



AIRPORT ADVISORY COMMITTEE

1600 Airport Way

Where Life is Sweet

September 07, 2022 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL
2. MINUTES
 - A. Minutes of the August 3rd Meeting
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
 - A. Discussion of new T-hangar construction.
 - B. QT Pod update.
 - C. Inspection of hangars.
6. MISCELLANEOUS ITEMS
7. OTHER
8. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

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Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

August 3, 2022

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Dan Burns, Ron Linn, Josh Burns and Seth Shaw. Staff present: Mark Morgan from the City of Hermiston and Rolf Anderson Leirvik of Gorge Aviation Services.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the July 6, 2022, meeting were unanimously approved.

Public Comments

No comments

Financial Report

The financial report was being completed at the time of the meeting.

Managers' Report

1. Rolf Leirvik reported having discussions talks with EOTEC about mowing portions of the Airport for the upcoming fair. In addition the Airport and the EOTEC are discussing using EOTEC equipment to mow along the runway and other portions of the Airport.
2. Rolf Leirvik reported the QT Pod continues to malfunction and all fuel sales have to be made by processing the credit cards in the Terminal. It appears Mascot Equipment Company will be available to install the new unit during August 2022. Ross-Brandt Electric Company will provide an electrician for the necessary electrical work.
3. Rolf Leirvik reported that the Airport Beacon was failing intermittently and Ross-Brandt Electric Company will be making the necessary repairs.
4. Rolf Leirvik reported fuel sales continue at approximately the same volume as the previous year. There was reduction of Jet A sales; these sales are directly related to the number of large turbine aircraft that visit each month. The change in interest rates is affecting the housing market which affects the number of visit by large aircraft into the Airport.

5. Mark Morgan and Rolf presented plans provided by Precision Approach Engineering depicting the potential new T-hangars. These plans will be presented to the FAA for its approval of the construction and location of the hangars. Precision Approach will also provide cost estimates for constructing the hangars, hopefully these will be presented to the Board at the next meeting. The Board had a general discussion of the location, type and size of the proposed hangars. The Board discussed the need to insure the new hangars would be large enough to handle the long wingspan of some of the new composite aircraft.

6. Adjournment: The meeting was adjourned a 4:52 pm.

Next regular meeting date: Wednesday July 6, 2022.

Dan Burns

DRAFT