



BOARD OF COUNTY COMMISSIONERS REGULAR MEETING AGENDA

August 08, 2023 at 10:00 AM

Commissioners Meeting Room - 401 Main Street, Suite 309, Walsenburg, CO 81089

Office: 719-738-3000 ex 200 | Fax: 719-738-3996

9:00 AM - COMMISSIONERS STUDY SESSION

10:00 AM - PUBLIC MEETING

Join via Zoom: <https://us02web.zoom.us/j/82550511219> | **Meeting ID:** 825-5051-1219

1. PLEDGE OF ALLEGIANCE

2. AGENDA APPROVAL

3. CONSENT AGENDA

a. Meeting Minutes July 11, 2023

b. Isiah Vigil Resignation

c. Jessica Espinoza Resignation

d. Carey Kaestner Termination

e. Francisco Lantis Pay Increase

f. Stuart Pino Position Change

g. Morgan Chapman Pay Increase

h. Abatement 23-18 - Dennis Ceremuga, Kathleen McCabe, Jason Ceremuga, & Carie Jean Ceremuga-Ybarra

4. PUBLIC COMMENT

5. APPOINTMENTS

6. LAND USE

7. ACTION ITEMS

a. Vendor Run July 2023

b. 129 Kansas Ave Dispatch Center Remodel Phase 2 Proposal

c. Purchase Order 133 School Outfitters: Gardner Playground

d. Purchase Order 134 Annual Municode Subscription

- [e.](#) Sherri Faris - Request to close Dry Creek Rd, County Road 363
- [f.](#) Request for Hotel Feasibility Study Funding
- [g.](#) HC Economic Development - Chamber of Commerce Support Person
- [h.](#) CO Broadband Office Advance CPF Grant - Letter of Support
- [i.](#) Approval to Submit a LOI to the Strong Communities Infrastructure Grant Program for Gardner Main Street Development
- [j.](#) 4V1 AWOS Replacement
- [k.](#) Letter from La Clinica RE: 2022 Community Development Funding
- [l.](#) County Administrator Contract

8. STAFF REPORTS

- [a.](#) County Administrator
- [b.](#) County Attorney

9. CORRESPONDENCE

- [a.](#) 2023 Assessed Values Disposition & Register of Protests Report
- [b.](#) Colorado Springs Astronomical Society - Rocky Mountain Star Stare 2023
- [c.](#) CTSI - Civility in the Workplace
- [d.](#) CTSI - Colorado Open Records Act
- [e.](#) Bulk Water Usage Report July 2023
- [f.](#) July 2023 GSWD Monthly Report
- [g.](#) HC Treasurer - June 2023 Monthly Report
- [h.](#) Huerfano County Jail Kitchen Inspection
- [i.](#) Huajatolla Canyon County-owned property
- [j.](#) Sarah Jardis - Letter of support Sonic Bloom 2023
- [k.](#) Spanish Peaks Library District - Susanna Bensman resignation from Board
- [l.](#) 2023 County Notice of Valuation for State Assessed Properties

10. EXECUTIVE SESSION

- [a.](#) For a conference with a County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b). **Solano v. BOCC at 1PM**

11. ADJOURNMENT

12. UPCOMING MEETINGS

- [a.](#) 2:00 PM - Land Use Code Workshop



**BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
July 11, 2023 at 10:00 AM**

10:00 AM - PUBLIC MEETING

Chairman Galusha called the meeting to order followed by the Pledge of Allegiance.

AGENDA APPROVAL - Commissioner Andreatta made a motion to approve the July 11, 2023 Agenda as presented.

Motion: Andreatta **Second: Sporleder**
Discussion: None **Resolved: Motion passed by unanimous vote**
Sporleder: Yes **Andreatta: Yes** **Chairman Galusha: Yes**

CONSENT AGENDA – Commissioner Sporleder made a motion to approve the Consent Agenda as presented.

Motion: Sporleder **Second: Andreatta**
Discussion: None **Resolved: Motion passed by unanimous vote**
Sporleder: Yes **Andreatta: Yes** **Chairman Galusha: Yes**

CONSENT AGENDA 7/11/2023

- a. Kevin Archuleta Six Month Evaluation
- b. Donald Ortiz New Hire
- c. Austin McKnight - No Hire
- d. Cameron Gonzales Resignation
- e. John Johnson Resignation
- f. Thomas Waggnr Green Sheet Cancellation

PUBLIC COMMENT

- a. Jessica Lillard – Gardner Water and Sewer service turn on.

Motion to allow the county Attorney to write an agreement for water service for Jessica Lillard that minimizes liability to the county and authorizes this temporary account to be open and to be reviewed in six months, with a check in from the county in ninety days.

Motion: Andreatta Second: Sporleder

Discussion: Attorney would like Lillard to 1) As soon as Probate is filed, to let Attorney know, 2) As soon as Lillard receives Letters of Administration, to let Attorney know.

Resolved: Motion passed by unanimous vote

Sporleder: Yes Andreatta: Yes Chairman Galusha: Yes

- b. Ryan Gies – Huerfano County resident, thanked the Commissioners for putting on the Fireworks Show.
- c. Al Meisman – Huerfano County resident, provided a handout regarding the Open Burn Permits.

APPOINTMENTS

None

LAND USE

None

ACTION ITEMS

- a. Resolution Amending County Commissioner Redistricting.

Motion to approve Resolution No. 23-33 A RESOLUTION AMENDING RESOLUTION #23-32 A RESOLUTION ADOPTING REVISED COMMISSIONER DISTRICTS FOLLOWING THE 2020 CENSUS.

Motion: Andreatta Second: Sporleder

Discussion: None Resolved: Motion passed by unanimous vote

Sporleder: Yes Andreatta: Yes Chairman Galusha: Yes

- b. Gardner Main Street Report

Motion to accept the GARDNER COMMUNITY ECONOMIC DEVELOPMENT & ILLUSTRATIVE MIXED USE MASTER PLAN 2023 with a huge thank you to all involved.

Motion: Andreatta **Second: Sporleder**
Discussion: None **Resolved: Motion passed by unanimous vote**
Sporleder: Yes **Andreatta: Yes** **Chairman Galusha: Yes**

c. Representative Boebert Fish Recovery Letter of Support

Motion to approve the letter of support for Upper Colorado and San Juan Endangered Fish Recovery Programs.

Motion: Sporleder **Second: Andreatta**
Discussion: None **Resolved: Motion passed by unanimous vote**
Sporleder: Yes **Andreatta: Yes** **Chairman Galusha: Yes**

d. G Veach Bulk Water Application

Motion to approve the Bulk Water Application for Gregory Veach.

Motion: Andreatta **Second: Sporleder**
Discussion: None **Resolved: Motion passed by unanimous vote**
Sporleder: Yes **Andreatta: Yes** **Chairman Galusha: Yes**

e. O Garcia Bulk Water Application

Motion to approve the Bulk Water Application for Oscar Garcia with the understanding and the research by the administration that he is the rightful user of that lot.

Motion: Andreatta **Second: Sporleder**
Discussion: None **Resolved: Motion passed.**
Sporleder: Yes **Andreatta: Yes** **Chairman Galusha: No**

f. SS4A Grant Approval to Apply Memo.

Motion to approve the application for a Safe Streets for All (SS4A) Planning Grant to the US Department of Transportation in the total amount of \$177,100 with \$35,420 of that total to be provided by County matching funds.

Motion: Andreatta **Second: Sporleder**
Discussion: None **Resolved: Motion passed by unanimous vote**
Sporleder: Yes **Andreatta: Yes** **Chairman Galusha: Yes**

g. J Bolding Mountain Shadows Ranch Road Closure Request

Motion to approve request from J Bolding to lock entrance gate to property on CO RD 312, Walsenburg, CO 81089, provided combination be given to Emergency Services, Sheriff and Fire Department and County will continue annual maintenance of the road.

Motion: Andreatta Second: Galusha
Discussion: None Resolved: Motion passed.
Sporleder: Abstain Andreatta: Yes Chairman Galusha: Yes

h. Walsenburg Law Enforcement Services IGA

Motion to approve the Intergovernmental Agreement for Law Enforcement Services between the City Council of City of Walsenburg and Board of County Commissioners for Huerfano County, for the calendar year 2023, as proposed, but with the following changes:

- A) Reducing the \$10,000.00 dollar fee to \$5,000.00. (With the \$5,000.00 value or greater being acceptable to Bruce Newman, Sheriff.)**
- B) Striking the 2024 fee,**
- C) And directing staff to move forward with the City of Walsenburg for an acceptable draft of the 2024 version of the Intergovernmental Agreement on or before December 1, 2023, otherwise we will automatically go to mediation.**

Motion: Andreatta Second: Sporleder
Discussion: None Resolved: Motion passed by unanimous vote.
Sporleder: Yes Andreatta: Yes Chairman Galusha: Yes

STAFF REPORTS

a. County Administrator

Carl Young thanked all the Fireworks team, helpers and volunteers for putting on a great show.

b. County Attorney

Lisa Powell-DeJong nothing for here but will go into executive session.

CORRESPONDENCE

- a. CTSI Protecting Opportunities and Workers Rights Act
- b. CTSI Use of Drones
- c. DOLA Division of Property Taxation 2023 Notice of Valuation
- d. CONFIDENTIAL GPID Bulk Water June 2023

- e. CONFIDENTIAL GPID GSWD June 2023
- f. Courthouse Masonry Restoration Project Field Report
- g. Energy Performance Contracting Schedule
- h. SP Healthcare Foundation 2023 Golf Tournament Registration Form

Motion to approve the county to sponsor a “Team/Hole Sponsor” for \$700.00 for a team of county employees for the Spanish Peaks Healthcare Foundation 2023 Golf Tournament to be held Friday, September 8, 2023, at Grandote Peaks Golf Course.

Motion: Andreatta Second: Sporleder
Discussion: None Resolved: Motion passed by unanimous vote.
Sporleder: Yes Andreatta: Yes Chairman Galusha: Yes

- i. CONFIDENTIAL CAPP Monthly Report
- j. HC Treasurer May 2023 Monthly Reports
- k. Spanish Peaks Library District Invite to Celebrate National Talk in an Elevator Day
- l. US Department Interior Proposed Eastern CO Resource Management Plan

11:35 AM EXECUTIVE SESSION

Motion to go into Executive Session for a conference with a County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b). **Solano v. Newman.**

Motion: Andreatta Second: Sporleder
Discussion: No action will be taken in Executive Session.
Resolved: Motion passed by unanimous vote.
Sporleder: Yes Andreatta: Yes Chairman Galusha: Yes

11:35 AM RECESS REGULAR BOCC MEETING

Chairman Galusha called to recess Regular BOCC meeting to go into Executive Session.

12:10 PM ADJOURN EXECUTIVE SESSION

Chairman Galusha called to come out of the Executive Session at 12:10 PM

12:15 PM RECONVENE REGULAR MEETING

Chairman Galusha called to reconvene the Regular BOCC Meeting at 12:15 PM.

12:20 PM ADJOURN REGULAR MEETING

Chairman Galusha called to adjourn the Regular BOCC meeting at 12:20 PM.

Meeting adjourned at 12:20 PM.

**Erica Vigil, County Clerk & Recorder
Clerk to the Board of County Commissioners**

COMMISSIONERS:

John Galusha, Chairman

Arica Andreatta

Karl Sporleder

HUERFANO COUNTY		EFFECTIVE DATE
PAYROLL STATUS CHANGE		7/19/2023
NAME: Isiah Vigil	PAYROLL :	8/4/2023
CHANGE OF ADDRESS/PHONE	STREET	
	CITY, STATE, ZIP	
	TELEPHONE	
CHANGE	FROM <small>(DOES NOT APPLY TO NEW EMPLOYEE)</small>	TO
JOB TITLE	Communications Officer / Dispatcher	
DEPARTMENT	Emergency Services	
HOURS		
ANNUAL SALARY	\$46,500.22	
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	
REASON FOR CHANGE		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	<div style="border: 1px solid black; border-radius: 50%; width: fit-content; margin: 0 auto; padding: 2px;">RESIGNATION</div> RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID TERMINATION	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
COMMENTS, IF NECESSARY		
Motion to Accept the Resignation of Isiah Vigil Effective 07/19/2023		
Elected Official/Department Manager _____		Chairman _____
Date _____		Date _____
Date to Finance Office: _____		

HUERFANO COUNTY		EFFECTIVE DATE
PAYROLL STATUS CHANGE		8/12/2023
NAME: Jessica Espinoza	PAYROLL:	8/18/2023
CHANGE OF ADDRESS/PHONE	<small>STREET</small>	
	<small>CITY, STATE, ZIP</small>	
	<small>TELEPHONE</small>	
CHANGE	FROM <small>(DOES NOT APPLY TO NEW EMPLOYEE)</small>	TO
JOB TITLE	Detention Officer	
DEPARTMENT	Jail	
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY	\$15.87	
OTHER SALARY	Non-Exempt	
REASON FOR CHANGE		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID TERMINATION	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
COMMENTS, IF NECESSARY <div style="text-align: center; background-color: #f0f0f0; padding: 10px; margin-top: 10px;"> Motion to accept the resignation of Jessica Espinoza effective August 12, 2023. </div>		
_____ Elected Official/Department Manager		_____ Chairman
_____ Date		_____ Date
Date to Finance Office: _____		

HUERFANO COUNTY		
PAYROLL STATUS CHANGE		
EFFECTIVE DATE		
7/28/2023		
NAME: Carey Kaestner	PAYROLL : 8/4/2023	
CHANGE OF ADDRESS/PHONE	STREET 10101 County Road 599	
	CITY, STATE, ZIP Walsenburg, CO 81089	
	TELEPHONE	
CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE		Call Center Technician
DEPARTMENT		
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY		Final \$ 1595.52
REASON FOR CHANGE		
NEW HIRE REHIRED PROMOTION DEMOTION TRANSFER	RESIGNATION RETIREMENT LAYOFF ADMINISTRATIVE LEAVE PAID ADMINISTRATIVE LEAVE UN-PAID Termination	LENGTH OF SERVICE INCREASE REEVALUATION OF CURRENT JOB INTRODUCTORY PERIOD COMPLETED OTHER
COMMENTS, IF NECESSARY		
Termination effective 7/28/2023		
Dawn R Martinez Director,, Huerfano County Department of Human Services		
John Galusha		
7/26/2023		
Date		Date
Date to Finance Office:		

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		8/13/2023
NAME: Francisco Lantis	PAYROLL :	9/1/2023

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Detention Officer	Law Enforcement Academy
DEPARTMENT	Jail	Sheriff
HOURS		
ANNUAL SALARY	\$33,000.00	\$35,000.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt


REASON FOR CHANGE

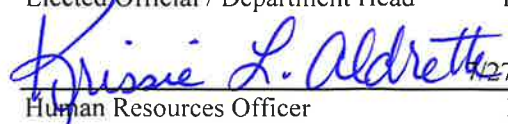
- NEW HIRE
- RESIGNATION
- LENGTH OF SERVICE INCREASE
- REHIRED
- RETIREMENT
- REEVALUATION OF CURRENT JOB
- PROMOTION
- LAYOFF
- INTRODUCTORY PERIOD COMPLETED
- DEMOTION
- ADMINISTRATIVE LEAVE PAID
- OTHER**
- TRANSFER
- ADMINISTRATIVE LEAVE UN-PAID

Starting Law Enforcement Academy

COMMENTS, IF NECESSARY

Motion to Approve Francisco Lantis going through Law Enforcement Academy at Higher rate of Pay.

 _____ 07/27/2023
 Elected Official / Department Head Date

 _____ 07/27/2023
 Human Resources Officer Date

 John Galusha, Chairman Date

 Budget Officer Date

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		8/13/2023
NAME: Stuart Pino	PAYROLL :	9/1/2023

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Detention Lieutenant	Law Enforcement Academy
DEPARTMENT	Jail	Sheriff
HOURS		
ANNUAL SALARY	\$37,500.00	\$37,500.00
SEMI-MONTHLY SALARY		
HOURLY SALARY		
OTHER SALARY	Non-Exempt	Non-Exempt



REASON FOR CHANGE

NEW HIRE	RESIGNATION	LENGTH OF SERVICE INCREASE
REHIRED	RETIREMENT	REEVALUATION OF CURRENT JOB
PROMOTION	LAYOFF	INTRODUCTORY PERIOD COMPLETED
DEMOTION	ADMINISTRATIVE LEAVE PAID	OTHER
TRANSFER	ADMINISTRATIVE LEAVE UN-PAID	

COMMENTS, IF NECESSARY

Starting Law Enforcement Academy

Motion to Approve Stuart Pino going through Law Enforcement Academy at the same rate of Pay.


 Elected Official / Department Head 07/27/2023
 Date

 Human Resources Officer 7/27/2023
 Date

 John Galusha, Chairman Date

 Budget Officer Date

HUERFANO COUNTY

GREEN SHEET/STATUS CHANGE		EFFECTIVE DATE
		7/30/2023
NAME: Morgan Chapman	PAYROLL :	8/18/2023

CHANGE OF ADDRESS/PHONE	STREET
	CITY, STATE, ZIP
	TELEPHONE

CHANGE	FROM (DOES NOT APPLY TO NEW EMPLOYEE)	TO
JOB TITLE	Part Time Deputy	Part Time Deputy
DEPARTMENT	Sheriff's Office	Sheriff's Office
HOURS		
ANNUAL SALARY		
SEMI-MONTHLY SALARY		
HOURLY SALARY	\$20.75	\$22.60
OTHER SALARY	Hourly	Hourly

REASON FOR CHANGE

- NEW HIRE
- RESIGNATION
- LENGTH OF SERVICE INCREASE
- REHIRED
- RETIREMENT
- REEVALUATION OF CURRENT JOB
- PROMOTION
- LAYOFF
- INTRODUCTORY PERIOD COMPLETED
- DEMOTION
- ADMINISTRATIVE LEAVE PAID
- OTHER
- TRANSFER
- ADMINISTRATIVE LEAVE UN-PAID

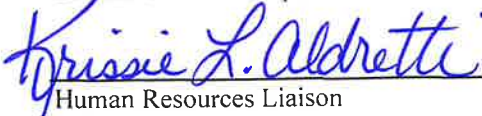
Part Time Rate Increase

COMMENTS, IF NECESSARY

Motion to Approve status change for Morgan Chapman Part Time rate increase to mirror New Deputy Pay increase. Bonus for \$100.00


 _____ 07/27/2023
 Elected Official / Department Head Date

 John Galusha, Chairman Date


 _____ 7/27/2023
 Human Resources Liaison Date

 Budget Officer Date

PETITION FOR ABATEMENT OR REFUND OF TAXES

23 ¹⁰
Item 3h.

County Name HUERFANO

Date Received _____
Use Assessor's or Commissioners Date Stamp

Section I: Petitioner: please complete Section I only

Date: Feb 19 2023
Month DAY Year

Petitioner's Name: Dennis Ceremuga, Kathleen Mccabe, Jason Ceremuga, & Carie Jean Ceremuga-Ybarra

Petitioner's mailing address: 2000 Piney Ridge Rd
La Veta CO 81055
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>225875</u>	<u>Lot 15 Piney Ridge Ranch</u>
_____	_____
_____	_____

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the property for the property tax year 2022 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Valuation does not reflect realistic property value due to current market & damage due to 2018 fire

Petitioner's estimate of value \$ _____ (_____)
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompany exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct and complete.

Petitioner's Signature Daytime Phone Number _____
Email _____

BY _____
Agent's Signature * Daytime Phone Number _____
Email _____

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation			
(For Assessor's Use Only)			
	Tax Year	<u>2022</u>	
	<u>Actual</u>	<u>Assessed Value</u>	<u>Tax</u>
Original	<u>570,871</u>	<u>39,784</u>	\$ <u>2,727.60</u>
Corrected	<u>369,226</u>	<u>25,785</u>	\$ <u>2,142.01</u>
Abate/Refund	<u>201,645</u>	<u>13,999</u>	\$ <u>585.59</u>

Assessor recommends approval as outlined above

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: _____ Protest? ___ No ___ Yes (if a protest was filed, please attach a copy of NOD.)

Assessor recommends denial for the following reason(s):

Elisha Meadows
Assessor's or Deputy Assessor's Signature

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114 shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, §39-1-113(1.7), C.R.S.

Section: III **Written Mutual Agreement of Assessor and Petitioner**
(Only for abatements up to \$10,000)

The Commissioners of _____ County authorize the Assessor by Resolution No. _____ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with *39-1-113(1.5), C.R.S.

Tax Year _____

	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the county treasurer for full payment information

Petitioner's Signature _____
Date

Assessor's or Deputy Assessor's Signature _____
Date

Section IV: **Decision of the County Commissioners**
(must be completed if Section III does not apply)

WHEREAS, The County Commissioners of Huerfano County, State of Colorado, at a duly and lawfully called regular meeting held on 08 / 08 / 2023, at which meeting there were present the following members:
Month Day Year
John Galusha, Arica Andreatta, Karl Sporleder

with notice of such meeting and an opportunity to be present having been given to the taxpayer and the Assessor of said County and ~~XXXXX~~ Treasurer - Debra Reynolds (~~being present~~-not present) and
Name
petitioner Dennis Ceremuga, Kathleen (~~being present~~-not present), and WHEREAS, The said
Mccabe, Jason Ceremuga & Carie Jean Ceremuga-Ybarra
County Commissioners have carefully considered the within application, and are fully advised in relation thereto
NOW BE IT RESOLVED, That the Board (~~agrees~~-does not agree) with the recommendation of the assessor
and the petition be (~~approved~~-approved in part-denied) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
2022	13,999	585.59

Chairperson of the Board of County Commissioners' Signature

I, Erica Vigil County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County
this 08th day of August, 2023
Month Year

County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: **Action of the Property Tax Administrator**
(For all abatements greater than \$10,000)

The Action of the Board of County commissioners, relative to the within petition, is hereby
___ Approved; ___ Approved in part \$ _____; ___ Denied for the following reason(s):

Secretary's Signature _____
Property Tax Administrator's Signature

A large, stylized graphic of the American flag, featuring the stars and stripes, serves as the background for the title and sub-header text.

HC Finance Office

HUERFANO COUNTY

AP Payment Register - Monthly Accounts

Payable Vendor Report

Commissioners Purchasing Review Report by Fund (APLT55)

Item 7a.

Beginning Date: 7/25/2023

Ending Date: 7/25/2023

Huerfano County

Vendor:	Description	Vendor Amount
Fund: 001 GENERAL FUND		
ADPRO	Social Mngt/Acct Fee	\$1,070.00
ANTHONY LUGINBILL	Cell Phone Stipend July 2023	\$40.00
AXIS BUSINESS TECHNOLOGIES	MAINT FEE KYOCERA COPY MACHINE	\$62.36
AXON ENTERPRISES INC	Axon Rapidlock Magnet Mount/BodyCam	\$16,466.00
BLACK MOUNTAIN PLASTICS	Supplies	\$430.00
BOIES-ORTEGA FUNERAL HOME	Service	\$450.00
CANON FINANCIAL SERVICES INC	meter usage / contract charge	\$1,088.96
CARLTON CROFT	Reimbursements	\$1,212.58
Cathy Pineda	Transport evidence to CBI Pueblo	\$155.90
CCTPTA	DUES JUNE 2023 TO DEC 2023 (REVAMPING DUES STRUCTURE)	\$350.00
CITY AUTO PARTS	Parts	\$299.41
CRESTONE GRAPHICS	Business Cards - Carlton Croft	\$71.45
CUCHARAS SANITATION &	water sewer - cuchara valley	\$445.00
DALE LYONS	meetings and mileage reimbursements 12/2022 to 6/2023	\$404.70
DANIEL VASQUEZ	REFUND OF BUILDING PERMIT	\$270.38
DANIEL'S TOWING & AUTO REPAIR	DGA606 Service transmission, fluids, keyfob	\$860.00
DASH MEDICAL GLOVES	3 cs blk nitrile gloves, M, XL	\$240.52
DAVID MCCAIN	Transports 6/14 to 7/14	\$1,305.64
DAVID TESITOR	meetings and mileage reimbursements 12/2022 to 6/2023	\$147.00
DEBRA J. REYNOLDS	TAX LIEN SALE SHIRTS	\$192.96
DEEP ROCK	Artesian Drinking Water	\$58.96
DISTRICT HEALTH DEPT.	ALLOCATION PER BUDGET	\$13,000.00
ECONOMIC DEVELOPMENT COUNCIL	BEDC Course - Carlton Croft	\$645.00
EL PASO COUNTY FINANCIAL SVCS	Service	\$3,000.00
F & C SAWAYA WHOLESALE CO	Jail Supplies	\$3,515.21
GARDNER PUBLIC IMPROVEMENT	water sewer acct 34 - Community Center	\$78.00
GOVERNMENT FINANCE OFFICERS ASSOCIATION	YEARLY DUES- CARL	\$170.00
HINKLE & COMPANY	Audit of financials for year end 2022	\$4,000.00
HUERFANO COUNTY	Vehicle maintenance	\$6,668.26
HUERFANO COUNTY TREASURER	homestead reimbursement	\$633.60
ILLUSTRATED APPAREL	Embroidery on Shirts x 20	\$200.00
JEFFREY BYLAND	Cell Phone Stipend July 2023	\$40.00

Commissioners Purchasing Review Report by Fund (APLT55)

Item 7a.

Beginning Date: 7/25/2023

Ending Date: 7/25/2023

Huerfano County

Vendor:	Description	Vendor Amount
LEWIS EDMUNDSON	meeting reimbursements 12/2022 to 6/2023	\$30.00
LG MAINTENCE ENTERPRISES, LLC	Judicial Center Maintenance	\$0.00
LONNIE BROWN	meetings and mileage reimbursements 12/2022 to 6/2023	\$123.60
LOVE'S TRAVEL STOPS & COUNTRY	Fuel 6/5/23 - 7/4/23	\$1,724.96
MOBILE RECORD SHREDDERS, LLC	SHRED (ELECTIONS)	\$99.00
MORNING STAR ELEVATOR	Service	\$634.00
MOUNTAIN DISPOSAL, INC	06/01 - 06/30 Trash Disposal	\$151.20
MYRNA FALK	meetings and mileage reimbursements 12/2022 to 6/2023	\$170.40
O'REILLY AUTOMOTIVE INC	Hijar - windshield wipers	\$6.49
Otis Elevator Company	Service	\$5,130.72
QUILL CORPORATION	Office supplies	\$143.51
REBECCA ANN BROWN	Hours	\$648.00
SAN ISABEL ELECTRIC	Huerfano Cty June 2023 Electric Bill	\$2,962.39
SANDY WHITE	meetings and mileage reimbursements 12/2022 to 6/2023	\$269.24
SAUL'S CREEK ENGINEERING	RECORDING CONTRACT	\$6,000.00
SCHUSTERS' PRINTING, INC.	#9 Tinted Window Envelopes	\$489.00
SECOM INC	INTERNET SERVICE	\$110.47
SPANISH PEAKS REGIONAL	lab/general - Zachary McKnight	\$300.00
SPORLEDER FEEDS	parts	\$30.42
STATE OF COLORADO	POSTAGE (JULY DMV CARDS)	\$530.43
THE HOME DEPOT PRO	Parts	\$647.43
THOMSON REUTERS-WEST Payment Center	Software Subscription	\$441.02
TWIN LANDFILL CORPORATION	Service	\$300.00
VALUE WEST, INC	June invoice	\$2,100.00
VONNIE VALDEZ	Service	\$114.62
WALSENBURG LUMBER COMPANY	Parts	\$1,723.08
WASTE CONNECTIONS OF CO, INC	Service	\$15.34
WEX BANK	WEX CARD PAYMENT	\$30.00
WINWATER FRONT RANGE	Parts	\$2,208.39
WORLD JOURNAL	publish tax notices	\$827.62

Subtotal for Fund 001 GENERAL FUND : \$85,533.22

Fund: 002 ROAD & BRIDGE FUND

ACORN PETROLEUM, INC. Fuel \$13,121.16

Commissioners Purchasing Review Report by Fund (APLT55)

Item 7a.

Beginning Date: 7/25/2023

Ending Date: 7/25/2023

Huerfano County

Vendor:	Description	Vendor Amount
CENTURYLINK	JULY BILL -300797851	\$155.57
CITY AUTO PARTS	Parts	\$1,244.14
GARDNER PUBLIC IMPROVEMENT	water sewer acct 15 - HC Road & Bridge	\$78.00
INTERSTATE BILLING SERVICE, IN	Parts	\$105.68
JERRY SPORCICH	Cell Phone Stipend July 2023	\$40.00
JOHN DEERE FINANCIAL	Parts	\$32.82
LA VETA OIL LLC	Fuel	\$454.08
NICK L. ARCHULETA	Cell Phone Stipend July 2023	\$40.00
OL' RELIABLE CAR CENTER	propane	\$34.00
O'REILLY AUTOMOTIVE INC	Parts	\$695.77
PAUL VALDEZ	CPR REIMBURSEMENT	\$32.57
PRECISION HYDRAULICS INC.	Parts	\$546.53
PRO COM	Service	\$347.00
PRUTCH'S GARAGE DOOR CO.	Garage door	\$1,590.00
PUEBLO BRAKE & CLUTCH	Parts	\$1,156.37
SKYLINE STEEL	Culverts	\$17,910.00
SOUTHERN TIRE MART	Service	\$960.27
TWIN LANDFILL CORPORATION	Service	\$150.00
U.S. AUTOFORCE	Tires	\$2,563.66
WAGNER EQUIPMENT COMPANY	Parts	\$37,936.01
WALSENBURG LUMBER COMPANY	Parts	\$488.71
Subtotal for Fund 002 ROAD & BRIDGE FUND :		\$79,682.34

Fund: 003 LODGING TAX TOURISM FUND

ADPRO	Acct Serv Fee/Social Mgmt bronze	\$4,640.00
SCHUSTERS' PRINTING, INC.	Inkjetting and postage - visitor guides	\$545.22
SPANISH PEAKS CHAMBER	La Veta Welcome Center	\$1,800.00
TRAVELSTORYS GPS,LLC	ANNUAL SUBSCRIPTION	\$1,000.00
VISTAWORKS	marketing services	\$1,637.00
Subtotal for Fund 003 LODGING TAX TOURISM FUND :		\$9,622.22

Fund: 004 SPECIAL PROJECT FUND

COMPUTER INFORMATION CONCEPTS	Custom Programming - Migrate Timeclock Plus Data	\$600.00
DMC AUDITING AND CONSULTING, INC	Consulting	\$24,750.00

Commissioners Purchasing Review Report by Fund (APLT55)

Item 7a.

Beginning Date: 7/25/2023

Ending Date: 7/25/2023

Huerfano County

Vendor:	Description	Vendor Amount
FRIENDS OF HUERFANO SEARCH	Grant BSARFX-22-038 Reimburse Radio Batteries to "Friends"	\$598.04
HOEHN ARCHITECTS P.C.	PS for 3-1-2023 to 6-30-2023	\$6,911.31
KLJ ENGINEERING LLC	HUERFANO RIVER BRIDGE REHAB	\$10,133.19
MACDOUGALL & WOLDRIDGE, P.C.	Thorne Ranch Water Rights	\$600.00
McKinstry Essention, LLC	205435 EPC	\$28,195.62

Subtotal for Fund 004 SPECIAL PROJECT FUND : \$71,788.16

Fund: 010 PARKS AND RECREATION

ADAM SPERANDIO	BOOKKEEPING/UMP TOURNAMENT	\$240.00
ARTHUR L CRUZ	UMP FOR BASEBALL TOURNAMENT	\$160.00
BRIANNA BUCKWALTER	BOOKKEEPING TOURNAMENT	\$160.00
CALVIN AGUIRRE	BOOK KEEPING FOR TOURNAMENT	\$120.00
CHERI CHAMBERLAIN	REIMURSEMENT OF 4TH OF JULY RECIEPTS	\$143.52
DJ MONTOYA	UMP FOR TOURNAMENT	\$60.00
EVAN GONZALES	ADULT/YOUTH BOOKEEPING TOURNAMENT	\$120.00
GABE BARELA	UMP FOR TOURNAMENT	\$120.00
HUERFANO COUNTY	Repair Orders - Parks & Rec	\$582.40
JARED LESSAR	UMP/BOOKEEPING FOR TOURNAMENT	\$180.00
LESTER BERRY	Cell Phone Stipend July 2023	\$40.00
LOGAN TENORIO	YOUTH UMP/BOOKKEEPING TOURNAMENT	\$80.00
MARK TORRES	UMP/BOOKKEEPING TOURNAMENT	\$880.00
MICHAEL LEOS	UMP BASEBALL TOURNAMENT	\$20.00
Rachel Aguirre	BOOKEEPING FOR TOURNAMENT	\$200.00
RICHARD TENORIO	UMP FOR BASEBALL TOURNAMENT	\$60.00

Subtotal for Fund 010 PARKS AND RECREATION : \$3,165.92

Fund: 050 CONSERVATION TRUST FUND

ARTHUR L CRUZ	Fiesta Park Maintenance July payment per contract	\$1,000.00
JIMMY RAY GARCIA	Fiesta Park Maintenance - July pymt per contract	\$1,000.00

Subtotal for Fund 050 CONSERVATION TRUST FUND : \$2,000.00

Fund: 051 P.I.L.T.

CivicPlus LLC	Municode	\$7,380.00
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Subtotal for Fund 051 P.I.L.T. : \$7,380.00

Commissioners Purchasing Review Report by Fund (APLT55)

Item 7a.

Beginning Date: 7/25/2023

Ending Date: 7/25/2023

Huerfano County

Vendor:	Description	Vendor Amount
Fund: 066 PUBLIC WELFARE FUND		
NACO	County Dues 7-23 to 06-24	\$450.00
Subtotal for Fund 066 PUBLIC WELFARE FUND :		\$450.00
Fund: 068 WASTE TRANSFER ENTERPRISE		
LG MAINTENCE ENTERPRISES, LLC	Judicial Center Maintence	\$3,000.00
MOUNTAIN DISPOSAL, INC	Service	\$9,550.00
WALSENBURG LUMBER COMPANY	Parts	\$64.63
Subtotal for Fund 068 WASTE TRANSFER ENTERPRISE :		\$12,614.63
Fund: 069 EMERGENCY SERVICES FUND		
BRITTNEY CIARLO	Cell Phone Stipend July 2023	\$40.00
HUERFANO COUNTY	Fuel Reimbursement	\$85.00
SAN ISABEL ELECTRIC	Huerfano Cty June 2023 electric Bill	\$88.41
Subtotal for Fund 069 EMERGENCY SERVICES FUND :		\$213.41
Fund: 070 GARDNER PUBLIC IMP DISTRICT		
Ann Riedmiller	CLOSE BULK WATER ACCOUNT	\$103.28
CENTURYLINK	300796854- JULY BILL	\$58.97
RVS SOFTWARE	forms and supplies	\$30.23
SAN ISABEL ELECTRIC	Gardner Water & Sani June 2023 Electric Bill	\$1,041.13
SANGRE DE CRISTO LABORATORY	Service	\$230.00
THE HOME DEPOT PRO	Parts	(\$172.05)
Subtotal for Fund 070 GARDNER PUBLIC IMP DISTRICT :		\$1,291.56
Grand Total :		\$273,741.46

THE PRECEDING PREPAID SCHEDULE OF PAYABLE BILLS WAS REVIEWED AND APPROVED.

DATE _____ APPROVED BY _____

McKinstry

16025 Table Mountain Pkwy,
Suite 100
Golden, CO 80401

August 1st, 2023

Carl Young, Huerfano County Administrator
Huerfano County, Colorado

**Subject: Huerfano County – 129 Kansas Avenue Dispatch Center REMODEL
Phase 2 (Pre & Post Grant Award) – Architectural and Engineering Design Services for Design
Development, Construction Documents, Permitting, Pre-Construction Service, and Grant Writing
Assistance**

Dear Carl:

McKinstry is honored to provide a proposal for the **Phase 2 – Architectural and Engineering Design Services for Design Development, Construction Documents, Permitting, Pre-Construction Service, and Grant Writing Assistance** scopes of the 129 Kansas Avenue Dispatch Center Remodel for Huerfano County.

Built in 1929, the existing 129 Kansas Ave. building is approximately 12,000sf over two levels and a basement. The work to remodel the existing building to a Dispatch Center, Emergency Operations Center (EOC), and IT offices will involve selective interior demolition of interior walls, new access-controlled dispatch stations, new accessible restroom facilities, a sleeping room, shower facilities, a new Low-Use Elevator for accessible access to all levels of the building, and reconfigured office/storage space along with the associated mechanical, electrical, and plumbing upgrades required.

In our previous Phase (Phase 1) we have outlined the proposed scope of work required to modify the existing structure into the proposed Dispatch Center/EOC/IT Offices. Phase 2 work will involve translating that outline into a drawing set that the City of Walsenburg and our Contractors can review, approve, and provide accurate pricing from. Additionally, we have proposed General Contracting (GC)/preconstruction services to assist the County in bidding out scopes of works, selecting installation subcontractors, and project managing the GC scopes of work to get to a viable construction contract.

As part of the Phase 1 work, McKinstry identified several state and federal grants available for local jurisdictions that fit the scope and conditions of this project. The grant strategy proposed involves applying for three (3) of those State and Federal grants (listed below) and minimizing the required matching funds needed from Huerfano County. McKinstry will continue to work with the County to apply for the Beneficial Electrification grant, Department of Energy Remote & Rural Grant and Department of Local Affairs Resiliency Challenge grants for this project and that is an included service with everything above.

Please find below our proposed process for Design Development (DD), Construction Document (CD), Permitting, Pre-Construction, and Grant Writing Services.

We look forward to the opportunity to work with the county on this exciting renovation project.

Sincerely,



Ashley Brasovan, Senior Account Executive
303.968.4138 | ashleyb@mckinstry.com

I. Scope of Work

Based on the proposed scope of work identified in Phase 1, we have outlined our proposed list of tasks, schedule, and professional fee for completion of Phase 2 work below:

PRE-GRANT AWARD SCOPE

TASK 1: DESIGN DEVELOPMENT (5 weeks)

During this phase, our team will translate the design choices from Phase 1 into a Design Development (DD) drawing package for contractor pricing and stakeholder review.

The Design Team will review the proposed scope with the County and clarify any outstanding questions or requested alterations. Our team will then prepare technical documents for the proposed renovation including Code Compliance, Demolition Scope, Construction Scope, Accessibility improvements, and Finish selections. The Design Team will have regular check-ins with the County stakeholders to discuss progress and any concerns that come up.

This information will be presented to the County and Construction team for review and comment prior to commencing work on the formal Construction Document Set for submittal to the City of Walsenburg.

Deliverables:

The **Design Development** package will include the following:

- Formal Code Study (*to be reviewed with Walsenburg's 3rd-Party code review consultant*)
- Demolition Plans
- Overall Construction Plans
- Mechanical, Electrical, and Plumbing Plans
- Structural Plans
- Enlarged Restroom and Elevator plans
- Proposed Partition Assemblies
- Proposed Finish Schedule

Meetings:

- DD Kick-Off Meeting: One to two (1-2) hour virtual meeting with project team members to go over project schedule milestone deliverables and dates, expectations for deliverables, and overview of design expectations with areas for opportunity.
- Site Visit: The Design Team will visit the site for a to clarify any outstanding questions as the DD set is being developed.
- Design Coordination Meetings: Bi-Weekly One (1) hour virtual meetings with project team members to coordinate drawings – Two (2) total.
- Design Development Package Page Turn: Conducted by Architectural team. Feedback and comments shared with project team shortly thereafter.

TASK 2: GRANT WRITING ASSISTANCE

During the Phase 2 work (and prior to the official kick-off of Phase 2), McKinstry will research and prepare grant application materials for submittal to the state and federal government. As part of the 129 Kansas Avenue Renovation Project, McKinstry has targeted 3 grants available from the State of Colorado and the US Department of Energy that fit the scope of this project. McKinstry will communicate with the State and federal government regarding the appropriateness of the grants provided and provide direction and assistance to Huerfano County in applying for these grants.

(cont.)

Deliverables:

The **Grant Writing** deliverables will include the following:

- Present research on available grants to Huerfano County
- Prepare/finalize applications to state and federal grants
- Assist with presentations needed for grant short lists

Note:

Grants are expected to be awarded in November. Once Grant awards have been announced McKinstry will proceed to the post-grant award scope below.

POST-GRANT AWARD SCOPE

TASK 3: CONSTRUCTION DOCUMENTS (3 weeks)

During this phase, our team will prepare the Construction Documents for submittal to jurisdiction for permit. McKinstry's Architectural Group will lead the Revit/BIM coordination and standards for the project.

We will also lead the overall coordination amongst all project disciplines during this phase (structural, mechanical, electrical, plumbing, etc.). Prior to Jurisdictional submittals, a final Quality Assurance review will be conducted of the complete drawing set to catch any remaining items that require additional coordination and/or information.

Deliverables:

The **Construction Documents** package will include the following:

- Construction Drawings to include Cover sheet, Building Code/ADA requirements, General Notes and Details, Egress and Occupancy, Floor Plans, Enlarged Plans, Reflected Ceiling Plans, Sections and Details, Schedules (Finishes/Materials, Equipment, Doors/Windows/Hardware, Lighting).
- Coordination with County, Structural Engineers, and MEP engineers
- Weekly base drawing/Revit model updates for project team with summary of revisions
- 75% In-progress CD drawing set
- 100% CD drawing set (for Quality Assurance review) – Full set
- Final Jurisdictional Submittal CD drawing set(s) – Full set (to include submittal to Health Department and other pertinent agencies)
- Project Specifications to be included on drawings (if McKinstry continues forward as GC)
- Project Meeting Agendas and Meeting Minutes

Meetings:

- Construction Documents Kick-Off Meeting: One to two (1-2) hour virtual meeting with project team members to go over project schedule milestone deliverables and dates, expectations for deliverables, and overview of design expectations with areas for opportunity.
- 75% CD Coordination Meeting: One (1) one-hour virtual meeting with project team members to coordinate 75% construction drawing set for review.
- Design Coordination Meetings: Weekly One (1) hour virtual meetings with project team members to coordinate drawings – four (4) total.
- 100% QA CD Review: Conducted by Architectural team. Feedback and comments shared with project team shortly thereafter.

(cont.)

TASK 4: PERMITTING (4-12 weeks estimated)

During this phase, our team will provide administrative support for the Permitting process of the project. We will coordinate all drawing and document submittal requirements with the local jurisdiction and Health Department for review, as well as coordinate responses to review comments and questions.

Deliverables:

The **Permitting** deliverables will include the following:

- Permit Construction Documents (drawings and specifications) for review.
- Respond to Plan Review Comments –expected two (2) rounds of comments.
- Coordinate receipt of building permit from Jurisdiction.

Notes:

Grants are expected to be awarded in November. Once Grant awards have been announced McKinstry will prepare the Phase 3 Project Construction proposal and schedule for project implementation. During this Task, McKinstry will be concurrently working on Task 5; Bidding and Negotiations. Minor changes to the construction scope may be requested by the AHJ or the Construction group. Minor changes shall be accommodated into the Construction Documents through the issue of Addendum to capture plan review or minor construction requests. Major scope changes due to pricing concerns

TASK 5: PRE-CONSTRUCTION, BIDDING AND NEGOTIATION SERVICES (12 weeks estimated)

Once Grants have been awarded, McKinstry will begin the Pre-Construction Services portion of the scope; our team will review the drawings for constructability concerns and begin the process of working with bidders and sub-contractors to generate prices for the work based on the DD set. The work with potential bidders will continue through the CD and Permitting portion of the project. The Design Team will issue Addendums based on City or pricing requirements to the project. At the conclusion of this task McKinstry will prepare a Phase 3 Construction proposal for the County's review and approval. The scope of this Task includes:

Deliverables:

The **Bidding & Negotiation** deliverables will include the following:

- Constructability review & compilation of bid documents
- Bidder identification
- RFP process management (bid solicitation, contractor walk-throughs, addendums, bid review, value engineering re-pricing)
- Facilitating/management of McKinstry's internal risk review process
- Contractor pre-qualification
- Bid summary for customer

(cont.)

II. Project Schedule

Based on the scope outlined we propose the following phase durations. Dates of coordination meetings and deliverables are subject to change based on availability of participants and project team members which may impact project schedule. Permitting and Construction durations are based on preliminary estimations only and have not been vetted with a Contractor for verification.

Please note that State Grants are expected to be awarded in November.

Pre-Grant Award Scope

Task 1: Design Development	5 Weeks
Task 2: Grant Assistance	Included

Post-Grant Award Scope***

Task 3: Construction Documents	3 Weeks
Task 4: Permitting**	4-12 Weeks
Task 5: Pre-Con , Bidding, Negotiation	12 Weeks

Notes:

** Estimate presuming 2 rounds of review. This is subject to change.

*** Grants are expected to be awarded in November. Once Grant awards have been announced McKinstry will complete Phase 2 scope and prepare the Phase 3 Project Construction proposal and schedule. If grants are not awarded Phase 2 Post Grant Scope services will be put On-Hold until financing has been resolved. Phase 2 contract may be amended in the case that Grants are not awarded.

III. Professional Fee

Based on the scope outlined, we propose the following Lump Sump fee amounts. The fee amounts below do not include anticipated reimbursable costs.

Fees are for Design Team Consultants only and do not include fire protection, technology, special consultant services, energy consultant, building commissioning and building certifications for sustainable design.

Pre-Grant Award Scope

Task 1: Design Development*	\$67,000.00
Task 2: Grant Writing Assistance	\$8,000.00

Post-Grant Award Scope

Task 3: Construction Documents*	\$56,750.00
Task 4: Permitting*	\$10,000.00
Task 5: Bidding and Negotiation	\$26,700.00

TOTAL: **\$168,450.00**

*Notes:

*: Including 3rd Party Structural Engineering Support.

(cont.)

REIMBURSABLE EXPENSES

- Reimbursable costs are not included in this fee proposal and shall be billed at cost plus 10% administration fee. Reimbursable expenses include the following: travel expenses (airfare, meals, transportation, lodging, internet access), printing, copying, computer plots, reproduction and photography, courier services and express delivery.

IV. Additional Services

The following services are not included in our scope of services. Should these services be requested, we can provide additional fee proposals as necessary.

- Construction Administration (fees to be part of Construction scope contract)
- Asbestos and Mold mitigation scope and coordination
- Architectural & Engineering services and project scope beyond services listed in this proposal
- Site Design, Civil Engineering, & Landscape Design and coordination
- Historic Landmark, or Phasing plans.
- Custom Millwork, Fixtures and Casework shop drawings and procurement.
- Design services beyond the listed scope as required by local Jurisdiction.
- Re-use of existing electrical, mechanical, or plumbing equipment beyond the listed scope.
- Life Safety systems design and coordination (Fire Alarm, Fire Sprinkler, Smoke Control, etc) - currently these are considered "design-build" and will be deferred submittals handled by the General Contractor
- Acoustic evaluations and calculations of partition/floor assemblies and equipment
- Schedule extensions beyond 25% of the proposed schedule
- Energy Modeling and LEED documentation support
- Project Manual (if construction work is going out to bid)
- It is assumed the project will meet prescriptive energy code compliance. Design for other performance-based compliance paths can be provided for an additional fee.

V. Terms and Conditions

In consideration of their mutual promises in the Agreement and each Project, McKinstry and Client agree as follows:

CLIENT'S RESPONSIBILITIES

- Client shall provide information in a timely manner regarding its requirements for, and the limitations of, each Project, including accurate and reasonably complete information regarding planned or existing HVAC, utilities, access, structural condition, or permit status. Within seven (7) days after receipt of a written request from McKinstry, the Client shall furnish the requested information necessary and relevant for McKinstry to evaluate, give notice of, or enforce lien or stop notice rights.
- McKinstry shall be entitled to rely upon the accuracy and completeness of the information, surveys and reports supplied by Client or on Client's behalf. Unless otherwise agreed in the Project scope, McKinstry shall not be responsible for design or construction documents for any improvements outside the demising line of Client's premises for this Project.
- Client shall render decisions and approve McKinstry's submittals in a timely manner to avoid unreasonable delay in the orderly and sequential progress of McKinstry's services.

(cont.)

- Client shall coordinate the services of its own consultants with those services provided by McKinstry. Upon McKinstry's request, the Client shall furnish copies of the scope of consulting services in the contracts between the Client and the Client's consultants so that McKinstry can confirm proper scope coordination. Client shall furnish the services of consultants as designated for each Project, or authorize McKinstry to furnish them as an Additional Service, when McKinstry requests such services and demonstrates that they are reasonably required for the scope of the Project. Client shall require that its consultants maintain professional liability insurance with limits and coverage comparable to that required by McKinstry.
- Client shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time to meet the Client's needs and interests under each Project.
- Client shall provide prompt written notice to McKinstry if the Client becomes aware of any fault or defect in the services or work related to a Project, including errors, omissions or inconsistencies in McKinstry's Instruments of Service.
- McKinstry shall not be liable for building components, goods or services purchased or contracted for separately by Client.

SCHEDULE

- To the extent the parties agree upon a schedule for the completion of Services required for a project, McKinstry shall be diligent in performing its Services according to the schedule, subject, however, to its obligations to comply with the standard of care. The schedule shall be reasonably extended for delays in receipt of third-party review comments or approvals by Client, lenders, contractors, investors, or authorities having jurisdiction over the Project.

CONCEALED CONDITIONS

- Where existing structures or facilities are not documented or entirely visible or ascertainable without pre-construction demolition and/or destructive testing or verification, it is quite possible that structures or other conditions may be encountered that are different from those conditions or structures assumed to exist at the time McKinstry and its subconsultants performed the Services.
- Because of the concealed and unforeseeable nature of these existing structures or conditions, McKinstry cannot be held responsible for any additional time or costs incurred by Client or any contractor employed by Client if those structures or conditions differ from those which McKinstry or its subconsultants reasonably assumed at the time of the performance of the Services. Should Additional Services or revisions to prior design or construction documents be required, they will be compensated as Additional Services.

AVAILABLE INFORMATION

- This proposal is based on the availability of the following additional documentation upon NTP:
 - Digital copies (pdfs) of existing building drawings (all disciplines) as provided by the County
 - Design Standards or Owner's Project Requirements
- Any requested metering, pre-TAB, and digital scanning will need to be complete at least 6 weeks prior to the completion of Design Development

(cont.)

SITE ACCESS AND VERIFICATION

- We will rely on the Owner or their representative to grant necessary site access to verify existing conditions.
- Prior to attending site, the Owner must provide good faith surveys indicating the presence of ACM (asbestos containing materials).
- We reserve the right to rely on the accuracy and completeness of all information supplied by the Owner without verification of the information contained therein.
- All electrical data gathering will be limited to visual inspection only. Our only interaction with an electrical panel will be to open panel doors to view the panel schedule and/or circuit breakers. If further investigation is required, a qualified electrician will be required.

PERFORMANCE OF WORK

- McKinstry shall perform the scope of work ("Work") specified herein. McKinstry shall furnish all services necessary to perform the Work and perform the Work to completion diligently, expeditiously and with adequate forces. Customer shall use its best efforts to provide all information, materials, documents, and assistance that is reasonably required for McKinstry to perform any and all aspects of the Work.

PAYMENTS

- Customer shall pay McKinstry the compensation specified herein ("Price") for the value of Work that McKinstry has completed, as the Work is completed. Customer shall pay McKinstry within fifteen (15) days of receiving an invoice. McKinstry will be entitled to interest at the rate of 1.5 percent per month on all sums overdue and unpaid from the date due.

TERMINATION

- Either Party may terminate this agreement upon fifteen (15) days written notice to the other Party. In such case, the rights and obligations of each Party that arose prior to the termination date shall survive such termination.

DISPUTES

- In case of dispute between the Parties, the Parties will attempt to negotiate a resolution. If a dispute remains unresolved more than thirty (30) calendar days after the commencement of negotiation, and the Parties have not agreed to extend such date, then the Parties shall pursue mediation. If any dispute remains unresolved more than sixty (60) calendar days after the commencement of mediation, then either Party may pursue arbitration. No litigation will be commenced by either Party unless all of the foregoing steps have been pursued to completion.

CHOICE OF LAW, VENUE

- The validity, interpretation, and performance of this agreement shall be governed by the laws of the state in which the Work is performed. The venue for resolving any dispute shall be the county in which the Work is performed.

(cont.)

FORCE MAJEURE

- Neither McKinstry nor Customer shall be considered in breach of this agreement to the extent that the Party's performance is prevented by an event or events that are beyond the control of such party, including but not limited to acts of God, fire, earthquake, flood, storm, war, rebellion, revolution, insurrection, riot, strike, nuclear contamination, and/or acts or threats of terrorism.

NO WAIVER

- No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver.

DAMAGES LIMITATION

- Neither party shall be liable to the other party for any consequential, indirect, special, incidental, exemplary, or similar, damages or losses, including loss of profits, arising out of or relating to this agreement, whether based in contract or tort or any other theory, even if a party has been advised of the possibility of such damages. Furthermore, the total aggregate liability of either party, under any theory, is limited to the agreement price.

INDEMNIFICATION

- McKinstry shall indemnify and hold harmless Customer from and against all third-party claims, damages, losses and expenses for bodily injury, sickness, disease, or death or destruction of tangible property, directly arising from McKinstry's performance of the Work, but only to the extent caused by the negligent acts or omissions of McKinstry.

SEVERABILITY, SURVIVAL

- If any portion of this agreement shall be held invalid in whole or in part under any law, rule, regulation, or order, then such portion shall remain in effect only to the extent permitted, and the remaining portions of the agreement shall remain in full force and effect. Any invalid portions shall be substituted with an interpretation that most accurately reflects the Parties' intentions.

AMENDMENT

- This agreement may not be amended except pursuant to a written amendment signed by an authorized signer of each Party.

COMPLETE AGREEMENT

- This agreement, including the exhibits attached hereto, is a fully integrated agreement. Any legal terms and conditions appearing elsewhere in this agreement shall be ignored to the extent they contradict or are inconsistent with the terms and conditions contained in the foregoing numbered list. All previous agreements between McKinstry and Customer as to the Work are superseded by this agreement.

(cont.)

Thank you again for this opportunity to propose on these services for the **Phase 2 - Architectural and Engineering Design Services for Design Development, Construction Documents, Permitting, Pre-Construction Service, and Grant Writing Assistance** scope. Feel free to contact me if you have any questions at (720) 252-9878. We look forward to working with you and your team.

Regards,

Accepted by,



Bryan Hanson
McKinstry Vice President

Signature

Date

PURCHASE ORDER

Huerfano County

Purchase Order#: 133

Purchase OrderDate: 8/3/2023

Vendor: **SCHOOL OUTFITTERS / 8374**
3736 REGENT AVE
CINCINNATI, OH 45212-3724

Ship To: **401 Main Street -**
Walsenburg CO, 81089

Order Description:

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST	LEDGER
Playground Equipment	1	\$3,085.09	\$3,085.09	050-47100-51398
TOTAL:			\$3,085.09	

NOTES:

Playground equipment for Gardner Community Center

APPROVALS:

Approving Authority:

Budget Officer:

Big Stuff Playset - Earthtone Colors

by [Lifetime Products](#) | SKU: LIF-91069 ☆☆☆☆ | [Q & A](#)

Item 7c.



\$2,192.99

Select Options:

1) Select Color: Earthtone Colors ▼

1

zip code

Calculate Shipping

Product Overview

- Weather-resistant steel w/ powder coat finish
- Microbecced polyethylene plastic ensures a long-lasting playset.
- Various features include 2 swings, trapeze, and much more.

And Shipping 892.⁰⁰
TOTAL 3085.⁰⁹

Description

Specs

Product Weight (Lbs)

630

Accommodates

Up to 20 children (max. weight 2,000 lbs.)

Assembly

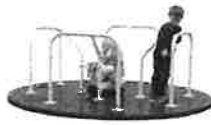
Assembly Required

Features

Hard-top clubhouse, wavy slide, 2 belt swings, 1 trapeze bar, 1 nonrigger swing, cannon net, climbing wall, activity

[See more](#)

Similar Items



SportsPlay Equipment Inc
Mighty Go Round

☆☆☆☆☆
\$3,570.99 - \$9,846.99



SportsPlay Equipment Inc
Turtle Climber

☆☆☆☆☆
\$3,141.99



SportsPlay Equipment Inc
Spider Climber

☆☆☆☆☆
\$2,175.99



Sport
Tot Tee

☆☆
\$4,31



CTF

OSO -47100-51398

Fwd: Playground RACC

1 message

Lester Berry <lberry@huerfano.us>
 To: Kim Trujillo <ktrujillo@huerfano.us>

Tue, Aug 1, 2023 at 8:17 AM

Good Morning Kim,
 I forwarded this email to you to see if you can get a purchase order in place for this playground set for Gardner Community Center.
 The link attached, directs you to the website. The cost and shipping is in the email from Danielle.

Let me know if you have any questions.

Thank you,

Lester Berry
 Huerfano County Recreation Director
 928 Russell Ave
 Walsenburg, CO 81089
 Cell: 719-242-8376
 Office: 719-738-3000 x113
 Fax: 719-738-3996

----- Forwarded message -----

From: **Mdm Secretary** <raccadvisoryboard@gmail.com>
 Date: Wed, Jul 26, 2023 at 1:05 PM
 Subject: Fwd: Playground RACC
 To: Lester Berry <lberry@huerfano.us>

----- Forwarded message -----

From: **Mdm Secretary** <raccadvisoryboard@gmail.com>
 Date: Wed, Jul 26, 2023 at 1:04 PM
 Subject: Playground RACC
 To: Carl Young <cyoung@huerfano.us>

Good afternoon Carl,

Here is a suggested small starter set for the RACC;

https://www.schooloutfitters.com/catalog/product_info/pfam_id/PFAM20758/products_id/PRO37342?sc_cid=Google_LIF-91069&adtype=pla&kw=&gclid=Cj0KCCQjwilOmBhDjARIsAP6YhSXniF2dCnwFXyDPq7c5rxOLVIlmN43mg4ak5XYiIC8tJxlr8c5tHhMaApskEALw_wcB

Shipping Estimate*

Estimated Shipping Cost: \$892.10

Product Cost: \$2,192.99

Estimated Total Cost: \$3,085.09

Please let me know what you think.

Danielle

PURCHASE ORDER

Huerfano County

Purchase Order#: 134

Purchase OrderDate: 8/3/2023

Vendor: **CivicPlus LLC / 8141
PO Box 737311
Dallas, TX 75373-7311**

Ship To: **401 Main Street -
Walsenburg CO, 81089**

Order Description:

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST	LEDGER
Annual Subscription	1	\$7,380.00	\$7,380.00	051-47200-52000
TOTAL:			\$7,380.00	

NOTES:

Annual Subscription to Municode Meetings, Board Management and Meeting Hub Stand Alone Purchase

APPROVALS:

Approving Authority:

Budget Officer:

0514720052000



Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

#267177

9/14/2023

PO #

Bill To

Huerfano County
401 Main Street
Suite 201
Walsenburg CO 81089

TOTAL DUE

\$7,380.00

Due Date: 10/14/2023

Terms	Due Date	PO #	Approving Authority
Net 30	10/14/2023		

Qty	Item	Start Date	End Date
1	Municode Meetings Ultimate Annual	9/14/2023	9/13/2024
1	Municode Meetings Board Management	9/14/2023	9/13/2024
1	Municode Meetings Hub Stand Alone Purchase	9/14/2023	9/13/2024
Total			\$7,380.00
Due			\$7,380.00

CivicPlus, LLC acquired Municode, LLC and is the billing entity and payee for Municode services. Please note our updated contact, billing address, and payment information for your records.

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

From: **Sherri Anselmo** <sherrianselmo@hotmail.com>

Date: Fri, Aug 4, 2023 at 9:10 AM

Subject: Closure of Dry Creek Road

To: Carl Young <cyoung@huerfano.us>

Hello Mr. Young,

My name is Sherri Faris and I'm one of the property owners where this road is located and my self and others would like to see this road closed. If you would please get this on the agenda for Tuesday's meeting we'd greatly appreciate it. Here is a letter from my self with one of the owners signatures plus a second letter from another property owner and Chad Andreatta will be sending you other letters from the other property owners once they get them to him. If you have any questions please feel free to contact me at 719-248-9345.

Thank you,
Sherri Faris

N. Phelps Lane
Manager, Member
+1 (303) 999-7203
PHELPSLANE@ICLOUD.COM
www.doubloonranch.com



August 3, 2023
Huerfano County Commissioners
Huerfano County
401 Main Street
Walsenburg, CO 81089

Dear Huerfano County Commissioners,

We request permission to close Dry Creek Road (County Road 363) to public access near and through our property. Since we started purchasing property in this area in 2007 we have fought a losing battle against those who only use this road for littering, property vandalism, trespassing, wildlife poaching, and drunk driving.

We have performed road maintenance at our own expense, which is also a losing battle against joy riders who carelessly degrade the road in wet conditions. We support the idea of using a combination lock and keeping the road accessible to emergency services and / or county vehicles.

We believe limiting the use of this road to those with an interest in keeping the road and area in good condition will reduce the problems we are currently experiencing.

Sincerely yours,

Nelson Phelps Lane Jr., Landowner

Tennessee Lane Blouin, Landowner

The Doubloon Ranch is located just south of the town of La Veta in Summit County, Colorado.

From the Desk of Sherri Faris

To whom it may concern, at the Huerfano County Commissioner Court,

My name is Sherri Faris, property owner of property that lies within the Dry Creek Road area. We humbly request permission to lock the entrances of the Dry Creek Road to our properties.

We will use a combination lock and will gladly provide the combination to all Huerfano County emergency services. Access to the road can be used in the event of an emergency or county approved events.

The closure of this road will reduce and eliminate the joy riders, vandalism to landowner's stock tanks, trespassers from dumping trash and landowner's property being damaged.

All the land owners who own property in this area are in agreement that this road should be closed and have signed and dated this letter.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Sherri Faris

Cell: 719-248-9345

Sherrianselmo@hotmail.com

Land Owner Signature:

Date:

Donald G. Andreatto

Land Owner Signature:

8/3/23

Date:

Land Owner Signature:

Date:

From the Desk of Sherri Faris

To whom it may concern, at the Huerfano County Commissioner Court,

My name is Sherri Faris, property owner of property that lies within the Dry Creek Road area. We humbly request permission to lock the entrances of the Dry Creek Road to our properties.

We will use a combination lock and will gladly provide the combination to all Huerfano County emergency services. Access to the road can be used in the event of an emergency or county approved events.

The closure of this road will reduce and eliminate the joy riders, vandalism to landowner's stock tanks, trespassers from dumping trash and landowner's property being damaged.

All the land owners who own property in this area are in agreement that this road should be closed and have signed and dated this letter.

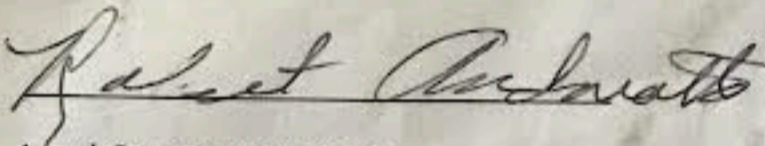
Should you have any questions, please do not hesitate to contact me.

Sincerely,

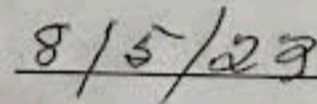
Sherri Faris

Cell: 719-248-9345

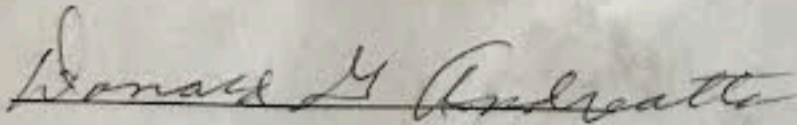
Sherrianselmo@hotmail.com



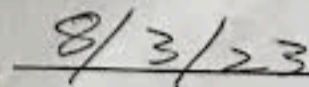
Land Owner Signature:



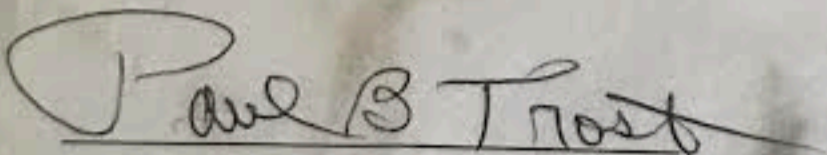
Date:



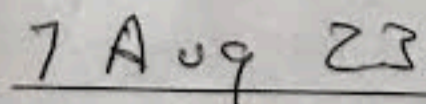
Land Owner Signature:



Date:



Land Owner Signature:



Date:



Huerfano County Commissioners

Commissioner John Galusha

Commissioner Arica Andreatta

Commissioner Karl Sporleder

Dear Commissioners,

Huerfano County Economic Development has recently been working Cobblestone Hotels. We are yet to find a good fit for Cobblestone, but one thing has been made abundantly clear, we need additional hotel capacity in Huerfano County.

The first step in bringing Cobblestone or any other hotel franchise to Huerfano County is to get a comprehensive hotel feasibility study done. This study could be used to attract hotels franchises like Cobblestone, Choice, Wyndham, Days Inn, or Hilton.

Huerfano County Economic Development would like to request \$20,000. 00 to pay for this Hotel Feasibility Study.

Sincerely,

Lola Spradley

President of Huerfano County Economic Development

APPROVED BY _____ DATE _____
CHAIRMAN



Huerfano County Commissioners

Commissioner John Galusha

Commissioner Arica Andreatta

Commissioner Karl Sporleder

Dear Commissioners,

Huerfano County Economic Development has been working with the Spanish Peaks Chamber of Commerce and the Spanish Peaks Business Alliance to bring about a healthy and vibrant retail sector in Huerfano County. To that end, the Spanish Peaks Chamber of Commerce has voted to shut down their organization to support a county wide Chamber that will be under Huerfano County Economic Development.

In order to bring about a strong and successful county wide Chamber, Huerfano County Economic Development requests \$40,000.00 to hire a professional to oversee this project as well as help the facilitate ongoing projects.

Thanks in advance for your consideration.

Sincerely,

Lola Spradley

President of Huerfano County Economic Development

APPROVED BY _____ DATE _____
CHAIRMAN

John Galusha, Chairman
Arica Andreatta, Commissioner
Karl Sporleder, Commissioner



Item 7h.

Board of County Commissioners

August 8, 2023

Colorado Broadband Office
Advance - CPF Grant Program
Governor's Office of Information Technology
1575 Sherman Street
Denver CO 80203
Advance_CBO@state.co.us

Subject: Required Community Letter of Support for the “**Huerfano Highway 160**” project.

To Whom It May Concern:

The County of Huerfano is providing this, non-exclusive letter for Jade Communications as part of the Advance Colorado Capital Project Fund grant application.

This project will serve 300 unserved and 89 underserved locations in the SE area of Huerfano County. There is great need for advanced broadband in this very rural, impoverished area of Colorado. The need is illustrated by the more than 80% of unserved locations. This project will be Fiber to the Premises for all premises in this area, and bring a much needed, second, redundant middle-mile fiber link into the County.

We believe this is a needed project to help bridge the digital divide in the rural southeast area of Huerfano County and aligns with the State of Colorado's Broadband objectives, including enhancing educational, economic, health care access and support digital inclusion.

This letter was approved by the Huerfano Board of County Commissioners on August 8, 2023.

Thank you for your time, consideration, and ongoing commitment to empowering communities through access to broadband.

Sincerely,

Huerfano County Board of Commissioners

John Galusha, Chairman

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner

John Galusha, Chairman
Arica Andreatta, Commissioner
Karl Sporleder, Commissioner

Item 7i.



HUERFANO COUNTY GOVERNMENT GRANT APPROVAL MEMORANDUM

Date: August 8, 2023
To: Huerfano County Board of County Commissioners
From: Carl Young, County Administrator
Re: Strong Communities Infrastructure Grant Program – Gardner Main Street
Attachments: Draft Application

Summary: This is a request to approve the submission of a letter of intent for a DOLA Strong Communities Infrastructure Grant Application to advance the Gardner Main Street Development. If we are invited to apply, and are awarded the grant, this project would cover the installation of storm sewer, sanitary sewer, water, electric, and cable. The total size of this project is \$3.6M with \$3M being requested from DOLA and \$600K in local match. I anticipate applying for Prop 123 Funds, utilizing County ARPA funds, and applying for private grants to complete the capital stack for this project.

Requested Motion/Action:

Motion to approve submission of a Strong Communities Infrastructure Grant Letter of Intent for the Gardner Main Street Development with a tentative request of \$3M and a tentative match amount of \$600K.

Grant Program: The Strong Communities Infrastructure Grant Program provides grants to local governments for infrastructure to develop community benefit-driven infill affordable housing that meets critical housing needs as identified by the local government. Colorado counties and municipalities can apply for funds to support affordable housing development located in or adjacent to downtowns, municipal core business districts, transit oriented development areas, or where onsite child care is offered.

Infrastructure grants provide funding for infill infrastructure projects that support affordable housing and are within or adjacent to a downtown area, core business district, transit oriented development, or include onsite early childhood care and educational services. These grants have a suggested maximum of \$4 million with a match of 20%.

Our Project:

Continuing our efforts in around the Gardner Main Street Development, our project will be to place public utilities including roads, water, sewer, and electric on land the County has purchased and set aside for affordable housing and other uses.

Specifically, the proposed project would cover the installation of storm sewer, sanitary sewer, water, electric, and cable. Together these costs are estimated at \$3,042,475. I expect to have Road and Bridge complete the earthwork in house, which will save us an estimated \$321,320. I propose to submit this number for the purposes of this letter of intent. However, by the time we get to the full

application, if we are selected to submit an application, I expect that this project size will shrink to fit within the grant's affordable housing only scope. If funded, the project must be completed by October 31, 2026.

Alignment with County Objectives:

This project aligns with the following strategic priorities:

- **ECONOMIC DEVELOPMENT:** Maintain an active, organized, and cooperative economic development program that encourages sustainable growth, prioritizes retention and expansion of existing businesses and reducing poverty rates along with efforts to grow and attract new businesses
- **HEALTH AND WELLNESS:** Support the development and improvement of community programs and amenities that enhance public health and wellness through recreation, arts, and culture with a particular focus on youth development
- **INFRASTRUCTURE AND FACILITIES:** Maintain, preserve, and improve the quality of County-owned infrastructure and facilities, particularly the County Road System

Financial Considerations:

This is a DOLA grant funded with Federal dollars. The grant requires a 20% match and has a maximum of \$4M in funding. In this letter of intent, I propose seeking \$3M from DOLA, which would require a \$600K match to complete the estimated project. This puts the total project budget around \$3.6M which includes a 20% contingency.

You have set aside \$250K in ARPA funds for housing projects. I anticipate using a substantial amount of these funds for this project and applying to private foundations for additional match as well. I do expect some portion of this financing will have to come from a loan, whether held by a County enterprise or a developer.

The total estimated cost of public infrastructure for this project is just over \$7M. The grant only covers affordable housing related infrastructure, in proportion to the full project. If market rate housing, that is housing not limited by income restrictions, grant will only provide funding based on the ratio of affordable housing units to market rate units. We should also note that, not all of that infrastructure serves housing and some of that cost can be handled by the County as in-kind.

Signature of the Chair

Approved

Approved w/ Changes

Denied

Strong Communities Infrastructure Grant Program: Letter of Intent Form (LOI)

We recommend that you download this document and use it to prepare your answers for the [online LOI](#). Responses must be submitted through the [online LOI form](#) to be considered.

Program Background:

[HB22-1304](#) created the [Strong Communities Program](#) to support local governments in planning for sustainable growth and development patterns and affordable housing into the future. The Strong Communities Infrastructure Grant Program provides local governments with grants to fund infrastructure projects that increase the supply of affordable housing and that are within or adjacent to a downtown area, a core business district, or a transit-oriented development (some flexibility allowed for rural counties).

These grants can cover public and private infrastructure elements that support a healthy and resilient built environment on or near the infill project site. Examples include upgraded streetscapes, pedestrian and cyclist safety improvements, investments meant to address equity concerns, accessibility, age-friendly improvements and amenities, parks, playgrounds, open space/trails or trailhead lots, and other public amenities. Other eligible expenses include local government fees related to any infrastructure serving the affordable housing development (including tap fees).

Local governments are encouraged to pick one or two shovel-ready projects that can spend all of the funds by October 31, 2026. The most competitive projects will provide community benefits (e.g., include a child care center), provide accessibility features, address equity needs in their community, and the community will have one or more sustainable development policies in place.

Please review the program guidelines and scoring matrix on the program webpage for additional information on what projects will be most competitive.

Program webpage: <https://dlg.colorado.gov/strong-communities>

Program contact:

Lisa Loranger
Strong Communities Program Manager
lisa.loranger@state.co.us
303-565-6200

Email**Name**

You must be a municipal or county representative to submit a Letter of Intent for the Strong Communities Infrastructure Grant Program.

Jurisdiction (municipality/county)

Huerfano County

Priority project summary (1,000 character limit)

Please provide an overall summary of the project (be clear which is your priority project if you intend to apply for multiple projects).

Huerfano County seeks to develop approximately 31 acres of County owned land around and including the County's Raymond Aguirre Community Center in Gardner into a mixed use development that provides for affordable and attainable housing, economic opportunities, and encourages a healthier and more vibrant Gardner. The project comes from a community led master plan, funded in part by a DOLA REDI Grant, that centers around the development of between 20-40 housing units structured in a co-housing model that encourages frequent interactions and the formation of close relationships among their members with large common areas for residents to enjoy. The development would feature a variety of housing options, rental and for sale, for a range of incomes from 50% to 120% of AMI. This LOI is a request for assistance with water, sewer, electric as well as other public infrastructure.

Additional project ideas

Describe any additional projects that you may apply for. Please include a brief description, estimated start date, estimated budget and funding request, and a ranking of your priority for the project.

What is the location of your priority project?

Gardner, CO (Unincorporated Huerfano County)

What is the estimated total budget for your priority project?

\$7,150,245.27

What is the estimated amount of funding you would request from DOLA for your priority project?

\$3M

Does the project have the required 20% local matching funds?

Not yet, the County is still building the capital stack for this project and anticipates applying for Prop 123 Funds, utilizing County ARPA funds, and applying for private grants to complete the capital stack

Who are your key project partners?

Land Use Best Practices

What qualifying strategies, if any, do you have in place (or will have in place by December 31, 2023) if awarded? (Please refer to the [Land Use Best Practices document](#) and the fact sheets for additional information.)

1. Higher Density near service areas
2. Land donation/acquisition/banking or affordable housing incentives
3. Multi-family housing options

4. Accessory Dwelling Units
5. Mixed use zoning districts
6. Use by Right Affordable Housing

Other

Use this space to describe your other novel, innovative, or creative approaches to incentivize affordable housing development. You may propose more than one.

Policy Documentation

Please provide code citations or links to documentation that correspond with each implemented/adopted strategy that was selected above. If you need to send attachments, you may email those to [Lisa Loranger](#).

DBT Transportation Services, LLC

1500 CityWest Blvd
Suite 550
Houston TX 77042



Huerfano County
PO BOX 48
Walsenburg CO 81089

Original

SALES QUOTATION Item 7j.

Document Number: **2683994** Document Date: **08/01/2023** Page: **1/3**

Customer No.: **COSPANK4V181089**

Your Reference: **AWOS 3 Replacement Upgrade** Payment Terms: **Net 30**

Your Contact:

Delivery Address

Spanish Peaks Airport
1061 CR101
Walsenburg CO 81089

Currency: \$

Description	Quantity	UoM	Price	Total
001 AWOS-III Replacement/Upgrade, AW10 Split to F1 AWOS-IIIPT (Vaisala Sensors)				
002 Standalone AWOS DCP/CDP	1	ea		
Item Code: F1 STA AWOS				
003 Includes the Following Items:				
004 Standalone AWOS Indoor Equipment	1	ea		
Item Code: F1 STA_Indoor				
005 UHF Radio Configuration	1	ea		
Item Code: F1 STA_UHF				
006 Day/Night Sensor Kit F1 System	1	ea		
Item Code: M403582-00				
007 Lightning Sensor Assy	1	ea		
Item Code: 6500-DC-AWI				

DBT Transportation Services, LLC

1500 CityWest Blvd
 Suite 550
 Houston TX 77042

**Original****SALES QUOTATION**

Item 7j.

Document Number

Document Date

Page

2683994**08/01/2023****2/3**

Description	Quantity	UoM	Price	Total
008 Obstruction Lights - Dual 810 Kit, 120 volt, p/n: M488276-00 Item Code: AWI-AWOS SYSTEM	1			
009 Hard Copy Manuals, p/n: AWOSMANUALS Item Code: AWI-AWOS SYSTEM	1			
010 Package and Handling - Does Not Include Freight, p/n: Pkg & Handling Item Code: AWI-AWOS SYSTEM	1			
011 Sensor Interface for F1 using HMP155.. Item Code: AWP205	1			
012 Visibility/Present Weather Sensor Interface for F1 Item Code: AWP207-F1	1 ea			
013 Sensor Interface for F1 using CL31 Item Code: AWP208	1			
014 Tipping Bucket Sensor Interface for AW20 Item Code: AWP209	1			
015 WMT702 Ultrasonic Wind Sensor F1 Installation, ROHN.. Item Code: AWP213	1			
016 FAA AWOS Siting 7460-NR Application Service Item Code: Siting-7460 Service	1			
017 FCC License - UHF Frequency Coordination, Gov't Item Code: FCC License	1			

DBT Transportation Services, LLC

1500 CityWest Blvd
Suite 550
Houston TX 77042



Original

SALES QUOTATION

Item 7j.

Document Number

Document Date

Page

2683994

08/01/2023

3/3

Description	Quantity	UoM	Price	Total
018 AWOS Equipment Installation	1			
Item Code: Installation - AWOS				
DBT to decommission old system, remove equipment, install new equipment to existing infrastructure, commission and provide operations training to airport staff.				
019 FAA Commissioning	1 ea			
Item Code: Commissioning - AWOS				

Tax Details

Tax Code	Tax %	Net	Tax

Quotation Subtotal:	\$ 132,134.00
Additional Expenses:	\$ 2,632.00
Total Before Tax:	\$ 134,766.00
Total Tax Amount:	\$ 0.00

Additional Expenses

Shipping Type: **Truck**

Total Amount: \$ 134,766.00

Quotation Valid Until: 11/01/2023

PURCHASER'S ACCEPTANCE

This Quotation is deemed accepted when Purchaser returns the acknowledgement copy of this Quotation with a valid Purchase Order Number (when applicable).

The DBT Transportation Services Standard Terms of Sales are incorporated herein by reference .

Purchaser: _____

Billing Address: _____

E-Mail Address: _____

Signature: _____

Title: _____

Purchase Order No: _____

Ship to Address: _____

Website:

www.dbttranserv.com

Phone:

844-343-8328

Fax:

970-237-3526



TERMS AND CONDITIONS OF SALE
January 2019

For purposes of these Terms and Conditions of Sale, the term “contract” shall mean the agreement between DBT Transportation Services, (hereinafter referred to as “DBT”) and Buyer arising as a result of Buyer’s submission of an order for DBT products, as hereinafter defined, for delivery and DBT’s acceptance of said order. Any such contract shall be deemed to incorporate and be governed by these Terms and Conditions. These Terms and Conditions shall take precedence over any terms and conditions that appear in Buyer’s order or in any documents incorporated by reference in Buyer’s order. No term or condition of Buyer’s order additional to or different from these Terms and Conditions shall become part of the contract unless explicitly referenced and agreed to in writing by an authorized officer of DBT. Retention by Buyer of any products delivered by DBT, or payment by Buyer of any invoice rendered hereunder shall be conclusively deemed acceptance of these Terms and Conditions. DBT’s failure to object to any provision contained in any communication from Buyer shall not be construed as a waiver or modification of these Terms and Conditions nor as an acceptance of any such provision.

1. *Orders:* By submitting an order to DBT, Buyer agrees to be subject to these Terms and Conditions of Sale in their entirety. All orders must be bona fide commitments showing mutually agreed to prices, quantities and shipping dates. If an order is submitted to DBT in response to a written DBT quotation, the order must contain the DBT Quotation number. No order or other commitment, whether or not submitted in response to a quotation by DBT, shall be binding upon DBT until such order or other commitment is accepted in writing by DBT.

2. *Prices and Taxes:* Prices do not include federal, state or local taxes, including, without limitations, sales, use or excise taxes, now or hereafter enacted, applicable to the products sold in this transaction, which taxes may, in DBT’s discretion, be added by DBT to the sales price or may be billed separately and which taxes will, in any event, be paid by Buyer unless Buyer provides DBT with a proper tax exemption certificate.

3. *Delivery and Shipment:* All products will be tendered and shipped F.O.B. Ex Works in Colorado or California, and may be so tendered in several lots. In the absence of specific instructions, DBT may select the carrier and ship, but shall not be deemed thereby to assume any liability in connection with the shipment nor shall the carrier be construed to be the agent of DBT. Buyer must provide its own insurance. Title and risk of loss or damage to all products sold hereunder shall pass from DBT to Buyer upon delivery by DBT to the possession of the carrier, provided that DBT reserves a purchase money security interest in the products. Any claims for loss, damage or miss delivery thereafter shall be filed with the carrier.

4. *Terms of Payment:* Unless otherwise stated on DBT’s invoice, all payments shall be net thirty (30) days from date of invoice and all transactions will be in US Dollars.

Buyer shall furnish to DBT all financial information reasonably requested by DBT from time to time for the purpose of establishing or continuing Buyer’s credit limit. Buyer agrees that DBT shall have the right to decline to extend credit to Buyer and to require that the applicable purchase price be paid prior to shipment. DBT shall have the right from time to time, without notice, to change or revoke Buyer’s

1165 National Drive
Sacramento, CA 95834
Tel: 800.824.5873
Tel: 916.928.1000
Fax: 916.928.1165

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credit limit on the basis of changes in DBT's credit policies or Buyer's financial condition and /or payment record. Unless otherwise stated in DBT 's proposal, payment terms are:

- a. Components, sub-assemblies and repairs for hire (including separate spares orders):
 - i. All orders totaling less than \$1,000:
 - 100% at order placement using Check, Wire, or Credit Card (VISA, MasterCard, or Discover).
 - ii. Upon credit approval and within 30 days from invoice date
 - 100% of total price of shipment
 - iii. Without credit approval
 - 100% at order placement using Check, Wire, or Credit Card (VISA, MasterCard, or Discover)
- b. Systems installed within the United States of America:
 - i. Upon credit approval and within 30 days from invoice date
 - 100% of total price of equipment shipped;
 - 100% of total price of installation, maintenance, training, site preparations, factory acceptance testing, site acceptance testing, FCC licensing etc., as applicable, at time of completion of said items
 - If retention has been agreed upon by both parties, 5% of the total price may be withheld until system has been commissioned. The 5% withhold will be due within 30 days of system commissioning.
 - In the case of commissioning extending beyond 120 days from shipment with no fault by DBT, final payment is due at 120 days
 - If Buyer's credit account is delinquent at any point DBT may withhold its services and equipment until Buyers account is current
 - ii. Without credit approval:
 - 30% of total price when order is placed
 - 70% of total price prior to shipment of equipment
- c. Systems sold outside the United States of America:

Option 1:

 - Buyer will present an Irrevocable & Confirmed Letter of Credit, for 100% of the order, on a US Bank when placing the order.
 - DBT will not begin production and fulfillment of Buyer's order until a confirmed letter of credit is issued and found acceptable by DBT.
 - Minimum of 100% payable upon presentation of shipping documents, invoices, and other supporting documents to the Bank; for:
 - Equipment shipped including spares, and calibration equipment. Shipping will be Incoterms Ex Works, unless other arrangements/agreement is made.
 - All associated Services (Install, training, FAT, etc.), as applicable, at time of completion of said items
 - All charges and fees associated with the establishment and administration of a Letter of Credit will be borne by the Buyer.

Option 2:

 - A Letter of Credit is not required for advanced payment of at least 90% of the order value at time of order placement to DBT. Remaining 10% is due prior to shipment.
 - For 100% payment via wire transfer on accepted order, DBT offers an additional 2% discount on order value.
 - All bank fees associated with foreign currency conversions to U.S. Dollars or fees associated with wire transfer fees shall be borne by the Buyer.
 - No credit on account will be given for orders shipped outside the U.S.
- d. Forfeit of Rights

- i. If the Seller is not given an opportunity to complete follow-on work (such as installation or training) within 12 months from shipment, the Seller can decline to perform the work and the Buyer forfeits any amounts already paid to the Seller.

Buyer shall not deduct any amount from any DBT invoice without DBT's express written approval, which approval shall be contingent upon Buyer providing all supporting documentation for such deduction as required by DBT. If Buyer fails to pay the price or any other payment due hereunder when due, DBT may recover, in addition to the price or payment, interest thereon at the rate of not less than 1.5% per month where lawful, but subject to the maximum allowable lawful monthly interest rate, and reasonable attorney's fees. Terms of payment hereunder may be changed by DBT at any time.

5. *Security Interest:* Buyer hereby grants to DBT a security interest in all DBT products sold to Buyer as security for the due and punctual performance by Buyer of all of its obligations hereunder. Buyer agrees to execute such documents to evidence and perfect said security interest as DBT may require. Buyer hereby appoints an officer of DBT as its duly authorized agent for the purpose of executing all such documents on Buyer's behalf, including, without limitation, financing statements on Form UCC-1, and for the purpose of taking any and all other action deemed necessary by DBT, in its sole discretion, for the perfection and enforcement of the security interest granted hereby.

6. *Contingencies:* DBT shall not be liable for any delay in delivery or for non-delivery, in whole or in part, caused by the occurrence of any contingency beyond the control of DBT, including, by way of illustration but not limited to, war (whether an actual declaration thereof is made or not), sabotage, insurrection, riot or other act of civil disobedience, act of a public enemy, failure or delay in transportation, act of any government or any agency or subdivision thereof, judicial action, labor dispute, accident, fire, explosion, floods, storm or other act of God, shortage of labor, fuel, raw material or machinery or technical failure where DBT has exercised ordinary care in the prevention thereof.

7. *Equipment:* Equipment furnished under the contract (the "equipment") will be newly manufactured or assembled by DBT from new parts unless prior written permission is obtained from Buyer. Where allowed by law, DBT may modify specifications of equipment designed by DBT, provided the modifications do not adversely affect the performance of the equipment. In addition, DBT may furnish suitable substitutes for materials unobtainable because of priorities or regulations established by government authority, or non-availability of materials from suppliers.

8. *Software:* DBT shall at all times have and retain title and full ownership of all software, firmware programming routines, and documentation thereof supplied by DBT for use with the equipment, and of all copies thereof made by Buyer (collectively "software"). DBT grants Buyer a non-exclusive and non-transferable license to use such software solely for use with the equipment. Buyer shall take all reasonable steps to protect DBT's proprietary interest in the software and shall not transfer or otherwise provide the software to any third party without prior written consent.

9. *Warranties:*

- i. *Components/Spares and Systems:* The term of warranty for Components/Spares is one (1) year from the date of shipment. The term of warranty for Systems is (18) months from the date of shipment or (1) year from the date of commissioning, whichever is shorter. If any equipment covered by this warranty shall be returned to the original shipping point, transportation charges prepaid, and upon examination DBT determines to its satisfaction that such equipment is defective in material or workmanship and such defect was not caused by accident, misuse, neglect, alteration, improper installation, improper adjustment, improper repair, or improper testing, DBT shall at its option repair or replace the equipment, with shipment to Buyer prepaid. DBT shall have reasonable time to make such repairs or to replace such equipment.

- ii. Repairs: Components/Spares and Systems repaired after the expiration date of the new product warranty, the warranty is limited to the repaired portion and is valid for ninety days from the date of its reshipment.
- iii. Buyer must obtain a valid Return Material Authorization (“RMA”) number from DBT for all returns. RMAs will be issued at DBT’s sole discretion, in accordance with these terms and conditions. RMA are valid for thirty calendar days from the date of issuance. DBT must physically receive the return within the thirty (30) calendar day window.
- iv. If Buyer shall fail to pay when due any portion of the purchase price or any other payment required from Buyer to DBT under this contract or otherwise, all warranties and remedies granted under this Section 8 and 9 and all warranties and obligations of DBT to service, repair, replace, correct or otherwise remedy defects, errors of failures under any other contract between Buyer and DBT may, at DBT’s option, be terminated.
- v. THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER REPRESENTATIONS, WARRANTIES AND COVENANTS, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS AND ANY DEFECTS THEREIN OF ANY NATURE WHATSOEVER, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. DBT’S SOLE AND EXCLUSIVE LIABILITY, AND BUYER’S SOLE AND EXCLUSIVE REMEDY, FOR ANY NONCONFORMITY OR DEFECT IN THE PRODUCTS, IN TORT (INCLUDING NEGLIGENCE), CONTRACT, OR OTHERWISE, SHALL BE AS SET FORTH IN SECTION 9i AND 9ii HEREOF AS LIMITED BY SUBSECTION 9iv HEREOF.
- vi. DBT MAKES NO WARRANTIES (INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE) WITHOUT RESPECT TO EQUIPMENT SOLD TO BUYER BY DBT AND NOT MANUFACTURED BY DBT. DBT shall assign the manufacturer’s warranty, to the extent permitted, to Buyer upon Buyer’s timely written request.

10. *Patents:* DBT shall defend any suit or proceeding brought against Buyer to the extent that it is based on a claim that any equipment manufactured by DBT (hereinafter “warranted equipment”) infringes in construction or design a United States patent, and shall indemnify Buyer against all costs, damages and expenses finally awarded against Buyer provided that Buyer notifies DBT promptly in writing of any such claim and gives DBT full and complete authority, information and assistance for the defense of such claim and provided further that DBT shall have sole control of the defense and of the negotiations for settlement, if any, of such claim. If any warranted equipment is held in construction or design directly to infringe any United States patent and the use of said warranted equipment is enjoined, or in case any warranted equipment may, in the opinion of DBT, be held to constitute such infringement, DBT may, at its expense and option either (a) procure for Buyer the right to continue using said warranted equipment, (b) replace said warranted equipment with a suitable non-infringing product, (c) suitably modify said warranted equipment, or (d) refund the purchase price of said warranted equipment, less depreciation at twenty percent (20%) per year and accept its return. DBT shall not be liable for any infringement arising from the combination of any warranted equipment with any system or product other than warranted equipment or from the modification of any warranted equipment unless such modification was made by DBT. DBT shall not be liable for any cost or expense incurred without DBT’s written authorization. THE FOREGOING STATES THE ENTIRE LIABILITY OF DBT, AND THE EXCLUSIVE REMEDY OF BUYER, WITH RESPECT TO ANY ALLEGED PATENT INFRINGEMENT BY THE WARRANTED EQUIPMENT.

11. *Limitation of Liability:* UNDER NO CIRCUMSTANCES SHALL DBT’S LIABILITY ARISING OUT OF OR IN CONNECTION WITH THE CONTRACT OR DBT’S PERFORMANCE OR ASSERTED FAILURE TO PERFORM THEREUNDER, IN CONTRACT, IN TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE PURCHASE PRICE OF THE PRODUCTS, EXCEPT AS PROVIDED SPECIFICALLY IN SECTION 10 HEREOF PERTAINING TO PATENTS; AND IN NO EVENT SHALL DBT BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL

OR TORT DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES RESULTING FROM LOSS OF USE, LOSS OF PROFITS, LOSS OF BUSINESS, OR LOSS OF GOODWILL.

12. *Proprietary Information*: Buyer represents that it has adopted reasonable procedures to protect Proprietary Information, as defined hereafter, including binding agreements with employees and consultants to prevent unauthorized publication, disclosure or use of Proprietary Information during or after the term of their employment or retention by or services for Buyer. Buyer shall not use Proprietary Information except as expressly permitted hereunder, shall not disclose Proprietary Information of DBT to any third party, and shall not transmit any documents or copies thereof containing Proprietary Information to any third party, except as may be authorized in writing by DBT.

“Proprietary Information” shall mean information or data of DBT or of a third person to whom DBT owes obligations of confidentiality, and which is furnished or to be furnished to Buyer in written, graphic or machine-readable form and is marked proprietary or confidential. Where copies or alternative forms of information or data are received from DBT, such information or data shall be considered Proprietary Information so long as at least one of said copies or alternative forms is marked proprietary or confidential.

This Section 12 shall not apply to information which Buyer demonstrates was in Buyer’s possession prior to receipt from DBT or information which Buyer demonstrates is or has become available to the public or general knowledge in the industry otherwise than through the fault of Buyer.

13. *Cancellation and Rescheduling*: Orders accepted by DBT may be canceled or rescheduled by Buyer only with the written consent of DBT (which consent DBT may withhold for any reason) and upon payment of any cancellation fees, or rescheduling charges. Restocking fee for canceled orders will equal 10% of the equipment value of restocked items. DBT shall have the right without penalty or payment to cancel any order accepted, or to refuse or delay the shipment thereof, (i) if Buyer fails to make promptly any payment due DBT or to meet any other reasonable requirements established by DBT, (ii) if any act or omission on the part of Buyer delays DBT’s performance, or (iii) if Buyer’s credit becomes impaired. In any such event DBT shall be entitled to receive reimbursement for its reasonable and proper cancellation charges.

14. *Non-Waiver of Default; Remedies*: In the event of any default by Buyer under this or any other contract between DBT and Buyer, DBT may decline to make further shipments. If DBT elects to continue to make shipments, DBT’s action shall not constitute a waiver of any default by Buyer or in any way affect DBT’s legal remedies for any such default. All DBT’s rights and remedies, whether evidenced hereby or by any other contract or document, shall be cumulative and nonexclusive and may be exercised singularly or concurrently.

15. *Applicable Law*: The validity, performance and construction of the contract shall be governed by the laws of the State of Colorado in the United States of America.

16. *U.S. Government Contracts*: If the products to be furnished under the contract are to be used in the performance of a U.S. Government contract or subcontract, the Government contract number and a statement to that effect shall appear on Buyer’s purchase order. If Buyer’s purchase order includes all of said information and if said order is accepted in writing by an authorized officer of DBT with knowledge of said information, then those clauses of the applicable Government procurement regulations which are mandatorily required by Federal statute or regulation to be included in this contract (and only such mandatory clauses) shall be incorporated herein by reference provided, however, that in the case of items to be delivered hereunder that constitute “Commercial Items” as defined in Section 2.101 of the Federal Acquisition Regulation (“FAR”), no such clauses set forth in the Government procurement regulations other than FAR 52.232-33, FAR 52.232.34, and those set forth in Paragraph (e) of the clause set forth at FAR 52.212-5 shall be incorporated in and apply to this contract, and provided, further, that in no event shall this contract be deemed to incorporate by reference any clause set forth in the Government procurement regulations that would in any way impair or diminish DBT’s rights and prerogatives under Paragraphs 8, 9, 11 or 12 hereof.

17. *Export:* Regardless of any disclosure made by Buyer to DBT of an ultimate destination of DBT products, Buyer will not export either directly or indirectly any DBT product, or any system incorporating said product, without first obtaining all required licenses and permits from the United States Department of Commerce and any other relevant agencies or departments of the United States government.

18. *Assignment:* The contract shall be binding upon and inure to the benefit of the parties and their respective legal representatives, successors and permitted assigns. The contract is personal to Buyer, and Buyer may not assign any of its rights or delegate any of its obligations, in whole or in part, without the prior written consent of DBT which may be withheld for any reason.

19. *Complete Agreement; Modifications:* This contract constitutes the entire agreement between the parties relating to the sale of the products described on the face hereof and no addition to or modification of any provision of said agreement shall be binding upon DBT unless made in writing and signed by an authorized officer of DBT.

20. *Notices:* All notices given under the contract shall be in writing, mailed by first class mail, certified or registered, delivered by overnight courier service or delivered by hand to the address of the other party set forth in the quotation or to such other address as such party may designate from time to time by such notice, and shall take effect (a) when mailed, (b) when delivered to the courier service or (c) when received if delivered by hand.



F1 Standalone (F1 STA) Automated Weather Observing System

DESCRIPTION

The F1 Standalone (F1 STA) Automated Weather Observing System (AWOS) from DBT is a type-certified system that meets the current FAA Advisory Circular 150/5220-16 requirements for nonfederal airports. The F1 STA incorporates state-of-the-art sensors, FlexAWOS aviation weather display software, and is supported with expert service. This ensures the F1 STA provides reliable aviation-grade data 24 hours a day.

Features include.

- Indoor interface with one or more Operator Terminals.
- AWOS processor is co-located with the field sensors, and includes multiple communication protocol interfaces.

These external interfaces are available.

- Voice via VHF Radio
- Voice via VoIP Service
- Voice via traditional telephone service
- Voice via a handset interface
- RMM via a secure Internet-enabled service
- Line printer
- NADIN port
- VC/VD display emulation port
- AWOSNet emulation port

The Acquisition Control Unit (ACU) pulls live sensor data and uses algorithms compliant with the latest FAA 150/5220-16 Advisory Circular to produce, log, and disseminate aviation weather products.



- **FAA certified weather**
- **NADIN service**
- **State-of-the-art sensors**
- **Graphical user interface**
- **Outdoor-only system and indoor OT options**

The Communications Interface Unit (CIU), located indoors, is an interface for data reception and dissemination. One or more Operator Terminals (OT) can be connected. The Operator Terminal interacts with the ACU, and is used to record voice remarks and NOTAMs indoors, and to enable/disable sensors.



Communication from the ACU to the CIU is supported using these media.

- Fiber (TCP/IP network)
- UHF radio link
- RS-485 serial link
- DSL (ADSL or SHDSL over twisted-pair wires)
- Cellular (TCP/IP via VPN)

SPECIFICATIONS

Parameter		Specification
Operating Temperature and Humidity	Outdoor	-35°C to 55°C (-30°F to 130°F) 5–100% RH
	Indoor	5°C to 40°C (40°F to 105°F) 5–90% RH
Input Power		115 VAC (±10%) , 60 Hz (±5%) 3-wire single phase
Electromagnetic Compatibility (EMC)		Radiated and Conducted Emissions MIL-STD-461 Telecom Port Conducted Emissions CJSPP 22
Communication Interfaces	Serial	<ul style="list-style-type: none"> RS-485 UHF radio
	TCP/IP	<ul style="list-style-type: none"> Fiber modem DSL (ADSL or SHDSL) Cellular (VPN)
Backup Power		
Outdoor UPS		1000 V•A
Backup Battery (ACU/CIU)		1 hour
Outputs		
Voice		VHF Radio & Dial Up
NADIN		METAR to NADIN service to WMSCR network

ORDERING INFORMATION

Item 7j.

Order F1 STA AWOS based on:

- Outdoor-only/Outdoor-Indoor options
- External Interfaces
- Communication Interface
- AWOS Type and specific sensors based on weather data required.

AWOS Types

AWOS A

- altimeter only

AWOS I

- wind data (speed, direction, gusts); temperature; dew point; altimeter; and density altitude

AWOS II

- AWOS I reports plus visibility

AWOS III

- AWOS II reports plus precipitation accumulation and cloud height

AWOS III P

- AWOS III reports plus present weather

AWOS III T

- AWOS III reports plus thunderstorm/lightning

AWOS III P/T

- AWOS III reports plus present weather and thunderstorm/lightning

AWOS IV Z

- AWOS III P/T reports plus freezing rain

Supported FAA Certified Sensors	
7150 Barometric Pressure Sensor	PTB330 Barometric Pressure Sensor
2020/2030 Anemometer/Wind Vane	WAC155 Mechanical Wind Sensor system
2040/2040C Ultrasonic Wind Sensor series	WMT702 Ultrasonic Wind Sensor
5190-F Temp/RH probe (analog) with aspirated shield	HMP155-CFG06 Temp/RH probe (digital) with aspirated shield
6021-A/6022-A Tipping Bucket Rain Gauge (heated)	TR-525I Tipping Bucket Rain Gauge with HT-525 Heater
8339-FAA Ceilometer	CL31-CFG01 Ceilometer
6498-P/6498-DC-P Present Weather Sensor	PWD22-CFG06 Present Weather and Visibility Sensor (requires LCS-624D Day/Night Sensor photodiode input)
6498-V/6498-DC-V Visibility Sensor	
6498-PV/6498-DC-PV Present Weather and Visibility Sensor	
6495 Freezing Rain Sensor	872C3 Freezing Rain Sensor
6500/6500-DC Thunderstorm/Lightning Detector	SA20 Lightning Sensor



DBT Transportation Services LLC

www.dbttranserv.com.com

Phone: 970-237-3521
USA Toll Free: 844-3GetDBT
Fax: 970-237-3541

20230105

DBT Transportation Services, LLC

1500 CityWest Blvd
 Suite 550
 Houston TX 77042



SALES QUOTATION

Item 7j.

Original

Document Number: **2684034** Document Date: **08/07/2023** Page: **1/2**

Customer No.: **COSPANK4V181089**

Your Reference: Payment Terms: **Net 30**

Your Contact:

Delivery Address

Jim Nulle - DBT
 4224 Cliff St.
 Laramie WY 82070
 Jim Nulle
 jnulle@dbttranserv.com
 307-760-9128

Currency: \$

Description	Quantity	UoM	Price	Total
001 Quote due to storm damage.				
002 AWOS VC/VD UPGRADE WS425 TO WMT702 TILT TOWER.... Item Code: 247460	1		8,600.0000	\$8,600.00
003 WMT702 Heater Power Supply Kit for VC/VD.. Item Code: WMT702HPS-KIT	1		1,214.0000	\$1,214.00
004 VISIBILITY/PW BIPAD PWD22 UPGRADE VC/VD.. (CPU requires Rev S software) Item Code: DRW239859	1		20,800.0000	\$20,800.00
005 AWOS VC/VD CL31 Upgrade Installation Complete (additional installation parts from Tech required) Item Code: DRW222589	1		35,955.0000	\$35,955.00
006 Photocontrol Delayed, Day/Night Sensor, AW10 Item Code: 73-21954	1		91.0000	\$91.00
007 Obstruction Light L-810 Double Red LED Item Code: 212157	1		1,505.0000	\$1,505.00

Subtotal: 68,165.00

Website: www.dbttranserv.com

Phone: 844-343-8328

Fax: 970-237-3526

DBT Transportation Services, LLC

1500 CityWest Blvd
Suite 550
Houston TX 77042



Original

SALES QUOTATION

Item 7j.

Document Number

Document Date

Page

2684034

08/07/2023

2/2

Currency: \$

Subtotal: **68,165.00**

Description	Quantity	UoM	Price	Total
008 Service days	1		1,500.0000	\$1,500.00
Item Code: Servday - T&M APS w/Contract				

Tax Details

Tax Code	Tax %	Net	Tax

Quotation Subtotal: **\$ 69,665.00**

Additional Expenses: **\$ 1,231.00**

Total Before Tax: **\$ 70,896.00**

Total Tax Amount: **\$ 0.00**

Additional Expenses

Shipping Type:

Total Amount: \$ 70,896.00

Quotation Valid Until: 09/07/2023

PURCHASER'S ACCEPTANCE

This Quotation is deemed accepted when Purchaser returns the acknowledgement copy of this Quotation with a valid Purchase Order Number (when applicable).

The DBT Transportation Services Standard Terms of Sales are incorporated herein by reference .

Purchaser: _____

Billing Address: _____

E-Mail Address: _____

Signature: _____

Title: _____

Purchase Order No: _____

Ship to Address: _____

Website:

www.dbttranserv.com

Phone:

844-343-8328

Fax:

970-237-3526



MEMORANDUM

MEETING TYPE: Board of County Commissioners

MEETING DATE: August 8, 2023

ITEM NAME: Letter from La Clinica RE: 2022 Community Development Funding

SUBMITTED BY: Carl Young

SUMMARY: This is a request from La Clinica to remove conditions from the award of \$10K in community development funding from 2022. The two conditions were: (1) a requirement for plans to be completed; and (2) that the project be close to the point of pulling a building permit.

RECOMMENDATION: Motion to remove the conditions from La Clinica’s 2022 Community Development Funding and authorize the distribution of funds

BACKGROUND: In the 2022 Budget the BOCC set aside \$10K in community development funding for La Clinica to renovate their building to allow medical providers to move into the space.

During the February 14, 2023 meeting you approved extending this funding through the end of this year.

Signature of the Chair

Approved

Approved w/ Changes

Denied

La Clinica
24850 Hwy 69
PO Box 39
Gardner, CO 81040

Monday, August 7th, 2023

Board of County Commissioners:

The La Clinica board has received an estimate from Adam Strickler to do maintenance and upgrades on the La Clinica building. We are now ready to hire him and schedule the work. The estimate he gave us does not include any large changes to anything that would require a permit. Estimate and descriptions attached.

We would like you to remove the permit provision from the funding guidelines, because we do not need a permit for this first phase of work. Please let us know if you have any questions. We'd love to move forward with this work as soon as possible.

We have two programs that need the space starting in September. This is very exciting for La Clinica and we want to be able to give space back to our community.

Thank you for your time and consideration.

Lana Thomas-Wachterman
Secretary/Treasurer La Clinica Board
719.746.2252

Vashti Thomas-Wachterman
Vice-Chair La Clinica Board
vashti.t.wachterman@gmail.com

Federal Tax-Exempt 501(c)3 ID #84-0704925



Strickler Services LLC

26546 HWY 69
P.O Box 241
Gardner CO 81040

Phone # 7177251730

Item 7k.

Estimate

Date	Estimate #
3/19/2023	10

Name / Address

Lana Thomas-Wachterman
24850 Hwy 69
Gardner Co 81040

P.O. No.	Terms	Due Date
320A		3/19/2023

Description	Qty	Rate	Total
Below you will find the prices for the things that were placed on the priority list. The price to the right of each item includes all materials and labor for that item.		0.00	0.00
Water softener for La Clinica. This will do the entire place and will soften the water from the hardness		1,243.36	1,243.36
New 90%+ efficient furnace for the rear part of the building. This will be a new Goodman 90%+ gas furnace converted for LP. It will be a down flow furnace and will utilize the existing exhaust vent hole through the roof. It will include the replacement of the existing thermostat to a new digital and programmable thermostat.		3,658.95	3,658.95
On demand water heater to replace the existing 40 gallon water heater. This will be hung on the wall in the mechanical closet and utilize the existing flu hole through the roof with furnace flu. This will be a Navien On demand.		3,952.25	3,952.25
Under sink on demand water heater in front sink area next to reception. This will be placed under the sink and be plugged into an existing outlet near bye.		759.26	759.26
Insulation of water line in tower room		75.00	75.00
Gas line from lobby area back thought the wall into front office, up the wall and across the ceiling along the an exposed wooden beam. Then down the wall to a new wall hung heater. This will take care of heat in the office and front kitchen area.		1,589.25	1,589.25



Total

\$11,278.07

Community Service, Non-Profit, Charitable Organization 2022 Funding Request Form

The purpose of this form is to gather the information we will need to consider your budget request. We have attached a list of questions and information we would like you to address in preparing your request to Huerfano County. Please address each element completely but concisely. Your request should be submitted no later than September 10, 2021 at 4PM. We will carefully consider all requests and prioritize them based on the information you provide.

More information will be requested from organizations reach later rounds of consideration for County Funds. That additional information may include such things as tax returns or annual financial statements.

Unincorporated groups may use a fiscal sponsor to receive funds on their behalf.

Non-profit status is not required, but funds must be used for a community purpose and benefit.

Email *

lana.thomas.w@gmail.com

Legal Name of Organization *

La Clinica

Doing Business As Name (If Applicable)

n/a

Mailing Address *

Box 39 Gardner, CO 81040

Website

n/a

Funding Request Contact *

Lana Thomas, Sec/Treas & Registered Agent

Contact Email Address (if different from above)

same

Contact Phone Number *

719.746.2252

What is the organization's mission? *

community health and wellness

How does the board of directors support the organization (financially or otherwise)? *

Financially, as well as administrators.

The Request

Purpose for Funds Requested * Project General Operating**Describe your request ***

Matching funds to assist with with our fundraising for facility improvements.

What specifically will the funds be used for? *

Improvements and upgrades, repair or replace: bathrooms, kitchen, water heater, furnace, repair of solar heat system, internet and computers, so that the building is suitable once again to offer as space for providers of health care to the community; both in-person and via tele-medicine.

What is the expected impact on Huerfano County? *

Our two buildings have operated since the late '70s as a medical facility, public space for meetings, a food coop, and business space for additional income. First, county funds at this time would demonstrate a commitment to the stable growth of the upper Huerfano area. Then, these improvements would guarantee potential providers have an up-to-date facility.

What will be the consequences if you do not receive the funding requested from Huerfano County? *

The money will be raised from other individuals, businesses, and organizations, but more slowly.

Have you applied to other agencies, foundations, or governments for these funds? If so, who and what is the status of that request? *

No, not yet.

What is the organization's plan for future sustainability? *

Leasing space to healthcare and wellness providers.

Financial Questions

How much are you requesting from Huerfano County? *

\$15,000

What percent of the total budget (either project or operating) is this request? *

One-half.

What is the organization's current annual operating budget? *

\$8,000

When does your fiscal year end? *

December 31

If you received funds from Huerfano County in the past three years, how much did you receive and what was the funding used for? *

We did not receive funds in the last three years.

Legal Status

Provide the Employer Identification Number of the Organization *

84-0704925

Is your organization in Good Standing with the State of Colorado? *

Yes

No

Is your organization a registered Charity with the Colorado Secretary of State? *

Yes

No

Item 7k.

What is your organizations tax exempt status with the IRS? *

- Not Tax Exempt
- 501(c)(3)
- 501(c)(4)
- Other 501(c) Status
- Other:

This form was created inside of Huerfano County.





Grant to La Clinica

Lana Thomas-Wachterman <lane.thomas.w@gmail.com>
To: Carl Young <cyoung@huerfano.us>

Fri, Feb 4, 2022 at 10:11 AM

Hi Carl -- Thank you for letting me know. I'll get plans to you when available. Lana

On Thu, Feb 3, 2022 at 4:47 PM Carl Young <cyoung@huerfano.us> wrote:

Hi Lana,

We forgot to include in the letter that the Commissioners placed a couple of conditions on the award. Specifically, that they would like to see the plans for the space completed and you are close to the point of pulling a building permit before the funds are released.

Thanks,

Carl Young
Huerfano County Administrator

On Thu, Feb 3, 2022 at 2:11 PM Lana Thomas-Wachterman <lane.thomas.w@gmail.com> wrote:

Dear Carl,

Thanks to you and the commissioners for supporting La Clinica. I will make the formal request/invoice for funds and mail it to you. This funding is welcome as we begin to set up spring projects.

Best to all,
Lana Thomas @ LC
719.746.2252
lane.thomas.w@gmail.com

**EMPLOYMENT CONTRACT
HUERFANO COUNTY ADMINISTRATOR
2023**

This contract is made and entered into as of this 24th day of July, 2023 between the Board of County Commissioners of Huerfano County, Colorado ("BOCC") and Carl Young ("Young").

RECITALS

WHEREAS, the Board of County Commissioners wishes to hire Young in the position of County Administrator; and,

WHEREAS, the Board of County Commissioners desire to establish working conditions of said Employee, and to provide certain benefits, terms and conditions of employment; and,

WHEREAS, Young will be employed in the capacity of Huerfano County Administrator as that position is defined in the Colorado Revised Statutes; and,

WHEREAS, Young wishes to accept this employment with all of the duties and obligations associated thereto, as those duties and obligations may be changed or amended by the BOCC, at the Boards discretion.

EMPLOYMENT

NOW THEREFORE, the Parties hereto agree to be bound by the mutual covenants contained herein establishing their obligations concerning employment, remuneration, duties and performance.

1. Scope of Duties. Young will be responsible for implementation of the policies of the BOCC, oversee and direct the administration of Huerfano County affairs and direct the action of the various departments of government within the County. These duties may be amended and supplemented by the BOCC at any time during the course of the initial term or any subsequent term of this contract.

2. Term. The term of this employment contract is for two years from August 1, 2023 and subject to budget appropriation. At the conclusion of each year, the Board of County Commissioners will deliver an evaluation to Young which will be the basis for continued employment or termination of this contract. At the expiration of the two-year term, this contract shall renew for successive one year periods unless cancelled by either party as provided herein, or replaced with a new contract.

3. Compensation

A. Salary. Young shall receive a salary of \$100,224.00 annually. This compensation shall be paid in the same manner as any other Huerfano County employee as provided for in the Employee Handbook as that handbook may be modified from time to time. Prior to the end of the initial year period, and every successive year period, it is the intention of the parties to review and evaluate Young's performance for a salary increase. Such increase shall be up to the percent increase offered to all county employees or as determined by the BOCC.

B. Benefits. Young will receive all benefits contained within the Huerfano County Employee Handbook with the additional ability to either take annual leave or cash out the accrued vacation time. Young will be authorized 2 weeks of vacation the first year of the contract and 3 weeks in the second and following years unless changed through a replacement or subsequent contract. Young shall not be limited to the annual leave cash out provision.

C. Instead of Mr. Young utilizing a County vehicle to travel to and from work, Young will be paid a monthly stipend of \$200.00. Young will still be authorized to utilize a County owned vehicle for all uses associated with County related work including travel to conferences and meetings within the entire state of Colorado.

D. Absence from Work. Young is entitled to use annual or administrative leave and shall not take any annual or administrative leave without prior consultation and approval of the Chair of the BOCC.

4. Cancellation of this agreement and termination of employment.

A. Young may cancel this contract and terminate his employment with 30 (thirty) days prior written notice to the Chair of the BOCC.

B. Young serves as Huerfano County Administrator and receives benefits under this contract at the pleasure of the BOCC. The BOCC may, at any time during any term of this contract, cancel this contract and terminate Young's employment with or without cause.

C. Severance Compensation. Should either party, at any time, cancel this contract and terminate Young's employment, Young shall be entitled to an amount of severance pay equivalent to three months' salary at the rate of payment existing at the time of cancellation of the contract and termination of employment. Both parties recognize and acknowledge that this contract cannot be cancelled nor Young terminated for acts that are constitutionally protected or for reasons that violate Young's civil rights.

5. Assignability. This contract is not assignable by either party under any condition.

6. Annual Appropriations. The financial obligations of the BOCC contained in this contact are subject to annual appropriation of funds by the BOCC acting in its governmental capacity.

7. Agreement made in Colorado. The parties agree that this contract was made in accordance with the laws of the State of Colorado and shall be so construed. Venue is agreed to be exclusively in the Huerfano County District Court for the State of Colorado.

Huerfano County Board of County Commissioners

John Galusha, Chairman

Carl Young
County Administrator

Arica Andreatta, Commissioner

Karl Sporleder, Commissioner

John Galusha, Chairman
Arica Andreatta, Commissioner
Karl Sporleder, Commissioner

Item 8a.



Board of County Commissioners

Conor Hall
Director of Outdoor Recreation Industry
Office of Economic Development and International Trade
1600 Broadway, Ste. 2500,
Denver, CO 80202

August 8, 2023

RE: Panadero Ski Corporation EDA State Outdoor Recreation Grant

Dear Mr. Hall,

On behalf of the Board of County Commissioners, I write to confirm that Huerfano County has committed to serve as a co-applicant on the Panadero Ski Corporation's grant application for the Colorado Outdoor Recreation Industry Office's EDA State Outdoor Recreation Grant.

We understand that the County as land owner is required to be a co-applicant in order for Panadero Ski Corporation to receive the grant. We look forward to working with the Panadero Ski Corporation, OREC, and EDA to complete this project.

Sincerely,

Carl Young
Huerfano County Administrator

Gerald Cisneros, Chairman
John Galusha, Commissioner
Arica Andreatta, Commissioner



**HUERFANO COUNTY GOVERNMENT
BUDGET PREPARATION MEMO**

Date: August 7, 2023
To: Huerfano County Elected Officials, Department Heads, and Spending Agencies
From: Huerfano County Board of County Commissioners
Cc: Carl Young, Budget Officer and County Administrator
Re: 2024 Budget Preparation Guidelines
Attachments: 2024 Budget Package

The enclosed materials provide you with specific instructions to assist you with development of your budget requests for 2024. Each year we make some changes, next year's budget not being an exception, so please read all the instructions in the packet before proceeding with the preparation of your budget request. If you need help with the development of your budget, please contact the Budget Officer.

Budget Calendar:

By Statute Huerfano County operates on a fiscal year that begins January 1st and ends on December 31st. The County’s Budget Officer is required to submit a balanced preliminary budget to the Board of County Commissioners by October 15th of each year and the Commissioners are required to adopt the budget by December 15th. The calendar below outlines the key dates and deadlines for this year’s budget process.

Date	Event/Activity
August 7	Budget Packets Distributed
September 11	<i>Budget Requests Due to Budget Officer</i>
September 12 – 29	Initial Review of Budget Submittals
September 25 – 29	Availability for Optional Request Review Meetings
October 1 – 8	Administrative Review of Budget
October 10	Presentation of Preliminary Budget and Opening of Public Comment Period
October 31 & November 7	Commissioner’s Workshops with Individual Departments and Agencies
November 14	Budget Public Hearing
November 21	Final Budget Decisions Workshop
December 12	Budget Adoption and Certification of Mill Levy

The joint workshop with Las Animas County for the budgets of the Las Animas Huerfano Counties District Health Department and the 3rd Judicial District Attorney’s Office will be held at a date and time to be determined in coordination with the Las Animas County Board of County Commissioners.

Should Proposition HH receive voter approval in November these dates may shift.

Economic Outlook:

In their June 2024 Economic and Revenue Forecast the Colorado Legislative Council Staff (“LCS”) outlined that both the Colorado and U.S. economies are slowing after a period of strong labor market growth and consumer spending along with record corporate profits. The LCS forecasts further slow growth in 2024 and a return to a more modest pace of expansion in 2024 and 2025. LCS anticipates that this expansion is expected to be supported by slowly dissipating inflation, a resilient labor market, and continued improvement in real wages, bolstering real spending.

The Pueblo Economic Region, which includes Huerfano County as well as Pueblo, Fremont, Las Animas, and Custer Counties, continues to experience higher unemployment than the rest of the State with a housing market that has slowed since peaking in July 2022. Nonresidential construction has also slowed since reaching new highs in 2021, however public sector construction is expected to rise with an influx of funding from the 2021 Infrastructure Investment and Jobs Act.

Despite this economic outlook, we expect revenues to increase in FY2024, mainly because of a spike in Assessed Valuation. However, we do expect that this is a one-time spike and not a long term increase. We note that the County continues to face pressures to increase wages to remain competitive in this constrained and highly competitive labor market. We also have to continue to find ways to take advantage of opportunities arising from the Bipartisan Infrastructure Law and Inflation Reduction Act to address longstanding issues. This budget will be an exercise in balancing these realities and pressure and the guidelines below are an initial attempt to assist with that balancing.

Guidelines:

1. As a County we must continue to look for and implement the most cost-effective and reliable methods for delivering services. Creative ideas and strategies are encouraged. Your budget submissions, particularly budget justification packages, should incorporate the following strategic priorities:
 - a. **Public Engagement:** Develop a robust public engagement program that informs County residents and invites the public to participate in governance
 - b. **Infrastructure and Facilities:** Maintain, preserve, and improve the quality of County-owned infrastructure and facilities, particularly the County Road System
 - c. **Health and Wellness:** Support the development and improvement of community programs and amenities that enhance public health and wellness through recreation, arts, and culture with a particular focus on youth development
 - d. **Economic Development:** Maintain an active, organized, and cooperative economic development program that encourages sustainable growth, prioritizes retention and expansion of existing businesses and reducing poverty rates along with efforts to grow and attract new businesses
 - e. **Resiliency:** Integrate disaster preparedness, risk reduction, and resilience into County operations, through training, planning, community involvement and land stewardship
2. Budget Requests are due to the County Budget Officer no later than the close of business on the date listed in the budget calendar above. The Budget Officer will set your budget level if your budget request is not received on time.

3. Operating budgets submitted for 2024 should equal no more than the 2023 operating budget. Your operational budget should include supplies and purchased services and charges line-items budgeted at the same level in total as the original 2023 budget. We believe in responsible budgeting and desire to keep expenses in check, continuing ongoing belt tightening measures in order to build credibility with the public and be responsible stewards of taxpayer's money. If this causes service levels to drop to an unacceptable level, use the decision package process to request additional funding to be considered. Operating target amounts do not include operating capital or capital improvements.
4. Your packet includes Actual 2022 information, which is not final as we will be receiving audit adjustments sometime in the next month. It is important to note that operational budgets will be scrutinized. We are in the preliminary planning stage of the budget. Depending on available revenue and expenditure priorities, funding may be decreased, increased, or shifted from one department or program to another.
5. Please identify any new programs included in the operational budget on the 2024 budget notes form included in your packet.
6. We will develop a supplemental budget for 2023 using the information submitted for the Expected 2023 Expenditures. As you review and submit that information, consider if you need to submit a request for your operational budget to be adjusted to reflect on-going expenditure increases approved for this year.
7. Authorized staffing levels have been determined from the 2023 personnel budget and include some changes we have since approved. We are continuing to manage the salary budget using authorized positions. Human Resources will not recruit for positions that are not authorized. New positions will need BOCC approval. If you need to change one type of position for another as vacancies occur, please work with Human Resources and Finance to assess the impact on your department. HR and Finance will update your personnel budgets once we have determined the amount of any increases, if any, and benefit pool adjustments. Any requests for positions not already authorized need to be submitted on the Position Authorization Form.
8. Any grants being requested must follow the Grant Policy Handbook Procedures approved on July 17, 2018 and be approved by the BOCC prior to the application in order to closely monitor the impact grants have on local funding. In order to manage the use of local resources, reductions in grant programs will not automatically be made up with local dollars. Requests for local dollars to match grant funding must be approved in advance by the Board of County Commissioners. Please be sure to include grants that you have applied for or received in your capital requests or Budget Notes.
9. Requests that cannot be accommodated within the base budget guidelines and requests for any new positions, new programs or proposed expansions of existing programs, operating capital and capital projects must be submitted as Decision Package requests. Decision Package requests must also be prioritized by each department with number one as the highest priority.

10. Each department should also prepare revenue estimates in addition to the operational budget. The Finance Department will input an estimate of your department's revenues in addition to putting in your expenditures. Please review the history for each revenue source and prepare a conservative estimate of the amount of revenue you expect to receive for 2024. The County will continue to account for general revenues by fund outside of departments. General revenues include taxes and fees. However, special revenues, such as grants and other contractual revenues will be reallocated to the relevant department for easier tracking.
11. We are also requesting that each department prepare requests for any capital improvement needs for the next five years. This will assist us in planning and saving for future expenses. The first year of that plan will become part of next year's budget once it is approved. Forms for capital requests will be provided to you.
12. Clothing allowances for eligible employees should be budgeted for in the department's budget as an expense with the department monitoring how much was spent for each employee. Departments may be asked to provide a report showing how much was spent for each employee.

Thank you for your service to Huerfano County and continued partnership in making this County an even better place to live.

HUERFANO COUNTY

FY 2024 BUDGET PREPARATION INSTRUCTIONS

Requirements for budget proposals are discussed in detail in the instructions that follow.

MATERIALS INCLUDED IN YOUR PACKET

1. Board of County Commissioners Guideline Memo
2. 2024 Budget Preparation Instructions (This Document)
3. 2024 Budget Preparation Calendar
4. 2024 Budget Notes
5. 2024 Decision Package Template
6. 2024 Capital Request Form
7. 2024 Position Authorization Form
8. Requested Budget Package Checklist
9. Revenue, Expenditure, and Personnel Worksheets

BUDGET PREPARATION INSTRUCTIONS

GETTING STARTED

1. Read all budget packet materials with special attention to the BOCC Budget Guideline Memo.
2. Identify major activities and functions within your department.
3. Assess your staffing levels and capital expenditure needs.

EXPENDITURES

4. Determine anticipated labor costs.
 - a. Verify individual salary information.
 - b. Submit a Position Authorization Form and contact the Budget Officer if you plan to request a new position. They will calculate the correct salary information for you. This will ensure that benefits are calculated correctly.
 - c. Review budget request worksheet to determine if there is sufficient funding for each activity and/or program.
 - d. **Provide 2023 estimates for each line item reflecting how much of your funding you anticipate using this year. This amount may be different from what was approved. Estimates are essential to making an accurate assessment of fund balances for budget planning. Use actual expenditures, not budgeted expenditures as a benchmark for this review.**

- e. The operational budget does not include any capital items.
- 5. Assess capital needs for 2024. The Appropriate capital funding request form should be completed and submitted to Finance to support each request.

REVENUE

- 6. Review and evaluate all currently approved sources of revenue. If you are aware of a fee change that is needed or have information about other revenue sources, such as grant revenue, please provide it.
- 7. Revenue estimates should be conservative. It is better to receive more revenue than planned rather than incur a shortfall. Revenue shortfalls result in mid-year cuts in expenditure budgets which are often very painful to implement. Your estimates should be realistic and attainable.
- 8. Make note of any special revenue line items that are currently classified as a non-departmental revenue and flag these for the Budget Officer on the 2024 Budget Notes Form.

BUDGET NOTES/MISCELLANEOUS INFORMATION

- 9. Prepare answers to each of the questions posed on the Budget Notes Form.
- 10. In the 2024 Budget Notes Form, include a description of the services you will provide for 2024.
- 11. Review the Budget Checklist to be certain that you have a complete request.
- 12. Your packet includes the following materials needed for preparing your 2024 budget request. The following instructions are provided in order to assist you with preparing each form.

SPECIFIC INSTRUCTIONS

BOCC GUIDELINE MEMO

The BOCC Guideline Memo provides you with policy direction to prepare your budget. Please let us know if you have any questions regarding that information.

BUDGET CHECKLIST

Your packet includes a budget checklist which is a listing of all the worksheets and forms so that you can check them off as you complete them to make sure you don't overlook anything.

2024 BUDGET PREPARATION CALENDAR

The calendar in your packet reflects an overview of the budget process timeline. In the near future you will be provided with specific times for your budget review meetings with the Board of County Commissioners.

2024 BUDGET NOTES

The budget notes form includes several questions that you are required to answer. Please keep your answers as brief as possible and still thoroughly answer the questions. You may submit your answers on the form as provided or use the attached form as a guideline to write a memo. We believe the questions are clear; however, if you have any questions regarding them, please feel free to ask for clarification.

DECISION PACKAGE

The decision package process has been revised this year. Decision Packages are to be submitted in letter or memo format and the Decision Package Template, included in your packet includes an outline of the required elements in each Decision Package Request. Decision Packages are required for any requests that cannot be accommodated within the base budget guidelines and requests for any new positions, new programs or proposed expansions of existing programs, operating capital and capital projects. All decision packages submitted by a spending agency must be prioritized. This is a new process and feedback is much appreciated. Please feel free to ask for clarification.

SALARIES AND BENEFITS

The personnel budget worksheets include information based on current salaries and a continuation of the benefit pool. The worksheet includes salaries for each employee as of the end of June 2023. The approved 2023 budget included salaries for the number of positions that have approved for your department. You will be asked to justify any positions that were not included in the 2023 budget and submit a position authorization change form.

We have provided you with a copy of your personnel budget worksheet(s). The benefit calculations will be inserted by HR and Finance based on current employee selections. Those calculations be reviewed later this fall when final benefit rates become available and updated again after open enrollment.

We will continue to account for salaries of regular full-time, regular part-time and temporary/seasonal employees and salaries of elected officials in different line items.

Decision Package justification is required for each new permanent position you want to add. Decision Package identification of each potential new position also helps us to accurately calculate fringe benefits. For each new position associated with a Decision Package, indicate the job title and market rate used to calculate the salary.

DEPARTMENT REQUESTS

Departments are to prepare their request using a spreadsheet distributed by Finance. As with previous years Elected Officials and Department Heads will estimate and enter their 2023 expenses and enter their 2024 request amounts. The base budget includes 2023 budgeted salary totals for authorized employees and an amount equal to the 2023 original budget for the remaining operating line items (not including capital). Salary totals do not include adjustments for cost of living increases.

Increases over 2023 funding levels require justification through the Decision Package.

CAPITAL FUNDING REQUESTS

Capital funding need to be categorized into low value vs. capital improvements. You must complete the Capital Funding Request Form to support all requests for capital items that cost more than \$1000 with an estimated useful life of more than one year. If the funding is for a multi-year project such as a construction project, please include the funding anticipated for the entire project indicating which year you anticipate spending the funds. Please submit capital request forms for requests you anticipate, want, or need to occur over the next 5 years. This will assist us in planning and saving for future expenses.

EXTERNAL SPENDING AGENCIES

The Health Department and District Attorney's Office are expected to submit their top line request number with the following supporting information:

1. 2022 Statement of Financial Position (Balance Sheet) and Statement of Activity (Profit and Loss).
If your 2022 Audit is completed that document will suffice.
2. An Estimate of your 2023 Year End Statement of Financial Position and Statement of Activity
3. A detailed version of your 2024 request.

Any increases over the previous year's appropriation will require the submission of a Decision Package. If you budget for each County separately then we would request that your Statement of Financial Position and Statement of Activity be provided for just Huerfano County or each County Separately.

We also request that you submit personnel information by position with the benefits for that position calculated based on the packages you offer. Employee names are neither requested nor required as we do not need to tie your requests to our personnel records.

Please do not submit Employee Evaluations with the Budget Packet, they must be submitted to Human Resources.

Please do not change or edit forms and only remit requested information.

FY 2024 Budget Preparation Calendar

When	Who	What
August 7 th	Finance and County Administrator	Budget Packets Handed Out
September 11 th	<i>Elected Officials and Departments Heads</i>	<i>Submit Budget Requests</i>
September 12 th through 29 th	County Administrator	Review budget submittals. Prepare materials for Commissioner meetings, review and revise revenue estimates as needed, balance budget
October 1 st through 8 th	County Administrator	County Administrator conducts administrative review of budget
October 10 th	County Administrator	County Administrator presents Preliminary Proposed Budget to Commissioners
October 10 th	Board of County Commissioners	Make Preliminary Proposed Budget available to the public
<i>October 31st and November 7th</i>	<i>Board of County Commissioners</i>	<i>Commissioner meetings with individual departments and agencies</i>
November 14 th	Board of County Commissioners	Conduct public hearing regarding 2024 budget in Huerfano County
November 21 st	Board of County Commissioners	Budget workshop with County Administrator and Finance to make final budget decisions
December 12 th	Board of County Commissioners	Adopt the 2024 budget and certify mill levy for Huerfano County.

Huerfano County 2024 Budget Notes

Department/Agency Name:		
Person completing form:		
1	Describe the mission/purpose and major functions of your department/agency	
2	Provide a detailed explanation of the 2024 performance goals and objectives for your department/agency	
3	Describe any anticipated trends, conditions, or events affecting your department/agency. Include any new State or Federal mandates, anticipated future expenditures, new revenue opportunities, or anticipated changes to existing revenues.	
4	Discuss changes in the operating budget from 2023 to 2024. For example, does the department plan to have increases or decreases demands for services, and so forth?	
5	Have there been any changes during the last half of 2022 or the first half of 2023 which resulted in reductions in personnel, expenditures or services. Itemize, quantify and describe each change.	

6	List any items that were included in or will be spent from the 2023 budget as a onetime expenditure, such as grants, consultant contracts, or other non-on-going items.	
7	Does your 2024 budget request include any decreases in services? If so, what are those decreases and who will be affected and to what extent?	
8	Please provide a detailed listing and description of professional and consulting expenditure line items.	
9	Describe your agency' the education and training program included in the budget request. Who is scheduled to receive this training?	
10	Has the department received complaints about services and service levels? What were the complaints and what has been done to address the concerns?	
11	Are there other facts pertinent to your budget that you would like consider? If so what?	

Huerfano County 2024 Decision Package Template

The memo or letter should be on your department/agency letterhead and addressed to the Board of County Commissioners with the Budget Officer cc'd. Each of the six elements below are required. The first element of the Decision Package is a quick reference table containing key information needed to identify your request, this can be provided as a cover sheet or in the body of your memo/letter. While there is no specific page limit, concise descriptions are encouraged, provided that the completed package provides all of the information the Board of County Commissioners need to evaluate the request and make a determination.

Request Detail

Department/Agency:		
Title of Decision Package:		
Priority:	X of Y	
Summary of Funding Change		
	FY2023 Appropriation	FY2024 Request
Total Funds		
Positions (FTE)		

Summary of Request

This section is a very concise (3-4 sentences) summary of the request, including the cost (or reduction) and fund source, the number of FTE, the purpose, and the percentage change to the budget. Identify if the request is one-time or ongoing; as well as any future year impacts. Summary should reference strategic priorities outlined in the Budget Guidelines.

Problem or Opportunity

This section is a narrative description of the problem or opportunity that the request addresses. Strong problem statements often address impact to customers or impact on outcomes. Detail the circumstances that created the problem, any associated problems with workload, inputs, and outputs, while doing your best to address the root cause. Describe the efforts the agency has taken to solve the problem already, including non-budgetary approaches to problem solving.

Proposed Solution

This section describes the proposed solution, including the cost, FTE, impact to any other departments, needed statute changes, and whether or not the request is for one-time or ongoing resources. Detail how the solution will affect service delivery, workload, inputs, outputs, outcomes, and customers. Summarize and cite any research or evidence supporting the solution, including the experience of other Counties who have attempted it. Discuss alternatives considered as well as outside funding sources that may be available to subsidize increased costs. Detail your plans for implementation, include information on staff training, technical assistance, capacity building activities throughout the Department, and fidelity monitoring. Discuss if the proposal is scalable and any meaningful funding increments along with the pros and cons of funding at those increments rather than the full request.

Anticipated Outcomes

This section describes the anticipated outcomes if the proposal is approved. This includes the operational

details of the proposed solution, along with a justification for why the proposed solution represents the best possible alternative. Discuss how we will know if the program succeeded or failed. Discuss how this proposal will impact County residents and if there are winners or losers.

Urgency

This section describes the urgency of the request and the consequences if the proposal is not approved. Discuss if this request can be deferred to a future fiscal year, and if so, when. Discuss any problems, issues, or concerns might arise if the request is not able to be funded.

Huerfano County 2024 Request for Capital Funding

Item 8a.

Department:	
Project/Item Requested:	

Capital Category (check one)	
Airfield	<input type="checkbox"/>
Building	<input type="checkbox"/>
Building improvements	<input type="checkbox"/>
Computer hardware	<input type="checkbox"/>
Computer software	<input type="checkbox"/>
Heavy equipment	<input type="checkbox"/>
Infrastructure	<input type="checkbox"/>
Land	<input type="checkbox"/>
Land improvement	<input type="checkbox"/>
Machinery & equipment	<input type="checkbox"/>
Vehicles	<input type="checkbox"/>

Type of request (check one)	
Replace current asset	<input type="checkbox"/>
Upgrade current asset	<input type="checkbox"/>
New purchase	<input type="checkbox"/>
Construction	<input type="checkbox"/>

Project Priority (check one)	
Mandated	<input type="checkbox"/>
Critical	<input type="checkbox"/>
Essential	<input type="checkbox"/>
Could be deferred	<input type="checkbox"/>

Condition of asset being replaced or upgraded	
Excellent	<input type="checkbox"/>
Average	<input type="checkbox"/>
Fair	<input type="checkbox"/>
Poor	<input type="checkbox"/>

Project Life (If replacement)	
what year was asset purchased	<input type="text"/>
Original asset life in years	<input type="text"/>
New asset life in years	<input type="text"/>

Schedule for construction projects	
Estimated start date	<input type="text"/>
Estimated completion date	<input type="text"/>

CAPITAL FUNDING REQUESTED						
Object code	2023 and Prior	2024	2025	2026	2027	Beyond 2027

Description of capital item requested:

Justification for request:

Is outside funding anticipated for the project or item being requested? If so how much, from whom, when is the funding anticipated, and is the funding committed or pending?

Will there be impacts to the operating budget if funding for this project/item are granted? If so, describe any impacts to operating costs and/or impacts on personnel.

Elected Official/Department Director

Date of request

Position Authorization and Requested Changes (Full Time Equivalents) 2024 Budget

Department Name: _____ Cost Center Name: _____

Department #: _____ Cost Center #: _____

Position type	2023 Original Authorization (1)	2023 Approved Changes to Date (2)	2024 Base Request (3)	2024 Decision Package Request (4)	2024 Total Request (5)
Regular full-time					
Regular part-time					
Total regular positions					

1. Based on the 2023 Adopted Budget (refer to budget document.)
2. 2023 approved changes to date should include only those changes approved by the BOCC. If the department has not yet received approval for the positions, they must be submitted as a decision package.
3. The 2024 budget request should be the total of the 2023 original authorization plus approved changes to date, or less. Sometimes authorizations are temporary. If any positions were approved on a temporary basis for 2023, the 2024 base request could be less than the total of the two columns. If the total is less, please explain why in the space provided.

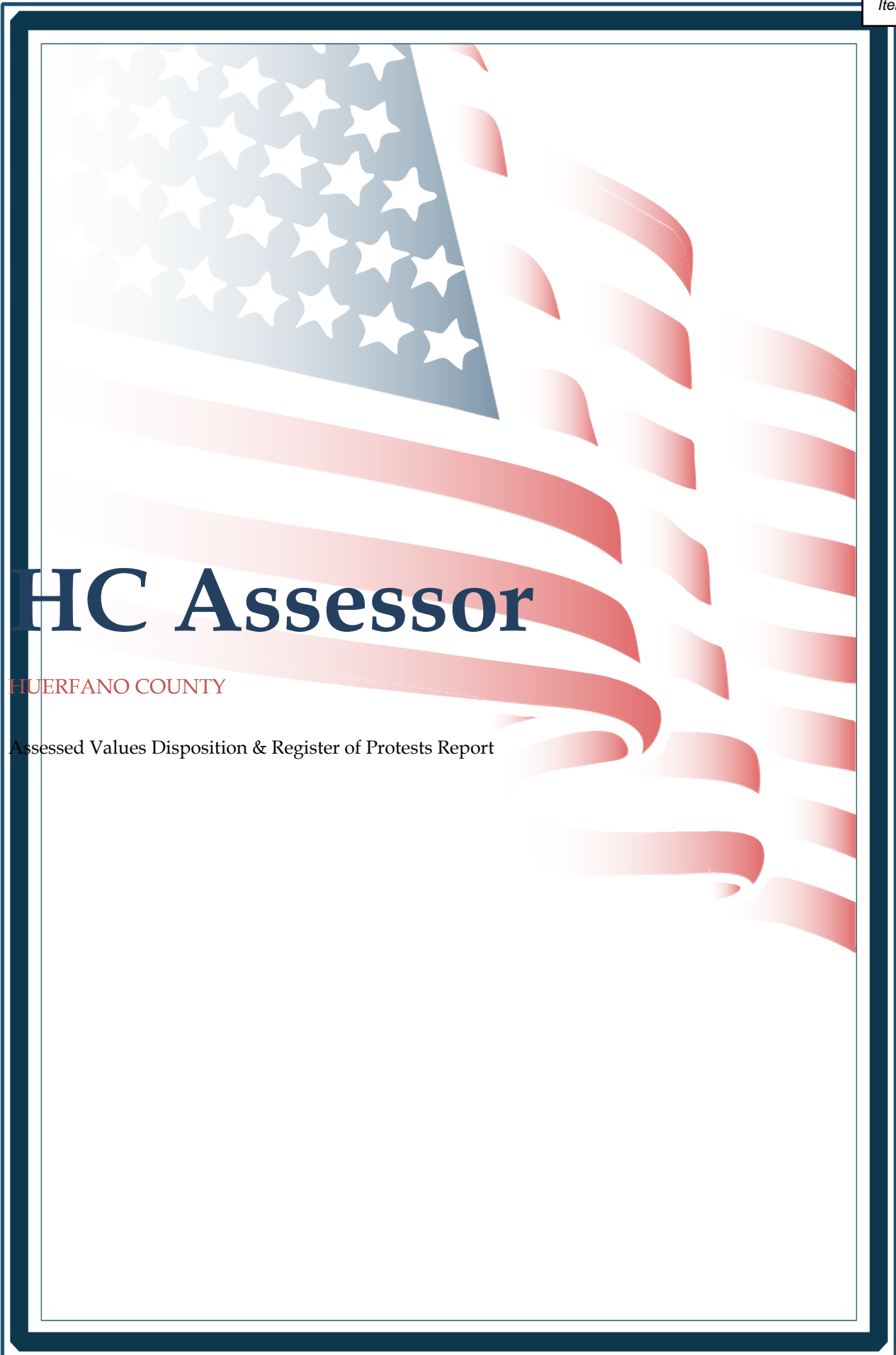
4. Decision package requests should be supported using the form provided in your packet. Be sure to include all costs related to hiring a new employee, such as salary, fringe benefits, space, furniture and equipment.
5. The 2024 total request should be the total of the department base request plus decision packages.

Budget Request Package Checklist

Department Name:

Each proposed budget submitted should contain the following documents in the order listed below.

#	Item	p
1	<i>Budget Checklist</i>	
2	<i>Answers to 2024 Budget Notes</i>	
3	<i>Decision Package Memos as Necessary</i>	
4	<i>Revenue Budget</i>	
4a	Revenue Budget: Estimated 2023 and Requested 2024 columns filled out. (if applicable)	
4b	Decision Package Detail (If applicable)	
4c	Notes of Special Revenue Line Items, such as grants and contracts (If applicable)	
4d	Revenue Analysis (If applicable)	
5	<i>Expenditure Budget</i>	
5a	Expenditure Budget: Estimated 2023 and Requested 2024 columns filled out.	
5b	Decision Package Detail (If applicable)	
5c	Position authorization form (If applicable)	
5d	Five Year Capital Improvement Forms (If applicable)	
5e	Personnel Budget: Requested 2024 columns filled out. (if applicable)	



HC Assessor

HUERFANO COUNTY

Assessed Values Disposition & Register of Protests Report



Huerfano County Assessor
Elisha Meadows
401 Main Street, Suite 205
Walsenburg, Co 81089
719-738-3000 ext. 504

July 11, 2023

Honorable County Commissioners

The total taxable assessed value for 2023 is 175,894,757.

Attached is the Disposition and Register of Protests, there were 294 protests filed with our office.

Elisha Meadows
Elisha Meadows

Huerfano County Assessor

HUERFANO COUNTY
FILE TYPE = BOTH

CODE = ALL

DISPOSITION AND REGISTER OF PROTESTS

DATE 07/10/2023

TIME 16:02

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE COMPLETED	VALUES			CHANGE
							CURRENT	PETITION	ADJUSTED	
00001	05/01/2023 TAYLOR, RICHARD R III & COMMENT NUMBERS USED: 468 469	163001 470	R	BRUCE BRUCE	00/00/0000 06/28/2023	D 06/28/2023	31093	0	31093	0
00002	05/01/2023 GOEMMER, WILLIAM PETER GARLAND ST W # 00110 COMMENT NUMBERS USED: 178	226503	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/07/2023	A 06/07/2023	176220	0	19575	156645-
00003	05/01/2023 PANTER, RANDY & LAURIE COMMENT NUMBERS USED: 262	18007	R	BRUCE BRUCE	00/00/0000 06/16/2023	A 06/16/2023	49792	0	499	49293-
00004	05/01/2023 ANTISTA, JOSEPH JOHN MR COMMENT NUMBERS USED: 159	429280	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/02/2023	A 06/02/2023	75234	0	630	74604-
00005	05/03/2023 JENSEN, MARY HWY 69 # 25863 COMMENT NUMBERS USED: 176 177	11813	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/06/2023	A 06/06/2023	131452	0	92722	38730-
00006	05/03/2023 GLENN FAMILY REVOCABLE TRUST BLACK DIAMOND DRIVE # 00619 COMMENT NUMBERS USED: 477	163007	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A 06/29/2023	406397	0	398538	7859-
00007	05/04/2023 ROSE, CHUCK H CO RD 122 # 08801 COMMENT NUMBERS USED: 282	393885	R	BRUCE BRUCE	00/00/0000 06/20/2023	A 06/20/2023	150219	0	111448	38771-
00008	05/04/2023 WORGAN, MARK & CYNTHIA MEADOW RD S # 00268 COMMENT NUMBERS USED: 145 146	211396	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 05/19/2023	A 05/19/2023	557614	0	543840	13774-
00009	05/04/2023 HAMMER, RICHARD C TRUSTEE OF COMMENT NUMBERS USED: 151	457886	R	BRUCE QUINTANA JOSHUA KNIGHT	00/00/0000 05/26/2023	A 05/26/2023	62084	0	447	61637-
00010	05/05/2023 KNIGHT, AUDREY ALBERT ST # 00817 COMMENT NUMBERS USED: 398	21123	R	BRUCE BRUCE	00/00/0000 06/26/2023	A 06/30/2023	150591	0	150591	0
00011	05/05/2023 ROMERO, MAX LEE & RICHARD COMMENT NUMBERS USED: 455	17137178	R	BRUCE BRUCE	00/00/0000 06/28/2023	A 06/28/2023	33218	0	18860	14358-

HUERFANO COUNTY FILE TYPE = BOTH CODE = ALL DISPOSITION AND REGISTER OF PROTESTS DATE 07/10/2023 TIME 16:02 PAGE 2

Table with columns: REVIEW NUM, RECVD NAME, ACCOUNT, FL FG, APPRAISER ADMINISTRATIVE, RECVD DATE, CODE COMPLETED, CURRENT, PETITION, VALUES ADJUSTED, CHANGE. Rows include property details for various owners like DAVIS, JOHN C; ACKE, JEFFREY P AS TRUSTEE OF; MCCABE, ROBERT D & TRACY D; etc.

HUERFANO COUNTY DISPOSITION AND REGISTER OF PROTESTS DATE 07/10/2023 TIME 16:02 PAGE 3
FILE TYPE = BOTH CODE = ALL

REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	-----VALUES-----			CHANGE
								CURRENT	PETITION	ADJUSTED	
00026	05/10/2023 FOWLER, JEFFREY V COMMENT NUMBERS USED: 163 164	474806	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/02/2023	A	06/02/2023	71539	0	1054	70485-
00027	05/10/2023 MANN, SHARON CAIRNS & STANLEY K. CO RD 330 # 03001 COMMENT NUMBERS USED: 425 426	40736	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/27/2023	A	06/27/2023	1478966	0	842686	636280-
00028	05/10/2023 HUENERS, JEFF & SUZANNE LIVING COMMENT NUMBERS USED: 173	474884	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/06/2023	A	06/06/2023	53153	0	9941	43212-
00029	05/10/2023 HUENERS, JEFF & SUZANNE LIVING COMMENT NUMBERS USED: 172	474883	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/06/2023	A	06/06/2023	50562	0	1024	49538-
00030	05/11/2023 EQUITY TRUST COMPANY 05TH ST E # 00505 COMMENT NUMBERS USED: 307	46280	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/07/2023	D	06/26/2023	72380	0	72380	0
00031	05/11/2023 PITTERA, MARY JO AS TRUSTEE OF PANADERO AVE # 01331 UNIT 403 COMMENT NUMBERS USED: 412 413	3470464	R	BRUCE BRUCE	00/00/0000 06/26/2023	A	06/30/2023	450443	0	380548	69895-
00032	05/11/2023 EQUITY TRUST FBO 06TH ST E # 00117 COMMENT NUMBERS USED: 245 246	44837	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	D	06/15/2023	28759	0	28759	0
00033	05/11/2023 EQUITY TRUST COMPANY CUSTODIAN CEDAR ST W # 00113 COMMENT NUMBERS USED: 306	34015	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/07/2023	D	06/30/2023	94607	0	94607	0
00034	05/11/2023 EQUITY TRUST COMPANY CUSTODIAN 06TH ST E # 00355 COMMENT NUMBERS USED: 308	18405	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/07/2023	D	06/26/2023	100651	0	100651	0
00035	05/11/2023 EQUITY TRUST COMPANY CUSTODIAN 06TH ST E # 00351 COMMENT NUMBERS USED: 309	39850	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/07/2023	D	06/26/2023	117096	0	117096	0
00036	05/11/2023 MARTILLARO, PATTY & GRANT GILLIG CO RD 360 # 02241 COMMENT NUMBERS USED: 378 379	26903	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/26/2023	D	06/26/2023	820962	0	820962	0

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE COMPLETED	VALUES			CHANGE
							CURRENT	PETITION	ADJUSTED	
00037	05/11/2023 WHITEHEAD, MIRIAM L	3339487	R	BRUCE BRUCE	00/00/0000 06/23/2023	A 06/23/2023	41233	0	37110	4123-
COMMENT NUMBERS USED: 364 365										
00038	05/11/2023 CRISTOFORRETTI, DAN & CAROL	17909	R	BQ BQ	00/00/0000 06/23/2023	A 06/23/2023	10000	0	8000	2000-
COMMENT NUMBERS USED: 354										
00039	05/08/2023 ORF, TERRY K & CAROLYN SUE MOOSE TRAIL # 00042	3339373	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/21/2023	A 06/21/2023	256051	0	205955	50096-
COMMENT NUMBERS USED: 299 300										
00040	05/08/2023 TUCKER, PAMELA OAK ST	2381915	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A 06/29/2023	221089	0	179745	41344-
COMMENT NUMBERS USED: 514										
00041	05/12/2023 SIMMONS, KENNETH L & TERRY A CO RD 358 # 08136	29406	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	D 06/29/2023	533566	0	407709	125857-
COMMENT NUMBERS USED: 494 495										
00042	05/08/2023 SCHREINER, NATHAN T & DORIS A	3339457	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/08/2023	A 06/08/2023	26041	0	20833	5208-
COMMENT NUMBERS USED: 181										
00043	05/15/2023 HUSKEY, JODY K	2049413	R	BRUCE BRUCE	00/00/0000 06/23/2023	D 06/23/2023	12511	0	12511	0
COMMENT NUMBERS USED: 355										
00044	05/15/2023 WRHEL, MARK & ERIKA RYUS AVE W # 00129	23045	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/29/2023	A 06/29/2023	568359	0	361137	207222-
COMMENT NUMBERS USED: 492										
00046	05/15/2023 MARTINIS, MATTHEW PAUL WALSEN AVE # 00510	23621	R	BRUCE BRUCE	00/00/0000 06/26/2023	D 06/26/2023	151129	0	151129	0
COMMENT NUMBERS USED: 402										
00047	05/15/2023 ANDERSON, CURTIS J & PAIGE E	248928	R	BRUCE BRUCE	00/00/0000 06/26/2023	A 06/26/2023	131130	0	58955	72175-
COMMENT NUMBERS USED: 396 397										
00048	05/15/2023 ARMSTRONG, STAN D & BETTE K	1285733	R	BRUCE BRUCE	00/00/0000 06/29/2023	A 06/29/2023	89949	0	175750	85801
COMMENT NUMBERS USED: 482										

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	VALUES			CHANGE
								CURRENT	PETITION	ADJUSTED	
00049	05/15/2023 ODELL, WILLIAM D LIVING TRUST	3339890	R	BRUCE BRUCE	00/00/0000 06/21/2023	A	06/21/2023	13417	0	10062	3355-
COMMENT NUMBERS USED: 311											
00050	05/15/2023 ODELL, WILLIAM D LIVING TRUST	43795	R	BRUCE BRUCE	00/00/0000 06/21/2023	A	06/21/2023	57600	0	37440	20160-
COMMENT NUMBERS USED: 313											
00051	05/15/2023 O'DELL, WILLIAM D LIVING TRUST	24911	R	BRUCE BRUCE	00/00/0000 06/22/2023	A	06/29/2023	11520	0	9216	2304-
COMMENT NUMBERS USED: 481											
00052	05/15/2023 ODELL, WILLIAM D LIVING TRUST GARLAND ST W # 00200	32997	R	BBRUCE BRUCE	00/00/0000 06/22/2023	A	06/22/2023	18157	0	9517	8640-
COMMENT NUMBERS USED: 315											
00053	05/15/2023 ODELL, WILLIAM D LIVING TRUST	2621910	R	BRUCE BRUCE	00/00/0000 06/22/2023	A	06/22/2023	28800	0	14400	14400-
COMMENT NUMBERS USED: 314											
00054	05/15/2023 HOLBEN, THOMAS CO RD 101 (AIRPORT HANGAR)	47114	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/26/2023	61776	0	29366	32410-
COMMENT NUMBERS USED: 377											
00055	05/15/2023 RICKMAN, TAMERA N & MICAH C CEDAR RIDGE RD # 00901	474885	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	201381	0	93701	107680-
COMMENT NUMBERS USED: 525 526											
00056	05/15/2023 DREW, STEVEN R & SALLY	17136100	R	BRUCE BRUCE	00/00/0000 06/23/2023	D	06/23/2023	58919	0	58919	0
COMMENT NUMBERS USED: 366 367											
00057	05/17/2023 BY THE RIO, LLC MAIN ST # 00702 (CARL'S JR)	16900	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/15/2023	799800	0	411633	388167-
COMMENT NUMBERS USED: 250											
00058	05/17/2023 CML AGRICULTURAL PROPERTIES LLC CO RD 620 # 06743	23048	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	279316	0	116357	162959-
COMMENT NUMBERS USED: 487 488											
00059	05/17/2023 HORST, JANE A REVOCABLE TRUST	26063	R	BRUCE BRUCE	00/00/0000 06/20/2023	A	06/20/2023	23837	0	14302	9535-
COMMENT NUMBERS USED: 281											

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	VALUES			CHANGE
								CURRENT	PETITION	ADJUSTED	
00071	05/17/2023 WARTNER, RANDALL J & DIXIE W PANADERO AVE # 01420 UNIT 44	3470216	R	BRUCE BRUCE	00/00/0000 06/21/2023	A	06/21/2023	412948	0	113767	299181-
COMMENT NUMBERS USED: 301											
00072	05/18/2023 WOESSNER, RICHARD J & EVONDIA H	19200	R	BRUCE BRUCE	00/00/0000 06/21/2023	D	06/21/2023	1500	0	1500	0
COMMENT NUMBERS USED: 292											
00073	05/18/2023 WOESSNER, RICHARD J & EVONDIA H	29510	R	BRUCE BRUCE	00/00/0000 06/21/2023	D	06/21/2023	60964	0	60964	0
COMMENT NUMBERS USED: 291											
00074	05/18/2023 WOESSNER, RICHARD J & EVONDIA H	29500	R	BRUCE BRUCE	00/00/0000 06/21/2023	D	06/21/2023	39685	0	39685	0
COMMENT NUMBERS USED: 293											
00075	05/19/2023 O'NEAL, SCOTT S PANADERO AVE # 01331 UNIT 202	3470455	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/26/2023	D	06/26/2023	339951	0	339951	0
COMMENT NUMBERS USED: 390 391											
00076	05/19/2023 HAGER, JEFFREY A & KAREN M HUAJ VALL EST DR # 01396	249906	R	BRUCE BRUCE	00/00/0000 06/23/2023	A	06/23/2023	34523	0	63499	28976
COMMENT NUMBERS USED: 369 370											
00077	05/19/2023 TAYLOR, KENT S CRESTONE PK RD # 00029	37148	R	BRUCE BRUCE	00/00/0000 06/28/2023	A	06/28/2023	122244	0	106882	15362-
COMMENT NUMBERS USED: 465											
00078	05/19/2023 TAYLOR, KENT S	17137133	R	BRUCE BRUCE	00/00/0000 06/28/2023	D	06/28/2023	55884	0	55884	0
COMMENT NUMBERS USED: 460 461 462											
00079	05/19/2023 DIAMOND HEAD RANCH LLC, A COLO CO RD 360 # 00347	31380	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	391423	0	286855	104568-
COMMENT NUMBERS USED: 519 520											
00080	05/19/2023 WAHL, COLETTE R & RANDALL D HORSE SHOE CIRCLE # 00210	203476	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/29/2023	A	06/29/2023	630955	0	524120	106835-
COMMENT NUMBERS USED:											
00081	05/22/2023 ROBINSON, BRENT CARL CHEYENNE DRIVE # 00255	354575	R	BRUCE BRUCE	00/00/0000 06/08/2023	A	06/09/2023	19742	0	48193	28451
COMMENT NUMBERS USED: 184											

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	VALUES			CHANGE
								CURRENT	PETITION	ADJUSTED	
00083	05/22/2023 WAGNER, LARS H	123193	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/14/2023	A	06/14/2023	185119	0	102093	83026-
COMMENT NUMBERS USED: 237 238											
00084	05/22/2023 KRUSEMARK, DON & FRANCIE TRUST STRICKER CIRCLE # 00056	23669	R	BRUCE BRUCE	00/00/0000 06/28/2023	A	06/30/2023	423429	0	315243	108186-
COMMENT NUMBERS USED: 474											
00088	05/22/2023 OVERFELT, ROBERT C & GARLAND E # 00126	62011	R	BQ/EM BQ/EM	00/00/0000 06/28/2023	A	06/29/2023	284690	0	220196	64494-
COMMENT NUMBERS USED: 418 419											
00089	05/22/2023 ANDERSON, CHRISTOPHER LEE &	17137185	R	BRUCE BQ	00/00/0000 06/28/2023	A	06/28/2023	98752	0	546	98206-
COMMENT NUMBERS USED: 457											
00090	05/23/2023 PINO, EDWARD CO RD 615 # 0166	35556	R	JOSH/ELISHA	00/00/0000 05/23/2023	A	05/23/2023	117898	0	72615	45283-
COMMENT NUMBERS USED: 147											
00091	05/22/2023 WORKER BEE LLC	4112720	R	BRUCE BRUCE	00/00/0000 06/23/2023	A	06/23/2023	57275	0	614	56661-
COMMENT NUMBERS USED: 363											
00092	05/22/2023 CASTLE RANCH, THE LLC	403027	R	BRUCE BRUCE	00/00/0000 06/23/2023	A	06/27/2023	16047	0	382	15665-
COMMENT NUMBERS USED: 350											
00093	05/22/2023 CASTLE RANCH, THE LLC	4030223	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/09/2023	A	06/09/2023	930	0	755	175-
COMMENT NUMBERS USED: 200											
00094	05/24/2023 VIOLA LLC & CO RD 101 (AIRPORT HANGAR)	26070	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/26/2023	37921	0	27210	10711-
COMMENT NUMBERS USED: 377											
00095	05/24/2023 ELLIS, STEVEN E CO RD 540 # 66257	17137257	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/12/2023	A	06/26/2023	138223	0	136084	2139-
COMMENT NUMBERS USED: FFF											
00096	05/24/2023 THOMPSON, DAVID EDWARDS	214439	R	BRUCE BRUCE	00/00/0000 06/23/2023	D	06/23/2023	12423	0	12423	0
COMMENT NUMBERS USED: 360 361											

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	VALUES			CHANGE
								CURRENT	PETITION	ADJUSTED	
00097	05/24/2023 HARTSOUGH, JOHN J COMMENT NUMBERS USED: 342 343	1713680	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/22/2023	A	06/22/2023	46112	0	6043	40069-
00098	05/24/2023 GREENWOOD, GERALD E 07TH ST W # 00611 COMMENT NUMBERS USED: 466 467	60003	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	D	06/28/2023	160071	0	101520	58551-
00099	05/24/2023 LOVERING, DONALD E FAMILY CO RD 651 # 23350 COMMENT NUMBERS USED: 399	4030118	R	BRUCE BRUCE	00/00/0000 06/26/2023	A	06/26/2023	111248	0	1093	110155-
00100	05/25/2023 BOLDING, LLOYD & EVELYN CO RD 312 # 11656 COMMENT NUMBERS USED: 210	418681	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/12/2023	D	06/26/2023	410950	0	410950	0
00101	05/25/2023 WATERMAN, PAULA K & COMMENT NUMBERS USED: 289 290	171376	R	BRUCE BRUCE	00/00/0000 06/21/2023	D	06/21/2023	62721	0	62721	0
00102	05/25/2023 DUNN, SARAH E, MICHAEL A & BRIAN COMMENT NUMBERS USED: 362	23282	R	BRUCE BRUCE	00/00/0000 06/23/2023	D	06/23/2023	8955	0	8955	0
00103	05/25/2023 SORENSEN, VALERIE L COMMENT NUMBERS USED: 471	163029	R	BRUCE BRUCE	00/00/0000 06/28/2023	A	06/28/2023	41458	0	31093	10365-
00104	05/26/2023 JABL PROPERTIES, LP, A TEXAS LTD. HWY 160 # 06839 COMMENT NUMBERS USED: 206 503	4657339	R	BQ EM BQ EM	00/00/0000 06/02/9202	D	06/29/2023	1311047	0	1311047	0
00105	05/26/2023 STIMMER, JOHN P STONE CLIFF ROAD # 01080 COMMENT NUMBERS USED: 463 464	40023	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	D	06/28/2023	218598	0	160557	58041-
00106	05/26/2023 WIEGER, CLIFFORD R JR & DIANA K COMMENT NUMBERS USED: 351 352 353	1713662	R	BRUCE BRUCE	00/00/0000 06/16/2023	A	06/23/2023	58835	0	23534	35301-
00107	05/26/2023 LINSCOTT, THOMAS N COMMENT NUMBERS USED: 356	39265	R	BRUCE BRUCE	00/00/0000 06/23/2023	A	06/30/2023	15950	0	12760	3190-

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE COMPLETED	VALUES			
							CURRENT	PETITION	ADJUSTED	CHANGE
00108	05/26/2023 HOLMES, KENNETH D & STACY D	28543742	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 05/30/2023	A 05/31/2023	147685	0	101538	46147-
COMMENT NUMBERS USED: 152 153 154										
00109	05/26/2023 SANDOVAL-VIGIL, CECILY, SANDOVAL,	383684	R	ELISHA/TONI	00/00/0000 05/26/2023	A 05/26/2023	6920	0	50	6870-
COMMENT NUMBERS USED: 148										
00110	05/26/2023 MURPHY, MARY TRUST	248899	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 05/26/2023	A 05/26/2023	71504	0	16885	54619-
COMMENT NUMBERS USED: 149 150										
00111	05/30/2023 DRISCOLL, DAVID A & CINDY M	19110	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/29/2023	A 06/29/2023	1201405	0	1178728	22677-
COMMENT NUMBERS USED: 504										
00112	05/30/2023 DRISCOLL, DAVID A & CINDY M	13333	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	D 06/29/2023	209297	0	174228	35069-
COMMENT NUMBERS USED: 508										
00113	05/30/2023 KENNEDY, MICHAEL D & SUSAN	60256	R	BRUCE BRUCE	00/00/0000 06/26/2023	A 06/26/2023	192696	0	183068	9628-
COMMENT NUMBERS USED: 387 388										
00114	05/30/2023 NIKKEL, STEVEN D & NITA K	161255	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	D 06/28/2023	377394	0	377394	0
COMMENT NUMBERS USED: 450 451										
00115	05/30/2023 LOW, GREGORY & RHONDA B	31756	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	A 06/28/2023	881698	0	533716	347982-
COMMENT NUMBERS USED: 458 459										
00116	05/30/2023 SANDOVAL, RACHEL	5142512	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/09/2023	A 06/26/2023	38612	0	31858	6754-
COMMENT NUMBERS USED: 193										
00117	05/30/2023 WALSENBERG99SANANTONIOLLC	30620	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/29/2023	A 06/29/2023	74515	0	70985	3530-
COMMENT NUMBERS USED: 499										
00118	05/30/2023 LIGHT, DIXIE F	1285739	R	BRUCE BRUCE	00/00/0000 06/26/2023	A 06/26/2023	33240	0	13296	19944-
COMMENT NUMBERS USED: 400 401										

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	-----VALUES-----			CHANGE
								CURRENT	PETITION	ADJUSTED	
00119	05/30/2023 HALE-HELPS, JYTTE OAK ST S # 00422 COMMENT NUMBERS USED: 411	41542	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/26/2023	A	06/26/2023	195005	0	192344	2661-
00120	05/30/2023 COZINE, MARK & DEB FAMILY TRUST CO RD 542 # 00875 COMMENT NUMBERS USED: 491	17137192	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	199423	0	160615	38808-
00121	05/30/2023 NAVARRE, THERESA DAWN COMMENT NUMBERS USED: 155	393483	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/01/2023	A	06/01/2023	54817	0	894	53923-
00122	05/31/2023 KENNEDY, JULIE MARIE COMMENT NUMBERS USED: 226	47270	R	BRUCE BRUCE	00/00/0000 06/13/2023	D	06/13/2023	10228	0	10228	0
00123	05/31/2023 MCCONNELL, PATRICK & HONEY LOU COMMENT NUMBERS USED: 148	37210	R	ELISHA/TONI	00/00/0000 05/31/2023	A	05/31/2023	10275	0	291	9984-
00124	05/31/2023 HIGGINBOTTOM, PAULA N. & PHILLIP COMMENT NUMBERS USED: 344	24025	R	BRUCE BRUCE	00/00/0000 06/22/2023	D	06/22/2023	10586	0	10586	0
00125	05/31/2023 HIGGINBOTTOM, PHILLIP R II & COMMENT NUMBERS USED: 340	15639	R	BRUCE BRUCE	00/00/0000 06/22/2023	D	06/22/2023	7991	0	7991	0
00126	05/31/2023 HIGGINBOTTOM, PAULA N & COMMENT NUMBERS USED: 341	25799	R	BRUCE BRUCE	00/00/0000 06/22/2023	A	06/22/2023	10210	0	7147	3063-
00127	06/01/2023 BRANDT, MARK R COMMENT NUMBERS USED: 358 359	3676431	R	BQ BQ	00/00/0000 06/23/2023	D	06/23/2023	10825	0	10825	0
00128	06/01/2023 MCKELLIPS, THOMAS & VIRGINIA COMMENT NUMBERS USED: FFF FFF	2045120	R	BRUCE BQ	00/00/0000 06/23/2023	A	06/23/2023	22073	0	9932	12141-
00129	06/01/2023 HANSEN, LAURA P & JERRY J COMMENT NUMBERS USED: 156	2045830	R	BRUCE BRUCE	00/00/0000 06/01/2023	A	06/01/2023	19957	874	874	19083-
00130	06/01/2023 HANSEN, JERRY & LAURA CO RD 520 # 36230 COMMENT NUMBERS USED: 157	2045837	R	BRUCE BRUCE	00/00/0000 06/01/2023	A	06/30/2023	137159	123317	123360	13799-

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	VALUES			CHANGE
								CURRENT	PETITION	ADJUSTED	
00131	06/02/2023 BIRDSALL, JENNIFER L & VIRGINIA ST E # 00202	2091500	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/12/2023	A	06/12/2023	410475	0	400820	9655-
COMMENT NUMBERS USED: 213 214											
00132	06/02/2023 HARKNESS, DANIEL W NAVAJO RD # 00867	28783	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/21/2023	A	06/21/2023	114808	0	85498	29310-
COMMENT NUMBERS USED: 302											
00133	06/02/2023 THOMSEN, MARGARET & TIMOTHY	3339372	R	BRUCE BRUCE	00/00/0000 06/13/2023	A	06/13/2023	26888	0	22855	4033-
COMMENT NUMBERS USED: 220											
00134	06/02/2023 MAES, JESSIE D., NATHAN,	28930	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/20/2023	A	06/27/2023	71315	0	43316	27999-
COMMENT NUMBERS USED: 285 286											
00136	06/02/2023 DESROCHES, EDWARD J. & IRENE E.	1713671	R	BRUCE BRUCE	00/00/0000 06/08/2023	D	06/09/2023	58835	0	58835	0
COMMENT NUMBERS USED: 207 208 209											
00137	06/02/2023 NORTHROP, TIMOTHY & KATHLEEN	17137144	R	BRUCEQ BRUCE	00/00/0000 06/08/2023	D	06/28/2023	65835	0	65835	0
COMMENT NUMBERS USED: 194											
00138	06/02/2023 MACDONALD, MARILYN SHAW ELM RIDGE RD # 00045 (TEXAS HILL)	10740	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/26/2023	A	06/27/2023	79660	0	68590	11070-
COMMENT NUMBERS USED: 417											
00139	06/02/2023 MOUNTAIN SHADOWS RANCH, LLC	11575	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/02/2023	A	06/02/2023	62240	0	624	61616-
COMMENT NUMBERS USED: 165											
00140	06/02/2023 COHEN, DENISE J 07TH ST W # 00135	62500	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/15/2023	232221	0	111853	120368-
COMMENT NUMBERS USED: 244											
00141	06/05/2023 HARWIG, DARRYL T & CHERYL L HWY 10 # 04576	34865	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/23/2023	D	06/26/2023	10008	0	10008	0
COMMENT NUMBERS USED: 348											
00142	06/05/2023 HARWIG, DARRYL T & CHERYL L HWY 10 # 04576	534865	T	CECILIA KELLY CECILIA KELLY	00/00/0000 06/23/2023	A	06/27/2023	103973	0	101589	2384-
COMMENT NUMBERS USED: 424											

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	-----VALUES----- CURRENT	PETITION	ADJUSTED	CHANGE
00157	06/05/2023 P AND L HOLDING LLC COMMENT NUMBERS USED: 328	46225	R	BQ BQ	00/00/0000 06/22/2023	D	06/22/2023	5086	0	5086	0
00158	06/05/2023 P AND L HOLDING LLC COMMENT NUMBERS USED: 329	46255	R	BQ BQ	00/00/0000 06/22/2023	A	06/22/2023	9393	0	7547	1846-
00159	06/05/2023 P AND L HOLDING, LLC COMMENT NUMBERS USED: 330	2576612	R	BQ BQ	00/00/0000 06/22/2023	D	06/22/2023	9159	0	9159	0
00160	06/05/2023 P & L HOLDING, LLC COMMENT NUMBERS USED: 331	3339496	R	BQ BQ	00/00/0000 06/22/2023	D	06/22/2023	17654	0	17654	0
00161	06/05/2023 P & L HOLDING, LLC COMMENT NUMBERS USED: 332	3339533	R	BQ BQ	00/00/0000 06/22/2023	A	06/22/2023	22401	0	20161	2240-
00162	06/05/2023 P & L HOLDING, LLC COMMENT NUMBERS USED: 333	33393169	R	BQ BQ	00/00/0000 06/22/2023	A	06/22/2023	24391	0	19513	4878-
00163	06/05/2023 PGM LIVING TRUST, THE & HUAJ VALL EST DR # 00129 COMMENT NUMBERS USED: 334	13183	R	BQ BQ	00/00/0000 06/22/2023	A	06/22/2023	279476	0	273536	5940-
00164	06/05/2023 MCCONNELL RANCH LLC A COLORADO I-25 # 05793 COMMENT NUMBERS USED: 335 336	11840	R	BQ BQ	00/00/0000 06/22/2023	D	06/22/2023	675408	0	674408	1000-
00165	06/05/2023 MCCONNELL, PATRICK & HONEY LOU COMMENT NUMBERS USED: 247	15830	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	D	06/15/2023	52200	0	52200	0
00166	06/05/2023 GROSS, CHAD STEPHEN & CO RD 540 # 66261 COMMENT NUMBERS USED: 216	17137261	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/12/2023	A	06/12/2023	148993	0	133585	15408-
00167	06/05/2023 KALLANSRUD, JOHN CARL COMMENT NUMBERS USED: 206	3676481	R	BRUCE BRUCE	00/00/0000 06/09/2023	D	06/09/2023	8942	0	8942	0
00168	06/05/2023 GARCIA, JESUS COMMENT NUMBERS USED: 198 199	25712	R	BRUCE BRUCE	00/00/0000 06/08/2023	D	06/09/2023	16057	0	16057	0

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	VALUES			CHANGE
								CURRENT	PETITION	ADJUSTED	
00170	06/05/2023 FARNHAM, FLOYD R III KANSAS AVE # 00315	33840	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	D	06/29/2023	106194	0	65335	40859-
COMMENT NUMBERS USED: 496											
00171	06/05/2023 WILLIAMSON, DEBORAH KAY & HOLLY	37696	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	D	06/28/2023	229253	0	229253	0
COMMENT NUMBERS USED: 448 449											
00172	06/05/2023 BISHOP, CRAIG A, BRYAN W & MARK E PANADERO AVE # 01331 UNIT 101	3470450	R	BRUCE BRUCE	00/00/0000 06/28/2023	A	06/28/2023	269453	0	207231	62222-
COMMENT NUMBERS USED: 438											
00173	06/05/2023 BELL S CATTLE COMPANY LLC	45951	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/16/2023	A	06/16/2023	239032	0	214433	24599-
COMMENT NUMBERS USED: 260											
00174	06/05/2023 TELLINGHUISEN, CRAIG & MARY	41862	R	BRUCE BRUCE	00/00/0000 06/08/2023	D	06/09/2023	9550	0	9550	0
COMMENT NUMBERS USED: 205											
00175	06/05/2023 STALLINGS, RICHARD LAWRENCE TRUST CO RD 628	326725	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	D	06/29/2023	59957	0	57480	2477-
COMMENT NUMBERS USED: 500											
00176	06/05/2023 GALLEGOS, SIMONA M &	41940	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/16/2023	A	06/16/2023	41626	37775	37775	3851-
COMMENT NUMBERS USED: 259											
00177	06/05/2023 KEELING, DIANE VIGIL DR # 00290	14287	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/21/2023	D	06/21/2023	243051	0	243051	0
COMMENT NUMBERS USED: 294 295 296											
00178	06/05/2023 MAUK, ERIC	39866	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	129963	0	51150	78813-
COMMENT NUMBERS USED: 497											
00179	06/05/2023 BENESKY, ROBERT P & GERALDINE A CO RD 521 # 06327	474758	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/23/2023	A	06/26/2023	541308	0	373342	167966-
COMMENT NUMBERS USED: 374											
00180	06/05/2023 ST JACQUES, WILL & JANET MARIE CO RD 521 # 08630	474802	R	BRUCE BRUCE	00/00/0000 06/28/2023	A	06/28/2023	851587	0	846882	4705-
COMMENT NUMBERS USED: 439 440											

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	-----VALUES-----			CHANGE
								CURRENT	PETITION	ADJUSTED	
00181	06/06/2023 SUCHIE, DAVID & DIANE KETCHUM DR # 00510	474637	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	563034	0	283697	279337-
COMMENT NUMBERS USED: 523 524											
00182	06/06/2023 SEABAUGH, CHARLES F & JUDITH A	23665	R	BQ EM BQ EM	00/00/0000 06/29/2023	D	06/29/2023	9419	0	9419	0
COMMENT NUMBERS USED: 493											
00183	06/06/2023 FELIX, KEN CO RD 101 (AIRPORT HANGAR)	47117	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/26/2023	54679	0	39197	15482-
COMMENT NUMBERS USED: 377											
00184	06/06/2023 KAHN, LEE CO RD 570 # 03000	10084	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/30/2023	274187	0	77737	196450-
COMMENT NUMBERS USED: 529 530 531											
00185	06/06/2023 WOLAK, NORMAN E & MILDRED G HENDREN AVE S # 00110	46725	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	D	06/29/2023	166040	0	105069	60971-
COMMENT NUMBERS USED: 505											
00186	06/06/2023 THOMAE, DIANNA CO RD 524 # 02400	204598	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	D	06/29/2023	35852	0	44460	8608
COMMENT NUMBERS USED: 515 516											
00187	06/07/2023 DUNBAR, SUNNY RAE & WELTON AVE # 00331	22751	R	BQ EM BQ EM	00/00/0000 06/29/2023	D	06/29/2023	229501	0	229501	0
COMMENT NUMBERS USED: 510											
00188	06/07/2023 SPARKS, JONATHAN CHRISTOPHER & COMANCHE DR # 04070	333957	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	338373	0	284331	54042-
COMMENT NUMBERS USED: 486											
00190	06/07/2023 CRUMP, JOHN & RAELENE	248761	R	BRUCE BRUCE	00/00/0000 06/29/2023	A	06/29/2023	11940	0	9552	2388-
COMMENT NUMBERS USED: 481											
00191	06/07/2023 WILKINS, BRANDON W COMANCHE DR # 02000	3339829	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/26/2023	D	06/26/2023	202303	0	202303	0
COMMENT NUMBERS USED: 394											
00192	06/07/2023 FISHER, RAYMOND J & JUDY W MIDDLE CREEK RD S # 00030	39279	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/16/2023	A	06/16/2023	162229	0	160492	1737-
COMMENT NUMBERS USED: 266											

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	VALUES			CHANGE
								CURRENT	PETITION	ADJUSTED	
00193	06/07/2023 RADER, R. BRUCE & GERALDINE E CO RD 510 # 01950	543810	T	CECILIA KELLY CECILIA KELLY	00/00/0000 06/14/2023	A	06/26/2023	77507	73788	73788	3719-
COMMENT NUMBERS USED: 232 233											
00194	06/07/2023 CHAPPELL, JOLYNN R TURKEY RIDGE RD S # 02751	393949	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/15/2023	A	06/15/2023	393784	0	366550	27234-
COMMENT NUMBERS USED: 243											
00195	06/07/2023 NYLANDER, HAROLD E IV SENECA CIRCLE # 00096	3339895	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	A	06/28/2023	337046	0	334945	2101-
COMMENT NUMBERS USED: 429											
00196	06/07/2023 BARBEN, STEVEN CARTER & GLASSER, COMMENT NUMBERS USED: 434 435 436 437	17137239	R	BRUCE BRUCE	00/00/0000 06/28/2023	D	06/28/2023	52668	0	52668	0
00197	06/07/2023 FERRERO, MIKE A COMMENT NUMBERS USED:	248895	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/16/2023	A	06/16/2023	65274	0	36258	29016-
00198	06/07/2023 MORRIS, JAMES A & LINDA R BLACK HILLS DR # 00510 COMMENT NUMBERS USED: 498	474796	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/29/2023	D	06/29/2023	262636	0	262636	0
00199	06/07/2023 POTTS, TODD A & SUE ANN I-25 N # 15454 & 15456 COMMENT NUMBERS USED: 312	35776	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/21/2023	A	06/21/2023	269396	0	248618	20778-
00200	06/07/2023 MOREY, CLARENCE KAY & FRANCISCO ST E # 00300 COMMENT NUMBERS USED: 182 183	30841	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/09/2023	A	06/09/2023	13050	0	13050	0
00201	06/08/2023 LACY, MICHAEL DEAN & LINDA MARIE PRIMAVERA PL # 01325 COMMENT NUMBERS USED: 511 512	225864	R	BRUCE BRUCE	00/00/0000 06/29/2023	D	06/29/2023	933246	0	933246	0
00202	06/08/2023 INDGJER, LAWRENCE CO RD 101 (AIRPORT HANGAR) COMMENT NUMBERS USED: 377	47116	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/26/2023	113460	0	81287	32173-
00203	06/08/2023 LIPPY, DARRELL & GEORGIA A CO RD 330 # 00300 COMMENT NUMBERS USED: 430	14621	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/28/2023	D	06/28/2023	227792	0	227792	0

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE	COMPLETED	-----VALUES-----			CHANGE
								CURRENT	PETITION	ADJUSTED	
00204	06/08/2023 NEWBERRY, DOUGLAS B & DENISE L MAIN ST S # 00605	17949	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/23/2023	D	06/26/2023	172911	0	172911	0
COMMENT NUMBERS USED: 372											
00205	06/08/2023 CLAYTON, TERRY L & CATHY M	1713752	R	BRUCE BRUCE	00/00/0000 06/28/2023	A	06/28/2023	57934	0	52668	5266-
COMMENT NUMBERS USED: 431 432 433											
00206	06/08/2023 RIGGIN, GARY E & BETTY A HEREFORD DR # 01165	1690110	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	783640	0	584643	198997-
COMMENT NUMBERS USED: 509											
00207	06/08/2023 MCGEE, RENEVA REVOCABLE TRUST CO RD 363 # 06600	16888	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/26/2023	D	06/26/2023	2231050	0	2231050	0
COMMENT NUMBERS USED: 392											
00208	06/08/2023 OCONNOR, JENNIFER L 03RD ST W # 00214	26931	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/27/2023	A	06/28/2023	193530	0	188006	5524-
COMMENT NUMBERS USED: 423											
00209	06/08/2023 RIO CUCHARAS, LLC TAYLOR BLVD # 00079 *RIO CUCHARA	367682	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/30/2023	487274	0	88190	399084-
COMMENT NUMBERS USED:											
00210	06/08/2023 ROBERTS, RICHARD M & GRACIELA S CO RD 342 # 03255	393462	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	A	06/28/2023	564948	0	309363	255585-
COMMENT NUMBERS USED: 472 473											
00211	06/08/2023 FOXTROT THE, LLC 05TH ST E # 00112-00118	413541	R	JOHN Z & CECILI JOHN Z & CECIL	00/00/0000 06/28/2023	D	06/28/2023	132238	0	132238	0
COMMENT NUMBERS USED: 427 428											
00212	06/08/2023 FOX, JENNA 09TH ST W # 00115	20190	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/23/2023	D	06/26/2023	85200	0	85200	0
COMMENT NUMBERS USED: 375											
00213	06/08/2023 KNIBB, RANDALL JOHN & CO RD 634.2 # 01006	39308	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	976281	0	656294	319987-
COMMENT NUMBERS USED: 521 522											

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								CURRENT	PETITION	ADJUSTED	
00214	06/08/2023 KNIBB, RANDALL JOHN & CO RD 634	39310	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/09/2023	A	06/09/2023	59750	0	6604	53146-
COMMENT NUMBERS USED: 203 204											
00215	06/08/2023 KNIBB, RANDALL JOHN & CO RD 634	39309	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/09/2023	A	06/09/2023	54771	0	6054	48717-
COMMENT NUMBERS USED: 203 204											
00216	06/08/2023 ROBERTS, JERRY W & TONYA CHICKASAW PL # 00014	2396810	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	A	06/28/2023	213546	0	125646	87900-
COMMENT NUMBERS USED: 445											
00217	06/08/2023 MULRAIN, CANDICE L & HOWARD E COMANCHE DR # 03041	33394104	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/26/2023	D	06/26/2023	196720	0	196720	0
COMMENT NUMBERS USED: 405 406 407 408 409											
00218	06/08/2023 MULRAIN, HOWARD E & CANDICE L	3339473	R	BRUCE BRUCE	00/00/0000 06/08/2023	A	06/09/2023	18284	0	15541	2743-
COMMENT NUMBERS USED: 192											
00219	06/08/2023 MULRAIN, HOWARD E & CANDICE L	3339472	R	BRUCE BRUCE	00/00/0000 06/08/2023	A	06/09/2023	17654	0	15888	1766-
COMMENT NUMBERS USED: 191											
00220	06/08/2023 KRAMER, SCOTT C & CARA	23617	R	BRUCE BRUCE	00/00/0000 06/08/2023	D	06/09/2023	14495	0	14495	0
COMMENT NUMBERS USED: 185											
00221	06/07/2023 BLUE SKY FARMS, LLP	395593	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/15/2023	2299680	0	775095	1524585-
COMMENT NUMBERS USED: 252											
00222	06/08/2023 MCENTEE, RICHARD B III CO RD 599 # 10075	2046468	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/29/2023	D	06/29/2023	335046	0	335046	0
COMMENT NUMBERS USED: 501											
00223	06/08/2023 RIO WEST MORTGAGE CORPORATION MAIN ST # 00201	146862	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/26/2023	40703	0	30230	10473-
COMMENT NUMBERS USED: 256 257 258											
00224	06/08/2023 RIO WEST MORTGAGE CORP MAIN ST # 00703	18344	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/16/2023	6600	0	5280	1320-
COMMENT NUMBERS USED: 255											

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REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE COMPLETED	CURRENT	PETITION	ADJUSTED	CHANGE
00225	06/08/2023 RIO WEST MORTGAGE CORP MAIN ST # 00701	27811	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A 06/26/2023	63110	0	41110	22000-
COMMENT NUMBERS USED: 380 381 382										
00226	06/08/2023 PENSCO TRUST COMPANY MAIN ST # 00623	38088	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A 06/26/2023	62493	0	27493	35000-
COMMENT NUMBERS USED: 383										
00227	06/08/2023 PENSCO TRUST COMPANY 07TH ST W # 00110	21999	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A 06/26/2023	34647	0	30679	3968-
COMMENT NUMBERS USED: 383										
00228	06/08/2023 LIND, JENNIFER & JONATHAN MAIN ST S # 00220 LV	46555	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A 06/15/2023	397259	0	353376	43883-
COMMENT NUMBERS USED: 251										
00229	06/08/2023 JONES, JOHN W & SHERRI L OAK ST # 00061	14940	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A 06/29/2023	730232	0	656246	73986-
COMMENT NUMBERS USED: 485										
00230	06/09/2023 VIGIL, MARK 07TH ST E # 00403	5144851	T	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/16/2023	A 06/16/2023	27290	0	6260	21030-
COMMENT NUMBERS USED: 275										
00231	06/09/2023 VIGIL-SANDOVAL, CECILY V, MARK A 07TH ST W # 00536	14715	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A 06/29/2023	150628	0	99293	51335-
COMMENT NUMBERS USED: 513										
00232	06/09/2023 ROGERS, DAVID & CHERYL CO RD 510 # 04065	33398164	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/26/2023	D 06/26/2023	319507	0	319507	0
COMMENT NUMBERS USED: 405 406 407 408 409										
00233	06/09/2023 MARSICO, ANN	17137166	R	BQ EM BQ EM	00/00/0000 06/29/2023	D 06/29/2023	59251	0	59251	0
COMMENT NUMBERS USED: 206										
00234	06/09/2023 MOREY, CLARENCE KAY & COMMENT NUMBERS USED: 186 187	30849	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/09/2023	A 06/09/2023	65181	0	24694	40487-
COMMENT NUMBERS USED: 188 189 190										
00235	06/09/2023 VUCETICH, DAVID CO RD 103 # 00733	45500	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/09/2023	A 06/09/2023	157069	0	148571	8498-
COMMENT NUMBERS USED: 201 202										

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								CURRENT	PETITION	ADJUSTED	
00236	06/09/2023 ARCHER, BRIAN ASH ST # 00636 COMMENT NUMBERS USED: 389	18772	R	BRUCE BRUCE	00/00/0000 06/26/2023	D	06/26/2023	24610	0	24610	0
00237	06/09/2023 CONDOR PUBLISHING INC., CO RD 616 # 02654 COMMENT NUMBERS USED: 373	35134	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/23/2023	D	06/26/2023	59705	0	59705	0
00238	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 288	1429110	R	BRUCE BRUCE	00/00/0000 06/20/2023	D	06/20/2023	6079	0	6079	0
00239	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 287	36615	R	BRUCE BRUCE	00/00/0000 06/20/2023	D	06/20/2023	6079	0	6079	0
00240	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 284	411214	R	BRUCE BRUCE	00/00/0000 06/20/2023	D	06/27/2023	6079	0	6079	0
00241	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 274	411213	R	BRUCE BRUCE	00/00/0000 06/20/2023	D	06/28/2023	6079	0	6079	0
00242	06/09/2023 MARLBORO INVESTMENTS, LLC COMMENT NUMBERS USED: 283	43940	R	BRUCE BRUCE	00/00/0000 06/20/2023	A	06/20/2023	12320	0	5154	7166-
00243	06/09/2023 SNOWY RIVER RANCHES, LLC CO RD 620 # 07677 COMMENT NUMBERS USED: 279	192096	R	BRUCE BRUCE	00/00/0000 06/20/2023	A	06/20/2023	117537	0	93131	24406-
00244	06/09/2023 FARIS, NICHOLAS H HWY 160 # 22538 COMMENT NUMBERS USED: 483	22696	R	BRUCE BRUCE	00/00/0000 06/29/2023	D	06/29/2023	163081	0	163081	0
00245	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 278	171501	R	BRUCE BRUCE	00/00/0000 06/20/2023	A	06/20/2023	6079	0	5211	868-
00246	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 277	2045141	R	BRUCE BRUCE	00/00/0000 06/16/2023	D	06/16/2023	6079	0	6079	0
00247	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 276	204519	R	BRUCE BRUCE	00/00/0000 06/16/2023	A	06/16/2023	6079	0	5211	868-

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								CURRENT	PETITION	ADJUSTED	
00248	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 274	326589	R	BRUCE BRUCE	00/00/0000 06/16/2023	D	06/16/2023	6079	0	6079	0
00249	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 273	329501	R	BRUCE BRUCE	00/00/0000 06/16/2023	D	06/16/2023	6079	0	6079	0
00250	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 272	342645	R	BRUCE BRUCE	00/00/0000 06/16/2023	D	06/16/2023	18237	0	18237	0
00251	06/09/2023 SNOWY RIVER RANCHES LLC COMMENT NUMBERS USED: 271	3300510	R	BRUCE BRUCE	00/00/0000 06/16/2023	D	06/16/2023	6079	0	6079	0
00252	06/09/2023 SNOWY RIVER RANCHES, LLC COMMENT NUMBERS USED: 269	2045112	R	BRUCE BRUCE	00/00/0000 06/16/2023	A	06/16/2023	8685	0	6513	2172-
00253	06/09/2023 SNOWY RIVER RANCHES LLC COMMENT NUMBERS USED: 268	46331	R	BRUCE BRUCE	00/00/0000 06/16/2023	A	06/16/2023	6079	0	2171	3908-
00254	06/12/2023 TURNER, JEAN E REVOCABLE TRUST COMMENT NUMBERS USED: 211	27150	R	BRUCE BRUCE	00/00/0000 06/12/2023	A	06/12/2023	22000	0	16000	6000-
00255	06/12/2023 LAM LIVING TRUST COMMENT NUMBERS USED: 212	4030427	R	BRUCE BRUCE	00/00/0000 06/12/2023	A	06/12/2023	36435	0	26961	9474-
00256	06/07/2023 RANCHO BADITO LLC CO RD 616 # 01820 COMMENT NUMBERS USED:	27404	R	BRUCE BQ	00/00/0000 06/29/2023	D	06/29/2023	205679	0	205679	0
00257	06/07/2023 PW CO CANRE WALSENBURG LLC HWY 160 # 23054 COMMENT NUMBERS USED: 253	20449	R	JOHN Z JOHN Z	00/00/0000 06/14/2023	A	06/16/2023	2271010	0	1138720	1132290-
00258	06/08/2023 VO, MACDAN TRUNG COMMENT NUMBERS USED: 227	29660	R	BRUCE BRUCE	00/00/0000 06/14/2023	D	06/14/2023	6138	0	6138	0
00259	06/08/2023 BRADSON PARTNERS, LTD & COMMENT NUMBERS USED: 267	26005	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/16/2023	A	06/16/2023	122729	0	107629	15100-

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								CURRENT	PETITION	ADJUSTED	
00260	06/08/2023 BOVEE, MICHAEL D. COMMENT NUMBERS USED: 239	14155	R	BRUCE BRUCE	00/00/0000 06/15/2023	A	06/15/2023	19013	0	13309	5704-
00261	06/08/2023 FERGUSON, CHERYL CO RD 340 # 15419 COMMENT NUMBERS USED: 506	411272	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	A	06/29/2023	145060	0	109056	36004-
00262	06/08/2023 DE LA FUENTE, JESUS PANADERO AVE # 01420 UNIT 28 COMMENT NUMBERS USED: 475 476	329758	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/29/2023	D	06/29/2023	118644	0	118644	0
00263	06/08/2023 HOUTSMA, MARK A COMMENT NUMBERS USED: 228	1294182	R	BRUCE BRUCE	00/00/0000 06/14/2023	D	06/14/2023	57834	0	57834	0
00264	06/08/2023 WORKMAN, RAYMOND & KELLY PANADERO AVE # 01420 UNIT 1 COMMENT NUMBERS USED: 297 298	46707	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/21/2023	D	06/21/2023	113767	0	113767	0
00265	06/08/2023 SEALY, MELISSA I & FRANK M SHOSHONE DR # 00082 COMMENT NUMBERS USED: 303 304	36469	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/21/2023	A	06/21/2023	215448	0	173037	42411-
00266	06/08/2023 DURAN, ROBERT & MARY T. BARRETT- COMMENT NUMBERS USED: 234	33393107	R	BRUCE BRUCE	00/00/0000 06/14/2023	D	06/14/2023	21791	0	21791	0
00267	06/08/2023 DURAN, ROBERT L & MARY T BARNETT COMMENT NUMBERS USED: 231	33398111	R	BRUCE BRUCE	00/00/0000 06/14/2023	A	06/14/2023	20268	0	14187	6081-
00268	06/08/2023 DURAN, ROBERT L & MARY T BARRETT COMMENT NUMBERS USED: 229 230	28665	R	BRUCE BRUCE	00/00/0000 06/14/2023	D	06/14/2023	22806	0	22806	0
00269	06/08/2023 HARRINGTON, JEFFREY M COMMENT NUMBERS USED: 240 241	1285732	R	BRUCE BRUCE	00/00/0000 06/15/2023	D	06/15/2023	85592	0	85592	0
00270	06/08/2023 ROYALCAPER ENTERPRISES, LTD CO RD 361 COMMENT NUMBERS USED: 456	16880	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/28/2023	A	06/28/2023	74327	0	43849	30478-

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								CURRENT	PETITION	ADJUSTED	
00271	06/08/2023 MCCAULEY, ROBERT MICHAEL JR BIG HORN DRIVE # 00450 COMMENT NUMBERS USED: 517	474809	R	BRUE BQ	00/00/0000 06/29/2023	A	06/30/2023	393071	0	383981	9090-
00272	06/08/2023 MCCAULEY, ROBERT MICHAEL JR COMMENT NUMBERS USED: 347	474807	R	BRUCE BRUCE	00/00/0000 06/22/2023	A	06/22/2023	132500	0	1952	130548-
00273	06/08/2023 LA VETA LLC COMMENT NUMBERS USED: 441	180317	R	BRUCE BRUCE	00/00/0000 06/28/2023	D	06/28/2023	859	0	859	0
00274	06/08/2023 LA VETA LLC COMMENT NUMBERS USED: 442	14500	R	BRUCE BRUCE	00/00/0000 06/28/2023	D	06/28/2023	897	0	897	0
00275	06/08/2023 LA VETA LLC COMMENT NUMBERS USED: 444	18032	R	BRUCE BRUCE	00/00/0000 06/28/2023	D	06/28/2023	18438	0	18438	0
00276	06/08/2023 LA VETA LLC COMMENT NUMBERS USED: 446	14505	R	BRUCE BRUCE	00/00/0000 06/28/2023	D	06/28/2023	6586	0	6586	0
00278	06/08/2023 LA VETA LLC COMMENT NUMBERS USED: 447	10045	R	BRUCE BRUCE	00/00/0000 06/28/2023	D	06/28/2023	1067	0	1067	0
00279	06/08/2023 BOSICK, BRADLEY & CARMEN PANADERO LOOP # 00730 COMMENT NUMBERS USED: 371	23149	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/23/2023	D	06/26/2023	877822	0	877822	0
00280	06/08/2023 MARTIN, THOMAS G & TRACEY D COMMENT NUMBERS USED: 221	35283	R	BRUCE BRUCE	00/00/0000 06/13/2023	D	06/13/2023	8915	0	8915	0
00281	06/08/2023 MARTIN, THOMAS G & TRACEY D COMMENT NUMBERS USED: 338	351292	R	BAQ BAQ	00/00/0000 06/22/2023	A	06/22/2023	9674	0	8707	967-
00282	06/08/2023 MARTIN, THOMAS G & TRACEY D PINON ST W # 00216 COMMENT NUMBERS USED: 490	116905	R	BQ BQ	00/00/0000 06/29/2023	A	06/29/2023	80774	0	78703	2071-
00283	06/08/2023 MARTIN, THOMAS G & TRACEY D COMMENT NUMBERS USED: 337	35869	R	BQ BQ	00/00/0000 06/22/2023	A	06/22/2023	5055	0	3538	1517-

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00284	06/08/2023 MARTIN, THOMAS G & COMMENT NUMBERS USED: 222	32671	R	BRUCE BRUCE	00/00/0000 06/13/2023	A	06/13/2023	12322	0	9241	3081-
00285	06/08/2023 MARTIN, THOMAS G & COMMENT NUMBERS USED: 223	18298	R	BRUCE BRUCE	00/00/0000 06/13/2023	D	06/13/2023	9830	0	9830	0
00286	06/08/2023 MARTIN, THOMAS G & COMMENT NUMBERS USED: 224	17070	R	BRUCE BRUCE	00/00/0000 06/13/2023	A	06/13/2023	10000	0	6500	3500-
00287	06/08/2023 MARTIN, THOMAS COMMENT NUMBERS USED: 225	30895	R	BRUCE BRUCE	00/00/0000 06/30/2023	A	06/13/2023	10715	0	3214	7501-
00288	06/08/2023 MARTIN, THOMAS G 02ND ST W # 00315 COMMENT NUMBERS USED: 502	30310	R	BQ BQ	00/00/0000 06/29/2023	D	06/29/2023	65864	0	65856	8-
00289	06/08/2023 MARTIN, THOMAS G KANSAS AVE # 00711 COMMENT NUMBERS USED: 507	20940	R	BQ BQ	00/00/0000 06/29/2023	D	06/29/2023	93947	0	94745	798
00290	05/01/2023 WOLFFARTH, AMY WALSEN AVE # 00119 COMMENT NUMBERS USED: 393	34740	R	CECILIA KELLY CECILIA KELLY	00/00/0000 06/26/2023	D	06/26/2023	142251	0	142251	0
00291	06/12/2023 HESS, MARY JO COMMENT NUMBERS USED: 217	2431211	R	BRUCE BRUCE	00/00/0000 06/12/2023	A	06/12/2023	10000	0	9000	1000-
00292	06/12/2023 HESS MATTESON, MARY JO COMMENT NUMBERS USED: 217	243125	R	BRUCE BRUCE	00/00/0000 06/13/2023	A	06/12/2023	10000	0	9000	1000-
00293	06/13/2023 HEREDIA FAMILY LIVING TRUST WALSEN AVE # 00319 COMMENT NUMBERS USED: 270	60268	R	JOSHUA KNIGHT JOSHUA KNIGHT	00/00/0000 06/16/2023	A	06/16/2023	193979	0	172604	21375-
00294	06/06/2023 BLACK DIAMOND PARK LP COMMENT NUMBERS USED: 218 219	163027	R	BRUCE BRUCE	00/00/0000 06/13/2023	D	06/13/2023	31093	0	31093	0
00295	06/13/2023 BLACK DIAMOND PARK LP COMMENT NUMBERS USED: 218 219	163026	R	BRUCE BRUCE	00/00/0000 06/13/2023	D	06/13/2023	24874	0	24874	0

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								CURRENT	PETITION	ADJUSTED	
00296	06/08/2023 FOUNDATIONS FOR THE FUTURE GARLAND E # 00126	20116	R	BRUCE BRUCE	00/00/0000 06/26/2023	A	06/27/2023	1087251	0	581962	505289-
COMMENT NUMBERS USED: 418 419											
00297	06/08/2023 DAVIS, ROBERT S.	18610	R	BRUCE BRUCE	00/00/0000 06/22/2023	A	06/22/2023	44554	0	35643	8911-
COMMENT NUMBERS USED: 339											
00298	06/15/2023 POWELL, J.G &	1713718	R	BRUCE BRUCE	00/00/0000 06/15/2023	D	06/15/2023	65835	0	65835	0
COMMENT NUMBERS USED: 242											
00299	06/08/2023 30 CUCHARA AVE LLC CUCHARA AVE E # 00030	29993	R	JOHN Z JOHN Z	00/00/0000 06/17/2023	A	06/26/2023	586250	0	524210	62040-
COMMENT NUMBERS USED: 386											
00300	06/08/2023 PEAKVIEW STORAGE LLC CHERRY ST # 00915	14483	R	JOHN Z JOHN Z	00/00/0000 06/20/2023	D	06/26/2023	341420	0	341420	0
COMMENT NUMBERS USED: 384 385											
00301	06/16/2023 QUINTANA, FERMIN EUGENE KANSAS AVE # 00721	13545	R	BRUCE BRUCE	00/00/0000 06/16/2023	A	06/16/2023	39839	0	8025	31814-
COMMENT NUMBERS USED: 261											
00302	06/20/2023 TIBBS, ROBERT & TERESA A PANADERO LOOP # 01090	42356	R	BRUCE BRUCE	00/00/0000 06/20/2023	A	06/20/2023	840261	0	746754	93507-
COMMENT NUMBERS USED: 280											
00303	06/21/2023 HENSLEY, JUDY P & MARK D PANADERO AVE # 01420 UNIT 45	3470217	R	BRUCE BRUCE	00/00/0000 06/21/2023	A	06/21/2023	166564	0	113767	52797-
COMMENT NUMBERS USED: 305											
00304	06/21/2023 BORSI, CARLO A & DIANNE K	33145	R	BRUCE BRUCE	00/00/0000 06/21/2023	A	06/21/2023	55953	0	33572	22381-
COMMENT NUMBERS USED: 310											
00305	05/22/2023 MACHO BRAVO, LLC	1713675	R	BRUCE BQ	00/00/0000 06/22/2023	A	06/22/2023	58835	0	546	58289-
COMMENT NUMBERS USED: 345											
00306	05/22/2023 DDLMLL LLC	1713666	R	BQ BQ	00/00/0000 06/22/2023	A	06/22/2023	58835	0	546	58289-
COMMENT NUMBERS USED: 346											

HUERFANO COUNTY
FILE TYPE = BOTH

CODE = ALL

DISPOSITION AND REGISTER OF PROTESTS

DATE 07/10/2023

TIME 16:02

PAGE 27

REVIEW NUM	RECVD NAME PROP ADDRESS	ACCOUNT	FL FG	APPRAISER ADMINISTRATIVE	RECVD DATE	CODE COMPLETED	-----VALUES-----			CHANGE
							CURRENT	PETITION	ADJUSTED	
00307	07/06/2023 TIAA, FSB	4500	P	TONI TONI	00/00/0000 07/06/2023	A 07/06/2023	109907	0	128569	18662
COMMENT NUMBERS USED: 532										

GRAND TOTALS - 54183021 235754 41842660 12340361-

APPROVED = 184 DENIED = 110 SATISFIED = 0 TOO LATE = 0 ACTIVE = 0

REPORT END TIME: 16:02

To: Huerfano County Board of County Commissioners
 From: Colorado Springs Astronomical Society
 Date: 10 July 2023
 Subject: Rocky Mountain Star Stare 2023

July 10, 2023



Dear Commissioners,

I thought you might find it interesting to receive some information about this year's Rocky Mountain Star Stare (RMSS) which was held 14-18 June on property owned by the Colorado Springs Astronomical Society and located about 5 miles north of Gardner.

It was a successful event for us, with 426 participants registered and 330 attending. Attendees were checked against the registration list as they arrived and directed to the check-in site where they received their registration packets and identification badges. In their registration packets were rules to be followed regarding no open flames, smoking only in vehicles, and other rules regarding safety.

Our attendees came from all over Colorado and 21 other states – many traveling from as far as Florida, North Carolina, and Washington to attend RMSS. Also in attendance were two students from Pikes Peak State College who were awarded academic scholarships to attend RMSS.

RMSS is a family friendly event. We had 47 children age 12 and under registered free of charge along with 20 teens between 13 and 18 years old registered at a reduced rate. We conducted several age-appropriate activities for children and teens, including a solar system walk, paper rockets, spectroscopy demonstration, and games.

Karen Wilson, owner of The La Plaza Inn, worked with the Cheesecake Factory Food Truck to provide breakfast, lunch and dinner for the entire event. A very popular amenity Karen has now provided for 4 years.

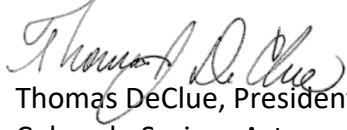
Our program of events included several talks on various topics of interest to the amateur astronomer, as well as a talk by our Youth Speaker on the topic of planetary nebula. Our keynote speakers were Dr. Brian Kloppenborg, Director of the American Association of Variable Star Observers, and Dr. John Spenser of the Southwest Research Institute in Boulder, CO. Our schedule of activities included a photo contest, amateur telescope making contest, door prize giveaways, and several social hours for attendees to get to know one another. After sunset everyone's attention is on observing objects in the night sky using telescopes from small to very large, as well as binoculars and even the unaided eye. Many participants engage in astrophotography as well.

In the 34 years we've conducted the annual RMSS event, with the last 14 of those years on our property north of Gardner, we've never experienced a medical emergency, but have been fully prepared for one. We have two professionally certified medical staff on-site, emergency response procedures in place, emergency response training on site during the event, and coordination with emergency dispatchers prior to the event to ensure a rapid and appropriate response to any emergency.

This year we experienced a medical emergency for the first time involving a participant on the ground and in distress. Our medical staff were notified by radio and provided medical assessments and first aid within 2 minutes of being notified. 911 was called immediately. An emergency responder arrived in about 10 minutes and an ambulance from Walsenburg in about 30 minutes. The victim's condition was diagnosed, transported to Gardner, and then airlifted out to receive critical medical care. An incident report prepared by our medical staff is available upon request.

RMSS 2023 was very successful due to the hard work of many CSASTRO members, the support of your Huerfano County staff and emergency responders, the La Plaza Inn, and other service providers we engaged from the local community to help prepare for the event. We look forward to RMSS 2024 and our continuing relationship with our Huerfano County partners.

Respectfully,



Thomas DeClue, President
Colorado Springs Astronomical Society
rmss.org
csastro.org





TECHNICAL UPDATE

Volume 27 Number 28 | July 11, 2023

WHAT IS CIVILITY AND WHY DOES IT MATTER?

Heraclitus, a Greek philosopher, is quoted as saying “change is the only constant in life.” Whether it be politics, religion, or changes in social norms that spark controversial opinions, it is natural for humans to develop their own philosophical beliefs regarding the changes that occur in our world. When one employee has differing views than another and either employee has an emotional intelligence (EQ) toward the lower end of the spectrum, incivility can occur in the workplace. Civility in the workplace must be maintained for a stable and productive organization.

Civility can be defined as politeness and courtesy in behavior or speech. It is important to recognize incivility in the workplace and address it right away.

Examples of workplace incivility include:

- Acting temperamental and yelling at others.
- Talking behind other employees' backs, spreading gossip.
- Being disrespectful or talking down to other employees.
- Sabotaging someone's project or assignment or trying to ruin an employee's reputation.
- Failing to pay attention during meetings or refusing to respond or purposefully responding late.
- Interrupting or belittling employees during meetings, presentations, or conversations.
- Racial or gender-based comments (this could be considered harassment).

A CULTURE OF CIVILITY

It is important to promote a culture of positivity, respect, and politeness. Creating a culture of civility must be modeled from the top of the organization down to all employees through every interaction. Employees will follow the examples of appropriate behavior from their leaders. Establish documented standards and expectations of what is considered to be appropriate and inappropriate behavior.

Hold training sessions to educate employees on expectations, as well as how to recognize and address inappropriate behavior when it occurs. Some may not be aware that they are being uncivil and training sessions will help bring awareness to all employees. Promote and embody active listening skills and positive feedback to demonstrate respectful constructive communication.

Supervisors and managers should stay present, paying close attention to the interactions between employees. Working alongside employees shows you care and are paying attention to the office environment. If incivility is present, quickly address the inappropriate behavior. If left unchecked, inappropriate behavior allowed to continue in the workplace can lead to a hostile work environment. When this type of behavior persists, people may find new employment or file a hostile workplace lawsuit against the county.



WHAT THIS MEANS FOR COUNTIES

Do you have unusually high turnover in a specific department or division? Maybe one location that just can't seem to keep good employees? That may be an indication of incivility occurring in the workplace. It would be productive to revisit your county's policies, employee handbook and/or provide training on civility in the workplace.

Check out the online [Training Library](#), available to CTSI members. Resources designed to meet the needs of Colorado county employees include *HR Respecting Boundaries of Others*, *Emotional Intelligence Crash Course*, and *Would I Work for Me?* Please contact a CTSI employee for any assistance.



TECHNICAL UPDATE

Volume 27 Number 29 | July 18, 2023

COLORADO OPEN RECORDS ACT

Passed by the state legislature in 1968, two years after Congress adopted the federal Freedom of Information Act, the statute now known as the Colorado Open Records Act (CORA), C.R.S. § 24-72-201 to 206, states that all public records shall be open for inspection by any person at reasonable times, except as provided in part 2 or as otherwise specifically provided by law. CORA covers public access to the records of government at the state and local level, except for criminal justice records.

WHAT IS A PUBLIC RECORD

The definition of “public records” found in CORA is extensive and applies to all levels and types of governments in Colorado, except for the federal government and tribal governments. It includes all writings, books, papers, photographs, tape recordings, and electronic mail made, maintained, or kept by the state, any agency, institution, or political subdivision of the state, and any elected or appointed public official for use in the exercise of functions required or authorized by law.

There are some [exceptions](#), including communications that are personal in nature, confidential messages from constituents about a matter relating to that constituent, and work product, including documents relating to the drafting of bills by attorneys. However, any person who may be subject to the open records law should err on the side of considering all communications to be potentially releasable, including records kept on a personally owned, private device.

RESPONDING TO AN OPEN RECORDS REQUEST

Public records are open for inspection by “any person,” defined as a natural person as well as any corporation, limited liability company, firm, partnership, or association. Unlike some other states, Colorado does not have a residency requirement for requesting public records. And because non-exempt records are declared to be open for public inspection and copying, a reason is not needed for seeking public records.

Agencies may charge a reasonable fee, not to exceed the actual cost, of transmitting paper copies or generating or manipulating data in a form not used by the agency. Agencies may also charge a research and retrieval fee after the first hour of research, if they have published a written policy covering such fees prior to receiving a request.

WHAT THIS MEANS FOR COUNTIES

This information was extracted from Colorado Revised Statutes 24-72-202, and for opinions, additional information or to respond to any CORA requests consult with your County Attorney.

CTSI recommends that the County adopt a written policy for the inspection of public records pursuant to the Colorado Open Records Act, (CORA), 24-72-201, et seq., C.R.S., as amended.

CTSI also suggests that the Board of County Commissioners appoint a certain person as “Custodian” who would have control of the public records in question. Persons to consider for this role are the County Clerk and Recorder, Commissioners Administrative Assistant, or someone in the Attorney’s office. The Custodian should confer with the County Attorney to make sure that the records requested are within the legal parameters of the law.

This update is provided as a public service and for informational purposes only. It is not intended to consist of or to contain any legal advice. Additionally, no statements or interpretation of law contained herein shall be deemed binding to CTSI.



A stylized, semi-transparent American flag is positioned in the upper left corner of the page, with its stars and stripes extending across the top and right portions of the document. The flag's colors are muted, appearing in shades of light blue, white, and red.

CONFIDENTIAL

HUERFANO COUNTY

Gardner Public Improvement District - Bulk Water

Monthly Report

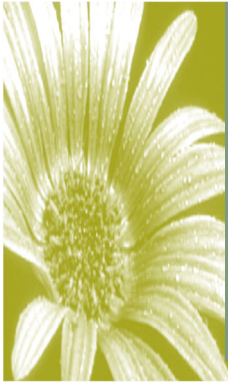
A large, stylized American flag with stars and stripes, waving, serves as the background for the page. The stars are white on a blue field, and the stripes are red and white.

CONFIDENTIAL

HUERFANO COUNTY

GPID Gardner Water & Sanitation District - Monthly
Report

HUERFANO COUNTY



HC TREASURER 2023 MONTHLY REPORTS

401 Main Street, Suite 206

Walsenburg, CO 81089

Phone: 719-738-3000 Ext 505

ACCT DESCRIPTION		BALANCE FORWRD	CURRENT	TOTAL YTD	PROJ REV	BALANCE	PCT	
HUERFANO COUNTY		TREASURERS FUND LEDGER FOR RANGE 06/01/2023 TO 06/30/2023						JUNE REPRINT 07/26/2023 12:11 PAGE 1
0010	COUNTY GENERAL FUND	1715061.16						
0010	FUND TOTALS	2425740.16	98565.10-	2327175.06	2499691.94	178437.61	92.86	
0012	PARKS AND RECREATION	43203.69						
0012	FUND TOTALS	32200.62-	17932.02-	50132.64-				
0013	HOUSING AUTHORITY	.00						
0013	FUND TOTALS	.00	.00	.00				
0014	UNCLAIMED	746.47						
0014	FUND TOTALS	756.72	.00	756.72				
0015	SPECIAL PROJECT FUND	1480815.53						
0015	FUND TOTALS	542061.75	638951.18-	96889.43-				
0020	ROAD & BRIDGE	510726.83						
0020	FUND TOTALS	363203.68	60217.97-	302985.71	14544.21	1038.39	92.86	
0025	LEASE PURCHASE FUND	.00						
0025	FUND TOTALS	.00	.00	.00				
0028	EMERGENCY SERVICES FUNDS (DISPATCH)	917930.34						
0028	FUND TOTALS	1108225.78	22112.70	1130338.48				
0030	RETIREMENT	110438.25						
0030	FUND TOTALS	174648.16	460.78	175108.94	130898.11	9345.49	92.86	
0035	LODGING TAX TOURISM FUND	114242.91						
0035	FUND TOTALS	126813.78	2542.59	129356.37				
0040	DISASTER RECOVERY FUND	1161767.14						
0040	FUND TOTALS	1151849.39	.00	1151849.39				
0045	GARDNER PUBLIC IMPROVEMENT DISTRICT	16274.15						
0045	FUND TOTALS	40356.94	5256.50	45613.44				
0051	WALSBURG GATEWAY METRO DIST	.00						
0051	FUND TOTALS	.00	.00	.00				
0080	SPANISH PEAKS LIBRARY DIST	2704.99						
0080	FUND TOTALS	29675.39	9782.28-	19893.11	233981.55	16228.43	93.06	
0081	SPANISH PEAKS LIBRARY DIST (BOND)	2606.74						
0081	FUND TOTALS	28626.91	9401.93-	19224.98	226361.21	15699.86	93.06	
0090	HUERFANO CO. AMBULANCE ENTERPRISE	.00						
0090	FUND TOTALS	.00	.00	.00				
0095	WASTE TRANSFER STATION ENTERPRISE	60811.65						
0095	FUND TOTALS	58945.00	6047.81	64992.81				
0100	MINERAL LEASING	.00						
0100	FUND TOTALS	.00	.00	.00				
0105	CREDIT CARD ADJ FUND	.00						
0105	FUND TOTALS	.00	.00	.00				

ACCT DESCRIPTION		BALANCE FORWRD	CURRENT	TOTAL YTD	PROJ REV	BALANCE	PCT
0110	PUBLIC TRUSTEE	.00					
0110	FUND TOTALS	.00	.00	.00			
0120	SOCIAL SERVICES	863729.18					
0120	FUND TOTALS	1091621.88	20729.60	1112351.48	363515.16	25948.97	92.86
0130	HOSPITAL DISTRICT (OPERATING)	14505.51					
0130	FUND TOTALS	114013.00	10312.72-	103700.28	1017836.33	72646.58	92.86
0140	HOSPITAL ANTIC. WARRANTS (BOND)	1.38					
0140	FUND TOTALS	.00	.00	.00			
0160	CITY OF WALSENBURG	41010.02					
0160	FUND TOTALS	98068.19	24776.37-	73291.82	297323.35	26708.50	91.01
0165	WALSENBURG TIF	459.55					
0165	FUND TOTALS	920.51	1461.07	2381.58	17079.66	2025.33	88.14
0170	WAL (DOWNTOWN REV COMM) GID 28018	.00					
0170	FUND TOTALS	.00	.00	.00			
0180	TOWN OF LAVETA	14091.05					
0180	FUND TOTALS	14483.11	6655.60	21138.71	45298.82	6028.55	86.69
0190	LA VETA FIRE PROT. DIST.	4444.37					
0190	FUND TOTALS	12128.03	18441.02	30569.05	192634.71	15048.89	92.18
0200	LA VETA CEMETERY DIST	423.37					
0200	FUND TOTALS	1137.73	1730.45	2868.18	18073.28	1411.94	92.18
0210	HUERFANO WATER CONS. DIST.	4408.31					
0210	FUND TOTALS	34628.01	3162.48-	31465.53	309048.36	22081.45	92.85
0220	NAVAJO WATER DIST.	482.97					
0220	FUND TOTALS	27432.01	6032.31	33464.32	35068.25	2138.71	93.90
0230	CUCHARA SAN. WATER DIST.	2258.59					
0230	FUND TOTALS	6496.77	6453.28	12950.05	101073.70	7941.04	92.14
0240	LA VETA LIB. DIST.	4616.18					
0240	FUND TOTALS	12629.89	19203.72	31833.61	200604.21	15671.09	92.18
0250	RYE FIRE DIST.	83.11					
0250	FUND TOTALS	282.12	1888.64	2170.76	9798.74	832.74	91.50
0260	ECONNOMIC & REVOLVING LOAN	.00					
0260	FUND TOTALS	.00	.00	.00			
0270	CUCHARA BOND	.00					
0270	FUND TOTALS	.00	.00	.00			
0280	UPPER HUERFANO CONSERVATION DIST	544.99					
0280	FUND TOTALS	4474.16	512.61-	3961.55	49075.71	2799.03	94.29
0290	UPPER HUERFANO FIRE DIST.	1274.12					
0290	FUND TOTALS	6948.75	2711.67	9660.42	130718.95	14827.12	88.65

ACCT DESCRIPTION		BALANCE FORWRD	CURRENT	TOTAL YTD	PROJ REV	BALANCE	PCT
0300	HUERFANO CO FIRE PROTECTION DIST	5606.86					
0300	FUND TOTALS	66230.53	25787.47-	40443.06	470068.65	28755.99	93.88
0310	COUNTY CLERK	135517.25					
0310	FUND TOTALS	187298.36	12366.25	199664.61			
0311	COUNTY CLERK SUR CHARGE	5752.10					
0311	FUND TOTALS	6040.29	68.12-	5972.17			
0320	SCHOOL DIST. RE-1 GENERAL	36225.11					
0320	FUND TOTALS	304558.73	208935.02-	95623.71	2916770.86	202880.25	93.04
0330	SCHOOL DIST. RE-1 CAP. RES.	.00					
0330	FUND TOTALS	.00	.00	.00			
0340	SCHOOL DIST. RE-1 BOND	15352.37					
0340	FUND TOTALS	138453.63	45206.95-	93246.68	1068145.46	74080.45	93.06
0350	SCHOOL DIST. RE-1 INSURANCE REV.	.47					
0350	FUND TOTALS	.47	.00	.47			
0360	SCHOOL DIST. RE-2 GENERAL	21474.86					
0360	FUND TOTALS	38589.29	12400.26	50989.55	900318.12	70331.40	92.18
0370	SCHOOL DIST. RE-2 CAP. RES.	.00					
0370	FUND TOTALS	.00	.00	.00			
0380	SCHOOL DIST. RE-2 BOND	10689.63					
0380	FUND TOTALS	28889.58	44136.35	73025.93	447424.75	34952.09	92.18
0390	TAX SALE & REDEMPTIONS	10206.08					
0390	FUND TOTALS	10523.88	.00	10523.88			
0410	BACK TAX UNAPPORTIONED	.00					
0410	FUND TOTALS	.00	.00	.00			
0420	FEDERAL FOREST PROJECT FUND	72257.81					
0420	FUND TOTALS	90461.77	18023.23-	72438.54			
0430	C-PACE COLORADO NEW ENERGY IMP DIST	.00					
0430	FUND TOTALS	.00	.00	.00			
0440	TREASURERS FEES	.00					
0440	FUND TOTALS	.00	.00	.00			
0450	SPECIFIC OWNERSHIP	.00					
0450	FUND TOTALS	.00	.00	.00			
0460	LAND USE FUND	.00					
0460	FUND TOTALS	.00	.00	.00			
0470	CONSERVATION TRUST FUND	29767.54					
0470	FUND TOTALS	48668.10	2860.17	51528.27			
0480	MOTOR VEHICLE	.00					
0480	FUND TOTALS	.00	.00	.00			

ACCT DESCRIPTION	BALANCE FORWRD	CURRENT	TOTAL YTD	PROJ REV	BALANCE	PCT
0490 FEDERAL LAND & MATERIALS ACT	367.59					
0490 FUND TOTALS	367.59	.00	367.59			
0500 US FOREST RESERVE	4620.00					
0500 FUND TOTALS	4620.00	.00	4620.00			
0510 NAVAJO BOND	.00					
0510 FUND TOTALS	.00	.00	.00			
0520 WALSENBURG HOUSING AUTHORITY	.00					
0520 FUND TOTALS	.00	.00	.00			
0540 ADVANCE TAX COLLECTIONS	16695.79					
0540 FUND TOTALS	11505.77	541.90	12047.67			
0550 COUNTY PROPERTY SALES	765.00					
0550 FUND TOTALS	765.00	.00	765.00			
0560 PILT	64301.71					
0560 FUND TOTALS	16018.30	607236.00	623254.30			
0570 REAL ESTATE INT.UNAPPORTIONED	.00					
0570 FUND TOTALS	.00	.00	.00			
0590 BUSINESS RECRUITMENT FUND	.00					
0590 FUND TOTALS	.00	.00	.00			
0600 COURT HOUSE RE-HAB	.00					
0600 FUND TOTALS	.00	.00	.00			
0610 PURGATOIRE RIVER SOIL CONS. DIST.	.35					
0610 FUND TOTALS	.24	.06	.30	4.79	.00	100.00
0660 BUSINESS RECRUITMENT	.00					
0660 FUND TOTALS	.00	.00	.00			
0690 EMERGENCY RESERVE FUND	.00					
0690 FUND TOTALS	7494.60-	7494.60	.00			
***** FUND TOTALS *****	8389464.13	362872.12-	8026592.01	11695358.88	847859.90	92.75

HUERFANO COUNTY
ACCT DESCRIPTION

TREASURERS FUND LEDGER FOR RANGE 06/01/2023 TO 06/30/2023

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BALANCE FORWRD CURRENT TOTAL YTD PROJ REV BALANCE PCT

TIME FINISHED-12:11

HUERFANO COUNTY

TREASURERS FUND LEDGER FOR RANGE 06/01/2023 TO 06/30/2023

JUNE REPRINT 07/26/2023 12:12 PAGE 1

ACCT DESCRIPTION	BALANCE FORWRD	CURRENT	TOTAL YTD	PROJ REV	BALANCE	PCT
9000 COMMUNITY BANKS OF SO COLORADO	489245.31					
9000 FUND TOTALS	388135.80	217996.02-	170139.78			
9100 TREASURERS CASH	700.00					
9100 FUND TOTALS	700.00	.00	700.00			
9200 COLO TRUST (INVESTMENT)	1435775.92					
9200 FUND TOTALS	2977461.85	12811.85	2990273.70			
9300 BANK OF THE WEST OPERATING ACCT	684755.51					
9300 FUND TOTALS	765620.58	166649.50-	598971.08			
9350 BANK OF THE WEST MM ACCT	1227488.99					
9350 FUND TOTALS	177501.35	1.46	177502.81			
9375 BANK OF THE WEST CD START 3/25/22	50000.00					
9375 FUND TOTALS	50000.00	.00	50000.00			
9400 HCB CD START 4/18/13-CLOSED 4/25/19	.00					
9400 FUND TOTALS	.00	.00	.00			
9500 HUERFANO CONSERVATION TRUST FUND	29767.54					
9500 FUND TOTALS	49968.10	1560.17	51528.27			
9600 CSAFE (INVESTMENT)	831111.49					
9600 FUND TOTALS	1202203.08	5094.69	1207297.77			
9650 PEAKS INVESTMENTS MANAGEMENT	523061.70					
9650 FUND TOTALS	523061.70	.00	523061.70			
9700 LPL FINANCIAL	1720892.57					
9700 FUND TOTALS	1720892.57	.00	1720892.57			
9800 WELLS FARGO (TRANSFD TO PEAKS INV)	.00					
9800 FUND TOTALS	.00	.00	.00			
9900 PFM FUNDS - CSIP (START 2/26/13)	526464.04					
9900 FUND TOTALS	533919.10	2305.23	536224.33			
***** FUND TOTALS *****	8389464.13	362872.12-	8026592.01			

HUERFANO COUNTY
ACCT DESCRIPTION

TREASURERS FUND LEDGER FOR RANGE 06/01/2023 TO 06/30/2023 JUNE REPRINT 07/26/2023 12:12 PAGE 2
BALANCE FORWRD CURRENT TOTAL YTD PROJ REV BALANCE PCT

TIME FINISHED-12:12

HUERFANO COUNTY
ACCT DESCRIPTION

TREASURERS FUND LEDGER FOR RANGE 06/01/2023 TO 06/30/2023

JUNE REPRINT 07/26/2023 12:12 PAGE 3

	BALANCE FORWRD	CURRENT	TOTAL YTD	PROJ REV	BALANCE	PCT
***** FUND TOTALS *****	8389464.13	362872.12-	8026592.01			

HUERFANO COUNTY
ACCT DESCRIPTION

TREASURERS FUND LEDGER FOR RANGE 06/01/2023 TO 06/30/2023

JUNE REPRINT 07/26/2023 12:12 PAGE 4

BALANCE FORWRD CURRENT TOTAL YTD PROJ REV BALANCE PCT

TIME FINISHED-12:12

MONTHLY REPORT OF HUERFANO COUNTY TREASURER
 JUNE 01, 2023 THRU JUNE 30, 2023

Item 9g.

FUND	BEGINNING BALANCE	REVENUES REVENUES	DISBURSEMENTS-- DISBURSEMENTS	ENDING BALANCE
COUNTY GENERAL FUND	2,425,740.16	532,485.81	631,050.91-	2,327,175.06
PARKS AND RECREATION	32,200.62-	3,040.00	20,972.02-	50,132.64-
HOUSING AUTHORITY	0.00			0.00
UNCLAIMED	756.72			756.72
SPECIAL PROJECT FUND	542,061.75	2,118.75	641,069.93-	96,889.43-
ROAD & BRIDGE	363,203.68	147,435.93	207,653.90-	302,985.71
LEASE PURCHASE FUND	0.00			0.00
EMERGENCY SERVICES FUNDS (DISPATCH)	1,108,225.78	90,417.34	68,304.64-	1,130,338.48
RETIREMENT	174,648.16	17,387.42	16,926.64-	175,108.94
LODGING TAX TOURISM FUND	126,813.78	2,621.23	78.64-	129,356.37
DISASTER RECOVERY FUND	1,151,849.39			1,151,849.39
GARDNER PUBLIC IMPROVEMENT DISTRICT	40,356.94	10,206.62	4,950.12-	45,613.44
WALSENBURG GATEWAY METRO DIST	0.00			0.00
SPANISH PEAKS LIBRARY DIST	29,675.39	20,417.04	30,199.32-	19,893.11
SPANISH PEAKS LIBRARY DIST (BOND)	28,626.91	19,731.76	29,133.69-	19,224.98
HUERFANO CO. AMBULANCE ENTERPRISE	0.00			0.00
WASTE TRANSFER STATION ENTERPRISE	58,945.00	15,708.25	9,660.44-	64,992.81
MINERAL LEASING	0.00			0.00
CREDIT CARD ADJ FUND	0.00			0.00
PUBLIC TRUSTEE	0.00			0.00
SOCIAL SERVICES	1,091,621.88	204,150.98	183,421.38-	1,112,351.48
HOSPITAL DISTRICT (OPERATING)	114,013.00	106,511.88	116,824.60-	103,700.28
HOSPITAL ANTIC. WARRANTS (BOND)	0.00			0.00
CITY OF WALSENBURG	98,068.19	75,041.35	99,817.72-	73,291.82
WALSENBURG TIF	920.51	2,381.58	920.51-	2,381.58
WAL (DOWNTOWN REV COMM) GID 28018	0.00			0.00
TOWN OF LAVETA	14,483.11	21,667.76	15,012.16-	21,138.71
LA VETA FIRE PROT. DIST.	12,128.03	31,439.88	12,998.86-	30,569.05
LA VETA CEMETERY DIST	1,137.73	2,949.88	1,219.43-	2,868.18
HUERFANO WATER CONS. DIST.	34,628.01	32,318.58	35,481.06-	31,465.53
NAVAJO WATER DIST.	27,432.01	6,205.32	173.01-	33,464.32
CUCHARA SAN. WATER DIST.	6,496.77	13,311.47	6,858.19-	12,950.05
LA VETA LIB. DIST.	12,629.89	32,740.48	13,536.76-	31,833.61
RYE FIRE DIST.	282.12	2,234.10	345.46-	2,170.76
ECONOMIC & REVOLVING LOAN	0.00			0.00
CUCHARA BOND	0.00			0.00
UPPER HUERFANO CONSERVATION DIST	4,474.16	4,065.04	4,577.65-	3,961.55
UPPER HUERFANO FIRE DIST.	6,948.75	9,908.58	7,196.91-	9,660.42
HUERFANO CO FIRE PROTECTION DIST	66,230.53	41,510.80	67,298.27-	40,443.06
COUNTY CLERK	187,298.36	200,365.30	187,999.05-	199,664.61
COUNTY CLERK SUR CHARGE	6,040.29	261.00	329.12-	5,972.17
SCHOOL DIST. RE-1 GENERAL	304,558.73	252,039.09	460,974.11-	95,623.71
SCHOOL DIST. RE-1 CAP. RES.	0.00			0.00
SCHOOL DIST. RE-1 BOND	138,453.63	93,246.68	138,453.63-	93,246.68
SCHOOL DIST. RE-1 INSURANCE REV.	0.47			0.47
SCHOOL DIST. RE-2 GENERAL	38,589.29	150,175.10	137,774.84-	50,989.55
SCHOOL DIST. RE-2 CAP. RES.	0.00			0.00
SCHOOL DIST. RE-2 BOND	28,889.58	73,025.93	28,889.58-	73,025.93
TAX SALE & REDEMPTIONS	10,523.88	24,226.82	24,226.82-	10,523.88
BACK TAX UNAPPORTIONED	0.00			0.00
FEDERAL FOREST PROJECT FUND	90,461.77		18,023.23-	72,438.54
C-PACE COLORADO NEW ENERGY IMP DIST	0.00			0.00
TREASURERS FEES	0.00	17,912.47	17,912.47-	0.00
SPECIFIC OWNERSHIP	0.00	146,627.27	146,627.27-	0.00
LAND USE FUND	0.00			0.00
CONSERVATION TRUST FUND	48,668.10	4,860.17	2,000.00-	51,528.27
MOTOR VEHICLE	0.00	4,493.82	4,493.82-	0.00
FEDERAL LAND & MATERIALS ACT	367.59			367.59

US FOREST RESERVE	4,620.00			4,620.00
NAVAJO BOND	0.00			0.00
WALSENBURG HOUSING AUTHORITY	0.00			0.00
ADVANCE TAX COLLECTIONS	11,505.77	541.90		12,047.67
COUNTY PROPERTY SALES	765.00			765.00
PILT	16,018.30	613,236.00	6,000.00-	623,254.30
REAL ESTATE INT.UNAPPORTIONED	0.00			0.00
BUSINESS RECRUITMENT FUND	0.00			0.00
COURT HOUSE RE-HAB	0.00			0.00
PURGATOIRE RIVER SOIL CONS. DIST.	0.24	.06		0.30
BUSINESS RECRUITMENT	0.00			0.00
EMERGENCY RESERVE FUND	7,494.60-		7,494.60	0.00
GRAND TOTALS	<u>\$8,389,464.13</u>	<u>\$3,029,019.44</u>	<u>\$3,391,891.56-</u>	<u>\$8,026,592.01</u>

I DEBRA J REYNOLDS, TREASURER IN AND FOR THE COUNTY OF HUERFANO, AND THE STATE OF COLORADO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND JUST COPY OF THE FUND BALANCES, RECEIPTS AND DISBURSEMENTS OF RECORDS OF MY OFFICE FOR CURRENT MONTH, AND TRUE TO THE BEST OF MY KNOWLEDGE

7-26-2023
DATE:

Debra J Reynolds
HUERFANO COUNTY TREASURER.

MONTHLY REPORT OF HUERFANO COUNTY TREASURER
 JUNE 01, 2023 THRU JUNE 30, 2023

Item 9g.

FUND	BEGINNING BALANCE	REVENUES DEPOSITS	INTEREST EARNED	TRANSFERS (IN)	DISBURSEMENTS-- TRANSFERS (OUT)	ENDING BALANCE
COMMUNITY BANKS OF SO COLORADO	388,135.80	339,910.32-		121,914.30		170,139.78
TREASURERS CASH	700.00					700.00
COLO TRUST (INVESTMENT)	2,977,461.85		12,811.85			2,990,273.70
BANK OF THE WEST OPERATING ACCT	765,620.58	1,249,998.00	6.46	88,540.45-	1,328,113.51-	598,971.08
BANK OF THE WEST MM ACCT	177,501.35		1.46			177,502.81
BANK OF THE WEST CD START 3/25/22	50,000.00					50,000.00
HCB CD START 4/18/13-CLOSED 4/25/19	0.00					0.00
HUERFANO CONSERVATION TRUST FUND	49,968.10	4,856.15	4.02		3,300.00-	51,528.27
CSAFE (INVESTMENT)	1,202,203.08		5,094.69			1,207,297.77
PEAKS INVESTMENTS MANAGEMENT	523,061.70					523,061.70
LPL FINANCIAL	1,720,892.57					1,720,892.57
WELLS FARGO (TRANSFD TO PEAKS INV)	0.00					0.00
PFM FUNDS - CSIP (START 2/26/13)	533,919.10		2,305.23			536,224.33
GRAND TOTALS	\$8,389,464.13	\$914,943.83	\$20,223.71	\$33,373.85	\$1,331,413.51-	\$8,026,592.01

I, DEBRA J REYNOLDS, County Treasurer in and for the county of HUERFANO in the State of Colorado, do hereby certify that the above is a true statement of the condition of the various funds as they appear from the records in my office for the current month.

7-26-2023
 DATE

Debra J Reynolds
 HUERFANO COUNTY TREASURER

August 3, 2023

Sheriff Bruce Newman
Huerfano County Jail
500 S. Albert Street
Walsenburg, CO 81089

RE: Huerfano County Jail Inspection

Dear Sheriff Newman:

It was requested that the Las Animas-Huerfano Counties District Health Department conduct a health inspection of the kitchen at the Huerfano County Jail. That inspection was conducted in accordance with the Colorado Retail Food Establishment Rules and Regulations, Effective January 1, 2019, on August 2, 2023. During that inspection the following violations were noted:

Violation #10 - There were no hand sinks in either the Main Kitchen area, or the Secondary Kitchen. In each of these areas a hand sink is required due to the handling of food and also the handling of dirty and clean utensils.

Violation #22 - The Arctic Air reach-in refrigerator in the Main Kitchen was found to have an ambient air temperature of 48 degrees and the deli meat and chicken in the refrigerator were found to be at 45 degrees. All perishable foods must be held at a temperature of 41 degrees or colder. Since the food had been out of temperature for an unknown period of time, the food was discarded. It was stated that the refrigerator has been repaired several times and continues to malfunction. A new refrigerator will be required.

Violation #48 - Drainboards attached to the 3 compartment warewashing sink were found to be inadequate in length and capacity for washing necessary utensils and allowing them to air dry. Crates with towels are not approved for this.

Violation #52 - The 3-compartment sink in the Secondary Kitchen was found to not be indirectly drained. Sinks that come into contact with food or utensils must not have a direct connection to the sewer system.

Violation #55 - Steam and grease are produced while cooking hamburger, pasta, and beans on the electric stove. Food is deep fried in the table-top deep fryer. All of these cooking activities require a hood with fire suppression and make-up air/ventilation.

Violation #56 - Missing light fixture in Main Kitchen resulting in 21 foot candles. A minimum of 50 foot candles is required in food cooking and preparation areas.

Pursuant to **Colorado Department of Public Health and Environment's Sanitary Standards For Penal Institutions 6 CCR 1010-13 Section 13.0-13.4** " Each penal institution preparing food either off site or on site, or serving food shall obtain a license or a certificate of license as required by provisions of section 25-4-1601 (1)(b) C.R.S.....in conformance with the Colorado Retail Food Establishment Rules and Regulations..."

Due to the nature of these violations, your facility will be restricted to serving only prepackaged foods and drinks that can be opened by the inmates and no food or drinks will be prepared except for placing packaged food in microwave for service if necessary. All food must be served on single service disposable plates and disposable utensils must be provided. This will be required until the violations listed above are brought into compliance.

Please do not hesitate to contact me with questions or concerns. I am willing to discuss possible options including food obtained from approved off-site facilities.

Sincerely,



Robin Sykes, REHS, Environmental Health Director

cc: Kim Gonzales, Executive Director Las Animas-Huerfano Counties District Health Department
Lea Vigil, Huerfano County Jail, Captain, Food Service Commander
Melanie Bounds, Huerfano County Jail, Records Section



MEMORANDUM

MEETING TYPE: Board of County Commissioners
MEETING DATE: 8-8-2023
ITEM NAME: Huajatolla Canyon County-owned property
SUBMITTED BY: Sky Tallman

SUMMARY:

Over the course of three meetings with property owners in Huajatolla Canyon working toward generating a proposal for property owners to take ownership of approximately 19.22 acres of County-owned land in the canyon. Attached is a proposal made by property owners to form a cooperative association to own and manage property.

These meetings took place as a follow-up to a meeting called last year in response to a request from one property owner to purchase the County-owned land surrounding her parcel. The County held a meeting and suggested the formation of an HOA to receive the County-owned parcel. This was met with significant opposition and the issue was tabled until this summer when property owners returned to the County with the intent of identifying a solution that would work with the community.

Date: July 28, 2023

To: Huerfano County Commissioners

From: Wahatoya Canyon Property Owners

Subject: Statement of Intent to Acquire County Land

A group of property owners within Wahatoya Canyon agrees to form a Cooperative Association capable of receiving a Quit Claim Deed from Huerfano County for approximately 19 acres of county owned lands located within Wahatoya Canyon.

There would be no construction of new cabins on this land; however, once the Cooperative Association accepts title to the county land, it would also function to disburse the newly acquired land to existing property owners in the canyon. Many owners are aware that the legal description of their lot does not match the placement of their cabin. This would allow for individual owners to adjust their lot lines and correct boundary issues including those needed for existing cabin repairs, minor cabin additions, cabin replacement, expanded parking, and inclusion of outbuildings and appurtenances.

There are at least two unofficial foot trails through the county owned land that allow access to National Forest areas. These include what residents refer to as the Meadow trail and the Sawmill trail. The Cooperative Association would allow continued foot traffic access to these two unofficial foot trails.

If this is agreeable to the commissioners, the property owners, at their own expense, will proceed with formation of the Cooperative Association.

Sincerely,

Tim O'Brien,
Nominated and Elected Representative of the Wahatoya Property Owners

Sarah Jardis
6541 County Road 330
Walsenburg, CO 81089

July 25, 2023

Board of County Commissioners
Arica Andreatta
John Galusha
Karl Sporleder

Dear Commissioners,

I am writing in support of Sonic Bloom Festival. I have witnessed the ownership and management of this event step up to meet the concerns of this board and county citizens, and work hard to be a good neighbor in the community. I have interacted with them in a number of capacities, and found them to be conscientious and open to feedback and collaboration.

As a founder of the Spanish Peaks Business Alliance, I value their membership in SPBA and participation in our Holiday Giving Celebration through donations to local non-profits. We have also had numerous conversations about how better to connect with and support local businesses besides the obvious like Walsenburg Lumber, First Choice Grocery, Best Western Rambler and other hotels and Airbnbs.

From these conversations came the invitation for vendors of the county farmers markets to host a farmers market at the festival this year. John Costea manager of the La Veta Market coordinated roughly a dozen vendors' attendance. The market was well received by festival attendees, and the vendors all enjoyed the opportunity and expressed the hope to return.

As Chair of the Tourism Board, I value the demographic that this festival brings to our community. Campers, families and younger people interested in music, arts, and outdoor recreation. Those I spoke with were all interested to know more about Spanish Peaks Country, Cuchara Mountain Park, and the new Spanish Peaks Trails Guide. Many expressed interest to come back at other times to explore these and other aspects of our county.

The county's work with the festival to address impacts and reduce risks seems to have improved outcomes over the years, as evidenced by the minimal issues this year. I hope that you acknowledge and reward that investment and evolution. Please support Sonic Bloom continued presence in our County.

Sincerely,

Sarah Jardis



July 25, 2023

Board of County Commissioners
Huerfano County
401 Main Street
Walsenburg, Colorado 81089

Dear Commissioners Andreatta, Galusha and Sporleder,

The Spanish Peaks Library Board of Trustees respectfully requests the following:

Susanna Bensman be removed as a Trustee as she has resigned due to personal reasons.

We will be requesting new Board Members and another Alternate shortly.

Thank you for your consideration in this matter.

Sincerely,

Lisa A. Wagner, President
Spanish Peaks Library District
Board of Trustees



TO: County Commissioners
FROM: JoAnn Groff
Property Tax Administrator
SUBJECT: 2023 Final County Notice of Valuation for State Assessed Properties
DATE: August 1, 2023

MEMORANDUM

Enclosed are the final 2023 valuations for state assessed companies. Companies with value changes subsequent to the July 1 NOV as a result of formal appeal have been marked with an asterisk, “*”. Additionally, companies that have been assigned a “Best Information Available” (BIA) assessment will have the BIA notation next to their names.

The values listed on the enclosed notice must be included in the values certified to taxing entities in August and on your 2023 Abstract of Assessment. The August 1 Final Notice of Valuation includes the following categories:

Category	Description
• \$ Assessed:	This category consists of the assessed value of the real and personal property.
• \$ Actual:	This category is the actual value of the real and personal property.
• 5.5 % Limit:	This column contains information on the <u>assessed value</u> of the newly constructed real property and associated personal property. The value is reported on abstracts of assessment, and it is reported on certifications of value as new construction for the 5.5 percent property tax limit.
• Tabor Actual:	This column shows the <u>actual value</u> of newly constructed real property. This value is reported on certifications of value as new construction for the TABOR Local Growth calculation.

If you disagree with the final valuation of a company that you timely appealed in July 2023, you may appeal its August 1 value to the Board of Assessment Appeals or the Denver district court, 39-4-108(8), C.R.S. Such appeals must be filed within 30 days of the date of the final notice of value, 39-2-125 and 24-4-106, C.R.S.

For questions about values reported on this notice, please contact Jim Brown at 303-864-7771 or jim.brown@state.co.us. For questions on the application of new construction, please contact Thomas Young at 303-864-7768 or thomas.young@state.co.us.



Colorado State Assessed Property
Final Notice of Valuation - County Summary
 August 1, 2023

HUERFANO

ID	Company Name	\$ Assessed	\$ Actual	5.5% Limit	Tabor Actual
TX 414	ACN Communications Services, LLC	\$100	\$400	\$0	\$0
TL 369	AT&T Communications, Inc.	\$100	\$400	\$0	\$0
TM439	AT&T Mobility and New Cingular	\$656,400	\$2,352,700	\$0	\$0
EG045	Black Hills (Busch Ranch II Wind)	\$1,920,100	\$7,273,100	\$0	\$0
EG498	Black Hills Colo. Elec. (Busch Ranch I Wind)	\$1,231,900	\$4,666,300	\$0	\$0
EG465	Black Hills Colo. Elec. (Peak View Wind)	\$2,470,900	\$9,359,500	\$0	\$0
EL 058	Black Hills Colorado Electric, LLC	\$888,600	\$3,184,900	\$0	\$0
EG339	Black Hills Colorado Wind LLC	\$608,000	\$2,303,000	\$0	\$0
TR 469	Blanca Telephone Company	\$40,900	\$146,600	\$0	\$0
TX 571	Bullseye Telcom, Inc.	\$300	\$1,100	\$0	\$0
RR345	Burlington Northern & Santa Fe Railway Company	\$16,673,600	\$59,762,000	\$0	\$0
TM455	Cellco Partnership dba Verizon	\$248,500	\$890,700	\$0	\$0
PT 328	Colorado Interstate Gas Company	\$2,594,200	\$9,298,200	\$0	\$0
TM810	Commnet Wireless, LLC	\$13,100	\$47,000	\$0	\$0
TX 748	Consumer Cellular, Inc	\$17,200	\$61,600	\$0	\$0
TM544	DISH Wireless *	\$500	\$1,800	\$0	\$0
TX 545	DishNet Wireline, LLC	\$600	\$2,200	\$0	\$0
TX 998	Google North America, Inc. dba Google Fi	\$5,000	\$17,900	\$0	\$0
EG063	Huerfano River Wind LLC	\$373,400	\$1,414,400	\$0	\$0
TL 923	Lumen CenturyLink Communications	\$126,500	\$453,400	\$0	\$0
TR 473	Lumen CenturyTel of Eagle	\$617,500	\$2,213,300	\$0	\$0
TL 393	Lumen Qwest Corporation	\$708,700	\$2,540,100	\$0	\$0
TL 390	MCI Communications Services, LLC	\$18,800	\$67,400	\$0	\$0
TL 391	MCI Metro Access Transmission Services	\$15,600	\$55,900	\$0	\$0
TX 282	Mint Mobile	\$1,800	\$6,500	\$0	\$0
TM820	NE Colorado Cellular, Inc. dba Viaero Wireless	\$328,600	\$1,177,800	\$0	\$0
PT 327	Oxy USA Inc (Sheep Mountain Pipeline)	\$1,418,500	\$5,084,200	\$0	\$0
ER087	San Isabel Electric Assn., Inc.	\$4,502,800	\$16,139,100	\$0	\$0
RR352	San Luis & Rio Grande Railroad *	\$417,100	\$1,495,000	\$0	\$0
TR 219	SECOM, Inc	\$116,800	\$418,600	\$0	\$0
TL 159	Securus Technologies, LLC	\$7,200	\$25,800	\$0	\$0
TL 429	Spectrum Advanced Services	\$41,300	\$148,000	\$0	\$0
TX 965	Telecom Management Inc.	\$100	\$400	\$0	\$0
TR 488	The Rye Telephone Company - BIA	\$44,600	\$159,900	\$0	\$0
TM449	T-Mobile West Corporation	\$31,900	\$114,300	\$0	\$0
ER093	Tri-State Gen & Transm Assoc	\$2,467,400	\$8,508,300	\$0	\$0
RR361	Union Pacific Railroad Company	\$10,173,800	\$36,465,200	\$0	\$0
TX 182	UVNV Inc dba Ultra Mobile	\$100	\$400	\$0	\$0
TL 224	Zayo Group, LLC	\$112,200	\$402,200	\$0	\$0
TOTALS		\$48,894,700	\$176,259,600	\$0	\$0

Colorado State Assessed Property - Private Carline

Final Notice of Valuation - County Summary

August 1, 2023

HUERFANO

ID	Company Name	\$ Assessed	\$ Actual
PC099	ADM Transportation Company	\$2,400	\$8,600
PC930	Ag Processing Inc. a Coop.	\$600	\$2,200
PC180	Air Liquide Industrial US, LP	\$600	\$2,200
PC215	American Industrial Transport, Inc	\$22,900	\$82,100
PC101	American Soda, LLC	\$7,200	\$25,800
PC927	Americas Styrenics	\$500	\$1,800
PC692	Arizona Electric Power Coop	\$1,500	\$5,400
PC921	Big West Oil, LLC	\$8,800	\$31,500
PC996	Browner Turnout Co	\$600	\$2,200
PC720	Bunge North America	\$1,000	\$3,600
PC553	Cargill, Inc	\$8,200	\$29,400
PC232	Carmath, Inc	\$1,000	\$3,600
PC131	Chevron Phillips Chemical Company	\$900	\$3,200
PC130	Chevron USA Inc	\$1,900	\$6,800
PC132	Chicago Freight Car Leasing	\$5,100	\$18,300
PC143	CIT Group/Equipment Financing, Inc	\$127,900	\$458,400
PC039	Compass Minerals America, Inc	\$7,200	\$25,800
PC137	Consumer Energy	\$400	\$1,400
PC917	Covia Rail, LLC	\$2,000	\$7,200
PC702	Cryo-Trans, LLC	\$6,900	\$24,700
PC416	EM Resources LLC	\$1,300	\$4,700
PC189	Enkay Leasing US, LLC	\$600	\$2,200
PC148	Equistar Chemicals, LP	\$700	\$2,500
PC151	Exxon Mobil Corporation	\$4,000	\$14,300
PC519	Fayette Power Project c/o Lower Co. River Auth.	\$39,600	\$141,900
PC162	GATX Corporation	\$93,300	\$334,400
PC521	Genesis Alkali Wyoming, LP	\$1,000	\$3,600
PC709	Greenbrier Management Services, LLC	\$90,900	\$325,800
PC175	Halliburton Energy Services, Inc	\$9,700	\$34,800
PC445	Heartland Rail, LLC	\$500	\$1,800
PC888	Holcim (US) Inc	\$8,800	\$31,500
PC261	Ineos USA, LLC	\$1,400	\$5,000
PC841	Infinity Transportation 2020-1, LLC	\$17,500	\$62,700
PC280	JAIX Leasing Company	\$800	\$2,900
PC977	KBX Rail, LLC	\$800	\$2,900
PC199	Kennecott Utah Copper, LLC	\$700	\$2,500
PC347	Loram Maintenance of Way Inc	\$14,500	\$52,000
PC911	Lower Colorado River Authority	\$13,900	\$49,800
PC999	Midwest Railcar Corporation	\$9,000	\$32,300
PC214	Mitsui Rail Capital, LLC	\$9,700	\$34,800
PC268	National Gypsum Services Company	\$800	\$2,900
PC905	Nucor Logistics, LLC	\$1,800	\$6,500
PC226	Occidental Chemical Corporation	\$1,000	\$3,600
PC040	Phillips 66 Company	\$1,500	\$5,400
PC103	Plains Marketing, LP	\$61,200	\$219,400
PC068	PNW Railcars, Inc	\$5,100	\$18,300

ID	Company Name	\$ Assessed	\$ Actual
PC600	Progress Rail services Corporation	\$1,400	\$5,000
PC926	Rampart Range Corporation	\$900	\$3,200
PC849	Residual Based Finance Corporation	\$1,300	\$4,700
PC462	Riverside Rail, LLC	\$900	\$3,200
PC365	Safety-Kleen Systems, Inc	\$800	\$2,900
PC298	Savage-Tolk Energy Services	\$10,100	\$36,200
PC201	Schlumberger Technology Corporation	\$1,300	\$4,700
PC200	Searless Valley Minerals	\$600	\$2,200
PC258	Shell USA Inc	\$1,000	\$3,600
PC877	SMBC Rail Services, LLC	\$33,000	\$118,300
PC333	Southwest Rail Industries, Inc	\$2,900	\$10,400
PC108	Stonebriar Commercial Finance, LLC	\$2,200	\$7,900
PC183	The Boeing Company	\$800	\$2,900
PC273	The Dow Chemical Company	\$500	\$1,800
PC446	The Instar Group, LLC	\$4,000	\$14,300
PC978	Trinity Chemical Leasing, LLC	\$8,800	\$31,500
PC278	Trinity Industries Leasing Company	\$264,800	\$949,100
PC275	TTX Company	\$78,600	\$281,700
PC840	Valero Terminaling and Distribution Company	\$1,900	\$6,800
PC447	Vistra Energy Corp	\$1,500	\$5,400
PC220	Wells Fargo Rail Corporation	\$112,100	\$401,800
PC295	Western Fuels Association Inc	\$3,600	\$12,900
PC270	Westlake Corporation	\$900	\$3,200
TOTALS		\$1,131,600	\$4,056,400