



EASTERN OREGON TRADE AND EVENT CENTER (EOTEC)

1705 E. Airport Road

Where Life is Sweet

June 01, 2023 at 5:30 PM

AGENDA

1. CALL TO ORDER
2. ACTION ITEMS
 - A. Review and possibly approve the May 4th, 2023 regular meeting minutes
3. REPORTS
 - A. Barns Expansion
 - B. Field Expansion- HEROS
 - C. Operations Update
 - D. Branding Update
4. OTHER
5. NEXT MEETING - July 6th, 2023 @ 5:30pm
6. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 235 E Gladys Ave, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

Present were committee members Luke Swanson, Doug Bennett, Mike Kay, and Patrick Collins. Also present were City Manager Byron Smith, EOTEC General Manager Al Davis, Councilman Doug Primmer & City staff Holly Lambert.

Committee member Weston Putnam excused. Committee members Jessica Narain, Jennifer Roberts and Youth Advisor Hailey Gardner absent.

Patrick opened the meeting at 5:30pm.

March 2nd, 2023, Minutes

Doug moved and Luke seconded to approve the March 2nd, 2023, EOTEC Advisory Committee regular meeting minutes as presented. **Motion passed unanimously.**

Barns Expansion Report

Byron shared the concern from the building official regarding defining the barn as a barn or a meeting of assembly and the potential need for a sprinkler system. The city is doing further research on the matter for the next meeting with the building official in two weeks. The city is also researching suppliers for barn materials.

Report on Field Expansion Project - HEROS

Luke reported on the field work in progress. Two more weeks of watering using land lines moved by hand are needed and then the field will need to be fertilized. With the groundwork in, grass growing and soon to be fertilized, the first phase of field development is wrapping up. Once the hand watering lines are removed, Phase Two will begin. Shelco Electric will begin work to run main electrical lines for lighting and the committee will build a structure to house electric and storage needs. The HEROS committee is hopeful to schedule a first tournament in July if the turf is ready. If not, many groups are looking to book tournaments this fall and in the future.

EOTEC Operations Update Report

Al reviewed the handout detailing year to date and upcoming events at the facility, current operational maintenance and first quarter revenue generated (see attached). Al shared they are updating the website, linking it to the city website and updating the calendar. They are looking at using software similar to the Parks and Recreation software for booking events and stalls for barrel racing and rodeo events.

Branding Update

Byron reported the process is not yet begun but coming soon.

Strategic Plan Review

Byron reviewed the strategic plan priorities list created in 2019 from the strategic plan and noted the items in progress or completed. The committee had no further questions.

Other Business

Councilman Primmer questioned the EOTEC facility's non-smoking designation. After clarification that all buildings on the EOTEC grounds are non-smoking, Doug requested outside smoking areas be clearly designated with signage.

The committee briefly discussed the need for additional security cameras for the new sports fields.

Next Meeting- June 1st, 2023, at 5:30PM

The committee to meet in May, June and July, no meeting in August.

Meeting adjourned at 6:15pm.

DRAFT

Events March 4 – April 20

- Hermiston Sports Boosters Most successful Banquet and Auction yet
- HPD Training
- Blue Mt. Rabbit Show
- Victory Lighthouse Church Youth Retreat
- Quince Expo & Dinner
- Jehovah’s Witness Easter Service
- High School Rodeo All stalls and RV spots filled
- UEC Annual Meeting & Dinner
- College Rodeo
- UEC Business Resource Center- Women in Business Showcase
- Middle/High School Choir Festival

Upcoming next 30 days:

Cinco de Mayo, Hatrock Hounds Rock & Gem Show, 2 Weekend Barrel Races (GCBRA & Bobo),HPD Training, UCFD Interviews, Quince, I love my City, Prince and Me Ball

Operational Maintenance

- Water started
 - Have had 2 leaks in 4” pipe. 1 major.
 - Trying to balance front grass water and back rodeo parking water
- Sterilant Sprayed
- Grass Fertilized
- 1st round of round up spraying done
- Next will be spraying grass
- Start thinking about taking rodeo bleachers apart to send to Baker City.

Revenue Generated \$30,150

Date	Event
	3-Jan Port of Umatilla
	6-Jan Mediation Meeting
	9-Jan Open Gym
	10-Jan Pickleball/Open gym
	11-Jan open gym/Pickelball
	12-Jan Pickleball/Open gym
13-14 Jan	Parks and Rec
	19-Jan HEROS Meeting
	24-Jan Walk with Ease
	26-Jan Burns Rotary
	27-Jan Midway Comedy
	28-Jan UCF Dinner
	31-Jan walk with ease
	1-Feb Pickleball
	2-Feb Walk with Ease
	3-4 Feb HET Art Auction
	6-9 Feb Pickleball/Open Gym
2,7,9,14,16,21,23,28 Feb	Walk with Ease
10-11 Feb	Stanfield Boosters
13-16 Feb	Pickleball/Open Gym
	14-Feb Port of Umatilla
	16-Feb United Grain Growers and Silver Creek Construction
17-18 Feb	Parks and Rec
20- 23	Pickleball/Open Gym
	22-Feb Fair Board
24-25 Feb	Ag Show
	2-Mar Walk with Ease
1-2 March	Pickleball/Open Gym
	3-Mar Orozco Anniversary
	4-Mar HHS Sports Boosters
	4-Mar Motor Cycle class
	5-Mar National Guard
6-9 March	Pickleball/Open Gym
	7-Mar Port of Umatilla
7-9 March	HPD Meeting
	11-Mar Blue Mt. CC Rabit Show / MC Class
13-16 March	Pickleball/Open Gym
20 & 21 March	Pickleball/Open Gym
22-24 March	Victory light house church
25- 26 March	Quince Expo
	25-Mar GCBRA
27-30 March	Pickleball/Open Gym
	1-Apr Carrea Quince