



AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

Where Life is Sweet

April 03, 2024 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL
2. MINUTES
 - A. [March 6th Meeting Minutes](#)
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
 - A. Fuel sales and expenditures
 - B. Update on Airport projects
 - C. Relocation of Aircraft in Open T-hangar
6. MISCELLANEOUS ITEMS
7. ADJOURN

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Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

March 6, 2024

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Josh Burns, Nicole Westing, and Dan Burns. Absent: Keith Ellis and Jessie McCormach. Staff present: Mark Morgan from the City of Hermiston and Rolf Leirvik.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the February 7, 2024 meeting were unanimously approved.

Public Comments

No comments

Financial Report

The financial report for February 29, 2024 was reviewed and unanimously approved.

Managers' Report

1. Fuel sales for the month of January were reviewed. The Jet A fuel was not available for sale during the first half of February due to a broken meter. The repaired system is working now.
2. The City received the bids for the new hangar project. The total of the bids is approximately \$1,535,000. Work on removing the existing structure is scheduled to begin on April 1.
3. Staff reported that David Prior's ground lease was expiring on May 31, 2024. He has requested a new ground lease for the same property. After thorough discussion and after motions duly made and seconded the Board unanimously recommended that the City Council approve a new ground lease with David Prior with an initial lease rate of \$0.25 per square foot.

The meeting was adjourned at 4:35 pm.

The next regular meeting date: Wednesday April 3, 2024.

Dan Burns