



*Where Life is Sweet*

# AIRPORT ADVISORY COMMITTEE

1600 Airport Way

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August 03, 2022 at 4:00 PM

## AGENDA

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1. CALL TO ORDER / ROLL CALL
2. MINUTES
  - A. [Minutes of the July 6th Meeting](#)
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
  - A. Discussion of new T-hangar construction.
  - B. QT Pod update.
6. MISCELLANEOUS ITEMS
7. ADJOURN

**\*\* AMERICANS WITH DISABILITIES ACT NOTICE \*\***

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## Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

July 6, 2022

Airport Terminal, Hermiston, Oregon

### Call to Order

The meeting was called to order at 4:00 pm.

### Roll Call

Members present: Dan Burns, Ron Linn, Josh Burns and Seth Shaw. Staff present: Mark Morgan from the City of Hermiston and Rolf Anderson Leirvik of Gorge Aviation Services.

### Agenda

The Agenda was unanimously approved.

### Approval of the Minutes

The minutes from the June 1, 2022, meeting were unanimously approved.

### Public Comments

Keith Ellis, Training Site Manager, Camp Umatilla, introduced himself to the Airport Advisory Board. Mr. Ellis stated the Umatilla Training site is the largest in Oregon for Infantry and drones. They expect up to 1,500 people at one time to be there during the training exercises. In addition, regional training will be provided for troops from all over the country.

### Financial Report

In light of the holiday the financial report for June was not complete at this time.

### Managers' Report

1. Rolf Leirvik discussed the completed Ramp construction project. The Contractor substantially completed the work on May 27, 2022 and then returned approximately 4 weeks later to apply the second coat of paint.
2. Rolf Leirvik reported the QT Pod continues to malfunction and all fuel sales have to be made by processing the credit cards in the Terminal. During this problem the Airport has been manned 7 days a week for 7:00 am until 6:00 pm to handle all of the fuel sales. If fuel is needed outside of these hours staff is on call to handle that sale. Rolf also reported that fuel sales have been very strong during May and June. The increase was due to strong Jet A sales.
3. Mark Morgan and Rolf discussed long range plans to construct new hangars using funds available from the FAA over five years. The Board reviewed the potential location of the hangars based on the Airport Layout Plan approved by the FAA. It appears that the most convenient plan would be to replace the open hangars with enclosed T-hangars. The Board reviewed

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Hermiston Municipal Airport – July 6, 2022

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various Tee Hangar layouts. The Board requested that Rolf work with Precision Approach Engineering to develop some estimates for approximately 12 new hangars. The Board suggested that hangars be able to fit not only the current aircraft but also some of the new aircraft with longer wingspans. The Board is working to begin construction on these hangars next spring or summer.

- 4. Rolf Leirvik stated that Mike Martin has resigned from the Airport Advisory Board.
- 5. Adjournment: The meeting was adjourned a 4:43 pm.

Next regular meeting date: Wednesday July 6, 2022.

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Dan Burns0-

DRAFT