



*Where Life is Sweet*

# AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

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November 05, 2025 at 4:00 PM

## AGENDA

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1. CALL TO ORDER / ROLL CALL
2. MINUTES
  - [A.](#) Minutes of the October 1st Meeting
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
  - A. Fuel Sales and Expenditures
  - B. Update on New Airport Land Leasing
  - C. Update on Hangar Construction and Leasing
6. MISCELLANEOUS ITEMS
7. ADJOURN

### **\*\* AMERICANS WITH DISABILITIES ACT NOTICE\*\***

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

## **Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport**

October 1, 2025

Airport Terminal, Hermiston, Oregon

### **Call to Order**

The meeting was called to order at 4:05 pm.

### **Roll Call**

Members present: Josh Burns, Dan Burns, and Mark Rademacher, absent Jessie McCormach. Staff present: Mark Morgan and Rolf Leirvik.

### **Agenda**

The Agenda was unanimously approved.

### **Approval of the Minutes**

The minutes from the August 6, 2025 meeting were unanimously approved. There was no meeting in September.

### **Public Comments**

No comments

### **Financial Report**

Staff presented an overview of the previous 7 years showing overall expense, income and reserves.

### **Managers' Report**

1. Fuel sales for the month of September were reviewed.
2. Staff discussed the progress on the construction of the new T-hangar building. The new estimated completion date is around November 15, 2025. As soon as the completion date is certain leases will be executed with the new tenants. It is expected that all the new spaces will be leased in the next few months.
3. Staff reported that it is finishing fall mowing to reduce any tumble weeds on the runway and is preparing for winter operations
4. Staff reported that the City is advertising the newly acquired agriculture land for lease.

The meeting was adjourned at 4:40 pm.

The next regular meeting date: Wednesday November 5, 2025.

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Dan Burns