92    | 228831.64  | 9346.50   | 95.91 |
| 0081 SPANISH PEAKS LIBRARY DIST (BOND)   | 1763.26        |            |            |            |           |       |
| 0081 FUND TOTALS                         | 4062.20        | 546.53-    | 3515.67    | 221381.33  | 9042.28   | 95.91 |
| 0090 HUERFANO CO. AMBULANCE ENTERPRISE   | .00            |            |            |            |           |       |
| 0090 FUND TOTALS                         | .00            | .00        | .00        |            |           |       |
| 0095 WASTE TRANSFER STATION ENTERPRISE   | 46595.39       |            |            |            |           |       |
| 0095 FUND TOTALS                         | 59428.69       | 6204.80    | 65633.49   |            |           |       |
| 0100 MINERAL LEASING                     | .00            |            |            |            |           |       |
| 0100 FUND TOTALS                         | .00            | .00        | .00        |            |           |       |
| 0105 CREDIT CARD ADJ FUND                | .00            |            |            |            |           |       |
| 0105 FUND TOTALS                         | .00            | .00        | .00        |            |           |       |



| ACCT DESCRIPTION                       | BALANCE FORWRD | CURRENT    | TOTAL YTD | PROJ REV   | BALANCE  | PCT   |
|----------------------------------------|----------------|------------|-----------|------------|----------|-------|
| 0110 PUBLIC TRUSTEE                    | .00            |            |           |            |          |       |
| 0110 FUND TOTALS                       | .00            | .00        | .00       |            |          |       |
| 0120 SOCIAL SERVICES                   | 711104.52      |            |           |            |          |       |
| 0120 FUND TOTALS                       | 931025.01      | 109440.18- | 821584.83 | 359258.16  | 14895.74 | 95.85 |
| 0130 HOSPITAL DISTRICT (OPERATING)     | 7736.35        |            |           |            |          |       |
| 0130 FUND TOTALS                       | 18800.33       | 1812.25-   | 16988.08  | 1005915.52 | 41691.51 | 95.85 |
| 0140 HOSPITAL ANTIC. WARRANTS (BOND)   | .00            |            |           |            |          |       |
| 0140 FUND TOTALS                       | 1.38           | .00        | 1.38      |            |          |       |
| 0160 CITY OF WALSENBURG                | 31545.45       |            |           |            |          |       |
| 0160 FUND TOTALS                       | 46511.90       | 2919.22-   | 43592.68  | 287853.50  | 13465.28 | 95.32 |
| 0165 WALSENBURG TIF                    | 11.20          |            |           |            |          |       |
| 0165 FUND TOTALS                       | 608.37         | 457.07-    | 151.30    | 28152.72   | 1694.66  | 93.98 |
| 0170 WAL (DOWNTOWN REV COMM) GID 28018 | .00            |            |           |            |          |       |
| 0170 FUND TOTALS                       | .00            | .00        | .00       |            |          |       |
| 0180 TOWN OF LAVETA                    | 12393.33       |            |           |            |          |       |
| 0180 FUND TOTALS                       | 17537.66       | 4202.88-   | 13334.78  | 46317.27   | 2363.11  | 94.89 |
| 0190 LA VETA FIRE PROT. DIST.          | 1382.31        |            |           |            |          |       |
| 0190 FUND TOTALS                       | 3826.31        | 71.80      | 3898.11   | 194072.50  | 8414.46  | 95.66 |
| 0200 LA VETA CEMETERY DIST             | 126.26         |            |           |            |          |       |
| 0200 FUND TOTALS                       | 364.45         | 6.88       | 371.33    | 18486.78   | 802.13   | 95.66 |
| 0210 HUERFANO WATER CONS. DIST.        | 2345.32        |            |           |            |          |       |
| 0210 FUND TOTALS                       | 5695.32        | 530.74-    | 5164.58   | 305406.98  | 12672.28 | 95.85 |
| 0220 NAVAJO WATER DIST.                | 292.67         |            |           |            |          |       |
| 0220 FUND TOTALS                       | 991.21         | 266.88-    | 724.33    | 35220.40   | 669.58   | 98.09 |
| 0230 CUCHARA SAN. WATER DIST.          | 683.65         |            |           |            |          |       |
| 0230 FUND TOTALS                       | 1896.39        | 603.19     | 2499.58   | 102518.19  | 2931.18  | 97.14 |
| 0240 LA VETA LIB. DIST.                | 1378.12        |            |           |            |          |       |
| 0240 FUND TOTALS                       | 3973.99        | 72.72      | 4046.71   | 201576.64  | 8740.40  | 95.66 |
| 0250 RYE FIRE DIST.                    | 183.78         |            |           |            |          |       |
| 0250 FUND TOTALS                       | 76.84          | 27.35      | 104.19    | 10093.38   | 106.13   | 98.94 |
| 0260 ECONOMIC & REVOLVING LOAN         | .00            |            |           |            |          |       |
| 0260 FUND TOTALS                       | .00            | .00        | .00       |            |          |       |
| 0270 CUCHARA BOND                      | .00            |            |           |            |          |       |
| 0270 FUND TOTALS                       | .00            | .00        | .00       |            |          |       |
| 0280 UPPER HUERFANO CONSERVATION DIST  | 344.83         |            |           |            |          |       |
| 0280 FUND TOTALS                       | 744.44         | 10.85-     | 733.59    | 48341.24   | 1904.98  | 96.05 |
| 0290 UPPER HUERFANO FIRE DIST.         | 1111.37        |            |           |            |          |       |
| 0290 FUND TOTALS                       | 2568.79        | 534.50-    | 2034.29   | 122880.52  | 11690.30 | 90.48 |

| ACCT DESCRIPTION                      | BALANCE FORWRD | CURRENT   | TOTAL YTD | PROJ REV   | BALANCE   | PCT   |
|---------------------------------------|----------------|-----------|-----------|------------|-----------|-------|
| 0300 HUERFANO CO FIRE PROTECTION DIST | 3550.84        |           |           |            |           |       |
| 0300 FUND TOTALS                      | 8385.28        | 1018.86-  | 7366.42   | 465534.11  | 14854.41  | 96.80 |
| 0310 COUNTY CLERK                     | 144499.00      |           |           |            |           |       |
| 0310 FUND TOTALS                      | 232108.43      | 17633.19- | 214475.24 |            |           |       |
| 0311 COUNTY CLERK SUR CHARGE          | 4684.18        |           |           |            |           |       |
| 0311 FUND TOTALS                      | 5645.48        | 137.88    | 5783.36   |            |           |       |
| 0320 SCHOOL DIST. RE-1 GENERAL        | 23820.72       |           |           |            |           |       |
| 0320 FUND TOTALS                      | 56860.78       | 7914.62-  | 48946.16  | 3042966.37 | 124278.24 | 95.91 |
| 0330 SCHOOL DIST. RE-1 CAP. RES.      | .00            |           |           |            |           |       |
| 0330 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |
| 0340 SCHOOL DIST. RE-1 BOND           | 3674.47        |           |           |            |           |       |
| 0340 FUND TOTALS                      | 24156.42       | 3449.09-  | 20707.33  | 1295175.26 | 52896.47  | 95.91 |
| 0350 SCHOOL DIST. RE-1 INSURANCE REV. | .47            |           |           |            |           |       |
| 0350 FUND TOTALS                      | .47            | .00       | .47       |            |           |       |
| 0360 SCHOOL DIST. RE-2 GENERAL        | 6144.16        |           |           |            |           |       |
| 0360 FUND TOTALS                      | 18473.10       | 280.36    | 18753.46  | 920907.50  | 39929.07  | 95.66 |
| 0370 SCHOOL DIST. RE-2 CAP. RES.      | .00            |           |           |            |           |       |
| 0370 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |
| 0380 SCHOOL DIST. RE-2 BOND           | 3306.80        |           |           |            |           |       |
| 0380 FUND TOTALS                      | 9195.86        | 125.44    | 9321.30   | 457656.93  | 19843.26  | 95.66 |
| 0390 TAX SALE & REDEMPTIONS           | 9004.80        |           |           |            |           |       |
| 0390 FUND TOTALS                      | 10139.95       | 66.31     | 10206.26  |            |           |       |
| 0410 BACK TAX UNAPPORTIONED           | .00            |           |           |            |           |       |
| 0410 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |
| 0420 FEDERAL FOREST PROJECT FUND      | 51270.47       |           |           |            |           |       |
| 0420 FUND TOTALS                      | 69894.90       | 27.41-    | 69867.49  |            |           |       |
| 0430 XXXX                             | .00            |           |           |            |           |       |
| 0430 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |
| 0440 TREASURERS FEES                  | .00            |           |           |            |           |       |
| 0440 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |
| 0450 SPECIFIC OWNERSHIP               | .00            |           |           |            |           |       |
| 0450 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |
| 0460 LAND USE FUND                    | .00            |           |           |            |           |       |
| 0460 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |
| 0470 CONSERVATION TRUST FUND          | 21286.18       |           |           |            |           |       |
| 0470 FUND TOTALS                      | 22597.17       | 2231.46   | 24828.63  |            |           |       |
| 0480 MOTOR VEHICLE                    | .00            |           |           |            |           |       |
| 0480 FUND TOTALS                      | .00            | .00       | .00       |            |           |       |

| ACCT DESCRIPTION                       | BALANCE FORWRD | CURRENT    | TOTAL YTD  | PROJ REV    | BALANCE   | PCT    |
|----------------------------------------|----------------|------------|------------|-------------|-----------|--------|
| 0490 FEDERAL LAND & MATERIALS ACT      | 367.59         |            |            |             |           |        |
| 0490 FUND TOTALS                       | 367.59         | .00        | 367.59     |             |           |        |
| 0500 US FOREST RESERVE                 | 4620.00        |            |            |             |           |        |
| 0500 FUND TOTALS                       | 4620.00        | .00        | 4620.00    |             |           |        |
| 0510 NAVAJO BOND                       | .00            |            |            |             |           |        |
| 0510 FUND TOTALS                       | .00            | .00        | .00        |             |           |        |
| 0520 WALSENBURG HOUSING AUTHORITY      | .00            |            |            |             |           |        |
| 0520 FUND TOTALS                       | .00            | .00        | .00        |             |           |        |
| 0540 ADVANCE TAX COLLECTIONS           | 14041.97       |            |            |             |           |        |
| 0540 FUND TOTALS                       | 10705.37       | 504.96     | 11210.33   |             |           |        |
| 0550 COUNTY PROPERTY SALES             | 765.00         |            |            |             |           |        |
| 0550 FUND TOTALS                       | 765.00         | .00        | 765.00     |             |           |        |
| 0560 PILT                              | 471960.80      |            |            |             |           |        |
| 0560 FUND TOTALS                       | 316987.71      | 250000.00- | 66987.71   |             |           |        |
| 0570 REAL ESTATE INT.UNAPPORTIONED     | .00            |            |            |             |           |        |
| 0570 FUND TOTALS                       | .00            | .00        | .00        |             |           |        |
| 0590 BUSINESS RECRUITMENT FUND         | .00            |            |            |             |           |        |
| 0590 FUND TOTALS                       | .00            | .00        | .00        |             |           |        |
| 0600 COURT HOUSE RE-HAB                | .00            |            |            |             |           |        |
| 0600 FUND TOTALS                       | .00            | .00        | .00        |             |           |        |
| 0610 PURGATOIRE RIVER SOIL CONS. DIST. | .62            |            |            |             |           |        |
| 0610 FUND TOTALS                       | .18            | .05        | .23        | 5.13        | .00       | 100.00 |
| 0660 BUSINESS RECRUITMENT              | .00            |            |            |             |           |        |
| 0660 FUND TOTALS                       | .00            | .00        | .00        |             |           |        |
| 0690 EMERGENCY RESERVE FUND            | .00            |            |            |             |           |        |
| 0690 FUND TOTALS                       | .00            | .00        | .00        |             |           |        |
| ***** FUND TOTALS *****                | 7923801.70     | 855001.28- | 7068800.42 | 12012680.64 | 500620.56 | 95.83  |

HUERFANO COUNTY  
ACCT DESCRIPTION

TREASURERS FUND LEDGER FOR RANGE 09/01/2022 TO 09/30/2022 SEPTEMBER REPRINT 12/28/2022 09:43 PA

Item 10j.

BALANCE FORWRD

CURRENT

TOTAL YTD

PROJ REV

BALANCE

PCT

TIME FINISHED-09:43

| ACCT DESCRIPTION                         | BALANCE FORWRD | CURRENT    | TOTAL YTD  | PROJ REV | BALANCE | PCT |
|------------------------------------------|----------------|------------|------------|----------|---------|-----|
| 9000 COMMUNITY BANKS OF SO COLORADO      | 65513.39       |            |            |          |         |     |
| 9000 FUND TOTALS                         | 375246.53      | 106936.80- | 268309.73  |          |         |     |
| 9100 TREASURERS CASH                     | 700.00         |            |            |          |         |     |
| 9100 FUND TOTALS                         | 700.00         | .00        | 700.00     |          |         |     |
| 9200 COLO TRUST (INVESTMENT)             | 1026981.21     |            |            |          |         |     |
| 9200 FUND TOTALS                         | 1032821.14     | 2226.74    | 1035047.88 |          |         |     |
| 9300 BANK OF THE WEST OPERATING ACCT     | 760374.48      |            |            |          |         |     |
| 9300 FUND TOTALS                         | 795663.88      | 55546.17-  | 740117.71  |          |         |     |
| 9350 BANK OF THE WEST MM ACCT            | 1052380.01     |            |            |          |         |     |
| 9350 FUND TOTALS                         | 1827443.52     | 299985.39- | 1527458.13 |          |         |     |
| 9375 BANK OF THE WEST CD START 3/25/22   | 300000.00      |            |            |          |         |     |
| 9375 FUND TOTALS                         | 50000.00       | .00        | 50000.00   |          |         |     |
| 9400 HCB CD START 4/18/13-CLOSED 4/25/19 | .00            |            |            |          |         |     |
| 9400 FUND TOTALS                         | .00            | .00        | .00        |          |         |     |
| 9500 HUERFANO CONSERVATION TRUST FUND    | 21286.18       |            |            |          |         |     |
| 9500 FUND TOTALS                         | 22597.17       | 2231.46    | 24828.63   |          |         |     |
| 9600 CSAFE (INVESTMENT)                  | 1216123.05     |            |            |          |         |     |
| 9600 FUND TOTALS                         | 1221143.40     | 397684.94- | 823458.46  |          |         |     |
| 9650 PEAKS INVESTMENTS MANAGEMENT        | 508694.21      |            |            |          |         |     |
| 9650 FUND TOTALS                         | 508694.21      | .00        | 508694.21  |          |         |     |
| 9700 LPL FINANCIAL                       | 1566800.29     |            |            |          |         |     |
| 9700 FUND TOTALS                         | 1566800.29     | .00        | 1566800.29 |          |         |     |
| 9800 WELLS FARGO (TRANSFD TO PEAKS INV)  | .00            |            |            |          |         |     |
| 9800 FUND TOTALS                         | .00            | .00        | .00        |          |         |     |
| 9900 PFM FUNDS - CSIP (START 2/26/13)    | 320865.47      |            |            |          |         |     |
| 9900 FUND TOTALS                         | 522691.56      | 693.82     | 523385.38  |          |         |     |
| ***** FUND TOTALS *****                  | 7923801.70     | 855001.28- | 7068800.42 |          |         |     |

HUERFANO COUNTY  
ACCT DESCRIPTION

TREASURERS FUND LEDGER FOR RANGE 09/01/2022 TO 09/30/2022 SEPTEMBER REPRINT 12/28/2022 09:43 PA

Item 10j.

BALANCE FORWRD          CURRENT          TOTAL YTD          PROJ REV          BALANCE          PCT

TIME FINISHED-09:43

| ACCT DESCRIPTION                         | BALANCE FORWRD | CURRENT      | TOTAL YTD     | PROJ REV | BALANCE | PCT |
|------------------------------------------|----------------|--------------|---------------|----------|---------|-----|
| 9000 COMMUNITY BANKS OF SO COLORADO      | 65513.39       |              |               |          |         |     |
| 9000.0100 DEPOSITS (CBC)                 | 1958422.56-    | 393323.40    | 1565099.16-   |          |         |     |
| 9000.0200 INTEREST EARNED                | .00            | .00          | .00           |          |         |     |
| 9000.0300 CREDIT CARD DEPOSIT            | 28326.78       | 8576.27      | 36903.05      |          |         |     |
| 9000.0400 ACH/EFT DEPOSITS               | 2239828.92     | 508836.47-   | 1730992.45    |          |         |     |
| SUB TOTAL *                              | 375246.53 *    | 106936.80-*  | 268309.73 *   |          |         |     |
| 9000.9100 TRANSFER OUT                   | .00            | .00          | .00           |          |         |     |
| SUB TOTAL *                              | .00 *          | .00 *        | .00 *         |          |         |     |
| 9000 FUND TOTALS                         | 375246.53      | 106936.80-   | 268309.73     |          |         |     |
| 9100 TREASURERS CASH                     | 700.00         |              |               |          |         |     |
| 9100.0100 CASH ON HAND                   | .00            | .00          | .00           |          |         |     |
| SUB TOTAL *                              | 700.00 *       | .00 *        | 700.00 *      |          |         |     |
| 9100 FUND TOTALS                         | 700.00         | .00          | 700.00        |          |         |     |
| 9200 COLO TRUST (INVESTMENT)             | 1026981.21     |              |               |          |         |     |
| 9200.0100 TRANSFERS IN                   | .00            | .00          | .00           |          |         |     |
| 9200.0200 INTEREST EARNED                | 5839.93        | 2226.74      | 8066.67       |          |         |     |
| SUB TOTAL *                              | 1032821.14 *   | 2226.74 *    | 1035047.88 *  |          |         |     |
| 9200.9100 TRANSFER OUT (COLOTRUST)       | .00            | .00          | .00           |          |         |     |
| SUB TOTAL *                              | .00 *          | .00 *        | .00 *         |          |         |     |
| 9200 FUND TOTALS                         | 1032821.14     | 2226.74      | 1035047.88    |          |         |     |
| 9300 BANK OF THE WEST OPERATING ACCT     | 760374.48      |              |               |          |         |     |
| 9300.0100 DEPOSITS (BOW)                 | 16843129.56    | 976253.45    | 17819383.01   |          |         |     |
| 9300.0200 INTEREST EARNED                | 1232.92        | 6.46         | 1239.38       |          |         |     |
| 9300.0300 CREDIT CARD DEPOSIT            | 972241.55      | 51510.64     | 1023752.19    |          |         |     |
| 9300.0400 ACH/EFT DEPOSITS               | 5477941.72     | 396099.69    | 5874041.41    |          |         |     |
| SUB TOTAL *                              | 24054920.23 *  | 1423870.24 * | 25478790.47 * |          |         |     |
| 9300.9100 TRANSFER OUT                   | 23259256.35-   | 1479416.41-  | 24738672.76-  |          |         |     |
| SUB TOTAL *                              | 23259256.35-*  | 1479416.41-* | 24738672.76-* |          |         |     |
| 9300 FUND TOTALS                         | 795663.88      | 55546.17-    | 740117.71     |          |         |     |
| 9350 BANK OF THE WEST MM ACCT            | 1052380.01     |              |               |          |         |     |
| 9350.0100 TRANSFERS IN (BOW MM)          | 1575000.00     | .00          | 1575000.00    |          |         |     |
| 9350.0200 INTEREST EARNED (BOW MM)       | 63.51          | 14.61        | 78.12         |          |         |     |
| SUB TOTAL *                              | 2627443.52 *   | 14.61 *      | 2627458.13 *  |          |         |     |
| 9350.9100 TRANSFER OUT (BOW MM)          | 800000.00-     | 300000.00-   | 1100000.00-   |          |         |     |
| SUB TOTAL *                              | 800000.00-*    | 300000.00-*  | 1100000.00-*  |          |         |     |
| 9350 FUND TOTALS                         | 1827443.52     | 299985.39-   | 1527458.13    |          |         |     |
| 9375 BANK OF THE WEST CD START 3/25/22   | 300000.00      |              |               |          |         |     |
| 9375.0100 TRANSFERS IN                   | .00            | .00          | .00           |          |         |     |
| 9375.0200 INTEREST EARNED                | .00            | .00          | .00           |          |         |     |
| SUB TOTAL *                              | 300000.00 *    | .00 *        | 300000.00 *   |          |         |     |
| 9375.9100 TRANSFERS OUT                  | 250000.00-     | .00          | 250000.00-    |          |         |     |
| 9375 FUND TOTALS                         | 50000.00       | .00          | 50000.00      |          |         |     |
| 9400 HCB CD START 4/18/13-CLOSED 4/25/19 | .00            |              |               |          |         |     |
| 9400.0100 TRANSFERS IN                   | .00            | .00          | .00           |          |         |     |
| 9400.0200 INTEREST EARNED                | .00            | .00          | .00           |          |         |     |
| 9400.0300 XXXX                           | .00            | .00          | .00           |          |         |     |
| SUB TOTAL *                              | .00 *          | .00 *        | .00 *         |          |         |     |
| 9400.9100 TRANSFER OUT                   | .00            | .00          | .00           |          |         |     |
| SUB TOTAL *                              | .00 *          | .00 *        | .00 *         |          |         |     |

| ACCT DESCRIPTION                        | BALANCE FORWRD | CURRENT      | TOTAL YTD   | PROJ REV     | BALANCE | PCT |
|-----------------------------------------|----------------|--------------|-------------|--------------|---------|-----|
| 9400 FUND TOTALS                        | .00            | .00          | .00         |              |         |     |
| 9500 HUERFANO CONSERVATION TRUST FUND   | 21286.18       |              |             |              |         |     |
| 9500.0100 TRANSFERS IN                  | 9294.18        | 4229.23      | 13523.41    |              |         |     |
| 9500.0200 INTEREST EARNED               | 16.81          | 2.23         | 19.04       |              |         |     |
|                                         | SUB TOTAL *    | 30597.17 *   | 4231.46 *   | 34828.63 *   |         |     |
| 9500.9100 TRANSFER OUT                  | 8000.00-       | 2000.00-     | 10000.00-   |              |         |     |
| 9500.9130 BANK SERVICE CHARGE           | .00            | .00          | .00         |              |         |     |
|                                         | SUB TOTAL *    | 8000.00-*    | 2000.00-*   | 10000.00-*   |         |     |
| 9500 FUND TOTALS                        | 22597.17       | 2231.46      | 24828.63    |              |         |     |
| 9600 CSAFE (INVESTMENT)                 | 1216123.05     |              |             |              |         |     |
| 9600.0100 TRANSFERS IN                  | 1000000.00     | .00          | 1000000.00  |              |         |     |
| 9600.0200 INTEREST EARNED               | 5020.35        | 2315.06      | 7335.41     |              |         |     |
|                                         | SUB TOTAL *    | 2221143.40 * | 2315.06 *   | 2223458.46 * |         |     |
| 9600.9100 TRANSFER OUT                  | 1000000.00-    | 400000.00-   | 1400000.00- |              |         |     |
|                                         | SUB TOTAL *    | 1000000.00-* | 400000.00-* | 1400000.00-* |         |     |
| 9600 FUND TOTALS                        | 1221143.40     | 397684.94-   | 823458.46   |              |         |     |
| 9650 PEAKS INVESTMENTS MANAGEMENT       | 508694.21      |              |             |              |         |     |
| 9650.0100 TRANSFERS IN                  | .00            | .00          | .00         |              |         |     |
| 9650.0200 INTEREST EARNED               | .00            | .00          | .00         |              |         |     |
|                                         | SUB TOTAL *    | 508694.21 *  | .00 *       | 508694.21 *  |         |     |
| 9650.9100 TRANSFERS OUT                 | .00            | .00          | .00         |              |         |     |
|                                         | SUB TOTAL *    | .00 *        | .00 *       | .00 *        |         |     |
| 9650 FUND TOTALS                        | 508694.21      | .00          | 508694.21   |              |         |     |
| 9700 LPL FINANCIAL                      | 1566800.29     |              |             |              |         |     |
| 9700.0100 TRANSFERS IN                  | .00            | .00          | .00         |              |         |     |
| 9700.0200 INTEREST EARNED               | .00            | .00          | .00         |              |         |     |
|                                         | SUB TOTAL *    | 1566800.29 * | .00 *       | 1566800.29 * |         |     |
| 9700.0300 TRANSFER OUT                  | .00            | .00          | .00         |              |         |     |
| 9700.9100 TRANSFER OUT                  | .00            | .00          | .00         |              |         |     |
|                                         | SUB TOTAL *    | .00 *        | .00 *       | .00 *        |         |     |
| 9700 FUND TOTALS                        | 1566800.29     | .00          | 1566800.29  |              |         |     |
| 9800 WELLS FARGO (TRANSFD TO PEAKS INV) | .00            |              |             |              |         |     |
| 9800.0100 TRANSFERS IN                  | .00            | .00          | .00         |              |         |     |
| 9800.0200 INTEREST EARNED               | .00            | .00          | .00         |              |         |     |
|                                         | SUB TOTAL *    | .00 *        | .00 *       | .00 *        |         |     |
| 9800.9100 TRANSFER OUT                  | .00            | .00          | .00         |              |         |     |
| 9800 FUND TOTALS                        | .00            | .00          | .00         |              |         |     |
| 9900 PFM FUNDS - CSIP (START 2/26/13)   | 320865.47      |              |             |              |         |     |
| 9900.0100 TRANSFERS IN (CSIP)           | 200000.00      | .00          | 200000.00   |              |         |     |
| 9900.0200 INTEREST EARNED               | 1826.09        | 693.82       | 2519.91     |              |         |     |
|                                         | SUB TOTAL *    | 522691.56 *  | 693.82 *    | 523385.38 *  |         |     |
| 9900.9100 TRANSFER OUT                  | .00            | .00          | .00         |              |         |     |
| 9900 FUND TOTALS                        | 522691.56      | 693.82       | 523385.38   |              |         |     |
| -----                                   |                |              |             |              |         |     |
| ***** FUND TOTALS *****                 | 7923801.70     | 855001.28-   | 7068800.42  |              |         |     |



HUERFANO COUNTY  
ACCT DESCRIPTION

TREASURERS FUND LEDGER FOR RANGE 09/01/2022 TO 09/30/2022 SEPTEMBER REPRINT 12/28/2022 09:47 PA

Item 10j.

BALANCE FORWRD      CURRENT      TOTAL YTD      PROJ REV      BALANCE      PCT

TIME FINISHED-09:47

MONTHLY REPORT OF HUERFANO COUNTY TREASURER  
 SEPTEMBER 01, 2022 THRU SEPTEMBER 30, 2022

Item 10j.

| FUND                                | BEGINNING<br>BALANCE | REVENUES   | DISBURSEMENTS | ENDING<br>BALANCE |
|-------------------------------------|----------------------|------------|---------------|-------------------|
| COUNTY GENERAL FUND                 | 2,653,307.35         | 772,403.94 | 1,064,231.27- | 2,361,480.02      |
| PARKS AND RECREATION                | 2,036.40             | 104,790.00 | 22,629.45-    | 84,196.95         |
| HOUSING AUTHORITY                   | 0.00                 |            |               | 0.00              |
| UNCLAIMED                           | 746.47               |            |               | 746.47            |
| SPECIAL PROJECT FUND                | 1,002,986.80         |            | 134,802.89-   | 868,183.91        |
| ROAD & BRIDGE                       | 182,082.98           | 171,554.44 | 314,682.38-   | 38,955.04         |
| LEASE PURCHASE FUND                 | 0.00                 |            |               | 0.00              |
| EMERGENCY SERVICES FUNDS (DISPATCH) | 668,008.84           | 98,797.89  | 67,975.67-    | 698,831.06        |
| RETIREMENT                          | 143,517.09           | 5,563.88   | 16,236.86-    | 132,844.11        |
| LODGING TAX TOURISM FUND            | 92,200.79            | 10,072.05  | 9,695.15-     | 92,577.69         |
| DISASTER RECOVERY FUND              | 1,251,160.14         |            |               | 1,251,160.14      |
| GARDNER PUBLIC IMPROVEMENT DISTRICT | 34,528.33            | 6,503.20   | 3,442.32-     | 37,589.21         |
| WALSENBURG GATEWAY METRO DIST       | 0.00                 |            |               | 0.00              |
| SPANISH PEAKS LIBRARY DIST          | 4,209.54             | 3,690.18   | 4,249.80-     | 3,649.92          |
| SPANISH PEAKS LIBRARY DIST (BOND)   | 4,062.20             | 3,554.54   | 4,101.07-     | 3,515.67          |
| HUERFANO CO. AMBULANCE ENTERPRISE   | 0.00                 |            |               | 0.00              |
| WASTE TRANSFER STATION ENTERPRISE   | 59,428.69            | 11,188.89  | 4,984.09-     | 65,633.49         |
| MINERAL LEASING                     | 0.00                 |            |               | 0.00              |
| CREDIT CARD ADJ FUND                | 0.00                 |            |               | 0.00              |
| PUBLIC TRUSTEE                      | 0.00                 |            |               | 0.00              |
| SOCIAL SERVICES                     | 931,025.01           | 126,561.85 | 236,002.03-   | 821,584.83        |
| HOSPITAL DISTRICT (OPERATING)       | 18,800.33            | 17,195.44  | 19,007.69-    | 16,988.08         |
| HOSPITAL ANTIC. WARRANTS (BOND)     | 1.38                 |            |               | 1.38              |
| CITY OF WALSENBURG                  | 46,511.90            | 44,776.74  | 47,695.96-    | 43,592.68         |
| WALSENBURG TIF                      | 608.37               | 151.30     | 608.37-       | 151.30            |
| WAL (DOWNTOWN REV COMM) GID 28018   | 0.00                 |            |               | 0.00              |
| TOWN OF LAVETA                      | 17,537.66            | 13,714.48  | 17,917.36-    | 13,334.78         |
| LA VETA FIRE PROT. DIST.            | 3,826.31             | 3,957.50   | 3,885.70-     | 3,898.11          |
| LA VETA CEMETERY DIST               | 364.45               | 376.99     | 370.11-       | 371.33            |
| HUERFANO WATER CONS. DIST.          | 5,695.32             | 5,227.75   | 5,758.49-     | 5,164.58          |
| NAVAJO WATER DIST.                  | 991.21               | 735.66     | 1,002.54-     | 724.33            |
| CUCHARA SAN. WATER DIST.            | 1,896.39             | 2,544.60   | 1,941.41-     | 2,499.58          |
| LA VETA LIB. DIST.                  | 3,973.99             | 4,108.33   | 4,035.61-     | 4,046.71          |
| RYE FIRE DIST.                      | 76.84                | 104.19     | 76.84-        | 104.19            |
| ECONNOMIC & REVOLVING LOAN          | 0.00                 |            |               | 0.00              |
| CUCHARA BOND                        | 0.00                 |            |               | 0.00              |
| UPPER HUERFANO CONSERVATION DIST    | 744.44               | 741.01     | 751.86-       | 733.59            |
| UPPER HUERFANO FIRE DIST.           | 2,568.79             | 2,058.12   | 2,592.62-     | 2,034.29          |
| HUERFANO CO FIRE PROTECTION DIST    | 8,385.28             | 7,447.06   | 8,465.92-     | 7,366.42          |
| COUNTY CLERK                        | 232,108.43           | 214,475.24 | 232,108.43-   | 214,475.24        |
| COUNTY CLERK SUR CHARGE             | 5,645.48             | 324.00     | 186.12-       | 5,783.36          |
| SCHOOL DIST. RE-1 GENERAL           | 56,860.78            | 48,990.68  | 56,905.30-    | 48,946.16         |
| SCHOOL DIST. RE-1 CAP. RES.         | 0.00                 |            |               | 0.00              |
| SCHOOL DIST. RE-1 BOND              | 24,156.42            | 20,707.33  | 24,156.42-    | 20,707.33         |
| SCHOOL DIST. RE-1 INSURANCE REV.    | 0.47                 |            |               | 0.47              |
| SCHOOL DIST. RE-2 GENERAL           | 18,473.10            | 18,776.93  | 18,496.57-    | 18,753.46         |
| SCHOOL DIST. RE-2 CAP. RES.         | 0.00                 |            |               | 0.00              |
| SCHOOL DIST. RE-2 BOND              | 9,195.86             | 9,321.30   | 9,195.86-     | 9,321.30          |
| TAX SALE & REDEMPTIONS              | 10,139.95            | 12,397.41  | 12,331.10-    | 10,206.26         |
| BACK TAX UNAPPORTIONED              | 0.00                 |            |               | 0.00              |
| FEDERAL FOREST PROJECT FUND         | 69,894.90            |            | 27.41-        | 69,867.49         |
| XXXX                                | 0.00                 |            |               | 0.00              |
| TREASURERS FEES                     | 0.00                 | 7,444.41   | 7,444.41-     | 0.00              |
| SPECIFIC OWNERSHIP                  | 0.00                 | 122,536.63 | 122,536.63-   | 0.00              |
| LAND USE FUND                       | 0.00                 |            |               | 0.00              |
| CONSERVATION TRUST FUND             | 22,597.17            | 4,231.46   | 2,000.00-     | 24,828.63         |
| MOTOR VEHICLE                       | 0.00                 | 4,976.32   | 4,976.32-     | 0.00              |
| FEDERAL LAND & MATERIALS ACT        | 367.59               |            |               | 367.59            |

|                                   |                       |                       |                        |                       |
|-----------------------------------|-----------------------|-----------------------|------------------------|-----------------------|
| US FOREST RESERVE                 | 4,620.00              |                       |                        | 4,620.00              |
| NAVAJO BOND                       | 0.00                  |                       |                        | 0.00                  |
| WALSENBURG HOUSING AUTHORITY      | 0.00                  |                       |                        | 0.00                  |
| ADVANCE TAX COLLECTIONS           | 10,705.37             | 504.96                |                        | 11,210.33             |
| COUNTY PROPERTY SALES             | 765.00                |                       |                        | 765.00                |
| PILT                              | 316,987.71            |                       | 250,000.00-            | 66,987.71             |
| REAL ESTATE INT.UNAPPORTIONED     | 0.00                  |                       |                        | 0.00                  |
| BUSINESS RECRUITMENT FUND         | 0.00                  |                       |                        | 0.00                  |
| COURT HOUSE RE-HAB                | 0.00                  |                       |                        | 0.00                  |
| PURGATOIRE RIVER SOIL CONS. DIST. | 0.18                  | .05                   |                        | 0.23                  |
| BUSINESS RECRUITMENT              | 0.00                  |                       |                        | 0.00                  |
| EMERGENCY RESERVE FUND            | 0.00                  |                       |                        | 0.00                  |
| GRAND TOTALS                      | <u>\$7,923,801.70</u> | <u>\$1,882,506.75</u> | <u>\$2,737,508.03-</u> | <u>\$7,068,800.42</u> |

I DEBRA J REYNOLDS, TREASURER IN AND FOR THE COUNTY OF HUERFANO, AND THE STATE OF COLORADO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND JUST COPY OF THE FUND BALANCES, RECEIPTS AND DISBURSEMENTS OF RECORDS OF MY OFFICE FOR CURRENT MONTH, AND TRUE TO THE BEST OF MY KNOWLEDGE

12-28-2022  
DATE:

Debra J Reynolds  
HUERFANO COUNTY TREASURER:

MONTHLY REPORT OF HUERFANO COUNTY TREASURER  
 SEPTEMBER 01, 2022 THRU SEPTEMBER 30, 2022

Item 10j.

| FUND                                | BEGINNING<br>BALANCE | REVENUES--<br>DEPOSITS | INTEREST<br>EARNED | TRANSFERS<br>(IN) | DISBURSEMENTS--<br>TRANSFERS<br>(OUT) | ENDING<br>BALANCE |
|-------------------------------------|----------------------|------------------------|--------------------|-------------------|---------------------------------------|-------------------|
| COMMUNITY BANKS OF SO COLORADO      | 375,246.53           | 393,323.40             |                    | 500,260.20-       |                                       | 268,309.73        |
| TREASURERS CASH                     | 700.00               |                        |                    |                   |                                       | 700.00            |
| COLO TRUST (INVESTMENT)             | 1,032,821.14         |                        | 2,226.74           |                   |                                       | 1,035,047.88      |
| BANK OF THE WEST OPERATING ACCT     | 795,663.88           | 976,253.45             | 6.46               | 447,610.33        | 1,479,416.41-                         | 740,117.71        |
| BANK OF THE WEST MM ACCT            | 1,827,443.52         |                        | 14.61              |                   | 300,000.00-                           | 1,527,458.13      |
| BANK OF THE WEST CD START 3/25/22   | 50,000.00            |                        |                    |                   |                                       | 50,000.00         |
| HCB CD START 4/18/13-CLOSED 4/25/19 | 0.00                 |                        |                    |                   |                                       | 0.00              |
| HUERFANO CONSERVATION TRUST FUND    | 22,597.17            | 4,229.23               | 2.23               |                   | 2,000.00-                             | 24,828.63         |
| CSAFE (INVESTMENT)                  | 1,221,143.40         |                        | 2,315.06           |                   | 400,000.00-                           | 823,458.46        |
| PEAKS INVESTMENTS MANAGEMENT        | 508,694.21           |                        |                    |                   |                                       | 508,694.21        |
| LPL FINANCIAL                       | 1,566,800.29         |                        |                    |                   |                                       | 1,566,800.29      |
| WELLS FARGO (TRANSFD TO PEAKS INV)  | 0.00                 |                        |                    |                   |                                       | 0.00              |
| PFM FUNDS - CSIP (START 2/26/13)    | 522,691.56           |                        | 693.82             |                   |                                       | 523,385.38        |
| GRAND TOTALS                        | \$7,923,801.70       | \$1,373,806.08         | \$5,258.92         | \$52,649.87-      | \$2,181,416.41-                       | \$7,068,800.42    |

I, DEBRA J REYNOLDS, County Treasurer in and for the county of HUERFANO in the State of Colorado, do hereby certify that the above is a true statement of the condition of the various funds as they appear from the records in my office for the current month.

12-18-2022  
 DATE

*Debra J. Reynolds*  
 HUERFANO COUNTY TREASURER



## HHS Tribal Consultation Policy DEADLINE EXTENDED

1 message

'HHS Tribal Affairs' via Commissioners <commissioners@huerfano.us>

Thu, Jan 5, 2023 at 11:01 AM

Reply-To: HHS Tribal Affairs <reply-fe9115787660067b73-69\_HTML-219620094-100006102-3@connect.hhs.gov>

To: commissioners@huerfano.us



Dear Tribal Leaders,

We are extending the deadline to submit written comments on our draft updated HHS Tribal Consultation Policy to **January 27, 2023**. As a reminder, the updated draft addresses comments and recommendations received during the first round of consultation in spring 2021, as well as the input of the Secretary's Tribal Advisory Committee (STAC) Tribal Consultation Policy Workgroup. Comments on the updated draft are due by **January 27, 2023**, and may be submitted to [consultation@hhs.gov](mailto:consultation@hhs.gov). A copy of the [Dear Tribal Leader Letter](#) outlining the major recommendations and changes in the updated draft is attached. Also attached are a [clean](#) and [redline](#) version of the updated draft to facilitate the commenting process.

***Tribal Affairs Team***

Associate Director for Tribal Affairs  
Office of the Secretary | Intergovernmental and External Affairs  
Department of Health and Human Services



**Southern Colorado Economic Development District**  
121 West City Center Drive, Suite 200, Room 200B  
Pueblo CO 81003 • (719) 545-8680

December 28, 2023

Board of County Commissioners for Huerfano County  
401 Main Street  
Walsenburg, Colorado 81089

Dear County Commissioners:

This past year has been one of change for our organization, but our commitment of service to each of our county members has not altered. We are asking for your support in 2023 as a dues-paying county in SCEDD. The following is a summary of what we have planned for the upcoming year.

**Community Navigator Program:** The SBA-funded program is designed to reduce barriers that underrepresented and underserved entrepreneurs often face in accessing the programs they need to recover, grow, or start their businesses. Community partners, also known as Spokes, provide training and counseling with a wide range of services including bookkeeping and accounting guidance, business plan development, e-commerce platforms, and access to capital.

As of November 30, 2022, 169 Unique Clients have received individual counseling from one or more of the program Spokes. Spokes have hosted 19 training sessions reaching 156 Community Navigator clients.

SCEDD will usher in 2023 by expanding the reach of the Community Navigator Program. This will be accomplished in part by sponsoring Community Navigator Expos in underserved areas. It is also important to highlight our successes, so Pop-up events are planned to showcase our participating clients. SCEDD is committed to the goal of increasing client participation in all 13 counties.

**Broadband:** SCEDD has been working diligently, in collaboration with its Broadband Consultant, in developing a Middle Mile Broadband Implementation Plan. This Plan, funded by grants from the Economic Development Administration and the Colorado Trust, will help guide our work in the broadband arena over the next several years. Through several state and federal initiatives, unprecedented funds will be granted to ensure accessibility and affordability of broadband. SCEDD, on behalf of five of our counties submitted Letters of Intent to apply for projects that totaled \$49 million.

SCEDD's Community Development Specialists will continue to work in the 13-county region to identify potential projects and build teams of stakeholders to develop fundable projects. Ditesco, SCEDD's Broadband Consultant, should have the bulk of the Plan completed by the time funding applications are made available. Data and action plans in the Plan will be critical tools in building successful projects.



**Southern Colorado Economic Development District**  
121 West City Center Drive, Suite 200, Room 200B  
Pueblo CO 81003 • (719) 545-8680

**Planning and Community Development:** Planning efforts continued to bear fruit in 2022. In April 2022, SCEDD assisted seven counties in the region with Congressionally Directed Spending requests in the amount of \$9.4 million. Several grant requests were funded for projects throughout the region. Nearly \$1.4 million was awarded by the Economic Development Administration, Department of Local Affairs, the Office of Economic Development and International Trade, and Great Outdoors Colorado. Work continues on the Southeast Plains Workforce Housing Initiative and SCEDD staff is exploring ways to carry a similar model into other areas of the region.

The Community Development Specialist positions are new to SCEDD. A gap was identified early in the days of Broadband Program implementation and general service delivery throughout the region. The Community Development Specialist are tasked with several goals:

- Build relationships within their assigned counties to include county commissioners, county economic development professionals, council of governments leaders, and other stakeholders relevant to a specific project.
- Using the Comprehensive Economic Development Strategy (CEDS) as a baseline, facilitate discussions with relevant county stakeholders to prioritize CEDS action plans and identify other critical projects for development.
- Establish relationships with state and federal funders, including DOLA, OEDIT, CBO, Rural Development, and EDA.
- Develop funding plans for priority projects.

The two Community Development Specialists work in assigned portions of the SCEDD region. However, they will work as a team and county boundaries will not prevent one from helping the other as particular skills sets emerge.

We are working hard to be a partner worthy of your support. I have included a supplement in this correspondence that lists accomplishments for your county in 2022.

We encourage you to reach out to our staff to discuss potential partnerships or other creative ways to help our region prosper. Come help us make Southern Colorado the premier place to live, work, and play.

We look forward to working with you!

Leslie Mastroianni  
Interim Executive Director



Southern Colorado Economic Development District  
121 West City Center Drive, Suite 200, Room 200B  
Pueblo CO 81003 ☐ (719) 545-8680

# Invoice

To: Huerfano County  
401 Main Street  
Walsenburg, Colorado 81089

Date: 1/1/2023

Invoice Number: 2023-107

| Quantity | Description            | Subtotal   |
|----------|------------------------|------------|
|          | Annual Membership Dues | \$1,705.00 |

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**Total due** **\$1,705.00**



**HUERFANO COUNTY**

2022 Dues: \$2,500

2023 Dues: \$1,705

2022 Accomplishments

- Broadband: Submitted a Letter of Interest to the Colorado Broadband Office for a \$18,500,000 broadband project
- Grant Writing/Administration: Applied to the Economic Development Administration to fund a Pop-Up Retail Incubator project. The project was funded for \$677,440.
- Planning: Preliminary Assessment of housing feasibility
- Planning: Assistance with a DOLA IHOI grant application
- Community Navigator: 1 La Veta client was served
- Community Navigator: 10 Walsenburg clients were served

## Honoring program

Huajatolla Heritage Foundation with support from Huerfano County Commissioners is kicking off a year-long program to honor the amazing elders and youth we have in our communities. Our goal is to honor one in each age group per month. This honoring is somewhat different as we want to acknowledge those that have contributed so much, often in very quiet or unrecognized ways. They may “simply” be the best grandmother or handy neighbor or church worker or animal advocate or rancher or kind person—the list can go on and on. Please help us compile a list of potential honorees from all areas of Huerfano County. Everyone that is nominated will be acknowledged and one person a month will be highlighted by the Wisdom Archives steering committee. Nomination forms will be available at the Walsenburg Library, La Veta Library, and the Gardner Bookmobile. Please call/text Sandy Dolak (719-251-1271) or email at [sdolak@hhfoundation.org](mailto:sdolak@hhfoundation.org)