



BOARD OF COUNTY COMMISSIONERS REGULAR MEETING AGENDA

March 26, 2024 at 10:00 AM

Commissioners Meeting Room - 401 Main Street, Suite 309, Walsenburg, CO 81089

Office: 719-738-3000 ex 200 | Fax: 719-738-3996

9:00 AM - COMMISSIONER'S STUDY SESSION

10:00 AM - PUBLIC MEETING

Join via Google Meet: <https://meet.google.com/pfy-merc-xoc> | Meeting ID: pfy-merc-xoc

1. PLEDGE OF ALLEGIANCE

2. AGENDA APPROVAL

3. CONSENT AGENDA

- [a.](#) February 27, 2024 Meeting Minutes
- [b.](#) March 5, 2024 Meeting Minutes
- [c.](#) March 12, 2024 Meeting Minutes
- [d.](#) Savannah Horton New Hire Jail
- [e.](#) Taylor Wheeler New Hire Jail
- [f.](#) Kevin Archuleta Resignation
- [g.](#) Francisco Lantis Resignation
- [h.](#) Cathy Pineda Comp Time Payout
- [i.](#) Abatement 24-04 Schwery
- [j.](#) Abatement 24-05 Schwery
- [k.](#) Abatement 24-06 Pino
- [l.](#) Abatement 24-07 Wagner
- [m.](#) Abatement 24-08 Old Castle SW Group Inc
- [n.](#) Abatement 24-09 Reynolds
- [o.](#) Abatement 24-10 Redwing Ranch LLC

4. PUBLIC COMMENT

5. APPOINTMENTS

6. LAND USE

- [a.](#) Walsenburg Cannabis
- [b.](#) Revocation of CUP 22-57

7. ACTION ITEMS

- [a.](#) Resolution Appointing Destry DeWolf to Board of Adjustment
- [b.](#) Resolution to Establish Opioid Settlement Fund
- [c.](#) HCSO Transport Lease Purchase Resolution and Agreement
- [d.](#) Brindle Request for Electric Utility Connection Variance
- [e.](#) Gutknecht Request for Electric Utility Connection Variance
- [f.](#) Museum of Friends Congressionally Directed Spending (CDS) Letter of Support
- [g.](#) Huerfano County Economic Development CDS Letter of Support
- [h.](#) Las Animas Huerfano Counties District Health Department CDS Letter of Support
- [i.](#) Airport Improvement Program Agreement for Transfer of Entitlements
- [j.](#) PO 231 Airport Liability Insurance Renewal
- [k.](#) Law Enforcement Center HVAC Grant Approval to Apply Memo
- [l.](#) March 2024 Vendor Run
- [m.](#) PO 234 Independence Day Fireworks
- [n.](#) SAFEbuilt Building Official Agreement Amendment
- [o.](#) Triad Employee Assistance Program Agreement
- [p.](#) RFP 2024-01 On Call Planner Award Recommendation
- [q.](#) Urban Atelier On-Call Planning Services Agreement
- [r.](#) Liquor License Renewal - Timbers

8. CORRESPONDENCE

- [a.](#) CONFIDENTIAL CAPP Monthly January 2024
- [b.](#) CTSI Technical Update: New MSHA Rule Safety Program for Surface Mobile Equipment
- [c.](#) CTSI Technical Update: The Power of Pooling

9. STAFF REPORTS

- [a.](#) County Administrator

10. EXECUTIVE SESSION

11. ADJOURNMENT

12. UPCOMING MEETINGS

- [a.](#) 1PM - Workshop on Law Enforcement Center HVAC



BOARD OF COUNTY COMMISSIONERS REGULAR MEETING MINUTES

February 27, 2024 at 10:00 AM

10:00 AM - PUBLIC MEETING

1. PLEDGE OF ALLEGIANCE

Chairman Galusha called for the Pledge of Allegiance.

Chairman Galusha, Commissioner Andreatta and Commissioner Sporleder were present.

2. AGENDA APPROVAL

Motion to approve the Agenda with the following changes: Remove Item 7G Public Works Procedures and Item 7N Facilities Maintenance Operating Procedures. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

3. CONSENT AGENDA

Motion to approve the February 27, 2024 Consent Agenda. Made by Sporleder, Seconded by Andreatta.

Discussion: No positions are new positions.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

CONSENT AGENDA – Feb 27, 2024

- a. Minutes from February 13, 2024 Meeting
- b. Abatement PVR Ranch, LLC
- c. Abatement St Jacques, Will & Janet Marie
- d. Margarita Ronquillo Resignation
- e. Sabina Brink New Hire
- f. Shelby Ore New Hire
- g. Terence Bobian New Hire
- h. Celena Valdez New Hire

4. PUBLIC COMMENT

Michele George Appel – Resident Huerfano County – Member of Huerfano Parks and Recreation District Board - spoke regarding 7A Resolution to Establish a County Parks Board. Ms. Appel said she didn't think the new Resolution to create a Park Board was needed; there is already the Huerfano Parks and Recreation District Board. Ms. Appel invited the Commissioners to come and talk with the HPRD Board.

Jim Littlefield – Resident Huerfano County - stated that he shared Michele George Appel's belief that there wasn't a need for an additional Park Board.

5. APPOINTMENTS

- a. Gravel Adventure Field Guide – Huerfano County Gravel Ride, May 4th – Stephen Beneski
Stephen Beneski – Gravel Adventure – was online to promote the Social Gravel Ride.

Mr. Beneski said it would be groups of 5 to 10 people at a time, using the gravel county road and it definitely was not a race. Mr. Beneski estimated it would cost about \$900.00 dollars for gas and food, and to print 3' x 3' banners that say SHOP LOCAL.

Chairman Galusha stated even if the groups are small that there needs to be signs to increase awareness to local drivers of the presence of bike riders. There were suggestions for gathering donations such as asking the Tourism Board and seeking private sponsorship from local businesses.

Ryan Giess – Huerfano County Resident – Asked several questions.

Motion to approve the Gravel Adventure Event with condition if prior signups are over 50 to touch base with the event sponsor and direction for Carl Young Administrator to go to the Tourism Board for donation. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion passes.

6. LAND USE – None

7. ACTION ITEMS

- a. **Resolution 24-14 to Establish a County Parks Board**

Discussion: Request per Chairman Galusha for a meeting with the Huerfano Parks and Recreation District (HPRD) Board.

This was tabled. No action taken.

- b. **Cuchara Mountain Park Conditions of Transfer**

Motion to accept the Cuchara Mountain Park Conditions of Transfer with the change in wording to the second part of condition number 2, which should read:

“...in the event the Cuchara Foundation has to pay property taxes and fails to do so for two years, the Park will revert back to the County.” Made by Sporleder, Seconded by Galusha.

Discussion: Commissioner Sporleder would like to see a line in the conditions expressing the interest in non-winter sports activities. The direction now is to determine if transfer of deed is legal without going through a competitive process.

Voting Yes: Chairman Galusha, and Commissioner Sporleder.

Voting No: Commissioner Andreatta

Motion Passes.

c. Conservation Trust Fund Transfer for Walsenburg Golf Course

Motion to approve Purchase Order 214, to the City of Walsenburg who will disburse to Walsenburg Golf Association the requested contribution money in the amount of \$5,000. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Commissioner Andreatta, and Commissioner Sporleder.

Voting Abstain: Chairman Galusha

Motion passes.

d. PO 211 Civic Rec Renewal

Motion to approve Purchase Order 211, to CivicPlus LLC, in the amount of \$4,725.00, for CivicRec annual maintenance and support fee. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta and Commissioner Sporleder.

Motion Passes.

e. Strong Communities Planning Grant Application Approval

Motion to approve submitting the Strong Communities Planning Grant Application which requests up to \$175,000 in grant funds with a maximum County match of \$17,500, for purpose of developing and implementing a multilateral County approach to housing that will help address the Housing Needs Assessment findings. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

f. Workforce Resiliency Program Grant Application Approval

Motion to approve submitting the Workforce Resiliency Program Grant Application which requests up to \$75,000 in Workforce Resiliency Program (WRP) funds, for the purpose of developing and implementing training, recruitment, and retention initiatives across the county, most particularly in Corrections, Patrol Deputies, Dispatch, and Road & Bridge. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

g. ~~Public Works Procedures~~

h. KLJ Peak View Gravel Pit Boundary Amendment Task Order

Motion to approve that KLJ Engineering LLC perform the work as described in Task Order No. 2403-00312-02, at an amount not to exceed \$12,000, so as to come into compliance with the regulations of the Colorado Division of Reclamation, Mining, and Safety (DRMS). Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

i. Rocky Mountain Employee Ownership Letter of Support for RBDG

Motion to approve the Letter of support for Rocky Mountain Employee Ownership Center (RMEOC) Application for a USDA Rural Business Development Grant. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

j. El Depot Notice of End of Hauling Arrangement

Motion to approve official notice to El Depot Recycle and Waste Transfer Station that as of the end of day on March 30, 2024 Huerfano County will no longer transport or dump roll-off dumpsters for El Depot. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

k. Mountain Disposal Lease Agreement for Waste Transfer Station

Motion to approve the contract between Mountain Disposal Inc. and Huerfano County, for a period of five (5) years commencing April 2, 2024, where Mountain Disposal provides waste disposal services, with the following amendments included:

- 1) Internet services may be provided by Huerfano County and
- 2) A map amendment will be included that shows the western part of the property to remain used by the County for storage but be fenced with separate access for the County;

Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

11:15 AM - EXECUTIVE SESSION

Motion to go into Executive Session: For a conference with a County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b). **Solano v Board of County Commissioners Next Steps - 11:15AM**

Made by Sporleder, Seconded by Andreatta.

Discussion: No actions will be made during Executive Session.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

11:36 AM – Out of Executive Session and Reconvene Regular BOCC Meeting.

l. Impact Assistance Grant Request to Apply

Motion to approve the Colorado Parks and Wildlife Impact Assistance Grant Application.

Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

m. State Homeland Security Grant Request to Apply

Motion to approve the submission of two grant proposals for the 2024 State Homeland Security Grant, the first one being for deployable dispatch consoles and the second one being for the door access control for Huerfano County buildings, both with zero match requirement as the approved projects would be reimbursed at 100%. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

n. Facilities Maintenance Operating Procedures

o. Energy Performance Contracting Change Order 09 Substantial and Final Date Adjustments

Motion to approve McKinstry Essention LLC, Change Order Request for project # 205435-004, which extends the Substantial Completion date from 02/28/2024 to 2/28/2025, with the final Acceptance date of 04/02/2025. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

p. Gardner CC and Land Access Agreement for Phase 1 Environmental Assessment

Motion to approve the Access Agreement between Geosyntec Consultants, Inc and Huerfano County for the purpose of allowing land access to Gardner Community Center and Surrounding Lands for conducting Environmental Assessment. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

q. **Rio Cucharas Inn Access Agreement for Phase 1 Environmental Assessment**

Motion to approve the Access Agreement between Geosyntec Consultants, Inc and Huerfano County for the purpose of allowing land access to Rio Cucharas Inn, 77 Taylor Blvd, Walsenburg, CO 81089, for conducting Environmental Assessment. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Commissioner Andreatta, Commissioner Sporleder
Voting No : Chairman Galusha

Motion Passes.

r. **Badito Ranch on the River Lease Agreement**

Motion to accept the Farming and Grazing Lease Agreement between Huerfano County (Lessor) and Jared Coulter (Lessee) commencing on March 1, 2024 for a period of 5 years, in the amount of \$4,500 per year. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder

Motion Passes.

s. **Shultz Law Office Legal Services Agreement and Hourly Rate Contract**

Motion to approve the Legal Services Contract between Huerfano County and Nathan Shultz, Attorney at Law, Purchase Order 215, limited to \$20,000.00 for the period commencing March 1, 2024 and ending April 30, 2025, as well as, Motion approving the Contract to Employ Attorney at an Hourly Rate between Huerfano County and Shultz Law Office, LLC, at a rate of \$195.00/hr. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

t. **City of Walsenburg Law Enforcement Agreement Extension**

Motion to approve the Law Enforcement Services Intergovernmental Agreement Renewal between the Huerfano County Commissioners and the City Council of the City of Walsenburg, for the amount of \$67,816.00 per month and for the period of six (6) months, starting January 1, 2024 through June 30, 2024, with staff direction to arrange an open session with both Boards to discuss what this looks like for the next 6 months, as soon as possible so everyone can be on the same page. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

u. **February Vendor Run**

Motion to approve the February 2024 Vendor Run in the amount of \$831,469.13. Made by Andreatta, Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder

Motion Passes.

12:01 PM - EXECUTIVE SESSION

Motion to go into Executive Session: For a conference with a County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b). **Foutch v. Newman - 11:45AM**

Made by Sporleder, Seconded by Andreatta.

Discussion: No actions will be made during Executive Session.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

12:12 PM – Out of Executive Session and Reconvene Regular BOCC Meeting.

CORRESPONDENCE

a. Historical Society Renew Membership

Motion to renew annual membership (Butte Membership of \$100.00) with the Huerfano County Historical Society. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

b. Leave Balance Report as of 2/19/24 CONFIDENTIAL

9. STAFF REPORTS

a. County Administrator – Carl Young updated the following items in his report:

- Airport Master Plan Update
- Energy Performance Contracting Updates
- Airfield Electrical Rehabilitation Project
- Fox Theatre Walsenburg Phase 1 Rehabilitation

b. County Attorney – No Report at this time.

12:20 PM - EXECUTIVE SESSION

Motion to go into Executive Session: To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. §24-6-402(4)(a). **Thorne Ranch Sale**

Made by Andreatta, Seconded by Sporleder.

Discussion: No actions will be made during Executive Session.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

12:50 PM – Out of Executive Session and convene a Recess.

1:00 PM - EXECUTIVE SESSION

Motion to come out of Recess and into Executive Session: For discussion of a personnel matter under C.R.S. §24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. **Sheriff's Office Employee Compensation – 1PM**

Made by Andreatta, Seconded by Sporleder.

Discussion: No actions will be made during Executive Session.

Voting Yes: Chairman Galusha, Commissioner Andreatta, Commissioner Sporleder.

Motion Passes.

2:20 PM – Out of Executive Session.

2:23 PM – Reconvene Regular BOCC Meeting

2:24 PM – Adjourn Regular BOCC Meeting

2:24 PM Meeting Adjourned.

Erica Vigil, County Clerk & Recorder

Clerk to the Board of County Commissioners

COMMISSIONERS:

John Galusha, Chairman

Arica Andreatta

Karl Sporleder



**BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING MINUTES
March 05, 2024 at 10:00 AM**

10:00 AM - PUBLIC MEETING

1. PLEDGE OF ALLEGIANCE

Chairman Galusha called for the Pledge of Allegiance.

Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder were present.

2. AGENDA APPROVAL

Motion to approve the Agenda as presented. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

3. ACTION ITEMS

a. 2023 Cost Allocation Plan Agreement

Motion to approve the Cost Plan for audit. Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

b. Revised 2023 Audit Engagement Letter

Motion to approve the Revised 2023 Audit Engagement Letter. Made by Andreatta,
Seconded by Sporleder.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

c. PO 217 Brightly Smart Gov Renewal

Motion to approve Purchase Order 217 to Brightly Software for the Smart Gov Renewal.
Made by Sporleder, Seconded by Andreatta.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

4. EXECUTIVE SESSION

Motion was made to go into an Executive Session for:

- a. A conference with a County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b). **Quiet Title Case – JJH Property 3, LLC v. Huerfano County.**

Motion made by Andreatta, Seconded by Sporleder.

Discussion: No Action will be taken in Executive Session.

Voting Yes: Chairman Galusha, Commissioner Andreatta, and Commissioner Sporleder.

Motion Passes.

RECESS BOCC MEETING AT 10:09 AM

Chairman Galusha called to Recess the Special BOCC Meeting at 10:09 AM.

START OF EXECUTIVE SESSION AT 10:11 AM.

ADJOURN EXECUTIVE SESSION AT 11:10 AM.

RECONVENE SPECIAL BOCC MEETING AT 11:11 AM.

ADJOURN SPECIAL BOCC MEETING AT 11:12 AM.

11:12 AM Special BOCC Meeting Adjourned.

Erica Vigil, County Clerk & Recorder

Clerk to the Board of County Commissioners

COMMISSIONERS:

John Galusha, Chairman

Arica Andreatta

Karl Sporleder



**BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
March 12, 2024 at 10:00 AM**

10:00 AM - PUBLIC MEETING

1. PLEDGE OF ALLEGIANCE

Chairman Galusha called for the Pledge of Allegiance.

Chairman Galusha and Commissioner Sporleder were present. Commissioner Andreatta was absent.

2. AGENDA APPROVAL

Motion to approve the Agenda with the following amendments; removing 3a, 3b, and 5a. Made by Sporleder, Seconded by Galusha.

Voting Yes: Chairman Galusha and Commissioner Sporleder

Motion Passes.

3. CONSENT AGENDA

Motion to approve the Consent Agenda. Made by Sporleder, Seconded by Galusha.

Voting Yes: Chairman Galusha and Commissioner Sporleder

Motion Passes.

CONSENT AGENDA 3/12/2024

- ~~a. Meeting Minutes from February 27, 2024~~
- ~~b. Meeting Minutes from March 5, 2024~~
- c. Miriam Rodriquez Resignation
- d. James Mitchell Resignation
- e. David McCaslin New Hire
- f. Angie Glover Comp Time Payout
- g. Christiana Camacho Comp Time Payout
- h. Amanda Martin Comp Time Payout
- i. Sheriff Deputy Pay Increases
- j. Sheriff Deputy Comp Time Payout
- k. Jail Officer Increases

- l. Foutch Case General Release
- m. Employers Council Engagement Letter
- n. Cuchara Mountain Park Open Container Application

4. PUBLIC COMMENT

No Public Comments in person or online.

5. APPOINTMENTS

~~a. Gardner Community Event – Raymond Aguirre Community Center Board and Huerfano Community Corporation~~

b. Energy and Carbon Management Commission - Implementation of SB23-186

John Messner, Commissioner with the Energy and Carbon Management Commission (ECMC), and Rick Allison, Environmental Protection Specialist and Ground Water Investigation Lead with ECMC gave a virtual presentation on the implementation of Senate Bill SB23-186.

6. LAND USE

None

7. ACTION ITEMS

a. **Resolution appointing Gary Bailey to La Veta Cemetery District**

Motion to approve Resolution No. 24-15 A RESOLUTION APPOINTING GARY BAILEY TO THE LA VETA CEMETERY DISTRICT FOR A TERM EXPIRING ON DECEMBER 31, 2025. Made by Sporleder, Seconded by Galusha.

Voting Yes: Chairman Galusha, Commissioner Sporleder

Motion Passes.

b. **Resolution appointing William Barlow to Federal Mineral Lease District**

Motion to approve Resolution No. 24-16 A RESOLUTION APPOINTING WILLIAM BARLOW TO THE FEDERAL MINERAL LEASE DISTRICT BOARD FOR A TERM EXPIRING ON DECEMBER 31, 2026. Made by Sporleder, Seconded by Galusha

Voting Yes: Chairman Galusha, Commissioner Sporleder

Motion Passes.

c. **Environmental Systems Research Institute, Inc. (ESRI) Renewal**

Motion to approve the ESRI quote # 26188001, for ESRI ArcGIS Annual Subscription, Primary Maintenance, Secondary Maintenance, and Four Cores Maintenance, total amount of \$11,220.00, start date 3/27/2024 through 3/26/2025. Made by Sporleder, Seconded by Galusha.

Voting Yes: Chairman Galusha, Commissioner Sporleder.

Motion Passes.

d. Mountain Masonry Cost Proposal

Motion to approve the Mountain Masonry Change Order proposal in the amount of \$12,188.00 to restore the original stone column base footings at the Huerfano Courthouse. Made by Sporleder, Seconded by Galusha.

Voting Yes: Chairman Galusha, Commissioner Sporleder

Motion Passes.

e. PO 229 Economic Development Services

Motion to approve Purchase Order # 229, for Economic Development Services for \$20,000.00. Made by Sporleder, Seconded by Galusha.

Voting Yes: Chairman Galusha, Commissioner Sporleder.

Motion Passes.

f. Detention Overtime Request

Motion to approve the request from Bruce Newman, Sheriff, that Detention Staff be paid out overtime starting on February 25, 2024 through August 24, 2024. Made by Sporleder, Seconded by Galusha.

Voting Yes: Chairman Galusha, Commissioner Sporleder.

Motion Passes.

8. CORRESPONDENCE

- a. CTSI Technical Update: 2024 Colorado Employment Update
- b. CTSI Technical Update: Enhanced Community Safety - AED Use
- c. CTSI Technical Update: Stepping Up Safety in Workplace Falls
- d. CTSI Technical Update: Who's Who at CTSI
- e. Destry DeWolf Board of Adjustment Letter of Intent
- f. CONFIDENTIAL Bulk Water Feb 2024
- g. GPID GWSD Billing Report Feb 2024 - CONFIDENTIAL
- h. GPID Feb 2024 System Totals Report
- i. Preliminary Feb 2024 Expenditure Report
- j. Leave Balances as of 03 01 2024
- k. HCSO Preliminary Hearing Comp Time Notice
- l. La Veta Cemetery District Request to Appoint Gary Bailey
- m. Resignation of James Whitley SPLD Trustee

- n. Senators Bennett and Hickenlooper - Fiscal Year 2025 Congressionally Directed Spending FAQ
- o. National Opioid Settlements Payment Year 7 Settlement Prepayments
- p. National Opioid Settlements Payment Years 1 and 2
- q. Opioid Settlement Funds Update

9. STAFF REPORTS

- a. County Administrator – Carl Young gave updates on the Gardner PID Project and the Energy Performance Contracts. Also the RTAP Outdoor Recreation & Community Action Planning Workshop to be held Friday, March 15, and Saturday, March 16th, 2024.
- b. County Attorney – None

10. EXECUTIVE SESSION

Motion to go into Executive Session for the purpose of a conference with a County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b). **Case Transition - 1PM**

Made by Sporleder, Seconded by Galusha.

Discussion: There will be no Action taken during or after Executive Session.

Voting Yes: Chairman Galusha, Commissioner Sporleder.

Motion Passes.

RECESS BOCC MEETING AT 10:42 AM.

START OF EXECUTIVE SESSION AT 1:02 PM.

ADJOURN EXECUTIVE SESSION AT 2:00 PM.

RECONVENE REGULAR BOCC MEETING AT 2:01 PM.

ADJOURN REGULAR BOCC MEETING AT 2:02 PM.

2:02 PM REGULAR BOCC MEETING adjourned.

March 12, 2024 BOCC Meeting

Erica Vigil, County Clerk & Recorder Clerk to
the Board of County Commissioners

COMMISSIONERS:

John Galusha, Chairman

Arica Andreatta

Karl Sporleder

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		3/24/2024
NAME: Savannah Horton	PAYROLL :	4/12/2024

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Detention Officer
DEPARTMENT		Jail
HOURS		
ANNUAL SALARY		\$35,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		Non-Exempt

REASON FOR CHANGE

- | | | |
|-----------------|------------------------------|-------------------------------|
| <u>NEW HIRE</u> | RESIGNATION | LENGTH OF SERVICE INCREASE |
| REHIRED | RETIREMENT | REEVALUATION OF CURRENT JOB |
| PROMOTION | LAYOFF | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION | ADMINISTRATIVE LEAVE PAID | OTHER |
| TRANSFER | ADMINISTRATIVE LEAVE UN-PAID | |

COMMENTS, IF NECESSARY

Motion to hire Savannah Horton as a Detention Officer within the Jail at an annual salary of \$35,000.00. Contingent upon completion of a CBI background check.

Bruce Newman 03/22/2024
Elected Official / Department Head Date

John Galusha, Chairman Date

Krissie L. Aldrette 3/22/2024
Human Resources Officer Date

Budget Officer Date

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE	EFFECTIVE DATE
	3/24/2024
NAME: Taylor Wheeler	PAYROLL: 4/12/2024

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

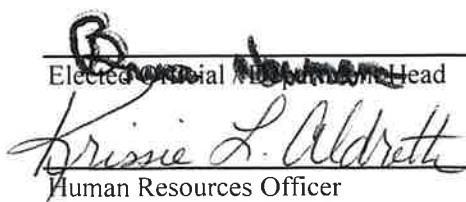
CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Detention Officer
DEPARTMENT		Jail
HOURS		
ANNUAL SALARY		\$35,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		Non-Exempt

REASON FOR CHANGE

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> <input checked="" type="radio"/> NEW HIRE <input type="radio"/> REHIRED <input type="radio"/> PROMOTION <input type="radio"/> DEMOTION <input type="radio"/> TRANSFER | <ul style="list-style-type: none"> <input type="radio"/> RESIGNATION <input type="radio"/> RETIREMENT <input type="radio"/> LAYOFF <input type="radio"/> ADMINISTRATIVE LEAVE PAID <input type="radio"/> ADMINISTRATIVE LEAVE UN-PAID | <ul style="list-style-type: none"> <input type="radio"/> LENGTH OF SERVICE INCREASE <input type="radio"/> REEVALUATION OF CURRENT JOB <input type="radio"/> INTRODUCTORY PERIOD COMPLETED <input type="radio"/> OTHER |
|---|--|---|

COMMENTS, IF NECESSARY

Motion to hire Taylor Wheeler as a Detention Officer within the Jail at an annual salary of \$35,000.00. Contingent upon completion of a CBI background check, and drug screen with a negative result.

 03/22/2024
 Elected Official / Human Resources Head Date
 Human Resources Officer Date

 John Galusha, Chairman Date
 Budget Officer Date

HUERFANO COUNTY		
PAYROLL STATUS CHANGE	EFFECTIVE DATE	
3/18/2024		
NAME: Kevin Archuleta	PAYROLL : 3/29/2024	
CHANGE OF ADDRESS/PHONE	STREET	
	CITY, STATE, ZIP	
	TELEPHONE	
CHANGE	FROM <small>(DOES NOT APPLY TO NEW EMPLOYEE)</small>	TO
JOB TITLE	Admin Clerk to the Board	
DEPARTMENT	Clerk & Recorder	
HOURS		
ANNUAL SALARY	\$35,000.00	
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	
REASON FOR CHANGE		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	<div style="border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;">RESIGNATION</div> RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID TERMINATION	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
COMMENTS, IF NECESSARY		
Motion to Accept the Resignation of Kevin Archuleta as Admin Clerk to the Board for the Clerk & Recorders Department Effective March 18, 2024.		
Elected Official/Department Manager _____		Chairman _____
Date _____		Date _____
Date to Finance Office: _____		

HUERFANO COUNTY		
PAYROLL STATUS CHANGE	EFFECTIVE DATE	
3/24/2024		
NAME: Francisco Lantis	PAYROLL : 4/12/2024	
CHANGE OF ADDRESS/PHONE	STREET CITY, STATE, ZIP TELEPHONE	
CHANGE	FROM <small>(DOES NOT APPLY TO NEW EMPLOYEE)</small>	TO
JOB TITLE	Detention Officer	
DEPARTMENT	Jail	
HOURS		
ANNUAL SALARY	\$35,000.00	
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	
REASON FOR CHANGE		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	<u>RESIGNATION</u> RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID TERMINATION	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
COMMENTS, IF NECESSARY		
Motion to Accept the Resignation of Francisco Lantis as Detention Officer for the Jail Effective March 18, 2024.		
_____ Elected Official/Department Manager		_____ Chairman
_____ Date		_____ Date
Date to Finance Office: _____		

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		3/10/2024
NAME: Cathy Pineda	PAYROLL :	3/29/2024

CHANGE OF ADDRESS/ PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Secretary
DEPARTMENT		Sheriff's Office
HOURS		
ANNUAL SALARY		Comp Time Payout
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

REASON FOR CHANGE

- | | | |
|-----------|------------------------------|-------------------------------|
| NEW HIRE | RESIGNATION | LENGTH OF SERVICE INCREASE |
| REHIRED | RETIREMENT | REEVALUATION OF CURRENT JOB |
| PROMOTION | LAYOFF | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION | ADMINISTRATIVE LEAVE PAID | OTHER |
| TRANSFER | ADMINISTRATIVE LEAVE UN-PAID | |

COMMENTS, IF NECESSARY

Motion to Approve the Comp time payout of 48 hours to Cathy Pineda.

Bruce Newman 3/21/2024
 Elected Official / Department Head Date

Krisie L. Aldrette 3/21/2024
 Human Resources Officer Date

 John Galusha, Chairman Date

 Budget Officer Date

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		3/10/2024
NAME: Cathy Pineda	PAYROLL :	3/29/2024

CHANGE OF ADDRESS/ PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Secretary
DEPARTMENT		Sheriff's Office
HOURS		
ANNUAL SALARY		Comp Time Payout
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

REASON FOR CHANGE

- | | | |
|-----------|------------------------------|-------------------------------|
| NEW HIRE | RESIGNATION | LENGTH OF SERVICE INCREASE |
| REHIRED | RETIREMENT | REEVALUATION OF CURRENT JOB |
| PROMOTION | LAYOFF | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION | ADMINISTRATIVE LEAVE PAID | OTHER |
| TRANSFER | ADMINISTRATIVE LEAVE UN-PAID | |

COMMENTS, IF NECESSARY

Motion to Approve the Comp time payout of 48 hours to Cathy Pineda.

Bruce Newman 3/21/2024
 Elected Official / Department Head Date
Krisie L. Aldrette 3/21/2024
 Human Resources Officer Date

 John Galusha, Chairman Date

 Budget Officer Date

PETITION FOR ABATEMENT OR REFUND OF TAXES

24 - Item 3i.

County Name Huerfano

Date Received _____
Use Assessor's or Commissioners Date Stamp

Section I: Petitioner: please complete Section I only

Date: 02 26 2024
Month DAY Year

Petitioner's Name: Schwery, Susan and Dale A

Petitioner's mailing address: 51 Buffalo Dr No

Walsenburg CO 81089
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>3339350</u>	<u>Lot 50 Navajo Ranch Estates 2.01 AC</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax yea 2023 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)
Combined to 533419 for 2023

Petitioner's estimate of value \$ _____
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

Petitioner's Signature Daytime Phone Number _____
Email _____

BY _____
Agent's Signature * Daytime Phone Number _____
Email _____

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation			
(For Assessor's Use Only)			
	Tax Year		
	<u>2023</u>		
	<u>Actual</u>	<u>Assessed Value</u>	<u>Tax</u>
Original	<u>19,302</u>	<u>5,385</u>	<u>\$ 441.60</u>
Corrected	<u>0</u>	<u>0</u>	<u>\$ -</u>
Abate/Refund	<u>19,302</u>	<u>5,385</u>	<u>\$ 441.60</u>

Assessor recommends approval as outlined above

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: 2023 _ Protest? No ___ Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Eliha Meadows
Assessor's or Deputy Assessor's Signature

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section: III **Written Mutual Agreement of Assessor and Petitioner**
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	Actual	Assessed	Tax
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____ Date _____

Assessor's or Deputy Assessor's Signature _____ Date _____

Section IV: **Decision of the County Commissioners**
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 03 /26 /2024, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~XXXXX~~ Treasurer - Debra Reynolds (**being present--not present**) and
Name
 petitioner Schwery, Susan and Dale A (**being present--not present**), and WHEREAS, The said
Name
 County Commissioners have carefully considered the within application, and are fully advised in relation thereto NOW BE IT RESOLVED, That the Board (**agrees--does not agree**) with the recommendation of the assessor and the petition be (**approved--approved in part--denied**) with an abatement/refund as follows:

<u>2023</u>	<u>\$5,385.00</u>	<u>\$441.60</u>
Year	Assessed Value	Taxes Abate/Refund

Chairperson of the Board of County Commissioners' Signature

I, Erica Vigil, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 2024.
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: **Action of the Property Tax Administrator**
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
 ___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s): _____

Secretary's Signature _____
Property Tax Administrator's Signature

PETITION FOR ABATEMENT OR REFUND OF TAXES

24-Item 3j.

County Name Huerfano

Date Received _____
Use Assessor's or Commissioners Date Stamp

Section I: Petitioner: please complete Section I only

Date: 02 26 2024
Month DAY Year

Petitioner's Name: Schwery, Susan and Dale A
Petitioner's mailing address: 51 Buffalo Dr N
Walsenburg CO 81089
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>3339352</u>	<u>Lot 52 Navajo Ranch Estates 2.17 AC</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax year 2023 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)
Combined to 533419 for 2023

Petitioner's estimate of value \$ _____
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

Petitioner's Signature Daytime Phone Number _____
Email _____

BY _____
Agent's Signature * Daytime Phone Number _____
Email _____

*Letter of agency must be attached when petition is submitted by an agent.
If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation			
(For Assessor's Use Only)			
	Tax Year	2023	
	<u>Actual</u>	<u>Assessed Value</u>	<u>Tax</u>
Original	<u>20,838</u>	<u>5,814</u>	<u>\$ 476.76</u>
Corrected	<u>0</u>	<u>0</u>	<u>\$ -</u>
Abate/Refund	<u>20,838</u>	<u>5,814</u>	<u>\$ 476.76</u>

Assessor recommends approval as outlined above
If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.
Tax year: 2023 _ Protest? No ___ Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Elisha Moadenas
Assessor's or Deputy Assessor's Signature

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section III: Written Mutual Agreement of Assessor and Petitioner
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____
Date

Assessor's or Deputy Assessor's Signature _____
Date

Section IV: Decision of the County Commissioners
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 03 /26 /2024, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~XXXXX~~ Treasurer - Debra Reynolds (being present--not present) and
Name
petitioner Schwery, Susan and Dale A (being present--not present), and WHEREAS, The said
Name
County Commissioners have carefully considered the within application, and are fully advised in relation thereto
NOW BE IT RESOLVED, That the Board (~~agrees--does not agree~~) with the recommendation of the assessor and the petition be (~~approved--approved in part--denied~~) with an abatement/refund as follows:

<u>2023</u>	<u>\$5,814.00</u>	<u>\$476.76</u>
Year	Assessed Value	Taxes Abate/Refund

Chairperson of the Board of County Commissioners' Signature

I, Erica Vigil, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 2024.
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: Action of the Property Tax Administrator
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s):

Secretary's Signature _____
Property Tax Administrator's Signature

2401

Item 3k.

PETITION FOR ABATEMENT OR REFUND OF TAXES

County Name HUERFANO

Date Received 3/6/2024

Use Assessor's or Commissioners Date Stamp

Section I: Petitioner: please complete Section I only

Date: March 6 2024
Month DAY Year

Petitioner's Name: Pino, Sara A
Petitioner's mailing address: 419 Sproull Ave
Walsenburg CO 81089
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>60260</u>	<u>Lots 5-6-7 Block 25 Grandview Townsite</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax year 2023 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Outdated Functionals was left on the home which inflated the value.

Petitioner's estimate of value \$ \$137,041 2023
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

Sara Pino
Petitioner's Signature Daytime Phone Number _____

BY _____
Agent's Signature * Daytime Phone Number _____

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation (For Assessor's Use Only)			
	Tax Year	<u>2023</u>	
	<u>Actual</u>	<u>Assessed Value</u>	<u>Tax</u>
Original	<u>\$148,574</u>	<u>\$9,955</u>	<u>\$859.86</u>
Corrected	<u>\$82,041</u>	<u>\$5,497</u>	<u>\$474.79</u>
Abate/Refund	<u>\$66,533</u>	<u>\$4,458</u>	<u>\$385.07</u>

Assessor recommends approval as outlined above

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: 2023 Protest? No Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Elisha Meadows
Assessor's or Deputy Assessor's Signature

24.06

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section III: Written Mutual Agreement of Assessor and Petitioner
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	Actual	Assessed	Tax
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____ Date _____

Assessor's or Deputy Assessor's Signature _____ Date _____

Section IV: Decision of the County Commissioners
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 03 /26 /2024, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~Assessor~~ Treasurer - Debra Reynolds (**being present--not present**) and
Name
petitioner Pino, Sara (**being present--not present**), and WHEREAS, The said
Name
County Commissioners have carefully considered the within application, and are fully advised in relation thereto NOW BE IT RESOLVED, That the Board (**agrees--does not agree**) with the recommendation of the assessor and the petition be (**approved--approved in part--denied**) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
2023	\$4,458.00	\$385.07

Chairperson of the Board of County Commissioners' Signature

I, Erica Vigil, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 2024
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: Action of the Property Tax Administrator
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s): _____

Secretary's Signature

Property Tax Administrator's Signature

PETITION FOR ABATEMENT OR REFUND OF TAXES

24
Item 31.

County Name Huerfano

Date Received 3/5/2024
Use Assessor's or Commissioners Date Stamp

Section I: Petitioner: please complete Section I only

Date: March 5 2024
Month DAY Year

Petitioner's Name: Wagner, Gordon & Mary J
Petitioner's mailing address: 2338 Comanche Dr
Walsenburg CO 81089
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>*Refer to Blanket Attachment</u>	<u>*Refer to Blanket Attachment</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax yea 2023 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Petitioner's estimate of value \$ _____
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

Petitioner's Signature

Daytime Phone Number _____
Email _____

BY _____
Agent's Signature *

Daytime Phone Number _____
Email _____

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation (For Assessor's Use Only)

Tax Year	Actual	Assessed Value	Tax
<u>2023</u>			
	Original	*See Attached Blanket	
	Corrected	_____	_____
	<u>Abate</u> <u>Refund</u>	_____	_____

Assessor recommends approval as outlined above

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: 2023 Protest? No Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Eloha Meadows
Assessor's or Deputy Assessor's Signature

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

Item 31.

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section: III **Written Mutual Agreement of Assessor and Petitioner**
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	Actual	Assessed	Tax
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____ Date _____

Assessor's or Deputy Assessor's Signature _____ Date _____

Section IV: **Decision of the County Commissioners**
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 03 / 26 / 2023, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~Assessor~~ Treasurer - Debra Reynolds (being present--not present) and
Name
petitioner Wagner, Gordon & Mary J (being present--not present), and WHEREAS, The said
Name
County Commissioners have carefully considered the within application, and are fully advised in relation thereto
NOW BE IT RESOLVED, That the Board (~~agrees--does not agree~~) with the recommendation of the assessor and the petition be (~~approved--approved in part--denied~~) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
<u>2023</u>	<u>\$945.00</u>	<u>\$77.47</u>

Chairperson of the Board of County Commissioners' Signature

I, Erica Vigil, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 2024.
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: **Action of the Property Tax Administrator**
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s):

Secretary's Signature

Property Tax Administrator's Signature

YEAR													
Schedule Number	Tax Dist	Ownership	Description	Original			Abatement			Balance			Reason
				Actual Value	Assessed Value	Tax	Actual Value	Assessed Value	Tax	Actual Value	Assessed Value	Tax	
				Lot	Block								
3339846	1NS	Wagner, Gordon & Mary J	Navajo Ranch Res	18662	5,207	\$427	1,866	521	\$42.69	16796	4,686	\$384.27	Due to properties Steepness/Trees
33398165	1NS	Wagner, Gordon & Mary J	Navajo Ranch Res	15195	4,239	\$347.6	1,520	424	\$34.78	13675	3,815	\$312.86	Due to properties Steepness/Trees
			Total	33,857	9,446	\$774.60	3,386	945	\$77.47	30,471	8,501	\$697.13	

2408

PETITION FOR ABATEMENT OR REFUND OF TAXES

County Name HUERFANO

Date Received 3-5-2024
Use Assessor's or Commissioners Date Stamp

Section I: Petitioner, please complete Section I only

Date: 03 / 02 / 2024
Month DAY Year

Petitioner's Name: % M.L. Richardson Old Castle SW Group Inc
Petitioner's mailing address: 14802 W. 44th Ave.
GOLDEN Co 80403
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S) 4448 PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
Pine Pit
Sec 1 TWP 27 R 66
80 Acres

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax year 2022 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

We overreported product crushed. We crushed for jobs for which the work was done in both 2022 and 2023. We also included topsoil which is not sold, but is used on site for reclamation.

Petitioner's estimate of value \$ _____ ()
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

[Signature]
Petitioner's Signature

Daytime Phone Number 303-996-7222
Email mlrichardson@opc.us.com

BY _____
Agent's Signature *

Daytime Phone Number _____
Email _____

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II:		Assessor's Recommendation (For Assessor's Use Only)		
	Tax Year			
			<u>2023</u>	
	<u>Actual</u>	<u>Assessed Value</u>		<u>Tax</u>
Original	<u>470639</u>	<u>131308</u>		<u>10,036</u>
Corrected	<u>78554</u>	<u>21917</u>		<u>1675.14</u>
<u>Abate/Refund</u>	<u>392,085</u>	<u>109,391</u>		<u>8360.86</u>

Assessor recommends approval as outlined above

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(i)(D), C.R.S.

Tax year: _____ Protest? ___ No ___ Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Eliha Meadows
Assessor's or Deputy Assessor's Signature

24-08

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section III: Written Mutual Agreement of Assessor and Petitioner
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	Actual	Assessed	Tax
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____ Date _____

Assessor's or Deputy Assessor's Signature _____ Date _____

Section IV: Decision of the County Commissioners
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 03 /26 /2024, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~Assessor~~ Treasurer - Debra Reynolds (~~being present--not present~~) and
Name
petitioner M.L Richardson-Old Castle Group (~~being present--not present~~), and WHEREAS, The said
Name
County Commissioners have carefully considered the within application, and are fully advised in relation thereto NOW BE IT RESOLVED, That the Board (~~agrees--does not agree~~) with the recommendation of the assessor and the petition be (~~approved--approved in part--denied~~) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
2023	\$109,391.00	\$8,360.86

Chairperson of the Board of County Commissioners' Signature
I, Erica Vigil, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 2024.
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: Action of the Property Tax Administrator
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s):

Secretary's Signature _____ Property Tax Administrator's Signature _____

PETITION FOR ABATEMENT OR REFUND OF TAXES

24-1 Item 3n.

County Name Huerfano

Date Received _____
Use Assessor's or Commissioners Date Stamp

Section I: Petitioner: please complete Section I only

Date: March 8 2023
Month DAY Year

Petitioner's Name: Ronald Reynolds
Petitioner's mailing address: PO Box 390
Walsenburg CO 81089
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>3525512</u>	<u>Lot 11 BLK 2, Lots 1-2-3-4 BLK 2 1/2, Tract 6A In Sulphur Springs Townsite 1.28 AC. MOL</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax year 2023 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Corrected classification Code

Petitioner's estimate of value \$ _____
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

R. R. Reynolds
Petitioner's Signature

Daytime Phone Number _____
Email _____

BY _____
Agent's Signature *

Daytime Phone Number _____
Email _____

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation			
(For Assessor's Use Only)			
	Tax Year		
	<u>2023</u>		
	Actual	Assessed Value	Tax
Original	<u>2734</u>	<u>763</u>	<u>57.32</u>
Corrected	<u>1806</u>	<u>504</u>	<u>37.86</u>
Abate/Refund	<u>928</u>	<u>259</u>	<u>19.46</u>

Assessor recommends approval as outlined above

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: 23 Protest? No Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Elisha Meadows
Assessor's or Deputy Assessor's Signature

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section III: Written Mutual Agreement of Assessor and Petitioner
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	Actual	Assessed	Tax
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____ Date _____

Assessor's or Deputy Assessor's Signature _____ Date _____

Section IV: Decision of the County Commissioners
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 03 /26 /2024, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~Assessor~~ Treasurer - Debra Reynolds (**being present--not present**) and
Name
petitioner Reynolds, Ronald (**being present--not present**), and WHEREAS, The said
Name
County Commissioners have carefully considered the within application, and are fully advised in relation thereto NOW BE IT RESOLVED, That the Board (**agrees--does not agree**) with the recommendation of the assessor and the petition be (**approved--approved in part--denied**) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
2023	\$259.00	\$19.46

Chairperson of the Board of County Commissioners' Signature
Erica Vigil

I, Erica Vigil, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 2024
Month Year

County Clerk's or Deputy County Clerk's Signature _____

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: Action of the Property Tax Administrator
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s):

Secretary's Signature _____ Property Tax Administrator's Signature _____

PETITION FOR ABATEMENT OR REFUND OF TAXES

24 - 1 Item 30.

County Name Huerfano

Date Received 3/22/2024
Use Assessor's or Commissioners Date Stamp

Section I: Petitioner: please complete Section I only

Date: March 22 2024
Month DAY Year

Petitioner's Name: Redwing Ranch, LLC C/O Anna Wyckoff
 Petitioner's mailing address: PO Box 70
Gardner CO 81040
 City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>5218784</u>	<u>This is a Mobile Home Schedule.</u>
	<u>2000 SUP SMMH HUD-NEB106877-NEB106878</u>
	<u>IDTL045547AA Title #-007774654 (80x28)</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax year 2023 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

The mobile home was moved out of our county in 2022. The home was not on the property at all for the tax year 2023.

Petitioner's estimate of value \$ _____
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

_____ Petitioner's Signature	Daytime Phone Number _____ Email _____
BY _____ Agent's Signature *	Daytime Phone Number _____ Email _____

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation			
(For Assessor's Use Only)			
Tax Year	<u>2023</u>		
	<u>Actual</u>	<u>Assessed Value</u>	<u>Tax</u>
Original	<u>\$105,977</u>	<u>\$7,100</u>	<u>\$261.04</u>
Corrected	<u>\$0</u>	<u>\$0</u>	<u>\$0.00</u>
Abate/Refund	<u>\$105,977</u>	<u>\$7,100</u>	<u>\$261.04</u>

Assessor recommends approval as outlined above

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: ___ Protest? No ___ Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Elisha Meadows
Assessor's or Deputy Assessor's Signature

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section: III **Written Mutual Agreement of Assessor and Petitioner**
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____ Date _____

Assessor's or Deputy Assessor's Signature _____ Date _____

Section IV: **Decision of the County Commissioners**
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 03 / 26 /2024, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~Assessor~~ Treasurer - Debra Reynolds (**being present--not present**) and
Name
petitioner Redwing Ranch LLC c/o A.Wyckoff (**being present--not present**), and WHEREAS, The said
Name
County Commissioners have carefully considered the within application, and are fully advised in relation thereto NOW BE IT RESOLVED, That the Board (**agrees--does not agree**) with the recommendation of the assessor and the petition be (**approved--approved in part--denied**) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
2023	7,100	\$ 261.04

Chairperson of the Board of County Commissioners' Signature

I, Erica Vigil, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this 26th day of March, 2024.
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: **Action of the Property Tax Administrator**
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s):

Secretary's Signature _____
Property Tax Administrator's Signature

Huerfano County Land Use
401 Main Street, Suite 304
Walsenburg, Colorado 81089
719-738-1220, Ext. 117



Item 6a.

Staff Report

Review of CUP 15-010 Walsenburg Cannabis

Board of County Commissioners

Meeting Date: 12/12/2023

Introduction: With this application The Huerfano Code Enforcement has found this CUP 15-010 to be in violation of Section 18.04.01 and 18.3.1 of the Land Use Code, and have attempted to contact the owner(s) without adequate response. The Facility has been vacant since before August 1, 2022 (See code reference 13.3.1 on page 2). On March 23, 2023, the Huerfano County Planning Commission reviewed this CUP and recommended that the Board of County Commissioners begin the revocation process outlined in Section 1.06.04, which requires Commissioners to schedule a public hearing. Following the conduct of the public hearing, as specified in Section 1.06.02, the Board shall act to revoke, not to revoke or to impose additional or amended conditions or sanctions on the conditional use approval holder.

Background

- The facility is located at 23054 US Hwy 160 near the Spanish Peaks Regional Medical Center and Lathrop State Park.
- The original CUP 15-010 was granted to DDS Ltd. The PW CO CanRE Walsenburg and Walsenburg Cannabis then transferred the CUP into their name.
- On August 26th 2021 the Board of County Commissioners approved the amendment to CUP #15-010, which transferred CUP 15-010 and gave specific facility operator approval to transfer Site 1. Case reference number: 21-15-010 Amendment.
- The applicants at time were Cedric Crockett, Jared Schrader, and David Lesser.
- Building permits for greenhouses #21-185, 21-205 and 21-206, were pulled on 11/9/21 and 12/6/21.
- When the Huerfano County Building Department went to do pier hole inspections they were notified that Cedric Crockett had no further affiliation with Walsenburg Cannabis.

Code Enforcement

- In July, 2022, Huerfano County Code Enforcement was informed that Walsenburg Cannabis was no longer in operation. Huerfano County Code Enforcement was also informed that the doors had closed and all of the plants that were being grown were destroyed through a wood chipper. A phone call was made to Jared Schrader who informed Huerfano County Code Enforcement that the operation had been shut down, but he declined to give an explanation.
- On September 28th, 2022 an email was sent out to David Lesser, the only other known owner, and no response was received. A second email was sent out to David Lesser on November 7, 2022, which he had not responded to by November 15th, 2022. Mr. Lesser was contacted again on November 17th, 2022. Since then, there has been no further communication with Mr. Lesser. The email was to inquire about Mr. Lesser's intention with the future of Walsenburg Cannabis. The emails also explained that CUP 15-010 would go to the Huerfano County Planning

Commission after February 1, 2023 to be considered for revocation. Two phone calls were placed to each of the numbers that were listed and messages left for Mr. Lesser with no return call.

- No building inspections have been conducted in over a year by the Huerfano County Building Department. Section 18.04.01.02 states that final inspections must be performed within one year of the building permit approval. There has been no communication on the building side of things.
- There were conditions put forth by the Huerfano County BOCC to the amendment to CUP 15-010 at their August 21, 2021 meeting. One of those conditions was that the Planning Commission would hold a compliance review after one year from the date of the CUP approval. No compliance review done as the facility was no longer in operation.

Code References

18.3.1 Abandonment.

Any facility that ceases operations for a period of six (6) consecutive months shall be considered abandoned and the Conditional Use Permit issued therefor may be revoked on such grounds following the procedure set forth under Section 1.06.04 of the Huerfano County Zoning Regulations.

18.04.01 Time of application and operation.

- 18.04.01.01 Annual Compliance Reviews shall be performed by the Board of County Commissioners, or its designees, no later than 30 days following the anniversary date of the issuance of a Commercial Building Permit.
- 18.04.01.02 All required construction permits must be in place within forty-five (45) days of CUP approval, construction must begin within 180 days of building permit approval, and all final building inspections must be performed within one year of the building permit approval.
- 18.04.01.03 Failure to meet any of the foregoing thresholds may result in revocation of the CUP.

1.06.04 Review and Revocation of a Conditional Use Approval

At such intervals as it may have specified in its decision granting a conditional use approval or by its own initiative or upon request by the Planning Commission or the Zoning Enforcement Officer, the Board of County Commissioners shall request the Planning Commission to review the terms, conditions or other provisions of conditional use approvals issued by the Board. Upon review of the approval provisions, the Planning Commission may specify time periods in which any violations of the terms or conditions shall be corrected and request the Zoning Enforcement Officer to report upon the action(s) taken to remedy the specified deficiencies. If the Planning Commission recommends revocation of the conditional use approval, such recommendation and the reasons for it shall be forwarded to the Huerfano County Board of County Commissioners. Within ten (10) working days of receiving that recommendation the Board of County Commissioners shall schedule a public hearing by the Board, as specified in Section 1.06.02. Following the conduct of the public hearing, as specified in Section 1.06.02, the Board shall act to revoke, not to revoke or to impose additional or amended conditions or sanctions on the conditional use approval holder. Failure of the approval holder to comply within the stipulated time periods with any of the original conditions under which the permit was issued or to comply with any amended conditional use application provisions shall be adequate reason for revocation of a conditional use permit without additional hearings or administrative remedies.

Staff Comments

Because no compliance review was conducted as per 18.04.01.01 and the permit holders have declined to communicate with Huerfano County Code Enforcement, Walsenburg Cannabis is not in compliance with Section 18 of the Land Use Code and the terms of CUP 15-010.

Planning Commission Recommendations:

On March 23, 2023 the Huerfano County Planning Commission unanimously voted to send CUP 15-010 Walsenburg Cannabis to the Huerfano County Board of County Commissioners with the recommendation to begin the revocation process of CUP-010 due to non-compliance of the following Huerfano County Marijuana Regulations:

18.04.01 Time of application and operation.

18.04.01.01 Annual Compliance Reviews shall be performed by the Board of County Commissioners, or its designees, no later than 30 days following the anniversary date of the issuance of a Commercial Building Permit.

18.04.01.02 All required construction permits must be in place within forty-five (45) days of CUP approval, construction must begin within 180 days of building permit approval, and all final building inspections must be performed within one year of the building permit approval.

18.04.01.03 Failure to meet any of the foregoing thresholds may result in revocation of the CUP.

Board of County Commissioners:

On March 28th, 2023 The Board of County Commissioners voted unanimously to schedule a public hearing on Tuesday May 23, 2023 at 10:00am.

There was a Public Hearing conducted on May 23, 2023 with no public comment offered. The Commissioners made a motion and voted unanimously to give David Lesser until July 5, 2023 to come up with a plan to be reviewed by County Staff and the BOCC at which time the BOCC will make a decision.

At the Board of County Commissioners meeting on July 25th, 2023 the Commissioners made a motion and voted unanimously to conditionally continue the Conditional Use Permit #15-010 provided that no marijuana growing operations can occur until such time an operational plan is presented to the BOCC for approval. A quarterly update is to be given by David Lesser on buildings and grounds maintenance. This is to be sent to Land Use staff to be put on the agenda.

November 21, 2023 an email was received from David Lesser for his quarterly check in, please see attached email.

March 18th 2024 received an email from David Lesser stating he has nothing new to report except they were going to have a showing scheduled later in the week.

Additional Information:

Walsenburg Cannabis was vandalized over the December 8th-10th 2023 weekend causing an estimated \$150,000-\$200,000 in damages. Five people involved in doing the vandalizing were apprehended. Reports, pictures, and all other information are still in process.

Huerfano County Land Use
401 Main Street, Suite 304
Walsenburg, Colorado 81089
719-738-1220, Ext. 117



Staff Report

BOCC Meeting 3/26/2024

Revocation of CUP 22-57 Atlas Tower

Introduction:

Application 22-57 was approved by the Huerfano County Board of County Commissioners on January 31, 2023 for a 310' self-supporting cell tower on parcel number 214401 with the condition there would be a one year follow up inspection with subsequent inspection based on complaints.

Staff Follow Up:

On February 1, 2024 the Huerfano County Land Use Office sent an email to Cornelius Whitehead who represents Atlas Tower to do the one year follow up as requested by the Huerfano County Board of County Commissioners. An email was received by Cornelius Whitehead on February 2, 2024 stating that the project got cancelled due to budget cuts on their carrier side and that they were unable to move forward at this time.

On February 2, 2024 a follow up email by Huerfano County Land Use was sent asking if they were wanting to proceed sometime in the future, put CUP 22-57 on hold, or if they were canceling the CUP 22-57. A return email was received by Cornelius Whitehead stating unfortunately they could not move forward with this project at this time and if it were to come back online they would re-apply for a Conditional Use Permit.

Staff Comment:

Based on the emails between the Huerfano County Land Use office and Cornelius Whitehead representing Atlas Tower, we request the Huerfano County Board of County Commissioners to revoke CUP 22-57 Atlas Tower. Please see the following email chain.



Cornelius Whitehead <cwhitehead@atlastowers.com>

Feb 5, 2024,
10:18 AM

to me, Carl

Hey Cheri,

Unfortunately this is one that we would not be able to move forward with. If it does come back online we can always re-apply as needed.

Cornelius Whitehead

Territory Manager

(720) 466-1508

cwhitehead@atlastowers.com

www.atlastowers.com

3002 Bluff St. Suite 300 Boulder, CO 80301

ATLAS TOWER

ATLAS TOWER    

On Fri, Feb 2, 2024 at 3:01 PM Cheri Chamberlain <cchamberlain@huerfano.us> wrote:

Hi Cornelius,

I do have a couple of questions.

Are you looking at proceeding sometime in the future?

Do you want to cancel the CUP 22-57 or see if we can put it on hold for now?

We were just wondering what the future looks like.

Please advise.

Cheri Chamberlain

Huerfano County

Building Inspector and Code Enforcement

401 Main Street Suite 304

Walsenburg, CO 81089

(719) 738-1220 ext. 117 (Office)
(719) 248-6715 (Cell)
cchamberlain@huerfano.us

On Fri, Feb 2, 2024 at 8:23 AM Cornelius Whitehead <cwhitehead@atlastowers.com> wrote:
Hello Cheri!

Thanks for checking in. Unfortunately this project got cancelled due to budget cuts on our carrier side. At this time we would be unable to move forward.

Cornelius Whitehead

Territory Manager
(720) 466-1508
cwhitehead@atlastowers.com
www.atlastowers.com
3002 Bluff St. Suite 300 Boulder, CO 80301

ATLAS TOWER    

On Thu, Feb 1, 2024 at 2:50 PM Cheri Chamberlain <cchamberlain@huerfano.us> wrote:
Hi Cornelius,

I noticed on the calendar the one year follow up for the tower and buildings on CR 123 in Huerfano County, for the BOCC is due. I received your building permit application in July and in August requested the cost estimate of the project with labor to be submitted. How do you wish me to proceed? By the way, just an FYI Sky Tallman is no longer with the County if you have any questions please let me know.

Best,

Cheri Chamberlain

Huerfano County
Building Inspector and Code Enforcement
401 Main Street Suite 304
Walsenburg, CO 81089
(719) 738-1220 ext. 117 (Office)
(719) 248-6715 (Cell)
cchamberlain@huerfano.us

RESOLUTION NO. 24-17

**THE BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION APPOINTING DESTRY DEWOLF TO BOARD OF
ADJUSTMENT FOR A TERM EXPIRING ON DECEMBER 31, 2026**

WHEREAS, the Board of County Commissioners serve as the governing body of Huerfano County and are vested with administering the affairs of the County pursuant to state statutes; and,

WHEREAS, the Board of County Commissioners has determined that the establishment of certain Boards are necessary to help protect the best interests of the county’s inhabitants and promote the health, safety, prosperity, security and general welfare of the County’s inhabitants; and,

WHEREAS, the Board of County Commissioners has determined that it is in the best interest of Huerfano County to delegate the representation of the County on certain boards and commissions of public and other bodies to members of the public with particular experience and expertise; and,

WHEREAS, Destry DeWolf has submitted a letter of interest and has demonstrated his qualifications to serve on Board of Adjustment for Huerfano County and agrees to serve as a member of the Board while adhering to the principles applicable to governmental units and other requirements of law; and,

WHEREAS, the Board of Huerfano County Commissioners desires to appoint Destry DeWolf to serve as a member of Board of Adjustment as a reflection of the values of the Huerfano County Board of County Commissioners.

NOW THEREFORE BE IT RESOLVED that the Huerfano County Board of County Commissioners hereby appoints Destry DeWolf to serve as a member of Board of Adjustment until December 31, 2026, and until their successor has been appointed.

INTRODUCED, READ, APPROVED AND ADOPTED THIS 26th day of MARCH 2024.



ATTEST:

County Clerk and Recorder and
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO

BY _____
John Galusha, Chairman

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner

RESOLUTION NO. 24-18

**THE BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION TO ESTABLISH THE OPIOID SETTLEMENT FUND AND
AUTHORIZE TRANSFER**

WHEREAS, in 2018 Huerfano County was the first governmental body in Colorado to sue several “big pharma companies for their role in fueling an opioid crisis; and,

WHEREAS, in 2021 the Board of County Commissioners approved the Colorado Opioids Settlement Memorandum of Understanding with the Colorado Department of Law; and

WHEREAS, the Board of County Commissioners decided to accept the local share of opioid settlement funds and the County must annually report on the expenditure of those funds to the Colorado Opioid Abatement Council; and

WHEREAS, the Board of County Commissioners has determined that it is in the best interests of Huerfano County to establish a fund to track the receipt and expenditure of these funds.

NOW, THEREFORE, BE IT RESOLVED, by the Huerfano County Board of County Commissioners that there is hereby created a fund called the “Opioid Settlement Fund” that will account for the receipt of funds from the National Opioid Settlements and the expenditure of those funds.

BE IT FURTHER RESOLVED that the County Finance Officer and County Treasurer are hereby directed to transfer \$21,268.37 from the Special Projects Fund to the Opioid Settlement Fund.

INTRODUCED, READ, APPROVED AND ADOPTED ON THIS 26th day of MARCH 2024.



ATTEST:

County Clerk and Recorder and
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO

BY _____
John Galusha, Chairman

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner

RESOLUTION NO. 24 - 19

**THE BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE
PURPOSE OF FINANCING A "PRISONER TRANSPORT VAN"**

WHEREAS, Huerfano County, Colorado (the "County"), is a duly and regularly created, organized and existing political subdivision and public body corporate of the State of Colorado (the "State"); and

WHEREAS, the Board of County Commissioners serve as the governing body of Huerfano County and are vested with administering the affairs of the County pursuant to state statutes; and,

WHEREAS, the County is authorized (i) by Section 30-11-101(1)(c), Colorado Revised statutes, as amended ("C.R.S."), to purchase, sell, convey and lease, as lessor or as lessee, real and personal property and (ii) by Section 30-11-104.1, C.R.S., to enter into lease purchase agreements to provide for the financing of any county building or equipment used, or to be used, for governmental purposes provided (A) such agreements include an option for the County to acquire title to such property within a period not exceeding the useful life of such property and any improvements, but in no case exceeding thirty years, (B) the obligation of the county under the lease is only from year to year and does not constitute a mandatory charge or requirement in any ensuing budget year and (C) the obligation of the county to make payments under such lease and to pay any other charges incident to any such agreement does not constitute or give rise to an indebtedness within the meaning of any constitutional or statutory debt limitation; and

WHEREAS, Huerfano County Government (the "issuer") desires to enter into that certain Lease-Purchase Agreement, by and between Issuer and Government Capital Corporation, for the purpose of financing a "Prisoner Transport Van". The Issuer desires to designate this Lease-Purchase Agreement as a "qualified tax-exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the internal Revenue Code of 1986, as amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Huerfano County, Colorado that the following is hereby adopted:

Section 1. The Issuer enters into a Lease-Purchase Agreement with Government Capital Corporation for the purpose of financing a "Prisoner Transport Van".

Section 2. The Lease-Purchase Agreement by and between Huerfano County Government and Government Capital Corporation is designated by the Issuer as a "qualified tax-exempt obligation" for the purpose of Section 265(b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That Huerfano County Government will designate the Chairman of the Board, as an authorized signer of the Lease-Purchase Agreement by the between Huerfano County Government and Government Capital Corporation as well as any other ancillary exhibit, certificate, or documentation needed for the Lease-Purchase Agreement.

Section 4. The Issuer will use loan proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

INTRODUCED, READ, APPROVED AND ADOPTED ON THIS 26th day of MARCH 2024.



ATTEST:

County Clerk and Recorder and
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO

BY _____
John Galusha, Chairman

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner



**GOVERNMENT CAPITAL
CORPORATION**

Financing Proposal

Prepared For



Huerfano County

March 22, 2024

Submitted By

Government Capital Corporation

345 Miron Drive
Southlake, Texas 76092

Matt Sullivan

Municipal Finance Specialist | Client Services
817-722-0212



GOVERNMENT CAPITAL
CORPORATION

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Proposal Summary	5



GOVERNMENT CAPITAL CORPORATION

Corporate Overview

Government Capital Corporation (GCC) was founded in 1992 with the primary purpose of providing tax-exempt financing solutions for state and local government entities including cities, schools, counties, and special districts.

Since our inception, GCC and its affiliates have provided financing solutions exceeding \$6 billion for many different types of municipal projects. These fundings have provided financing for a wide variety of needs including vehicles, technology, facilities, and heavy-duty equipment.

Our team possesses extensive experience assisting state and local governmental entities of all types in creating, evaluating and implementing financing structures of every type authorized by various state borrowing authorities. Although we serve clients in all 50 states, one of our primary areas of focus is assisting Colorado state and local government entities.

Throughout our history, we've been honored to provide financing solutions for many state and local government entities throughout the state of Colorado. In many cases, we have helped our clients adapt to and comply with regulatory changes enabling them to execute financings more rapidly, efficiently, and economically.

Representative Experience

Nederland, CO – At the beginning of 2023, Nederland Fire Protection District financed a new Pierce Saber 4X4 pumper fire truck with Government Capital. The new apparatus is replacing a 27-year-old engine and is the first acquisition in the district's new Vehicle Replacement Plan. The plan involves replacing thirteen vehicles in the district's fleet over the next eighteen years.

Walsenburg, CO – Huerfano County Fire Protection District has partnered with Government Capital Corporation for over fifteen years. Most recently, the district acquired a new Skeeter Brush Truck which has aided the district's fleet in numerous fire and rescue projects.

Boulder, CO – Four Mile Fire Protection District recently acquired a Type 3 apparatus, financed by Government Capital. The new vehicle, in addition to a brush truck financed previously, replaced outdated vehicles which had served the district for 30 to 45 years.



**GOVERNMENT CAPITAL
CORPORATION**

Partial Listing of Colorado Clients



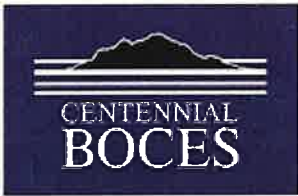
Park County



Monte Vista School District C-8



City of Colorado Springs



**Centennial Board of Cooperative
Educational Services**



Four Mile Fire Protection District



Huerfano County



Boulder Emergency Squad



City of Cortez



Eagle County School District



Town of Hudson



Peyton School District No. 23JT



Glacier View Fire Protection District



GOVERNMENT CAPITAL CORPORATION

Huerfano County, Colorado

March 22, 2024

Sherriff Bruce Newman
Huerfano County
500 S. Albert
Walsenburg, CO 81089
719-738-1600
mabounds@huerfano.us

Dear Ms. Bounds,

Thank you for the opportunity to present the proposed financing for Huerfano County. I am submitting for your review the following proposed structure:

ISSUER:	Huerfano County, Colorado	
FINANCING STRUCTURE:	Tax Exempt Structure w/ \$1.00 purchase	
EQUIPMENT COST:	\$ 58,707	
ANNUAL TERM:	2 Payments	3 Payments
INTEREST RATE:	5.65%	5.65%
PAYMENT AMOUNT:	\$ 32,678.14	\$ 22,378.32
PAYMENTS BEGINNING:	One year from signing, annually thereafter	

The above payment amount includes all applicable fees expressed as \$1,500. These costs can include documentation fees, legal fees, issuance expenses, etc. The above proposal is subject to audit analysis and assumes bank qualification and mutually acceptable documentation. The terms outlined herein are based on current markets. Upon credit approval, rates may be locked for up to thirty (30) days. If funding does not occur within this time period, rates will be indexed to markets at such time.

This transaction will be fully callable without a pre-payment penalty beginning on the first payment date. Any early redemption must be made on a payment date.

Our finance programs are flexible and as always, my job is to make sure you have the best possible experience every time you interact with our brand. We're always open to feedback on how to make your experience better. If you have any questions regarding other payment terms, frequencies, or conditions, please do not hesitate to call.

With Best Regards,

Matt Sullivan

JOHN WIENEKE
COMMERCIAL ACCOUNT MANAGER
KEN GARFF FORD GREELEY
4901 29TH STREET
GREELEY CO 80634
970 616-3721 DIRECT
970 673-2179 CELL
jwieneke@kengarff.com

HUERFANO COUNTY COLORADO
2024 PRISONER VAN SPEC
LOW ROOF

Item 7c.

VAN AS SPEC'D BELOW-----\$ 58,707.00
PRISONER MODULE-WATTS-4592-----\$ 21,181.00

COMPLETE VEHICLE PRICE = \$ 79,888.00

APPROVED BY X _____

PURCHASE ORDER # _____

STATE AWARD 185153

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Client Proposal

Prepared by:

JOHN WIENEKE

Office: 970-616-3721

Email: jwieneke@kengarff.com

Date: 02/26/2024



Prepared by: JOHN WIENEKE
02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

As Configured Vehicle

Code	Description
Base Vehicle	
F2Y	Base Vehicle Price (F2Y)
Packages	
101A	Order Code 101A <i>Includes:</i> - Transmission: 10-Spd Automatic w/OD & SelectShift Includes auxiliary transmission oil cooler. - GVWR: 9,950 lb - Tires: 235/65R16C 121/119 R AS BSW - Wheels: 16" Silver Steel w/Silver Hubcaps Includes exposed lug nuts.
Powertrain	
99G	Engine: 3.5L EcoBoost V6
44U	Transmission: 10-Spd Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i>
X7L	3.73 Limited-Slip Axle Ratio
STDGV	GVWR: 9,950 lb
Wheels & Tires	
STDTR	Tires: 235/65R16C 121/119 R AS BSW
641	Wheels: 16" Silver Steel w/Silver Hubcaps <i>Includes exposed lug nuts.</i>
Seats & Seat Trim	
C	Cloth Front Bucket Seats
21L	Dark Palazzo Gray Cloth Bucket Seats w/Armrests <i>Includes 2-way manual driver seat with lumbar and 2-way manual passenger seat.</i>
Other Options	
PAINT	Monotone Paint Application
148WB	148" Wheelbase
55D	Front Fog Lamps

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

As Configured Vehicle (cont'd)

Code	Description
	<i>Auxiliary lamps that are generally integrated into the front fascia and designed to help illuminate the roadway during poor visibility.</i>
655	Midship Extended Range Fuel Tank (31 Gallons) <i>Includes capless fuel fill.</i>
545	Short-Arm Manual-Folding Heated Pwr Adjusting Mirrors <i>Includes turn signals.</i>
53B	Heavy-Duty Trailer Tow Package <i>Deletes rear tow hook. Includes 4/7 pin connector assembly and rear jumper and relay system for backup/B+/running lights. This package does not include a Trailer Brake Controller (67D). Additionally, if customer wants a trailer brake controller after initial purchase, it will have to be an aftermarket trailer brake controller and aftermarket wiring harness.</i> <i>Includes:</i> - Tow/Haul Mode w/Trailer Wiring Provisions - Frame Mounted Hitch Receiver
15F	Full Rear Compartment Lighting <i>Includes cargo area LED lights at C-pillar and D-pillar and rear compartment LED switch.</i>
67E	Large Center Console <i>Includes an integrated shifter, a dual cup holder and an additional storage area.</i>
87E	Auxiliary Fuse Panel <i>Includes high spec interface connector.</i> <i>Includes:</i> - Dual AGM Batteries (70 Amp-hr Each) - Modified Vehicle Wiring System <i>Includes modified vehicle connections for customized wiring harness provisions.</i>
53K	Modified Vehicle Wiring System <i>Includes modified vehicle connections for customized wiring harness provisions.</i>
57G	Driver Controlled Front/Rear Aux A/C & Heater <i>Heat is distributed from rear of front-passenger seat. A/C is distributed from the rear of van.</i>
58B	Radio: AM/FM Stereo w/SYNC 4 <i>Includes 12" multi-function display, Bluetooth, dual USB ports, embedded voice recognition, connected navigation (90-day trial) and 4 speakers (front).</i> <i>Includes:</i> - Electronic Air Temperature Control
91L	6 Speakers (4 Front/2 Rear)
63E	Dual AGM Batteries (70 Amp-hr Each)

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

As Configured Vehicle (cont'd)

Code	Description
67C	<p>Upfitter Package <i>Includes high capacity upfitter switches.</i></p> <p><i>Includes:</i></p> <ul style="list-style-type: none"> - Large Center Console <i>Includes an integrated shifter, a dual cup holder and an additional storage area.</i> - Auxiliary Fuse Panel <i>Includes high spec interface connector.</i> - Dual AGM Batteries (70 Amp-hr Each) - Modified Vehicle Wiring System <i>Includes modified vehicle connections for customized wiring harness provisions.</i>
86F	<p>2 Additional Keys (4 Total) <i>Includes key fobs.</i></p>
61E	High Resolution Digital Camera
43R	Reverse Sensing System
153	<p>Front License Plate Bracket Standard in states requiring two license plates and optional in all other states.</p>

Fleet Options

942	<p>Daytime Running Lights Requires valid FIN or dealer code. <i>Provides enhanced vehicle visibility during daylight conditions.</i></p>
WARANT	<p>Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i></p>

Emissions

425	50-State Emissions System
-----	----------------------------------

Exterior Color

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

As Configured Vehicle (cont'd)

Code	Description
UM_01	Agate Black Metallic
Interior Color	
CK_01	Dark Palazzo Gray w/Cloth Front Bucket Seats

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs

Dimensions

* **GCWR: 12,600 lbs.** • Vehicle body length: 237.6" • Vehicle body width: 81.3" • Vehicle body height: 82.9" • Side door opening height: 49.6" • Side door opening width: 51.2" • Rear door opening height: 49.5" • Rear door opening width: 61.7" • Rear door opening angle: 253.0 • Wheelbase: 148.0" • Front track: 68.2" • Rear track: 68.6" • Vehicle turning radius: 23.9' • Front bumper to front axle: 40.3" • Front brake diameter: 12.1" • Rear brake diameter: 12.1" • Interior rear cargo volume: 277.7 cu.ft. • Headroom first-row: 40.8" • Leg room first-row: 41.3" • Shoulder room first-row: 67.9" • Hip room first-row: 60.7"

Powertrain

* **EcoBoost 3.5L V-6 gasoline direct injection, DOHC, variable valve control, twin turbo, engine with 310HP** • Engine cylinders: V-6 • Spark ignition system • **Horsepower: 310 HP@5000 RPM** • **Torque: 400 lb.-ft.@2500 RPM** • Radiator • 10-speed automatic • Automatic full-time AWD • All-wheel drive • Recommended fuel: regular unleaded • Capless fuel filler • Mechanical limited slip differential • All-speed ABS and driveline traction control • Permanent locking hub control

Fuel Economy and Emissions

• Gasoline secondary fuel type • ULEV II emissions • E85 additional fuel types

Suspension and Handling

• Standard ride suspension • Standard grade front shock absorbers • Heavy-duty rear shock absorbers

Driveability

• 4-wheel disc brakes • Front ventilated disc brakes • 4-wheel antilock (ABS) brakes • Four channel ABS brakes • Electronic parking brake • Ford Co-Pilot360 - Post Collision Braking automatic post-collision braking system • Automatic brake hold • Brake assist system • Hill start assist • Independent front suspension • Strut front suspension • Front anti-roll bar • Front coil springs • Rigid axle rear suspension • Leaf spring rear suspension • Electric power-assist steering system • Rack-pinion steering • 2-wheel steering system

Body Exterior

* **Trailer wiring harness** • 3 doors • Clearcoat paint • Monotone paint • Black bodyside cladding • Black wheel well trim • Black side window trim • Black windshield trim • Black door handles • Black front bumper • Black rear bumper • Black grille • Black door mirrors • Standard style side mirrors • Convex spotter in driver and passenger side door mirrors • **Turn signal indicator in door mirrors** • Sliding right rear passenger door • Split swing-out rear cargo door • LT235/65RS16 AS BSW front and rear tires • 16 x 6.5-inch front and rear silver steel wheels

Convenience

• Power door locks with 2 stage unlocking • Keyfob activated door locks • All-in-one remote fob and ignition key • Auto-locking doors • Power tailgate/rear door lock • Cruise Control w/Adjustable Speed Limiting Device (ASLD) cruise control with steering wheel mounted controls • Power first-row windows • **Full floor console** • **Supplemental cargo area lighting** • Driver foot rest • Locking glove box • Front beverage holders • Driver and passenger door bins • Instrument panel bin • PRND in IP • **Upfitter switches**

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

Comfort

* **Automatic climate control** * **Rear climate control system** * **Rear under seat climate control ducts** • Cloth headliner material • Front headliner coverage • Front vinyl floor covering • Front floor coverage • Manual tilting steering wheel • Manual telescopic steering wheel • Urethane steering wheel

Seats and Trim

• Seating capacity: 2 • Bucket front seats • Driver seat with 4-way directional controls • Front passenger seat with 4-way directional controls • Height adjustable front seat head restraints • Manual front seat head restraint control • Driver seat armrest * **Front passenger seat armrest** • Manual reclining driver seat • Manual driver seat fore/aft control • Manual reclining passenger seat • Manual passenger seat fore/aft control * **Manual driver seat lumbar** * **Cloth front seat upholstery**

Entertainment Features

• 1 total number of 1st row displays * **12 inch primary LCD display** * **Primary touchscreen display** • AM/FM stereo radio • In-vehicle audio • AM radio • FM radio • Seek scan * **SYNC 4 external memory control** * **Speakers number: 6** • Standard grade speakers • Steering wheel mounted audio controls * **SYNC 4 with Enhanced Voice Recognition voice activated audio controls** • Wireless audio streaming • Fixed audio antenna

Lighting, Visibility and Instrumentation

• Metal-look instrument panel insert • Analog instrumentation display • Trip odometer • In-radio display clock • Telematics Essentials driver information center • Tachometer • Engine/electric motor temperature gauge • Laminated side window glass • Light tinted windows • Aero-composite headlights • Halogen headlights • Ford Co-Pilot360 - Autolamp auto on/off headlight control • Delay-off headlights • Auto High Beam auto high-beam headlights • Variable intermittent front windshield wipers • Front reading lights • Illuminated entry • Variable instrument panel light * **Daytime running lights** * **Front fog lights** • High mounted center stop light • Fade interior courtesy lights

Technology and Telematics

* **Connected Navigation integrated navigation system with voice activation** * **911 Assist emergency SOS system via mobile device** • Bluetooth handsfree wireless device connectivity * **Smart device app link** • FordPass Connect 4G mobile hotspot internet access • 2 USB ports

Safety and Security

• Driver front impact airbag • Seat mounted side impact driver airbag • Safety Canopy System curtain first-row overhead airbags • Cancellable front passenger air bag • Seat mounted side impact front passenger airbag • Airbag occupancy sensor • 6 airbags • Front height adjustable seatbelts • Front seatbelt pretensioners • 2 seatbelt pre-tensioners • SecuriLock immobilizer • Remote panic alarm • Lane-Keeping System • Pre-Collision Assist with Automatic Emergency Braking (AEB) forward collision mitigation • Driver Alert * **High Resolution Digital Camera rear mounted camera** • Ford Co-Pilot360 w/Side Wind Stabilization electronic stability control system with anti-roll * **Reverse Sensing System rear parking sensors**

Dimensions

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

General Weights

* Curb weight	5,367 lbs.	* Rear curb weight	2,090 lbs.
GVWR	9,950 lbs.	* Payload	4,583 lbs.

Trailer Weights

* GCWR	12,600 lbs.
---------------	--------------------

Front Weights

* Front curb weight	3,277 lbs.	GAWR front	4,630 lbs.
----------------------------	-------------------	------------	-------------------

Rear Weights

GAWR rear	6,300 lbs.
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Off Road

Loading floor height	28.7 "
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Exterior Measurements

Vehicle body length	237.6"	Vehicle body width	81.3"
Vehicle body height	82.9"	Rear door opening height	49.5"
Rear door opening width	61.7"	Rear door opening angle	253.0
Wheelbase	148.0"	Front brake diameter	12.1"
Rear brake diameter	12.1"	Side door opening height	49.6"
Side door opening width	51.2"	Front track	68.2"
Rear track	68.6"	Vehicle turning radius	23.9'
Front bumper to front axle	40.3"		

Interior Measurements

Interior rear cargo volume	277.7 cu.ft.	Interior cargo area height	56.9 "
Interior cargo length	143.7 "	Interior cargo area min width	54.8 "
Interior cargo area max width	70.2 "		

Headroom

Headroom first-row	40.8"
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Legroom

Leg room first-row	41.3"
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Shoulder Room

Shoulder room first-row	67.9"
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Hip Room

Hip room first-row	60.7"
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Powertrain

Engine

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

* **Engine EcoBoost 3.5L V-6 gasoline direct injection, DOHC, variable valve control, twin turbo, engine with 310HP** Valves per cylinder **4**

Engine cylinders	V-6	Engine location	Front mounted engine
Ignition	Spark ignition system	Engine mounting direction	Longitudinal mounted engine
Engine block material	Aluminum engine block	Cylinder head material	Aluminum cylinder head

Engine Specs

Displacement	3.5L	cc	213.4 cu.in.
Bore	3.64"	Stroke	3.41"
* Compression ratio	10.0	* SAEJ1349	AUG2004 compliant

Engine Power

* Horsepower	310 HP@5000 RPM	* Torque	400 lb.-ft.@2500 RPM
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Alternator

Alternator amps	250A	Alternator type	Regular duty alternator
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Battery

Battery amps	70Ah	* Battery type	Dual lead acid battery
Battery run down protection	Battery run down protection		

Engine Extras

Radiator	Radiator
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Transmission

Transmission	10-speed automatic	Transmission electronic control	Transmission electronic control
Overdrive transmission	Overdrive transmission	Lock-up transmission	Lock-up transmission
First gear ratio	4.689	Second gear ratio	2.985
Third gear ratio	2.146	Fourth gear ratio	1.769
Fifth gear ratio	1.52	Sixth gear ratio	1.275
Reverse gear ratio	4.866	Seventh gear ratio	1
Eighth gear ratio	0.854	Ninth gear ratio	0.689
Tenth gear ratio	0.636	* Selectable mode transmission Tow/Haul Mode selectable mode transmission	

Sequential shift control	SelectShift Sequential shift control	Transmission oil cooler	Transmission oil cooler
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Drive Type

4WD type	Automatic full-time AWD	Drive type	All-wheel drive
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Drivetrain

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Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

* Axle ratio **3.73**

Exhaust

Tailpipe Stainless steel single exhaust

Fuel

Fuel type regular unleaded

Fuel Tank

Capless fuel filler Capless fuel filler * Fuel tank capacity **30.91 gal.**

Drive Feature

Limited slip differential differential	Mechanical limited slip differential	Traction control traction control	All-speed ABS and driveline
Locking hub control control	Permanent locking hub control		

Fuel Economy and Emissions

Fuel Economy

Secondary fuel type Gasoline secondary fuel type

Emissions

Emissions ULEV II emissions Emissions tiers Tier 2 Bin 5 emissions

Fuel Economy (Alternate 1)

Additional fuel types E85 additional fuel types

Suspension and Handling

Suspension

Suspension	Standard ride suspension	Front shock absorbers shock absorbers	Standard grade front
Rear shock absorbers absorbers	Heavy-duty rear shock absorbers		

Driveability

Brakes

Brake type	4-wheel disc brakes	Ventilated brakes	Front ventilated disc brakes
ABS brakes	Four channel ABS brakes	Electronic parking brake	Electronic parking brake
ABS brakes	4-wheel antilock (ABS) brakes	Post collision braking system	Ford Co-Pilot360 - Post Collision Braking automatic post-collision braking system

Brake Assistance

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Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

Hill start assist	Hill start assist	Brake assist system	Brake assist system
<i>Front Suspension</i>			
Anti-roll bar front	Front anti-roll bar	Suspension ride type front suspension	Independent front suspension
Suspension type front	Strut front suspension		
<i>Front Spring</i>			
Regular front springs	Regular front springs	Springs front	Front coil springs
<i>Rear Spring</i>			
Springs rear	Rear leaf springs	Rear springs	Regular grade rear springs
<i>Rear Suspension</i>			
Suspension type rear suspension	Leaf spring rear	Suspension ride type rear suspension	Rigid axle rear
<i>Steering</i>			
Steering Electric power-assist steering system		Steering type	Rack-pinion steering
Steering type number of wheels 2-wheel steering system			

Exterior

Front Wheels

Front wheels diameter	16"	Front wheels width	6.5"
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Rear Wheels

Rear wheels diameter	16"	Rear wheels width	6.5"
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Front And Rear Wheels

Appearance	silver	Material	steel
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Front Tires

Aspect	65	Diameter	16"
Sidewalls	BSW	Speed	S
Tread	AS	Type	LT
Width	235mm	Front wheel - RPM	720

Rear Tires

Aspect	65	Diameter	16"
Sidewalls	BSW	Speed	S
Tread	AS	Type	LT
Width	235mm	Rear wheel - RPM	720

Body Exterior

Trailering

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Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

- * Towing capability **Trailer towing capability** * Towing class **Class III tow rating**
- * Towing hitch **Trailer hitch** * Towing wiring harness **Trailer wiring harness**
- * Towing trailer sway **Trailer sway control**

Exterior Features

Number of doors 3 doors License plate front bracket Front license plate bracket

Body

Body panels Fully galvanized steel body panels with side impact beams

Mirrors

Convex spotter Convex spotter in driver and passenger side door mirrors * Turn signal in door mirrors indicator in door mirrors Turn signal

Spare Tire

Spare tire Full-size spare tire with steel wheel Spare tire location Crank-down spare tire

Tires

Front tires LT load rating C Rear tires LT load rating C

Wheels

Wheel covers Wheel hub covers

Convenience

Door Locks

Door locks Power door locks with 2 stage unlocking Keyfob door locks Keyfob activated door locks

All-in-one key All-in-one remote fob and ignition key Auto door locks Auto-locking doors

Tailgate control Power tailgate/rear door lock

Cruise Control

Cruise control Cruise Control w/Adjustable Speed Limiting Device (ASLD) cruise control with steering wheel mounted controls

Exterior Mirrors

Door mirrors Power door mirrors Folding door mirrors Manual folding door mirrors

* Heated door mirrors Heated driver and passenger side door mirrors

Front Side Windows

First-row windows Power first-row windows

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE
02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

Floor Console

* Floor console

Full floor console

Floor console storage

Floor console storage

Power Outlets

12V power outlets

3 12V power outlets

Cargo Features

Cargo light

Cargo area light

Pedals

Driver foot rest

Driver foot rest

Storage

Door bins front Driver and passenger door bins

Beverage holders

Front beverage holders

Glove box

Locking glove box

Instrument panel storage

Instrument panel bin

Windows Feature

One-touch down window Driver one-touch down window

Miscellaneous

PRND in IP

PRND in IP

* Upfitter switches

Upfitter switches

Comfort

Climate Control

* Climate control **Automatic climate control**

* Rear climate control system

Rear climate control

* Rear under seat ducts **Rear under seat climate control ducts**

Headliner

Headliner material

Cloth headliner material

Headliner coverage

Front headliner coverage

Floor Trim

Floor covering

Front vinyl floor covering

Floor coverage

Front floor coverage

Steering Wheel

Steering wheel telescopic steering wheel

Manual telescopic steering wheel

Steering wheel material

Urethane steering wheel

Steering wheel tilt Manual tilting steering wheel

Seats and Trim

Seat Capacity

Seating capacity

2

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

Front Seats

Driver seat direction	Driver seat with 4-way directional controls	Driver seat fore/aft control	Manual driver seat fore/aft control
Passenger seat direction	Front passenger seat with 4-way directional controls	Split front seats	Bucket front seats
Reclining passenger seat	Manual reclining passenger seat	Passenger seat fore/aft control	Manual passenger seat fore/aft control
Front head restraints	Height adjustable front seat head restraints	Front head restraint control	Manual front seat head restraint control
Armrests front driver	Driver seat armrest	* Armrests front passenger seat armrest	Front passenger seat armrest
Reclining driver seat	Manual reclining driver seat		

Lumbar Seats

*** Driver lumbar** **Manual driver seat lumbar**

Front Seat Trim

*** Front seat upholstery** **Cloth front seat upholstery** *** Front seatback upholstery** **Cloth front seatback upholstery**

Gearshifter Material

Gearshifter material Urethane gear shifter material

Entertainment Features

LCD Displays

*** Primary touchscreen display** **Primary touchscreen display** Number of first-row LCD displays 1 total number of 1st row displays

*** LCD primary display size 12 inch primary LCD display**

Radio Features

*** External memory** **SYNC 4 external memory control** Seek scan Seek scan

Speakers

Speakers Standard grade speakers *** Speakers number** **6**

Audio Features

Steering mounted audio control Steering wheel mounted audio controls *** Voice activated audio SYNC 4 with Enhanced Voice Recognition voice activated audio controls**

Wireless streaming Wireless audio streaming

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Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

Lighting, Visibility and Instrumentation

Instrument Panel Trim

Panel insert **Metal-look instrument panel insert**

Instrumentation

Trip odometer	Trip odometer	Instrumentation display	Analog instrumentation display
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Instrumentation Displays

Driver information center	Telematics Essentials driver information center	Clock	In-radio display clock
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Instrumentation Gauges

Tachometer	Tachometer	Engine/electric motor temperature gauge	Engine/electric motor temperature gauge
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Instrumentation Warnings

Engine temperature warning	Engine temperature warning	Oil pressure warning	Oil pressure warning
Low fuel warning	Low fuel warning	Low brake fluid warning	Low brake fluid warning
Battery charge warning	Battery charge warning	Headlights on reminder	Headlights on reminder
Key in vehicle warning	Key in vehicle warning	Door ajar warning	Door ajar warning
Trunk warning	Rear cargo ajar warning	Service interval warning	Service interval indicator
Low tire pressure warning	Low tire pressure warning		

Glass

Laminated window glass	Laminated side window glass	Tinted windows	Light tinted windows
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Headlights

Headlights	Halogen headlights	Headlight type	Aero-composite headlights
Auto headlights	Ford Co-Pilot360 - Autolamp auto on/off headlight control	Delay off headlights	Delay-off headlights
Auto high-beam headlights	Auto High Beam auto high-beam headlights		

Front Windshield

Wipers **Variable intermittent front windshield wipers**

Interior Lighting

Illuminated entry	Illuminated entry	Variable panel light	Variable instrument panel light
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Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

Front reading lights

Front reading lights

Lights

* **Running lights**

Daytime running lights

Interior courtesy lights

Fade interior courtesy lights

* **Fog lights**

Front fog lights

High mount stop light High mounted center stop light

Technology and Telematics

Navigation

* **Integrated navigation Connected Navigation integrated navigation system with voice activation**

Connectivity

Handsfree Bluetooth handsfree wireless device connectivity

* **Smart device integration link**

Smart device app link

* **Emergency SOS 911 Assist emergency SOS system via mobile device**

Internet Access

Internet access FordPass Connect 4G mobile hotspot internet access

USB Ports

USB ports

2 USB ports

Safety and Security

Airbags

Front impact airbag driver Driver front impact airbag

Number of airbags

6 airbags

Front impact airbag passenger Cancellable front passenger air bag

Front side impact airbag driver Seat mounted side impact driver airbag

Front side impact airbag passenger Seat mounted side impact front passenger airbag

Occupancy sensor Airbag occupancy sensor

Overhead airbags Safety Canopy System curtain first-row overhead airbags

Seatbelts

Height adjustable seatbelts adjustable seatbelts

Front height adjustable seatbelts

Seatbelt pretensioners pretensioners

Front seatbelt pretensioners

Seatbelt pretensioners number 2 seatbelt pretensioners

Security System

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Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Selected Equip & Specs (cont'd)

Immobilizer

SecuriLock immobilizer

Remote panic alarm

Remote panic alarm

Active Driving Assistance

Lane departure

Lane-Keeping System

Forward collision warning
Pre-Collision Assist
with Automatic Emergency Braking (AEB)
forward collision mitigation

Driver attention monitor

Driver Alert

Cameras

* Rear camera

High Resolution Digital

Camera rear mounted camera

Traction Control

Electronic stability control

Ford Co-Pilot360

w/Side Wind Stabilization electronic stability
control system with anti-roll

Parking Sensors

* Parking sensors

Reverse Sensing System

rear parking sensors

Prepared by: JOHN WIENEKE

02/26/2024

Ken Garff Ford Greeley | 4901 29th Street Greeley Colorado | 806348723

2024 Transit-350 Cargo AWD Low Roof Van 148" WB Base (F2Y)

Price Level: 430

Warranty

Standard Warranty

Basic Warranty

Basic warranty

36 months/36,000 miles

Powertrain Warranty

Powertrain warranty

60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty

60 months/unlimited

Roadside Assistance Warranty

Roadside warranty

60 months/60,000 miles



Watts Upfitting Inc.
 8242 Cessna Drive
 Peyton, CO 80831
 (719) 683-5030
 john@wattsupfitting.com
 www.wattsupfitting.com

Estimate # Item 7c.

Created: 2/26/2024 12:59 PM MST
 Payment Term: Net 30
 Service Writer: John Watts

Huerfano County
 500 South Albert Avenue
 Walsenburg, CO 81089
 Mobile: (719) 423-9440
 jbyland@huerfano.us

Customer Comments

HUERFANO COUNTY TRANSPORT VAN (2024 LOW ROOF)

	Description	Price	QTY	Subtotal
1	AMERICAN ALUMINUM 3 COMPARTMENT PRISONER TRANSPORT, INCLUDED DUCTING FOR HEAT AND AC	\$19,036.60	1	\$19,036.60
2	SETINA DUAL GUN RACK WITH UNIVERSAL HANDCUFF LOCK WITH HANDCUFF KEY UNLOCK PRICE INCLUDES INSTALL Part #: GK10342UHK	\$829.50	1	\$829.50
3	INSTALL ON GUN RACK			\$250.00
4	SHIPPING	\$65.00	1	\$65.00
Total:				\$20,181.10

"QUOTES ARE ONLY VALID FOR 30 DAYS AND ARE SUBJECT TO CHANGE BASED ON APPROVAL DATE"

*****WATTS UPFITTING REQUIRES DEPOSITS FOR PARTS ONLY*****

*****LABOR TO BE CHARGED AFTER BUILD IS COMPLETED*****

Watts Upfitting is not responsible for damages related to "ACTs OF GOD" or weather related incidents while the vehicle is in our possession. Colorado is known for large hail and bad weather. Customers are always advised to keep their vehicles in their possession until date of install. Watts Upfitting is responsible for the overall care of the vehicle while it is in our possession.

WARRANTY: WATTS UPFITTING OFFERS A LIFELONG WORKMANSHIP WARRANTY ON ALL VEHICLES. WATTS UPFITTING DOES NOT OFFER WARRANTY FOR USED EQUIPMENT INSTALLED IN VEHICLES. WATTS UPFITTING ALSO DOES NOT WARRANTY WORK BY OTHER UPFITTERS.

*MANUFACTURES WARRANTY: WATTS UPFITTING FOLLOWS MANUFACTURES WARRANTY ON ALL PRODUCTS.

*SPECIAL ORDER PRODUCTS CAN NOT BE RETURNED.

*DUE TO ONGOING SUPPLY CHAIN ISSUES PARTS ARE VERY EXTENDED IN ARRIVING.

*FINANCING/LEASING IS AVAILABLE ON VEHICLES, UPFITTING PARTS, COMPUTERS, RADIOS ETC... PLEASE ASK IF YOU WOULD LIKE A QUOTE.

*****INVOICES NOT PAID ON DUE DATE WILL ACCRUE A 3% INTEREST CHARGE PER MONTH UNTIL PAID*****

*****CREDIT CARD PAYMENTS WILL BE CHARGED AN ADDITIONAL 3% DUE TO FEES FROM CREDIT CARD COMPANIES*****

Parts	\$19,931.10
Labor	\$250.00
Subtotal	\$20,181.10
Tax	\$0.00
Grand Total	\$20,181.10
Paid To Date	(\$0.00)

REMAINING BALANCE \$20,181.10

DEALER MARK UP ON UPFIT-----\$ 1,000.00

UPFIT PRICE TOTALS-----\$ 21,181.00



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8242 Cessna Drive
Peyton, CO 80831
(719) 683-5030
john@wattsupfitting.com
www.wattsupfitting.com

Estimate # Item 7c.

Created: 2/26/2024 12:59 PM MST
Payment Term: Net 30
Service Writer: John Watts

THANK YOU FOR YOUR CONTINUED SUPPORT!!!!

Signature _____

Notes

John Watts

2/28/2024 9:50 AM MST

Hi Huerfano County ,

Below is a link to the estimate you requested from Watts Upfitting Inc.. Please review and let us know if you have any questions.

File: Estimate_4592_-_HUERFANO_COUNTY_TRANSPORT_VAN__2024_LOW_ROOF___-_Huerfano_County___-_No_Vehicle.pdf

John Watts

2/28/2024 5:52 PM MST

Hi Huerfano County ,

Below is a link to the estimate you requested from Watts Upfitting Inc.. Please review and let us know if you have any questions.

File: Estimate_4592_-_HUERFANO_COUNTY_TRANSPORT_VAN__2024_LOW_ROOF___-_Huerfano_County___-_No_Vehicle.pdf

John Watts

2/28/2024 5:54 PM MST

Hi Huerfano County ,

Below is a link to the estimate you requested from Watts Upfitting Inc.. Please review and let us know if you have any questions.

File: Estimate_4592_-_HUERFANO_COUNTY_TRANSPORT_VAN__2024_LOW_ROOF___-_Huerfano_County___-_No_Vehicle.pdf

John Watts

3/5/2024 3:32 PM MST

Hi Huerfano County ,

Below is a link to the estimate you requested from Watts Upfitting Inc.. Please review and let us know if you have any questions.

File: Estimate_4592_-_HUERFANO_COUNTY_TRANSPORT_VAN__2024_LOW_ROOF___-_Huerfano_County___-_No_Vehicle.pdf



Carl Young <cyoung@huerfano.us>

Huerfano County Electric Question

1 message

John Brindle <jdbrindle13@gmail.com>
To: cyoung@huerfano.us

Thu, Mar 21, 2024 at 8:47 PM

Keith Rivera From Jar Electric has just completed installation of power receptacles on a pedestal that San Isabel Power recently installed for us on our property in Tres Valles West (just north of La Veta). Unfortunately, we have only now come to learn that the procedure currently in effect through the Huerfano County Building Department requires an active building permit prior to releasing an inspection on completion of new electrical service (as relayed and then confirmed by both Sherry and Ryan at the County Building Department).

We do not have a building permit on our land (Lot 10 in Tres Valles West) as we are not quite ready to begin our home build but had hoped to install electrical service in order to stay a few nights on the property in our camper to try and determine the exact location we hope to build the house coming up in the next couple of years. It has been alluded to by other owners in Tres Valles that finding a builder has been a difficult/slow part of the new construction process and that even once a builder is committed, the process can still often take well more than a year.

In the interest of planning far enough ahead, we began working with San Isabel Power last May (2023) in hopes of spending a few days (short term camping well within the TVW POA guidelines which are notably more stringent than Huerfano County rules) on the property this summer but are, again, only now learning that this is outside of the normal county procedures in terms of having the inspection of the electrical service completed in order to begin our service with San Isabel Power.

We wish to request a variance from the normal procedure that would allow us to begin our electrical service on Lot 10 so we may camp (again, only short term camping within both Huerfano County and Tres Valles West guidelines) on Lot 10 in Tres Valles West. It is our intention to follow all County and POA guidelines and procedures, especially in terms of the duration of our camping and the disposal of all waste during any camping we may do both prior to and after our build.

As an aside, we have already reached out to both Blakely and Noordik construction firms in La Veta regarding the beginning of the process to build our new home. We look forward to becoming part of the community for many years to come and hope that Huerfano County might consider granting this variance to help us be sure we plan our home as best as we possibly can. We also hope that if there are any clarifications we may offer, that you will feel free to reach out with whatever questions you might have.

Thanks,

John and Rebecca Brindle
720-383-3845



Carl Young <cyoung@huerfano.us>

Request for Variance

1 message

Josh Gutknecht <gutknjr@gmail.com>
To: cyoung@huerfano.us

Fri, Mar 22, 2024 at 3:15 PM

Hello Carl, my name is Josh Gutknecht and I own lot 32 in Tres Valles West in La Veta. I am working with our Electrician Keith with JAR Electric to install an RV pedestal. Keith instructed me to email you to request a variance so the work can be completed. Per our HOA bylaws in Tres Valles we are allowed to have an RV for up to 90 consecutive days per calendar year. We plan to use the lot during the summer to camp while we work on building a permanent home. Please let me know what else you need from me in order to be able to complete the necessary steps so Keith can complete his work on our lot. My telephone number is [970-616-9997](tel:970-616-9997) and my email is sgutknjr@gmail.com.

Thank you,
Josh Gutknecht
Sent from my iPhone



MEMORANDUM

MEETING TYPE: Board of County Commissioners

MEETING DATE: March 26, 2024

ITEM NAME: Museum of Friends Congressionally Directed Spending (CDS) Letter of Support

SUBMITTED BY: Robert Gilbert, Management Fellow

SUMMARY: The Museum of Friends has requested CDS funding in FY25 to aid in their Exit Strategy Plan of merging with another entity to continue operations. The Museum has asked the BOCC to send a letter of support for their request.

RECOMMENDATION: Recommend the BOCC sign & send attached letter with any suggested revisions or as written.

BACKGROUND: The Museum of Friends has been a cultural anchor in downtown Walsenburg for two decades, bringing high-quality exhibits of a national scale to Huerfano County. Supporting their mission to effectively implement a succession plan will help enable this resource to continue in this County.

BOARD ACTION TAKEN:

APPROVED

DENIED

OTHER

SIGNATURE OF THE CHAIR: _____

NOTES:

John Galusha, Chairman
Arica Andreatta, Commissioner
Karl Sporleder, Commissioner

Board of County Commissioners

March 26, 2024

Maria Cocchiarelli-Berger
Director
Museum of Friends
109 E 6th Street
Walsenburg, CO 81089



Item 7f.

RE: Letter of Support for Museum of Friends FY25 Congressionally Directed Spending Request

Dear U.S. Senators Michael Bennet & John Hickenlooper,

The Museum of Friends has been a significant cultural anchor of Walsenburg’s Main Street for nearly two decades, and Huerfano County strongly supports enabling the Museum to implement their Exit Strategy Plan through the use of FY25 CDS funds. These funds would enable the Museum to pursue all the associated costs of a merger – risk management consulting, legal and accounting work, data collection, archival, and transfer, labor – to continue Museum operations, while helping provide local matching funds for a DOLA/Pueblo United Way Nonprofit Infrastructure grant. A successful transition of operations as well as investment in data archiving for all art, literary, film, and other historic memorabilia will ensure the Museum is well-positioned to remain an active mainstay of our community.

Our local governments, along with History Colorado, Colorado Creative Industries, and Colorado Humanities have all been collaborating with the Museum of Friends as this exit strategy has been developed to solidify its viability. We all recognize the inherent value the Museum provides as a cultural hub and anchor to our community as well as to our wider region. As a County, we wholeheartedly support the mission of the Museum of Friends and ask that you grant their FY25 CDS request. Thank you for your consideration.

Sincerely,
BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO

John Galusha, Chairman

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner



MEMORANDUM

MEETING TYPE: Board of County Commissioners

MEETING DATE: March 26, 2024

ITEM NAME: Huerfano County Economic Development Congressionally Directed Spending (CDS) Letter of Support

SUBMITTED BY: Robert Gilbert, Management Fellow

SUMMARY: Huerfano County Economic Development has requested CDS funding in FY25 for the Incubator & Makerspace projects with the goal of purchasing the building they are renting, as well as an adjacent connecting building, and requested County support through a letter from the BOCC.

RECOMMENDATION: Recommend the BOCC sign & send attached letter with any suggested revisions or as written.

BACKGROUND: The Incubator and Makerspace projects are currently funded through an EDA grant, and they have been facing space constraints that impact the growth of the Makerspace, which impedes the growth of the Incubator. Supporting their development in the hope of their ability to grow enough to be self-sustaining is in the best interests of County citizens as both projects give opportunities for small business development that can lead to jobs, fill storefronts, and increase the County’s tax base.

BOARD ACTION TAKEN:

APPROVED

DENIED

OTHER

SIGNATURE OF THE CHAIR: _____

NOTES:

John Galusha, Chairman
Arica Andreatta, Commissioner
Karl Sporleder, Commissioner



Item 7g.

Board of County Commissioners

March 26, 2024

Lola Spradley
Chair of the Board
Huerfano County Economic Development
P.O. Box 308
Walsenburg, CO 81089

RE: Letter of Support for HCED FY25 Congressionally Directed Spending Request

Dear U.S. Senators Michael Bennet & John Hickenlooper,

We write in firm support of Huerfano County Economic Development's (HCED) FY25 CDS request for the Huerfano County Incubator and Makerspace Project. These funds would enable HCED to purchase the building they currently rent, as well as a connecting building for expansion, and create a sustainable, resilient hub for business growth and development in our county even after the EDA grant expires. The overall impact for our community cannot be understated, as generating successful small businesses will fill vacant storefronts, create jobs, and increase the County's tax base.

Expanding the facility allows more businesses to participate in the program, increasing revenues, and creating efficiencies for staff that save on labor costs. Additionally, the Makerspace element will be able to house larger equipment that Incubator participants can use in the creation of their products. Furthermore, this will repurpose and revitalize existing buildings in Walsenburg's downtown area and reduce costs when compared to new construction. We believe that utilizing taxpayer funds in this manner provides a strong return on investment while minimizing fiscal outlay, and creates a scenario where citizens can receive business development and product creation support and help reinvigorate the County's economy. We thank you for your public service and your consideration.

Sincerely,
BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO

John Galusha, Chairman

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner

John Galusha, Chairman
Arica Andreatta, Commissioner
Karl Sporleder, Commissioner

Board of County Commissioners

March 26, 2024

Ms. Kimberly Gonzales
Executive Director
Las Animas-Huerfano Counties District Health Department
412 Benedicta Avenue
Trinidad, CO 81082

RE: Letter of Support for LAHCDHD FY25 Congressionally Directed Spending Request

Dear Ms. Gonzales,

The Las Animas-Huerfano Counties District Health Department is the primary place people go for health resources in our county, which has been designated a Health Provider Shortage Area. We are writing to express our full support for your application for Congressionally Directed Spending and your request to Senators Bennet and Hickenlooper.

The new, One-Stop Shop Health Campus in Walsenburg will include the Health Department, Behavioral Health, Department of Human Services, Family Resource Center, Early Childhood programs, community meeting spaces and more. People can access services at one location, decreasing barriers such as transportation and the need for confidentiality and privacy.

Recognizing the unique role of LAHCDHD in the community and the importance of this project, the Huerfano County commissioners donated land to the development of this vital new campus to fill a range of needs in our community.

We look forward to working together on this and other projects, and wish you the best in your efforts to fund the next phases of the campus.

Sincerely,
BOARD OF COUNTY COMMISSIONERS
OF HUERFANO COUNTY, COLORADO



Item 7h.

John Galusha, Chairman

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner



MEMORANDUM

MEETING TYPE: Board of County Commissioners

MEETING DATE: March 26, 2024

ITEM NAME: Las Animas-Huerfano Counties District Health Department
Congressionally Directed Spending (CDS) Letter of Support

SUBMITTED BY: Robert Gilbert, Management Fellow

SUMMARY: The LAHCDHD has requested CDS funding in FY25 to aid in creating the capital stack for their One-Stop Shop Health Campus in Walsenburg at Fiesta Park.

RECOMMENDATION: Recommend the BOCC sign & send attached letter with any suggested revisions or as written.

BACKGROUND: The LAHCDHD is the primary place people go for health resources in our County, which has been designated a Health Provider Shortage Area. Supporting the One-Stop Shop Health Campus means supporting a project that will include the Health Department, Behavioral Health, Department of Human Services, Family Resource Center, Early Childhood programs, community meeting spaces, and more. This vital new campus will fill a range of needs in our community.

BOARD ACTION TAKEN:

APPROVED

DENIED

OTHER

SIGNATURE OF THE CHAIR: _____

NOTES:



U.S. Department
of Transportation
**Federal Aviation
Administration**

Northwest Mountain Region
Colorado · Idaho · Montana · Oregon · Utah
Washington · Wyoming

Denver Airports District Office
26805 E. 68th Ave., Suite 224
Denver, CO 80249

March 18th, 2024

Mr. Carl Young
County Administrator
401 Main St.
Walsenburg, Colorado, 81089

Dear Mr. Young,

We are enclosing an electronic copy of the Airport Improvement Program (AIP) “Agreement For Transfer of Entitlements”. This agreement will transfer \$150,000 of fiscal years (FY) 2022 and 2023 of Federal funds from Spanish Peaks Airport to Leadville-Lake County Airport. Please complete this agreement by having the authorized officials execute the appropriate sections. **Certification by the attorney should be completed following the acceptance and dated on or after the acceptance date.**

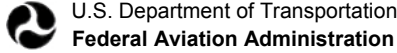
Your normal procedures for accepting documents such as this in accordance with local and state law should be followed, but evidence of such procedure is not required by the Federal Aviation Administration.

After execution and certification of the “Agreement For Transfer of Entitlements,” please e-mail a copy of the agreement to your FAA Project Manager, Joe Sherrell, at joseph.a.sherrell@faa.gov.

Sincerely,

John P. Bauer, Manager
Denver Airports District Office

Enclosures



Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: County of Huerfano, Colorado

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47114(c) for

the: Name of Transferring Airport (and LOCID): Spanish Peaks Airport (4V1)

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
Nonprimary	2022	57044
Nonprimary	2023	92956
Total		150000

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements:

Leadville-Lake County Airport (LXV)

Name of Receiving Airport's Sponsor: Lake County, Colorado

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of 09/30/2024 (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the United States of America, Federal Aviation Administration:

Signature: JOHN P BAUER Digitally signed by JOHN P BAUER
Date: 2024.03.18 08:15:39 -06'00'

Name: John P. Bauer

Title: Manager, Denver Airports District Office

Date: 03/18/2024

Certification of Transferring Sponsor

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this day of ,

Name of Sponsor: County of Huerfano, Colorado

Name of Sponsor’s Authorized Official:

Title of Sponsor’s Authorized Official:

Signature of Sponsor’s Authorized Official: _____

Certificate of Transferring Sponsor’s Attorney

I, , acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of Colorado . Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor’s official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Dated at (City, State),
this day of ,

Signature of Sponsor’s Attorney: _____

Certification of Transferring Sponsor

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this _____ day of _____,

Name of Sponsor:

Name of Sponsor’s Authorized Official:

Title of Sponsor’s Authorized Official:

Signature of Sponsor’s Authorized Official: _____

Certificate of Transferring Sponsor’s Attorney

I, _____, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of _____ Colorado _____. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor’s official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Dated at _____ (City, State),
 this _____ day of _____,

Signature of Sponsor’s Attorney: _____

PURCHASE ORDER

Huerfano County

Purchase Order#: 231

Purchase OrderDate: 3/15/2024

Vendor: IOA / 7511

% WALSENBURG INSURANCE CENTER PO BOX 1130
WALSENBURG, CO 81089

Ship To: 401 Main Street -
Walsenburg CO, 81089

Order Description:

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST	LEDGER
25-25 AIRPORT LIABILITY INSURANCE RENEWAL	1	\$3,608.00	\$3,608.00	001-46400-51301
TOTAL:			\$3,608.00	

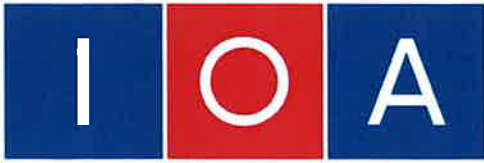
NOTES:

25-25 AVIATION GENERAL LIABILITY INSURANCE

APPROVALS:

Approving Authority:

Budget Officer:



INSURANCE OFFICE OF AMERICA

Walsenburg Branch

Phone: (800) 896-5145

00146400 51301

INVO Item 7j.

CLIENT	Huerfano County Government Spanish
LOOKUP CODE	HUERCOU-01
INVOICE #	717556
DATE	2/14/2024
SERVICE TEAM	House Accounts Bates Downey
PAGE	1 of 1

**Huerfano County Government Spanish Peaks Airfield
County Commissioners Office
401 Main Street #201
Walsenburg, CO 81089**

AMOUNT DUE: \$3,608.00

ITEM #	EFFECTIVE	TRANSACTION	DESCRIPTION	AMOUNT
			Policy Type: Aviation General Liability Company: U.S. Specialty Insurance Company Policy Number: TBD Policy Term: 4/23/2024 to 4/23/2025	
6985742	4/23/2024	RENB	24-25 Airport Liability Insurance Renewal	\$3,608.00

Payment Options:

Traditional Wire or ACH: You can obtain IOA's wire or ACH instructions from your IOA service team.

SecurFee Payment Portal: <https://serviceapi.securfee.com/ioanational>

The payment portal allows ACH payments (up to \$150,000) using your bank account number and bank routing number (no fees apply). The portal also provides the option of using a credit card (fees will apply).

Premium Financing: IOA has established partnerships with industry leading premium finance companies. If you would like more information on premium financing, please reach out to your service team.

Mailing Payment: If remitting a check, please include a copy of this invoice with payment.

Regular Payment Address:

Insurance Office of America
P.O. Box 162969
Altamonte Springs, FL 32716-2969

Overnight Payment Address:

Insurance Office of America
1855 West State Road 434
Longwood, FL 32750

TOTAL

\$3,608.00

Premium is due upon delivery or date of policy.

Thank You



AIRPORT LIABILITY INSURANCE QUOTE

Insured: Huerfano County Government Spanish Peaks Airfield
Underwriter: Cheryl Matzek
Agency: Insurance Office of America, Inc. - CO
Submitter: Bates Downey

Q-Bus Num: 3231382
Reference: AP2001729-01
Effective Date: 04/23/2024

TOTAL QUOTE PREMIUM: \$3,608

Please note, unless an exposure is addressed in this quote, no coverage exists.
 Any unreported loss, DUI, or felony will render this quote invalid. The following surcharge will apply based on risk location in the following states: West Virginia: .055%, New Jersey: .5%, Florida: 1%, Kentucky: 1.8%.

[FOR TERRORISM COVERAGE INFORMATION CLICK HERE](#)

Location: 4V1, Spanish Peaks Airfield, County Courthouse, Walsenburg, CO

	Per Person	Per Occurrence	Aggregate	Premium
Premises Liability:	CSL	1,000,000	2,000,000	\$2,875

COVERAGES APPLYING TO ALL LOCATIONS

Product / Completed Operations Coverages:

Product Classification	Per Person	Per Occurrence	Aggregate	Premium
Sale of Fuel and Oil	CSL	1,000,000	1,000,000	\$693

Airport Medical Pay Coverages:

	Per Person	Per Occurrence	Premium
Medical Payments:(Included in Total)	1,000	5,000	\$40

FORMS APPLYING TO ALL LOCATIONS

Form	Per Person	Per Occurrence	Premium
Autos Within Airport Operations Area (20039)	1,000,000	1,000,000	\$0
Contractual Liability - Reporting Basis (20038)	1,000,000	1,000,000	\$0
Personal And Advertising Injury Liability (20032)	1,000,000	1,000,000	\$0



MEMORANDUM

MEETING TYPE: Board of County Commissioners

MEETING DATE: March 26, 2024

ITEM NAME: Department of Local Affairs Energy Impact Assistance Fund (DOLA, EIAF) Grant Application

SUBMITTED BY: Robert Gilbert, Management Fellow

SUMMARY: The DOLA EIAF fund serves political subdivisions impacted by the development, processing, or energy conversion of minerals and mineral fuels. This fund is used to promote sustainable community development and increase livability and resilience of communities through strategic investments in asset-building activities, especially in rural Colorado.

RECOMMENDATION: Recommend the BOCC approve submitting an application for a \$200,000 DOLA Energy Impact Assistance Fund Grant for the purpose of replacing the Huerfano County Sheriff’s Office heating/cooling system.

BACKGROUND: This grant award would require a \$200,000 County match as well, totaling \$400,000. The Sheriff’s Office building HVAC has had operating deficiencies for some time now and requires significant work to meet operating standards. Pursuing this project will also allow the Sheriff’s Office building to be more energy efficient and save on HVAC/utility-related costs in the future.

BOARD ACTION TAKEN:

APPROVED

DENIED

OTHER

SIGNATURE OF THE CHAIR: _____

NOTES:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

6034 A TO Z ELEVATOR INSPECTIONS, L

3718				2/27/2024	3/27/2024	3/27/2024		
		Description: Annual Elevator Inspections						
		Fund 001 GENERAL FUND		Dept 40600 PUBLIC WORKS				
	0014060051310	PROFESSIONAL SERVICES		Annual Elevator Inspections			\$560.00	<input type="text"/>
Subtotal for Vendor 6034 :							\$560.00	

1003 ACORN PETROLEUM, INC.

1240086				2/9/2024	3/27/2024	3/27/2024		
		Description: credit						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051506	PARTS		credit			(\$114.97)	<input type="text"/>
1240396				2/12/2024	3/27/2024	3/27/2024		
		Description: fuel						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		fuel			\$2,137.02	<input type="text"/>
1242386				2/26/2024	3/27/2024	3/27/2024		
		Description: fuel						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		fuel			\$2,270.88	<input type="text"/>
Subtotal for Vendor 1003 :							\$4,292.93	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date Detail Description	Due Date	Post Date	Invoice Amt	Amt Approved
8330 ADPRO								
8156			186	3/21/2024	3/27/2024	3/27/2024		
		Description: Gym Opening Advertising						
	0014012751304	Fund 001 GENERAL FUND	ADVERTISING AND PROMOTION	Dept 40127 OTHER ADMINISTRATION Gym Opening Advertising			\$450.00	<input type="text"/>
8157				2/29/2024	3/27/2024	3/27/2024		
		Description: Feb. Services						
	0034870051304	Fund 003 LODGING TAX TOURISM FUND	ADVERTISING AND PROMOTION	Dept 48700 LODGING TAX TOURISM Feb. Services			\$3,495.00	<input type="text"/>
							Subtotal for Vendor 8330 : \$3,945.00	
5439 ALAMOSA COUNTY VETERANS								
20242				3/5/2024	3/27/2024	3/27/2024		
		Description: veterans trasport Walsenburg to Pueblo						
	0014670051601	Fund 001 GENERAL FUND	VETERANS TRANSPORTATION	Dept 46700 VETERANS veterans trasport Walsenburg to Pueblo			\$108.00	<input type="text"/>
							Subtotal for Vendor 5439 : \$108.00	
7411 ANTHONY LUGINBILL								
Mar2024				3/1/2024	3/27/2024	3/27/2024		
		Description: Monthly Cell Phone Stipend Mar 2024						
	0014950051457	Fund 001 GENERAL FUND	CELLULAR SERVICE	Dept 49500 IT/GIS DEPARTMENT Monthly Cell Phone Stipend Mar 2024			\$40.00	<input type="text"/>
							Subtotal for Vendor 7411 : \$40.00	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				
8426 ASCEND DIRECT LLC								
3746				2/27/2024	3/27/2024	3/27/2024		
		Description: TAX NOTICE PROCESSING 2023						
	Fund 001 GENERAL FUND			Dept 40300 TREASURER				
	0014030051322	POSTAGE		TAX NOTICE PROCESSING 2023			\$2,606.47	<input type="text"/>
							Subtotal for Vendor 8426 : \$2,606.47	
1306 AVENU INSIGHTS & ANALYTICS								
INVB-051700				2/26/2024	3/27/2024	3/27/2024		
		Description: February invoice						
	Fund 001 GENERAL FUND			Dept 40400 ASSESSOR				
	0014040051814	LEASE AGREEMENT		February invoice			\$2,846.13	<input type="text"/>
INVB-051701				2/26/2024	3/27/2024	3/27/2024		
		Description: MONTHLY SOFTWARE SUPPORT MAINT & FORMS FEE						
	Fund 001 GENERAL FUND			Dept 40300 TREASURER				
	0014030051814	LEASE AGREEMENT		MONTHLY SOFTWARE SUPPORT MAINT & FORMS FEE			\$2,642.41	<input type="text"/>
							Subtotal for Vendor 1306 : \$5,488.54	
7221 AXIS BUSINESS TECHNOLOGIES								
369605				3/15/2024	3/27/2024	3/27/2024		
		Description: KYOCERA COPY MACH MAINT						
	Fund 001 GENERAL FUND			Dept 40300 TREASURER				
	0014030051383	MAINTENANCE CONTRACT		KYOCERA COPY MACH MAINT			\$34.30	<input type="text"/>
	Fund 001 GENERAL FUND			Dept 40400 ASSESSOR				
	0014040051383	MAINTENANCE CONTRACT		KYOCERA COPY MACH MAINT			\$34.30	<input type="text"/>
							Subtotal for Vendor 7221 : \$68.60	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

7859 BEARCOM

887144-032124

3/21/2024

3/27/2024

3/27/2024

Description: Cargo barrier, Progard seat kit, Freight

Fund 001 GENERAL FUND

Dept 42110 SHERIFF

0014211051500

EQUIPMENT/TASERS

Cargo barrier, Progard seat kit, Freight

\$1,369.00

Subtotal for Vendor 7859 :

\$1,369.00

1489 BOB BARKER COMPANY, INC.

INV1978845

1/12/2024

3/27/2024

3/27/2024

Description: Commissary; Inmate supplies

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051220

OPERATING SUPPLIES

Inmate supplies

\$253.65

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051602

COMMISSARY

Commissary

\$202.85

INV1983862

1/26/2024

3/27/2024

3/27/2024

Description: Inmate supplies

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051220

OPERATING SUPPLIES

Inmate supplies

\$221.45

INV1995792

3/1/2024

3/27/2024

3/27/2024

Description: JBBS/MAT inmate clothing, supplies

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051933

JAIL BEHAVIORAL HEALTH/MAT

JBBS/MAT inmate clothing, supplies

\$5,556.62

INV1996633

3/5/2024

3/27/2024

3/27/2024

Description: JBBS/MAT reimbursable inmate clothing

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051933

JAIL BEHAVIORAL HEALTH/MAT

JBBS/MAT reimbursable inmate clothing

\$133.92

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

1489 BOB BARKER COMPANY, INC.

INV1999935				3/14/2024	3/27/2024	3/27/2024		
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Description: JBBS/MAT - reimbursable inmate supplies

Fund 001 GENERAL FUND Dept 42120 JAIL

0014212051933	JAIL BEHAVIORAL HEALTH/MAT	JBBS/MAT - Inmate supplies					\$242.86	<input type="text"/>
---------------	----------------------------	----------------------------	--	--	--	--	----------	----------------------

Subtotal for Vendor 1489 : **\$6,611.35**

2663 BOIES-ORTEGA FUNERAL HOME

BO24017REMCOR				3/4/2024	3/27/2024	3/27/2024		
---------------	--	--	--	----------	-----------	-----------	--	--

Description: Decedent Transport

Fund 001 GENERAL FUND Dept 42130 CORONER

0014213051488	DECEASED TRANSPORT	Decedent Transport					\$300.00	<input type="text"/>
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BO24018REMCOR				3/4/2024	3/27/2024	3/27/2024		
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Description: Decedent Transport

Fund 001 GENERAL FUND Dept 42130 CORONER

0014213051488	DECEASED TRANSPORT	Decedent Transport					\$300.00	<input type="text"/>
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BO24020				3/11/2024	3/27/2024	3/27/2024		
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Description: Decedent Transport

Fund 001 GENERAL FUND Dept 42130 CORONER

0014213051488	DECEASED TRANSPORT	Decedent Transport					\$300.00	<input type="text"/>
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Subtotal for Vendor 2663 : **\$900.00**

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

6001 BRITTNEY CIARLO

Mar2024

3/1/2024

3/27/2024

3/27/2024

Description: Monthly cell phone stipend Mar 2024

Fund 069 EMERGENCY SERVICES FUND

Dept 42100 EMERGENCY MANAGEMENT

0694210051457

CELLULAR SERVICE

Monthly cell phone stipend Mar 2024

\$40.00

Subtotal for Vendor 6001 :

\$40.00

7280 CANON FINANCIAL SERVICES INC

32253496

3/12/2024

3/27/2024

3/27/2024

Description: meter usage and contract charge

Fund 001 GENERAL FUND

Dept 40127 OTHER ADMINISTRATION

0014012751814

LEASE AGREEMENT

meter usage and contract charge

\$69.34

32253498

3/12/2024

3/27/2024

3/27/2024

Description: meter usage and contract charge

Fund 001 GENERAL FUND

Dept 40127 OTHER ADMINISTRATION

0014012751814

LEASE AGREEMENT

meter usage and contract charge

\$221.48

32253499

3/12/2024

3/27/2024

3/27/2024

Description: meter usage and contract charge

Fund 001 GENERAL FUND

Dept 40127 OTHER ADMINISTRATION

0014012751814

LEASE AGREEMENT

meter usage and contract charge

\$510.20

32259013

3/12/2024

3/27/2024

3/27/2024

Description: Copier Contract Charge 02/01/24 to 02/29/24

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051814

LEASE AGREEMENT

Copier Contract Charge 02/01/24 to 02/29/24

\$284.16

Subtotal for Vendor 7280 :

\$1,085.18

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

8230 Cathy Pineda

CP-32024

3/20/2024

3/27/2024

3/27/2024

Description: Transport evidence to CBI

Fund 001 GENERAL FUND

Dept 42110 SHERIFF

0014211051330

TRAVEL & MEALS

Transport evidence to CBI

\$159.46

Subtotal for Vendor 8230 :

\$159.46

7269 CCNC INC

2024-000-222

3/15/2024

3/27/2024

3/27/2024

Description: 2024 Membership Fee Digital Trunked Radio System

Fund 001 GENERAL FUND

Dept 42110 SHERIFF

0014211051420

DUES AND MEETINGS

2024 Membership Fee Digital Trunked Radio System

\$100.00

Subtotal for Vendor 7269 :

\$100.00

8395 Celia Marie Salazar

CS-022924-1

2/29/2024

3/27/2024

3/27/2024

Description: Mileage reimbursement 02/01 to 02/29

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051933

JAIL BEHAVIORAL HEALTH/MAT

Mileage reimbursement 02/01 to 02/29

\$397.40

CS-022924-2

2/29/2024

3/27/2024

3/27/2024

Description: Hours reimbursable 02/01 to 02/29

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051933

JAIL BEHAVIORAL HEALTH/MAT

Hours reimbursable 02/01 to 02/29

\$1,200.00

Subtotal for Vendor 8395 :

\$1,597.40

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				
2904 CENTURYLINK								
	300796854	Mar24		3/8/2024	3/27/2024	3/27/2024		
		Description: LaVeta Shop Phone Bill Mar 2024						
		Fund 002 ROAD & BRIDGE FUND		Dept 43080 R/B ADMINISTRATION				
	0024308051321	TELEPHONE		LaVeta Shop Phone Bill Mar 2024			\$66.26	<input type="text"/>
	300797851	Mar24		3/8/2024	3/27/2024	3/27/2024		
		Description: Gardner Shop Phone Bill Mar 2024						
		Fund 002 ROAD & BRIDGE FUND		Dept 43080 R/B ADMINISTRATION				
	0024308051321	TELEPHONE		Gardner Shop Phone Bill Mar 2024			\$62.53	<input type="text"/>
	441762538			3/8/2024	3/27/2024	3/27/2024		
		Description: GPID						
		Fund 070 GARDNER PUBLIC IMP DISTRICT		Dept 49100 GARDNER PUBLIC IMP DISTRICT				
	0704910051321	TELEPHONE/BULK WATER STATION		GPID			\$111.68	<input type="text"/>
				Subtotal for Vendor 2904 :			\$240.47	

8031 CHARM-TEX INC.								
	0356871-IN			3/8/2024	3/27/2024	3/27/2024		
		Description: JBBS/MAT: 5 Stack-a-Bunk Sleep Surface						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051933	JAIL BEHAVIORAL HEALTH/MAT		JBBS/MAT: 5 Stack-a-Bunk Sleep Surface			\$2,474.50	<input type="text"/>
				Subtotal for Vendor 8031 :			\$2,474.50	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

8436 CherryRoad Media Inc

2032980

2/29/2024

3/27/2024

3/27/2024

Description: Order # 0002032980 Employment advertisement

Fund 001 GENERAL FUND

Dept 40127 OTHER ADMINISTRATION

0014012751304

ADVERTISING AND PROMOTION

Order # 0002032980 Employment advertisement

\$105.00

Subtotal for Vendor 8436 :

\$105.00

1009 CITY AUTO PARTS

294099

2/1/2024

3/27/2024

3/27/2024

Description: FILTER

Fund 002 ROAD & BRIDGE FUND

Dept 43040 R/B MAINTENANCE OF CONDITION

0024304051506

PARTS

FILTER

\$21.00

294143

2/2/2024

3/27/2024

3/27/2024

Description: COIL

Fund 001 GENERAL FUND

Dept 40600 PUBLIC WORKS

0014060051380

REPAIRS/MAINTENANCE

COIL

\$57.18

294191

2/6/2024

3/27/2024

3/27/2024

Description: RADIATOR CAP

Fund 002 ROAD & BRIDGE FUND

Dept 43040 R/B MAINTENANCE OF CONDITION

0024304051506

PARTS

RADIATOR CAP

\$7.04

294203

2/7/2024

3/27/2024

3/27/2024

Description: RAGS

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051220

OPERATING SUPPLIES

RAGS

\$31.20

294246

2/9/2024

3/27/2024

3/27/2024

Description: FILTER

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
1009 CITY AUTO PARTS								
		Fund 002 ROAD & BRIDGE FUND						
	0024304051506		PARTS					
				Dept 43040 R/B MAINTENANCE OF CONDITION				
				FILTER			\$142.02	<input type="text"/>
294254				2/9/2024	3/27/2024	3/27/2024		
		Description: SUPPLIES						
		Fund 002 ROAD & BRIDGE FUND						
	0024308051220		OPERATING SUPPLIES					
				Dept 43080 R/B ADMINISTRATION				
				SUPPLIES			\$16.97	<input type="text"/>
294312				2/14/2024	3/27/2024	3/27/2024		
		Description: ALTERNATOR						
		Fund 001 GENERAL FUND						
	0014640051380		REPAIRS/MAINTENANCE					
				Dept 46400 AIRPORT				
				ALTERNATOR			\$235.76	<input type="text"/>
294313				2/14/2024	3/27/2024	3/27/2024		
		Description: FUEL CYLINDER						
		Fund 002 ROAD & BRIDGE FUND						
	0024304051506		PARTS					
				Dept 43040 R/B MAINTENANCE OF CONDITION				
				FUEL CYLINDER			\$67.39	<input type="text"/>
294321				2/14/2024	3/27/2024	3/27/2024		
		Description: HARDWARE						
		Fund 002 ROAD & BRIDGE FUND						
	0024304051506		PARTS					
				Dept 43040 R/B MAINTENANCE OF CONDITION				
				HARDWARE			\$3.86	<input type="text"/>
294334				2/14/2024	3/27/2024	3/27/2024		
		Description: CORE CREDIT						
		Fund 001 GENERAL FUND						
	0014640051380		REPAIRS/MAINTENANCE					
				Dept 46400 AIRPORT				
				CORE CREDIT			(\$40.00)	<input type="text"/>
294347				2/15/2024	3/27/2024	3/27/2024		
		Description: FILTERS						

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date Detail Description	Due Date	Post Date	Invoice Amt	Amt Approved
1009 CITY AUTO PARTS								
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051506	PARTS		FILTERS			\$50.38	<input type="text"/>
294372				2/16/2024	3/27/2024	3/27/2024		
		Description: OIL COOLER LINE						
		Fund 001 GENERAL FUND		Dept 46400 AIRPORT				
	0014640051380	REPAIRS/MAINTENANCE		OIL COOLER LINE			\$44.63	<input type="text"/>
294377				2/16/2024	3/27/2024	3/27/2024		
		Description: OIL						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		OIL			\$27.98	<input type="text"/>
294479				2/21/2024	3/27/2024	3/27/2024		
		Description: FILTER						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051506	PARTS		FILTER			\$62.66	<input type="text"/>
294599				2/28/2024	3/27/2024	3/27/2024		
		Description: FILTERS						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051506	PARTS		FILTERS			\$33.53	<input type="text"/>
294616				2/28/2024	3/27/2024	3/27/2024		
		Description: GASKET						
		Fund 002 ROAD & BRIDGE FUND		Dept 43080 R/B ADMINISTRATION				
	0024308051220	OPERATING SUPPLIES		GASKET			\$40.78	<input type="text"/>
9900-022924				2/23/2024	3/27/2024	3/27/2024		
		Description: Vehicle maintenance						

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

1009 CITY AUTO PARTS

	Fund 001 GENERAL FUND			Dept 42110 SHERIFF				
0014211051380		REPAIRS/MAINTENANCE		Vehicle maintenance			\$419.98	<input type="text"/>

Subtotal for Vendor 1009 : **\$1,222.36**

4475 CITY OF WALSENBURG

Feb 2024

3/20/2024 3/27/2024 3/27/2024

Description: Lone Tree

	Fund 002 ROAD & BRIDGE FUND			Dept 43040 R/B MAINTENANCE OF CONDITION				
0024304051501		GRAVEL/SAND/SALT		Lone Tree			\$180.17	<input type="text"/>

Subtotal for Vendor 4475 : **\$180.17**

7913 CLIMATE SYSTEMS

11894

3/12/2024 3/27/2024 3/27/2024

Description: Assessed heating/cooling system, bad gas valve actuator

	Fund 001 GENERAL FUND			Dept 42120 JAIL				
0014212051310		PROFESSIONAL SERVICES		Assessed heating/cooling system, bad gas valve actuator			\$1,270.00	<input type="text"/>

12058

3/15/2024 3/27/2024 3/27/2024

Description: Added glycol to system, repaired gas leak, installed pressure guage and air vent

	Fund 001 GENERAL FUND			Dept 42120 JAIL				
0014212051380		JAIL REPAIRS		Added glycol to system, repaired gas leak, installed pressure guage and air vent			\$1,618.64	<input type="text"/>

Subtotal for Vendor 7913 : **\$2,888.64**

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

8386 Colin Low

Mar2024

3/20/2024

3/27/2024

3/27/2024

Description: Mileage, on call hours and investigations

Fund 001 GENERAL FUND

Dept 42130 CORONER

0014213051330

TRAVEL & TRANSPORTATION

Mileage, on call hours and investigations

\$73.70

Fund 001 GENERAL FUND

Dept 42130 CORONER

0014213051441

INVESTIGATION

Mileage, on call hours and investigations

\$898.00

Subtotal for Vendor 8386 :

\$971.70

2949 COLORADO SECRETARY OF STATE

3142024

3/14/2024

3/27/2024

3/27/2024

Description: 2024 Spring Regional Training

Fund 001 GENERAL FUND

Dept 40250 ELECTIONS

0014025051330

TRAVEL & TRANSPORTATION

2024 Spring Regional Training

\$20.00

Subtotal for Vendor 2949 :

\$20.00

8118 COMPUTER INFORMATION CONCEPTS

PSI37970

3/13/2024

3/27/2024

3/27/2024

Description: 2023 tax forms and envelopes

Fund 001 GENERAL FUND

Dept 47900 ADMINISTRATION

0014790051210

OFFICE SUPPLIES

2023 tax forms and envelopes

\$250.46

Subtotal for Vendor 8118 :

\$250.46

Approved By:

On:

Approval Report by Vendor Name - Detail

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				
7047 DALE LYONS								
	3272024			3/19/2024	3/27/2024	3/27/2024		
		Description: Meeting and Mileage Reimbursemenet						
		Fund 001 GENERAL FUND		Dept 40124 LAND USE AND BUILDING				
	0014012451384		BOARD COMPENSATION	Meeting and Mileage Reimbursemenet			\$209.45	<input type="text"/>
Subtotal for Vendor 7047 :							\$209.45	
5313 DANIEL'S TOWING & AUTO REPAIR								
	17596			3/5/2024	3/27/2024	3/27/2024		
		Description: 964HUW: Oil change						
		Fund 001 GENERAL FUND		Dept 42110 SHERIFF				
	0014211051380		REPAIRS/MAINTENANCE	964HUW: Oil change			\$94.90	<input type="text"/>
	17599			3/6/2024	3/27/2024	3/27/2024		
		Description: 946HRH: replace throttle position sensor, oil change						
		Fund 001 GENERAL FUND		Dept 42110 SHERIFF				
	0014211051380		REPAIRS/MAINTENANCE	946HRH: replace throttle position sensor, oil change			\$240.00	<input type="text"/>
	17602			6/7/2024	3/27/2024	3/27/2024		
		Description: DGA606: Replace rear shocks and sway bar end links						
		Fund 001 GENERAL FUND		Dept 42110 SHERIFF				
	0014211051380		REPAIRS/MAINTENANCE	DGA606: Replace rear shocks and sway bar end links			\$730.00	<input type="text"/>
	17613			3/20/2024	3/27/2024	3/27/2024		
		Description: BSJ182 - tow, battery chg, replace alternator						
		Fund 001 GENERAL FUND		Dept 42110 SHERIFF				
	0014211051380		REPAIRS/MAINTENANCE	BSJ182 - tow, battery chg, replace alternator			\$875.00	<input type="text"/>
	5040			1/4/2024	3/27/2024	3/27/2024		
		Description: Vehicle Accident & Tow (CTSI Insurance Claim)						

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

5313 DANIEL'S TOWING & AUTO REPAIR

	Fund 001 GENERAL FUND			Dept 42110 SHERIFF				
0014211051380		REPAIRS/MAINTENANCE		Vehicle Accident & Tow (CTSI Insurance Claim)			\$1,000.00	<input type="text"/>

Subtotal for Vendor 5313 : **\$2,939.90**

7893 DAVID MCCAIN

032024-DMc

3/20/2024 3/27/2024 3/27/2024

Description: Transport services 02/15/24 - 03/20/24 40.39 hrs @ \$28.00 per hr.

	Fund 001 GENERAL FUND			Dept 42120 JAIL				
0014212051932		INMATE TRANSPORTS		Transport services 02/15/24 - 03/20/24 40.39 hrs @ \$28.00 per hr.			\$1,130.92	<input type="text"/>

Subtotal for Vendor 7893 : **\$1,130.92**

8393 Dee Ann Lyons

5982-NP-022824-1

2/29/2024 3/27/2024 3/27/2024

Description: JBBS/MAT Expenses 02-01-24 to 02-29-24

	Fund 001 GENERAL FUND			Dept 42120 JAIL				
0014212051933		JAIL BEHAVIORAL HEALTH/MAT		JBBS/MAT Expenses 02-01-24 to 02-29-24			\$2,500.00	<input type="text"/>

5982-NP-022824-2

2/29/2024 3/27/2024 3/27/2024

Description: JBBS/MAT - Non-eligible mileage expenses

	Fund 001 GENERAL FUND			Dept 42120 JAIL				
0014212051933		JAIL BEHAVIORAL HEALTH/MAT		JBBS/MAT - Non-eligible mileage expenses			\$356.40	<input type="text"/>

Subtotal for Vendor 8393 : **\$2,856.40**

Approved By:

On:

Approval Report by Vendor Name - Detail

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
3167 DEEP ROCK								
	13783492 022124			2/21/2024	3/27/2024	3/27/2024		
		Description: WATER						
		Fund 001 GENERAL FUND		Dept 40210 CLERK AND RECORDER				
	0014021051210	OFFICE SUPPLIES		WATER			\$149.86	<input type="text"/>
	15325605 022424			2/24/2024	3/27/2024	3/27/2024		
		Description: Artesian water 02-01-24 to 02-22-24						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051311	SEWER/WATER/TRASH		Artesian water 02-01-24 to 02-22-24			\$243.86	<input type="text"/>
	21280068022824			2/28/2024	3/27/2024	3/27/2024		
		Description: WATER						
		Fund 001 GENERAL FUND		Dept 40127 OTHER ADMINISTRATION				
	0014012751310	PROFESSIONAL SERVICES		WATER			\$212.78	<input type="text"/>
							Subtotal for Vendor 3167 :	\$606.50

1159 DISTRICT HEALTH DEPT.								
	Mar2024			3/1/2024	3/27/2024	3/27/2024		
		Description: Mar 2024 allocation per 2024 budget						
		Fund 001 GENERAL FUND		Dept 44110 HEALTH DEPARTMENT				
	0014411051316	HEALTH PAYMENTS		Mar 2024 allocation per 2024 budget			\$13,000.00	<input type="text"/>
							Subtotal for Vendor 1159 :	\$13,000.00

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

5768 DIVISION OF OIL & PUBLIC SAFET

I-0033759

3/3/2024

3/27/2024

3/27/2024

Description: INSP. OF ELEVATOR AT JUD.

Fund 001 GENERAL FUND

Dept 40600 PUBLIC WORKS

0014060051310

PROFESSIONAL SERVICES

INSP. OF ELEVATOR AT JUD.

\$60.00

Subtotal for Vendor 5768 :

\$60.00

7503 DOMINION VOTING SYSTEMS INC

dvs153551

3/12/2024

3/27/2024

3/27/2024

Description: Election Database Setup

Fund 001 GENERAL FUND

Dept 40250 ELECTIONS

0014025051615

ELECTION EQUIPMENT

Election Database Setup

\$2,567.22

dvs153663

3/15/2024

3/27/2024

3/27/2024

Description: On site Election Services

Fund 001 GENERAL FUND

Dept 40250 ELECTIONS

0014025051615

ELECTION EQUIPMENT

On site Election Services

\$6,500.00

Subtotal for Vendor 7503 :

\$9,067.22

8441 EHLERS

96646

2/12/2024

3/27/2024

3/27/2024

Description: Arbitrage Report ending 12-31-2023

Fund 001 GENERAL FUND

Dept 50200 JUDICIAL CENTER

0015020051310

PROFESSIONAL SERVICES

Arbitrage Report ending 12-31-2023

\$2,500.00

Subtotal for Vendor 8441 :

\$2,500.00

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

7853 EMPLOYERS COUNCIL

0000498137

3/1/2024

3/27/2024

3/27/2024

Description: Consulting Membership Dues 4-1-2024 to 3-31-2025

Fund 001 GENERAL FUND

Dept 47900 ADMINISTRATION

0014790051339

DUES & MEETINGS

Consulting Membership Dues 4-1-2024 to 3-31-2025

\$7,350.00

Subtotal for Vendor 7853 : **\$7,350.00**

7014 EQUATURE/DSS CORPORATION

23615

2/20/2024

3/27/2024

3/27/2024

Description: Recording Equipment

Fund 069 EMERGENCY SERVICES FUND

Dept 49000 EMERGENCY SERVICES FUND

0694900051310

PROFESSIONAL SERVICES

\$4,879.40

Subtotal for Vendor 7014 : **\$4,879.40**

2380 F & C SAWAYA WHOLESALE CO

103892

2/21/2024

3/27/2024

3/27/2024

Description: Cleaning supplies

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051220

OPERATING SUPPLIES

Cleaning supplies

\$114.70

104096

3/6/2024

3/27/2024

3/27/2024

Description: Misc. Jail Supplies

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051220

OPERATING SUPPLIES

Misc. Jail Supplies

\$228.22

Subtotal for Vendor 2380 : **\$342.92**

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc					
				Detail Description				
6039 FIRST CHOICE								
	FCM-911-22824			3/1/2024	3/27/2024	3/27/2024		
		Description: Meals 02-04-24 to 02-28-24						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051313		MEALS	Meals 02-04-24 to 02-28-24			\$1,499.23	<input type="text"/>
							Subtotal for Vendor 6039 : \$1,499.23	
8124 FRIENDS OF HUERFANO SEARCH								
	23-018SAR-031924-2			3/19/2024	3/27/2024	3/27/2024		
		Description: Backcountry SAR EOY23-018 Grant Draw #2: Equipment						
		Fund 001 GENERAL FUND		Dept 42135 SEARCH AND RESCUE				
	0014213551210		OFFICE SUPPLIES	Backcountry SAR EOY23-018 Grant Draw #2: Equipment			\$2,090.39	<input type="text"/>
							Subtotal for Vendor 8124 : \$2,090.39	
8428 FRONTDOOR BACK, LLC								
	17630			3/20/2024	3/27/2024	3/27/2024		
		Description: How Behind the WOW						
		Fund 004 SPECIAL PROJECT FUND		Dept 45100 SPECIAL PROJECT FUND				
	0044510051907		RETAIL POP-UP EDA GRANT EXP	How Behind the WOW			\$3,226.86	<input type="text"/>
							Subtotal for Vendor 8428 : \$3,226.86	
8341 GPMB,LLC								
	704			3/20/2024	3/27/2024	3/27/2024		
		Description: Solano Vs Lopez						
		Fund 001 GENERAL FUND		Dept 40127 OTHER ADMINISTRATION				
	0014012751310		PROFESSIONAL SERVICES	Solano Vs Lopez			\$7,272.50	<input type="text"/>

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
8341 GPMB,LLC								
856		Description: Solano VS Lopez		3/1/2024	3/27/2024	3/27/2024		
	0014012751310	Fund 001 GENERAL FUND	PROFESSIONAL SERVICES		Dept 40127 OTHER ADMINISTRATION			
					Solano VS Lopez		\$9,977.50	<input type="text"/>
857		Description: Solano Vs Newman		3/1/2024	3/27/2024	3/27/2024		
	0014012751310	Fund 001 GENERAL FUND	PROFESSIONAL SERVICES		Dept 40127 OTHER ADMINISTRATION			
					Solano Vs Newman		\$30,040.00	<input type="text"/>
Subtotal for Vendor 8341 :							\$47,290.00	

1021 HUERFANO COUNTY								
Mar2024		Description: Fuel Billing 2-15-2024 to 3-15-2024		3/20/2024	3/27/2024	3/27/2024		
	0694210051335	Fund 069 EMERGENCY SERVICES FUND	FUEL REIMBURSEMENT		Dept 42100 EMERGENCY MANAGEMENT			
					Fuel Billing 2-15-2024 to 3-15-2024		\$223.08	<input type="text"/>
	0684080051335	Fund 068 WASTE TRANSFER ENTERPRISE	FUEL REIMBURSEMENT		Dept 40800 WASTE TRANSFER STATION			
					Fuel Billing 2-15-2024 to 3-15-2024		\$2,230.56	<input type="text"/>
	0014790051335	Fund 001 GENERAL FUND	FUEL REIMBURSEMENT		Dept 47900 ADMINISTRATION			
					Fuel Billing 2-15-2024 to 3-15-2024		\$35.36	<input type="text"/>
	0014060051335	Fund 001 GENERAL FUND	FUEL REIMBURSEMENT		Dept 40600 PUBLIC WORKS			
					Fuel Billing 2-15-2024 to 3-15-2024		\$295.88	<input type="text"/>
	0014040051335	Fund 001 GENERAL FUND	FUEL REIMBURSEMENT		Dept 40400 ASSESSOR			
					Fuel Billing 2-15-2024 to 3-15-2024		\$24.96	<input type="text"/>
	0014012451335	Fund 001 GENERAL FUND	FUEL REIMBURSEMENT		Dept 40124 LAND USE AND BUILDING			
					Fuel Billing 2-15-2024 to 3-15-2024		\$59.54	<input type="text"/>

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
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1021 HUERFANO COUNTY

Subtotal for Vendor 1021 : **\$2,869.38**

6062 HUERFANO COUNTY DEMOCRATIC

March Refund

3/20/2024 3/27/2024 3/27/2024

Description: Community Center Rental

Fund 001 GENERAL FUND

Dept 50100 PARKS AND RECREATION

0015010051340

DEPOSIT REFUNDS WALSENBUR
CC

Community Center Rental

\$300.00

Subtotal for Vendor 6062 : **\$300.00**

7771 HUERFANO COUNTY ECONOMIC

hced2024-7

2/29/2024 3/27/2024 3/27/2024

Description: Reimbursements Feb 2024

Fund 004 SPECIAL PROJECT FUND

Dept 45100 SPECIAL PROJECT FUND

0044510051907

RETAIL POP-UP EDA GRANT EXP

Reimbursements Feb 2024

\$17,170.08

hced2024-8

229 3/20/2024 3/27/2024 3/27/2024

Description: Economic Development Services

Fund 051 P.I.L.T.

Dept 47200 PILT

0514720051781

ECONOMIC DEVELOPMENT

Economic Development Services

\$20,000.00

Subtotal for Vendor 7771 : **\$37,170.08**

1032 J. M. TIRE COMPANY

1-119996

3/12/2024 3/27/2024 3/27/2024

Description: tires install on maverick

Fund 001 GENERAL FUND

Dept 40600 PUBLIC WORKS

0014060051815

EQUIPMENT REPAIRS

tires on maverick

\$120.00

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
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1032 J. M. TIRE COMPANY

Subtotal for Vendor 1032 : **\$120.00**

4487 JERRY SPORCICH

Mar2024

3/1/2024

3/27/2024

3/27/2024

Description: Monthly Cell Phone Stipend Mar 2024

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051457

CELLULAR SERVICE

Monthly Cell Phone Stipend Mar 2024

\$40.00

Subtotal for Vendor 4487 : **\$40.00**

2788 JOHN DEERE FINANCIAL

F20093

2/2/2024

3/27/2024

3/27/2024

Description: batteries

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051220

OPERATING SUPPLIES

batteries

\$10.99

F20577

2/7/2024

3/27/2024

3/27/2024

Description: supplies

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051220

OPERATING SUPPLIES

supplies

\$17.99

F22723

3/1/2024

3/27/2024

3/27/2024

Description: Supplies

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051220

OPERATING SUPPLIES

Supplies

\$12.78

Subtotal for Vendor 2788 : **\$41.76**

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description Acct Desc	PO	Inv Date Detail Description	Due Date	Post Date	Invoice Amt	Amt Approved
6092 JOHN PINO								
	0293772			3/5/2024	3/27/2024	3/27/2024		
		Description: Unclog sewer line in restrooms						
		Fund 001 GENERAL FUND		Dept 42110 SHERIFF				
	0014211051310	PROFESSIONAL SERVICES		Unclog sewer line in restrooms			\$300.00	<input type="text"/>
	293773			2/2/2024	3/27/2024	3/27/2024		
		Description: unclog DA sewer						
		Fund 001 GENERAL FUND		Dept 50200 JUDICIAL CENTER				
	0015020051820	JUDICIAL CENTER MAINTENANCE		unclog DA sewer			\$250.00	<input type="text"/>
				Subtotal for Vendor 6092 :			\$550.00	

8273 Kimberly Sue Trujillo								
	Mar2024			3/1/2024	3/27/2024	3/27/2024		
		Description: Monthly Cell Phone Stipend Mar 2024						
		Fund 001 GENERAL FUND		Dept 47900 ADMINISTRATION				
	0014790051457	CELLULAR PHONE SERVICE		Monthly Cell Phone Stipend Mar 2024			\$40.00	<input type="text"/>
				Subtotal for Vendor 8273 :			\$40.00	

8442 KYLA WITT								
	MARCH 2024			3/20/2024	3/27/2024	3/27/2024		
		Description: CCI TRAINING IN LOVELAND						
		Fund 001 GENERAL FUND		Dept 40124 LAND USE AND BUILDING				
	0014012451330	TRAVEL & TRANSPORTATION		FUEL REIMBURSEMENT			\$281.40	<input type="text"/>
				Subtotal for Vendor 8442 :			\$281.40	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				
1004 LA VETA OIL LLC								
24589		Description: fuel		2/9/2024	3/27/2024	3/27/2024		
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		fuel			\$25.96	<input type="text"/>
24590		Description: fuel		2/9/2024	3/27/2024	3/27/2024		
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		fuel			\$52.29	<input type="text"/>
24592		Description: Fuel		2/9/2024	3/27/2024	3/27/2024		
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		Fuel			\$62.25	<input type="text"/>
24640		Description: Fuel		2/16/2024	3/27/2024	3/27/2024		
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		Fuel			\$30.73	<input type="text"/>
24690		Description: fuel		2/23/2024	3/27/2024	3/27/2024		
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051504	GAS, FUEL AND OIL		fuel			\$59.76	<input type="text"/>
Subtotal for Vendor 1004 :							\$230.99	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

2130 LA VETA PROPANE INC.

1000358

2/29/2024

3/27/2024

3/27/2024

Description: Forklift

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051370

UTILITIES

Forklift

\$31.00

Subtotal for Vendor 2130 :

\$31.00

8289 La Veta Trails

2024-004

2/9/2024

3/27/2024

3/27/2024

Description: Rec and Trail Guide

Fund 003 LODGING TAX TOURISM FUND

Dept 48700 LODGING TAX TOURISM

0034870051304

ADVERTISING AND PROMOTION

Rec and Trail Guide

\$5,000.00

Subtotal for Vendor 8289 :

\$5,000.00

7168 LEGENDS FLOORING

2576

3/13/2024

3/27/2024

3/27/2024

Description: JBBS/MAT: Re-tile medical room floor

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051933

JAIL BEHAVIORAL HEALTH/MAT

Re-tile medical room floor

\$1,081.11

Subtotal for Vendor 7168 :

\$1,081.11

7998 LESTER BERRY

Mar2024

3/1/2024

3/27/2024

3/27/2024

Description: Monthly Cell Phone Stipend Mar 2024

Fund 001 GENERAL FUND

Dept 50100 PARKS AND RECREATION

0015010051457

CELLULAR SERVICE

Monthly Cell Phone Stipend Mar 2024

\$40.00

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

7998 LESTER BERRY

Subtotal for Vendor 7998 : **\$40.00**

2932 LEWIS EDMUNDSON

3272024

3/19/2024

3/27/2024

3/27/2024

Description: Meeting & Mileage Reimbursement

Fund 001 GENERAL FUND

Dept 40124 LAND USE AND BUILDING

0014012451384

BOARD COMPENSATION

Meeting & Mileage Reimbursement

\$30.00

Subtotal for Vendor 2932 : **\$30.00**

8265 LG MAINTENCE ENTERPRISES, LLC

25

45

3/18/2024

3/27/2024

3/27/2024

Description: Judicial Center Maintenance

Fund 001 GENERAL FUND

Dept 50200 JUDICIAL CENTER

0015020051310

PROFESSIONAL SERVICES

Judicial Center Maintenance

\$3,000.00

LG-24

3/15/2024

3/27/2024

3/27/2024

Description: Security services 03/07 and 03/12

Fund 001 GENERAL FUND

Dept 42110 SHERIFF

0014211051342

CONTRACT PAY/JUDICAL SEC

Security services 03/07 and 03/12

\$190.00

Subtotal for Vendor 8265 : **\$3,190.00**

5668 LONNIE BROWN

3272024

3/19/2024

3/27/2024

3/27/2024

Description: Meeting and Mileage Reimbursement

Fund 001 GENERAL FUND

Dept 40124 LAND USE AND BUILDING

0014012451384

BOARD COMPENSATION

Meeting and Mileage Reimbursement

\$68.60

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc					
				Detail Description				

5668 LONNIE BROWN

Subtotal for Vendor 5668 : **\$68.60**

8432 LOST IN THE WOODS WOODWORKING

0694900051380

3/14/2024

3/27/2024

3/27/2024

Description: DOORS ON KASAS BLDG

Fund 069 EMERGENCY SERVICES FUND

Dept 49000 EMERGENCY SERVICES FUND

0694900051380

REPAIRS/MAINTENANCE

DOORS ON KASAS BLDG

\$4,850.00

Subtotal for Vendor 8432 : **\$4,850.00**

8134 LOVE'S TRAVEL STOPS & COUNTRY

6009520850

3/5/2024

3/27/2024

3/27/2024

Description: Fleet Fuel for 02/05/24 to 03/04/24

Fund 001 GENERAL FUND

Dept 42110 SHERIFF

0014211051335

FLEET FUEL

Fleet Fuel for 02/05/24 to 03/04/24

\$535.46

Subtotal for Vendor 8134 : **\$535.46**

8261 MACDOUGALL & WOLDRIDGE, P.C.

162842

3/1/2024

3/27/2024

3/27/2024

Description: THORNE RANCH

Fund 001 GENERAL FUND

Dept 40127 OTHER ADMINISTRATION

0014012751310

PROFESSIONAL SERVICES

THORNE RANCH

\$1,092.00

Subtotal for Vendor 8261 : **\$1,092.00**

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

2182 MHC KENWORTH-PUEBLO

T00325600585249				2/9/2024	3/27/2024	3/27/2024		
		Description: Fuel Line						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051506		PARTS	Fuel Line			\$89.82	<input type="text"/>
T00325600586167				2/26/2024	3/27/2024	3/27/2024		
		Description: Fuel Line						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051506		PARTS	Fuel Line			\$74.85	<input type="text"/>
Subtotal for Vendor 2182 :							\$164.67	

5304 MOBILE RECORD SHREDDERS

CO84454				3/1/2024	3/27/2024	3/27/2024		
		Description: SHRED						
		Fund 001 GENERAL FUND		Dept 40210 CLERK AND RECORDER				
	0014021051210		OFFICE SUPPLIES	SHRED			\$13.20	<input type="text"/>
CO84455				3/1/2024	3/27/2024	3/27/2024		
		Description: 4 week Service						
		Fund 001 GENERAL FUND		Dept 47900 ADMINISTRATION				
	0014790051210		OFFICE SUPPLIES	4 week Service			\$13.20	<input type="text"/>
Subtotal for Vendor 5304 :							\$26.40	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
7388 MOUNTAIN DISPOSAL, INC								
10484-022924		Description: Trash service 02/01 to 02/29		3/1/2024	3/27/2024	3/27/2024		
	0014212051311	Fund 001 GENERAL FUND	Dept 42120 JAIL					
		SEWER/WATER/TRASH	Trash service 02/01 to 02/29				\$140.00	<input type="text"/>
13819		Description: Dumpster for Airport		3/1/2024	3/27/2024	3/27/2024		
	0014640051311	Fund 001 GENERAL FUND	Dept 46400 AIRPORT					
		SEWER/WATER/TRASH	Airport dumpster				\$390.00	<input type="text"/>
15424		Description: 2 YRD EOW		3/2/2024	3/27/2024	3/27/2024		
	0024308051311	Fund 002 ROAD & BRIDGE FUND	Dept 43080 R/B ADMINISTRATION					
		SEWER/WATER/TRASH	2 YRD EOW				\$240.00	<input type="text"/>
17490		Description: 611 MAIN		3/1/2024	3/27/2024	3/27/2024		
	0715000051861	Fund 071 DISASTER RECOVERY FUND	Dept 50000 DISASTER RECOVERY FUND					
		AMER RESCUE PLAN RELIEF FUND 611 MAIN					\$343.54	<input type="text"/>
8997		Description: Cuchara Dumpster		3/1/2024	3/27/2024	3/27/2024		
	0014060051311	Fund 001 GENERAL FUND	Dept 40600 PUBLIC WORKS					
		SEWER/WATER/TRASH	Cuchara dumpster				\$225.00	<input type="text"/>
Subtotal for Vendor 7388 :							\$1,338.54	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

1120 MYRNA FALK

3272024

3/19/2024

3/27/2024

3/27/2024

Description: Meeting and mileage reimbursement

Fund 001 GENERAL FUND

Dept 40124 LAND USE AND BUILDING

0014012451384

BOARD COMPENSATION

Meeting and mileage reimbursement

\$57.16

Subtotal for Vendor 1120 :

\$57.16

8394 Nancy Lynn Winsor

NW-022924

2/29/2024

3/27/2024

3/27/2024

Description: JBBS Coordinator Hours 02/01 to 02/29

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051933

JAIL BEHAVIORAL HEALTH/MAT

JBBS Coordinator Hours 02/01 to 02/29

\$1,434.72

Subtotal for Vendor 8394 :

\$1,434.72

8396 NaTasha Reifschneider

NTR-022924

2/29/2024

3/27/2024

3/27/2024

Description: Couseling/Intake, Admin Hours

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051933

JAIL BEHAVIORAL HEALTH/MAT

Couseling/Intake, Admin Hours

\$1,020.00

Subtotal for Vendor 8396 :

\$1,020.00

1320 NICK L. ARCHULETA

Mar2024

3/1/2024

3/27/2024

3/27/2024

Description: Monthly Cell Phone Stipend Mar 2024

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051457

CELLULAR SERVICE

Monthly Cell Phone Stipend Mar 2024

\$40.00

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

1320 NICK L. ARCHULETA

Subtotal for Vendor 1320 : **\$40.00**

7088 OL' RELIABLE CAR CENTER

3768				1/17/2024	3/27/2024	3/27/2024		
		Description: propane						
		Fund 002 ROAD & BRIDGE FUND		Dept 43080 R/B ADMINISTRATION				
	0024308051220	OPERATING SUPPLIES		propane			\$48.00	<input type="text"/>

Subtotal for Vendor 7088 : **\$48.00**

7726 O'REILLY AUTOMOTIVE INC

296138				1/30/2024	3/27/2024	3/27/2024		
		Description: supplies						
		Fund 002 ROAD & BRIDGE FUND		Dept 43080 R/B ADMINISTRATION				
	0024308051220	OPERATING SUPPLIES		supplies			\$6.99	<input type="text"/>
296270				1/31/2024	3/27/2024	3/27/2024		
		Description: wire loom						
		Fund 002 ROAD & BRIDGE FUND		Dept 43080 R/B ADMINISTRATION				
	0024308051220	OPERATING SUPPLIES		wire loom			\$8.10	<input type="text"/>
296836				2/6/2024	3/27/2024	3/27/2024		
		Description: inverter						
		Fund 002 ROAD & BRIDGE FUND		Dept 43080 R/B ADMINISTRATION				
	0024308051220	OPERATING SUPPLIES		inverter			\$119.99	<input type="text"/>
297507				2/13/2024	3/27/2024	3/27/2024		
		Description: filter						

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

7726 O'REILLY AUTOMOTIVE INC

	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS		2/14/2024	3/27/2024	3/27/2024	\$15.85	<input type="text"/>
297597		Description: fuel pump						
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS		2/15/2024	3/27/2024	3/27/2024	\$258.21	<input type="text"/>
297708		Description: air freshner						
	0024308051220	Fund 002 ROAD & BRIDGE FUND OPERATING SUPPLIES		2/21/2024	3/27/2024	3/27/2024	\$7.99	<input type="text"/>
298242		Description: tail light						
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS					\$40.12	<input type="text"/>
Subtotal for Vendor 7726 :							\$457.25	

5674 OTERO COUNTY LANDFILL INC.

2024046		Description: 152.93 Compacted cu yds		3/5/2024	3/27/2024	3/27/2024		
	0684080051651	Fund 068 WASTE TRANSFER ENTERPRISE TIPPING FEE					\$7,952.36	<input type="text"/>
Subtotal for Vendor 5674 :							\$7,952.36	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
1066 PRECISION HYDRAULICS INC.								
96978		Description: Seal Kit		2/9/2024	3/27/2024	3/27/2024		
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS			Dept 43040 R/B MAINTENANCE OF CONDITION Seal Kit		\$75.00	<input type="text"/>
97024		Description: Hyd. Hose		2/15/2024	3/27/2024	3/27/2024		
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS			Dept 43040 R/B MAINTENANCE OF CONDITION Hyd. Hose		\$151.88	<input type="text"/>
97068		Description: O-ring Kit		2/22/2024	3/27/2024	3/27/2024		
	0024308051220	Fund 002 ROAD & BRIDGE FUND OPERATING SUPPLIES			Dept 43080 R/B ADMINISTRATION O-ring Kit		\$160.00	<input type="text"/>
Subtotal for Vendor 1066 :							\$386.88	

5024 PRO COM								
104579		Description: 2024 Annual Fee		12/29/2023	3/27/2024	3/27/2024		
	0014012751759	Fund 001 GENERAL FUND PREEMPLOYMENT DRUG TESTING			Dept 40127 OTHER ADMINISTRATION 2024 Annual Fee		\$49.00	<input type="text"/>
106390		Description: pre-employment drug testing		2/29/2024	3/27/2024	3/27/2024		
	0014012751759	Fund 001 GENERAL FUND PREEMPLOYMENT DRUG TESTING			Dept 40127 OTHER ADMINISTRATION pre-employment drug testing		\$488.00	<input type="text"/>
Subtotal for Vendor 5024 :							\$537.00	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				
1008 PUEBLO BRAKE & CLUTCH/TRUCK PARTS INC								
PP1255			213	3/20/2024	3/27/2024	3/27/2024		
		Description: Dump truck repair						
	0024308051310	Fund 002 ROAD & BRIDGE FUND	PROFESSIONAL SERVICES	Dept 43080 R/B ADMINISTRATION	Dump truck repair		\$1,635.11	<input type="text"/>
PP1256				2/14/2024	3/27/2024	3/27/2024		
		Description: labor						
	0024308051310	Fund 002 ROAD & BRIDGE FUND	PROFESSIONAL SERVICES	Dept 43080 R/B ADMINISTRATION	labor		\$89.75	<input type="text"/>
PP1257			212	3/21/2024	3/27/2024	3/27/2024		
		Description: REPAIRS TO INT. TANDEM						
	0024304051506	Fund 002 ROAD & BRIDGE FUND	PARTS	Dept 43040 R/B MAINTENANCE OF CONDITION	REPAIRS TO INT. TANDEM		\$771.63	<input type="text"/>
Subtotal for Vendor 1008 :							\$2,496.49	

4495 QUILL CORPORATION								
37427343				2/27/2024	3/27/2024	3/27/2024		
		Description: Office supplies						
	0014211051220	Fund 001 GENERAL FUND	OPERATING SUPPLIES	Dept 42110 SHERIFF	Office supplies		\$50.99	<input type="text"/>
37437779				2/27/2024	3/27/2024	3/27/2024		
		Description: Office Supplies						
	0014212051210	Fund 001 GENERAL FUND	OFFICE SUPPLIES	Dept 42120 JAIL	Office Supplies		\$32.34	<input type="text"/>
	0014211051220	Fund 001 GENERAL FUND	OPERATING SUPPLIES	Dept 42110 SHERIFF	Office Supplies		\$166.58	<input type="text"/>

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

4495 QUILL CORPORATION

Subtotal for Vendor 4495 : **\$249.91**

7398 ROSCOE ENGINEERING LLC

24-012

3/20/2024

3/27/2024

3/27/2024

Description: 611 MAIN STREET

Fund 004 SPECIAL PROJECT FUND

Dept 45100 SPECIAL PROJECT FUND

0044510051899

DOLA ADMIN PLANNING GRANT

611 MAIN STREET

\$480.00

Subtotal for Vendor 7398 : **\$480.00**

8338 RYAN SABLICH

MARCH 2024

3/20/2024

3/27/2024

3/27/2024

Description: FUEL REIMB. TRAINING

Fund 001 GENERAL FUND

Dept 40124 LAND USE AND BUILDING

0014012451330

TRAVEL & TRANSPORTATION

FUEL REIMB. TRAINING

\$281.40

Subtotal for Vendor 8338 : **\$281.40**

4806 SAFETY KLEEN

93763862

3/1/2024

3/27/2024

3/27/2024

Description: Solvent

Fund 002 ROAD & BRIDGE FUND

Dept 43040 R/B MAINTENANCE OF CONDITION

0024304051504

GAS, FUEL AND OIL

Solvent

\$251.90

Subtotal for Vendor 4806 : **\$251.90**

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

3187 SAM'S CLUB/SYNCHRONY BANK

SC-03082024

3/8/2024

3/27/2024

3/27/2024

Description: Interest Charge & Late Fee

Fund 001 GENERAL FUND

Dept 42120 JAIL

0014212051220

OPERATING SUPPLIES

Interest Charge & Late Fee

\$54.17

Subtotal for Vendor 3187 :

\$54.17

7605 SAN ISABEL SERVICES

7567

2/29/2024

3/27/2024

3/27/2024

Description: Propane for Gardner Community Center

Fund 001 GENERAL FUND

Dept 40600 PUBLIC WORKS

0014060051370

UTILITIES

Propane for Gardner Community Center

\$2,602.38

U0027492

2/23/2024

3/27/2024

3/27/2024

Description: propane

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051370

UTILITIES

propane

\$1,008.00

Subtotal for Vendor 7605 :

\$3,610.38

7048 SANDY WHITE

3272024

3/19/2024

3/27/2024

3/27/2024

Description: Meeting and Mileage Reimbursement

Fund 001 GENERAL FUND

Dept 40124 LAND USE AND BUILDING

0014012451384

BOARD COMPENSATION

Meeting and Mileage Reimbursement

\$175.42

Subtotal for Vendor 7048 :

\$175.42

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date Detail Description	Due Date	Post Date	Invoice Amt	Amt Approved
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8076 SANGRE DE CRISTO LABORATORY

24499		Description: TESTING		2/15/2024	3/27/2024	3/27/2024		
	0704910051691	Fund 070 GARDNER PUBLIC IMP DISTRICT TESTING		Dept 49100 GARDNER PUBLIC IMP DISTRICT TESTING			\$485.00	<input type="text"/>

24530		Description: TESTING		3/5/2024	3/27/2024	3/27/2024		
	0704910051691	Fund 070 GARDNER PUBLIC IMP DISTRICT TESTING		Dept 49100 GARDNER PUBLIC IMP DISTRICT TESTING			\$495.00	<input type="text"/>

Subtotal for Vendor 8076 : **\$980.00**

1512 SCHUSTERS' PRINTING, INC.

240506		Description: PRINTING ENVELOPES		3/7/2024	3/27/2024	3/27/2024		
	0014030051350	Fund 001 GENERAL FUND PRINTING		Dept 40300 TREASURER PRINTING ENVELOPES			\$448.00	<input type="text"/>

Subtotal for Vendor 1512 : **\$448.00**

7973 SCOTT HAWKENSON

03182024		Description: Uniform		3/18/2024	3/27/2024	3/27/2024		
	0024308051336	Fund 002 ROAD & BRIDGE FUND DEPARTMENT UNIFORMS		Dept 43080 R/B ADMINISTRATION Uniform			\$300.00	<input type="text"/>

Subtotal for Vendor 7973 : **\$300.00**

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On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				
8382 SHAMROCK FOODS COMPANY								
30343037				2/24/2024	3/27/2024	3/27/2024		
		Description: Inmate Meals						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051313	MEALS		Inmate Meals			\$810.54	<input type="text"/>
30343038				2/24/2024	3/27/2024	3/27/2024		
		Description: Inmate meals						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051313	MEALS		Inmate meals			\$887.65	<input type="text"/>
30364068				3/2/2024	3/27/2024	3/27/2024		
		Description: Inmate meals						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051313	MEALS		Inmate meals			\$359.43	<input type="text"/>
30364069				3/2/2024	3/27/2024	3/27/2024		
		Description: Operating supplies; Inmate meals						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051220	OPERATING SUPPLIES		Operating supplies			\$111.70	<input type="text"/>
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051313	MEALS		Inmate meals			\$664.85	<input type="text"/>
30384715				3/9/2024	3/27/2024	3/27/2024		
		Description: Inmate meals						
		Fund 001 GENERAL FUND		Dept 42120 JAIL				
	0014212051313	MEALS		Inmate meals			\$778.39	<input type="text"/>
30384716				3/9/2024	3/27/2024	3/27/2024		
		Description: Inmate meals						

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc					
				Detail Description				

8382 SHAMROCK FOODS COMPANY

Fund 001 GENERAL FUND Dept 42120 JAIL
 0014212051313 MEALS Inmate meals

\$757.47

30404748

3/16/2024 3/27/2024 3/27/2024

Description: Inmate Meals

Fund 001 GENERAL FUND Dept 42120 JAIL
 0014212051313 MEALS Inmate Meals

\$717.21

Subtotal for Vendor 8382 : **\$5,087.24**

8429 SHULTZ LAW OFFICE, LLC

1026

215

3/21/2024 3/27/2024 3/27/2024

Description: Legal Services

Fund 001 GENERAL FUND Dept 47900 ADMINISTRATION
 0014790051310 PROFESSIONAL SERVICES Legal Services

\$546.00

Subtotal for Vendor 8429 : **\$546.00**

8439 SOUTHERN COLORADO ECONOMIC DEV. DIST.

2024-118

2/22/2024 3/27/2024 3/27/2024

Description: Grant Administration

Fund 004 SPECIAL PROJECT FUND Dept 45100 SPECIAL PROJECT FUND
 0044510051735 NON CAPITAL OUTLAY Grant Administration

\$312.50

Subtotal for Vendor 8439 : **\$312.50**

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On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
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1228 SPANISH PEAKS REGIONAL

031224-7				3/12/2024	3/27/2024	3/27/2024		
		Description: Inmate meals 02/02/24 to 03/01/24						
	0014212051313	Fund 001 GENERAL FUND	MEALS	Dept 42120 JAIL			\$2,746.68	<input type="text"/>
				Inmate meals 02/02/24 to 03/01/24				

SAB1824766				3/18/2024	3/27/2024	3/27/2024		
		Description: G. Montez Lab - DUI						
	0014212051935	Fund 001 GENERAL FUND	MEDICAL SERVICES	Dept 42120 JAIL			\$60.00	<input type="text"/>
				G. Montez Lab - DUI				

Subtotal for Vendor 1228 : **\$2,806.68**

1040 STAR DRUG, INC.

SD-3-022924				2/29/2024	3/27/2024	3/27/2024		
		Description: JBBS/MAT reimbursable medications 02/01 to 02/29						
	0014212051933	Fund 001 GENERAL FUND	JAIL BEHAVIORAL HEALTH/MAT	Dept 42120 JAIL			\$660.65	<input type="text"/>
				JBBS/MAT reimbursable medications 02/01 to 02/29				

Subtotal for Vendor 1040 : **\$660.65**

7201 STATE OF COLORADO

000023707				2/27/2024	3/27/2024	3/27/2024		
		Description: february billing for march dmv cards fy24						
	0014021051322	Fund 001 GENERAL FUND	POSTAGE	Dept 40210 CLERK AND RECORDER			\$441.27	<input type="text"/>
				february billing for march dmv cards fy24				

Subtotal for Vendor 7201 : **\$441.27**

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

5567 THE HOME DEPOT PRO

783135866

1/5/2024

3/27/2024

3/27/2024

Description: judicail building

Fund 001 GENERAL FUND

Dept 50200 JUDICIAL CENTER

0015020051847

JUDICIAL CENTER SUPPLIES

Water filters for drinking fountain

\$264.40

Subtotal for Vendor 5567 : **\$264.40**

1369 THE TOWN OF LA VETA

03202024

3/20/2024

3/27/2024

3/27/2024

Description: water/sewer

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051311

SEWER/WATER/TRASH

water/sewer

\$105.00

Subtotal for Vendor 1369 : **\$105.00**

8424 The Wellman Way, LLC

Mar2024

3/1/2024

3/27/2024

3/27/2024

Description: Mar 2024 monthly salary payment per contract

Fund 001 GENERAL FUND

Dept 40127 OTHER ADMINISTRATION

0014012751310

PROFESSIONAL SERVICES

Mar 2024 monthly salary payment per contract

\$8,000.00

Subtotal for Vendor 8424 : **\$8,000.00**

8007 THOMSON REUTERS-WEST Payment Center

849797308

3/1/2024

3/27/2024

3/27/2024

Description: Software subscription charges

Fund 001 GENERAL FUND

Dept 42110 SHERIFF

0014211051719

OPERATING SOFTWARE

Software subscription charges

\$493.94

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
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8007 THOMSON REUTERS-WEST Payment Center

Subtotal for Vendor 8007 : **\$493.94**

5565 TWIN LANDFILL CORPORATION

T16000

2/29/2024 3/27/2024 3/27/2024

Description: portable toilet

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051370 UTILITIES

portable toilet

\$150.00

Subtotal for Vendor 5565 : **\$150.00**

7142 U.S. AUTOFORCE

0003787294

2/29/2024 3/27/2024 3/27/2024

Description: tires

Fund 002 ROAD & BRIDGE FUND

Dept 43040 R/B MAINTENANCE OF CONDITION

0024304051505 TIRES AND TUBES

tires

\$936.14

03102024

3/10/2024 3/27/2024 3/27/2024

Description: finance charge

Fund 002 ROAD & BRIDGE FUND

Dept 43080 R/B ADMINISTRATION

0024308051220 OPERATING SUPPLIES

finance charge

\$12.19

Subtotal for Vendor 7142 : **\$948.33**

1211 UNITED STATES POSTAL SERVICE

stamps

3/18/2024 3/27/2024 3/27/2024

Description: postage stamps for nov's

Fund 001 GENERAL FUND

Dept 40400 ASSESSOR

0014040051322 POSTAGE

postage stamps for nov's

\$2,584.00

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

1211 UNITED STATES POSTAL SERVICE

Subtotal for Vendor 1211 : **\$2,584.00**

8241 USA BLUE BOOK

INV00018557

5/22/2023

3/27/2024

3/27/2024

Description: GPID

Fund 070 GARDNER PUBLIC IMP DISTRICT

Dept 49100 GARDNER PUBLIC IMP DISTRICT

0704910051220

OPERATING SUPPLIES

GPID

\$253.20

INV00231034

12/27/2023

3/27/2024

3/27/2024

Description: GPID

Fund 070 GARDNER PUBLIC IMP DISTRICT

Dept 49100 GARDNER PUBLIC IMP DISTRICT

0704910051220

OPERATING SUPPLIES

paper for waste water plant

\$214.90

Subtotal for Vendor 8241 : **\$468.10**

8132 VALUE WEST, INC

2649

3/20/2024

3/27/2024

3/27/2024

Description: March Invoice

Fund 001 GENERAL FUND

Dept 40400 ASSESSOR

0014040051310

PROFESSIONAL SERVICES

March Invoice

\$2,250.00

Subtotal for Vendor 8132 : **\$2,250.00**

7258 VONNIE VALDEZ

Mar2024

3/20/2024

3/27/2024

3/27/2024

Description: mileage reimbursement

Fund 001 GENERAL FUND

Dept 42130 CORONER

0014213051330

TRAVEL & TRANSPORTATION

mileage reimbursement

\$29.48

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
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7258 VONNIE VALDEZ

Subtotal for Vendor 7258 : **\$29.48**

1006 WAGNER EQUIPMENT COMPANY

P00C2661601		Description: FILTERS		2/14/2024	3/27/2024	3/27/2024		
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS			Dept 43040 R/B MAINTENANCE OF CONDITION FILTERS		\$447.46	<input type="text"/>
P00C2663906		Description: FILTERS		2/21/2024	3/27/2024	3/27/2024		
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS			Dept 43040 R/B MAINTENANCE OF CONDITION FILTERS		\$50.23	<input type="text"/>
P03C0580052		Description: PARTS		2/2/2024	3/27/2024	3/27/2024		
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS			Dept 43040 R/B MAINTENANCE OF CONDITION PARTS		\$311.45	<input type="text"/>
P03C0580537		Description: PARTS		2/9/2024	3/27/2024	3/27/2024		
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS			Dept 43040 R/B MAINTENANCE OF CONDITION PARTS		\$335.28	<input type="text"/>
P03C0580707		Description: PARTS		2/13/2024	3/27/2024	3/27/2024		
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS			Dept 43040 R/B MAINTENANCE OF CONDITION PARTS		\$17.76	<input type="text"/>
P03C0580921		Description: O RING		2/15/2024	3/27/2024	3/27/2024		

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On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved	
1006 WAGNER EQUIPMENT COMPANY									
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS		2/22/2024	3/27/2024	3/27/2024	\$124.00	<input type="text"/>	
		Dept 43040 R/B MAINTENANCE OF CONDITION O RING							
		Description: SEAL							
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS		2/24/2024	3/27/2024	3/27/2024	\$29.84	<input type="text"/>	
		Dept 43040 R/B MAINTENANCE OF CONDITION SEAL							
		Description: BEARING							
	0024304051506	Fund 002 ROAD & BRIDGE FUND PARTS		3/20/2024	3/27/2024	3/27/2024	\$289.32	<input type="text"/>	
		Dept 43040 R/B MAINTENANCE OF CONDITION BEARING							
		Description: Part for Grader							
	0024304051508	Fund 002 ROAD & BRIDGE FUND GRADER BLADES		3/20/2024	3/27/2024	3/27/2024	\$19,264.00	<input type="text"/>	
		Dept 43040 R/B MAINTENANCE OF CONDITION Part for Grater							
		Description: CAT SOFTWARE							
	0024304051693	Fund 002 ROAD & BRIDGE FUND EQUIP/MAINTENANCE PROGRAM					\$1,420.00	<input type="text"/>	
		Dept 43040 R/B MAINTENANCE OF CONDITION Dist: 0							
		Subtotal for Vendor 1006 :						\$22,289.34	

1041 WALSENBURG LUMBER COMPANY								
	02292024			2/29/2024	3/27/2024	3/27/2024		
		Description: Finance Charge						
	0014060051380	Fund 001 GENERAL FUND REPAIRS/MAINTENANCE					\$14.91	<input type="text"/>
		Dept 40600 PUBLIC WORKS Finance Charge						

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On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
1041 WALSENBURG LUMBER COMPANY								
022924		Description: finance charge		2/29/2024	3/27/2024	3/27/2024		
	0024308051220	Fund 002 ROAD & BRIDGE FUND	OPERATING SUPPLIES		Dept 43080 R/B ADMINISTRATION			
					finance charge		\$7.02	<input type="text"/>
195932		Description: ext.cord		2/1/2024	3/27/2024	3/27/2024		
	0024308051220	Fund 002 ROAD & BRIDGE FUND	OPERATING SUPPLIES		Dept 43080 R/B ADMINISTRATION			
					ext.cord		\$79.99	<input type="text"/>
198140		Description: sprayer		2/5/2024	3/27/2024	3/27/2024		
	0024308051220	Fund 002 ROAD & BRIDGE FUND	OPERATING SUPPLIES		Dept 43080 R/B ADMINISTRATION			
					sprayer		\$26.49	<input type="text"/>
198160		Description: BIOLER DRAIN		2/5/2024	3/27/2024	3/27/2024		
	0014060051380	Fund 001 GENERAL FUND	REPAIRS/MAINTENANCE		Dept 40600 PUBLIC WORKS			
					BIOLER DRAIN		\$40.26	<input type="text"/>
199426		Description: PVC CAP		3/21/2024	3/27/2024	3/27/2024		
	0014060051380	Fund 001 GENERAL FUND	REPAIRS/MAINTENANCE		Dept 40600 PUBLIC WORKS			
					PVC CAP		\$42.18	<input type="text"/>
199688		Description: KEYS		2/6/2024	3/27/2024	3/27/2024		
	0014060051380	Fund 001 GENERAL FUND	REPAIRS/MAINTENANCE		Dept 40600 PUBLIC WORKS			
					KEYS		\$9.16	<input type="text"/>

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Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
1041 WALSENBURG LUMBER COMPANY								
200529				2/7/2024	3/27/2024	3/27/2024		
		Description: SUPPLIES						
		Fund 001 GENERAL FUND		Dept 40600 PUBLIC WORKS				
	0014060051220	OPERATING SUPPLIES		SUPPLIES			\$5.99	<input type="text"/>
200576				2/7/2024	3/27/2024	3/27/2024		
		Description: MOTOR OIL						
		Fund 001 GENERAL FUND		Dept 40600 PUBLIC WORKS				
	0014060051380	REPAIRS/MAINTENANCE		MOTOR OIL			\$7.39	<input type="text"/>
202070				2/9/2024	3/27/2024	3/27/2024		
		Description: SNOW SHOVEL						
		Fund 001 GENERAL FUND		Dept 40600 PUBLIC WORKS				
	0014060051380	REPAIRS/MAINTENANCE		SNOW SHOVEL			\$15.69	<input type="text"/>
204569				2/13/2024	3/27/2024	3/27/2024		
		Description: Mitigation equipment						
		Fund 062 FEDERAL FOREST PROJECT FUND		Dept 48200 FEDERAL FOREST PROJECT FUND				
	0624820051805	TITLE III (FIREWISE PROGRAM)		Mitigation equipment			\$10.49	<input type="text"/>
209130				2/20/2024	3/27/2024	3/27/2024		
		Description: Cattle guard lumber						
		Fund 002 ROAD & BRIDGE FUND		Dept 43040 R/B MAINTENANCE OF CONDITION				
	0024304051503	CULVERTS AND LUMBER		Cattle guard lumber			\$50.22	<input type="text"/>
210218				2/21/2024	3/27/2024	3/27/2024		
		Description: KEYS						
		Fund 001 GENERAL FUND		Dept 40600 PUBLIC WORKS				
	0014060051380	REPAIRS/MAINTENANCE		KEYS			\$13.74	<input type="text"/>

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Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
1041 WALSENBURG LUMBER COMPANY								
210279				2/21/2024	3/27/2024	3/27/2024		
		Description: KEY						
	0014060051380	Fund 001 GENERAL FUND	REPAIRS/MAINTENANCE	Dept 40600 PUBLIC WORKS	KEY		\$45.80	<input type="text"/>
210324				3/21/2024	3/27/2024	3/27/2024		
		Description: STUD SENSOR						
	0715000051861	Fund 071 DISASTER RECOVERY FUND	AMER RESCUE PLAN RELIEF FUND	Dept 50000 DISASTER RECOVERY FUND	STUD SENSOR		\$82.22	<input type="text"/>
212564				2/23/2024	3/27/2024	3/27/2024		
		Description: CLEANING SUPPLIES -611						
	0715000051861	Fund 071 DISASTER RECOVERY FUND	AMER RESCUE PLAN RELIEF FUND	Dept 50000 DISASTER RECOVERY FUND	CLEANING SUPPLIES -611		\$16.32	<input type="text"/>
213817				2/28/2024	3/27/2024	3/27/2024		
		Description: ORBIT LIGHT						
	0715000051861	Fund 071 DISASTER RECOVERY FUND	AMER RESCUE PLAN RELIEF FUND	Dept 50000 DISASTER RECOVERY FUND	ORBIT LIGHT		\$64.29	<input type="text"/>
215107				2/27/2024	3/27/2024	3/27/2024		
		Description: HAMMER						
	0715000051861	Fund 071 DISASTER RECOVERY FUND	AMER RESCUE PLAN RELIEF FUND	Dept 50000 DISASTER RECOVERY FUND	HAMMER		\$24.19	<input type="text"/>
215119				2/27/2024	3/27/2024	3/27/2024		
		Description: GLUE						
	0014060051380	Fund 001 GENERAL FUND	REPAIRS/MAINTENANCE	Dept 40600 PUBLIC WORKS	GLUE		\$7.49	<input type="text"/>

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Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				
1041 WALSENBURG LUMBER COMPANY								
215838		Description: LIGHT BULBS		2/28/2024	3/27/2024	3/27/2024		
	0014060051380	Fund 001 GENERAL FUND	REPAIRS/MAINTENANCE	Dept 40600 PUBLIC WORKS	LIGHT BULBS		\$23.24	<input type="text"/>
216690		Description: SMOKE ALARM		3/21/2024	3/27/2024	3/27/2024		
	0014060051380	Fund 001 GENERAL FUND	REPAIRS/MAINTENANCE	Dept 40600 PUBLIC WORKS	SMOKE ALARM		\$15.98	<input type="text"/>
9-250-022924		Description: Jail security repairs/maintenance		2/29/2024	3/27/2024	3/27/2024		
	0014212051380	Fund 001 GENERAL FUND	JAIL REPAIRS	Dept 42120 JAIL	Jail security repairs/maintenance		\$30.14	<input type="text"/>
MARCH 2024		Description: LATE CHARGE		3/21/2024	3/27/2024	3/27/2024		
	0715000051861	Fund 071 DISASTER RECOVERY FUND	AMER RESCUE PLAN RELIEF FUND	Dept 50000 DISASTER RECOVERY FUND	LATE CHARGE		\$1.00	<input type="text"/>
Subtotal for Vendor 1041 :							\$634.20	

4555 WASTE CONNECTIONS OF CO, INC								
4991492V316		Description: FI 6 yd 1 x week service - community center		3/1/2024	3/27/2024	3/27/2024		
	0014060051311	Fund 001 GENERAL FUND	SEWER/WATER/TRASH	Dept 40600 PUBLIC WORKS	FI 6 yd 1 x week service - community center		\$177.48	<input type="text"/>
Subtotal for Vendor 4555 :							\$177.48	

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Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
5591 WORLD JOURNAL								
County Clerks Office				2/15/2024	3/27/2024	3/27/2024		
Description: State Wrestling Sports Business Card Advertisement								
	0014012751305	Fund 001 GENERAL FUND	PUBLISHING		Dept 40127 OTHER ADMINISTRATION	State Wrestling Sports Business Card Advertisement	\$52.00	<input type="text"/>
Mar24				3/1/2024	3/27/2024	3/27/2024		
Description: newspaper postings and advertisements								
	0014012751305	Fund 001 GENERAL FUND	PUBLISHING		Dept 40127 OTHER ADMINISTRATION	newspaper postings and advertisements	\$1,313.10	<input type="text"/>
Subtotal for Vendor 5591 :							\$1,365.10	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Vendor	Invoice	Description	PO	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
	Account		Acct Desc	Detail Description				

Grand Total: \$266,340.56

Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
001 GENERAL FUND		
40124		LAND USE AND BUILDING
	\$1,162.97	
40127		OTHER ADMINISTRATION
	\$59,852.90	
40210		CLERK AND RECORDER
	\$604.33	
40250		ELECTIONS
	\$9,087.22	
40300		TREASURER
	\$5,731.18	
40400		ASSESSOR
	\$7,739.39	
40600		PUBLIC WORKS
	\$4,339.75	
42110		SHERIFF
	\$6,725.31	
42120		JAIL
	\$32,276.43	
42130		CORONER
	\$1,901.18	
42135		SEARCH AND RESCUE
	\$2,090.39	
44110		HEALTH DEPARTMENT
	\$13,000.00	
46400		AIRPORT
	\$630.39	
46700		VETERANS
	\$108.00	
47900		ADMINISTRATION
	\$8,235.02	
49500		IT/GIS DEPARTMENT
	\$40.00	
50100		PARKS AND RECREATION
	\$340.00	
50200		JUDICIAL CENTER
	\$6,014.40	

Approved By:

On:

Approval Report by Vendor Name - Detail

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
							\$159,878.86	
		002 ROAD & BRIDGE FUND						
		43040 R/B MAINTENANCE OF CONDITI					\$30,124.91	
		43080 R/B ADMINISTRATION					\$4,375.12	
							\$34,500.03	
		003 LODGING TAX TOURISM						
		48700 LODGING TAX TOURISM					\$8,495.00	
							\$8,495.00	
		004 SPECIAL PROJECT FUND						
		45100 SPECIAL PROJECT FUND					\$21,189.44	
							\$21,189.44	
		051 P.I.L.T.						
		47200 PILT					\$20,000.00	
							\$20,000.00	
		062 FEDERAL FOREST PROJ						
		48200 FEDERAL FOREST PROJECT FUN					\$10.49	
							\$10.49	
		068 WASTE TRANSFER ENTE						
		40800 WASTE TRANSFER STATION					\$10,182.92	
							\$10,182.92	
		069 EMERGENCY SERVICES						
		42100 EMERGENCY MANAGEMENT					\$263.08	
		49000 EMERGENCY SERVICES FUND					\$9,729.40	

Approved By:

On:

Approval Report by Vendor Name - Detail

Huerfano County

Item 71.

Vendor	Invoice Account	Description	PO Acct Desc	Inv Date	Due Date	Post Date	Invoice Amt	Amt Approved
							\$9,992.48	
		070 GARDNER PUBLIC IMP D						
		49100 GARDNER PUBLIC IMP DISTRIC					\$1,559.78	
							\$1,559.78	
		071 DISASTER RECOVERY F						
		50000 DISASTER RECOVERY FUND					\$531.56	
							\$531.56	
							Grand Total:	\$266,340.56

Approved By:

On:

PURCHASE ORDER

Huerfano County

Purchase Order#: 234

Purchase OrderDate: 3/22/2024

Vendor: **INTERGALACTIC FIREWORKS / 8314**
1480 EAST LICOLN HIGHWAY
LANGHORNE, PA 19047

Ship To: **401 Main Street -**
Walsenburg CO, 81089

Order Description:

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST	LEDGER
4th of July firework show	1	\$3,000.00	\$3,000.00	001-50100-51220
4th of July firework show	1	\$2,970.23	\$2,970.23	051-47200-51876
TOTAL:			\$5,970.23	

NOTES:

4th of July Fireworks Show. Donations are expected from San Isable Electric and Spanish Peaks Regional Health Center

APPROVALS:

Approving Authority:

Budget Officer:

0105610051220

Intergalactic Fireworks



INVOICE

1480 East Lincoln Highway
Langhorne, P.A. 19047
Phone: 215-752-5600
Fax: 215-752-5602
www.intergalacticfireworks.com

3/20/2024
Invoice # [2024001]
Customer ID [001]

CUSTOMER

Belina
Huerfano Youth Conservation Corps Coordinator
928 Russell Ave
Walsenburg, CO 81089
Cell: 719-989-8252 719-738-3000 x112
cvaldez@huerfano.us

SHIPPING DETAILS

Freight Type [Air or Ocean]
Est Ship Date [Date]
Est Gross Weight 1745.625
net explosive weight 436.40625
Total Packages 42
Pallets 1.3125

Name	Brand	DESCRIPTION	QTY	UNIT PRICE	TAX	TOTAL AMOUNT
------	-------	-------------	-----	------------	-----	--------------

		Opening to show				-
Double Barrel			1	115.50		115.50
Harley Q			2	82.50		165.00
Space Ghost			1	99.00		99.00
Office Party			1	115.50		115.50
Blazin			1	148.50		148.50
		Middle of Show				-
Casino Night			1	125.40		125.40
Mammoth Strobe r&w			1	150.25		150.25
Silver & Gold			1	141.90		141.90
Hot Rod			1	142.25		142.25
Mammoth Red			1	140.25		140.25
Midnight Toker			2	82.50		165.00
Cantina Band			1	132.00		132.00
Vamanous Pest			1	115.50		115.50
Hydrogen Bomb			1	117.15		117.15
Renegade			1	138.00		138.00
Sabertooth			1	112.20		112.20
Cosmic Walk			1	125.40		125.40
Fury			1	120.45		120.45
Total Nut Job			1	127.50		127.50
Bad Guy			1	115.50		115.50
Rings			2	95.70		191.40
		Finale				-
Glitterlicious			1	115.50		115.50
Ms. Marvel			2	220.00		440.00
Blazin			1	148.50		148.50
Pandemic			1	132.00		132.00
Yolo			1	115.50		115.50
Lucille			1	115.50		115.50
Zombieland			1	99.00		99.00
Battle of the Bands			2	185.00		370.00
Galactic Battle			1	165.00		165.00
		Shells through out the show				-
Dictator			1	222.75		222.75
Kingslayer			1	226.05		226.05

Packs of Fuse			5	14.95		74.75
						-
						-
						-
				Subtotal		5,028.20
TERMS OF SALE AND OTHER COMMENTS				Taxable		-
				Tax rate		0.000%
Make all checks Payable to				Tax		-
				Freight discount 7%		1,294.00
IG Fireworks Penna Corp						(351.97)
				TOTAL		\$ 5,970.23
				Currency		USD

**NINTH AMENDMENT OF
PROFESSIONAL SERVICES AGREEMENT
BETWEEN HUERFANO COUNTY, COLORADO
AND SAFEbuilt COLORADO, LLC**

THIS NINTH AMENDMENT OF PROFESSIONAL SERVICES AREEMENT is made effective as of the date of the last signature below by and between Huerfano County, Colorado (Municipality) and SAFEbuilt Colorado, LLC, a wholly owned subsidiary of SAFEbuilt, LLC (Consultant). Municipality and Consultant shall be jointly referred to as the "Parties".

This Amendment shall be effective on the latest date fully executed by both Parties.

RECITALS AND REPRESENTATIONS

WHEREAS, Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on March 18, 2022; and

Parties hereto now desire to amend the Agreement as set forth herein; and

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the Parties agree as follows:

1. The above recitals are acknowledged as true and correct and are incorporated herein.
2. In accordance with the Special Terms and Conditions, Number 4, Term and Renewal, Contract #15310- On Call Plan Review Services, the Parties are hereby extending the contract through December 31, 2024.
3. All other conditions and terms of the original Agreement not specifically amended herein, shall remain in full force and effect.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

SAFEbuilt Colorado, LLC

Huerfano County, Colorado

By: _____

By: _____

Name: Matthew K. Causley

Name: _____

Title: Chief Operating Officer

Title: _____

Date: _____

Date: _____

CUSTOMER SERVICES AGREEMENT

(U.S. Based Employees Only)

This **CUSTOMER SERVICES AGREEMENT** (the “Agreement”), dated as of March 19, 2024 is entered into by and between Triad Resource Group, an LLC with its principal place of business located at 100 North Pennsylvania Avenue, Wilkes-Barre, PA 18701 doing business as Triad EAP or AllOne Health (“Company”) and Huerfano County with its principal place of business located at 401 Main Street, Suite 310, Walsenburg, Colorado (“Customer”), collectively referred to herein as “Parties” and each as “Party.”

PREAMBLE

WHEREAS, Customer wishes to engage the Company to provide employee assistance services and the Company wishes to provide such services upon certain terms and conditions.

NOW, THEREFORE, in consideration of the recitals listed above and the mutual promises, covenants, agreements, and undertakings of the Parties set forth below, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties, intending to be legally bound, agree as follows:

ARTICLE I. COMPANY RESPONSIBILITIES

1.1 Description of Services. The Company shall provide employee assistance services to Customer pursuant to the attached Statement of Work/Fee Schedule (**Exhibit A**), which is incorporated herein by reference, (sometimes collectively referred to as “Services”).

1.2 The Company’s Intellectual Property. The Agreement is not a work-for-hire agreement. The Company retains exclusive right, title and interest in intellectual property developed, delivered, or used in the performance of the Agreement. Neither the Agreement nor any Statement of Work changes the ownership of any pre-existing materials. Customer shall have no ownership interest in software used by the Company. All work product generated or acquired by the Company shall be the exclusive property of the Company. Work product shall include all clinical data and supporting records and other information. All such work product is confidential pursuant to Article 2 of the Agreement.

ARTICLE II. CONFIDENTIALITY

2.1 Confidential Information. “Confidential Information” means information or data of a Disclosing Party concerning its business operations, methods and strategies, financial condition, technology, or prospects, in any form or medium (including writings, drawings and electronically stored information and data), whether or not marked or labeled as “confidential.” Confidential Information also includes: (i) a Disclosing Party’s technical information, confidential data and trade secrets; (ii) a Disclosing Party’s nonpublic Intellectual Property (“IP”) (for example, inventions, discoveries, designs, methods, processes and ideas, whether or not patented or patentable), mask works and works for authorship, whether copyrighted or copyrightable; (iii) any other information or data whether in written, electronic or oral form, directly or indirectly or made available by Disclosing Party or any of its or its affiliates’ employees or independent contractors to the non-disclosing party in connection with the activities contemplated by this Agreement that is designated “Confidential” or “Proprietary” or some similar designation or that would reasonably be expected to be confidential under the circumstances, including information related to the Disclosing Party’s business or operations (including financial, corporate, marketing, product, research, technical, manufacturing and other nonpublic information) or to its or its affiliates’ employees, customers, suppliers and other business partners, property-related information, personally identifiable information, sensitive personal information (including the substance of inquiries or requests made by Customer’s employees through the Services); and (iv) all tangible manifestations (however embodied) of information or data referred to in clauses (i), (ii) and (iii) above (for example, computer software, firmware, scripts or objects, hardware, programmer’s notes, databases, manuals, training manuals and materials, memoranda, reports, drawings, sketches, flowcharts, models, prototypes, files, films, records

or forms).

2.2 Receiving Party. A Party that acquires knowledge of the other Party's (a "Disclosing Party") Confidential Information is considered the "Receiving Party." The Receiving Party shall keep Confidential Information in confidence using the same degree of care as the Receiving Party uses with its own Confidential Information or a reasonable degree of care, whichever is greater. The Receiving Party will not use, exploit, disseminate, disclose, or divulge Confidential Information to any person, firm, corporation, partnership, association, or other entity, without the prior written consent of the Disclosing Party.

2.3 Applicability of Confidentiality. Notwithstanding the foregoing, a Receiving Party is not required to hold a Disclosing Party's information "confidential" if the information: (i) becomes publicly known, after disclosure in connection with this Agreement, through no act or omission of the Receiving Party; (ii) was, prior to disclosure in connection with this Agreement, already in the legitimate possession of the Receiving Party or publicly known; (iii) is obtained by the Receiving Party from a third party (a) without using the Disclosing Party's Confidential Information and (b) without a breach of such third party's obligations or violation of law, rule or regulation; (iv) is independently developed by the Receiving Party without use of or reference to the Confidential Information; (v) is required to be disclosed pursuant to judicial or governmental judgment, writ, decree, or order; or (vi) becomes relevant to the Receiving Party in any claim, demand, suit, action or proceeding instituted or defended by it in connection with the enforcement of its right or obligations under this Agreement. If the Receiving Party is required to disclose Confidential Information as contemplated in **Section 2.3(v)**, the Receiving Party may disclose only such information as, in the opinion of counsel, is legally required. The Receiving Party shall provide Disclosing Party, to the extent reasonably possible, advance notice to allow the Disclosing Party to seek, at its own expense, a protective order. The Receiving Party shall, at the Disclosing Party's expense, reasonably cooperate with the Disclosing Party's efforts to seek such a protective order.

2.4 Retention. The Company may retain, for its own general analytic purposes, after termination of the Agreement, de-identified aggregate data that is: (i) compiled from the raw data disclosed by Customer to the Company; or (ii) compiled from raw data collected from Customer's employees or their health care providers.

2.5 Information Security Program. The Company maintains an information security program to protect personally identifiable information. The information security program includes administrative, technical, and physical safeguards: (a) to ensure security and confidentiality; (b) to protect information against any anticipated threats or hazards to security and integrity; and (c) to protect information against unauthorized access to or use that could result in harm, liability, or inconvenience to Customer or to its employees. The Company will report breaches of security to Customer when the security breach involves Customer information or information related to employees or any other individuals that is collected by and held by or on behalf of the Company.

2.6 Security Breach. If the Company believes that there has been any unauthorized access to or use of information related to employees or any other individuals that is collected by and held by or on behalf of the Company (a "Security Breach" of "Customer Data"), the Company must notify Customer after completion of its internal review and investigation.

ARTICLE III. TERM, PAYMENT AND TERMINATION

3.1 Term. The Agreement commences on the effective date set forth on **Exhibit A** ("Effective Date") and ends at 5:00 p.m. Eastern Standard Time on January 31, 2027, or until terminated sooner pursuant to **Section 3.3** of the Agreement (the "Term"). The Agreement automatically renews for three (3) year terms unless written notice is provided at least 120 days prior to the expiration date or any extension or renewal thereof.

3.2 Payment. In consideration for the Company rendering the Services, Customer agrees to pay the Company such amounts as set forth in **Exhibit A** ("Service Fees"). These fees will be fixed for the Initial 12-month term, unless the Customer has an employee enrollment change of ten percent (10%) or more, whereby the Company has the right to review and revise pricing accordingly. The Customer shall report employee enrollment changes of ten percent

(10%) or more in writing with payment remittance. The Company has a right to review and revise pricing accordingly on past and future invoices related to the ten percent (10%) change. Any other adjustments to fees will go into effect each successive term on or after the anniversary date at the Company's sole discretion, but not to exceed the Consumer Price Index (CPI) or rate of inflation at that time, unless otherwise mutually agreed upon. The Company will send Customer a quarterly invoice for services rendered to Customer. Customer shall make payment upon receipt of the invoice. If the invoice is not paid within fifteen (15) days following the invoice date, the invoice amount accrues interest at a rate of 1.25% per month. However, Customer's total interest liability will not exceed the limits imposed by law. If the Company charges Customer for interest more than the limits imposed by law, the Company will credit Customer the excess interest on the Company's next invoice. If the excess interest is greater than the amount of the Company's next invoice, the Company will refund Customer the amount of excess interest owed above the next invoice amount.

3.3 Termination. Either Party may terminate the Agreement if the other Party materially breaches the Agreement and fails to cure such breach within sixty (60) days after receipt of written notice of such breach from the other Party. Termination shall not prejudice any other remedy to which the terminating Party may be entitled at law, in equity or under the Agreement.

3.4 Effect of Termination. The Company is entitled to full compensation for work performed prior to termination.

3.5 Indebtedness. If Customer is unable to pay its debts as they become due, the Company may terminate the Agreement at its discretion and proceed to enforce Customer's performance. This Section 3.5 supersedes all prior contract terms and conditions.

3.6 Bankruptcy. Either Party may terminate the Agreement if the other Party: (i) ceases doing business as a going concern; (ii) makes an assignment for the benefit of creditors; (iii) admits in writing its inability to pay its debts as they become due; (iv) commences, or has commenced against it, bankruptcy proceedings in any jurisdiction and such proceedings are not dismissed within 30 days; or (v) files a petition seeking for itself any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar arrangements under any present or future statute, law or regulation or files an answer admitting the material allegations of a petition filed against it in any such proceeding, consents to or acquiesces in the appointment of a custodian, trustee, receiver, liquidator of it or of all or any substantial part of its asset or properties, or if within 45 days after the commencement of any proceeding against the Party seeking reorganization, similar arrangements, readjustment, liquidation, dissolution or similar relief under any present or future statute, law or regulation, such proceedings shall not have been dismissed, or if within 45 days after appointment of any custodian, trustee, receiver or liquidator of it or all or any substantial part of its assets and properties without the Party seeking reorganization's consent or acquiescence, and the appointment has not been vacated.

ARTICLE IV. INDEMNIFICATION

4.1 Mutual Indemnification. To the fullest extent permitted by law, each Party shall indemnify, defend (with counsel reasonably acceptable to the other Party), and hold harmless the other Party and its affiliates, and its and their respective officers, directors, partners, shareholders, employees, representatives, agents, successors and assigns (each an "Indemnified Party") from and against any and all liabilities, losses, claims, damages, expenses and costs (including reasonable attorneys' and consultants' fees and disbursements) (collectively, "Losses") arising from or relating to: (1) any negligent act or omission, in whole or in part; (ii) any violation of any applicable statute or regulation in the performance of this Agreement; and (iii) any fraud, willful misconduct or gross negligence of the other Party, its affiliates or any subcontractor.

ARTICLE V. WARRANTY, DISCLAIMER AND LIMITATION OF LIABILITY

5.1 Warranty. The Company will use commercially reasonable efforts to perform the Services in a professional manner, consistent with industry standards. Except as described in the Agreement or a Statement of Work, the Company makes no other warranties. The Company warranties extend solely to Customer. This warranty gives

Customer specific legal rights, and Customer may also have other rights, which vary from state to state. Except for non-payment, neither Party will bring a legal action under the Agreement more than two (2) years after the cause of action arose.

5.2 Disclaimer. TO THE EXTENT PERMITTED BY LAW AND AS PROVIDED HEREIN, COMPANY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE FOR PRODUCTS AND SERVICES.

5.3 Limitation of Liability. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCURRED BY CUSTOMER OR ANY THIRD PARTY, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE OTHER PARTY OR ANY OTHER PERSON HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. COMPANY'S LIABILITY FOR DAMAGES HEREUNDER SHALL IN NO EVENT EXCEED THE AMOUNT OF FEES PAID BY CUSTOMER, FOR THE PERIOD OF 12 MONTHS PRECEDING THE INCIDENT GIVING RISE TO SUCH DAMAGES, UNDER THE AGREEMENT FOR THE RELEVANT SERVICES.

ARTICLE VI. THIRD PARTY INFORMATION/LIMITATIONS OF RESPONSIBILITY

6.1 Responsibility and Liability for Third Parties. It is specifically understood and agreed by the Parties that neither Party assumes responsibility or liability for the accuracy, completeness, propriety, necessity, or advisability of the information which is provided to the Company or Customer by or from third parties including counselors, affiliates, coaches, coordinators, clinics, or any other entities providing information to the Company or Customer.

6.2 Limitations of Responsibility. The Parties understand and agree that Company shall have no responsibility of any kind to Customer and any individual employee of Customer or any other person, firm, corporation, or entity for any of the following: (1) verification of any individual's eligibility, or entitlement to group medical/health plan coverage, or coverage contained within or excluded from said group health plan; (2) verification for any participant's provider's network status; (3) payment of any individual's medical, hospital, or other bills, debts, obligations, or other liabilities of any kind relating to medical or surgical treatment of confinement; (4) benefit decisions – the role of the Company being limited to making clinical recommendations to a health benefit plan's named fiduciary; and (5) notification to any individual of an adverse benefit determination based upon, or related to, a clinical recommendation by Company.

6.3 Customer Obligations. The Company shall not be liable for any obligation, indebtedness, or liability of Customer, whether now existing or hereafter arising, and the Company shall not, by entering into the Agreement, assume or become liable for any of such obligations, indebtedness, or liabilities.

ARTICLE VII. AUTHORIZATION FOR COMMUNICATIONS

7.1 Communications. Customer shall not distribute descriptive materials of any type which reference the various components of the services provided by the Company without first submitting such proposed materials to the Company for review and obtaining prior written authorization from the Company. Customer further expressly acknowledges that all intellectual property rights of the Company, its successors and/or assigns, shall remain the sole and exclusive property of the Company, its successors and/or assigns consistent and in accordance with the prior approval obtained by the Company from the United States Patent and Trademark Office and any other available remedies or protection(s) available unto the Company.

7.2 Irreparable Harm to the Company. It is further expressly agreed that a breach by Customer of any provision of the preceding covenant will cause the Company irreparable harm which cannot be adequately compensated by monetary relief. Accordingly, in the event of any such breach, the Company can and will be entitled to equitable relief (including but not limited to temporary restraining orders, preliminary and/or permanent injunctions), in addition to any other remedies available at law or in equity now or hereinafter in force.

ARTICLE VIII. GENERAL PROVISIONS

8.1 Notice. All notices and other communications required or permitted hereunder or in connection herewith, shall be deemed to have been duly given if they are in writing and delivered personally or sent by registered or certified mail, return receipt requested and postage prepaid. They shall be addressed as follows:

Triad EAP
Attn: Legal Department
100 North Pennsylvania Avenue
Wilkes-Barre PA 18701-3503

Customer:
Huerfano County
401 Main Street, Suite 310
Walsenburg, CO 81089

Provided, however, that either Party may change such Party's address by written notice of such change in accordance with this Section 8.1 to the other Party.

8.2 Governing Law. The Agreement shall be governed by and construed under the laws of the Commonwealth of Pennsylvania, without giving effect to the principles of conflict of laws thereof. Additionally, the Parties agree that any legal action or proceeding brought by or against them under this agreement shall be exclusively brought in the courts in and for Luzerne County, Pennsylvania, and Wilkes-Barre Division of the United States District Court for the Middle District of Pennsylvania and that the parties submit to such jurisdiction and waive all objections which they may have with respect to the venue of the above courts.

8.3 Entire Agreement. The Agreement, together with the exhibits attached hereto, constitutes the entire understanding and agreement between the Parties with respect to the provisions of the Services and supersedes any and all prior agreements whether written or oral, that may exist between the Parties solely with respect to such subject matter. The Preamble and **Exhibit A** are incorporated into the Agreement by reference.

8.4 Modifications and Amendments. No modification, alteration, change or waiver of any provision of the Agreement shall be valid unless it is in writing and signed by the Party against whom it is sought to be enforced. No waiver at any time of any provision of the Agreement shall be deemed a waiver of any other provision of the Agreement at that time or a waiver of that or any other provision at any other time.

8.5 Statement of Work/Fee Schedule Amendments. Notwithstanding **Section 8.4**, Customer may request the Company to make changes to its Statement of Work/Fee Schedule or to perform additional Services ("Modified Services"). Upon such request by Customer, the Company shall submit in writing a proposal for accomplishing the Modified Services and any associated increase or decrease in the Service Fees. If Customer elects to have the Company perform the Modified Services, the Company shall prepare an amended Statement of Work/Fee Schedule that describes and outlines the terms of the Modified Services to be performed. Such amended Statement of Work/Fee Schedule shall be mutually agreed upon, signed, and dated by both Parties. The Company shall not be obligated to perform the Modified Services prior to the execution of the amended Statement of Work/Fee Schedule.

8.6 Assignment and Third-Party Beneficiaries. Neither Party may assign the Agreement without the expressed written consent of the other Party, which consent shall not be unreasonably conditioned, withheld or delayed. Notwithstanding the foregoing, either Party may assign the Agreement to its parent, a subsidiary, or an affiliated company without the expressed written consent of the other Party. Furthermore, either Party may assign the Agreement to a third party solely in connection with a sale or other disposition of substantially all the assets of the assigning Party's business without the expressed written consent of the other Party. Other than in connection with indemnification under **Section 4.1**, the Agreement does not, nor is it intended to, create any rights, benefits, or interests in any third party, person, or organization.

8.7 Captions and Headings; Interpretation. Captions and headings contained herein are solely for convenience of reference and shall not constitute a part of, or affect the interpretation or construction of, the Agreement. Except as otherwise explicitly specified to the contrary, (a) references to a Section, Article, exhibit or schedule means a Section or Article of, or schedule or exhibit to this Agreement, unless another agreement is specified, (b) the word “including” (and words of similar import) means “including without limitation,” (c) references to a particular statute or regulation include all rules and regulations thereunder and any predecessor or successor statute, rules or regulation, in each case, as amended or otherwise modified from time to time, (d) words in the singular or plural form include the plural or singular form, respectively, and words of one gender shall be held to include all genders as the context requires, (e) references to the Parties means the Parties hereto, unless another agreement is specified, (f) references to a particular person include such person’s successor and assigns to the extent not prohibited by this Agreement, (g) “extent” in the phrase “to the extent” means the degree to which a subject or other thing extends, and such phrase does not mean simply “if,” (h) the headings contained in this Agreement, in any exhibit or schedule hereto and in the table of contents to this Agreement are for reference purposes only and shall not effect in any way the meaning or interpretation of this Agreement, (i) references to “\$” shall mean United States dollars, (j) the word “or” is not exclusive, (k) the words “hereof,” “herein,” “hereby,” “hereto,” and derivative or similar words refer to this entire Agreement including the schedules and exhibits hereto, (l) the word “any” means “any and all,” (m) the words “writing,” “written,” and comparable terms refer to printing, typing and other means of reproducing words (including electronic media) in a visible form, (n) no provision of this Agreement is to be construed to require, directly or indirectly, any person to take any action, or omit to take any action, to the extent such action or omission would violate applicable law, (o) if the last day of the time period for the giving of any notice of the taking of any action required under this Agreement falls on a day that is not a business day, the time period for giving such notice or taking such action shall be extended through the next business day following the original expiration date of such, and (p) the Parties have each participated in the negotiation and drafting of this Agreement and if an ambiguity or question of interpretation arises, this Agreement shall be construed as if drafted jointly by the Parties hereto and no presumption or burden of proof shall arise favoring or burdening any Party by virtue of the authorship of any of the provisions in this Agreement.

8.8 Waiver and Severability. The waiver by either Party of any default or breach of the Agreement shall not constitute a waiver of any other or subsequent default or breach. If any provision of the Agreement shall be deemed partially or wholly unenforceable, such unenforceability shall not affect the remaining provisions hereof and such affected provision shall be enforced to the fullest extent permitted by law.

8.9 Attorney’s Fees, Costs and Expenses. If any action at law or in equity is necessary to enforce or interpret the terms of the Agreement, each Party shall bear its own attorneys’ fees, costs and expenses incurred in maintaining such action in addition to any other relief that may be deemed proper.

8.10 Counterparts and Facsimile Signatures or PDF Signatures. The Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Customer and the Company agree that transmission to each other of the Agreement with the transmitting Party’s facsimile signature or portable document format (“PDF”) signature shall suffice to bind the Party signing and transmitting same to the Agreement in the same manner as if the Agreement with an original signature had been delivered.

8.11 Independent Contractor Status. For purposes of the Agreement and all the Services to be provided hereunder, the Company shall not be considered a partner, co-venturer, agent, employee or representative of Customer, but shall remain in all respects an independent contractor, and neither Party shall have any right or authority to make or undertake any promise, warranty or representation, to execute any contract or otherwise to assume any obligation or responsibility in the name of or on behalf of the other Party.

8.12 Solicitation of Employees. Customer agrees that during the term of the Agreement and for a period of twenty-four (24) months commencing on the date that such term expires or is terminated, Customer shall not for any reason, either directly or indirectly, on Customer’s own behalf or in the service or on behalf of others, solicit, recruit or attempt to persuade any person to terminate such person’s employment or consulting arrangement with the

Company, or an affiliated company, whether or not such person is a full-time employee or whether or not such employment is pursuant to a written agreement or is at-will.

8.13 Survival. The provisions of Articles II, III, IV, V, VI, VII and VIII shall survive the expiration or sooner termination of the term of the Agreement.

8.14 Force Majeure. Each Party shall not be considered in default of the performance of its obligations under the Agreement to the extent that performance of its obligations is prevented or delayed by any cause beyond its reasonable control, including acts of God, acts or omissions of governmental authorities, strikes, lockouts or other industrial disturbances, acts of public enemies, wars, blockades, riots, civil disturbances, pandemics, epidemics, floods, hurricanes, tornadoes and any other similar acts, events or omissions (each a "Force Majeure Event"). A Party is excused from performance only for the duration of such a Force Majeure Event. Any Party so delayed in its performance due to a Force Majeure Event shall immediately notify the other Party by telephone (to be confirmed in writing within 24 hours of the inception of such delay). In the event a Force Majeure Event affecting the performance of a Party continues for more than 60 days, the other Party may terminate this Agreement upon notice to such affected Party.

8.15 Advertising and Public Announcement. Customer agrees that the Company may: (1) use Customer's name in any form of publicity; (2) release to the public any information relating to the Services to be performed hereunder; and (3) otherwise disclose or advertise that the Customer has entered into the Agreement.

8.16 Subcontracting. Company may also, without notice, utilize subcontractors and agents to perform aspects of the Services (such as cloud hosting), provided, however, that Company shall remain primarily responsible for compliance with its obligations under this Agreement.

8.17 ERISA Disclaimer. The Parties acknowledge and agree that the Company will provide services to Customer under the Agreement. In providing such service, the Parties agree that the Company will not exercise any discretionary authority over the management or disposition of assets of any welfare benefit plan (as such term is defined in the Employee Retirement Income Security Act of 1974 ("ERISA"). The Company's duties will be limited to providing certain contractually agreed upon services as herein set forth. Therefore, the Parties agree that the Company is not a fiduciary (as such term is defined by ERISA Section 3(21)) regarding Customer's Health Benefits or any Health and Welfare Benefit Plan. The Company will provide services by using its employees who are unfamiliar with and have no responsibility to determine or verify the coverage requirements of any specific benefit plan. In the event that knowledge of the Company shall be a prerequisite to imposing a duty upon or to determine the liability of the Company under the Agreement or under any statute regulating the conduct of the Company, the Company will not be deemed to have participated in any act or omission of any fiduciary (as such term is defined under ERISA) with regard to the coverage requirements of any welfare benefit plan as a result of performing its contractually agreed upon duties hereunder.

8.18 Privacy.

(a) Company is a "service provider", "processor", or equivalent term under data privacy laws applicable to Company's activities under this Agreement (collectively, together with any regulations promulgated pursuant to such laws, "Data Privacy Laws"), and Customer is a "controller", "business" or equivalent term under applicable Data Privacy Laws. The parties agree and acknowledge that certain individuals may have personal data rights pursuant to Data Privacy Laws with respect to their "personal information," "personal data," or equivalent term as defined in Data Privacy Laws ("Personal Information"). Company will retain, use, and disclose Personal Information subject to Data Privacy Laws only for the business purposes and business relationship authorized in the Agreement or otherwise permitted by such Data Privacy Laws, will not sell Personal Information (as such term is defined in applicable Data Privacy Laws), and will treat such Personal Information as Confidential Information under this Agreement. The Company's PIMS Privacy Policy is incorporated herein by reference and can be found on the Company's website. The PIMS Privacy Policy may be amended from time to time without notice to the Customer.

(b) Referral Network. Customer acknowledges and agrees that the counselors, affiliates, coaches, coordinators, clinics, health care providers, and any other entities to whom Company may refer Customer's employees for health counseling or similar services (collectively, the "Referral Network") are separate, independent "controllers", "businesses", or an equivalent term under Data Privacy Laws, and such Referral Network members are not Company's subcontractors or service providers. Customer further acknowledges that Company has no control over, or responsibility for, the data collection or use practices of any Referral Network member, and the use of Personal Information by Referral Network members is subject to each such member's own privacy practices and disclosures. The Company's Referral Network is a sub-processor of the Company for purposes of the referral, invoice, and payment process. The Customer may obtain additional information about the Company's Affiliate Network by contacting the Company.

(c) With regard to protected health information ("PHI") and other Personal Information, each party shall comply, to the extent applicable, with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH") and any all-applicable Data Privacy Laws. Customer hereby agrees that (i) the Company is authorized to process and transfer data between its offices constituting the Company's group of companies, and between any sub-contractor(s), partners and affiliates, and other members of the Referral Network, engaged by the Company to perform part or all of the Services thereby allowing global access to the data on a 'need-to-know' basis in order to perform Services under this Agreement in the countries and territories specified by Customer; and (ii) the Company may disclose protected health information of data subjects (as defined in HIPAA) in the aggregate reports or in de-identified form, without the written consent of data subject, in connection with Company's business operations, as permitted by law.

(d) The Customer shall not share Customer PHI or Personal Information with the Company. "Personal Information" shall mean a first name and last name or first initial and last name in combination with any one or more of the following data elements that relate to such resident: (a) Social Security number; (b) driver's license number or state-issued identification card number; or (c) financial account number, or credit or debit card number, with or without any required security code, access code, personal identification number or password, that would permit access to a resident's financial account; provided, however, that "Personal information" does not include information that is lawfully obtained from publicly available information, or from federal, state or local government records lawfully made available to the general public.

8.19 Anti-Corruption Compliance. Reserved.

8.20 Trade Sanctions and Export Control. Reserved.

8.21 Record Storage and Delivery. Upon termination of the Agreement and to the extent that such records exist, the Company shall compile, collect, and deliver to Customer all Customer records subject to the Agreement as soon as is practicable after such termination. Customer agrees to accept delivery upon receipt of such Customer records and pay the Company all reasonable and customary storage, shipping and handling fees and expenses upon receipt of such record delivery and invoicing. Customer understands that any federal and/or state law, rule, regulation, or policy requiring the safekeeping of records for a prescribed time period, after termination of the Agreement, is the sole responsibility of Customer and not an obligation of the Company.

[Remainder of page intentionally left blank]

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties have executed and delivered the Agreement as of the date first above written.

TRIAD RESOURCE GROUP, LLC

Date

Bryan Levy
Regional Vice President - West

Date

Signature of Authorized Customer Representative

Printed Name of Authorized Customer Representative

Title of Authorized Customer Representative

**EXHIBIT A
Statement of Work/Fee Schedule**

The specific services below may be deleted, modified, or redefined by AllOne Health with notice to the Customer.

Effective Date: 2/1/2024

Employee Count: 132

Group(s) covered: All employees and household family members.

EMPLOYEE ASSISTANCE and WORK-LIFE SERVICES

✓	24/7 Toll-free telephonic and online access to EAP services	INCLUDED
✓	Call translation services available in over 140 languages	
✓	24-hour access to In the Moment Support for immediate or emergent mental health needs	
✓	Referral to staff or affiliate network for short-term counseling	
✓	Up to 3 virtual or face-to-face short-term, counseling sessions per unique incident per year with master's degree EAP counselor	
✓	Work/Life consultation, customized to the member's individual need and request	
✓	Up to 3 virtual life coaching sessions per year with a certified coach	
✓	Personalized search and referrals to work-life resources for childcare, adoption, education, pet care, elder/adult care, relocation assistance, and more	
✓	Legal referrals, and information for a wide range of personal matters, including estate planning, real estate, bankruptcy, divorce, custody	
✓	Financial issues receive a 30-minute consultation with a Certified Financial Professional. Depending on the type of issue, additional consultation may be provided	
✓	Identity theft consultation services provided by a Fraud Resolution Specialist. One virtual session (up to 60 minutes) per issue/per year.	
✓	Comprehensive web-based Work/Life resources	
✓	Interactive web-based Work/Life seminars	
✓	Specialized web-based corporate discounts, reference guides & referral sourcing	
✓	Medical Advocacy	
✓	Web-site portal and mobile app	
✓	Personal Assistant	

PROGRAM IMPLEMENTATION AND PROMOTION

✓	Virtual supervisor and employee program orientation and training	INCLUDED
✓	Lifestyle blog	
✓	Monthly employee E-Newsletters	
✓	Monthly manager articles	
✓	Periodic EAP related articles	

✓	Standard electronic promotional materials (<i>customized, printed materials and mailing options available for an additional fee</i>)	
✓	Webinar based program orientation (digital manuals included) for employees, managers, supervisors, and human resources	

MANAGEMENT ASSISTANCE

✓	Dedicated account manager	INCLUDED
✓	Management consultations for human resources, managers, and supervisors	
✓	Formal management referral, assessment, and counseling	
✓	Post workplace trauma/crisis consultation	
✓	Secure and confidential data management system	
✓	Coordination of care with healthcare insurance provider	
✓	Manager Tool Kit	
✓	Consultation on policies and procedures related to the access and use of the EAP	
✓	Fitness for Duty consultation and coordination	

FEE FOR SERVICE OPTIONAL SERVICES

	Fitness for Duty evaluation - fee for service	from \$2,250
	Substance Abuse Professional (SAP) Services including assessment, referral, follow-up, record-keeping and reporting	from \$950
	Substance Use evaluation	From \$350/hr
	On-site/virtual workplace trauma/crisis response. One, 4-hour case included per year. (<i>travel fees may apply</i>)	\$225/hr
	On-site/virtual trainings. Two hours included per benefit year (<i>travel fees may apply</i>)	\$275/hr
	Conflict Resolution for two or three employees. 1, 3-hour case per year included. (<i>travel fees may apply</i>)	\$175/hr
	On-site benefit fair attendance (<i>subject to availability. Travel fees apply</i>)	\$125/hr
	Additional counseling sessions approved by management (maximum of 8 sessions per person)	\$95/session
	Organizational Development Services	Varies by project

PERFORMANCE TRACKING

✓	Case management for job performance referrals	INCLUDED
✓	Online employee satisfaction surveys	
✓	Program review and planning	

PRICING SUMMARY

	First Year – Per Employee Per Month	\$1.97
	First Year – Estimated Annual Price	\$3,120.48

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UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024 on New Files

UTILIZATION RATE SUMMARY

Type	Count	%	Serviced	%	Activities	%
EAP Files	7	78.0%	7	100.0%	16	55.2%
Information Calls	0	00.0%	0	00.0%	0	00.0%
Organizational Service/CISD	0	00.0%	0	00.0%	0	00.0%
Member Portal Web Traffic	0	00.0%	0	00.0%	0	00.0%
Supervisor Referral	0	00.0%	0	00.0%	0	00.0%
Organization Services	2	22.0%	2	00.0%	13	44.8%
Total	9	100%	9	100%	29	100%

Count	Serviced	Activities
The total number of files: EAP, Organizational Services, Information Calls, etc. that fall within the reporting period.	The total number of service users within files along with Member Portal unique user visits that fall within the reporting period.	The total number of activities from files along with the total Member Portal visits that fall within the reporting period.

Population / Utilization Rate	132
Annualized Rate for Count of EAP Services	6.81%
Annualized Impact Rate of Total Serviced including Member Portal visits. Available as of October 1, 2023.	6.81%

New/Ongoing Files Summary

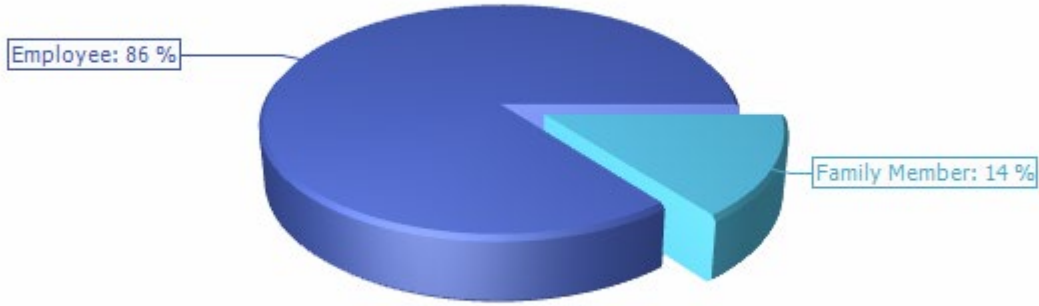
Total New Files	9
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UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

Client Type



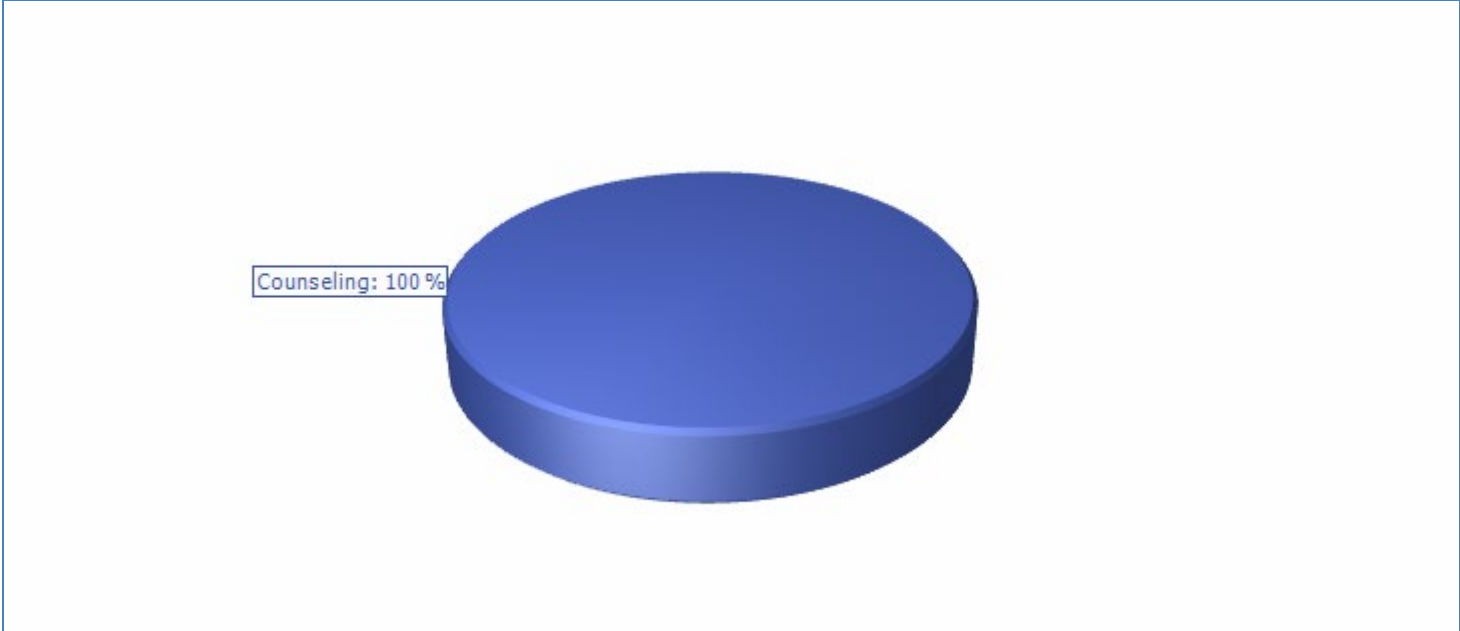
Client Type	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
Employee	0	0.00%	1	100.00%	5	100.00%	0	0.00%	6	85.71%
Family Member	0	0.00%	0	0.00%	0	0.00%	1	100.00%	1	14.29%
Total	0	0%	1	100%	5	100%	1	100%	7	100%

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

Service Type



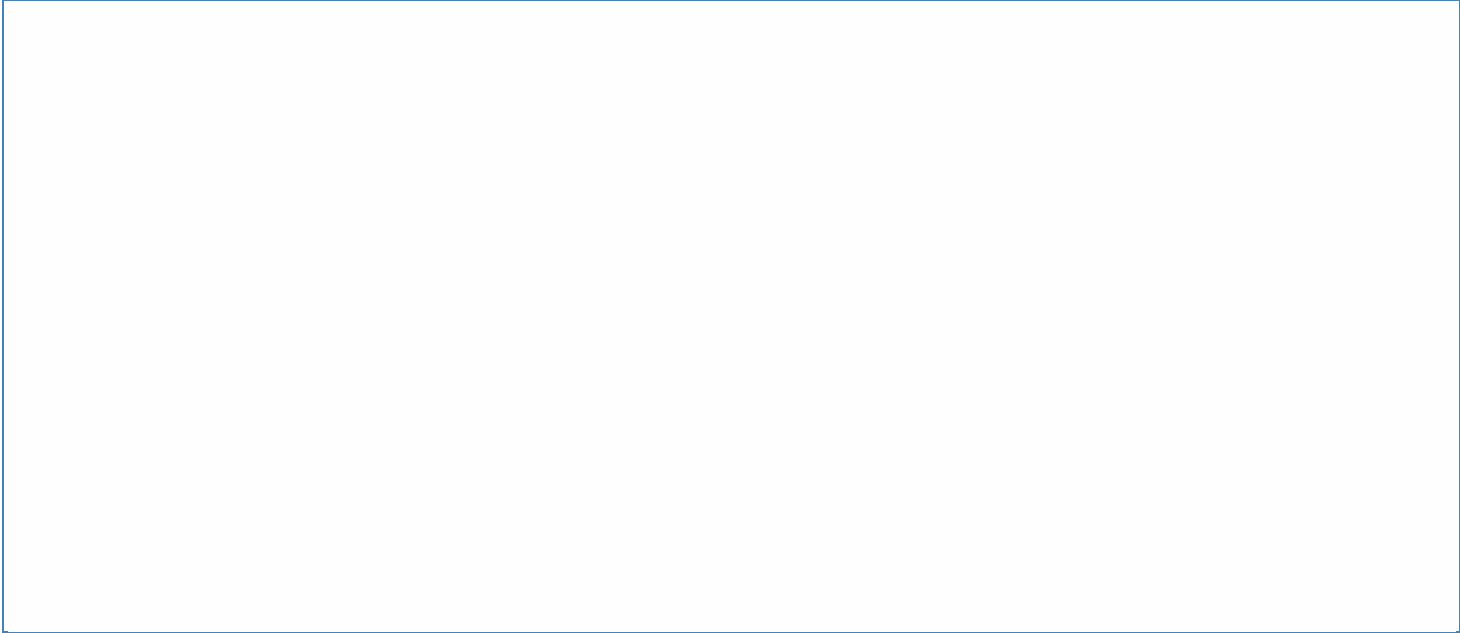
Service Type	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
Counseling	0	0.00%	1	100.00%	5	100.00%	1	100.00%	7	100.00%

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

Work/Life Service



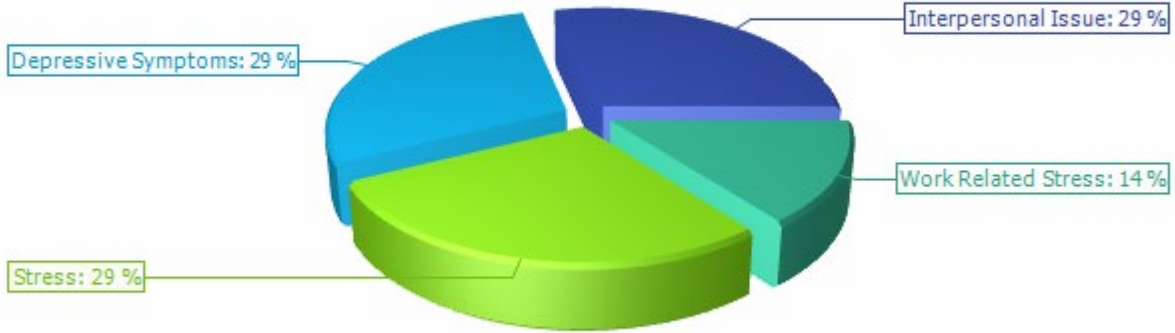
Work/Life Service	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
No Data To Report	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

Primary Presenting Problem



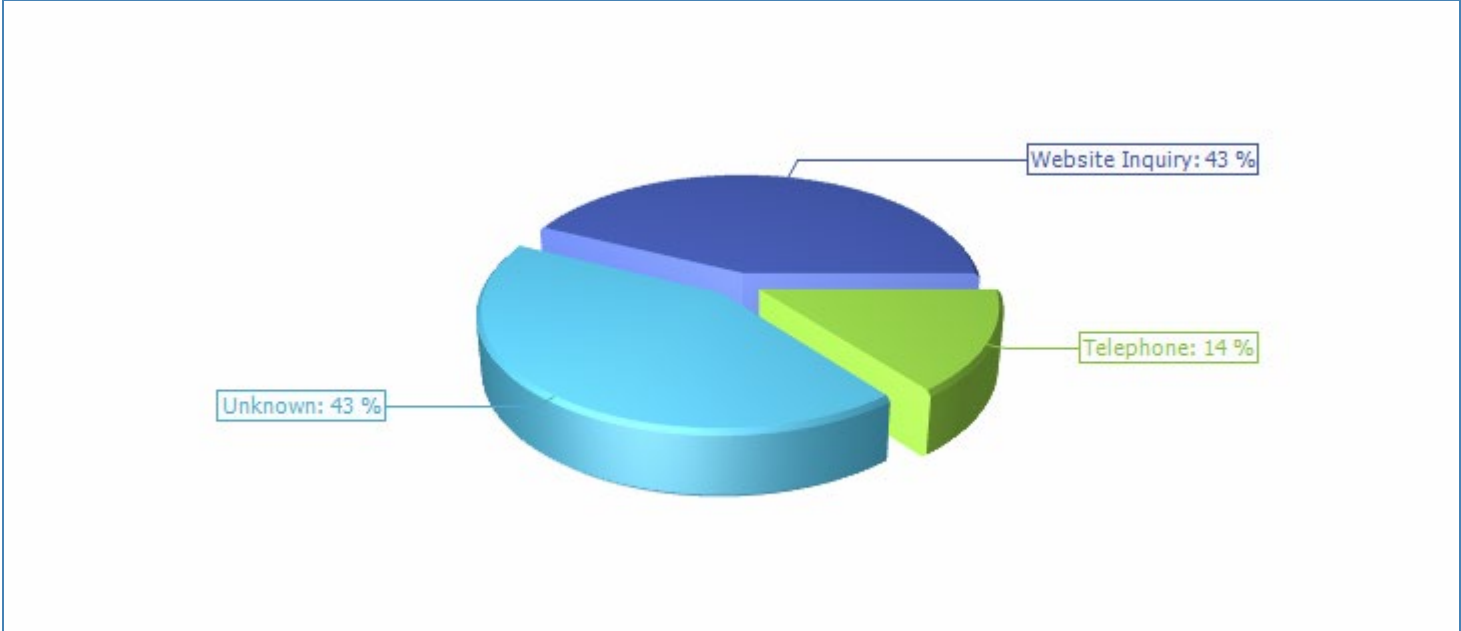
Primary Presenting Problem	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
Depressive Symptoms	0	0.00%	1	100.00%	1	20.00%	0	0.00%	2	28.57%
Interpersonal Issue	0	0.00%	0	0.00%	1	20.00%	1	100.00%	2	28.57%
Stress	0	0.00%	0	0.00%	2	40.00%	0	0.00%	2	28.57%
Work Related Stress	0	0.00%	0	0.00%	1	20.00%	0	0.00%	1	14.29%
Total	0	0%	1	100%	5	100%	1	100%	7	100%

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

How Client Accessed Services



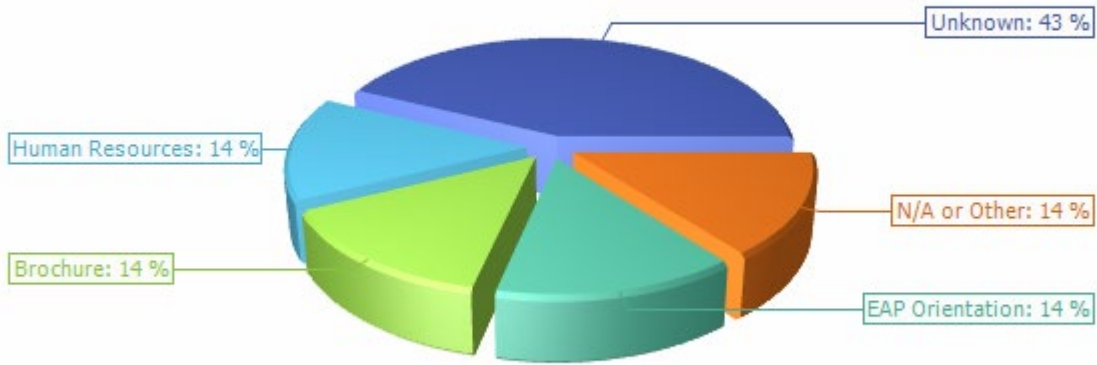
How Client Accessed Services	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
Telephone	0	0.00%	0	0.00%	0	0.00%	1	100.00%	1	25.00%
Website Inquiry	0	0.00%	0	0.00%	3	60.00%	0	0.00%	3	75.00%
Unknown	0	0.00%	1	100.00%	2	40.00%	0	0.00%	3	75.00%
Total	0	0 %	1	100 %	5	100 %	1	100 %	7	175 %

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

How Client Learned of Services



How Client Learned of Services	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
Brochure	0	0.00%	0	0.00%	1	20.00%	0	0.00%	1	25.00%
EAP Orientation	0	0.00%	0	0.00%	1	20.00%	0	0.00%	1	25.00%
Human Resources	0	0.00%	0	0.00%	1	20.00%	0	0.00%	1	25.00%
N/A or Other	0	0.00%	0	0.00%	0	0.00%	1	100.00%	1	25.00%
Unknown	0	0.00%	1	100.00%	2	40.00%	0	0.00%	3	75.00%
Total	0	0 %	1	100 %	5	100 %	1	100 %	7	175 %

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

Member Portal Top Content Views



Member Portal Top Content Views	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
No Data To Report	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

Member Portal Traffic Types



Member Portal Traffic Types	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
No Data To Report	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

UTILIZATION REPORT

Huerfano County

February 01, 2023 - January 31, 2024

Member Portal Traffic Top Topics



Member Portal Traffic Top Topics	2/1 - 4/30		5/1 - 7/31		8/1 - 10/31		11/1 - 1/31		2/2023 - 1/2024	
	#	%	#	%	#	%	#	%	#	%
No Data To Report	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%



Quarterly Summary of Program Promotion

Newsletters

January 2023 Insights Newsletter

- Feature: A New Perspective for the New Year Ahead
- Video: New Year, New Goals
- Student: For the New Year and New Semester, Focus on Your Whole Health
- Wellness: How To Build Your Overall Wellness
- Leader Resource: Building Engagement & Awareness Year-Round

February 2023 Insights Newsletter

- Feature: Using Psychological Safety to Drive Inclusion
- Video: Maintaining a Respectful Workplace
- Student: Celebrating Healthy Relationships on Valentine's Day
- Wellness: Build an Inclusive Workplace Experience: Consider the Human Factor
- Leader Resource: How to Tackle DEI Honestly?

March 2023 Insights Newsletter

- Feature: Empowering Our Caregivers
- Video: Coping with Compassion Fatigue
- Student: Brining Attention to Young Adult Caregivers
- Wellness Article: Tips to Promote Caregiver Wellness
- Leader Resource: Caregiving – A Public Health Issue

Webinars

January 2023

- Managing Your Money in Tough Times
- Exploring the Intersection between Mental Health and Physical Health

February 2023

- Minimizing Worry to Maximize Your Life
- Creating a Respectful Workplace

March 2023

- Workplace Differences: A Matter of Style
- Boundaries and Blindspots

Additional Resources

California Mass Shootings: Resources & Support

Honoring Black History Month

Michigan State University Shooting: Resources & Support

Turkey and Syria Earthquakes: Resources & Support

Mental Health Crisis Taking a Toll on Our Nation's Youth: Resources and Support

East Palestine Ohio Train Derailment: Resources & Support

Recognizing International Women's Day

Support and Resources for Those Impacted by Mississippi Tornadoes

Nashville School Shooting: Resources & Support

Newsletters

April 2023 Insights Newsletter

- Feature: You Are Not Alone: The Remedy for Financial Stress
- Video: Financial Wellness
- Student: Helping Students Address Financial Stress and Related Challenges
- Wellness: Achieving Wellness Goals Without Going Off Track Financially
- Leader Resource: Promoting Financial Wellness in Your Organization

May 2023 Insights Newsletter

- Feature: The Vision Behind Mental Health Awareness Month
- Video: Mental Health by The Numbers
- Student: The Rise of Mental Health Issues Among College Students: Causes and Solutions
- Wellness: Fitness Programs and Mental Health Literacy
- Leader Resource: Mental Health Awareness Toolkit

June 2023 Insights Newsletter

- Feature: Recognizing and Celebrating Pride Month
- Video: Support for the LGBTQ+ Community
- Student: Supporting Students During Pride Month
- Wellness: The Positive Influence and Unexpected Implications of Pride on Well-Being
- Leader Resource: Pride Month: Tips for Leading By Example

Webinars

April 2023

- Parenting Your Teen: Managing Conflict and Problem-Solving
- The Psychology of Money

May 2023

- A Balancing Act for the Work and Personal Life Seesaw
- Exposing the Myths and Lies about Mental Health

June 2023

- Healthy Living – Navigate Life Transitions
- Celebrating Pride Month: Allyship in the Workplace

Additional Resources

World Autism Month Resources & Support

Kentucky Shootings: Resources & Support

Recognizing Mental Health Awareness Month

Pride Month: Awareness & Resources

The History Behind Juneteenth Day

Newsletters

July 2023 Insights Newsletter

- Feature: Minority Mental Health Awareness Month
- Video: Creating a Positive Work Environment
- Student: 5 Tips for Prioritizing Your Mental Health
- Wellness: Tips for Strengthening Wellness
- Leader Resource: Helping Leaders Develop Awareness and Empathy

August 2023 Insights Newsletter

- Feature: 3 Tips to Spark an Interest in Lifelong Learning
- Video: Back-to-school Tips for Parents and Kids
- Student: 5 Tips to Help Students Find Their Focus
- Wellness: Motivating the Mind Through Learning
- Leader Resource: Helping Your Team Adapt and Thrive

September 2023 Insights Newsletter

- Feature: Understanding and Addressing Stress
- Video: Suicide Awareness
- Student: Tips for Managing Stress Before It Manages You
- Wellness: My Tobacco-Free Journey
- Leader Resource: Helping Leaders Address Suicide Prevention Awareness Month

Webinars

July 2023

- Identifying and Addressing Employee Turnover
- Better Well-Being Through Better Perspective

August 2023

- Boosting Your Brain Power
- Getting Outside Your Comfort Zone and Trying New Things!

September 2023

- Cultural Myths in Media: Fact or Fiction
- Coach your Child to Manage their Emotions

Additional Resources

Northeast Flooding: Resources & Support

Extreme Heat: Resources & Support

Hawaii Wildfires – Resources & Support

Tropical Storm Hilary: Resources & Support

Helping Organizations Discuss and Prevent Suicide

A Closer Look at Women’s Equality Day

Tropical Storm Idalia and Hurricane Franklin – Resources & Support

Hurricane Lee – Resources & Support

Mental Health & Wellness: The LatinX Community

National Recovery Month

Newsletters

October 2023 Insights Newsletter

- Feature: 6 Strategies for Boosting Your Emotional Wellness
- Video: How to Recognize Stress in Kids
- Student: Emotional Wellness: How to Build This Superpower
- Wellness: Supporting your Emotional Wellness with Physical Activity
- Leadership: How to Promote Emotional Wellness in the Workplace

November 2023 Insights Newsletter

- Feature: Harnessing the Power of Gratitude
- Video: Supporting Our Veterans
- Student: The Benefits of Creating an Attitude of Gratitude
- Wellness: A Quick Introduction to Guided Meditation
- Leadership: November Special Observances: Building Awareness and Understanding

December 2023 Insights Newsletter

- Feature: Celebrating and Nurturing Healthy Relationships
- Video: Happy Holidays! A How-To Guide
- Student: Putting the Focus on Healthy Friendships
- Wellness: 6 Strategies to Improve Your Social Well-Being
- Leadership: Using Interpersonal Skills to Foster a Healthy Culture

Webinars

October 2023

- Empowering Your Influence
- Mindfulness On The Go

November 2023

- Competent Leadership
- Healing through Gratitude

December 2023

- Resilient Relationships
- Personal Fitness for Life

Additional Resources

Resources for Staying Emotionally Healthy in Times of Stress
Managing Stress in Times of Crisis

Lewiston, Maine Shooting: Resources & Support

Recognizing and Supporting Our Veterans

November is National Family Caregivers Month

Highland Wildfires – Resources & Support

Supporting Disabilities That Cannot Be Seen

Tennessee Tornadoes: Resources & Support

John Galusha, Chairman
 Arica Andreatta, Commissioner
 Karl Sporleder, Commissioner



**HUERFANO COUNTY GOVERNMENT
 PROCUREMENT MEMORANDUM**

Date: March 26, 2024
To: Huerfano County Board of County Commissioners
From: Carl Young, County Administrator
Re: Huerfano County Solicitation #2024-01: On-Call Planner
Attachments: RFP, Urban Atelier Proposal, Safebuilt Proposal

Summary: On January 25, 2024 the County released RFP 2024-01 seeking proposals from qualified individuals or firms to provide land use planning services for the Huerfano County Land Use and Building Department, including but not limited to, application review, code revisions, and regulatory updates. Proposals were due on February 26, 2024 and we received four submissions. A committee consisting of the Planning Commission and Land Use and Building Department Staff interviewed the proposers and has decided to recommend Urban Atelier for on-call planning services and SAFEbuilt for Floodplain management.

Requested Motion/Action:

Motion to approve the award for the On-Call Planner RFP #2024-01 to Urban Atelier and to SAFEbuilt for Floodplain Management.

Background: On January 4th Huerfano County released RFP 2024-01 seeking proposals from qualified individuals or firms to provide land use planning services for the Huerfano County Land Use and Building Department, including but not limited to, application review, code revisions, and regulatory updates. The following criteria were used for ranking of most qualified respondent:

Criteria	Points
1 Experience and Reputation	20 Points
2 Personnel and Qualifications	20 Points
3 Understanding and Approach	20 Points
4 Cost Proposal	20 Points
5 Overall Evaluation of Capabilities and Ability to Provide Required Services	20 Points
Total	100 Points

The Solicitation closed on February 10th with 14 responses received. Interviews with 5 firms that scored the highest in committee reviews were held on March 27, 2023. Reference checks were conducted after the interviews. The total scores for each submission were as follows:

Respondent	Score
Urban Atelier	89.14
Community Planning Strategies	77.86
SAFEbuilt	78.71
Cascade Environmental	74.86

In keeping with the scores the Committee recommends the selection of Urban Atelier. As Urban Atelier does not currently have a qualified floodplain manager, the next highest scoring respondent SAFEbuilt is recommended for that scope.

Signature of the Chair

Approved

Approved with Changes

Denied



RFP No. 2024-01

On-Call Planning Services

EMAIL SUBMISSION

Huerfano County, CO

February 26, 2024 | 4:00 pm



Charity Campfield

Account Manager
307.292.1124
ccampfield@safebuilt.com

Travis Reynolds, AICP

Planning Manager
303.912.7153
treynolds@safebuilt.com

Monday, February 26, 2024

Huerfano County
Attn: Carl Young, County Administrator
401 Main Street
Walsenburg, CO 81089



RE: Request for Proposals #2024-01 for On-Call Planning Services

Dear Mr. Young,

SAFEbuilt Colorado, LLC (SAFEbuilt) is pleased to submit our proposal response to Huerfano County's (County) Request for Proposals (RFP) #2024-01 for On-Call Planning Services. We are enthusiastic about the prospect of supporting the County, leveraging our expertise in providing these same services to several rural communities across Colorado. Additionally, we are expanding our footprint in Southern Colorado and are committed to delivering exceptional results tailored to the unique needs of Huerfano County.

SAFEbuilt was established in 1992 to provide community development services to Colorado municipalities. Headquartered in Loveland, CO, our 1,700 team members support over 2,000 public and private clients in 37 states and the District of Columbia. In addition to providing comprehensive building department support services, we expanded our offerings to include planning services in Colorado beginning in 2015. SAFEbuilt delivered remote Plan Review and Building Official services to Huerfano County from 2022 to 2023, and we are eager to continue our partnership with this new opportunity.

We offer a small, but agile team of planning professionals led by a Planning Manager with 28 years of industry experience. Our team comprises four experienced planners, with two members certified by the American Institute of Certified Planners (AICP). Further, we are delighted to offer the services of two Certified Floodplain Managers (CFM) with proficiency in flood risk assessments, implementing mitigation measures, and ensuring regulatory compliance.

Our planning team currently supports both local and national jurisdictional clients. In Colorado, we currently provide planning services for 20 municipalities, including rural communities like Routt County and the Towns of Nederland, Hudson, Mancos, and Foxfield. Our national clients include the District of Columbia Department of Buildings (DoB) and the Cities of New Orleans, LA; Tucson, AZ; Boise, ID; and Laurence, IN, to name a few. We hope to leverage this breadth of knowledge and experience in service to Huerfano County.

SAFEbuilt is dedicated to addressing Huerfano County's unique requirements and is adaptable to accepting new projects or services as needed. Our proposed team is ready to assist with your present and future needs, guaranteeing that our deliverables will meet or surpass your expectations in terms of quality, accuracy, and timeliness. Additionally, our firm does not have a conflict of interest with any of our employees or an official of Huerfano County.

We enthusiastically present this proposal for your review and evaluation and thank you in advance for taking the time to assess our response. I am the Account Manager and your main point of contact for any questions or clarifications. I can be contacted at 307.292.1124 or via email at ccampfield@safebuilt.com.

Best Regards,

A handwritten signature in black ink that reads "Charity Campfield".

Charity Campfield

Account Manager | SAFEbuilt Colorado, LLC



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Tab 1 Experience & Reputation



EXPERIENCE AND REPUTATION

SAFEbuilt began providing planning services in Colorado in 2015, with the City of Longmont being our first planning client. Our experience with a diverse array of communities gives us a unique perspective and insight into what drives effective community development. Our planning team serves clients across the United States, with a focus on the planning needs of Colorado communities. We currently provide on-call planning services to 19 municipal clients in Colorado. Additionally, our proposed planning team extends support to various national clients on an on-call basis, including the City of New Orleans, LA; Teton County, WY; Washington DC's Department of Buildings; and others.

PROPOSED TEAM'S EXPERIENCE IN THE TYPE OF WORK TO BE PERFORMED

Performing planning development review of land use applications and permits to ensure conformance with applicable codes, regulations, standards, and criteria. With a thorough understanding of private and public-sector development processes, our experienced planners can assist your Land Use Department in reviewing, analyzing, processing, and managing all types of entitlements, development plans, zoning cases, and building permits. We are available to support your in-house staff by providing planning and zoning review comments on current projects or managing applications and cases from initial submittal through to public hearings and permitting. Our team will thoroughly compare development applications to your zoning code and provide in-depth analysis.

By creating user guides, "facts-to-know" documents, applications, and other forms, we can communicate the details of the County's development requirements to help applicants and community members understand local processes and regulations. Our commitment to your community includes "Planner of the Day" duties to take the burden off your staff so they can focus on the most important tasks. In many communities, we perform these tasks remotely, providing various means of direct communication to citizens and applicants. Our responses are provided in real time, and our regular communication assures them that their questions are handled promptly and thoroughly. We will work with staff to clarify zoning administration processes to streamline development applications, permit reviews, and code clarifications.

In addition to our various county clients, our planners Mercedes Rivas and Jamie Hartig previously filled roles as Planner II in El Paso County and Senior Planner in Douglas counties, respectively. Their roles provided unique, “behind the scenes” experience with county issues that provided them with a detailed understanding of the unique nature of county-based land use regulations.

Reviewing marijuana license applications and reviews for conformance with applicable codes, regulations, standards, and criteria. While employed as the Planning Manager for the City of Northglenn, CO, Travis Reynolds was instrumental in shaping the land use regulations for one of Colorado’s first municipalities to adopt regulations for medical marijuana dispensaries. These regulations established land use, operational, and distance spacing standards for the placement of dispensaries. The drafting of the regulations required consideration of the City’s licensing approach and coordination with multiple regulatory disciplines in conjunction with existing state legislation. These initial regulations evolved to include regulations for retail marijuana establishments and conventional marijuana grow facilities.

In addition to drafting regulations for marijuana license applications, Mr. Reynolds was the City’s lead staff planner for administering several applicant-proposed dispensaries. Administration of these applications required a multi-disciplinary review process and specific coordination with the Municipal Clerk for appropriate processing, administration through public hearings, and licensing approval.

Drafting staff reports for Planning Commission, Board of County Commissioners, and other boards and commissions. For our planning team, the staff report is the final culmination of an often lengthy process that provides the summary and reasoning behind required decisions. Our staff reports aim to provide all the information decision-makers need to contribute effectively to land use decisions and make informed findings. We organize our reports with charts, tables, maps, and graphics that provide structured background, analysis, and conclusions sections. The organized reports allow board and commission members to act on cases and render defensible decisions confidently.

When operating remotely, our staff reports are often the keystone attachment to a summary memo to your boards and commissions, allowing for third-party, independent analysis of each case. We regularly draft reports for all decision-making bodies, including Planning Commissions, Boards of County Commissioners, Boards of Adjustment, and Historic Preservation Commissions. Examples include:

- Douglas County – Planning Commission and Board of County Commissioners
- El Paso County – Planning Commission, Board of County Commissioners, and Board of Adjustment
- Town of Elizabeth – Historic Advisory Board
- City of Commerce City – Planning Commission and City Council

Drafting updates to County regulations as requested. Our team has researched and drafted zoning code amendments for specific topics in Douglas County, such as electronic message signs in rural areas, sign code updates, accessory dwelling units, electric fences for non-agricultural uses, animal limits such as chickens and roosters, updating water resources to reflect updates to the Colorado Revised Statutes, redefine timing of water acquisition, and better organization of the water resources section within the code.

Wider scopes of updates, such as vocabulary updates, general organization, and grammar, have been processed for Douglas County to clear outdated terms, concepts, and procedures. These updates include removing conflicting information, no longer applicable regulations, and overall congruency within the zoning code. Examples include:

- Development and Bulk Plane Standards – Town of Mountain View, CO
- Bees and Chickens Regulations – City of Northglenn, CO

- Mobile Home Regulations – Town of Deer Trail, CO
- Electronic Message Signs – Douglas County, CO

Providing general land use, planning, and economic development-related consultation to the County. Our team has experience working closely with boards and commissioners in Douglas and El Paso counties. Planner Jamie Hartig led Douglas County work study sessions involving issues such as comprehensive plan updates, animal limits in certain zone districts, use of electronic message signs in rural areas, electric fences in non-agricultural areas, accessory dwelling units, home occupations, and the Colorado Cottage Foods Act. These study sessions involved thorough research, including case studies from other jurisdictions, applicability to the requesting jurisdiction, and recognizing potential impacts and consequences of adopting certain land use regulations. These considerations were presented in concise, comprehensive memos and presentations that strived to give the best interpretations and overall view of the topic at hand for the community.

Preparing and submitting land use applications on behalf of the County. Our team of experienced planners works solely in the local government arena. Most of their experience is centered around public service for local governments. Periodically, our staff acts as facilitator and applicant for land use applications filed on behalf of local governments. To date, we have not handled any applications specifically on behalf of Huerfano County.

Certified Floodplain Manager. Ms. Getsy Suthan, RPLS, PLS, CFM, is a Survey Manager with DAL-TECH Engineering, Inc., a SAFEbuilt subsidiary located in Dallas, TX. Ms. Suthan has experience working within City and extra-territorial jurisdiction (ETJ) limits, creating legal exhibits for rezoning and building setbacks, reviewing residential and commercial plats and zoning ordinances, and defining buildable areas based on FIRM maps.

Prior to joining DAL-TECH in 2022, she worked on several projects utilizing her CFM certification, including Medline Industries, a private development within the Cottonwood Creek area of Wilmer, TX. The objective was to reclaim land within the floodplain area through a letter of map revision (LOMR). For this project, she verified the topography data, defined the existing and proposed floodplain line based on the existing contours and FIRM map of the creek's location, and developed the base flood elevation for the development area.

Mr. Lyle Jenkins, PE, CFM, is also a Certified Floodplain Manager by the Association of State Floodplain Managers and is an employee of SAFEbuilt's DAL-TECH Engineering, Inc. subsidiary. He has been with DAL-TECH since June of last year. In previous positions, he has supported several projects where he utilized his skill is floodplain management and administration, including:

- *The Stoney Creek Phase 3B, 4B, and 4C Letter of Map Revision (2019 – 2021):* As the Town Engineer for the Town of Sunnyvale, TX, he reviewed and approved a conditional letter of map revision (CLOMR) submittal for floodplain reclamation for a 100+ lot residential development, and ensured that the development was built per the approved plan. He also worked with the consultant on the follow-up LOMR application once the subdivision was complete.
- *Wave Wash Car Wash (2015 – 2016):* In the role of Design Engineer, and sole engineering practitioner working on the project, he prepared and submitted a CLOMR application to FEMA for a floodplain reclamation for a commercial car wash development in De Soto, TX, and ensured that the development followed the approved plan. After construction, he prepared and submitted a LOMR application. Both applications were approved by FEMA with minimal comments.

During his tenure with the City of Garland, TX (2002 – 2018), Mr. Jenkins served as the City's Floodplain Administrator and FEMA coordinator. In this role, he assisted residents, business owners, and engineering consultants with a wide range of floodplain related issues. He also prepared over 200 separate residential Elevation Certificates; reviewed and approved multiple CLOMR/LOMR submittals; and kept the City's Community Rating System certification up to date.

PROJECT SHOWCASE AND REFERENCES

SAFEbuilt is pleased to present the following relevant project summaries and client references who will attest to the quality of our planning services.



Routt County, CO

2021 – Ongoing

Kristy Winser, Planning Director

522 Lincoln Avenue, Steamboat Springs, CO 80477

970.879.2704 | kwinser@co.routt.co.us

The County reached out to SAFEbuilt in early 2021 for supplemental support during staffing challenges that resulted in a backlog for their issuance of building permits. The County's building permit process includes a robust zoning verification and development standard review process requirement before the issuance of any permit. SAFEbuilt provided supplemental, dedicated staff to help fulfill the review requirements of the zoning discipline. Verifications and reviews for development standards, flood plain avoidance, viable access, and skyline (viewshed) regulations were all part of a coordinated and comprehensive review process. SAFEbuilt supplied the remote staffing resources during a five-month period and performed over 400 reviews for the County. The County eventually marshaled additional resources to bring their operations fully back in-house, knowing that SAFEbuilt staff is a trusted resource if the need arises.



Town of Mancos, CO

2017 – Ongoing

Heather Alvarez, Town Clerk

117 N. Main Street, Mancos, CO 81328

970.533.7725 | halvarez@mancoscolorado.com

SAFEbuilt provides various ongoing and current planning services, including development and site plan reviews and building and zoning permit reviews. Our support involves the review of zoning cases, subdivisions, variances, and other special projects. Our team Planner responds promptly to inquiries from citizens and applicants in an on-demand capacity. Our team rewrote the Town's Land Use Code, with code adoption occurring in June 2019.

"I have never received less than excellent service."

— Heather Alvarez, Town Clerk, Town of Mancos, CO



Teton County, WY

2022 – Ongoing

Chris Neubecker, Director of Planning & Building Svcs

200 S Willow Street, Jackson, WY 83001

307.733.3959 | cneubecker@tetoncountywy.gov

Since 2022, SAFEbuilt has provided planning and zoning support for Teton County. For this contract with the County, SAFEbuilt's planning team performs reviews of applications and plans for planning and zoning compliance, including zoning compliance verifications, basic use permits, administrative adjustments, boundary adjustments, and miscellaneous permits.



Town of Foxfield, CO

2018 – Ongoing

Karen Proctor, Town Administrator

PO Box 461450, Foxfield, CO 80046

303.680.1544 | kproctor@townoffoxfield.com

For eight years, the Town has trusted SAFEbuilt to manage its land development code. As Town Planner, we handle resident and development queries, from building permits to managing amendments to Planned Unit Developments. Our planning team works closely with Town staff, providing clear communication and staff reports for hearings.

In 2023, the Town hired SAFEbuilt to revise its Comprehensive Master Plan. Using a streamlined remote survey process, we engaged decision-makers in preserving the community character.



Town of Elizabeth, CO

2017 – Ongoing

Patrick Davidson, Town Administrator

PO Box 159, 151 S Banner Street, Elizabeth, CO 80107

303.646.4166 | pdavidson@townofelizabeth.org

SAFEbuilt provides ongoing and current planning services, including development and site plan review, PUD and master model home review, and the generation of staff reports for the Planning Commission. We have completed numerous special projects, including impact fee analysis, temporary use and structure regulatory analysis, RFP process support, municipal landscape planning, and staff support.



City of Edgewater, CO

2021 – Ongoing

Jocelyn Mills, Community Development Director

2401 Sheridan Boulevard, Edgewater, CO 80214

720.763.3053 | jmills@edgewaterco.com

SAFEbuilt provides ongoing and current planning services, including site plan review and zoning permit review, subdivision and plat review, and telecommunication permitting. We provide comprehensive case review services that include the creation of staff reports to be used by City staff at public hearings. We also work closely with the City’s other referral agencies (including our Building Official) to ensure projects are reviewed for all aspects of the City’s adopted codes.

“Travis and his team have been very helpful in supporting a small department with any planning-related reviews or/zoning code best practices. I appreciate [their] expertise and capacity to keep Edgewater’s planning reviews moving forward in a very streamlined and professional manner.”

— Jocelyn Mills, AICP, Deputy City Manager / Community Development Director, City of Edgewater, CO

CURRENT PLANNING CLIENTS IN COLORADO

The following matrix offers a brief snapshot of the planning services we provide to our Colorado clients.

	PLANNING CLIENT SINCE	SUPPLEMENTAL STAFFING	REMOTE SERVICES	PERMIT ADMINISTRATION	DEVELOPMENT REVIEW	SPECIAL PROJECTS
City of Aurora	2022		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
City of Dacono	2019		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
City of Edgewater	2021		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
Town of Elizabeth	2017		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
City of Fort Lupton (PC)	2023		<input checked="" type="checkbox"/>			
Town of Foxfield	2018		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Town of Green Mountain Falls	2023					<input checked="" type="checkbox"/>
Town of Hudson	2023		<input checked="" type="checkbox"/>			
Town of Kiowa	2020		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Town of Mancos	2017		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Town of Milliken (PC)	2023		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Town of Mountain View	2018		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Town of Nederland	2021		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
Routt County	2021		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Town of Superior	2021		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

(PC) - SAFEbuilt purchased ProCode, Inc. in 2022; accordingly, these clients and contracts were added to our book of business.




Tab 2 Personnel & Qualifications

PERSONNEL AND QUALIFICATIONS

SAFEbuilt is proud to offer a highly experienced team of planning professionals, many of whom have dedicated the majority of their careers to municipal service. With a wealth of experience spanning diverse communities, our team possesses unique insights into the factors that drive effective community development and government performance. Additionally, our proposed team brings extensive experience in facilitating, leading, and assisting planning staff with long-range planning initiatives.

Each professional selected to support Huerfano County individually excels in their respective backgrounds. Collectively, they demonstrate the professional expertise required to create and implement effective solutions tailored to serve the specific interests of your community. In Figure 1, we introduce the team of planning professionals proposed to support Huerfano County.



Colorado Planning Expertise



Travis Reynolds, AICP
Planning Manager

- 28 Years of Planning Experience
- Planning Manager for SAFEbuilt since 2016
- Planning Manager for the City of Northglenn, CO for 10 years



Mercedes Rivas
Sr. Planner

- 10 Years of Planning Experience
- Senior Planner with SAFEbuilt since 2022
- Previous Positions: Planner II for El Paso County, CO; Sr. Planner, Land Development, Zoning Section for the City of San Antonio, TX



Jamie Hartig, AICP
Planner

- 6 Years of Planning Experience
- Planner with SAFEbuilt since 2024
- Previous Positions: Planner III for the City of Commerce City, CO; Senior Planner for Douglas County, CO



Josue Loma
Planner

- 3 Years of Planning Experience
- Planner with SAFEbuilt since 2022
- Previously a Planning Technician for the City of Commerce City, CO for 1 Year



Certified Floodplain Managers



Getsy Suthan, RPLS, PLS, CFM
Certified Floodplain Manager

- 9 Years of Experience as a Certified Floodplain Manager
- Association of State Floodplain Manager #3053-16N



Lyle Jenkins, PE, CFM
Certified Floodplain Manager

- 20 Years of Experience as a Certified Floodplain Manager
- Association of State Floodplain Manager #0579-04N

Figure 1. SAFEbuilt's Proposed Team for Huerfano County

Our small yet efficient and experienced team of resources is well-equipped to respond promptly and effectively to the County's intermittent needs. We engage in similar tasks to those described in the RFP for several communities across the state, leveraging our collective experience to address unique challenges. By taking care of routine reviews, we effectively "clear a path" for the County, enabling its personnel to concentrate on managing high-profile, intricate, and local projects.

AVAILABILITY AND COMMITMENT OF THE TEAM TO UNDERTAKE WORK

The proposed planning team and CFMs can begin working within days of contract execution. In other jurisdictions that do not use our services full-time, we establish dedicated hours for open communication and log-in to client's online systems. We also establish a weekly or semi-monthly project management meeting for continuous coordination and quality control of critical deadlines.

As requested, our team will be available for in-person attendance at hearings before the Planning Commission or Board of County Commissioners, as well as Planning Commission meetings and workshops. Additionally, they will attend Board of County Commissioners meetings in person when applications are being discussed and will be present for site visits or meetings with applicants that cannot be conducted remotely. On-site attendance by our team members will require scheduling with a 48-hour advance notice.

February 22, 2024

Re: Letter of Reference for SAFEBuilt



To Whom It May Concern,

On behalf of the Town of Mancos I am happy to provide a letter of recommendation for the services provided by SAFEBuilt and specifically Travis Reynolds and his team. They have been highly responsive to all requests for service and have demonstrated a willingness to provide support to not only our municipality, but to help our community to achieve its land use goals. Every request for reviewing permit applications is met with a timely and professional response which is user friendly for the building department and the property owner. Additionally, when looking at policy suggestions and implications, we always receive the same attention to detail and sufficient information to allow us the ability to make informed decisions for our local community.

In summary, I would recommend Travis and his team to any prospective client seeking a highly qualified multidisciplinary team to support their community development goals.

Jason Armstrong

Community and Economic Development Director

Town of Mancos

970.394.4780

jarmstrong@mancoscolorado.com



TRAVIS REYNOLDS

Planning Manager

EDUCATION

University of Colorado School of
Architecture and Planning
MS, Urban and Regional Planning

State University of New York
College of Environmental
Science and Forestry

BS, Environmental Studies: Policy
Management

CERTIFICATIONS

American Institute of Certified
Planners (AICP) Certification

PROFESSIONAL AFFILIATIONS

Member, American Planning
Association (APA)

Member, APA Colorado Chapter

**Chairman of the City of
Northglenn's General
Employee's Pension Board**

Elected Member | October 2010
Chairman | 2014 – 2016

Mr. Reynolds, AICP, Colorado Planning Manager, is a planning professional with over 28 years of experience working for a wide variety of public sector entities, including the National Science Foundation, regional, county, and local government.

EXPERIENCE

- **Planning Manager** SAFEbuilt, LLC. | 2016 – Present
 - Team Manager for multi-client Planning and Zoning team providing local government support to Colorado and nationwide clients.
 - Zoning Team Manager for Washington, D.C., Dept. of Buildings.
 - Client Manager to the City and County of Denver, CO.
 - Project Manager for numerous local government entitlements processes
 - Project Manager for numerous local government land development regulation rewrites, comprehensive plans, and special topic plans.
- **Planning Manager** City of Northglenn; Northglenn, CO | 2006 – 2016
 - Managed staff in all aspects of the City's Planning Department, including long-range and current planning, budget, hiring, and human resource matters.
 - Project manager for large city-wide projects, including the City's Comprehensive Plan, Corridor Master Plan, Development Regulation Rewrite, and RTD Station Area Master Plan (STAMP).
 - Project Manager for all phases (entitlements->building permits) of numerous infill and redevelopment projects. Projects include Best Buy, Vitamin Cottage, an 11-acre retail shopping center, Napa Automotive, a 225-unit multi-family development, a Starbucks prototype container store, and a 60K sq. ft. SLC hospital.
 - Staff representative for development project negotiations, including incentives and redevelopment aid provided by the City Council and the Northglenn Urban Renewal Authority (NURA).
 - Lead staff representative to the City Planning Commission and Board of Adjustment.
- **Geographic Information Technology Specialist** Institute for the Application of Geospatial Technology (IAGT); Auburn, New York – Extension Site: UNAVCO - Boulder, Colorado | 2004 – 2006
- **Transportation Demand Management Planner** Denver Regional Council of Governments (DRCOG); Denver, Colorado | 2002 – 2004
- **Regional Planner** Denver Regional Council of Governments (DRCOG); Denver, Colorado | 1999 – 2002
- **Planner** Cayuga County Planning Department; Auburn, New York | 05/1996 – 06/1999

MERCEDES RIVAS

Senior Planner

EDUCATION

Texas A&M University

BS, Environmental Studies with
Minor in Earth Sciences

Bilingual English/Spanish

Ms. Rivas is a creative and multi-disciplinary urban planning professional with over seven years of experience in a wide range of urban, suburban, and rural settings. Her planning experience includes project management, drafting development standards and land use regulations, conducting development reviews, policy research, and public outreach. Her professional interests include urban design, community development, and comprehensive/long-range planning. Ms. Rivas has an undergraduate degree in Environmental Studies and a minor in Earth Sciences from Texas A&M University's College of Geosciences.

EXPERIENCE

- **Senior Planner** SAFEbuilt, LLC | 2022 – Present
 - Reviews submitted plans and documentation for conformance to regulations of the applicable zoning ordinance, including setbacks, bulk measurements, height, building coverage, landscaping, parking, and other specific design standards
 - Acts as the point of contact for applicants regarding the status of their review, explanation of comments, and required revisions
 - Reviews and interprets site development plans, floor plans, elevation plans, and section drawings.
 - Provides information, presentations, reports, and recommendations to various jurisdictional boards regarding development or zoning actions.
 - Reviews building plans in conjunction with their corresponding design and development overlay standards.
 - Responsible for reviewing projects for consistency with all applicable adopted plans, codes, and standards, identifying any related issues, and making appropriate recommendations.
- **Planner II** El Paso County - Planning and Community Development Department | 2021 – 2022
- **Senior Planner, Land Development, Zoning Section** City of San Planner, Land Development, Zoning Section City of San Antonio, TX - Development Services Department | 2019 – 2021
- **Planner, Land Development, Platting Section** City of San Antonio, TX - Development Services Department | 2016 – 2019
- **GIS Engineering Tech I, Asset Management** City of San Antonio, TX - Department of Transportation and Capital Improvements | 2016 – 2016
- **GIS Data Analyst, Temporary, Asset Management** City of San Antonio, TX - Department of Transportation and Capital Improvements | 2014 – 2016



JAMIE HARTIG

Planner

EDUCATION

University of Cincinnati

BS, Urban Planning

CERTIFICATIONS

American Institute of Certified Planners (AICP) Certification

PROFESSIONAL AFFILIATIONS

Member, American Planning Association (APA)

Ms. Hartig is a self-motivated and personable urban planning professional known for her excellent customer service skills and exceptional communication abilities. With a wealth of experience in fast-paced, high-volume environments, she thrives on delivering top-notch service to clients and stakeholders alike. Her proactive approach and strong interpersonal skills make her adept at building positive relationships and navigating complex planning processes effectively.

EXPERIENCE

- **Planner** SAFEbuilt, LLC | 2024 – Present
 - Supports the preparation and production of comprehensive plans, plan elements, studies, assessments, similar planning documents, and zoning ordinances, including public outreach, research, drafting, illustrating, mapping, and document layout and formatting.
 - Assists with the project management of clients and support planning services in client jurisdictions.
 - Assists with development review projects, coordinating both internal and external divisions and referral agencies.
 - Works as part of a consulting team on amendments to zoning ordinances, special zoning topics, and related projects.
 - Prepares staff reports for Planning Boards and City Commission meetings for municipal clients.
 - Organizes, prepares for, and attends public outreach events and public meetings.
 - Assists the Planning Manager with marketing and business development efforts.
- **Patient Care Technician** Lutheran Medical Center | 2023 – 2024
- **Planner III** City of Commerce City, CO | 2020 – 2022
 - Worked with citizens, committees, and staff to prepare neighborhood, redevelopment, and Comprehensive Plan update elements.
 - Managed and coordinated large development cases, and complex planning projects, including neighborhood planning and community development, economic analysis and community facilitation
- **Senior Planner** Douglas County Government; Douglas County, CO | 2016 – 2020
 - Reviewed and managed development and planning processes with developers, County departments, regional, state and federal agencies, special districts, the Planning Commission, the Board of County Commissioners, and citizen organizations for land use applications.
 - Identifying issues arising from development requests, analyzing impacts, providing resolutions, presenting data, and representing the County at Planning Commission and Board of County Commissioners hearings.
 - Analyzed land use proposals and community development activities with respect to County policies, regulations, development guidelines, sound planning practices, and land carrying capacity.

JOSUE LOMA

Planner

EDUCATION

University of Colorado Boulder
BA, Psychology and Neuroscience

Mr. Loma is a driven and hardworking professional who focuses on providing quality customer interactions to achieve developmental goals. His planning experience includes development review, municipal code drafting, planning administration, and direct customer service. Mr. Loma has a Bachelor of the Arts in Psychology and Neuroscience from the University of Colorado Boulder.

EXPERIENCE

- **Planner** SAFEbuilt, LLC | 11/2022 – Present
 - Responsible for reviewing and administering building permit plans, subdivision plats, and other entitlement processes for development projects - including residential dwellings, commercial tenant improvements, residential additions, and telecommunications.
 - Maintained consistent communication with applicants to ensure the timely resolution of requests.
 - Responded to customer requests for Development Standards information and Zoning Verification Letters.
 - **Municipalities Served:** Edgewater, CO; Washington D.C.; Mountain View, CO; Foxfield, CO; Superior, CO.
- **Planning Technician** City of Commerce City, Community Development Department, Planning Division; Commerce City, CO | 10/2021 – 10/2022
 - Coordinated the in-take and close-out of all development review projects and performed administrative duties such as generating proximity maps and other maps, ensuring development process notification milestones, maintaining departmental websites, and case management.
 - Responded to daily customer inquiries regarding planning, zoning, and land use regulations.
 - Assisted with the processing and administration of simple land use cases, such as outdoor storage permits and minor modifications.
 - Conducted departmental research for municipal code and zoning regulation updates.
 - **Major Projects:** Assisted in the research, process creation, and implementation of the new city-wide online permitting software. In addition, served on the City's first Sustainability Committee by attending monthly meetings to establish goals and benchmarks of success.



GETSY SUTHAN

Floodplain Manager

EDUCATION

Ryerson University

BS, Engineering/Civil Survey
Engineering

LICENSES & CERTIFICATIONS

State of Texas

Registered Professional Land
Surveyor #6449

Association of State Floodplain Managers

Certified Floodplain Manager
#3053-16N

TxDOT

Pre-Certification received
10/13/2015

State of New Mexico

Registered Professional Land
Surveyor #24511

PROFESSIONAL AFFILIATIONS

Texas Society of Professional
Surveyors (TSPS)

Texas Floodplain Management
Association (TFMA)

Ms. Suthan joined DAL-TECH Engineering, Inc., a SAFEbuilt Company, in April 2022 bringing more than 29 years of surveying experience in Canada and Texas. Her experience includes industrial, municipal, Texas Department of Transportation (TxDOT), Federal Emergency Management Agency (FEMA), United States Army Corps of Engineers (USACE), Schools, Parks, Oil & Gas, Atmos, and residential, industrial and commercial development projects. Her recent surveying experience has primarily been focused on survey for design for land development (commercial, industrial, and residential subdivision) and right-of-way (ROW) mapping TxDOT projects, and City of Dallas MSD Levee projects.

EXPERIENCE

- **Survey Manager/Floodplain Manager** DAL-TECH Engineering, Inc., a SAFEbuilt Company; Dallas, TX | 2022 – Present
 - Oversees all aspects of survey projects from initiation to completion, including planning, scheduling, budgeting, resource allocation, and quality control.
 - Leads and supervises a team of surveyors and technicians, providing guidance, training, and support to ensure projects are completed accurately and efficiently.
 - Assesses flood risks and vulnerabilities in specific areas by analyzing factors such as topography, hydrology, land use patterns, and historical flood data.
 - Ensures that development activities within flood-prone areas comply with local, state, and federal regulations, including floodplain ordinances, building codes, and environmental laws.
- **Team Lead of Civil and Survey** Halff Associates, Inc. | 2010 – 2021
- **Residential Surveyor** ROOME Land Surveying; Plano, TX | 2004 – 2010
- **Engineering/Surveying Design** J D. Barnes; Toronto, Canada | 1998 – 2004
 - Articling Student/Party Chief/Tech Residential Subdivisions/Condominium/Town Homes
- **Engineering Intern** Toronto Hydro; Toronto, Canada | 1995 – 1997



LYLE JENKINS

Floodplain Manager

EDUCATION

University of Arkansas
BS, Civil Engineering

LICENSES & CERTIFICATIONS

State of Texas
Professional Engineer, Civil
#89022

Association of State
Floodplain Managers
Certified Floodplain Manager
#0579-04N

With 29 years in civil engineering, public works design, and construction, Mr. Jenkins excels in project management and municipal operations. He has broad experience in both private and public sectors, covering all project phases from planning to construction.

EXPERIENCE

- **Engineer/Floodplain Manager** DAL-TECH Engineering, Inc., a SAFEbuilt Company | 06/2023 – Present
 - Performs engineering services, including technical evaluation and design focused on water and wastewater treatment, distribution, collection, and transmission.
 - Prepares and reviews engineering design reports, plans, and specifications.
 - Assesses flood risks and vulnerabilities in specific areas by analyzing factors such as topography, hydrology, land use patterns, and historical flood data.
 - Ensures that development activities within flood-prone areas comply with local, state, and federal regulations, including floodplain ordinances, building codes, and environmental laws.
- **Town Engineer** Town of Sunnyvale; Sunnyvale, TX | 2018 – 2023
 - Reviewed all public and private civil development projects to ensure compliance with Town ordinances and general industry standards and practices.
 - Supervised the Town's Code Compliance Officer, Building Inspector, and Permit Tech. Also provided support to the Town's planning and general development efforts.
- **Drainage and Development Engineer** City of Garland; Garland, TX | 2002 – 2018
 - Performed engineering design and project management duties for new Capital Improvement Projects, including setting up contracts, project budgeting, site visits, plan review, and coordination with local private property owners.
 - Also acted as Floodplain Manager and FEMA liaison for the city, and worked extensively with citizens and developers regarding floodplain issues, elevation certificates, LOMAs, LOMRs.
 - Performed plan review and coordination with private engineers and property owners for residential and commercial development projects.
- **Senior Technical Professional** Civil | Halliburton KBR; Dallas, TX | 2001 – 2002
 - Performed engineering design and some project management duties for three water resources projects, including plan preparation and site visitations.
- **Project Manager** CEI Engineering Associates; Atlanta, GA | 2000 – 2001
- **Project Engineer** CEI Engineering Associates; Bentonville, AR | 1998 – 2000
- **Project Engineer** McKeehan Engineering, Inc.; Bentonville, AR | 1995 – 1997



Tab 3

Understanding the Approach

UNDERSTANDING THE APPROACH

SAFEbuilt understands that Huerfano County is seeking a qualified professional consultant to provide on-call land use planning services for the Huerfano County Land Use and Building Department, including but not limited to application review, code revisions, and regulatory updates.

Our team has a wealth of experience working with local governments, including county governments in Colorado. As your planning support team, SAFEbuilt will:

- *Perform planning development review of land use applications and permits to ensure conformance with applicable codes, regulations, standards, and criteria.* The SAFEbuilt planning team will examine each application to ensure compliance with zoning ordinances, building codes, and environmental regulations. We assess proposed developments' impact on infrastructure, sustainability, and community aesthetics. Throughout the process, we maintain open communication with applicants, addressing concerns and guiding revisions to ensure compliance with regulatory standards. Our goal is to promote responsible and sustainable development while preserving community integrity and natural resources.
- *Review marijuana license applications and reviews for conformance with applicable codes, regulations, standards, and criteria.* The SAFEbuilt planning team will conduct a thorough review of each application to ensure compliance with zoning ordinances for marijuana-related businesses and all relevant local, state, and federal regulations. They will assess factors such as location, proximity to sensitive areas like schools or residential neighborhoods, security measures, signage, and operational plans. Additionally, the team will evaluate whether the proposed business operations meet licensing requirements, health and safety standards, and environmental regulations.
- *Draft staff reports for Planning Commission, Board of County Commissioners, and other boards and commissions.* SAFEbuilt staff, acting as an extension of County staff, can review, process, and prepare staff reports for consideration by the appropriate approval body. Our approach involves gathering information about the proposed projects, including relevant zoning regulations, land use policies, and community development plans. The team will conduct thorough research and analysis to assess the potential impacts of the proposed projects on the surrounding area, including factors such as traffic, infrastructure, environmental considerations, and community character. They will ensure that all necessary documentation, including site plans, maps, and supporting materials, are included in the staff reports to provide a clear and comprehensive overview of the proposed projects.
- *Draft updates to County regulations as requested.* The SAFEbuilt team will undertake a comprehensive review of existing regulations to pinpoint areas necessitating revision or enhancement, incorporating stakeholder feedback, researching best practices, and evaluating legislative changes or community needs adjustments. Upon identifying these revisions, our team will collaborate with County officials, legal experts, and stakeholders to craft



proposed amendments, ensuring they are comprehensive, legally sound, and aligned with the community's requirements.

Throughout the drafting process, transparency and public engagement will be prioritized, with the SAFEbuilt planning team actively seeking input from residents, businesses, and stakeholders through various channels such as public meetings, workshops, and online forums. This feedback will shape the development of draft regulations to encompass diverse community perspectives and priorities.

Following the drafting phase, internal reviews will be conducted to ensure consistency, clarity, and compliance with legal standards, with potential input sought from external experts or agencies to validate proposed changes. Once the draft regulations are finalized, they will be presented to County officials for review and approval, possibly involving public hearings or meetings of the County Board of Commissioners or other relevant decision-making bodies.

- *Provide general land use, planning, and economic development-related consultation to the County.* The SAFEbuilt planning team will conduct an in-depth analysis of existing policies, economic goals, and planning initiatives, engaging County officials, stakeholders, and community members to ensure inclusivity and diversity of viewpoints. Based on this analysis, they will develop tailored recommendations addressing specific challenges, such as zoning updates, economic incentives, and sustainable growth strategies.
- *Prepare and submit land use applications on behalf of the County.* SAFEbuilt's planning team will ensure land use applications are in compliance with relevant regulations, zoning ordinances, and land use policies. They will collaborate closely with County officials, stakeholders, and project proponents to gather necessary documentation and information, ensuring the accuracy and completeness of the application. They will then prepare the application package, including maps, site plans, environmental assessments, and any required permits or approvals. Once the application is finalized, the team will submit it to the appropriate authorities, closely monitoring the review process and providing additional information or revisions to facilitate approval.

PROVEN STRATEGIES FOR MUNICIPAL PLANNING

Development cycles ebb and flow, resulting in variable workloads that communities must recognize. Contracting third-party land use planning allows Huerfano County to maintain a "right-sized" workforce in-house, while ensuring on-call services are available for peak periods of development activity. This arrangement allows the County to maintain its high standards of customer service and plan review efficiency. We understand the rigors of day-to-day operations of planning departments and aim to "clear a path" so your staff can focus on critical projects that require enhanced local knowledge.

It can be nerve wracking to trust your entitlements review to a third-party consultant. Thus, it is vital to ensure third-party reviewers are fully versed in the County's relevant regulations and policy documents. Our team has extensive experience providing on-call planning review and design review services for municipalities nationwide. We can commit and dedicate personnel resources to intermittent, periodic, or sustained workloads, and can expand our offerings as needed. Our proven on-boarding strategy guarantees that all associated team members are experts in your codes and plans from day one, including but not limited to, the County's following documents:

- Zoning Ordinance
- Subdivision Regulations
- Urban Design Districts
- Overlay Districts
- Tree and Landscape Standards
- Comprehensive Plan
- Public Works Standards and Specifications



We leverage the latest technology to serve many of our clients remotely, seamlessly adapting to their diverse permit and administration systems. This extensive experience allows us to integrate quickly with your existing setups and grasp the nuances of your daily operations. Because our planning office is located in Denver, we would need electronic copies of plans and materials or remote system access to view plans. We are skilled at working with various electronic documents and document formats, and we conduct our reviews and edits in a fully virtual space. We are flexible and can easily adjust to the County's unique processes and technologies.

PARTNERING WITH HUERFANO COUNTY

Our approach to a partnership with the Huerfano County centers on fostering open communication between our firm and the County. We commit to working with you to determine the best ways to communicate the correct information to the right people at the right time. Our priority is to ensure the best possible experience working with our team—with minimum impact on the County and its citizens.

Before receiving our first assignment, we propose meeting with County staff to verify local code policies, documentation procedures, notification protocols, and scheduling. Our team is committed to establishing and maintaining regular communication with County staff to ensure they remain apprised of ongoing project activities. Additionally, it enhances our ability to respond to any issues quickly.

We value the importance of the County's projects and are committed to meeting all project service delivery deadlines. Throughout this contract, our team members will be available to meet with County staff either via phone, teleconference, video teleconference, or in person to address questions that may come up during the project lifecycle. We will be accessible to project stakeholders, which is essential to making prompt decisions. As such, our firm commits to responding to all inquiries within one business day.

SAFEbuilt believes that maintaining frequent and consistent check-ins between the Account Manager and our clients is key to the early identification of performance risks and contributes to contract success. These meetings allow both parties to manage resources tactfully and develop the best Contractor-Client relationship. While our *Planning Manager*, **Mr. Travis Reynolds, AICP**, oversees all operational facets of service delivery, **Ms. Charity Campfield** will be the County's point of contact for customer excellence initiatives. As the *Account Manager* for the State of Colorado and surrounding areas, Ms. Campfield aims to ensure you have an independent channel for communication and additional support. Her role focuses on bringing the right people to the table should the County desire additional service options, improved technology-enabled capabilities, local or back-office support, and overall contract success and longevity.

Point of Contact

Ms. CHARITY CAMPFIELD
Account Manager

307.292.1124
ccampfield@safebuilt.com



CAPABILITY AND APPROACH TO MEETING SCHEDULES AND DEADLINES

Due to the nature of the planning services we provide to our clients, we frequently work within the framework of deadlines, rapid responses, and adherence to established service line agreements. From the outset, we establish clear review turnaround targets and deliver within those deadlines. We are keenly aware that these deadlines are not only critical to your operations, but they are essential milestones for applicant satisfaction.

Normal delivery expectations range from 24 hours to 21 days. For most requests, the typical turnaround is fast, usually taking between 5 and 7 days.

The nature of development cycles is a periodic ebb and flow of activity that requires our team to be dynamic and anticipate changes in resource demands. Our dedicated Planning Manager and core team prioritize fulfilling County requirements within set timelines. During periods of heightened demand, our team can marshal additional resources through our affiliate offices nationwide, with our Planning Manager overseeing the process and quality of the work products produced.

REMOTE SERVICE DELIVERY

SAFEbuilt's Denver-based planning team offers nationwide digital planning and zoning services. We utilize advanced technology and project management tools to streamline community development and plan review processes while maintaining excellent customer service. Our track record includes guiding numerous communities in implementing efficient digital permitting and plan review systems, leading to faster reviews and cost savings for municipalities and applicants. Below is an overview of our remote services.

APPLICANT COMMUNICATION. Customer service is our top priority and the foundation of effective plan review. Residents can reach our team directly through phone, email, and video conferencing for any planning and zoning inquiries. We uphold open and flexible communication throughout all projects, ensuring applicants are informed about the details and progress of their projects from start to finish.

PLAN SUBMITTAL. We excel in digital plan review using platforms like Bluebeam Revu, Adobe Suite, ProjectDox, Accela, and others. Whether you need physical or digital application submittals, we provide tools for expedited review. Our proprietary CommunityCore platform facilitates multidisciplinary digital permit processing, simplifying information submission for safe and timely development.

PROJECT MANAGEMENT. We oversee project administration from start to finish, coordinating referrals and responses from various disciplines and agencies to ensure prompt applicant support. Our remote project and data management tools ensure efficient and effective completion of all activities. Rest assured, thorough due diligence is conducted for every project, utilizing submittal documents, County GIS, public data, and additional research as necessary.

STAFF REPORTS. Our staff reports provide the information decision-makers need to contribute to land use decisions and make informed findings. We organize our reports with charts, tables, maps, and graphics that provide structured background, analysis, and conclusions sections. The organized reports allow board and commission members to act confidently on cases and render decisions. When operating remotely, our staff reports are often the keystone attachment to a brief summary memo to your boards and commissions, allowing for third-party, independent analysis of each case.

PERMITTING & APPROVAL. Our years of experience in local government have shown us that board and commission hearings are not the end of the line. Our staff continues remote services for applicants well after the hearings are over. We can guide them through the final stages of approval, including follow-up information for conditional approvals, the preparation of final documents, and the ancillary permits required to begin development. Our perspective is that the "finish line" is a Certificate of Occupancy that adheres to all requirements of your adopted codes.



Tab 4 Fee Proposal

FEE PROPOSAL

SAFEbuilt tailors its pricing to each contract. We work with our community partners to establish fair and competitive pricing for our services. Prices are all-inclusive, and all overhead materials and equipment are included in the proposed fees. We propose the following fee schedule.

TEAM MEMBER	HOURLY FEE
Planning Manager	\$145.00 per hour
Senior Planner	\$125.00 per hour
Planner	\$72.00 per hour





Huerfano County On-Call Planning Services

Solicitation 2024-001



**On-Call planning services:
application review, code revisions, and
regulatory updates**

URBAN ATELIER LLC
Sky Tallman
403 S Animas, Trinidad, CO 81082 (505) 265-0673
<https://urbanateliercom.wordpress.com/>

EJD+P LLC
Electra Johnson
2036 Ridgeway ave. Colorado Springs, CO 80906
719-290-7387
electra@electrajohanson.org

Cover Letter

February 9, 2024

Attn: Carl Young
401 Main St, ste. 302 Walsenburg, CO 81089

:Dear Mr. Young and Commissioners,

Urban Atelier, LLC in partnership with Electra Johnson Design and Planning, LLC is interested in performing on-call planning services for Huerfano County. As the former land use director for the County, I am intimately familiar with the County's land use code, the Brightly permitting system, and have a track record of working effectively with the planning commission.

Having worked with the Huerfano County Planning Commission and County Commissioners on recently passed updates to the land use code and an ordinance establishing a licensing process for marijuana uses, I will be able to work with the public and guide people through the land use permitting process and marijuana licensing process. I will also be able to support the Department by keeping Brightly updated and troubleshooting any issues that arise with the system, keeping quick guides to land use processes up to date.

Prior to leaving my position as Land Use Director, I had been working with the Planning Commission on drafting an update to the County's 1041 regulations in Section 7.00 of the Land Use Code. With this experience, I am confident that I will be able to work with the Commission on any future updates to the code that might follow from the soon-to-be-completed update to the County's Comprehensive plan.

Urban Atelier is an LLC established in 2021 as a planning consultancy with Sky Tallman as the sole proprietor. This application is being submitted in partnership with Electra Johnson Design and Planning, a firm with three employees, that has also done work in Huerfano County, most recently with the Gardner redevelopment master plan. The partnership will ensure that there will be sufficient capacity to process all applications in a timely manner.

I have a master's in community and regional planning and have been working as a professional planner since 2018 in the context of both land use and transportation. Electra Johnson has been working as an architect and planner with over 20 years of experience managing large Main Street, TOD, urban design and planning projects. Our team has a passion for working with small communities and the capacity and ability to assist with a diversity of projects that may arise, including GIS and mapping work, assistance with housing projects and policy, community outreach, and grant writing.

Thank you for your consideration of this proposal and I look forward to continuing my work with Huerfano County.

Sincerely,

Sky Tallman
Sky Tallman (505) 265 0673
SkyTallman@hotmail.com

Disclosure: No employee or official of Huerfano County will directly or personally benefit if Urban Atelier LLC is awarded a contract pursuant to this solicitation.

Experience



Bio - Sky Tallman **Planning/ Policy/ Infrastructure**

Sky is a Well-rounded planner with a background in education, literature, philosophy, and history. He has worked as a planner for the New Mexico Department of Transportation, the City of Trinidad and Huerfano County. Sky's expertise is in land use policy, urban design, and transportation planning. His experience working in the public sector and with his history working for Huerfano County make him well-qualified for this role. He is in the process of establishing himself as a consultant doing business as Urban Atelier.

Sky has worked on diverse jobs in both land use and transportation planning. His work for the New Mexico Department of Transportation focused on delivering multi-modal projects across the state. As the planning director for the City of Trinidad and the Land Use Director for Huerfano County, he has worked implementing and improving land use codes, and his experience working with all aspects of the development process form a strong foundation for his consulting work on policy.

Sky has a Master's in Community and Regional Planning and a Master's in Liberal Arts from St. John's College. Recent accomplishments include revising the Huerfano County Land Use Code to streamline the permitting process, and drafting an ordinance to regulate the marijuana industry in the County. Experience also includes transportation planning with a strong emphasis in active transportation and policies to mitigate the climate change impact of transportation. In a previous career, Sky taught history and has also taught English in Japan. He is fluent in German and Spanish, and is currently working on a book presenting a number of innovative approaches to zoning.

Sky Tallman, AICP

Urban and Regional Planner

505 265 0673 skytallman@hotmail.com



[linkedin.com/in/sky-tallman-aicp](https://www.linkedin.com/in/sky-tallman-aicp)

Item 7p.

Planning for social impact with a passion for smart, clean and resilient cities, and vibrant built environments. Expertise in land use and transportation planning, community engagement, zoning codes and comprehensive plans.

Sky is a well-rounded planning consultant with a background in education, literature, philosophy, and history.

Fluent German and Spanish.

Skills

Mapping:
ArcGIS QGIS

Design:
Sketchup
Rhinoceros 3D
AutoCAD
Photoshop
Adobe Suite

Software:
Microsoft Suite
Python

Languages:
German
Spanish

EDUCATION



M.C.R.P.

Masters in Community and Regional Planning; physical and natural resources planning. Thesis passed with distinction, magna cum laude. University of New Mexico, 2018.

Thesis title: *Urban scaling and the impact of socioeconomic performance on health and environmental outcomes.*

Link: https://digitalrepository.unm.edu/arch_etds/44/



M.A. Liberal Arts

Western Classics. Cum laude. St. John's College, 2016.



Teacher Licensure

Certificate in Alternative Teacher Licensure Program. Licensed to teach social studies, grades 7-12. Central New Mexico Community College, 2009.



B.A.

History and German language. Cum laude. University of New Mexico, 2005.



Study Abroad

Karl-Franzens-Universität. Study abroad in Graz, Austria. History and German. 2003-2004

PROFESSIONAL EXPERIENCE :

Consultant -- Urban Atelier LLC

Founded a planning consultancy with emphasis on comprehensive plans, corridor plans, zoning code updates, affordable housing and economic development.

Land Use Director

Huérfano County, CO. Managed the land use and building department. Projects included supporting an update to the comprehensive plan, writing an ordinance to regulate the marijuana industry with a licensing system rather than using conditional use permits, and passing changes to the land use code to streamline the process such that land use applications requiring a public hearing can be processed in as little as six weeks. Facilitated the implementation of an online permitting system for building permits and contractor licenses. Worked on a master planned community to revitalize the village of Gardner. 7/2022 - 1/2024.

Author

Functional Zoning is a book that presents several innovative and paradigm-shifting approaches to land use. It is written for elected officials, planning professionals, architects, and advocates for housing and multi-modal transportation to offer a blueprint for a new regulatory and philosophical framework for the development of neighborhoods or whole cities. [Link to manuscript.](#)

Planning Director

City of Trinidad, CO. Oversaw the planning and building departments and worked with the public and outside organizations to coordinate development projects, implemented the land use code and comprehensive plan, applied for and managed grants and initiated a zoning code reform process. Collaborated with consultants to conduct a housing needs assessment, a housing incentives study, and a transportation study. Coordinated with other City departments, and interacted with the public. 7/2021-4/2022.

Urban and Regional Planner-- NMDOT

New Mexico Department of Transportation. Coordinating the Congestion Mitigation and Air Quality Improvement, Transportation Alternatives and Recreational Trails programs. The three programs represent roughly \$18.5 million in federal aid grants. Writing draft state climate change policy; working with active transportation and drafting a Complete Streets policy; managing federal grants. 11/2018- 7/2021.

Staff Development Specialist -- NMHSD

Item 7p.

New Mexico Human Services Department. Developed and facilitated workshops on leadership, management, customer service, business English and other soft skills. 1/2018-11/2018.

Bicycle and Pedestrian Advisory Council - member

Appointed to serve as member of the City of Santa Fe's Bicycle and Trails Advisory Council. 2018-2021.

Social Studies Teacher

The MASTERS Program, Early College High School. Taught Civics, US and World History with an emphasis on Socratic seminar. Pedagogy focused on critical thinking through text analysis, discussion, and extensive reading and writing. Also taught Model UN and led a service project with Habitat for Humanity. Helped create and develop many aspects of school newly formed in 2010. 7/2010-8/2016.

English Teacher

Kai City, Japan. Taught English as a second language in public primary schools. Created curriculum for grades 1 - 6, taught 20 – 25 lessons per week. 8/2005–7/2006.

Interpreter, English-German

CB Promotion. English-German. Interpreted for EU companies involved in business negotiations in Graz, Austria. 3/2004-5/2004.

AWARDS AND CERTIFICATES

AICP	American Institute of Certified Planners
Professional Licensure	New Mexico Teaching License, Level II, social studies endorsement. 2014-2023.
Turkish Cultural Foundation	Recipient of a grant for teachers from the Turkish Cultural Foundation to travel to Turkey and develop curriculum. 2013.
Language Certificate	Österreichische Sprachdiplom (ÖSD) Mittlestufe (C1). 2004.
Scholarship Honors	Recipient of Pai Scholarship at St. John's College. 2015
Foreign Exchange	Member of Phi Alpha Theta History Honor Society Academic exchange to Germany with Congress-Bundestag scholarship.2000-2001. Academic exchange to Austria, studied history. 2003-2004

Interests

Smart Growth, land use, affordable housing, economic development, urban design, sustainability. Philosophy, history, politics, literature, languages, poetry, cycling, photography.

2023 reading list highlights – in urbanism: *Order Without Design*, by Alain Bertaud, and *Emergent Tokyo, Designing the Spontaneous City*, by Jorge Almazán. Other reading: *The Unnamable Present* and *Tablet of Destinies*, by Roberto Calasso.

Experience



Bio - Electra Johnson Partner in Charge/ Planning/ Urban Design/ Project Management/ Community Engagement / Site Planning & Design

Electra Johnson is the principal and founder of EJD+P llc. a woman-owned Design and Planning firm whose focus is regenerative and sustainable planning and design has three-generational-deep roots in rural Southern Colorado. The focus of Electra's work has been empowering communities, from her pioneering work 20 years ago on urban transit to a shift towards infrastructure and planning in rural Colorado. As an urban, architectural and community designer whose focus has been the use of design as a maverick force that can transform and create community that transcends scale and time, she

brings a broad range of experience from construction management, industrial design, interior design to commercial/ retail, hospitality, residential, restaurant design and historic preservation work. Currently she is working with the community of Gardner Colorado from their master plan that she wrote to design a community services co-op to begin to meet the housing, economic and infrastructure needs of rural Coloradans who have been left out for far too long in the planning process.

Having grown up in Huerfano County, she has deep understanding of the community, its challenges, and its assets as well as a deep love for the County's natural environment. Electra got her start in planning working at VMWP Electra Johnson was the project lead and collaborated on the following urban design projects Meridian Station, Phoenix Central Station Transit-Oriented Development Study, Falls Creek in Kelowna British Columbia, Ho'Opili in Oahu Hawaii, Westcreek and Mount Sanitas. As part of the design team for the Environmental Protection Agencies Smart Growth National Technical Assistance Team, she has worked on projects and studies in the following projects; Paseo del Pueblo Sur Corridor study in Taos New Mexico; Cheyenne Wyoming smart growth challenge; and McCall, Idaho smart growth study. Electra wrote Transit Oriented Design Guidelines and Standards for the City of Thornton, Colorado. She also illustrated Traditional Neighborhood Design Guidelines for the City of Westminster Colorado. Electra has also been the Urban Design Project Manager for the Boulder Transit Village. She is currently the Urban Design Project Manager for Northend Station TOD, McKenzie Junction, and County Line TOD. Electra has been involved with a TOD Best Practices Committee for the Urban Land Institute. She has spent almost 20 years as a designer of well loved places and an advocate for communities and landowners to help build consensus and to work to make communities more resilient.

Electra Johnson

Partner in charge EJD+P

Architectural | Urban | Infrastructure Design



Electra is a founding principal at Electra Johnson Design & Planning LLC.; a woman owned collaborative planning and design firm. Her hands-on approach to design through listening and translating and being an advocate for the needs of a client or community is focused on sustainable regenerative design solutions. She has studied and practiced architecture in Greece, Turkey, Italy, Japan and Scandinavia, but her deepest connections are her 3rd generation labor and rural roots in Southern Colorado. Her holistic approach to community is reflected in her focus on design and planning in Rural Colorado.

Education

Experience

MArch Masters in Architecture @ University of Colorado - Boulder, Colorado
Planning May 2008

MUD Masters in Urban Design @ University of Colorado - College of Architecture and Planning May 2008

Cum Laude Bachelor of Science Interior Design @ Colorado State University, College of Applied Human Sciences, Fort Collins, CO May 2002

Cum Laude Bachelor of Science Construction @ Colorado State University, College of Applied Human Sciences, Fort Collins, CO May 2002

University Of Colorado- Boulder, Colorado, 80301 Major in Studio Arts

Architectural, Interior & Urban Design Director and Design Principal

@Electra Johnson Design & Planning llc. Colorado Springs, Colorado 2020-Present

Plannings: Commercial | Residential

- + City Of Rocky Ford - Arkansas Valley and Crystal Lake Master Plan (\$160,000 GOCO TAB GRANT) currently in the second Phase working to build the \$18 million capital stack
- + Gardner Main Street Board- Huerfano County Economic Master Plan and Mixed Use Development Plan (\$200,000 DOLA GRANT PROJECT)
- + Mountain Park Regenerative Agriculture and Wildlife habitat Demonstration Ranch/ Local park and amenities - Huerfano County, Colorado
- + Mountain Park Development Company- Colorado Springs, CO Sustainable agriculture, hospitality and event venue plan for Tutor tree farm
- + Colorado Wolf and Wildlife Center- Divide, Colorado- Master plan- Custom fencedesign- Swift Fox Habitat- Redfox Habitat
- + Sunwater Spa- Master plan- conditional use permit/ parking variance/ renovations
- + Ranchfood Direct Local food hub – collaboration with local food producers to create a market and venue
- + Mountain Song Community School Master plan, Building and Playground Updates
- + New Build Custom Home Design 2020-2022
 - Roger and Mary Miller House, Patty Jewett, Colorado Springs- Built during covid for under \$200/sqfoot
 - Garland Street Farmhouse Renovation and Addition- Lakewood, Colorado
 - Hillcrest Avenue addition and Renovation- Colorado Springs CO Skye & Allison Lewis Santa Maria - Manitou Springs, CO
 - Lyn & Laura Ettinger Harwell Addition- Colorado Springs, CO
 - Anna & Kevin Harshman , New Build and Renovation Lafayette, CO
 - Kristin Cole and Michael Pagett- Manitou Springs, CO
 - Noel Black in Old Colorado City- New Build
 - Janine DiSalvatore and Steve Thomas in Canon City
 - Oak Placehouse- For Scott, Walker & Electra Johnson
 - Pine Oaks Way Addition| Colorado Springs CO
 - John Weiss residential Renovation, Manitou Springs
 - Whitney and Marc Luckett Renovation, Colorado Springs, CO
- + Art Curation Curation of Fissure- Scott Johnson Artist Retrospective- Center for Contemporary Art, Santa Fe New Mexico

Awards

- +2018- Norm Pleger Award for representing Labor
- +2009 Governors Office - Department of Labor - outstanding project
- + 2018 Best of Colorado Springs- Gazette
- + Colorado Independent - Best of Colorado Springs 2016



Electra Johnson

Partner in charge EJD+P
Architectural | Urban | Infrastructure Design

Experience

Architectural, Interior & Urban Design Director and Design Principal @ Saltworkshop Denver & Colorado Springs, Colorado 2014-2020

Educational | Public Grant | Commercial | Residential

- +Colorado College EastCampusHousing Exteriors and Interiors Colorado Springs, CO (\$2,000,000construction budget - complete)
- +Huerfano Canibus Campusdesign for Nick Farris property between-25 and Hwy 69
- +Colorado College ShoveChapel Remodel- Colorado Springs, CO (\$120,000construction budget - complete)
- +Colorado College - East Campus Cottage renovations - 20 housesin total- (Ongoing renovations)
- +Colorado College- Interfaith HouseDesign/ KosherAirstream Design/ NewInterfaith House(On going)
- +Colorado College-Butler Center for Diversity and Inclusion Renovation (Ongoing)
- +Colorado College- Worner Center 2nd floor remodel (Ongoing)
- +Colorado College- GatesCommon Room ReDesign- Palmer Hall(\$40,000)
- +Colorado College NevadaStreetFaculty ArBnB Housing (\$400,000)
- +Colorado College- Tutt Alumni House
- +Colorado College- Entry Design and Narrowing Bike Laneson Cascade
- +Winter Park Village Improvement Project & Grant Procurement - SmokehouseRestaurant | Winter Park CO (\$120,000 construction budget -\$30,000grant complete)
- +Winter Park Village Improvement Project & Grant Procurement - Divide Board Shop/HideawayPark Brewery | Winter Park CO (\$75,000construction budget - \$25,000grant received - complete)
- +BusinessStreetscapeGrant Procurement - One Love Grill | Fraser, CO (\$28,000construction budget - \$11,000 grant received - complete)
- +The Dairy Barn Event Center | JohnstownCO
- +f.LUX Denver 8-Unit PrefabricatedModular Unit live-work creative studios | Denver CO (\$1,700,000construction budget)
- +Hideaway Village Clubhouse Remodel| Winter Park, CO (\$350,000Construction Budget)

Experience

Continued...

- +StreetCar 520 Restaurant- Colorado Springs, CO (\$350,000)
- +Mountain Fold Books and Coffee Shop| Colorado Springs CO
- +Hernandez Residence| Denver, CO (\$650,000 construction budget)
- +Schilling Residence| Lyons CO (\$300,000construction budget)
- +Bretz Residence| Golden, Colorado (\$560,000 construction budget)
- +SanctuaryLofts |Highlands Neighborhood Denver|(\$1.5 million)
- +Montrose CompressedEarth Block Forever Home | Montrose CO (\$650,000)
- +Gentle ShepherdRespiteCareOffice Addition| Colorado Springs CO

Architectural, Interior & Urban DesignDirector and Design Principal @LibreInk Eldorado Springs, Colorado 2008-2013 Educational | Public Grant | Commercial | Residential

- Colorado College ShoveChapel Remodel- Colorado Springs, CO
- Bristol Loftsrenderings
- Shilling houseArchitectural Drawings
- Sutton Lexington house8000sq foot architectural houseplans
- Interfaith HouseProgramming, Client advocateand Architectural Design – Chaplin'sOffice Colorado College
- Trail River RanchFacilitiesMaster Plan with Munn Architecture
- SmokebrushFoundation Community Opening
- Mining ExchangeHotelInterior Designand Renderingwith BobbyHill Design
- Colorado SpringsDepot Arts District Master Plan
- Heller Kitchen Renovation,Cherry Hills, Colorado
- Trestle Building Master Plan
- Colorado Springs Downtown RedevelopmentConceptual Master Plan
- Colorado Springsto Manitou- Bike path infrastructure Development
- SmokebrushEco-Art Mart Collaboration with Director Holly Parker
- Colorado College- Tutt Alumni Center Renovation and GardenMaster Plan
- Colorado College- GatesCommon Room Remodeland Historic Preservation Project
- LibreArtist Community WaterPlan
- Design of 20,000sf art spacefor Imagination Celebration Community Art Foundation, Colorado Springs
- Box Fort Building Workshopfor kids
- Riverwalk Project- WalsenburgColorado- Huerfano County Social Services
- CREW- Project director with Huerfano County Youth Services
- Huerfano County Parks & Recreation Master Plan with National ParksService
- Vince Varia Salon–Denver, Colorado
- Odom Kitchen Remodel- Longmont, Colorado
- Vintage Villas- Austin, Texas-Master Plan/ Travis Ballroom and administrative officebuilding
- Vintage Villas- Austin, Texas-Colorado Ballroom Remodel
- Cain ResidenceRemodel-Louisville, Colorado
- Carpenter Bungalowremodel and renovation, Longmont, Colorado
- SpruceStreetExterior redesign for curb appeal.Boulder, Colorado
- Medical Office Building designfor Neurology group in Colorado Springs



Papers Studies

- +2003 Urban Land Institute Transit Oriented Development study on lessons learned in the Front Range
- +2005 Phoenix Central Station Transit Oriented Development Study: synopsis of process and outcomes
- +2006 Houston Urban Transit Corridors Plan- Phase 1 Report
- +2007 Arapahoe Urban Center Sub Area Plan

Professional Boards & Affiliations

- +AIA Associate member
- +ACLU member
- +League of Women Voters

- +Touch Mongolia NGO- Board of Directors
- +Libre Artist Community- Board of Directors
- +Longmont- Art in Public Places art

Former associations

- +EPA Smart Growth National Technical Assistance Team w/ VMWP
- +Urban Land Institute - Transit Oriented Development Best Practices Committee Formerly sat on Congress of New Urbanism- Special Events Chair for Congress XVII

Experience

Lead Urban Designer & Project Manager @VanMeter Williams Pollock Denver, Colorado 2004-2008

Transit Oriented Development

- Northend Station TOD, Thornton, Colorado
- McKenzie Junction, Boulder, Colorado
- County Line TOD, Denver, Colorado
- Kailua Road multifamily housing, Oahu, Hawaii
- Meridian Station TOD, Denver, Colorado
- Falls Creek, Kelowna, British Columbia, Canada
- Arapahoe centennial station area plan, Centennial Colorado
- Bellevue TOD, Englewood, Colorado
- Boulder transit village station area plan, Boulder, Colorado
- Phoenix central station TOD Study, Phoenix, Arizona
- Colorado crossing, Colorado Springs, Colorado
- County line station TOD, Denver, Colorado
- Fannin Station TOD, Houston, Texas
- Urban Corridors study, Houston, Texas
- Redeemer Church Transit Oriented Development, Austin, Texas
- 28th street Urban Infill, Boulder, Colorado
- Grant Place, Denver, Colorado
- Houston Gillette Street Urban Infill, Houston, Texas
- Salida Infill, Salida, Colorado
- Ho'Opili New Town, Oahu, Hawaii
- Westcreek, Denver, Colorado
- Mount Sanitas, Boulder, Colorado
- Waipahu TOD Station Area Plans, Oahu, Hawaii
- Leoku Station Area Plan, Oahu, Hawaii
- Moukoola Station Area Plan, Oahu, Hawaii
- Bainbridge Island TOD, Bainbridge Island, Washington
- South Westminster TOD, Westminster, Colorado
- Superior New Town Center, Superior, Colorado
- Environmental Protection Agencies Smart Growth National Technical Assistance Team
- Paseo del Pueblo Sur Corridor Study in Taos New Mexico
- Cheyenne Wyoming smart growth charette
- McCall, Idaho smart growth study. Guidelines, Standards and Policies (wrote/ illustrated)
- North End Station Transit Oriented Design Planned Development Standards- City of Thornton, Colorado.
- South Westminster Transit Oriented Development Design Guidelines, City of Westminster, Colorado
- Policies for City of Centennial, Arapahoe Urban Center Sub Area Plan, Centennial, Colorado
- Traditional Mixed- Use Neighborhood Design Guidelines, City of Westminster, Colorado
- City of Dallas, Texas Form Based Codes with Code Studio (Austin, Texas)
- Architectural Drawings
- Belmar Urban Apartments
- Bradburn Village
- Uptown Broadway
- Rail yard Lofts
- Rue 32
- Belmar Block 6
- Material Selection/ Color Studies/ Interior Design
- Uptown Broadway
- VMWP, Denver Office
- Off Broadway
- Rail yard lofts

Personnel and Qualifications

Resumes:

See Above.

Availability and Commitment:

Both members of this team have the capacity and availability for this work.

Organizational Structure:

Urban Atelier will serve as the primary consultant on this job, with support as needed from Electra Johnson Design and Planning.

Understanding and Approach

When land use applications are received, they are first reviewed for completeness. If an application is complete, a staff report is prepared, referral agencies are notified and sent application materials for review and a Planning Commission review or hearing is scheduled and notified as necessary.

The consultant will review materials, prepare the staff reports and present them to the Planning Commission and Board of County Commissioners as needed. Consultant will coordinate with Department staff on notifying and communications with applicants.

The consultant will also work with any applicants applying for marijuana licenses to guide them through the process, prepare staff reports and present applications at public hearings.

The approach we will take as consultants is to prepare staff reports that provide an in-depth analysis of applications, context, alignment with the land use code, Comprehensive Plan and other planning documents, and identification of any other potential issues, including those raised by referral agencies. Where appropriate, we will make recommendations, otherwise it is our preference to offer Commissioners an in-depth analysis of a proposal and the options for action.

Depending on the complexity of applications and the wishes of the Planning Commission, consultants are able to attend meetings in person or virtually.

Additional potential projects include proposing changes to the land use code in accordance with recommendations made in the update to the Comprehensive Plan. This would likely be an iterative process working with the Planning Commission over a series of work sessions to reach consensus on proposed changes.

Given Sky's familiarity with the Huerfano County Land Use Department, the onboarding process should be relatively easy. We are available to attend meetings in-person, as requested, and are available to be contacted by phone, email or virtual meetings. We understand the inflexibility of regularly scheduled public meetings and are prepared to work with Huerfano County's meeting schedule to keep applications on track and processed in a timely manner.

Fee Proposal

As this is an on-call contract, hours will be billed at a rate of \$100/hr, billed monthly. For special or ongoing projects, we will be open to negotiate for overall project cost.

Conflicts of Interest

Sky Tallman is involved in assisting one applicant in a land use application that has been submitted in Huerfano County, and would recuse himself from involvement in that process. There are no other conflicts of interest.

This letter of engagement for On-Call Planning Services
March 15, 2024

RE: On Call planning services for Huerfano County

Dear Mr. Carl Young,

We are pleased to submit our letter of engagement for on Call planning services for Huerfano County. This letter confirms our discussion regarding engagement of Urban Atelier LLC. and will describe the basis on which our firm will provide design and planning services.

THE CLIENT IN THIS MATTER WILL BE HUERFANO COUNTY

SCOPE

1. SCOPE OF WORK:

- Performing planning development review of land use applications and permits to ensure conformance with applicable codes, regulations, standards, and criteria including meeting with potential applicants;
- Reviewing marijuana license applications and reviews for conformance with applicable codes, regulations, standards, and criteria;
- Drafting staff reports for Planning Commission, Board of County Commissioners, and other boards and commissions;
- Drafting updates to County regulations as requested by purchase order or task order;
- Providing general land use, planning, and economic development related consultation to the County as requested by purchase order or task order;
- Preparing and submitting land use applications on behalf of the County.

2. SCHEDULE - AS NEEDED

3. DELIVERABLES:

3.1. AS NEEDED: ON CALL PLANNING SERVICES FOR HUERFANO COUNTY

4. CONSULTANT'S RESPONSIBILITIES:

- 4.1. Urban Atelier LLC (Consultant), subcontracting with Electra Johnson Design and Planning LLC, shall provide the following professional services:
 - 4.1.1. SEE Scope of Work above.

Urban Atelier LLC

On Call Planning Services Huerfano County- Client Initials (Indicate Acceptance of Terms on This Page): _____

- 4.2. Consultant shall perform its services consistent with the professional skill and care ordinarily provided by designers and planners practicing in the same or similar locality with the same or similar circumstances. Urban Atelier shall perform its services as expeditiously as is consistent with such professional skill and care and in the orderly progress of assigned projects.
- 4.3. Consultant shall perform the services under this Agreement as an independent contractor and nothing contained herein shall be construed to be inconsistent with this relationship or status. Nothing in this Agreement shall be interpreted or construed to establish Consultant or any of its employees or subcontractors as the agent, employee, or representative of the County.

5. CLIENT RESPONSIBILITIES:

- 5.1. Provide full information about the objectives, schedule, and constraints of assigned projects. Urban Atelier will rely on the accuracy and completeness of information furnished by the Client.
- 5.2. If negotiating cost on a project-basis, establish a budget with reasonable contingencies that meet project requirements. Otherwise, Client will be billed at the hourly rate described herein.

6. GENERAL CONDITIONS:

- 6.1. The Client has the right to cancel on-call planning services at any time for cause or for the Client's convenience and will be responsible only for payment for services performed up to the date of cancellation. (Hourly rate times the time invested.)
- 6.2. Any cancellation of on call planning services shall be done in writing. If the Client fails to make payment on any undisputed amount, then Urban Atelier has the right to suspend work and shall not be held responsible for any delays as a result.
- 6.3. Changes in scope requested by the Client beyond the scope of this Agreement shall be negotiated on a case-by-case basis. Urban Atelier will notify the Client in writing, prior to commencement of the additional services, of any time delays and additional fees that may be incurred.
- 6.4. Where applicable, Urban Atelier will make every effort to work within the budget as set forth by the Client. Client will be billed for reimbursable expenses incurred in performing services (See Section 10.4).
- 6.5. Urban Atelier shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at assigned projects site.
- 6.6. Urban Atelier shall have the right to use any documents, drawings and photographs taken before, during, and after construction for marketing purposes.

Urban Atelier LLC

On Call Planning Services Huerfano County- Client Initials (Indicate Acceptance of Terms on This Page): _____

7. STANDARD OF CARE:

7.1. In providing services under this Agreement, the Consultant (Urban Atelier LLC.) will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

8. DISPUTE RESOLUTION:

8.1. All disputes arising out of, or related to, this Agreement shall be submitted first to non-binding mediation as a condition precedent to litigation. The Client and Consultant shall commence all claims and causes of action against each other and arising out of or relating to this agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected (first mediation) and within the period specified by the applicable law, but in any case not more than five years after the date of substantial completion of this contract.

8.2. Any claim, dispute or other matter in question arising out of or relating to this agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of design or planning services, the Consultant may proceed in accordance with applicable law to comply with the lien notice of filing deadlines prior to resolution of the matter by mediation or binding dispute resolution.

8.3. The parties shall share the mediator’s fee and any filing fees equally. The mediation shall be held in the place where assigned project is located unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

9. TERMINATION OR SUSPENSION

9.1. If the Client fails to make payments in accordance with this agreement, such failure shall be considered substantial nonperformance and cause for termination or at the Consultant’s option, cause for suspension of performance of services under this contract. If the Consultant decided to suspend services, the Consultant shall give 7 days written notice to the Client before suspending services. In the event of a suspension of services, the Consultant shall have no liability to the Client for the delay or damage caused the Client because of such suspension of services. Before resuming services, the Client shall pay the Consultant all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Consultant’s services. The Consultant’s fees due the remaining services and time schedules shall be equitably adjusted.

9.2. If the Client suspends assigned projects, the Consultant shall be compensated for services performed prior to notice of such suspension. When assigned projects is resumed, the Consultant shall be compensated for expenses incurred as a result of the

Urban Atelier LLC

On Call Planning Services Huerfano County- Client Initials (Indicate Acceptance of Terms on This Page): _____

interruption and resumption of the Consultant's services. The Consultants fees for the remaining project and services and the time schedules shall be adjusted.

- 9.3. Either party may terminate this agreement upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of their agreement through no fault of the party initiating the termination.
- 9.4. Except as otherwise expressly provided herein, this agreement shall terminate **two years** from the date of commencement of the on-call planning services.

10. COMPENSATION

- 10.1. The Client shall compensate the Consultant as set forth below for services described in the scope of work above.
- 10.2. Payments and Compensation to the Consultant (Billed Hourly):
 - 10.2.1. This contract is an hourly consulting contract with a range for the fee based on client needs and design choices and decisions.
 - 10.2.1.1. A flat rate for services will be billed out at \$100.00/ Hour
 - 10.2.1.2. Travel shall be billed at \$100/ hour plus any travel expenses included in Reimbursables monthly.

10.3. PLANNING AND DESIGN INCLUDING REIMBURSABLE EXPENSES

- 10.3.1. Compensation for Reimbursable Expenses
 - 10.3.1.1. Reimbursable expenses are in addition to compensation and are included in budget and will be billed monthly as they occur. Reimbursable expenses include expenses incurred by the Consultant and their team of consultants directly related to assigned projects, to include:
 - 10.3.1.1.1. Transportation and authorized out of town travel and subsistence
 - 10.3.1.1.2. Project websites, extranets
 - 10.3.1.1.3. Permitting, registration, certification or other fees associated with assigned projects
 - 10.3.1.1.4. Printing, reproductions, plots and standard form documents
 - 10.3.1.1.5. Postage, handling and delivery
 - 10.3.1.1.6. Expenses of overtime work requiring higher than regular rates, if authorized in advance by Client
 - 10.3.1.1.7. Renderings, physical models, mock ups, professional photography and presentation materials requested by the Client or required for assigned projects
 - 10.3.1.1.8. Site office expenses, if necessary
 - 10.3.1.1.9. Other similar project related expenditures

10.4. Payments to Consultant

- 10.4.1. No retainer is required

Urban Atelier LLC

On Call Planning Services Huerfano County- Client Initials (Indicate Acceptance of Terms on This Page): _____

- 10.4.2. Progress payment- unless otherwise agreed upon; payment for services shall be made monthly in proportion to services performed.
- 10.4.3. Payments are due within 30 days of the issue date of any invoice from Urban Atelier. Additional services such as letters, addenda, changes, additional site visits, and supplementary copies, and detailed construction cost estimating are billable expenses, and are due at the completion of the service.
- 10.4.4. Final deliverables will become property of Huerfano County upon receipt of payment. Consultant may retain reproducible copies of documents produced as part of this contract. Nothing stated herein shall prevent Consultant from using its copies of such documents in connection with rendering professional services provided that in so doing no confidential information is disclosed to such other client or any other party.
- 10.4.5. Undisputed amounts unpaid (60) days after the invoice date shall bear interest from the date payments are due at a rate of (2%) per month. *NOTE: If a check has been returned for insufficient funds, an invoice reflecting the monies not paid as well as the bank's service charge will be billed to the Client and payment is expected upon receipt of the Invoice.*
- 10.4.6. This proposal shall be void after (6) months of the above contract date. The fees listed in this proposal shall be valid for (24) months after the Client's acceptance of this contract. Fees may be increased if services are required beyond (24) months.
- 10.4.7. Fees will be billed on a monthly basis, with expectation of payment within 30 days from the date of the invoice.
- 10.4.8. Please make payments by electronic deposit or check payable to Urban Atelier LLC.

Sky Tallman _____ Date: 03/20/24

Sky Tallman
Urban Atelier
505-265-0673
skytallman@hotmail.com

By:

By:

(Client, or Representative)

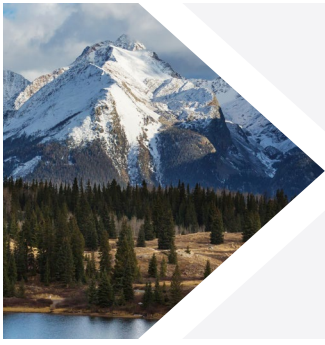
Date

(Client, or Representative)

Date

Urban Atelier LLC

On Call Planning Services Huerfano County- Client Initials (Indicate Acceptance of Terms on This Page): _____



TECHNICAL UPDATE

Volume 28 Number 11 | March 12, 2024

NEW MSHA RULE: SAFETY PROGRAM FOR SURFACE MOBILE EQUIPMENT

The [U.S. Department of Labor's Mine Safety and Health Administration \(MSHA\)](#) helps to reduce deaths, injuries, and illnesses by developing and enforcing safety and health rules for all U.S. mines. MSHA works cooperatively with industry, labor, and other federal and state agencies to improve safety and health conditions for all miners in the United States.

The Colorado MSHA program concentrates its efforts on areas where high fatalities and incident rates occur within the state. This includes providing site-specific training to miners, emphasizing education about health hazards they face on their mine sites. The [Colorado Educational Field and Small Mine Services](#) may be able to assist with questions and additional information.

2024 MSHA RULING

As of January 2024, MSHA is requiring that mine operators develop, implement, and update, periodically or when necessary, a written safety program for surface mobile equipment at surface mines and surface areas of underground mines. This includes trucks, loaders, dozers, etc., but excludes belt conveyors. Regardless of the number of employees, the safety program must be developed and updated with input from miners and their representatives. It must include actions mine operators will take to identify hazards and risks to reduce accidents, injuries, and fatalities related to surface mobile equipment. The rule offers mine operators flexibility to devise a safety program that is appropriate for their specific mining conditions and operations.

The [MSHA final](#) rule should also include the development of maintenance routines, identification of current and emerging technologies which could aid in safety, and training programs for all who are affected. Surface mobile equipment and machinery is the leading cause of serious and fatal mine accidents in recent years, and a guiding force in MSHA's effort to improve safety. Enforcement of this ruling begins July 17, 2024.

COMPLIANCE ASSISTANCE

MSHA will work with industry, labor, and other stakeholders to develop written safety program templates. The Agency will also provide the mining community training materials, best practices and guidance, and technical assistance. All compliance assistance materials will be posted on MSHA's website. Production operators and part 45 independent contractors must make the written safety program available for inspection by MSHA, miners, and miners' representatives, providing copies upon request.

Please share this information with other affected personnel within your department. [Counties will need to read the full standards and requirements.](#) There are other MSHA initiatives to confront mining accidents including safety and health alerts and equipment guidance that can be found online.



WHAT THIS MEANS FOR COUNTIES

Limited guidelines have been provided by MSHA although they indicate that materials will be available on their website to support this ruling. In the interim, [CTSI has created a helpful document that can be downloaded here.](#) This is not a CTSI requirement and is provided as informational-only to counties to bring awareness of this ruling and to make sure that you have your written safety program in place for all surface mobile equipment which operates in areas of mining prior to the enforcement period. CTSI will share additional information as it becomes available with the counties. For questions, please contact CTSI at (303) 861-0507.

CTSI Memo: MSHA--Safety Program for Surface Mobile Equipment, 2024 Ruling

The Mine Safety and Health Administration has a new ruling out for mine operators of any size using Surface Mobile Equipment to have a Written Safety Program for such equipment operations. CTSI provides this summary as informational only to counties; counties will need to read the full standard and requirements. In part these are:

§ 56/57.23002 Written Safety Program

- (a) Each operator shall develop and implement a written safety program for surface mobile equipment that contains the elements in this subpart, no later than **July 17, 2024**.
- (b) Each operator shall designate at least one responsible person to evaluate and update the written safety program, no later than **July 17, 2024**.

§ 56/57.23003 Requirements for Written Safety Program

(a) The operator shall develop and implement a written safety program that includes actions the operator will take to:

- (1) Identify and analyze hazards and reduce the resulting risks related to the movement and the operation of surface mobile equipment.
- (2) Develop and maintain procedures and schedules for routine maintenance and non-routine repairs for surface mobile equipment.
- (3) Identify currently available and newly emerging feasible technologies that can enhance safety at the mine and evaluate whether to adopt them.
- (4) Train miners and other persons at the mine necessary to perform work to identify and address or avoid hazards related to surface mobile equipment.

This means each county with surface mining equipment will need to have a written safety program to comply with the above requirements.

- Identification of hazards related to movement and operation of mobile equipment can include:
 - Roadways, berms, movement of equipment and signage marking hazard areas, parking procedures for unattended equipment, on and off equipment, seat belts, dumping sites, unstable ground, slopes, ground control – as examples.
- Develop and maintain procedures and schedules for maintenance can include:
 - Procedures and schedules for maintenance and repairs of mobile equipment; how often, how it is done how are records maintained.
- Identify technologies to enhance safety can include:
 - Keeping up with industry technologies and training which could be adopted such as collision warning and avoidance systems, backup alarms, horns, cameras. This may be through MSHA, through trade industries or from the distributor of equipment.
- Training Miners to identify hazards can include:
 - All persons affected must be trained in identifying and addressing associated hazards. Training may be integrated into the Part 46 Training (New Miner, Newly Hired Experienced Miner, Annual Refresher, Task Training, Site Specific Hazard Awareness Training).

County Technical Services, Inc.

Administration & Loss Control

Phone: (303) 861-0507

Fax: (303) 861-2832

800 N Grant St, Suite 400
Denver, CO 80203-2944
www.ctsi.org ■ ctsi@ctsi.org

Claims (CAPP & CWCP)

Phone: (303) 861-0507 1 (800) 544-7868

Fax: (303) 861-1022



TECHNICAL UPDATE

Volume 28 Number 12 | March 19, 2024

STRENGTH IN NUMBERS: THE POWER OF POOLING

County Technical Services, Inc. (CTSI) has served Colorado counties for 40 years. County commissioners first envisioned CTSI as a way to empower counties by creating a collective purchasing pool. The County Health Pool (CHP) was founded in 1984 with the goal of lowering and stabilizing health insurance premiums.

The success of this pool led to the creation of the County Workers' Compensation Pool (CWCP) and the Colorado Counties Casualty and Property Pool (CAPP) to address challenging market conditions in those areas, as well.

OUR SERVICES

There are five components to CTSI:

- County Health Pool (CHP) which helps meet employee health benefits needs.
- County Workers' Compensation Pool (CWCP) which meets workers' compensation insurance coverage needs.
- Colorado Counties Casualty and Property Pool (CAPP) which meets property, vehicle, and liability coverage needs.
- 800 Grant Street Office Condominium Owners Association which owns and manages the common elements at the CTSI headquarters in downtown Denver.
- CTSI manages and employs personnel to administer the four above entities, as well as provide consulting, education, and training services.

POOLING AND COST CONTROL

Pooling gives CTSI members the ability to use their collective buying power to negotiate from a position of strength in often uncertain insurance markets. Member involvement in the management and operation of CTSI and the pools produces a responsive and adaptive organization that excels at controlling costs. We regularly provide our members with renewal rates below the national average, consult with members about increased limits when needed, and provide coverage for new functions as required by members. Our commitment to continuous improvement means that we are constantly investigating ways to reduce the cost of insurance coverage and ancillary services for members. Our centralized purchasing power at a much larger volume has helped significantly control member costs over acquiring services and functions independently.

ABOUT CHP

County Health Pool (CHP) provides employee health benefits. CHP is committed to cost control, well-designed benefit programs, and efficient claims administration. It is the only county-owned health plan provider in Colorado with benefits, contribution rates, and coverages determined by representatives from Member counties. [Learn More.](#)

ABOUT CWCP

County Workers' Compensation Pool (CWCP) provides counties with statutory workers' compensation coverage, a no-fault system that means the employee doesn't have to prove that the employer is at fault to receive benefits. CWCP Member counties employ over 17,000 people with a payroll of approximately \$530 million per year. Members earn equity in funds and equity is retained as a safety net to offset the swings in the insurance market. [Learn More.](#)

ABOUT CAPP

Colorado Counties Casualty and Property Pool (CAPP) protects the assets of counties throughout Colorado through broad coverage, risk management, and sound fiscal management. CAPP excels in loss control and claims management. Members earn equity in funds that are not used to pay losses. That pool equity is retained as a safety net to offset the swings in the insurance market. [Learn More.](#)



WHAT THIS MEANS FOR COUNTIES

Counties continue to seek protection for their organizations from rising claims costs brought on by natural disasters, pandemics, social inflation, and more. Membership in CTSI gives Colorado counties leverage to negotiate favorable premiums and coverage in this challenging market. For more information, please contact CTSI at (303) 861-0507.

John Galusha, Chairman
Arica Andreatta, Commissioner
Karl Sporleder, Commissioner



**HUERFANO COUNTY GOVERNMENT
ADMINISTRATOR’S REPORT**

Date: March 26, 2024
To: Huerfano County Board of County Commissioners
From: Carl Young, County Administrator
Re: Report for the March 26th Regular BOCC Meeting

Commissioners please accept the following report of accomplishments, updates, and upcoming activities.

Courthouse East Face Masonry

On Friday, March 22, a punchlist walk-through for the East Face Masonry project was held. In attendance were Hoehn Architects, Mountain Masonry, Atkinson-Noland & Associates, Robert Gilbert and myself. The project will be substantially complete once the guardrails are installed, Mountain Masonry is investigating a crack in the brick pavers. Formal site visit report will be shared once ready.

Website and Technology Accessibility

Last week, CCI forwarded the final rules on website and technology accessibility from the Governor’s Office of Information Technology. The rules provide for a reasonable accommodation process and an “undue burden” option at the local level (for things like archived materials). The deadline for compliance with the website/technology accessibility legislation (HB21-1110) is July 1, 2024. CCI staff is currently working with other local government groups and the disability rights community on possible relief in the implementation timeline.

Cemetery Clean-Up

I received a request from the Saint Mary’s South Cemetery for a fee waiver for dumping trash from a community clean up event. They are hoping to do the clean up before the WTS is turned over to Mountain Masonry.

Gardner Sewer Project

Last Friday, March 22, I met with GMS to discuss the finances for the Sewer Replacement Project. They presented two options: (1) working on the most critical sections at either end of the system underneath CO-69, which would cost approximately \$1.2M; and (2) working on the entire section of the system under CO-69, which would cost approximately \$1.6M. I asked them to explore segmenting those two projects to allow us to use other funding, such as the Congressionally Directed Spending, for a portion of the project with the goal of minimizing the amount of the loan that would need to be paid back to the State Revolving Loan Fund and avoiding an increase in fees for system users.

Good Friday Half Day

Reminder that the County closes at Noon this Friday (March 29) in observance of Good Friday.



Complying with the Technology Accessibility Rules

8 CCR 1501-11

Governor's Office of Information Technology



General Principles

Why do we have rules?

According to the Colorado Revised Statutes ([section 24-34-802](#)),

An individual with a disability must not be subjected to discrimination by any public entity.

Discrimination includes the failure of a public entity to fully comply, on or before July 1, 2024, with the accessibility standards for individuals with disabilities established by OIT.

An individual with a disability who is subject to a violation may file a lawsuit for remedies.

General Principles in the Rules

- The rules are intended to advance the accessibility of government information technology
- The goal is for people with disabilities to engage with similar ease as those without disabilities in government employment, services, programs, and activities
- The rules are intended to mirror existing federal law wherever possible

[Final Rules Adopted Feb 23, 2024](#)

[Plain Language Guide to the Rules](#)

We won't be perfect by July 1. What now?

Take a breath and use the rules. Here's how:

1. Make a plan for accommodations or modifications
2. Post a statement describing how to request accommodations or modifications
3. Make a plan to address accessibility
4. Focus on current and future technology
5. For the things that you can't address in the near future, document for yourself the undue burden that you're facing to get to it all right now
6. Follow your plan

We'll see how this comes up in the rules next.



Rules Summary

Purpose, Scope, and Applicability

11.2 Purpose

- Define the technology accessibility standards and compliance parameters, as directed by HB 21-1110, Colorado Laws for Persons with Disabilities, and SB 23-244, Technology Accessibility Cleanup

11. 2 Scope

- Includes both **internal** and **external** facing information technology

11. 3 Applicability

- The rules apply to any Colorado state government
- The standards established also apply to public entities in Colorado, which includes local governments and any department, agency, special district, or other instrumentality of a local government
- Information technology in **current active use, and newly created or acquired as of July 1, 2024**, and pre-existing technologies not in active use when they're requested or altered



Examples: Information and communication technology in current active use

The rules apply:

Item 9a.

- The guidance document developed in 2022 that is still the correct and current version for people to understand the program

The rules do not apply unless requested or when the item is modified:

- Working drafts of annual reports from several prior years that are in your entity's files for employee reference or convenience
- Archives

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11.4 Definitions

Generally follow the existing definitions and are intended to share the interpretation from another authority, including:

- Colorado Revised Statutes
- Web Content Accessibility Guidelines (WCAG)
- The U.S. Americans with Disabilities Act and its implementing regulations
- Section 508 of the Rehabilitation Act of 1973 and its implementing regulations

Additional laws may also apply. For example, [special education](#).

Example: Single digital product

Single digital product:

Item 9a.

A series of videos on a website or a playlist of videos all containing a series of instructions

Not a single digital product:

All of the videos in a city's inventory which presumably relate to different programs or services and serve different purposes.



11.5 Technical Standards

WCAG 2.1 A and AA conformance

Hardware that contains a user interface may also need to meet US Section 508 of the Rehabilitation Act of 1973 Chapter 4: Hardware

Note:

- WCAG 2.2 will be considered at a future rulemaking

11.6 Accessibility Statement

An accessibility statement shall include at a minimum:

- Responding in a reasonable amount of time to requests for accommodations or modifications
- Prominent notification for how to request accommodations or modifications

Bonus Tool! [Example Technology Accessibility Statement](#)

▼ Example technology accessibility statement

[The Agency] Technology Accessibility Statement

[The Agency] is committed to providing equitable access to our services to all Coloradans.

Our ongoing accessibility effort works towards being in line with the Web Content Accessibility Guidelines (WCAG) version 2.1, level AA criteria. These guidelines not only help make

11.7 Compliance

Five instances when a public entity is in compliance with the rules for technology that does not fully conform with the technical standards:

- The instance of nonconformance does not prevent an individual with a disability from having meaningful and equivalent access to the public entity’s services, programs, and activities
- The public entity provides reasonable accommodations or modifications and has a published accessibility statement, plus can provide evidence of making good faith progress on their plan to remove accessibility barriers
- The public entity procures the solution that best meets both the technical standards and their business needs
- The public entity provides a conforming alternate version
- Full conformance would create an undue burden, fundamental alteration, or pose a direct threat



**Example:
Not prevented from
meaningful and
equivalent access**

A small variance from WCAG that Item 9a.
doesn't impact the user experience,
like a tiny deviation from the color
contrast ratio, which is 4.5:1 for
normal text

Background Hex Value is 11176F

4.46:1 Hex Value 8185CA

4.6:1 Hex Value 8587CC

Example - Evidence of a Plan

A public entity may be considered in compliance with these rules if they provide reasonable accommodations or modifications and have a published accessibility statement, plus can provide evidence of making good faith progress on their plan to remove accessibility barriers.

A plan could include but is not limited to the following:

- Annual status updates demonstrating progress
- Prioritization considering impacts to the entity and its users, such as user impact, usage metrics, legal requirements, and importance to the program, service or activity
- Steps the entity is taking and timelines to removing accessibility barriers
- Plan for accommodations or modifications in the meantime
- Policies for regular testing and remediation

Bonus Tool! [Example: Evidence of An Accessibility Plan](#)

Your efforts

(In this section you can describe accessibility. This helps users to understand the claims you make in your accessibility statement.)

Example: The Agency is committed to providing accessible services to all Coloradans. Our ongoing accessibility effort involves reviewing all programs, and activities are accessible to all Coloradans.



Example: Best meets the technical standards and your business needs

New Textbooks



Item 9a.

Jan Krutken

Option A
-More accessibility criteria
-Content doesn't meet our teaching quality standards

Option B
-Fewer accessibility criteria
-Content meets our teaching quality standards

You can choose the option that meets your teaching needs, and provide accommodations or modifications as needed.

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Examples: Conforming alternate version

- A website that provides identical information to a geographic information system (GIS) in a non-graphical format
- A web application that uses accessible controls as an alternative to one with inaccessible controls
- A document showing changes in redline or strikethrough format and an alternative that lists changes section-by-section

Item 9a.

Conforming Alternate Versions and Equivalent Facilitation

Added examples of both for greater understanding

11.8 Conforming Alternate Versions

- In general, conforming alternate versions should be avoided.
- They are allowed due to technical, financial, safety, or legal limitations.

11.9 Equivalent Facilitation

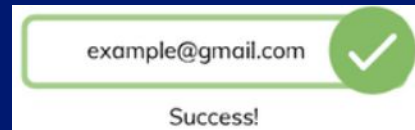
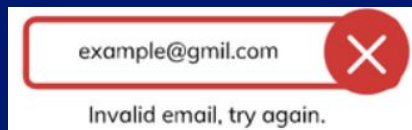
- Public entities can follow a different technique or apply a different standard from that described in the rules as long as whatever they do results in substantially equivalent or greater accessibility.



Example: Equivalent Facilitation

WCAG 3.3.4 requires that user submissions are automatically checked to prevent common errors in legal or financial transactions made through websites.

Item 9a.



If a public entity failed to do this (thus violating WCAG), but requires all users to separately verify important transactions in person and outside of its website prior to processing the transaction, it would meet this requirement through equivalent facilitation.



11.10 Undue Burden, Fundamental Alteration, or Direct Threat

- Public entities must conform with the technical standards up to the point that they would experience an undue burden or a fundamental alteration in the nature of their service, program, or activity, or would pose a direct threat to the health or safety of others.
- A public entity shall take any other reasonable action that would not result in undue burden, fundamental alteration, or direct threat but provide service to those with disabilities.
- Undue burden may apply when at least one of the following applies:
 - Resources are not readily and legally available
 - Contractual, legal, regulatory, or technical constraints prevent modification
 - Necessary auxiliary aids or services are not feasibly available



Examples: Undue Burden

Bonus Tools!

- [How To: Document for Undue Burden](#)
- [Undue Burden Template](#)

We have a contract with a vendor for a product that does not meet the accessibility requirements and we can't start a new contract until 2025.

Item 9a.

- Contractual constraints present an undue burden to make that product accessible.

Our financial reports are required by statute to use a particular template or formatting standards which are not accessible.

- Legal or regulatory constraints present an undue burden.

In both cases, consider how to provide accommodations or modifications.

11.11 Reasonable Accommodations or Modifications

- If a given piece of technology is inaccessible, the public entity shall make reasonable accommodations or modifications.
- Public entities need to post a notice about how to request accommodations or modifications.
- A public entity cannot require an individual with a disability to pay for the cost of measures required to provide nondiscriminatory treatment.

Bonus Tools! [How To: Equally Effective Alternate Access Plan \(EEAAP\)](#)

[Equally Effective Alternate Access Plan \(EEAAP\) Template](#)

11.12 Complaints and Curing

- Removed the section requiring a system for accepting and addressing complaints about technology accessibility
- An individual does not have to engage with a public entity through their complaint process prior to filing a lawsuit
 - Multiple explorations with the AG's Office reveal that statute will not allow the rules to insert a requirement to exhaust administrative remedies prior to a lawsuit in this case
 - Similarly, the rules cannot provide a period for the entity to cure their violation before a lawsuit because the rules are not able to require participation in administrative action before a lawsuit is filed

What's Next?

You'll find the rules and support documentation online

- [Plain Language Guide to the Rules](#)
- [Guide to Accessible Web Services](#)
- [Rulemaking](#)

Next anticipated rulemaking

- Monitoring the federal proposed rules & WCAG 2.2
- Plan to roll with the adopted rules for now

Change Order Request

Item 12a.

McKinstry Essention, LLC
5005 3rd Ave S
Seattle, WA 98134
Phone: 206-762-3311

Owner: Huerfano County Co
928 Russell St
Walsenburg, CO 81089

Project: 205435-004 / Huerfano County EPC Construction
401 Main St
WALSENBURG, CO 81089

PCOType: PCO

Change Order Request # : 11 LEC DX Cooling Construction

Item : 1 LEC DX Cooling Construction

		<u>Amount</u>
	Requested Total For Item	1 272,177.66
Total For Change Order		272,177.66

Approved By: Huerfano County Co

Signed: _____

Date: _____

Submitted By: McKinstry Essention, LLC

Signed: _____

Date: _____

Change Notice Description									
PCO #11 Option 1:									
<p>This cost includes all labor, equipment, tools, material, and supervision required to complete the proposed scope.</p> <ul style="list-style-type: none"> - Full building retro-commissioning and \$10,000 allowance for repairs. - Full building test and balance down to the diffuser level. - The evaporative cooling sections of AHU-1, AHU-2, and AHU-3 will be removed and replaced with DX cooling coils. New condensing units will be installed on the roof and connected to refrigerant piping on each coil. <p>This change order option utilizes the remaining contingency in the amount of \$95,614.00 and the remaining amount from the cancelled FIMs in the amount of \$32,107.96. See change log for further details on these amounts. Execution of this work will extend the original construction schedule by three weeks.</p>									
Change Notice Line Item	Change Notice Line Item Description	Mechanical	Electrical	Controls	TAB	Roofing	Repair Allowance	Other	Total
1	Mechanical Contractor Labor and Materials	\$ 187,637	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 187,637.00
2	Electrical Contractor Labor and Materials	\$ -	\$ 29,003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,003.00
3	Controls Contractor Integration	\$ -	\$ -	\$ 29,070	\$ -	\$ -	\$ -	\$ -	\$ 29,070.00
4	Test and Balance	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000.00
5	Roofing	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ 12,000.00
6	Mechanical Repair Allowance Found by CX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000.00
7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	<i>Total Base Change Notice Direct Costs</i>	\$ 187,637	\$ 29,003	\$ 29,070	\$ 10,000	\$ 12,000	\$ 10,000	\$ -	\$ 277,710.00
Implementation Costs		Actual % of Total Project Cost	% Maximum Per IGA Contract						
A. Pre-Construction Costs									
B.	Design and Engineering	5.50%	8.00%	[Percent of Estimated Project Amount U]					\$ 21,977.05
C.	Pre-Construction Services	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 11,987.48
D.	Other Pre-Construction Costs	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 11,987.48
E.								Pre-Construction Cost Subtotal	\$ 45,952.01
F. Construction Costs									
G.	Trade Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
H.	Design/Build Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
I.	Direct Purchase Equipment		-	[Percent of Estimated Project Amount U]					\$ -
J.	Construction Management	7.00%	7.00%	[Percent of Estimated Project Amount U]					\$ 27,970.79
K.	Project Engineering	1.00%	2.00%	[Percent of Estimated Project Amount U]					\$ 3,995.83
L.	General Conditions	0.00%	1.50%	[Percent of Estimated Project Amount U]					\$ -
M.	Construction Completion	2.00%	4.00%	[Percent of Estimated Project Amount U]					\$ 7,991.65
N.	Other Construction Costs	1.50%	4.00%	[Percent of Estimated Project Amount U]					\$ 5,993.74
O.								Construction Costs Subtotal	\$ 45,952.01
P.	Estimated Project Amount			Estimated Project Amount [E + O]					\$ 91,904.02
Q.	Profit	10.00%	10.00%	[Percent Profit * P]					\$ 9,190.40
R.	Contingency	5.00%	5.00%	[Percent Contingency * P]					\$ 4,595.20
S.	McKinstry Existing Building Retro-Commissioning		-						\$ 16,500.00
T.	Subtotal			Subtotal [Q + R]					\$ 30,285.60
U.	Less Remaining Contingency (see change log)								\$ (127,721.96)
V.	Subtotal			Subtotal [U]					\$ (127,721.96)
W.	Total Change Notice Amount			Total [13 + P + T + V]					\$ 272,177.66



HUERFANO COUNTY ENERGY PERFORMANCE CONTRACT

205435-004
Contingency Change Log

Project Contingency		
Original Contingency Amount	\$95,614.00	
Cancelled FIM Amount	\$102,475.00	
TOTAL Amount	\$198,089.00	
Amount Billed to Date	\$ 48,024.58	50.2%
Amount Committed to Date	\$ 70,367.04	35.5%
Remaining Amount (Contingency & Cancelled FIMs)	\$ 127,721.96	64.5%

Change Log Item #	Description	Subcontractor	Bldg.	Reason	Potential Owner Change Order No.	Total Cost	Funding Source	Amount Invoiced	Invoiced Month	Date Closed
006	New Trane controller for Walsenburg Courthouse	Trane	WCO	Design Build	07	\$ 24,315.00	Contingency	\$ 12,157.50	Jan-2024	
007	<i>Cuchara Pump Building 3PH Power Upgrade - CANCELLED</i>	<i>Pueblo</i>	<i>CPB</i>	<i>Owner Requested</i>	<i>01</i>	<i>\$ 44,050.00</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
010	Gutter Repair Clay to PVC Section Replacement	Vision	WCO	Design Build	02	\$ 12,731.20	Contingency	\$ 2,546.24	Jan-2024	
012	Gardner Well 1 Electrical Protection	Pueblo	GW1	Design Build	03	\$ 6,520.84	Contingency	\$ 6,520.84	Jan-2024	Jan-2024
013	<i>LEC Kitchen Hood Design (Dept 110) - CANCELLED</i>	<i>McKinstry</i>	<i>LEC</i>	<i>Owner Requested</i>	<i>04</i>	<i>\$ 19,500.00</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
014	LEC DX Cooling Design (Dept 110)	McKinstry	LEC	Owner Requested	05	\$ 26,800.00	Contingency	\$ 26,800.00	Jan-2024	Jan-2024
015	<i>WRBS Oil Heater - CANCELLED</i>	<i>McKinstry</i>	<i>WRBS</i>	<i>Owner Requested</i>	<i>06</i>	<i>\$ 21,830.02</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
016	CANCELLED FIM 03.02 - Refurbish Air Handling Units	McKinstry	LEC	Owner Requested	10	\$ (66,941.00)	Contingency	\$ -		
017	CANCELLED FIM 11.01 - Repair Electrical Service	Pueblo	CPB	Owner Requested	10	\$ (35,534.00)	Contingency	\$ -		
022	Substantial Completion and Final Acceptance Date Adjustments	McKinstry	N/A	Design Build	09	\$ -	Contingency	\$ -		

Change Order Request

Item 12a.

McKinstry Essention, LLC
5005 3rd Ave S
Seattle, WA 98134
Phone: 206-762-3311

Owner: Huerfano County Co
928 Russell St
Walsenburg, CO 81089

Project: 205435-004 / Huerfano County EPC Construction
401 Main St
WALSENBURG, CO 81089

PCOType: PCO

Change Order Request # : 11 LEC DX Cooling Construction

Item : 1 LEC DX Cooling Construction

		<u>Amount</u>
	Requested Total For Item	1 199,842.25
Total For Change Order		199,842.25

Approved By: Huerfano County Co

Signed: _____

Date: _____

Submitted By: McKinstry Essention, LLC

Signed: _____

Date: _____

Change Notice Description									
PCO #11 Option 2:									
<p>This cost includes all labor, equipment, tools, material, and supervision required to complete the proposed scope.</p> <ul style="list-style-type: none"> - Full building retrocommissioning and \$10,000 allowance for repairs. - Full building test and balance down to the diffuser level. - The evaporative cooling sections of AHU-1 and AHU-2 will be removed and replaced with DX cooling coils. New condensing units will be installed on the roof and connected to refrigerant piping on each coil. - AHU-3 will have its flex connections, evaporate cooling section, media, and coils repaired. <p>This change order option utilizes the remaining contingency in the amount of \$95,614.00 and the remaining amount from the cancelled FIMs in the amount of \$32,107.96. See change log for further details on these amounts. Execution of this work will extend the original construction schedule by three weeks.</p>									
Change Notice Line Item	Change Notice Line Item Description	Mechanical	Electrical	Controls	TAB	Roofing	Repair Allowance	RTU-3 Pan Coat	Total
1	Mechanical Contractor Labor and Materials	\$ 127,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,215.67
2	Electrical Contractor Labor and Materials	\$ -	\$ 25,142	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,142.33
3	Controls Contractor Integration	\$ -	\$ -	\$ 19,380	\$ -	\$ -	\$ -	\$ -	\$ 19,380.00
4	Test and Balance	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000.00
5	Roofing	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ 8,000.00
6	Mechanical Repair Allowance Found by CX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000.00
7	HVAC Armor Pan Recoat for AHU-3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,292	\$ 9,292.33
8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	<i>Total Base Change Notice Direct Costs</i>	\$ 127,216	\$ 25,142	\$ 19,380	\$ 10,000	\$ 8,000	\$ 10,000	\$ 9,292	\$ 209,030.33
Implementation Costs		Actual % of Total Project Cost	% Maximum Per IGA Contract						
A. Pre-Construction Costs									
B.	Design and Engineering	8.00%	8.00%	[Percent of Estimated Project Amount U]					\$ 24,061.05
C.	Pre-Construction Services	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 9,022.89
D.	Other Pre-Construction Costs	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 9,022.89
								Pre-Construction Cost Subtotal	\$ 42,106.83
F. Construction Costs									
G.	Trade Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
H.	Design/Build Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
I.	Direct Purchase Equipment		-	[Percent of Estimated Project Amount U]					\$ -
J.	Construction Management	7.00%	7.00%	[Percent of Estimated Project Amount U]					\$ 21,053.42
K.	Project Engineering	2.00%	2.00%	[Percent of Estimated Project Amount U]					\$ 6,015.26
L.	General Conditions	1.00%	1.50%	[Percent of Estimated Project Amount U]					\$ 3,007.63
M.	Construction Completion	1.50%	4.00%	[Percent of Estimated Project Amount U]					\$ 4,511.45
N.	Other Construction Costs	4.00%	4.00%	[Percent of Estimated Project Amount U]					\$ 12,030.52
								Construction Costs Subtotal	\$ 46,618.28
P.	Estimated Project Amount			Estimated Project Amount [E + O]					\$ 88,725.11
Q.	Profit	10.00%	10.00%	[Percent Profit * P]					\$ 8,872.51
R.	Contingency	5.00%	5.00%	[Percent Contingency * P]					\$ 4,436.26
S.	McKinstry Existing Building Retro-Commissioning		-						\$ 16,500.00
T.	Subtotal			Subtotal [Q + R]					\$ 29,808.77
U.	Less Remaining Contingency (see change log)								\$ (127,721.96)
V.	Subtotal			Subtotal [U]					\$ (127,721.96)
W. Total Change Notice Amount								Total [13 + P + T + V]	\$ 199,842.25



HUERFANO COUNTY ENERGY PERFORMANCE CONTRACT

205435-004
Contingency Change Log

Project Contingency		
Original Contingency Amount	\$95,614.00	
Cancelled FIM Amount	\$102,475.00	
TOTAL Amount	\$198,089.00	
Amount Billed to Date	\$ 48,024.58	50.2%
Amount Committed to Date	\$ 70,367.04	35.5%
Remaining Amount (Contingency & Cancelled FIMs)	\$ 127,721.96	64.5%

Change Log Item #	Description	Subcontractor	Bldg.	Reason	Potential Owner Change Order No.	Total Cost	Funding Source	Amount Invoiced	Invoiced Month	Date Closed
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007	<i>Cuchara Pump Building 3PH Power Upgrade - CANCELLED</i>	<i>Pueblo</i>	<i>CPB</i>	<i>Owner Requested</i>	<i>01</i>	<i>\$ 44,050.00</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
010	Gutter Repair Clay to PVC Section Replacement	Vision	WCO	Design Build	02	\$ 12,731.20	Contingency	\$ 2,546.24	Jan-2024	
012	Gardner Well 1 Electrical Protection	Pueblo	GW1	Design Build	03	\$ 6,520.84	Contingency	\$ 6,520.84	Jan-2024	Jan-2024
013	<i>LEC Kitchen Hood Design (Dept 110) - CANCELLED</i>	<i>McKinstry</i>	<i>LEC</i>	<i>Owner Requested</i>	<i>04</i>	<i>\$ 19,500.00</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
014	LEC DX Cooling Design (Dept 110)	McKinstry	LEC	Owner Requested	05	\$ 26,800.00	Contingency	\$ 26,800.00	Jan-2024	Jan-2024
015	<i>WRBS Oil Heater - CANCELLED</i>	<i>McKinstry</i>	<i>WRBS</i>	<i>Owner Requested</i>	<i>06</i>	<i>\$ 21,830.02</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
016	CANCELLED FIM 03.02 - Refurbish Air Handling Units	McKinstry	LEC	Owner Requested	10	\$ (66,941.00)	Contingency	\$ -		
017	CANCELLED FIM 11.01 - Repair Electrical Service	Pueblo	CPB	Owner Requested	10	\$ (35,534.00)	Contingency	\$ -		
022	Substantial Completion and Final Acceptance Date Adjustments	McKinstry	N/A	Design Build	09	\$ -	Contingency	\$ -		

Change Order Request

Item 12a.

McKinstry Essention, LLC
5005 3rd Ave S
Seattle, WA 98134
Phone: 206-762-3311

Owner: Huerfano County Co
928 Russell St
Walsenburg, CO 81089

Project: 205435-004 / Huerfano County EPC Construction
401 Main St
WALSENBURG, CO 81089

PCOType: PCO

Change Order Request # : 11 LEC DX Cooling Construction

Item :	1	LEC DX Cooling Construction
---------------	---	-----------------------------

		<u>Amount</u>
	Requested Total For Item	1
		149,044.08
Total For Change Order		149,044.08

Approved By: Huerfano County Co

Signed: _____

Date: _____

Submitted By: McKinstry Essention, LLC

Signed: _____

Date: _____

Change Notice Description									
PCO Option #3:									
<p>This cost includes all labor, equipment, tools, material, and supervision required to complete the proposed scope.</p> <ul style="list-style-type: none"> - Full building retrocommissioning and \$10,000 allowance for repairs. - Full building test and balance down to the diffuser level. - The evaporative cooling sections of AHU-1 will be removed and replaced with a DX cooling coil. New condensing units will be installed on the roof and connected to refrigerant piping on the coil. - AHU-2 and AHU-3 will have their flex connections, evaporate cooling section, media, and coils repaired. <p>This change order option utilizes the remaining contingency in the amount of \$95,614.00 and the remaining amount from the cancelled FIMs in the amount of \$32,107.96. See change log for further details on these amounts. Execution of this work will extend the original construction schedule by three weeks.</p>									
Change Notice Line Item	Change Notice Line Item Description	Mechanical	Electrical	Controls Integration	TAB	Roofing	Repair Allowance	RTU-2 & RTU-3 Pan Coat	Total
1	Mechanical Contractor Labor and Materials	\$ 104,512	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,512.33
2	Electrical Contractor Labor and Materials	\$ -	\$ 13,498	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,497.67
3	Controls Contractor Integration	\$ -	\$ -	\$ 9,690	\$ -	\$ -	\$ -	\$ -	\$ 9,690.00
4	Test and Balance	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000.00
5	Roofing	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ 4,000.00
6	Mechanical Repair Allowance Found by CX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000.00
7	HVAC Armor Pan Recoat for AHU-3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,585	\$ 18,584.67
8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	<i>Total Base Change Notice Direct Costs</i>	\$ 104,512	\$ 13,498	\$ 9,690	\$ 10,000	\$ 4,000	\$ 10,000	\$ 18,585	\$ 170,284.67
Implementation Costs		Actual % of Total Project Cost	% Maximum Per IGA Contract						
A. Pre-Construction Costs									
B.	Design and Engineering	8.00%	8.00%	[Percent of Estimated Project Amount U]					\$ 19,601.11
C.	Pre-Construction Services	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 7,350.42
D.	Other Pre-Construction Costs	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 7,350.42
E.								Pre-Construction Cost Subtotal	\$ 34,301.95
F. Construction Costs									
G.	Trade Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
H.	Design/Build Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
I.	Direct Purchase Equipment		-	[Percent of Estimated Project Amount U]					\$ -
J.	Construction Management	7.00%	7.00%	[Percent of Estimated Project Amount U]					\$ 17,150.97
K.	Project Engineering	2.00%	2.00%	[Percent of Estimated Project Amount U]					\$ 4,900.28
L.	General Conditions	1.50%	1.50%	[Percent of Estimated Project Amount U]					\$ 3,675.21
M.	Construction Completion	4.00%	4.00%	[Percent of Estimated Project Amount U]					\$ 9,800.56
N.	Other Construction Costs	4.00%	4.00%	[Percent of Estimated Project Amount U]					\$ 9,800.56
O.								Construction Costs Subtotal	\$ 45,327.58
P.	Estimated Project Amount			Estimated Project Amount [E + O]					\$ 79,629.53
Q.	Profit	10.00%	10.00%	[Percent Profit * P]					\$ 7,962.95
R.	Contingency	3.00%	5.00%	[Percent Contingency * P]					\$ 2,388.89
S.	McKinstry Existing Building Retro-Commissioning		-						\$ 16,500.00
T.	Subtotal			Subtotal [Q + R]					\$ 26,851.84
U.	Less Remaining Contingency (see change log)								\$ (127,721.96)
V.	Subtotal			Subtotal [U]					\$ (127,721.96)
W.	Total Change Notice Amount			Total [13 + P + T + V]					\$ 149,044.08



HUERFANO COUNTY ENERGY PERFORMANCE CONTRACT

205435-004
Contingency Change Log

Project Contingency		
Original Contingency Amount	\$95,614.00	
Cancelled FIM Amount	\$102,475.00	
TOTAL Amount	\$198,089.00	
Amount Billed to Date	\$ 48,024.58	50.2%
Amount Committed to Date	\$ 70,367.04	35.5%
Remaining Amount (Contingency & Cancelled FIMs)	\$ 127,721.96	64.5%

Change Log Item #	Description	Subcontractor	Bldg.	Reason	Potential Owner Change Order No.	Total Cost	Funding Source	Amount Invoiced	Invoiced Month	Date Closed
006	New Trane controller for Walsenburg Courthouse	Trane	WCO	Design Build	07	\$ 24,315.00	Contingency	\$ 12,157.50	Jan-2024	
007	<i>Cuchara Pump Building 3PH Power Upgrade - CANCELLED</i>	<i>Pueblo</i>	<i>CPB</i>	<i>Owner Requested</i>	<i>01</i>	<i>\$ 44,050.00</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
010	Gutter Repair Clay to PVC Section Replacement	Vision	WCO	Design Build	02	\$ 12,731.20	Contingency	\$ 2,546.24	Jan-2024	
012	Gardner Well 1 Electrical Protection	Pueblo	GW1	Design Build	03	\$ 6,520.84	Contingency	\$ 6,520.84	Jan-2024	Jan-2024
013	<i>LEC Kitchen Hood Design (Dept 110) - CANCELLED</i>	<i>McKinstry</i>	<i>LEC</i>	<i>Owner Requested</i>	<i>04</i>	<i>\$ 19,500.00</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
014	LEC DX Cooling Design (Dept 110)	McKinstry	LEC	Owner Requested	05	\$ 26,800.00	Contingency	\$ 26,800.00	Jan-2024	Jan-2024
015	<i>WRBS Oil Heater - CANCELLED</i>	<i>McKinstry</i>	<i>WRBS</i>	<i>Owner Requested</i>	<i>06</i>	<i>\$ 21,830.02</i>	<i>Contingency</i>	<i>\$ -</i>	<i>X</i>	<i>X</i>
016	CANCELLED FIM 03.02 - Refurbish Air Handling Units	McKinstry	LEC	Owner Requested	10	\$ (66,941.00)	Contingency	\$ -		
017	CANCELLED FIM 11.01 - Repair Electrical Service	Pueblo	CPB	Owner Requested	10	\$ (35,534.00)	Contingency	\$ -		
022	Substantial Completion and Final Acceptance Date Adjustments	McKinstry	N/A	Design Build	09	\$ -	Contingency	\$ -		

Change Order Request

Item 12a.

McKinstry Essention, LLC
5005 3rd Ave S
Seattle, WA 98134
Phone: 206-762-3311

Owner: Huerfano County Co
928 Russell St
Walsenburg, CO 81089

Project: 205435-004 / Huerfano County EPC Construction
401 Main St
WALSENBURG, CO 81089

PCOType: PCO

Change Order Request # : 11 LEC DX Cooling Construction

Item : 1 LEC DX Cooling Construction

		<u>Amount</u>
	Requested Total For Item	1 90,597.55
Total For Change Order		90,597.55

Approved By: Huerfano County Co

Signed: _____

Date: _____

Submitted By: McKinstry Essention, LLC

Signed: _____

Date: _____

Change Notice Description									
PCO Option #4:									
<p>This cost includes all labor, equipment, tools, material, and supervision required to complete the proposed scope.</p> <ul style="list-style-type: none"> - Retro-commissioning of areas served by AHU-1 only. \$5,000 allowance for repairs. - TAB of only AHU-1 down to the diffuser level. - The evaporative cooling sections of AHU-1 will be removed and replaced with a DX cooling coil. New condensing units will be installed on the roof and connected to refrigerant piping on the coil. - AHU-2 will have its flex connections, evaporate cooling section, media, and coils repaired. - AHU-3 will not be touched. <p>This change order option utilizes the remaining contingency in the amount of \$95,614.00 and the remaining amount from the cancelled FIMs in the amount of \$32,107.96. See change log for further details on these amounts. Execution of this work will extend the original construction schedule by three weeks.</p>									
Change Notice Line Item	Change Notice Line Item Description	Mechanical	Electrical	Controls Integration	TAB	Roofing	Repair Allowance	RTU-2 Pan Coat	Total
1	Mechanical Contractor Labor and Materials	\$ 92,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,199.67
2	Electrical Contractor Labor and Materials	\$ -	\$ 12,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,912.33
3	Controls Contractor Integration	\$ -	\$ -	\$ 9,690	\$ -	\$ -	\$ -	\$ -	\$ 9,690.00
4	Test and Balance	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000.00
5	Roofing	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ 4,000.00
6	Mechanical Repair Allowance Found by CX	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000.00
7	HVAC Armor Pan Recoat for AHU-3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,292	\$ 9,292.33
8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	<i>Total Base Change Notice Direct Costs</i>	\$ 92,200	\$ 12,912	\$ 9,690	\$ 4,000	\$ 4,000	\$ 5,000	\$ 9,292	\$ 137,094.33
Implementation Costs		Actual % of Total Project Cost	% Maximum Per IGA Contract						
A. Pre-Construction Costs									
B.	Design and Engineering	8.00%	8.00%	[Percent of Estimated Project Amount U]					\$ 15,780.64
C.	Pre-Construction Services	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 5,917.74
D.	Other Pre-Construction Costs	3.00%	3.00%	[Percent of Estimated Project Amount U]					\$ 5,917.74
								Pre-Construction Cost Subtotal	\$ 27,616.12
F. Construction Costs									
G.	Trade Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
H.	Design/Build Subcontracts		-	[Percent of Estimated Project Amount U]					\$ -
I.	Direct Purchase Equipment		-	[Percent of Estimated Project Amount U]					\$ -
J.	Construction Management	7.00%	7.00%	[Percent of Estimated Project Amount U]					\$ 13,808.06
K.	Project Engineering	2.00%	2.00%	[Percent of Estimated Project Amount U]					\$ 3,945.16
L.	General Conditions	1.50%	1.50%	[Percent of Estimated Project Amount U]					\$ 2,958.87
M.	Construction Completion	4.00%	4.00%	[Percent of Estimated Project Amount U]					\$ 7,890.32
N.	Other Construction Costs	4.00%	4.00%	[Percent of Estimated Project Amount U]					\$ 7,890.32
								Construction Costs Subtotal	\$ 36,492.73
P.	Estimated Project Amount			Estimated Project Amount [E + O]					\$ 64,108.85
Q.	Profit	10.00%	10.00%	[Percent Profit * P]					\$ 6,410.89
R.	Contingency	5.00%	5.00%	[Percent Contingency * P]					\$ 3,205.44
S.	McKinstry Existing Building Retro-Commissioning		-						\$ 7,500.00
T.	Subtotal			Subtotal [Q + R]					\$ 17,116.33
U.	Less Remaining Contingency (see change log)								\$ (127,721.96)
V.	Subtotal			Subtotal [U]					\$ (127,721.96)
W. Total Change Notice Amount							Total [13 + P + T + V]		\$ 90,597.55



HUERFANO COUNTY ENERGY PERFORMANCE CONTRACT

205435-004
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022	Substantial Completion and Final Acceptance Date Adjustments	McKinstry	N/A	Design Build	09	\$ -	Contingency	\$ -		