



## BOARD OF COUNTY COMMISSIONERS MEETING AGENDA

April 01, 2025 at 10:00 AM

Commissioners Meeting Room - 401 Main Street, Suite 309, Walsenburg, CO 81089

Office: 719-738-3000 ex 200 | Fax: 719-738-3996

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**9:00 AM - ADMINISTRATION WORKSHOP**

**9:30 AM - COMMISSIONER'S STUDY SESSION**

**10:00 AM - PUBLIC MEETING**

Join via Google Meet: <https://meet.google.com/pfy-merc-xoc> | Meeting ID: pfy-merc-xoc

**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA APPROVAL**

**3. CONSENT AGENDA**

- a.** Marc Sanchez Promotion Huerfano County Detention
- b.** Victoria Sanchez Promotion Huerfano County Detention
- c.** James Lambert New Hire Veteran Services Officer
- d.** Marie Payne New Hire Department of Human Services

**4. PUBLIC COMMENT**

**5. APPOINTMENTS**

**6. PERMITS, LICENCES, AND PUBLIC HEARINGS**

**7. ACTION ITEMS**

- a.** Resolution #25-17 Transferring Land to the Huerfano Parks and Recreation Special District
- b.** Huerfano County Detention Overtime Extension Request April 2025
- c.** April 2nd 2025 Vendor Run
- d.** Purchase Order #2025-056 for Legends Flooring
- e.** Huerfano County Bridge Rehab Construction Admin Services Contract

**8. CORRESPONDENCE**

- a.** CTSI Technical Update, The Colorado Open Records Act
- b.** CTSI Technical Update, Colorado Public Meetings and Executive Sessions
- c.** Southern Colorado Economic Development District Newsletter March 2025

**9. STAFF REPORTS**

- a.** County Administrator
- b.** County Attorney

**10. EXECUTIVE SESSION**

**11. ADJOURNMENT**

**12. UPCOMING MEETINGS**

- a.** 11AM - Workshop on Transportation Priorities
- b.** 3PM - Workshop with Congressional Delegation Regional Staff

Huerfano County wants to ensure that everyone has equal access to our programs, activities, and services. To request an Americans with Disability Act (ADA) accommodation, please call 719-738-3000 x200. Submit your request as early as possible, and no later than two business days before the event.

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		3/23/2025
NAME: <b>Marc Sanchez</b>	PAYROLL :	4/11/2025

CHANGE OF ADDRESS/ PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Detention Officer	Detention Officer
DEPARTMENT	Jail	Jail
HOURS		
ANNUAL SALARY	\$38,000.00	\$39,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

**REASON FOR CHANGE**

- |                   |                              |                               |
|-------------------|------------------------------|-------------------------------|
| NEW HIRE          | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| <del>REHIRE</del> | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| <b>PROMOTION</b>  | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION          | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER          | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion to approve a wage increase for Marc Sanchez due to her probationary period and evaluation being complete. Approve Bonus for Marc in the ammount of \$321.09.**

*Bruce Newman*

03/27/2025

Elected Official / Department Head Date

Chair, Board of County Commissioners

*Krissie L. Aldrette*

3/27/2025

Human Resources Officer Date

Budget Officer

Date

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>		EFFECTIVE DATE
		3/23/2025
NAME: <b>Victoria Sanchez</b>	PAYROLL :	4/11/2025

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Detention Officer	Detention Officer
DEPARTMENT	Jail	Jail
HOURS		
ANNUAL SALARY	\$38,000.00	\$39,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt

**REASON FOR CHANGE**

- |                   |                              |                               |
|-------------------|------------------------------|-------------------------------|
| NEW HIRE          | RESIGNATION                  | LENGTH OF SERVICE INCREASE    |
| <del>REHIRE</del> | RETIREMENT                   | REEVALUATION OF CURRENT JOB   |
| <b>PROMOTION</b>  | LAYOFF                       | INTRODUCTORY PERIOD COMPLETED |
| DEMOTION          | ADMINISTRATIVE LEAVE PAID    | OTHER                         |
| TRANSFER          | ADMINISTRATIVE LEAVE UN-PAID |                               |

COMMENTS, IF NECESSARY

**Motion to approve a wage increase for Victoria Sanchez due to her probationary period and evaluation being complete. Approve Bonus for Victoria in the amount of \$767.45**

*Duke Newman*

03/27/2025

Elected Official / Department Head

Date

Chair, Board of County Commissioners

*Krisie L. Albrecht*

3/27/2025

Human Resources Officer

Date

Budget Officer

Date

Date Inputed Into System

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>	EFFECTIVE DATE
	<b>4/7/2025</b>
NAME: <b>James Lambert</b>	PAYROLL: <b>4/25/2025</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Veteran Service Officer</b>
DEPARTMENT		<b>DHS</b>
HOURS		<b>20/wk</b>
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY		<b>\$18.00/hr</b>
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

NEW HIRE

REHIRED

PROMOTION

DEMOTION

TRANSFER

RESIGNATION

RETIREMENT

LAYOFF

ADMINISTRATIVE LEAVE PAID

ADMINISTRATIVE LEAVE UN-PAID

LENGTH OF SERVICE INCREASE

REEVALUATION OF CURRENT JOB

INTRODUCTORY PERIOD COMPLETED

OTHER

COMMENTS, IF NECESSARY

**Motion to Hire James Lambert as Veteran Service Officer for the Department of Human Services at \$18.00/hr, 20hrs/wk. Contingent Upon Completion of a CBI Background Check, and Drug Screen with a Negative Result.**

\_\_\_\_\_  
Elected Official / Department Head      Date

*Angela Wakeman*      03.28.2025  
\_\_\_\_\_  
Human Resources Officer      Date

\_\_\_\_\_  
Chair, Board of County Commissioners      Date

\_\_\_\_\_  
Budget Officer      Date

HUERFANO COUNTY

<b>GREEN SHEET/STATUS CHANGE</b>	EFFECTIVE DATE
	<b>4/7/2025</b>
NAME: <b>Marie Payne</b>	PAYROLL : <b>4/25/2025</b>

<b>CHANGE OF ADDRESS/PHONE</b>	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		<b>Call Center Technician</b>
DEPARTMENT		<b>DHS</b>
HOURS		
ANNUAL SALARY		<b>\$40,000.00</b>
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		<b>Non-Exempt</b>

**REASON FOR CHANGE**

NEW HIRE

REHIRED

PROMOTION

DEMOTION

TRANSFER

RESIGNATION

RETIREMENT

LAYOFF

ADMINISTRATIVE LEAVE PAID

ADMINISTRATIVE LEAVE UN-PAID

LENGTH OF SERVICE INCREASE

REEVALUATION OF CURRENT JOB

INTRODUCTORY PERIOD COMPLETED

OTHER

COMMENTS, IF NECESSARY

**Motion to Hire Marie Payne as Call Center Technician for the Department of Human Services with an Annual Salary of \$40,000.00. Contingent Upon Completion of a CBI Background Check, and Drug Screen with a Negative Result.**

\_\_\_\_\_  
Elected Official / Department Head                      Date

*Angela Wakeman*    3/26/2025

\_\_\_\_\_  
Human Resources Officer                                      Date

\_\_\_\_\_  
Chair, Board of County Commissioners                      Date

\_\_\_\_\_  
Budget Officer    Date

**RESOLUTION NO. 25 - 17**

**THE BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO**

**A RESOLUTION ACCEPTING A DEED FOR 10 ACRES FROM VICKI LYNN  
ARIANO AND ROBERT J. ARIANO AND ORDERING SAID PROPERTY  
TRANSFERRED TO THE HUERFANO PARKS AND RECREATION DISTRICT**

WHEREAS, Huerfano County, Colorado (the “County”) is a political subdivision of the State of Colorado duly organized and existing pursuant to the Constitution and the laws of the State of Colorado; and

WHEREAS, the Board of County Commissioners (the “Board”) of the County is authorized, pursuant to Section 30-11-101(b), (c) and (d), Colorado Revised Statutes, and other provisions of law to: (1) purchase and hold real and personal property for the use of the County, (2) sell and convey any real or personal property owned by the County, (3) make all contracts and do all other acts in relation to the property and concerns necessary to the exercise of its corporate and administrative powers; and

WHEREAS, the Board is in receipt of Warranty Deed(s) for real property described as follows:

*from Robert J. Ariano, recorded at Reception No. 434384, November 13, 2024 to Huerfano County Parks and Recreation and from Vicki Lynn Ariano, recorded at Reception No. 434383, November 13, 2024, to Huerfano County Parks and Recreation.*

WHEREAS, this property was transferred to the County in error and was intended to be transferred to the Huerfano Parks and Recreation District; and

WHEREAS, the Huerfano Parks and Recreation District is working with Vicki Lynn Ariano and Robert J. Ariano to correct elements of the intended transaction; and

WHEREAS, the Board hereby finds and determines that it is necessary, convenient and in furtherance of the governmental purposes of the County and in the best interests of the County and its inhabitants that the County transfer all interest in this property to the Huerfano Parks and Recreation District.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Huerfano County, Colorado that the Chair of the Board of County Commissioners is authorized to execute all documents necessary to effectuate the transfer of the property described above to the Huerfano Parks and Recreation District as reviewed and approved by the County Attorney and County Administrator.

BE IT FURTHER RESOLVED that the officials, agents, representatives and employees of Huerfano County are hereby authorized and directed to take all actions necessary or appropriate to affect the provisions of this Resolution.

INTRODUCED, READ, APPROVED AND ADOPTED ON THIS 1<sup>st</sup> day of  
APRIL 2024.



ATTEST:

\_\_\_\_\_  
County Clerk and Recorder and  
Ex-Officio Clerk to said Board

BOARD OF COUNTY COMMISSIONERS  
OF HUERFANO COUNTY, COLORADO

BY \_\_\_\_\_  
Karl S. Sporleder, Chairman

\_\_\_\_\_  
Mitchell Wardell, Commissioner

\_\_\_\_\_  
James L. Chamberlain, Commissioner



Huerfano County Sheriff's Office  
Sheriff Bruce Newman  
500 South Albert Street, Walsenburg Colorado 81089  
Phone: 719-738-1600

March 24, 2025

Board of County Commissioners  
Carl Young County Administrator  
401 Main Street  
Walsenburg, CO 81089

Dear Sir's,

I, Sheriff Newman, would like to request that Detention Staff be paid out overtime starting on April 1, 2025 through May 31, 2025, unless Detention comes to full staff before this time. Should our staff count not increase, I may be asking for an extension on the payout of overtime. Thank you in advance for your consideration of overtime pay.

Regards,

A handwritten signature in black ink that reads "Bruce Newman".

Bruce Newman, Sheriff

# Cash Requirement Summary (APLT30)

Huerfano County

Fund	Cash Account	Cash Balance	AP Cash Pending	GL Cash Pending	Cash Available
001 GENERAL FUND	001-00000-10200	\$689,693.27	(\$124,051.33)	\$0.00	\$565,641.94
002 ROAD & BRIDGE FUND	002-00000-10200	\$545,349.08	(\$286.30)	\$0.00	\$545,062.78
003 LODGING TAX TOURISM FUND	003-00000-10200	\$142,747.10	(\$6,432.50)	\$0.00	\$136,314.60
011 HUERF CO HOUSING AUTHORITY	011-00000-10200	\$707.50	(\$6,262.00)	\$0.00	(\$5,554.50)
051 P.I.L.T.	051-00000-10200	(\$235,996.02)	(\$4,250.00)	\$0.00	(\$240,246.02)
063 INTERNAL SERVICE FUND	063-00000-10200	(\$2,389.99)	(\$1,103.67)	\$0.00	(\$3,493.66)
069 EMERGENCY SERVICES FUND	069-00000-10200	(\$272,828.48)	(\$523,784.95)	\$0.00	(\$796,613.43)
070 GARDNER PUBLIC IMP DISTRICT	070-00000-10200	(\$73,218.61)	(\$1,389.82)	\$0.00	(\$74,608.43)
<b>Grand Totals:</b>		<b>\$794,063.85</b>	<b>(\$667,560.57)</b>	<b>\$0.00</b>	<b>\$126,503.28</b>

Approved by-----

Approved on Date: \_\_\_\_\_

County Commissioner: \_\_\_\_\_

County Commissioner: \_\_\_\_\_

County Commissioner: \_\_\_\_\_

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
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<b>Vendor: 8330 ADPRO</b>					
9178	2/28/2025	4/2/2025	Eblast, Digital, Acct management, graphics, PR, web dev	\$4,832.50	
			Bank: 3 Account: 031236331 Wire: No Direct Dep: No		
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0034870051304	ADVERTISING AND PROMOTION	\$4,832.50
<b>Subtotal for Vendor 8330 :</b>				<b>\$4,832.50</b>	

<b>Vendor: 5229 ALPHA CARD</b>					
INV7512015	3/25/2025	4/2/2025	Fargo Ribbons - for making concealed handgun permit IDs	\$191.98	
			Bank: 3 Account: 031236331 Wire: No Direct Dep: No		
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0014211051220	OPERATING SUPPLIES	\$191.98
<b>Subtotal for Vendor 5229 :</b>				<b>\$191.98</b>	

<b>Vendor: 8231 ALPINE FORD LLC</b>					
5552001	3/21/2025	4/2/2025	BSJ184 - Parts for Ford Explorer	\$15.05	
			Bank: 3 Account: 031236331 Wire: No Direct Dep: No		
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0014211051380	VEH REPAIRS/MAINTENANCE	\$15.05
5552118	3/26/2025	4/2/2025	Ben - Vehicle parts for 2015 Ford Explorer	\$57.82	
			Bank: 3 Account: 031236331 Wire: No Direct Dep: No		
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0014211051380	VEH REPAIRS/MAINTENANCE	\$57.82
<b>Subtotal for Vendor 8231 :</b>				<b>\$72.87</b>	

<b>Vendor: 7221 AXIS BUSINESS TECHNOLOGIES</b>				
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**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt	
<b>383174</b>	3/15/2025	4/2/2025	KYOCERA MAINT FEE	\$75.46	
			<b>Bank: 3 Account: 031236331</b>	<b>Wire: No Direct Dep: No</b>	
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0014030051383	MAINTENANCE CONTRACT	\$37.73
			0014040051383	MAINTENANCE CONTRACT	\$37.73
<b>Subtotal for Vendor 7221 :</b>				<b>\$75.46</b>	
<b>Vendor: 8515</b>	<b>Ben Wayne Bounds</b>				
<b>BEN-032625</b>	3/26/2025	4/2/2025	Work on Vehicle Fleet 3/11/25 - 3/25/25	\$2,565.00	
			<b>Bank: 3 Account: 031236331</b>	<b>Wire: No Direct Dep: No</b>	
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0014211051310	PROFESSIONAL SERVICES	\$2,565.00
<b>Subtotal for Vendor 8515 :</b>				<b>\$2,565.00</b>	
<b>Vendor: 7280</b>	<b>CANON FINANCIAL SERVICES INC</b>				
<b>39077670</b>	3/12/2025	4/2/2025	maintenance 2/1/25-2/28/25, contract charge 3/1/25-3/31/25	\$461.70	
			<b>Bank: 3 Account: 031236331</b>	<b>Wire: No Direct Dep: No</b>	
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0634950051392	RENTAL OF EQUIP/FIXTURES	\$461.70
<b>39077672</b>	3/12/2025	4/2/2025	Elisha Meadows contract charge	\$129.88	
			<b>Bank: 3 Account: 031236331</b>	<b>Wire: No Direct Dep: No</b>	
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0634950051392	RENTAL OF EQUIP/FIXTURES	\$129.88
<b>39077674</b>	3/12/2025	4/2/2025	Arica Andreatta maintenance 2/1/25-2/28/25, contract charge 3/1/25-3/31/25	\$127.79	
			<b>Bank: 3 Account: 031236331</b>	<b>Wire: No Direct Dep: No</b>	
			<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
			0634950051392	RENTAL OF EQUIP/FIXTURES	\$127.79

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
39077830	3/12/2025	4/2/2025	erica vigil maintenance overage 2/1/25-2/28/25, contract charge 3/1/25-3/31/25	\$186.88
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0634950051392	RENTAL OF EQUIP/FIXTURES	\$186.88
39078003	3/12/2025	4/2/2025	Erica Vigil Contract Charge	\$197.42
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0634950051392	RENTAL OF EQUIP/FIXTURES	\$197.42
<b>Subtotal for Vendor 7280 :</b>				<b>\$1,103.67</b>

**Vendor: 2904 CENTURLINK**

3/8/25 County Govnt	3/8/2025	4/2/2025	County Govnt	\$140.75
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0024308051321	TELEPHONE	\$140.75
3/8/25 GPID	3/8/2025	4/2/2025	GPID	\$274.75
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0704910051321	TELEPHONE/BULK WATER STATION	\$274.75
3-8-25 Highway shops	3/8/2025	4/2/2025	Highway Shops	\$145.55
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0024308051321	TELEPHONE	\$145.55
<b>Subtotal for Vendor 2904 :</b>				<b>\$561.05</b>

**Vendor: 8109 CHERI CHAMBERLAIN**

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>3090917</b>	3/8/2025	4/2/2025	Reimbursement	\$293.66
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014012451327	GUIDES AND CODES	\$259.00
		0014012451335	FUEL REIMBURSEMENT	\$34.66
<b>Subtotal for Vendor 8109 :</b>				<b>\$293.66</b>
<b>Vendor: 8528</b>	<b>Colorado Land Surveyors, Inc</b>			
<b>S25-01</b>	3/24/2025	4/2/2025	Land Surveying Services	\$6,262.00
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0115030051310	PROFESSIONAL SERVICES	\$6,262.00
<b>Subtotal for Vendor 8528 :</b>				<b>\$6,262.00</b>
<b>Vendor: 5313</b>	<b>DANIEL'S TOWING &amp; AUTO REPAIR</b>			
<b>5096</b>	3/26/2025	4/2/2025	BSJ193 - Tow to Spradley Chevy Pueblo	\$300.00
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014211051380	VEH REPAIRS/MAINTENANCE	\$300.00
<b>5097</b>	3/27/2025	4/2/2025	DGA605 2008 Chev Tahoe - Towed to Spradley Pueblo	\$350.00
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014211051380	VEH REPAIRS/MAINTENANCE	\$350.00
<b>Subtotal for Vendor 5313 :</b>				<b>\$650.00</b>
<b>Vendor: 2677</b>	<b>DISTRICT ATTORNEY</b>			

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
<b>April2025</b>	3/17/2025	4/2/2025	April Allocation	\$49,166.66
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014151051324	D.A. PAYMENTS	\$49,166.66
<b>Subtotal for Vendor 2677 :</b>				<b>\$49,166.66</b>
<b>Vendor: 1159</b>	<b>DISTRICT HEALTH DEPT.</b>			
<b>April2025</b>	3/17/2025	4/2/2025	April Allocation	\$13,000.00
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014411051316	HEALTH PAYMENTS	\$13,000.00
<b>Subtotal for Vendor 1159 :</b>				<b>\$13,000.00</b>
<b>Vendor: 5843</b>	<b>E-470 HIGHWAY AUTHORITY</b>			
<b>2100890537</b>	3/9/2025	4/2/2025	2015 Silverado FFSS0830	\$9.20
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0694900051330	TRAVEL & TRANSPORTATION	\$9.20
<b>Subtotal for Vendor 5843 :</b>				<b>\$9.20</b>
<b>Vendor: 2380</b>	<b>F &amp; C SAWAYA WHOLESALE CO</b>			
<b>109243</b>	3/18/2025	4/2/2025	commissary supplies	\$438.80
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014212051602	COMMISSARY	\$438.80
<b>109244</b>	3/18/2025	4/2/2025	Cleaning supplies for Jail	\$158.40
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
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0014212051220	OPERATING SUPPLIES		\$158.40
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**Subtotal for Vendor 2380 : \$597.20**

**Vendor: 5567 HD Supply/ HOME DEPOT PRO**

<b>842902363</b>	12/31/2024	4/2/2025	filter	\$115.61
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
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0014060051220	OPERATING SUPPLIES	\$115.61
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<b>843328246</b>	1/3/2025	4/2/2025	batteries	\$198.76
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
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0014060051220	OPERATING SUPPLIES	\$198.76
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<b>843328253</b>	1/3/2025	4/2/2025	torch elevation towel, renown lnr, bowl cleaner, tissue, single roll	\$454.37
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
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0014060051220	OPERATING SUPPLIES	\$454.37
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<b>843328261</b>	1/3/2025	4/2/2025	Renown liner	\$73.44
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
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0014060051220	OPERATING SUPPLIES	\$73.44
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<b>854151719</b>	3/7/2025	4/2/2025	plastic qk chg handle, hoover allergen bag	\$120.36
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
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0014060051220	OPERATING SUPPLIES	\$120.36
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<b>855306346</b>	3/14/2025	4/2/2025	Blue Mop, Urinal Screen, Dust mop	\$161.26
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
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0014060051220	OPERATING SUPPLIES	\$161.26
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**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Subtotal for Vendor 5567 : **\$1,123.80**

**Vendor: 1021 HUERFANO COUNTY**

2/15-3/15 Fuel	3/17/2025	4/2/2025	Fuel Billing	\$1,015.84
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Bank: 3 Account: 031236331 Wire: No Direct Dep: No

GL Acct	GL Description	Amount
0014012451335	FUEL REIMBURSEMENT	\$132.20
0014060051335	FUEL REIMBURSEMENT	\$253.46
0015010051335	FUEL REIMBURSEMENT	\$56.42
0694900051335	FUEL REIMBURSEMENT	\$573.76

RB-031725-1	3/17/2025	4/2/2025	Unleaded fuel for 2/15/25 - 3/15/25	\$2,686.42
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Bank: 3 Account: 031236331 Wire: No Direct Dep: No

GL Acct	GL Description	Amount
0014211051335	FLEET FUEL	\$2,686.42

Subtotal for Vendor 1021 : **\$3,702.26**

**Vendor: 2306 HUERFANO COUNTY**

CASH SHORT	3/21/2025	4/2/2025	3/21/25 CASH SHORT DAILY BALANCING	\$27.00
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Bank: 3 Account: 031236331 Wire: No Direct Dep: No

GL Acct	GL Description	Amount
0014030051589	CASH/SHORT	\$27.00

Subtotal for Vendor 2306 : **\$27.00**

**Vendor: 5754 HUERFANO COUNTY YOUTH SERVICES**

03252025	3/27/2025	4/2/2025	Donation	\$3,250.00
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Bank: 3 Account: 031236331 Wire: No Direct Dep: No

GL Acct	GL Description	Amount
0514720051858	COMMUNITY DEVELOPMENT	\$3,250.00

# Invoices Selected for Payment (APLT33)

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Subtotal for Vendor 5754 : \$3,250.00

Vendor: **3098**      **ILLUSTRATED APPAREL**

4969	3/7/2025	4/2/2025	Applied velcro to sheriffs patches	\$52.00
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Bank: 3    Account: 031236331    Wire: No    Direct Dep: No

GL Acct	GL Description	Amount
0014211051336	DEPT UNIFORMS/DUTY GEAR	\$52.00

Subtotal for Vendor 3098 : \$52.00

Vendor: **7858**      **INDUSTRIAL CHEM LABS**

405241	1/1/2025	4/2/2025	sewer cleaner, s&h	\$126.36
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Bank: 3    Account: 031236331    Wire: No    Direct Dep: No

GL Acct	GL Description	Amount
0014060051220	OPERATING SUPPLIES	\$126.36

Subtotal for Vendor 7858 : \$126.36

Vendor: **1004**      **LA VETA OIL LLC**

28422	3/13/2025	4/2/2025	Ben - Fuel	\$47.98
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Bank: 3    Account: 031236331    Wire: No    Direct Dep: No

GL Acct	GL Description	Amount
0014211051335	FLEET FUEL	\$47.98

28534	3/25/2025	4/2/2025	Ben - fuel	\$48.74
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Bank: 3    Account: 031236331    Wire: No    Direct Dep: No

GL Acct	GL Description	Amount
0014211051335	FLEET FUEL	\$48.74

Subtotal for Vendor 1004 : \$96.72

Vendor: **2895**      **MB POLICE EQUIPMENT**

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
9101	3/20/2025	4/2/2025	LaPorte - Duty Gear	\$118.00
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
				<b>Direct Dep: No</b>
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014211051336	DEPT UNIFORMS/DUTY GEAR	\$118.00
<b>Subtotal for Vendor 2895 :</b>				<b>\$118.00</b>
<b>Vendor: 5000</b>	<b>MB POLICE EQUIPMENT</b>			
9088	3/13/2025	4/2/2025	Hijar - 3 prs. Khaki Tac Uniform pants	\$179.97
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
				<b>Direct Dep: No</b>
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014211051336	DEPT UNIFORMS/DUTY GEAR	\$179.97
<b>Subtotal for Vendor 5000 :</b>				<b>\$179.97</b>
<b>Vendor: 8345</b>	<b>McKinstry Essention, LLC</b>			
20078307	12/30/2024	4/2/2025	207439- HC - KS Building Remodel PH1	\$481,133.27
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
				<b>Direct Dep: No</b>
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0694900051952	DOLA EIAF - EOC Grant	\$481,133.27
<b>Subtotal for Vendor 8345 :</b>				<b>\$481,133.27</b>
<b>Vendor: 5273</b>	<b>MOTOROLA SOLUTIONS, INC</b>			
1187104617	8/4/2023	4/2/2025	Project No: USCO23D113SW	\$33,850.00
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
				<b>Direct Dep: No</b>
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014211051719	OPERATING SOFTWARE	\$16,925.00
		0694900051719	OPERATING SOFTWARE	\$16,925.00

# Invoices Selected for Payment (APLT33)

Invoice	Inv Date	Due Date	Description	Invoice Amt
1187141964	2/27/2025	4/2/2025	Project No: USCO25ED032SW	\$28,800.00
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014211051719	OPERATING SOFTWARE	\$14,400.00
		0694900051719	OPERATING SOFTWARE	\$14,400.00
8230450076	3/12/2024	4/2/2025	Project No: USCO21D026	\$18,515.54
		<b>Bank: 3</b>	<b>Account: 031236331</b>	<b>Wire: No</b>
			<b>Direct Dep: No</b>	
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014211051719	OPERATING SOFTWARE	\$1,745.18
		0014211051719	OPERATING SOFTWARE	\$432.10
		0014211051719	OPERATING SOFTWARE	\$518.07
		0014211051719	OPERATING SOFTWARE	\$518.07
		0014211051719	OPERATING SOFTWARE	\$872.59
		0014211051719	OPERATING SOFTWARE	\$258.74
		0014212051814	SOFTWARE LEASE AGREEMENT	\$654.15
		0014212051814	SOFTWARE LEASE AGREEMENT	\$163.54
		0014212051814	SOFTWARE LEASE AGREEMENT	\$872.59
		0014212051814	SOFTWARE LEASE AGREEMENT	\$432.10
		0014212051814	SOFTWARE LEASE AGREEMENT	\$432.10
		0014212051814	SOFTWARE LEASE AGREEMENT	\$872.59
		0694900051719	OPERATING SOFTWARE	\$258.74
		0694900051719	OPERATING SOFTWARE	\$872.59
		0694900051719	OPERATING SOFTWARE	\$2,518.48
		0694900051719	OPERATING SOFTWARE	\$1,366.24
		0694900051719	OPERATING SOFTWARE	\$1,134.26
		0694900051719	OPERATING SOFTWARE	\$1,134.26
		0694900051719	OPERATING SOFTWARE	\$872.59

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
	0694900051719		OPERATING SOFTWARE	\$872.21
	0694900051719		OPERATING SOFTWARE	\$518.07
	0694900051719		OPERATING SOFTWARE	\$505.44
	0694900051719		OPERATING SOFTWARE	\$258.74
	0694900051719		OPERATING SOFTWARE	\$432.10

**Subtotal for Vendor 5273 : \$81,165.54**

**Vendor: 5699 MUSEUM OF FRIENDS**

<b>03272025</b>	3/27/2025	4/2/2025	Donation	\$1,000.00
	<b>Bank:</b>	3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
	<b>GL Acct</b>		<b>GL Description</b>	<b>Amount</b>
	0514720051858		COMMUNITY DEVELOPMENT	\$1,000.00

**Subtotal for Vendor 5699 : \$1,000.00**

**Vendor: 7726 O'REILLY AUTOMOTIVE INC**

<b>5880-342977</b>	3/4/2025	4/2/2025	Lessar - Battery	\$197.18
	<b>Bank:</b>	3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
	<b>GL Acct</b>		<b>GL Description</b>	<b>Amount</b>
	0014211051380		VEH REPAIRS/MAINTENANCE	\$197.18

<b>5880-345298</b>	3/24/2025	4/2/2025	Ben - Battery, Miscellaneous	\$435.68
	<b>Bank:</b>	3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
	<b>GL Acct</b>		<b>GL Description</b>	<b>Amount</b>
	0014211051380		VEH REPAIRS/MAINTENANCE	\$435.68

**Subtotal for Vendor 7726 : \$632.86**

**Vendor: 7220 RVS SOFTWARE**

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
196080	3/14/2025	4/2/2025	Quad Bills Blue	\$68.87
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0704910051210	OFFICE SUPPLIES	\$68.87
<b>Subtotal for Vendor 7220 :</b>				<b>\$68.87</b>
<b>Vendor:</b>	<b>7605</b>	<b>SAN ISABEL SERVICES</b>		
U0028469	1/8/2025	4/2/2025	bulk commercial heat	\$327.23
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0014060051370	UTILITIES	\$327.23
<b>Subtotal for Vendor 7605 :</b>				<b>\$327.23</b>
<b>Vendor:</b>	<b>8076</b>	<b>SANGRE DE CRISTO LABORATORY</b>		
24835	11/4/2024	4/2/2025	Bacteria pwsid, influent and effluent testing	\$305.00
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0704910051691	TESTING	\$305.00
24871	11/25/2024	4/2/2025	bacteria pwsid, influent and effluent testing	\$275.00
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0704910051691	TESTING	\$275.00
24902	12/13/2024	4/2/2025	bacteria pwsid, influent, effluent, regulation 85, wastewater	\$460.00
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
		<b>GL Acct</b>	<b>GL Description</b>	<b>Amount</b>
		0704910051691	TESTING	\$460.00
<b>Subtotal for Vendor 8076 :</b>				<b>\$1,040.00</b>



**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Subtotal for Vendor 8382 : **\$1,664.50**

**Vendor: 8552 Shawn Lessar**

03192025	3/19/2025	4/2/2025	Adult Volleyball League Manager	\$500.00
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0015010051892	ADULT RECREATION	\$500.00

03192025-2	3/19/2025	4/2/2025	Adult Volleyball League Shirt and Award Reimbursement	\$737.23
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0015010051892	ADULT RECREATION	\$678.95
0015010051892	ADULT RECREATION	\$58.28

Subtotal for Vendor 8552 : **\$1,237.23**

**Vendor: 1228 SPANISH PEAKS REGIONAL**

SPRHC-21	3/12/2025	4/2/2025	Inmate meals 2/02/25 - 3/01/25	\$2,074.62
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0014212051313	MEALS	\$2,074.62

Subtotal for Vendor 1228 : **\$2,074.62**

**Vendor: 4734 TRANE**

315260869	3/17/2025	4/2/2025	Judicial Center new circuit board	\$4,653.00
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0015020051310	PROFESSIONAL SERVICES	\$4,653.00

Subtotal for Vendor 4734 : **\$4,653.00**

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
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**Vendor: 7677 Utility Notification Center of Colorado**

225010713	3/21/2025	4/2/2025	Invoice #225010713 - 1/31/2025	\$6.20
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0704910051793	UTILITY LOCATES	\$6.20

**Subtotal for Vendor 7677 : \$6.20**

**Vendor: 1041 WALSENBURG LUMBER COMPANY**

572687	3/12/2025	4/2/2025	utility knife, cstg 7"	\$69.76
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0014060051380	VEH REPAIRS/MAINTENANCE	\$69.76

574055	3/14/2025	4/2/2025	btr pine	\$53.45
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0014060051380	VEH REPAIRS/MAINTENANCE	\$53.45

574072	3/14/2025	4/2/2025	fuel/oil 2-cycle	\$29.99
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0014060051380	VEH REPAIRS/MAINTENANCE	\$29.99

574330	3/14/2025	4/2/2025	toilet bowl wax ring	\$9.87
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount
0014060051220	OPERATING SUPPLIES	\$9.87

576913	3/18/2025	4/2/2025	torx set	\$14.99
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**Bank: 3 Account: 031236331 Wire: No Direct Dep: No**

GL Acct	GL Description	Amount

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
577076	0014060051220		OPERATING SUPPLIES	\$14.99
	3/18/2025	4/2/2025	adhesive, putty knife, caulk gun	\$21.57
	Bank: 3 Account: 031236331 Wire: No Direct Dep: No			
GL Acct		GL Description		Amount
577885	0014060051220		OPERATING SUPPLIES	\$21.57
	3/19/2025	4/2/2025	Supplies for Vehicle Maintenance	\$27.07
	Bank: 3 Account: 031236331 Wire: No Direct Dep: No			
GL Acct		GL Description		Amount
579161	0014211051380		VEH REPAIRS/MAINTENANCE	\$27.07
	3/20/2025	4/2/2025	blue glove xl	\$15.99
	Bank: 3 Account: 031236331 Wire: No Direct Dep: No			
GL Acct		GL Description		Amount
581236	0014060051220		OPERATING SUPPLIES	\$15.99
	3/24/2025	4/2/2025	purp caulk, stretch white	\$45.56
	Bank: 3 Account: 031236331 Wire: No Direct Dep: No			
GL Acct		GL Description		Amount
581602	0014060051220		OPERATING SUPPLIES	\$45.56
	3/24/2025	4/2/2025	chisel scraper, painter tool, rzz blade, bit yellow 3in, finish screw	\$42.61
	Bank: 3 Account: 031236331 Wire: No Direct Dep: No			
GL Acct		GL Description		Amount
583817	0014060051220		OPERATING SUPPLIES	\$42.61
	3/26/2025	4/2/2025	Braces for gun locker install in vehicle	\$15.80
	Bank: 3 Account: 031236331 Wire: No Direct Dep: No			
GL Acct		GL Description		Amount
	0014211051380		VEH REPAIRS/MAINTENANCE	\$15.80
Subtotal for Vendor 1041 :				<b>\$346.66</b>
Vendor:	4555	WASTE CONNECTIONS OF CO, INC		

**Invoices Selected for Payment (APLT33)**

Invoice	Inv Date	Due Date	Description	Invoice Amt
5133034V316	7/11/2024	4/2/2025	community center fl 6yd 1x wk1, fuel, local, environmental, late fee	\$389.39
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
<b>GL Acct</b>		<b>GL Description</b>		<b>Amount</b>
0014060051311		SEWER/WATER/TRASH		\$389.39
<b>Subtotal for Vendor 4555 :</b>				<b>\$389.39</b>
<b>Vendor:</b> 5591	<b>WORLD JOURNAL</b>			
2272025	2/27/2025	4/2/2025	Legal Notices, Ads	\$1,083.84
		<b>Bank:</b> 3	<b>Account:</b> 031236331	<b>Wire:</b> No <b>Direct Dep:</b> No
<b>GL Acct</b>		<b>GL Description</b>		<b>Amount</b>
0014790051305		PUBLISHING		\$1,083.84
<b>Subtotal for Vendor 5591 :</b>				<b>\$1,083.84</b>
<b>Grand Total :</b>				<b>\$667,560.57</b>

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Fund Totals		
Fund	Fund Name	Fund Total
001	GENERAL FUND	\$124,051.33
002	ROAD & BRIDGE FUND	\$286.30
003	LODGING TAX TOURISM F	\$6,432.50
011	HUERF CO HOUSING AUT	\$6,262.00
051	P.I.L.T.	\$4,250.00
063	INTERNAL SERVICE FUND	\$1,103.67
069	EMERGENCY SERVICES F	\$523,784.95
070	GARDNER PUBLIC IMP DI	\$1,389.82
<b>Grand Total:</b>		<b>\$667,560.57</b>

# PURCHASE ORDER

## Huerfano County

Purchase Order#: 2025056

Purchase OrderDate: 3/28/2025

Vendor: **LEGENDS FLOORING / 7168**  
**726 MAIN ST**  
**WALSENBURG, CO 81089**

Ship To: **401 Main Street -**  
**Walsenburg CO, 81089**  
**719-738-3000 ext. 210**

### Order Description:

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST	LEDGER
Walsenburg Community Center Conference Floor	1	\$3,099.53	\$3,099.53	001-40600-51381
		TOTAL:	\$3,099.53	

### NOTES:

Flooring Quote for Walsenburg Community Center Conference Room Pentz Carpet Tile 1000 SqFt, Momentym LVP, Metal transition 25 Ft, Flooring Adhesive, 6" rubber base, Cove Base Adhesive

### APPROVALS:

Approving Authority:

Budget Officer:

Legends Flooring & Interior, LLC

Item 7d.

726 Main Street  
 Walsenburg, CO 81089  
 (719) 738-2033

Date	Estimate #
3/25/2025	2773

Name / Address
Huerfano County Walsenburg Community center Gardner, Co 81089 Attn: Lester Barry

Project

Description	Qty	Rate	Total
Pentz Carpet Tile-Uplink-Charcoal 1000 square feet	1	1,344.00	1,344.00
Momentym LVP-Rigid Core-Ozark-259.80 Square Feet	1	1,260.03	1,260.03
Metal transition-25 Feet-Snap Track-Black	1	55.00	55.00
Flooring Adhesive for vinyl or carpet tile	3	56.00	168.00
6" rubber base-charcoal-150 feet	1	232.50	232.50
cove base adhesive	1	40.00	40.00

**Credit card fee 3% total is \$**

Deposit \$  
 Balance \$

Other charges may apply  
 due to unforeseen issues

As part of our services, estimates are free. Measurements are  
 relinquished at time of deposit or with a \$250 charge.

All deposits are non  
 refundable. All sales are  
 final.  
 Estimates are good for 30  
 days.

Signature \_\_\_\_\_

<b>Subtotal</b>	\$3,099.53
<b>Sales Tax (8.9%)</b>	\$0.00
<b>Total</b>	\$3,099.53

Legends Flooring & Interior, LLC

Item 7d.

726 Main Street  
 Walsenburg, CO 81089  
 (719) 738-2033

Date	Estimate #
3/25/2025	2773

Name / Address
Huerfano County Walsenburg Community center Gardner, Co 81089 Attn: Lester Barry

Project

Description	Qty	Rate	Total
Pentz Carpet Tile-Uplink-Charcoal 1000 square feet	1	1,344.00	1,344.00
Momentym LVP-Rigid Core-Ozark-259.80 Square Feet	1	1,260.03	1,260.03
Metal transition-25 Feet-Snap Track-Black	1	55.00	55.00
Flooring Adhesive for vinyl or carpet tile	3	56.00	168.00
6" rubber base-charcoal-150 feet	1	232.50	232.50
cove base adhesive	1	40.00	40.00
<i>Credit card fee 3% total is \$</i>			
Deposit \$	Other charges may apply due to unforeseen issues		
Balance \$			

As part of our services, estimates are free. Measurements are relinquished at time of deposit or with a \$250 charge.	<b>Subtotal</b>	\$3,099.53
Signature _____	<b>Sales Tax (8.9%)</b>	\$0.00
	<b>Total</b>	\$3,099.53

All deposits are non refundable. All sales are final.  
 Estimates are good for 30 days.

## Amendment to Agreement for Professional Services

Project #2103-01555

Amendment # 2

### Background Data

a.	Effective Date of Agreement for Professional Services	February 26, 2025
b.	Engineer	KLJ Engineering LLC
c.	Owner	Huerfano County, Colorado (County)
d.	Project	Huerfano River Bridge Rehabilitation
e.	This Part of the Project	Construction Administration

### Nature of Amendment (check all that apply)

- Additional services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications to payment to Engineer
- Modifications to time(s) for rendering Services

### Description of Modifications:

:

- **Original Agreement Amended per this Amendment:**  
This amendment amends the existing agreement titled Agreement Between Owner and Engineer for Professional Design Services, dated February 1, 2022 included herewith as Exhibit A.2.
- **Adding the following services to the Agreement:**  
Based on the scope of work outlined below, we are pleased to offer our services for an estimated fee of \$89,616 as outlined in the project budget spread sheet attached herewith as Exhibit B.2. This estimated fee will be billed on a Time and Materials (T&M) basis. Please note that the estimated fee is subject to change based on the actual time spent by personnel and the cost of materials required for the project. We will provide detailed invoices reflecting the actual time and materials utilized. This scope of work and fee is developed based on CDOT Construction Oversight Checklist for Local Agency Projects

Construction Oversight Assistance to County (Design Questions, RFIs, Change Order Support, Construction Observation, Construction Administration)

- 1) Design Questions and Clarifications:
  - a) Serve as a point of contact for the County to address design-related questions and clarifications raised by the contractor or construction team.
  - b) Review design drawings, specifications, and other project documents to provide accurate interpretation and understanding of the design intent.

- 2) Requests for Information (RFIs):
  - a) Assist the County in responding to RFIs received from the contractor during the construction phase.
  - b) Review RFIs, identify the design or documentation gaps, and provide accurate and comprehensive responses.
  - c) Facilitate communication between the County, contractor, and design team to provide timely resolution of RFIs and minimize delays.
  
- 3) Change Order Support:
  - a) Provide assistance to the County in evaluating change order requests submitted by the contractor during construction.
  - b) Review change order proposals and assess their impact on the project's scope, schedule, and budget.
  - c) Collaborate with the project team to determine the feasibility and necessity of change orders and provide recommendations to the County.
  
- 4) Construction Documentation and Reporting:
  - a) Maintain accurate records of design-related questions, RFIs, and change orders throughout the construction phase.
  - b) Prepare documentation, such as meeting minutes, correspondence logs, and change order summaries, to provide comprehensive project documentation.
  - c) Generate summaries as needed to provide the County with a clear understanding of design-related activities and decisions during construction.
  
- 5) Design Compliance and Quality Assurance:
  - a) Collaborate with the County's project team to address design-related deviations, non-compliance, or quality concerns identified during construction.
  - b) Provide recommendations for corrective actions and coordinate with design professionals as necessary to address design-related issues.
  
- 6) Material Testing and Construction Observations
  - a) Material Testing services will be provided by KLJ's sub-consultant Yeh and Associates (Yeh)
  - b) Yeh will provide construction observations on a part time basis during key milestones during construction and as needed to observe that construction is being completed in general conformance with the plans and specifications.
  - c) Yeh's scope of work and estimated fee are attached herewith as Exhibit C.2.
  - d) KLJ will support Yeh in this task.
  
- 7) Project Closeout Support:
  - a) Assist the County in the final stages of the construction phase, including reviewing and processing as-built drawings, warranties, and other closeout documentation.
  - b) Coordinate with the project team to provide proper documentation and completion of design-related tasks, such as record drawings, operations and maintenance manuals, and final project reports.

• **Time of Commencement and Completion of Services:**

This amendment will extend Original Agreement terms through August 31, 2025

• **Agreement Summary**

a. Original Agreement amount	<u>\$194,603</u>
b. Net change for prior Amendments	<u>\$0.00</u>
c. This Amendment amount	<u>\$89,616</u>
d. Adjusted Agreement amount	<u>\$284,219</u>

Engineer and Owner hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is

\_\_\_\_\_

Owner Huerfano County

Signed \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Engineer KLJ Engineering LLC

Signed 

Name Ben Dzioba

Title Vice President, Construction Services

Date March 25, 2025

# EXHIBIT A.2

## SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of February 1, 2022 (“Effective Date”) between Huerfano County (“Owner”) and KLJ Engineering LLC (“Engineer”).

Owner’s Project, of which Engineer’s services under this Agreement are a part, is generally identified as follows: Huerfano River Bridge Rehabilitation (“Project”).

Engineer’s services under this Agreement are generally identified as follows: See Exhibit A (“Services”).

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Owner and Engineer further agree as follows:

### 1.1 *Basic Agreement and Period of Service*

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above (“Additional Services”).
- B. Engineer shall complete its Services within the following specific time period: 12 months from the Effective Date. If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer’s Services is impaired, or Engineer’s Services are delayed or suspended, then the time for completion of Engineer’s Services, and the rates and amounts of Engineer’s compensation, shall be adjusted equitably.

### 2.1 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer’s invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- B. *Payment:* As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

## 2.2 Basis of Payment—Lump Sum

Owner shall pay Engineer for Services as follows:

A Lump Sum amount of \$194,603.

In addition to the Lump Sum amount, reimbursement for the following expenses: \$750 for hotel and meals.

The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

2.3 *Additional Services:* For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

## 3.1 Termination

A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
- b. By Engineer:
  - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
  - 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.I.
- c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
- d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the

same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

#### 4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

#### 5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:
1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
  2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
  3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
  4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner

under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.

- I. Neither Party shall be considered to be in default of this Agreement if delays in or failure of performance are due to forces beyond the reasonable control of the nonperforming Party, the effect of which the nonperforming Party could not avoid by the exercise of reasonable diligence. Such forces include, but are not limited to: fire, acts of God, flood, earthquake, storm, lightning, tornados, epidemic, war, riot, civil disturbance, sabotage, strike, work slowdown, or other labor disturbances, judicial restraint, action or inaction of any Government entity in either its sovereign or contractual capacity, quarantine restrictions, freight embargoes, delays in long lead time items and severe weather. Any changes to the terms of this agreement impacted by a Force Majeure event shall be documented in an Amendment to the Agreement.
- J. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- K. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- L. This Agreement is to be governed by the law of the state in which the Project is located.
- M. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.
- N. Engineer shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

#### 6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

#### 7.1 *Definitions*

- A. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner’s work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: Huerfano County

Engineer: KLJ Engineering LLC

DocuSigned by:  
By: Gerald Cisneros  
Print ID: 4C1B82CBDDEC4A6...  
Title: Chairman, Board of County Commissioners  
Date Signed: 2/1/2022

By: Mark Anderson  
Print name: [ ] Mark Anderson  
Title: [ ] Senior Vice President, EPW  
Date Signed: [ ] 2/2/2022

Engineer License or Firm's Certificate No. (if required):

[ ]

State of: [ ]

Address for Owner's receipt of notices:

Huerfano County  
401 Main Street  
Suite 201  
Walsenburg, CO 81089

Address for Engineer's receipt of notices:

KLJ Engineering LLC  
4585 Coleman Street  
Bismarck ND 58503  
**Legal Notices to:** legal@kljeng.com

## EXHIBIT A

### Scope of Services

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For Huerfano River Bridge Rehabilitation project located on County Road 543, a 1/8 mile south of State Highway 69 on the east side of unincorporated Town of Gardner. The purpose of the project is to strengthen the existing bridge or replace with a new structure to remove weight restrictions.

#### ***Preliminary and Design Phases***

##### **Project Management**

- Project Coordination
  - Setup ProjectWise account
- Meetings, Agendas, and Minutes
- Schedule and Budget Tracking
- Quality Control and Assurance
- Invoicing and Progress Reporting
- Assumptions
  - 2 meetings, Field Inspection Review (FIR) and Final Office Review (FOR)
    - PM and Roadway Engineer attend in person
    - Remaining staff attend virtually (Survey, Environmental, Hydraulics, Structures and, Geotechnical)
- Deliverables
  - Preliminary Phases
    - Agenda and Meeting Minutes
    - Schedule and Budget Updates
    - Invoices and Progress Reports
  - Design Phase
    - Agenda and Meeting Minutes
    - Schedule and Budget Updates
    - Invoices and Progress Reports
    - Draft Construction Contract Documents
    - Draft Bid Documents
- **Services Not Included (These services can be provided, upon request, at the KLJ Hourly Schedule that prevails at the time services are rendered).**
  - Public Involvement
  - Public Meetings

##### **Survey**

- Field Collection
  - Topographic survey
    - Apparent utilities, wetlands, waterways, and structures etc. as required
    - Hydraulic cross sections upstream and downstream as requested by hydraulics

- Right of Way (ROW)
  - Locate West Line of Section 19 T26S R69W monuments as per recorded Corner Records at centerline of roadway
  - Place no more than 3 Benchmarks within prescribed ROW for future construction
- Office Work and Coordination
  - Complete Form 1217, Preliminary Survey Request, ROW
  - Gather existing control information and published documents, from client or through research
  - Coordinate survey crew, survey data, and CAD survey mapping
  - Process data and drafting
  - Provide plat depicting found section corners for apparent prescriptive ROW centerline as well as calculated 30-foot line on either side of said located section line.
  - Plans – Survey Tabulation Sheets
- Assumptions
  - Site surveyed and mapped using the following survey system and units:
    - NAD83 Zone 503/NAVD88 – Horizontal/Vertical
    - US Survey Feet – Units
  - Waterway survey will be done during seasonal low flow
  - Control diagram plat established off tied sections
  - ROW is of prescriptive nature, through County Parcel numbers 160020, 23763, 42857, 17352, and T2619
  - ROW created by the County Commissioners (owner), all documentation regarding said order will be provided by the owner.
  - Acquisition of ROW not anticipated
  - Land Survey Control Diagram will be prepared in accordance with Section 2.4.11 CDOT ROW Manual and Chapter 5 CDOT Survey Manual, depicting the controlling centerline of assumed prescriptive ROW and calculated ROW for strip of land with total width of 60' (feet) with 30' (feet) on either side of aforementioned section line.
  - Digital survey information, drawings, and files will be done using Microstation
- Deliverables
  - Preliminary Phase
    - Ownership list, old ROW plans and other available ROW information
    - Complete survey, including topography, utilities, and existing monumentation tied to CDOT survey control network
    - Accurate location of existing ROW based on found PLSS Monumentation
    - Plans - Preliminary Survey Tabulation sheet and survey needs as defined in RFP
    - Topographical base map
  - Design Phase
    - Benchmarks/control points within ROW (3-total)
    - Corner records for found section corners
    - Plans – Land survey control diagram
    - Plans – Survey Tabulation Sheet
- **Services Not Included (These services can be provided, upon request, at the KLJ Hourly Schedule that prevails at the time services are rendered).**
  - Aliquot section corners, ROW markers tied to CDOT's survey control network as required in RFP

- No monumentation for location of ROW lines will be established outside of RFP requirements unless specifically requested by owner. Requests by owner will be owner's responsibility to provide Right of Entry for each affected property and costs will be negotiated at time of request.
- Property Surveys
- ROW plats (KLJ's understanding is the existing easement/ROW is a presumed prescriptive easement/ROW)
- ROW monumentation outside of ROW
- Property Pin Location
- Right of Way Acquisitions
- Platting Services
- Boundary line dispute resolution.
- Drone photogrammetry by a licensed UAV pilot
  - Placing targets for UAV flight
  - UAV Flight
  - Aerial photos

### **Environmental**

- Field Data Collection
  - A field wetland delineation will be completed in accordance with the USACE 1987 Wetlands Delineation Manual. A wetland delineation report will be submitted to the USACE with a request for jurisdictional determination of delineated wetlands.
  - A Class III cultural resource investigation will be completed in compliance with the Section 106 process. A cultural resource findings report will be submitted to the SHPO
- NEPA Documentation
  - Complete CDOT Form 128, NEPA Determination / Project Certification.
- Permitting
  - Prepare Documentation for Section 404 Nationwide Permit for Impacts to USACE Jurisdictional Wetlands.
- Assumptions
  - The field data collection will occur within an area of potential effect less than or equal to 2 acres.
  - Project Meets Definition of Programmatic Categorical Exclusion.
  - Wetland Impacts within Threshold for Nationwide Permit.
  - Wetland Mitigation - Purchase Credits at Approved Wetland Bank by the County.
- Deliverables
  - Preliminary Phase
    - CDOT Form 128, NEPA Determination / Project Certification
    - Identification of Wetland Mapping
  - Design Phase
    - Wetland Delineation Report
    - Cultural Resources Report
    - Section 404 nationwide permit
- **Services Not Included (These services can be provided, upon request, at the KLJ Hourly Schedule that prevails at the time services are rendered).**
  - Paleontological Survey
  - Public Involvement

- Any NEPA document other than a Categorical Exclusion
- Wetland Mitigation and/or monitoring plans
- Biological Assessment and/or Opinion
- An Individual USACE Section 404 permit
- Other permitting
- Tribal or agency consultation

### **Hydrology & Hydraulics**

- Preliminary Phase
  - Hydraulic Reference Map
    - Gather information for the hydrologic and hydraulic analysis of existing and proposed conditions
    - Develop base map and base model conditions
  - Provide survey request/information
  - Develop hydraulic design requirements
  - Hydrology
  - Create & debug HEC RAS 1-D model
  - Develop two (2) alternative internal modeling iterations (e.g., one bridge and one box culvert)
  - Prepare preliminary Hydraulic Report
  - Quality Control Check
  - Interdisciplinary and team coordination
- Design Phase
  - Interdisciplinary and team coordination
  - Finalize Hydraulics Report
    - Final model, run, and verification
    - Final scour profile
    - Final exhibits
    - Final report
    - Quality control check
  - Plans – Bridge Hydraulic Information (2 sheets)
- Assumptions
  - No FEMA modeling available
    - Develop hydrologic basis for HEC-RAS 1-D hydraulic model
    - Build hydraulic model from scratch
  - Model using HEC RAS 1-D Model
  - Provide three (3) modeling alternatives per CDOT Drainage Manual
- Deliverables
  - Preliminary Phase
    - Preliminary Hydraulics Report
      - Scour analysis
      - 90% Final Model and Run
      - Exhibits
  - Design Phase
    - Submit permit items (e.g., no-rise cert.)
    - Final Hydraulics Report

- Plans - Bridge Hydraulic Information (2 sheets)
- **Services Not Included (These services can be provided, upon request, at the KLJ Hourly Schedule that prevails at the time services are rendered).**
  - Model parameters in GIS
  - HEC RAS 2D Modeling
  - Modeling more than two alternatives
  - Completion of permit forms
  - Permit Fees
  - FEMA Floodplain changes (e.g., LOMR, etc.)

### **Roadway**

- Preliminary Phase
  - Define roadway functional classification
  - Define design controls and criteria
  - Prepare calculations, if necessary
  - Set horizontal alignment and vertical profile
  - Complete preliminary Design Data Form (CDOT Form 463)
  - Complete Justification of Design Exceptions (CDOT Form 464), if necessary
  - Prepare preliminary plans
  - Compute quantities
  - Prepare opinion of probable construction costs
  - Quality control check of design criteria, calculations, plans, quantities, and construction costs
- Design Phase
  - Address FIR comments
  - Prepare calculations
  - Prepare final plans
  - Prepare specifications
  - Compute quantities
  - Prepare opinion of probable construction costs
  - Quality control check of calculations, plans, specifications, quantities, and construction costs
- Assumptions
  - Traffic Data, Accident Data and Safety Report not Required
  - No utilities anticipated
- Deliverables
  - Preliminary Phase
    - Roadway typical section (existing and proposed)
    - Preliminary Design Data Form (CDOT Form 463)
    - Justification of Design Exceptions (CDOT Form 464)
    - Identification of detours and proposed construction phasing, if required
    - Existing utilities information, if applicable
    - Preliminary plans
    - Preliminary opinion of probable construction costs
    - Outline of specifications
  - Design Phase
    - Design Data Form 463

- Roadway plans
- Utilities memo (no impacts to utilities)
- Specifications
- Calculations
- Quantities
- Opinion of probable construction calculations
- **Services Not Included (These services can be provided, upon request, at the KLJ Hourly Schedule that prevails at the time services are rendered).**
  - Traffic Data, Accident Data and Safety Report
  - Stormwater Management Plans

### **Structures**

- Preliminary Phase
  - Structure Data Selection
  - Determine Feasibility of Bridge Rehabilitation
    - Review Rating of Existing Superstructure Structural Elements and Feasibility of Repairs
      - Bridge Deck
      - Steel Beams
    - Review Existing Abutment Foundation
  - Structure Layout and Type Selection
    - Determine structure meets hydraulic requirements (Preliminary Hydraulics Report)
    - Determine rehabilitation type or structure type design alternatives
      - Rehabilitation – If feasible
        - Bridge rail, superstructure, and substructure
      - Replacement
        - Box Culvert, Concrete Bridge, and Steel Bridge
        - Foundation alternatives (Preliminary Geotechnical Report)
        - Review Bridge Rail Safety Options and Alternatives
          - Determine required Mash Level Bridge Rail
          - Determine feasibility of use of retired Bridge Railings (Type 3)
    - Compute preliminary quantities and estimates, Bridge Design Manual (BDM) Section 35
    - Evaluate structure alternatives per BDM criteria, Section 2
    - Prepare general layout and typical section of preferred alternative
    - Prepare Structure Selection Report
  - Quality Control Check of Plans, Specifications and Opinion of Probable Construction Cost
- Design Phase
  - Interdisciplinary Coordination
  - Revise Structure Selection Report incorporating FIR comments
  - Develop construction plans and specifications
  - Prepare quantities and independent quantity checks
  - Prepare opinion of probable construction costs
  - Quality control check of plans, specifications, and opinion of probable construction cost
  - Incorporate FOR review comments and revisions into plans, specifications, and quantities.
  - Prepare bid documents

- Assumptions
  - Existing structure load rating to be provided by Huerfano County
  - **STRUCTURAL DESIGN AND PLANS ARE FOR A CONCRETE BOX CULVERT**
    - **STANDARD CDOT CONCRETE BOX CULVERT, OR**
    - **PRECAST CONCRETE BOX CULVERT**
- Deliverables
  - Preliminary Phase
    - Preliminary quantities and opinion of probable construction costs
    - Plans – General Layout & Typical Section
    - Structure Selection Report
  - Design Phase
    - Design Calculations
    - Independent Design Calculations
    - Construction Plans
    - Specifications
    - Quantities and opinion of probable construction costs
    - Load rating
    - Field information package
    - Final Detail Letter – Consultant Final Submittal Certification
    - Inspection Sketches
- **Services Not Included (These services can be provided, upon request, at the KLJ Hourly Schedule that prevails at the time services are rendered).**
  - Existing Bridge Reinspection
  - Existing Pile Embedment Investigation
  - Load Rating Existing Structure
  - 3D Model Analysis of Existing Structure
  - Staging and Construction Engineering, falsework, shoring
  - **BRIDGE OR BRIDGE REHABILITATION DESIGN AND PLANS**

**Geotechnical (Provided by Yeh & Associates)**

- Field Investigation
  - Advance one boring at each abutment a nominal depth of 70 ft or 10 feet into bedrock, whichever is shallower
  - Boring locations will be marked in the field
  - GPS coordinates of boring locations will be located approximately with handheld GPS.
  - Field log will be prepared for each boring describing subsurface conditions
- Laboratory Testing
  - Samples will be classified in accordance with the Unified Soil Classification System
  - Anticipated tests
    - Water Content
    - Dry Unit Weight
    - Grain Size Distribution
    - Liquid and Plastic Limits
    - Unconfined Compression
    - Sulfates and Chlorides

- Engineering Evaluation Report includes the following information:
  - Plan of borings, boring logs, and laboratory test results
  - Description of the soil, bedrock, and groundwater conditions at the boring locations
  - Engineering geology sheets prepared in accordance with CDOT criteria
  - Foundation design recommendations in accordance with AASHTO design criteria, including nominal bearing resistance, applicable resistance parameters, suitable foundation types, approximate depth to bearing stratum, and estimated foundation movement
  - Below-grade wall design, including equivalent fluid pressures, drainage, and backfill recommendation
  - Site seismic design parameters
  - Earthwork, including site preparation, fill placement and compaction, and the suitability of the site soil for use as engineered fill
  - Construction considerations, such as hard rock excavation, construction dewatering, and drainage
- Assumptions
  - Borings will not be in roadway
  - Traffic control not required
  - Cobbles and boulders present includes advancing borings using ODEX drilling methods
  - Bedrock will be cored
- Deliverables
  - Preliminary Phase
    - Preliminary Geotechnical Report
  - Design Phase
    - Final Geotechnical Report

### ***Bid Phase or Negotiating Phase***

- Assemble Bid Documents (Construction Contract, Plans, and Specifications)
- Advertising
- Respond to Requests for Information (RFIs)
- Attend Pre-bid Conference
- Prepare Addenda (Clarify, Correct, or Change Documents)
- Provide Information or Assistance in Review of Proposals
- Review Qualifications of Proposers
- Attend Bid Opening, Prepare Bid Tabulations, Evaluate Bids
- Assemble Contracts and Issue Notice of Award

### ***Construction Services Phase***

- Construction Services are excluded from this contract

### ***Deliverable Review Procedure***

KLJ will upload one (1) electronic pdf file review copy of each of deliverable to CDOT's ProjectWise project folder for review by Huerfano County and other applicable agencies. Within 14 calendar days of receipt, Huerfano County shall submit to Engineer any comments regarding the furnished items.

KLJ will revise deliverables in response to Owner's comments, as appropriate, and upload 1 electronic pdf file of the revised deliverables to CDOT's ProjectWise project folder to the Owner within 7 calendar days of receipt of Owner's comments.

EXHIBIT B.2

Item 7e.



KLJ Project Name:	<b>HuerfanoRiverBridgeRehab</b>
KLJ Project Number:	2103-01555

Job Classification:		Senior Project Manager	Engineer in Training II	Engineer	Project Manager	DIRECT LABOR Subtotal	Expenses (person x days)	Reimbursable Rate	REIMBURSABLE EXPENSE <sup>1</sup> Total	Subconsultant Bill	KLJ's % Markup Subconsultant's Name	Subconsultant Fee	Bal to: Lump Sum or Agreed Fee	TASK TOTAL
<b>1</b>	<b>Construction Phase Support</b>	\$ 279.00	\$ 134.00	\$ 190.00	\$ 204.00			\$ 200.00						
	Project Management	16		8	8	\$ 7,616.00			\$ -			\$ -		\$ 7,616.00
	On-Site Field Support	8	100		8	\$ 17,264.00			\$ -			\$ -	\$ (45.00)	\$ 17,219.00
	Per Diem & Lodging (Estimated)					\$ -	10		\$ 2,000.00			\$ -		\$ 2,000.00
		<b>24</b>	<b>100</b>	<b>8</b>	<b>16</b>	<b>\$ 24,880.00</b>	<b>10</b>		<b>\$ 2,000.00</b>	\$ -		\$ -	\$ (45.00)	<b>\$ 26,835.00</b>
<b>2</b>	<b>Sub-Consultant-Material Testing &amp; Observations</b>										<b>2.0%</b>			
	Yeh & Associates					\$ -			\$ -	\$ 61,550.00		\$ 62,781.00		\$ 62,781.00
						\$ -			\$ -	\$ 61,550.00		\$ 62,781.00	\$ -	\$ 62,781.00
		<b>24</b>	<b>100</b>	<b>8</b>	<b>16</b>	<b>148</b>	<b>10</b>					<b>\$ 62,781.00</b>	<b>\$ (45.00)</b>	<b>\$ 89,616.00</b>

<sup>1</sup> Includes Meals and Lodging : Used for planning purposes only.

<sup>2</sup> Includes equipment, rental/subscriptions, mileage... etc.

Reimbursable Notation:

**Summary of Costs: Select a DOT**

Direct Labor	\$ 24,880.00
	\$ -
<b>Subtotal</b>	<b>\$ 24,880.00</b>
On bill rate	\$ -
Raw labor cost	\$ -
Direct Expenses	\$ -
Subconsultants	\$ 62,781.00
Reimbursables	\$ 2,000.00
Balance to Lump Sum or Agreed Fee	\$ (45.00)
<b>Total Estimated Engineering Costs</b>	<b>\$ 89,616.00</b>

## EXHIBIT C.2

December 17, 2024 (Revised February 13, 2025)

Mr. Ryan Sundberg and Mr. Dean Cooper  
KLJ Engineering

Subject: Estimated Cost Proposal  
Construction Testing Services  
CR 543 Bridge Replacement over the Huerfano River  
Huerfano County / Gardner, Colorado

Dear Mr. Sundberg and Mr. Cooper,

This estimated cost proposal presents Yeh and Associates, Inc. (Yeh) response for construction material testing as a part of the CR 543 Bridge Replacement over the Huerfano River. Subsequent conversions past Dec 17<sup>th</sup> have resulted in the addition of scope of work for inspection services as well.

Based on the project details of the needed materials testing and inspection for the CR 543 Bridge Replacement over the Huerfano River, it is our understanding that the project includes lab testing, soil density testing, asphalt testing, and concrete testing, as well as inspection of construction activities and materials incorporated into the site. The following presents our proposed scope of services, assumptions, and unit rates for the testing and inspection services for this approximate 6 month project.

### Scope of Services

Based on our understanding of the project, the proposed scope of services includes the following:

1. Earthwork: Provide laboratory testing including proctor tests, gradation, LA Abrasion, sulfate, chloride, resistivity, PH, and soil classifications. As well as on-site in-place density tests on the subgrade, embankment material, structural backfill box culvert, structural back fill CMP, and aggregate base course. Estimated 28 days on site testing
2. Concrete: Provide laboratory testing including concrete and compressive strength testing to ensure design strength. Also perform on-site testing for air content, slump, temperature, and unit weight. Estimated 6 days on site testing and 6 short days picking up cylinders
3. Inspection and documentation of that inspection on CDOT's form 266 for construction activities and inspection of materials incorporated into the site. Inspections will occur as suggested in CDOT's construction manual. The tentative contractor's schedule was provided and a list was developed of the items/activities and occurrences of inspection was developed:
  - a. Measure topsoil stockpiled and complete 266 (1 day)
  - b. Culvert floor forming (last day) (1 day) and rebar placement (last day) (1 day) and complete 266(s)
  - c. concrete pour (1 day) field testing materials and pickup field cast cylinders (1 day)
  - d. Box wall(s) forming mid way and last day (2 days) and rebar placement (last day) (1 day)
  - e. Box lid forming (last day)(1 day) and rebar placement (last day)(1 day)

- f. Concrete pour (1 day) field testing materials and pick up field cast cylinders (1 day)
- g. Grout walls inspect before backfilling (1 day)
- h. Structure backfill material inspection and field testing (8 days)
- i. Embankment material inspect and field compaction testing (8 days)
- j. Class 6 base material inspect and field compaction testing (1 day each approach)(2 days)
- k. Pipe installation backfill material inspect and field compaction testing (2 days)
- l. Onsite walk through with PM generating punch list (1 day)
- m. Finals and closeout paperwork accomplished in office (2 days)
- n. Collection of soil materials requiring laboratory testing will be collected on days already on site for inspection activities.
- o. Due to drive time - time on site executing inspection and materials testing activities is assumed to be no more than 4-5 hours.
- p. If contractor production rates require more/less inspection days or if the PM requests inspection of more/less items than listed, the number of days onsite assumed here may adjust.
- q. All other activities not listed will be inspected by the PM and documented – or – items that can be paid at plan quantity (earthwork for example) will be documented by the PM.

### Assumptions

Our proposed scope of services is based on the following assumptions:

1. The services will be provided as on-call basis depending on the contractor's schedule of work. A minimum of 24 hours notification is required to schedule on-site testing services.
2. Our estimate is based on the man-hours and equipment designed to meet the anticipated materials quantities and testing frequencies as provided for the project. If additional man-hours or equipment is required based on production, we will adjust our scope and fees accordingly.
3. Details of the estimated hours for our personnel and testing schedules may be found in the attached table.

Yeh will perform its services in a manner consistent with the standard of care and skill ordinarily exercised by members of the profession practicing under similar conditions in the geographic vicinity and at the time the services will be performed. Therefore, no warranty or guarantee expressed or implied is part of the services offered by this proposal.

**Cost of Services**

The cost for our services, including all fieldwork, laboratory testing, and report preparation has been estimated on the basis of our standard unit rates attached to this proposal and will be billed based on a time-and-material basis. The actual cost will depend on amount of work required, contractor’s schedule, contractor’s methods (precast vs cast in place for example), delay due to weather, etc. Based on the anticipated quantities, we estimate a total of **\$61,550.00** for this project. The fee could be lower depending on workload and if there are scheduling efficiencies. We will not exceed this estimate without your authorization.

Services that are not included within this proposal will be billed at the rates provided in Yeh and Associates’ most recent schedule in effect at the time of the request. The fees contained herein are valid for 90 calendar days from the date this proposal is submitted. After 90 days a review by Yeh may be required.

**Authorization**

We appreciate the opportunity of submitting this estimated cost proposal and are available to discuss the details. To authorize us to proceed with the proposed services, we anticipate a contract agreement will be provided by KLJ Engineering, and a mutual agreement will be achieved. A notice to proceed will be provided after the agreement is signed and executed.

**Closing**

We appreciate your consideration of Yeh and Associates, Inc. for this work and look forward to working as your geotechnical consultant on this and future projects. If we can be of further assistance, please contact us at 719-434-1643.

Respectfully Submitted,  
YEH AND ASSOCIATES, INC.



Hansel Bjork  
Project Manager



Joe DeHeart  
Senior Project Manager

Attachments: Fee Schedule

## ATTACHMENT A CONSTRUCTION SERVICES COST ESTIMATE BREAKDOWN

Huerfano Bridge Replacement Estimated Cost Proposal	Estimated Quantity (Hours)	Unit Rate	Estimated Cost
<b>Earthwork, Compaction Testing, Proof roll, Pipe Backfill (Embankment Material, Structural Backfill, Aggregate Basecourse)</b>			
Const Obs I – obtain soils samples at pits for lab testing (Est 1 day@8 hrs/trip)	8	\$135/hr	\$1,080
Const Obs I - (embank 696 cy) (Est 8 days @ 8 hrs/trip) on site inspection & comp testing	64	\$135/hr	\$8,640
Const Obs I - (struc back 655 cy) (Est 8 days @ 8 hrs/trip) on site inspection & comp testing	64	\$135/hr	\$8,640
Const Obs I - (abc 563 cy) (Est 2 days @ 8 hrs/trip) on site inspection & comp testing	16	\$135/hr	\$2,160
Const Obs I - (pipe backfill) (Est 2 days @ 8 hrs/trip) on site inspection & comp testing	16	\$135/hr	\$2,160
Standard Proctor	2	\$220/ea	\$440
Modified Proctor	1	\$250/ea	\$250
Soil Classification	3	\$180/ea	\$540
LA Abrasion	1	\$300/ea	\$300
R-Value	1	\$400/ea	\$400
Soluble Sulfate	2	\$50/ea	\$100
Soluble Chlorides	2	\$50/ea	\$100
Resistivity of Soil	2	\$80/ea	\$160
PH of Soil	1	\$50/ea	\$50
Mileage 21 trips estimated 200 miles round trip	4200	\$0.70/mile	\$2,940
Subtotal			\$27,960
(Number of tests may vary depending on contractor's material used)			
<b>Concrete</b>			
Const Obs I (Est 2 days at 8 hrs/trip) (floor-walls/top) air slump unit weight	16	\$135/hr	\$2,160
Cylinders (2 sets of (10) 4x8 cylinders)	20	\$25/ea	\$500
Cylinder Pickup (Est 2 trips at 8 hrs/trip)	16	\$135/hr	\$2,160
Compressive Strength of Cylinders	20	\$30/ea	\$600
Mileage 4 trips estimated 200 miles round trip	800	\$0.70/mile	\$560
Subtotal			\$5,980

Inspection			
Topsoil stockpile (Est 1 day at 8 hrs/trip)	8	\$135/hr	\$1,080
Culvert forming and rebar inspection (estimated 7 days at 8 hrs/trip)	56	\$135/hr	\$7,560
Walkthrough-punchlist (Est 1 day at 8 hrs/trip)	8	\$135/hr	\$1,080
Wall grout prior to backfill (Est 1 day at 8 hrs/trip)	8	\$135/hr	\$1,080
Mileage 10 trips estimated 200 miles round trip	2000	\$0.70/mile	\$1,400
Subtotal			\$12,200
Administration			
Lab Supervisor (Review Lab Results, develop reports)	8	\$155/hr	\$1,240
Construction Manager (Scheduling, Meetings, Report Review)(6 month 1 hr per week)	24	\$205/hr	\$4,920
Const Obs I – attend Weekly mting (6 months)	24	\$135/hr	\$3,240
Const Obs I – finals paperwork (5 days)	40	\$135/hr	\$5,400
Principle (Final Review, Stamped Letters)	4	\$240/hr	\$960
Subtotal			\$15,760
<b>Estimated Project Total</b>			<b>\$61,900</b>

**Acceptance:**

Electronic Delivery. This Agreement and any amendments hereto, to the extent signed and delivered by means of a facsimile machine or electronic mail (any such delivery, an "Electronic Delivery"), shall be treated in all manner and respects as an original contract and shall be considered to have the same binding legal effects as if it were the original signed version thereof delivered in person. At the request of any party hereto or to any such contract, each other party hereto shall re-execute original forms thereof and deliver them to all other parties.

IN WITNESS WHEREOF, the Client and **Yeh and Associates, Inc.** have executed this Agreement effective as of the date last written below.

**EXECUTED BY Yeh and Associates, Inc:**

**EXECUTED BY CLIENT:**

\_\_\_\_\_  
 YA's Authorized Representative signature

\_\_\_\_\_  
 Client's Authorized Representative signature

\_\_\_\_\_  
 Typed or Printed Name

\_\_\_\_\_  
 Typed or Printed Name

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Title

**COLORADO FRONT RANGE (Denver, Co Springs, Greeley)  
STANDARD FEE SCHEDULE EFFECTIVE JANUARY 2025**

**Professional Services:**

<b><u>Classification</u></b>	<b><u>Basic Rate</u></b>
Principal	\$240/hr
Senior Project Manager	\$230/hr
Senior Project Specialist	\$215/hr
Project Manager	\$210/hr
Senior Project Engineer or Geologist	\$180/hr
Project Engineer or Geologist	\$155/hr
Staff Engineer or Geologist	\$140/hr
Engineer or Geologist Intern	\$90/hr
Resident Construction Engineer	\$225/hr
Construction Manager	\$205/hr
Construction Observer III	\$165/hr
Construction Observer II	\$150/hr
Construction Observer I	\$135/hr
Technician Leader or Supervisor	\$175/hr
Laboratory Supervisor	\$155/hr
Technician III	\$130/hr
Technician II	\$115/hr
Technician I	\$105/hr
CAD Designer	\$160/hr
CAD Technician	\$105/hr
Project Controller	\$170/hr
Administrative Assistant	\$105/hr

*\*\*Overtime rates for Construction Inspection, Technicians and Office Staff is 1.5 x rates shown.*

*Laboratory tests are quoted on separate schedule or cost plus 10 percent for outside laboratory testing when applicable. Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$350 per hour.*

*Rates do not include prevailing wage rates for field services. Prevailing wages will be determined on a project-by-project basis.*

**Other Direct Charges:**

	<b><u>Rates</u></b>
Subcontracted services, copying and rented equipment	Cost Plus 10%
Travel, subsistence, and expenses	Cost Plus 10%
Vehicle	\$ 80/day
Automobile Mileage	\$ Current IRS Rate

**LABORATORY RATE SCHEDULE - EFFECTIVE  
JANUARY 2025**

**Classification – Index Tests:**

Natural moisture content and Dry Unit Weight (ASTM D2216) .....	\$ 25
Moisture content – dry unit weight, drive, or core sample (ASTM D2937) .....	\$ 30
Moisture content – dry unit weight, chunk, or block sample .....	\$ 55
Moisture content – dry unit weight, thin-walled tube sample (ASTM D2937) .....	\$ 45
Atterberg limits with PL, PI, LL (ASTM D4318) .....	\$ 120
Specific gravity for coarse aggregate (AASHTO T85, ASTM C 127) .....	\$ 90
Specific gravity for fine aggregate (AASHTO T84, ASTM C 128) .....	\$ 105
Sand Equivalent (CP 30, AASHTO T 176) .....	\$ 110
Clay Lumps and friable particles in aggregate AASHTO T 112 .....	\$ 150
Organic Impurities in fine aggregate for concrete ASTM C40.....	\$ 75
LA Abrasion test for aggregate smaller than ½" AASHTO T-96.....	\$ 290
Micro-Deval Abrasion.....	\$ 350
Grain size analysis (ASTM D422, 6913):	
a) Eight standard sieve nests to #200 (per ASTM D2487 or AASHTO M145) .....	\$ 90
b) Less than 3" max to #200 sieve with one split sieve .....	Add \$ 50
c) Percent less than #200 sieve with wash .....	\$ 55
d) Hydrometer analysis .....	Add \$ 200
Manual USC classification (ASTM D2488), extrude, examine, photo, and describe. ....	\$ 30
Soil classification (ASTM D2487/ AASHTO M145) sieve, #200 wash, Atterberg as required.....	\$ 200
Soil classification (ASTM D2487/ AASHTO M145) sieve, #200 wash, Atterberg as required (using a split gradation) .....	\$ 230

**Moisture Density Relations:**

Standard Proctor compaction (AASHTO T99, ASTM D698) .....	\$ 230
Oversize Correction (w/coarse aggregate specific gravity) .....	Add \$ 60
Modified Proctor compaction (AASHTO T180, ASTM D1557) .....	\$ 260
Proctor, One Point .....	\$ 75
Oversize Correction (w/coarse aggregate specific gravity) .....	Add \$ 60
R-value (ASTM D2844, AASHTO T190, Cal 301), untreated soil .....	\$ 400
California bearing ration (CBR) (AASHTO T193, ASTM D1883) single point with proctor test .....	\$ 450
California bearing ration (CBR) (, AASHTO T193, ASTM D1883) 3 points with proctor test .....	\$ 950
California bearing ration (CBR) (AASHTO T193, ASTM D1883) single point without proctor test .....	\$ 300
California bearing ration (CBR) (AASHTO T193, ASTM D1883) 3 points without proctor test .....	\$ 900

**Corrosion Testing:**

pH of soil or water AASHTO T289.....	\$ 50
Resistivity of soil or water, as received or saturated AASHTO T 288 .....	\$ 80
Soluble sulfates AASHTO T 290 .....	\$ 50
Soluble chlorides AASHTO T291.....	\$ 50

**Swell / Collapse Testing:**

Expansion index (ASTM D4829) .....	\$ 220
Swell-collapse (ASTM D4546-A) .....	\$ 220
Swell-collapse (ASTM D4546-B, C) .....	\$ 180
Soil unconfined compressive strength (ASTM D2166) .....	\$ 90

**Pavement Tests:**

Volumetric Production Sample Testing.....	\$ 600
Asphalt content	
a) Ignition furnace calibration, per mix .....	\$ 550
b) Calibration of nuclear asphalt gauge .....	\$ 550
c) % AC (CP L 5 1 2 0, AASHTO T 3 0 8 ) .....	\$ 120
d) Gradation from burn off (AASHTO T 30, ASTM D 5444) .....	\$ 120

- 2000 Clay Street, Suite 200, Denver, CO 80211, (303) 781-9590
- 627 Elkton Drive, Colorado Springs, CO 80907, (719) 434-1643
- 11520 21<sup>st</sup> Street, Unit 6, Greeley, CO 80634, (970) 451-5026
- 570 Turner Drive, Suite D, Durango, CO 81303, (970) 382-9590
- 1525 Blake Avenue, Glenwood Springs, CO 81601, (970) 384-1500
- 588 North Commercial Drive, Grand Junction, CO 81505, (970) 242-5125

Maximum specific gravity (Rice) (CP 51, AASHTO T209) .....	\$ 120
Bulk specific gravity (AASHTO T166) .....	\$ 80
% Air Void (no rice included) CP L5115, and AASHTO T166.....	\$ 200
Moisture content for Hot Mix Asphalt (AASHTO T329) .....	\$ 40
Hveem Stability CP L 5106 .....	\$ 220
Resistance of compacted asphalt mixture to moisture induced damage (Lottman) CP L 5109.....	\$ 570
Coring, per core .....	\$ 130
Marshall Compaction & Air Vids Analysis (ASTM 6926) .....	\$ 275
Marshall Stability & Flow (ASTM 6927) .....	\$ 175
Marshall Properties (3 specimens), ASTM D 6926 & D6927 include Rice, and Bulk SPG	\$ 450
<b>Strength Tests:</b>	
Compressive Strength of Cylindrical Concrete Specimens (4" x 8") (AASHTO T 22 ASTM C39) .....	\$ 30
Compressive Strength of Cylindrical Concrete Specimens (4" x 8") (AASHTO T 22 ASTM C39) .....	\$ 50
Flexural Strength of Concrete Beam (Using simple beam with third-point loading) (ASTM C78) .....	\$ 100
Point Load Strength Index of Rock and Application to Rock Strength Classifications (ASTM D5731) .....	\$ 50
Mortar & Grout Cube Compressive Strength (ASTM C109) (per Cube) .....	\$ 50
Compressive strength for shotcrete cores including cutting and capping (per core) .....	\$ 100
Compressive strength for ship-in cylinders (made by others) (per cylinder) .....	\$ 50
Compressive Strength - Requiring extra work like stripping, cutting, and capping.....	\$ 100
Bulk density and Voids of Aggregate (ASTM C29, AASHTO T19) .....	\$ 150

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## GENERAL CONDITIONS

### INVOICES

Yeh and Associates, Inc. (Y&A) will submit progress invoices to client monthly and a final bill upon completion of the services. Invoices will show charges for different personnel and expense classifications. A more detailed separation of charges and backup data, such as timesheets and invoices, is available. Each invoice is due on presentation and is past-due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past-due accounts.

### SAMPLES

All samples of soil and rock will be discarded thirty (30) days after report submittal. Upon Client's written request and authorization, samples will be delivered in accordance with Client's instructions, or stored for an agreed charge.

### RIGHT-OF-ENTRY

Unless otherwise agreed, Client will furnish right-of-entry for Y&A to make borings, surveys and/or explorations. Y&A will take reasonable precautions to reduce damage to property. However, it is understood by Client that in the normal course of work, some damage may occur.

### UTILITIES

Y&A will request responsible utility owners to locate off-site lines. Client agrees to be solely responsible for designating the locations of all utility lines and subterranean structures within the property lines of the project. Y&A will not be liable for damage to subterranean structures (pipes, tanks, conduits, wires, etc.) which are not correctly located on or off the site.

### JOB SITE

Client agrees that the construction contractor will be required by Client to assume sole and complete responsibility for job site conditions during construction of the project, including safety of persons and property. Client further agrees to indemnify and hold Y&A harmless from any and all liability in connection with the performance of work during construction of this project, excepting liability arising directly from the negligence of Y&A.

Client agrees that Y&A shall not be responsible for the construction contractor's means, methods, techniques, sequences or procedures, nor for the contractor's failure to construct the project in accordance with plans and specifications, applicable codes, and/or with generally accepted construction practices.

### REPORTS

Reports, plans and other work prepared by Y&A remain the property of Y&A. Client agrees that all reports and other work furnished to the Client and his agents not paid for will be returned upon demand, and will not be used for licensing, permits, design and/or construction.

### WARRANTY

Y&A agrees in connection with services performed under this Agreement that such services are performed with the care and skill ordinarily exercised by members of the profession practicing under similar conditions at the same time and in the same or similar locality. No warranty, expressed or implied, is made or intended by rendition of consulting services or by furnishing oral or written reports of the findings made.

Client recognizes that subsurface conditions beneath the project site may vary from those encountered in borings, surveys or explorations and that information and recommendations developed by Y&A are based solely on the information available to it. Any exploration, testing, surveys and analysis associated with the work will be performed by Y&A solely to fulfill the purpose of this Service Agreement and Y&A is not responsible for interpretation by others of the information developed.

### RISK ALLOCATION

Y&A's potential liability to Client and others is seemingly disproportionate to Y&A's fee relative to the size, scope and value of the project. Therefore, unless Client and Y&A otherwise agree in writing in consideration for an increase in Y&A's fee, Client, including its directors, officers, partners, employees, agents, contractors and their respective assigns, agree to limit Y&A's total liability (whether arising from contract, statutory violation or tort) to \$50,000. This limitation shall apply to all phases of Services performed in connection with this Project whether subsequent to or prior to the execution of this agreement. In no event shall Y&A be liable for consequential, incidental or special damages.

### DISPUTE RESOLUTION

In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation.

**INSURANCE:**

The Consultant shall procure and maintain throughout the term of this Agreement the following insurance limits and coverage and shall, upon executing this Agreement, provide the Client a certificate(s) of insurance evidencing same, showing the Client as an Additional Insured on all coverage except worker' compensation and professional liability:

A. WORKERS' COMPENSATION Insurance in amounts required by state law including Employer's Liability Insurance with limits of not less than \$1,000,000 per accident, \$1,000,000 per disease and \$1,000,000 policy limit on disease.

B. COMMERCIAL GENERAL LIABILITY insurance including Bodily Injury, Property Damage, Personal Injury, Blanket Contractual and Broad Form Property Damage Coverage including Products and Completed Operations, and XCU exposure with combined single limits of not less than \$1,000,000 per occurrence.

C. COMMERCIAL AUTOMOBILE LIABILITY Insurance including owned, non-owned, leased and hired motor vehicle coverage with limits of not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

D. PROFESSIONAL LIABILITY Insurance with a limit of \$50,000 per claim or contract value whichever is greater.

**BILLING RATE ADJUSTMENTS**

Yeh reserves the right to adjust the standard fee schedule rates annually on January 1 of each calendar year by providing notice to the client of the updated fee schedule. Additionally, should the scope of work exceed the limitations of the current funding, Yeh shall submit a request for additional funding to ensure the completion of the contracted services.

Accepted by: \_\_\_\_\_  
Date: \_\_\_\_\_



# TECHNICAL UPDATE

Volume 29 Number 11 | March 18, 2025

## COLORADO OPEN RECORDS ACT

Passed by the state legislature in 1968, two years after Congress adopted the federal Freedom of Information Act, the statute now known as the Colorado Open Records Act (CORA), C.R.S. § 24-72-201 to 206, states that all public records shall be open for inspection by any person at reasonable times, except as provided in part 2 or as otherwise specifically provided by law. CORA covers public access to the records of government at the state and local level, except for criminal justice records.

### WHAT IS A PUBLIC RECORD

The definition of “public records” found in CORA is extensive and applies to all levels and types of governments in Colorado, except for the federal government and tribal governments. It includes all writings, books, papers, photographs, tape recordings, and electronic mail made, maintained, or kept by the state, any agency, institution, or political subdivision of the state, and any elected or appointed public official for use in the exercise of functions required or authorized by law.

There are some exceptions, including communications that are personal in nature, confidential messages from constituents about a matter relating to that constituent, and work product, including documents relating to the drafting of bills by attorneys. However, any person who may be subject to the open records law should err on the side of considering all communications to be potentially releasable, including records kept on a personally owned, private device.

### RESPONDING TO AN OPEN RECORDS REQUEST

Public records are open for inspection by “any person,” defined as a natural person as well as any corporation, limited liability company, firm, partnership, or association. Unlike some other states, Colorado does not have a residency requirement for requesting public records. And because non-exempt records are declared to be open for public inspection and copying, a reason is not needed for seeking public records.

Agencies may charge a reasonable fee, not to exceed the actual cost, of transmitting paper copies or generating or manipulating data in a form not used by the agency. Agencies may also charge a research and retrieval fee after the first hour of research, if they have published a written policy covering such fees prior to receiving a request.



### WHAT THIS MEANS FOR COUNTIES

This information was extracted from Colorado Revised Statutes 24-72-202, and for opinions, additional information or to respond to any CORA requests consult with your County Attorney.

CTSI recommends that the County adopt a written policy for the inspection of public records pursuant to the Colorado Open Records Act, (CORA), 24-72-201, et seq., C.R.S., as amended.

CTSI also suggests that the Board of County Commissioners appoint a certain person as “Custodian” who would have control of the public records in question. Persons to consider for this role are the County Clerk and Recorder, Commissioners Administrative Assistant, or someone in the Attorney’s office. The Custodian should confer with the County Attorney to make sure that the records requested are within the legal parameters of the law.

This update is provided as a public service and for informational purposes only. It is not intended to consist of or to contain any legal advice. Additionally, no statements or interpretation of law contained herein shall be deemed binding to CTSI.



# TECHNICAL UPDATE

Volume 29 Number 12 | March 25, 2025

## COLORADO PUBLIC MEETINGS & EXECUTIVE SESSIONS

The [Colorado Open Meetings Law \(OML\)](#), part of the Colorado Sunshine Law, lays a set of ground rules for how public meetings must be conducted. The law was first passed in 1972 and later modified in 1996. According to the law, all meetings of a quorum of three or more members of any local public body, whichever is fewer, such as a county board, at which any public business is discussed or any formal action taken are declared to be meetings open to the public at all times.

The OML applies to more than just physical gatherings. Phone calls, emails, or other electronic communications can also be considered meetings subject to the OML. Furthermore, public notice of a meeting must be given at least 24 hours in advance. However, the Colorado Supreme Court has ruled that “a meeting must be part of the policy-making process to be subject to the requirements of the OML.” So mere attendance at another public body’s meeting does not necessarily trigger OML requirements.

There are a few exceptions to the open meetings and open records law (e.g., chance meetings, social gatherings, property matters, attorney conferences, negotiations with employee organizations, personnel, and student discipline). If a public body must discuss a confidential matter, an executive session may be called after proper notice.

### EXECUTIVE SESSION

An executive session is a private meeting for discussing confidential matters where no formal action is taken. Proper advance notice is required, and sessions must be recorded unless they qualify as privileged attorney-client communication. If documents used in the session contain both private and public information, the public portions may be subject to open records laws, while private details can be redacted before release.

Protected private information includes financial or payroll data, Social Security numbers, bank account details, personnel records, medical information, criminal investigations, and pending legal matters. To ensure compliance, consult your county attorney to determine if a topic qualifies for a privacy exemption. CTSI provides [executive session forms](#) to help streamline the process and improve meeting efficiency.

Common pitfalls in executive sessions include failing to provide proper notice with a clear legal reason, misusing attorney-client privilege for discussions that don’t qualify, and neglecting required session recordings. Conversations must also stay within the stated purpose, as straying off-topic can violate transparency rules. Additionally, accidental disclosure of confidential information can create legal risks. Following proper procedures and consulting legal counsel can help ensure compliance while maintaining confidentiality.



### WHAT THIS MEANS FOR COUNTIES

County board meetings and other meetings of governing boards are subject to the open meetings act. If private information as defined by the Colorado Open Meetings Act and the Colorado Open Records Law is under discussion, use an executive session to discuss the matter. Be sure to stress the importance of confidentiality concerning issues discussed in an executive session, as any leak of confidential information can open the board to liability. For more information about the requirements for open meetings and executive sessions, contact CTSI at (303) 861-0507.

# Southern Colorado Economic Development District - SCEDD



## THIS EDITION

- CEDS UPDATE
- BROADBAND PROJECTS UPDATE
- FUNDING OPPORTUNITIES
- FIRST ANNUAL WATER & SEWER SUMMIT
- SCEDD'S NEW BLOG
- NADO COLLABORATIVE LEARNING GROUP

## CEDS UPDATE

As an Economic Development District, SCEDD is tasked with coordinating the region's **Comprehensive Economic Development Strategy (CEDS)**. The CEDS is a document that successfully engages a range of partners, including community members, the private sector, educational institutions, and other stakeholders in planning for the 13-county region's future. The CEDS planning process creates the space for the region to identify its strengths and weaknesses and brings together a diverse set of partners to create good jobs, diversify the economy, and spur economic growth.

The CEDS At a Glance:

- The CEDS helps to build on the strengths of our region, as well as identify gaps in resources or expertise that need to be addressed
- The CEDS planning process can facilitate regional collaboration, expand supply chains, and grow and support new industry clusters
- With a CEDS in place, regions are more likely to attract federal funds and technical assistance by demonstrating resources are used efficiently and effectively
- The CEDS process can make our region more resilient and better positioned to plan for, respond to, and recover from natural disasters and economic shocks
- The CEDS can be much more than just a static document, but rather an engaging platform that generates region-wide discussions and serves as a call to action for economic development

The first step in planning is pulling together a strategy committee who will work with SCEDD staff in compiling the CEDS. The Strategy Committee is made up of the Executive Committee of the SCEDD Board of Directors and other board members or community members interested in being part of this core team.

The Strategy Committee is:

- Kevin Keilbach
- Danelle Berg
- Jane Frasier
- Donald Oswald
- Diana Armstrong
- Stephanie Gonzales
- Deborah Cameron
- Marisa Stoller

**CLICK HERE**

**TO ACCESS THE CURRENT CEDS DOCUMENT**

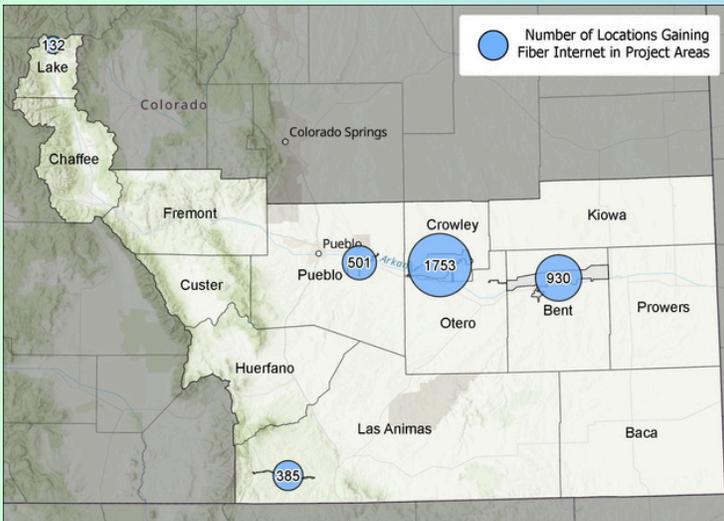
Regular meetings of the Strategy Committee will kick off later this spring. If you are interested in joining the committee, contact Leslie at [leslie@scedd.com](mailto:leslie@scedd.com).

# BROADBAND CPF UPDATE

We are excited to share an update on each of the projects that received funding through the Colorado Broadband Office's Capital Projects Fund (CPF).

These projects will serve 3,701 locations and total project costs equal \$36,002,902.61. The matching funds required for these projects totaling nearly \$8 million dollars have been provided by our project partners at SECOM and Vero.

- Bent/Otero Counties
  - 20 miles of fiber has been built to serve the towns of Hasty and McClave
  - Progress has been made on pop-sites in Cheraw, Las Animas and Ordway
    - Pop-sites are what lights the fiber and supports the network
- Crowley County
  - Materials have been ordered and construction should start the first weeks in May
- Lake County - north of Leadville
  - Waiting on approval of Forest Service permits in order to prepare the poles for construction
- Las Animas County - Highway 12
  - Pole attachment permits have been submitted to San Isabel Electric, and we are waiting for approval
- Pueblo County
  - Pole attachment permits have been submitted to Black Hills Energy, and we are waiting for approval



# FUNDING OPPORTUNITIES

Please contact the appropriate staff Item 8c. for your county for more information.

## Baca, Bent, Crowley, Kiowa, Las Animas, Otero, Prowers

Contact Lisa Schlotterhausen, lisa@scedd.com  
719-545-8680, Extension 3

## Chaffee, Custer, Huerfano, Lake, Pueblo

Contact Tracy Gutierrez, tracy@scedd.com  
719-545-8680, Extension 2

Southern Colorado Economic Development District is now the **Regional Grant Navigator** for Pueblo, Huerfano and Las Animas counties.

In addition to the opportunities available through the **Regional Grant Navigator Program**, additional funding opportunities available to the counties served by SCEDD include:

- **USDA Rural Development Value-Added Producer Grant is open through April 17, 2025.**
  - Eligible uses of funding include: assisting agricultural producers with value-added activities to generate new products, create and expand marketing opportunities.
- **US Rural Development** offers grants to help low-income, rural communities with the initial planning and development of applications for water and waste disposal loan/grant programs.

Please contact Lisa or Tracy with your inquiries to your respective county if you are interested in applying or would like to discuss further.



# BROADBAND BEAD UPDATE

SCEDD and our partners, Ditesco, have submitted 10 applications for BEAD funding through the Colorado Broadband Office.

We are actively monitoring the impact of federal funding freezes and CPF has not been impacted, but the impact to BEAD funding is still unknown; please refer to the FAQ's on the Colorado Broadband Office website by clicking [HERE](#) for additional information and resources.

## Southern Colorado Economic Development District

### Water & Sewer Summit

Wednesday, June 25, 2025  
10 a.m. - 3 p.m.

This unique opportunity will bring together industry professionals, regional leaders and funders to discuss water and sewer needs and solutions throughout the region.

**Olde Towne Carriage House**  
102 S. Victoria, downtown Pueblo  
on the Riverwalk

For more information, contact Leslie Mastroianni, leslie@scedd.com



*Congratulations to SCEDD team member, Lisa Schlotterhausen, who was recently selected to participate in the NADO Collaborative Learning Group.*

*Lisa is excited to share her thoughts on this exciting opportunity!*

**Exploring the NADO Collaborative Learning Group:  
A Journey of Professional Development**

As a dedicated professional in the field of economic development, I am thrilled to share my experience and aspirations as a participant in the NADO Collaborative Learning Group (CLG). This innovative program, offered through the Economic Development District Community of Practice (EDD CoP), is designed to enhance the skills and knowledge of new EDD staff who have been with their organizations for two years or less.

**What is the NADO Collaborative Learning Group?**

The CLG is a seven-month virtual training and networking opportunity that brings together emerging leaders in economic development. Participants engage in bi-monthly sessions that cover a wide range of topics, including Comprehensive Economic Development Strategies (CEDS), funding, data tools, and other areas of interest identified by the group. The program also includes networking opportunities, allowing participants to share ideas, troubleshoot challenges, and build valuable connections with peers across the country.

**My Participation and Goals**

I am honored to be part of this year's CLG cohort. With over 20 years of experience in Higher Education administration, transitioning into economic development has been an exciting journey. This program represents a pivotal step in my professional development, and I am eager to leverage my background while gaining new insights.

**Here are a few key areas I hope to focus on during my time in the CLG:**

1. Enhanced Knowledge of CEDS: Understanding and effectively implementing Comprehensive Economic Development Strategies is crucial for driving regional growth. I aim to deepen my knowledge in this area and learn best practices from experienced professionals.
2. Networking and Collaboration: Building a strong network of peers and mentors is invaluable. I look forward to connecting with other participants, sharing insights, and collaborating on projects that can make a real impact in our communities.
3. Skill Development: The training sessions cover a variety of essential topics, from funding strategies to data analysis tools. I am eager to expand my skill set and apply these learnings to my work in economic development.
4. Capstone Project: The CLG includes a capstone project, providing an opportunity to apply what we've learned and showcase our work to the national network of EDDs. I am excited to work on a project that addresses a real-world challenge and contributes to the growth and resilience of our region.

**Looking Ahead**

Participating in the NADO Collaborative Learning Group is a unique opportunity to grow both professionally and personally. After two decades in Higher Education administration, I am confident that the skills, knowledge, and connections gained through this program will empower me to make a meaningful difference in the field of economic development.

Stay tuned for updates on my journey and insights from the CLG sessions.

Together, we can build stronger, more resilient communities!

**BETTER  
TOGETHER**



**HAVE YOU CHECKED  
OUT OUR NEW WEBSITE?**

[WWW.SCEDD.COM](http://WWW.SCEDD.COM)

**CHECK OUT OUR BRAND-NEW BLOG!**

Watch for new posts on our website every other Thursday!

Topics will focus on all things economic development and how SCEDD serves our region.

Staff will take turns posting about topics that are relevant to our region from our perspective.

How well do you know our staff – see if you can guess who wrote each post.

**APRIL IS NATIONAL  
COUNTY  
GOVERNMENT  
MONTH**

*We will be highlighting the amazing counties we work with each day!*

*Stay tuned to our social media sites for county highlights and celebrations of the work that you all do!*



*Serving southern Colorado since 1965, SCEDD is proud to serve a 13-county region.*

*The organization's staff and Board of Directors is responsible for maintaining and up-to-date CEDS, ensuring the eligibility of member counties to apply for EDA funding assistance.*

*SCEDD also provides a number of other services for its member counties, in response to the ever-changing needs and opportunities for the region.*



Karl Sporleder, Chairman  
Mitchell Wardell, Commissioner  
Jim Chamberlain, Commissioner



## HUERFANO COUNTY GOVERNMENT ADMINISTRATOR’S REPORT

**Date:** March 28, 2025  
**To:** Huerfano County Board of County Commissioners  
**From:** Carl Young, County Administrator  
**Re:** Report for the April 1<sup>st</sup> BOCC Meeting

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Please accept the following report of accomplishments, updates, and upcoming activities.

### Open Positions

- Junior Ad Valorem Appraiser – Closes 4/4/2025
- Adult Services Case Aide/Front Office Clerk – Closes 4/11/2025
- Communications Officer/Dispatch – Closes 4/18/2025
- Dispatch/Communications Supervisor – Closes 4/18/2025
- Deputy Officer – Open Until Filled
- Detention Officer – Open Until Filled

All County Job Openings, including duties, qualifications, and wages are posted on the County Website at <https://www.governmentjobs.com/careers/huerfano>

### Closed Solicitations

- RFQ 2025-03 County Attorney – Closed 2/27/2025

### Activities

- March 24, 2025 – Attended Bi-weekly Granite Meeting on VOIP Transition
- March 24, 2025 – Met with McKinstry to discuss sequencing County Jail renovations
- March 24, 2025 – Attended Agenda and Meeting Manager Minutes Trainer
- March 25, 2025 – Attended CDBG Economic Development Financial Review Committee
- March 26, 2025 – Met with CDR Associates about Huerfano County representation on the Spanish Peaks Outdoor Recreation Coalition.
- March 26, 2025 – Attended Raymond Aguirre Community Center Advisory Board Meeting
- March 27, 2025 – Met with Tyler Technologies on transition to new financial software
- March 27, 2025 – Attended HCED Regional Housing Summit
- March 28, 2025 – Attended CivicPlus Utility Billing Software Demonstration
- March 28, 2025 – Met with Panadero Ski Corporation to discuss draft operating agreement