



Where Life is Sweet

BUDGET COMMITTEE OF THE CITY OF HERMISTON AND HERMISTON URBAN RENEWAL AGENCY (HURA)

Hermiston City Hall 180 NE 2nd St

May 31, 2023 at 6:00 PM

AGENDA

Other ways of viewing or participating in live meetings are available through:

*Zoom with Meeting ID: 876 7523 1372 passcode: 475437 Telephone number to join is:
1 253 215 8782; or submitting comments to meetings@hermiston.or.us*

*Please note: Budget hearings for both the City of Hermiston and HURA are scheduled for
June 12, 2023 at Hermiston City Hall located at 180 NE 2nd Street.*

CITY OF HERMISTON BUDGET COMMITTEE MEETING

1. CALL TO ORDER 6:00PM- CHAIR, BRIAN MISNER
2. COMMITTEE ELECTS
 - A. Secretary
3. PRESENT UPDATED BUDGET INFORMATION- BUDGET OFFICER, BYRON D. SMITH
4. PUBLIC COMMENT
5. BUDGET APPROVAL
 - A. Consider Motions to Amend the Proposed Budget:
 1. Amend the EOTEC Budget as Proposed on the EOTEC Fund Sheet
 2. Amend the General Fund Budget as Proposed on General Fund Sheet 1
 3. Amend the General Fund Budget as Proposed on General Fund Sheet 2
 4. Amend the General Fund Budget as Proposed on General Fund Sheet 3
 5. Amend the General Fund Budget as Proposed on General Fund Sheet 4
 6. Amend the General Fund Budget as Proposed on General Fund Sheet 5
 - B. Consider a Motion to Approve the Proposed Budget as Amended
6. ADJOURN

HERMISTON URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING

7. **CALL TO ORDER - CHAIR, BRIAN MISNER**
8. **HURA COMMITTEE ELECTS**
 - A. Secretary
9. **PRESENT UPDATED HURA BUDGET INFORMATION- CITY MANAGER, BYRON D. SMITH**
10. **PUBLIC COMMENT**
11. **BUDGET APPROVAL**
 - A. Consider a Motion to Approve the Budget
12. **ADJOURN**

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd St, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

EOTEC Fund (pg. 70) Sheet

Revenues

- Increase Trans from Res-EOTEC Equipment from \$165,000 to \$425,600
- Reduce Miscellaneous Revenue from \$315,000 to \$0

Expenditures

- Reduce Miscellaneous Contractual line from \$122,000 to \$95,000.
 - Reduce Advertising and Marketing from \$50,000 to \$30,000.
 - Reduce Travel Expenses from \$4,800 to \$2,400.
 - Reduce Minor Safety Equipment from \$3,600 to \$600.
 - Reduce Contracted/Operational Serv from \$2,000 to \$0.
-
- Make all appropriate changes to the Reserve Fund to match the above changes.

General Fund Sheet 1

Cash Forward (pg. 9)

Revise Cash Forward amount (\$679,240)

Resources

- Increase Cash Forward from \$327,439 to \$1,006,669 (\$679,240)

Revision in Projected Cash Forward due to unanticipated revenues received in April.

General Fund Sheet 2

Police Operations (pg. 35)

Remove Three Additional Police Officers (-\$392,432)

Expenditures

- Reduce Salary and Wages line from \$3,567,064 to \$3,370,522 (-\$196,542)
- Reduce Social Security line from \$273,592 to \$258,557 (-\$15,035)
- Reduce Retirement line from \$1,195,340 to \$1,180,305 (-\$65,232)
- Reduce Medical, Dental & Life Ins line from \$867,136 to \$788,236 (-\$78,897)
- Reduce Long Term Disability line from \$19,958 to \$18,836 (-\$1,122)
- Reduce Unemployment line from \$25,035 to \$23,659 (-\$1,376)
- Reduce Paid Leave Oregon line from \$14,305 to \$13,519 (-\$786)
- Reduce Accident Insurance line from \$74,412 to \$69,970 (-\$4,442)

- Reduce Leased Vehicles line from \$158,000 to \$129,000 (-\$29,000)

General Fund Sheet 3

Library (pg. 25)/Recreation

**Freeze Two Vacant Part-time Library Assistant positions.
(-99,849)**

Mark Rec. Coordinator position as frozen and not eliminated.

Expenditures

- Reduce Salary and Wages line from \$562,169 to \$490,982 **(-\$71,187)**
- Reduce Social Security line from \$43,014 to \$37,568 **(-\$5,446)**
- Reduce Retirement line from \$176,426 to \$154,057 **(-\$22,369)**
- Reduce Unemployment Insurance line from \$3,936 to \$3,438 **(-\$498)**
- Reduce Paid Leave Oregon line from \$2,249 to \$1,964 **(-\$285)**
- Reduce Accident Insurance line from \$506 to \$442 **(-\$64)**

- On Page XVIII of the Personnel Distribution place an “*” next to the 3.28 Library Assistants with a corresponding footnote at the bottom of the page stating, “These number includes two part-time positions that were left unfunded in the 2023-24 budget.”

- On Page XVII of the Personnel Distribution increase the approved number of Recreation Coordinators from 2.00 to 3.00 with an asterisk next to it and below a corresponding footnote at the bottom of the page stating, “This number includes one full-time position that is unfunded in the 2023-24 budget.”

General Fund Sheet 4

Non-departmental (pg. 38)

Remove \$100,000 from non-departmental. **(-\$100,000)**

Expenditures

- Reduce Miscellaneous Contractual line from \$515,000 to \$415,000.

General Fund Sheet 5

Eliminate Electricity costs in all General Fund Departments.

(-\$95,600)

Expenditures

- Airport (pg. 19) – Reduce Electricity line from \$8,000 to \$0 **(-\$8,000)**
- Building (pg. 20) – Reduce Electricity line from \$600 to \$0 **(-\$600)**
- Parks (pg. 21) – Reduce Electricity line from \$20,000 to \$0 **(-\$20,000)**
- Pool (pg. 23) – Reduce Electricity line from \$25,000 to \$0 **(-\$25,000)**
- Library (pg. 25) – Reduce Electricity line from \$10,000 to \$0 **(-\$10,000)**
- Community Ctr (pg. 27) – Reduce Electricity from \$14,000 to \$0 **(-\$14,000)**
- Harkenrider Ctr (pg. 28) – Reduce Electricity from \$6,000 to \$0 **(-\$6,000)**
- Public Safety Ctr (pg. 32) – Reduce Electricity from \$12,000 to \$0 **(-\$12,000)**