



# LIBRARY BOARD

Community Center Board Room

*Where Life is Sweet*

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July 19, 2022 at 5:00 PM

## AGENDA

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1. CALL TO ORDER
2. READING OF MINUTES
  - A. Minutes of the June 22, 2022, Library Board Meeting
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
5. NEW BUSINESS
6. LIBRARIANS REPORT
  - A. Statistical Report for Fiscal Year 2021-22
7. OTHER MATTERS TO COME BEFORE THE BOARD
8. NEXT MEETING
  - A. September 28, 2022
9. ADJOURN

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# HERMISTON LIBRARY BOARD

Regular Meeting

June 22, 2022

## **Call to Order**

The meeting was called to order at 5:05 pm by Chair Casey Hinkley, with Lisa Depew and Jackie Linton present to form a quorum. Also present was Library Director Mark Rose.

## **Reading of Minutes**

- A. Minutes of the April 27, Library Board Meeting
- B. Minutes of the May 25th Library Board Meeting

The minutes were approved as written.

## **Public Comment**

## **Unfinished Business**

## **New Business**

- A. Unattended & Disruptive Children policy, last updated in 2019.

Mr. Rose led a brief discussion that staff had offered no changes and that the policy works as currently written. The Unattended & Disruptive Children Policy was approved as presented.

- B. July 27 Library Board Meeting conflict

Ms. DePew and Mr. Rose will not be in town on the planned July 27<sup>th</sup> board meeting. Mr. Rose will pole the group for an alternative date and request a motion to change the meeting date via email.

The pole resulted in setting the July board meeting on July 19<sup>th</sup>. A motion was approved to move the meeting date. Because of a conflict in scheduling the meeting will be held at the Community Center from 5 to 6 pm.

## **Librarians Report**

### **Directors Report**

Mr. Rose presented the report and added that another staff member had resigned that morning, it is hoped that 2 good candidates will be found in the group of 4 being interviewed next week. Additionally Mr. Rose referred to an email that went out notifying the closure of the library at 5:00 pm on June 30 due to work on network internet access.

## **Other Matters to come before the board**

The library Board appointment timeline was reviewed. Mr. Rose will check with Mr. Peterson, he also encouraged those present to recommend board service

to associates that could fill open positions.

**Adjournment**

The meeting adjourned at 5:25 pm.

**Next Meeting**

July 19, 2022, 5:00 pm at the Community Center



**Fiscal Year End Final Report**

	<b>2020-21</b>	<b>2021-22</b>	
Circulation	39,726	50,583	27%
E-Books/Audio	10,894	10,942	0.4%
Interlibrary Loan			
In Bound	2,624	2,851	9%
Out Bound	4,007	2,042	-49%
Items in the Collection	38,241	37,581	-2%
Added this Year	2,220	1,766	-20%
Computer Use	837	1,246	49%
WiFi Use	937	739	-21%
Patrons	8,950	9,399	5%
Door Count	12,482	29,617	
Reference	2,261	715	-68%
Volunteer Hours	0	67	
<b>Programs</b>	<b>Events</b> <b>Attendance</b>	<b>Events</b> <b>Attendance</b>	
Children	120   2,996	145   3,418	
Teen	19   344	46   654	
Adult	14   209	111   1,183	
<b>Budget</b>	<b>2021-22</b>	<b>Budget</b>	
Personnel	762,265	827,086	92.2%
Operating	65,648	96,300	68.2%
Materials	31,661	40,000	79.2%
TOTAL	859,574	963,386	89.2%