



EASTERN OREGON TRADE AND EVENT CENTER (EOTEC)

EOTEC- 1705 E. Airport Road

Where Life is Sweet

October 07, 2026 at 5:30 PM

AGENDA

1. CALL TO ORDER

2. ACTION ITEMS

- A. Review and possibly approve the minutes of the March 26th, 2026, and June 18th regular meeting. No Meetings were held in April, May, July, August, or September.

3. REPORTS

- A. Master/Strategic Plan Process
- B. 2026 Umatilla County Fair & Farm City Pro-Rodeo Updates.
- C. Operations Update.
- D. Water Rights Update.
- E. HEROS Update.
- F. RV Parks Update.

4. PUBLIC COMMENT

5. NEXT MEETING

- A. TBD @ 5:30pm at EOTEC.

6. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

Committee Members Present: Luke Swanson (via phone), Jennifer Roberts, David Bothum, Kyndra Stone, Cari Shafer and Steve Wallace. Hermiston High School Youth Advisory committee member present: Emily Stone. EOTEC General Manager Al Davis, City Manager Byron Smith, and City Staff Holly Lambert were also in attendance.

Member absent: Drex Bailey

City Manager Smith called the meeting to order at 5:35pm.

Election of Chair and Vice Chair

Steve moved and Jennifer seconded to elect Luke Swanson as Chair. **Motion passed unanimously.**

Jennifer moved and Cari seconded to elect Kyndra Stone as Vice Chair. **Motion passed unanimously.**

February 5th, 2026, Minutes

Jennifer moved and Luke seconded to approve February 5th EOTEC Advisory Committee regular meeting minutes as presented. **Motion passed unanimously.**

Financial Update

Byron reviewed the City's EOTEC Financial Report as of 2.28.26. Byron reminded the committee the fund is projected on a straight-line 1/12th revenue or expense per month. Current revenues are \$2,197,538.00 and current expenses are \$1,686,045.00. Monies are beginning to come in for RV Park, and the project is currently on track financially to be built prior to this summer's county fair.

Operations Update

Al noted the facility is transitioning from spring to summer use. Non-profit dinner fundraising events have wrapped up for the season, the first barrel race was held this week, lacrosse is in full swing, and the number of events scheduled are steadily increasing. Al said to stay tuned for an event announcement coming out next week.

Water Rights Update

Byron stated our engineers, IRZ Consulting, are looking at water rights available on EOTEC property. We will continue to lease water rights from the Stanfield Irrigation District this year and plan to have our own water rights in place for 2027.

Steve inquired how many water rights are currently leased.

Byron replied approximately 40 acres of water rights are leased providing just enough water to keep what you see green on the property currently, but not enough to do all that is needed or desired.

HEROS Update

Luke shared the lacrosse season has begun with practices held on the field multiple times a week. The Lacrosse group is planning a field clean up day, pulling weeds and other clean up. Five weekday games

are currently scheduled, and work is being done to add a couple more. The planned lacrosse tournament was cancelled and the HEROS committee is looking to schedule a Jamboree in its place.

Luke stated on the construction side, monies continue to be raised to finish lighting the fields and design signage is in progress.

RV Parks Update

Byron shared construction has begun on the first RV Park, with the second RV Park design set to be released for bids in the next couple of weeks.

Review Strategic Plan/Site Master Plan

Byron reviewed the Site 20 Year Master Plan, noting the city now owns as additional twenty acres to work into the plan, and gave a high-level overview of the Strategic Plan, noting the items already completed or in progress.

David asked if there would be additional paved parking areas as the new twenty acres were built.

Byron answered with any new buildings or expansion, the lot to the west of the event center will be paved as originally designated in the Master Plan.

Byron shared the idea for usage of additional twenty acres is to use the northern two-thirds for fields and additional parking for events. The remaining third will be the second RV Park.

Luke asked if there are any planned updates to the flow of parking during the Fair and Rodeo, because last year was great.

Al stated a few small changes will be necessary, but not many.

The committee discussed concepts and possible future movements since the Strategic Plan was created in 2021 and expressed the desire to look at updating both the Master Plan and Strategic Plan.

Byron stated updating both plans may be a good item for this committee to work on but did share the cost and care that went into creating the plans and what that might look like in today's dollars.

Luke asked about possibly widening and paving the entrance road now that the city owns the adjacent acreage.

Steve noted that the area next to the paved road is currently crabgrass and used as an extra lane in an emergency for ambulance access during high volume times. He agreed that paving it would be helpful.

Next Meeting- TBD

City Manager Smith adjourned the meeting at 6:14pm.

Committee Members Present: Luke Swanson, David Bothum and Steve Wallace.

EOTEC General Manager Al Davis, EOTEC Operations Manager Brian Rust, City Manager Byron Smith, Assistant City Manager Mark Morgan, City Councilor Jeff Kelso and City Staff Holly Lambert were also in attendance.

Members Excused: Jennifer Roberts and Kyndra Stone

Member absent: Drex Bailey and Cari Shafer

No action taken as quorum required to hold the meeting not met.

City Manager Byron shared progress began to update the Master/Strategic Plan process. A meeting is scheduled with the original architecture firm. The consulting firm used last has also re-engaged to gather background information over the summer to help the committee with discussions this fall.

Steve and David shared updates and programming changes for the upcoming county fair and rodeo.

Byron stated IRZ consulting is reviewing water rights options on the recently purchased property to the EOTEC grounds.

Luke shared the HEROS committee is continuing work on the wall design and like most years, water availability has been a struggle at EOTEC overall.

Byron made note that the North RV Park is set to be completed prior to the 2026 Umatilla County Fair, and the South RV Park is set to being construction in two weeks.

Mark Morgan presented the Placer AI program and how the information can be used to help in tracking and planning events at EOTEC.

Next Meeting- September 3rd, 2026 @ 5:30pm (with special guests)