



CITY COUNCIL

AGENDA

MONDAY, NOVEMBER 13, 2023

COUNCIL CHAMBERS- 180 NE 2ND ST

Where Life is Sweet

Other ways of viewing or participating in live meetings are available through:

YouTube at: City of Hermiston - YouTube

Zoom with Meeting ID: 841 0675 8958 Passcode: 075556 Telephone number to join is: 1 253 215 8782; or submitting comments to meetings@hermiston.or.us

1. CALL COUNCIL/CITY MANAGER WORK SESSION MEETING TO ORDER - 6:00 PM

A. Budget Discussion

2. ADJOURN WORK SESSION MEETING

3. CALL REGULAR MEETING TO ORDER – 7:00 PM

4. DECLARATION OF QUORUM

5. FLAG SALUTE

6. PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS

A. Presentation- Hermiston School District Updates

B. Proclamation- Small Business Saturday

7. CITIZEN INPUT ON NON-AGENDA ITEMS

Anyone wishing to bring anything before the council that is not on the agenda is asked to please do the following: 1. Please limit comments to not more than FIVE minutes; 2. State your name and address; 3. Direct your comments to the Chair.

8. CONSENT AGENDA

A. Committee Vacancy Announcements

B. Committee Appointment Recommendation of Nicole Westing for: Airport Advisory Committee Position #2- term ending 10/31/2026

- C. Committee Appointment Recommendation of Jesse McCormmach for: Airport Advisory Committee Position #5- remaining term ending 10/31/2025
- D. Cancel the December 25, 2023 City Council Meeting
- E. Lift Station & Utility Easement Agreement.
- F. Lift Station Easement Agreement.
- G. Minutes of the October 23 City Council Work Session and Regular Meetings

9. ITEMS REMOVED FROM CONSENT AGENDA

10. ORDINANCES AND RESOLUTIONS

- A. Resolution 2296- Regional Water System Phase 2 Pipelines Improvements.
- B. Resolution 2297- Support of Proposed Hacienda CDC Development
- C. Resolution 2298- Contract Award: Water Service Line Inventory.

11. COMMITTEE REPORTS

A. City Committee and Liaison:

Airport Advisory, Budget, Hispanic Advisory, Library Board, Parks and Recreation, Planning Commission, Recreation Projects Fund, Faith-Based Advisory, Community Accountability, Public Safety, Public Infrastructure, Transit Planning, EOTEC, Stepping Stones Alliance (not a City Committee)

- B.** Council President's Report
- C.** Council Report
- D.** Youth Advisory Report
- E.** Manager's Report

12. RECESS FOR EXECUTIVE SESSION (At or After 7:30pm)

- A.** An Executive Session will convene pursuant to ORS 192.660 (2) (e) which allows the Council to meet in Executive Session for the purpose of discussing matters pertaining to negotiating real property transactions.

13. RECONVENE & ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.



Where Life is Sweet

Small Business Saturday Proclamation

Whereas, the government of Hermiston, Oregon celebrates our local small businesses and the contributions they make to our local economy and community as they create jobs, boost our local economy, and preserve our communities; and

Whereas, small businesses are responsible for 62.7% of net new jobs created since 1995, employ 46.4% of employees in the private sector, and some economists state that with every \$100 spent at a small local retailer, roughly \$68 will stay in our local economy through taxes, payroll, and donations to local schools and charities; and

Whereas, Small Business Saturday® shoppers understand the importance and recognize the impact they can make by shopping at small businesses and encouraging friends and family to do so too; and

Whereas, advocacy groups, as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Doug Primmer, Council President of Hermiston, Oregon do hereby proclaim, November 25, 2023, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

SIGNED this 13th day of November, 2023

Doug Primmer, Council President



PUBLIC ANNOUNCEMENT

The City is accepting applications for the following Committees:

1) Parks & Recreation Advisory Committee

- Position 3: Remaining 3-year term ending October 31, 2024 (Advertised as of 10/26/2023)

2) Airport Advisory Committee

- Position 2: 3-year term ending October 31, 2026 (Advertised as of 08/16/2023)

3) Budget Committee

- Position 4, 5, & 6: 3-year term ending December 31, 2026 (Advertised as of 10/11/2023)

4) Faith-Based Advisory Committee

- Position 1 & 2: 3-year term ending December 31, 2026 (Advertised as of 10/11/2023)

5) Recreation Projects Fund Advisory Committee (Representing the Hoteliers)

- Position 4: 3-year term ending December 31, 2026 (Advertised as of 10/11/2023)

Deadline to apply for all Committees: Open Until Filled

Interested persons are asked to submit an application to City Hall, 180 NE 2nd Street, Hermiston, or at lalarcon-strong@hermiston.or.us . Application forms are available at City Hall or on the City’s website at <https://hermiston.or.us/volunteer> . If you have questions, please call Lilly Alarcon-Strong at 541-567-5521.

Proposed appointment and confirmation of these positions are made by the City Council. All appointments to city boards and commissions shall be made in accordance with the ordinances and city charter. Appointees shall not be full-time employees of the city, shall not be elected officials of the city, shall not be appointed to more than two boards or commissions at a time, and shall not sell to the city or its boards and commissions over which the council has appointive powers and budget control either directly as a prime contractor or supplier, or indirectly as a first-tier subcontractor or supplier. Sales shall be construed to mean sales, services or fees aggregating \$7,500 or more in any one calendar year. Preference for appointees shall be given to city residents.



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of November 13, 2023

Title/Subject

Cancel the December 25, 2023 City Council Meeting

Summary and Background

December 25th is a holiday when City offices will be closed. This date is also the fourth Monday, the day when the City Council would normally hold its second meeting of December. Due to this holiday, the second monthly meeting in December is frequently cancelled as many staff and council members are unavailable to meet and a quorum is difficult to achieve.

Staff is requesting the Council consider cancelling the December 25, 2023 City Council meeting. The City Council meeting would then convene on its next regularly scheduled meeting day; Monday, January 8th, 2024.

Tie-In to Council Goals

NA

Fiscal Information

NA

Alternatives and Recommendation

Alternatives

1. Hold the City Council meeting on the scheduled day: Monday, December 25
2. Reschedule the December 25 City Council meeting to another day of the month
3. Cancel the December 25 City Council meeting

Recommended Action/Motion

Cancel the December 25th City Council meeting

Submitted By:

City Manager Byron D. Smith



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of November 13, 2023

Title/Subject

Lift Station & Utility Easement Agreement.

Summary and Background

This action will authorize execution of an easement agreement for approximately 0.13 acres (75' x 75') for a wastewater lift station, and approximately 0.09 acres for access to the lift station. This area is located north of Feedville Road on tax lots 4N2823(200) and 4N2824(600).

This lift station will facilitate the removal of non-contact cooling water from an industrial development located on the site.

Tie-In to Council Goals

-Attract Industry & Jobs

Fiscal Information

Compensation for the easement agreement is \$10.

Alternatives and Recommendation

Alternatives

Recommended Action/Motion

Authorize the City Manager to execute and sign the Lift Station & Utility Easement Agreement.

Submitted By:

Mark Morgan

RECORDING REQUESTED BY;
AND AFTER RECORDING
SHOULD BE RETURNED TO:
Ryan C. Westhoff, Esq.
Dentons US LLP
4520 Main St #1100
Kansas City, MO 64111

SPACE ABOVE THIS LINE FOR RECORDER'S USE

LIFT STATION AND UTILITY EASEMENT

This Lift Station and Utility Easement (“**Easement**”) is made this ____ day of _____, 202__, by _____, a _____, whose mailing address is _____ (“**Grantor**”), in favor of the City of Hermiston, an Oregon municipal corporation, whose mailing address is _____ (“**Grantee**”).

WITNESSETH:

For TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration paid to Grantor, the receipt and sufficiency of which is acknowledged, Grantor hereby grants, bargains and conveys to the Grantee, its successors and assigns, (i) a permanent non-exclusive easement in, over, across, on, under and through the real property located in Umatilla County, Oregon, described on Exhibit “A-1” attached hereto and incorporated herein by reference (the “**Lift Station Easement Area**”) for the sole purposes of constructing, operating and maintaining a wastewater lift station and ancillary improvements (collectively, the “**Facilities**”) and ingress, egress and access to carry out the purposes of this Easement, and (ii) a permanent non-exclusive easement in, over, across, on, under and through the real property located in Umatilla County, Oregon, described on Exhibit “A-2” attached hereto and incorporated herein by reference (the “**Utility and Access Easement Area**”) for the sole purposes of: (a) access to, and from, the Lift Station Easement Area, which runs from the boundary of the Lift Station Easement Area through the Utility and Access Easement Area to connect to the north right-of-way of Feedville Road), and (b) install, maintain, repair and replace utility lines, water and sewer pipes and ancillary improvements sufficient to provide utility service and extend water and sewer service to the Grantor’s Property (defined below). The Lift Station Easement Area and the Utility and Access Easement Area (collectively, the “**Easement Area**”) are each shown on the depiction attached hereto as Exhibit “B” and incorporated herein by reference. For the purpose of clarification, the definition of “Facilities” shall include all utility lines, pipes and ancillary improvements described in above subsection (b).

Grantee covenants and agrees to the following:

1. The Facilities shall be constructed, operated and maintained by Grantee at Grantee’s sole cost and expense and in compliance with all applicable federal, state, county, university and local laws, ordinances, policies, rules and regulations.

2. The Facilities shall be and remain the property of Grantee, and Grantee shall have the sole responsibility to repair and maintain the Facilities in good and safe condition. Grantee further acknowledges and agrees that Grantor has no obligation or responsibility, under this Easement or otherwise, to protect the health, safety or property of Grantee or others exercising the rights granted herein, provided that Grantor covenants not at anytime to unreasonably interfere with or intentionally damage said Facilities.
3. Grantee shall exercise the rights granted herein, so far as is practicable, in a manner so as to minimize any disruption or disturbance to Grantor's Property (as defined herein) and the operations and activities of Grantor and its tenants, contractors, employees or licensees or occupants thereon and without doing any unreasonable damage.
4. Grantee agrees to promptly repair, replace and restore, at Grantee's sole cost and expense, all damages to Grantor's property within and outside of the Easement Area and to any buildings or other improvements located thereon (collectively, "**Grantor's Property**") caused by the construction, operation and maintenance of said Facilities and the exercise of the easement rights granted herein, including, but not limited to, the replacement of any damaged asphalt and/or concrete, the maintenance of Grantor's Property in an orderly fashion at all times during the construction, operation and maintenance of the Facilities and the exercise of the easements rights granted herein, the removal of all construction or other work debris from Grantor's Property, and the restoration of Grantor's Property to the same condition as that existing prior to said construction or other work, with the exception of the actual construction of said Facilities intended by said Grantee.

Grantor reserves and retains the right to use and enjoy the surface and subsurface of the Easement Area for any purpose whatsoever, including but not limited to, locating fences, irrigation lines, landscaping, light poles, utility lines, sidewalks, roadways, parkways and parking lots, within the Easement Area, provided such other uses and conveyances do not materially and adversely affect the Grantor's exercise of the easement rights conveyed herein. Nothing herein shall limit or prevent Grantor from granting easements within the Easement Area to other utilities or any other person or entity, provided such easements do not materially and adversely affect the Grantor's exercise of the easement rights conveyed herein.

Grantee hereby expressly agrees that in the event that Grantee abandons its use of the Easement Area for the purposes herein expressed, this Easement shall become null and void, and all right, title and interest in and to the Easement Area shall revert to the Grantor.

To the maximum extent permitted by applicable law, Grantee agrees to indemnify and hold harmless Grantor and its members, officers, employees and agents against any and all damages, claims, demands, actions, causes of action, costs and expenses of whatsoever nature which may result in an injury to or the death of any person(s) or from the loss of or damage to property of any kind or nature, when such injury loss, death, or damage arises from use of, or actions related to, the easement rights granted herein.

This instrument shall be interpreted, construed and enforced in accordance with the law of the State of Oregon with venue for any action being in the county where the Easement Area is located. This instrument may be executed in counterparts, and such counterparts together shall constitute but one original of the instrument. All rights, obligations and covenants contained herein shall be deemed to be rights, obligations and covenants that run with the land, and shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. All references to Grantor, Grantee or parties shall be deemed to include the respective party's employees, contractors, subcontractors, invitees, agents, successors, and assigns.

[CONTINUED ON NEXT PAGE]

IN WITNESS WHEREOF, Grantor and Grantee have executed this Easement as of the day and year first above written.

GRANTOR:

_____, a

By: _____
Name: _____
Title: _____

ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } ss.

This Easement was acknowledged before me on _____, 202__ by _____ as _____ of _____.

(Signature of notarial officer)

Print Name
My Commission Expires: _____

[Seal, if any]

GRANTEE:

City of Hermiston, an Oregon municipal corporation

By: _____

Name: _____

Title: _____

ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } ss.

This Easement was acknowledged before me on _____, 202__ by _____ as _____ of the City of Hermiston, an Oregon municipal corporation.

(Signature of notarial officer)

Print Name

My Commission Expires: _____

[Seal, if any]

EXHIBIT "A-1"

Legal Description of Lift Station Easement Area

A TRACT OF LAND BEING A PORTION OF PARCEL 2, PARTITION PLAT NUMBER 2023-11, RECORDED AS INSTRUMENT NUMBER 2023-0005626, UMATILLA COUNTY CLERK'S OFFICE, LOCATED IN THE SE1/4 OF SECTION 23, TOWNSHIP 4 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, CITY OF HERMISTON, UMATILLA COUNTY, OREGON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID PARCEL 2, BEING MARKED BY A 5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP INSCRIBED "R.V. MCKINNIS", LOCATED ON THE NORTH RIGHT-OF-WAY LINE (BEING 33 FEET FROM CENTER) OF FEEDVILLE ROAD (COUNTY ROAD NUMBER 608); THENCE ALONG THE EAST LINE OF SAID PARCEL 2, BEING COINCIDENT WITH THE WEST LINE OF PARCEL 2, PARTITION PLAT NUMBER 2023-10, NORTH 00°09'39" EAST 30.00 FEET TO THE POINT ON A LINE PARALLEL WITH AND 30.00 FEET NORTHERLY OF THE NORTH RIGHT-OF-WAY LINE OF SAID FEEDVILLE ROAD, AND BEING THE POINT OF BEGINNING:

THENCE LEAVING SAID EAST LINE OF PARCEL 2, PARTITION PLAT NUMBER 2023-11, ALONG THE SAID PARALLEL LINE NORTH 89°16'23" WEST 75.00 FEET TO A POINT ON A LINE PARALLEL WITH AND 75.00 FEET WESTERLY OF THE SAID EAST LINE OF PARCEL 2, PARTITION PLAT NUMBER 2023-11; THENCE ALONG SAID PARALLEL LINE NORTH 00°09'39" EAST 75.00 FEET TO A POINT ON A LINE PARALLEL WITH AND 105.00 FEET NORTHERLY OF SAID NORTH RIGHT-OF-WAY LINE OF FEEDVILLE ROAD; THENCE ALONG SAID PARALLEL LINE SOUTH 89°16'23" EAST 75.00 FEET TO THE SAID EAST LINE OF PARCEL 2, PARTITION PLAT NUMBER 2023-11; THENCE ALONG SAID EAST LINE SOUTH 00°09'39" WEST 75.00 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 5,624.72 SQUARE FEET (0.13 ACRES), MORE OR LESS.

SUBJECT TO ANY EASEMENTS, RESTRICTIONS, AND RIGHTS-OF-WAYS OF RECORD AND THOSE COMMON AND APPARENT ON THE LAND.

EXHIBIT "A-2"

Legal Description of Utility and Access Easement Area

A VARIABLE WIDTH STRIP OF LAND, BEING A PORTION OF PARCEL 2, PARTITION PLAT NUMBER 2023-10, RECORDED AS INSTRUMENT NUMBER 2023-0004936, UMATILLA COUNTY CLERK'S OFFICE, LOCATED IN THE SE1/4 OF SECTION 23, TOWNSHIP 4 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, CITY OF HERMISTON, UMATILLA COUNTY, OREGON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID PARCEL 2, BEING MARKED BY A 5/8 INCH IRON ROD WITH YELLOW PLASTIC CAP INSCRIBED "R.V. MCKINNIS", LOCATED ON THE NORTH RIGHT-OF-WAY LINE (BEING 33 FEET FROM CENTER) OF FEEDVILLE ROAD (COUNTY ROAD NUMBER 608); THENCE ALONG THE WEST LINE OF SAID PARCEL 2, BEING COINCIDENT WITH THE EAST LINE OF PARCEL 2, PARTITION PLAT NUMBER 2023-11, NORTH 00°09'39" EAST 82.00 FEET TO THE POINT OF BEGINNING:

THENCE CONTINUING ALONG SAID WEST LINE NORTH 00°09'39" EAST 20.00 FEET TO A POINT ON A LINE PARALLEL WITH AND 102.00 FEET NORTHERLY OF SAID NORTH RIGHT-OF-WAY LINE; THENCE LEAVING SAID WEST LINE ALONG SAID PARALLEL LINE SOUTH 89°16'23" EAST 80.00 FEET TO A POINT PARALLEL WITH AND 80.00 FEET EASTERLY OF SAID WEST LINE; THENCE ALONG SAID PARALLEL LINE SOUTH 00°09'39" WEST 102.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF SAID FEEDVILLE ROAD; THENCE ALONG SAID RIGHT-OF-WAY LINE NORTH 89°16'23" WEST 30.00 FEET TO A POINT ON A LINE PARALLEL WITH AND 50.00 FEET EASTERLY OF SAID WEST LINE OF PARCEL 2, PARTITION PLAT NUMBER 2023-10; THENCE ALONG SAID PARALLEL LINE NORTH 00°09'39" EAST 62.20 FEET; THENCE LEAVING SAID PARALLEL LINE 31.22 FEET ON A CURVE TO THE LEFT, WITH A RADIUS OF 20.00 FEET, THROUGH A CENTRAL ANGLE OF 89°26'01", CHORD BEARING NORTH 44°33'22" WEST 28.14 FEET, TO A POINT ON A LINE PARALLEL WITH AND 82.00 FEET NORTHERLY OF SAID NORTH RIGHT-OF-WAY LINE; THENCE ALONG SAID PARALLEL LINE NORTH 89°16'23" WEST 30.20 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED STRIP OF LAND CONTAINS 4,144.08 SQUARE FEET (0.09 ACRES), MORE OR LESS.

SUBJECT TO ANY EASEMENT, RESTRICTIONS AND RIGHTS-OF-WAY OF RECORD AND THOSE COMMON AND APPARENT ON THE LAND.



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of November 13, 2023

Title/Subject

Lift Station Easement Agreement.

Summary and Background

This action will authorize execution of an easement agreement for approximately 0.13 acres (75' x 75') for a wastewater lift station. Access will be provided via an adjacent 60' wide ingress, egress, and public utilities easement. This area is located north of Feedville Road on tax lot 4N2823(200).

This lift station will facilitate the removal of non-contact cooling water from an industrial development located on the site.

Tie-In to Council Goals

-Attract Industry & Jobs

Fiscal Information

Compensation for the easement agreement is \$10.

Alternatives and Recommendation

Alternatives

Recommended Action/Motion

Authorize the City Manager to execute and sign the Lift Station Easement Agreement.

Submitted By:

Mark Morgan

RECORDING REQUESTED BY;
AND AFTER RECORDING
SHOULD BE RETURNED TO:
Ryan C. Westhoff, Esq.
Dentons US LLP
4520 Main St #1100
Kansas City, MO 64111

SPACE ABOVE THIS LINE FOR RECORDER'S USE

LIFT STATION EASEMENT

This Lift Station Easement (“**Easement**”) is made this ____ day of _____, 202__, by _____, a _____, whose mailing address is _____ (“**Grantor**”), in favor of the City of Hermiston, an Oregon municipal corporation, whose mailing address is _____ (“**Grantee**”).

WITNESSETH:

For TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration paid to Grantor, the receipt and sufficiency of which is acknowledged, Grantor hereby grants, bargains and conveys to the Grantee, its successors and assigns, a permanent non-exclusive easement in, over, across, on, under and through the real property located in Umatilla County, Oregon, described and depicted in Exhibit “A” attached hereto and incorporated herein by reference (the “**Easement Area**”) for the sole purposes of constructing, operating and maintaining a wastewater lift station and ancillary improvements (collectively, the “**Facilities**”) and ingress, egress and access to carry out the purposes of this Easement.

Grantee covenants and agrees to the following:

1. The Facilities shall be constructed, operated and maintained by Grantee at Grantee’s sole cost and expense and in compliance with all applicable federal, state, county, university and local laws, ordinances, policies, rules and regulations.
2. The Facilities shall be and remain the property of Grantee, and Grantee shall have the sole responsibility to repair and maintain the Facilities in good and safe condition. Grantee further acknowledges and agrees that Grantor has no obligation or responsibility, under this Easement or otherwise, to protect the health, safety or property of Grantee or others exercising the rights granted herein, provided that Grantor covenants not at anytime to unreasonably interfere with or intentionally damage said Facilities.
3. Grantee shall exercise the rights granted herein, so far as is practicable, in a manner so as to minimize any disruption or disturbance to Grantor’s Property (as defined herein) and the operations and activities of Grantor and its tenants, contractors,

employees or licensees or occupants thereon and without doing any unreasonable damage.

4. Grantee agrees to promptly repair, replace and restore, at Grantee's sole cost and expense, all damages to Grantor's property within and outside of the Easement Area and to any buildings or other improvements located thereon (collectively, "**Grantor's Property**") caused by the construction, operation and maintenance of said Facilities and the exercise of the easement rights granted herein, including, but not limited to, the replacement of any damaged asphalt and/or concrete, the maintenance of Grantor's Property in an orderly fashion at all times during the construction, operation and maintenance of the Facilities and the exercise of the easements rights granted herein, the removal of all construction or other work debris from Grantor's Property, and the restoration of Grantor's Property to the same condition as that existing prior to said construction or other work, with the exception of the actual construction of said Facilities intended by said Grantee.

Grantor reserves and retains the right to use and enjoy the surface and subsurface of the Easement Area for any purpose whatsoever, including but not limited to, locating fences, irrigation lines, landscaping, light poles, utility lines, sidewalks, roadways, parkways and parking lots, within the Easement Area, provided such other uses and conveyances do not materially and adversely affect the Grantor's exercise of the easement rights conveyed herein. Nothing herein shall limit or prevent Grantor from granting easements within the Easement Area to other utilities or any other person or entity, provided such easements do not materially and adversely affect the Grantor's exercise of the easement rights conveyed herein.

Grantee hereby expressly agrees that in the event that Grantee abandons its use of the Easement Area for the purposes herein expressed, this Easement shall become null and void, and all right, title and interest in and to the Easement Area shall revert to the Grantor.

To the maximum extent permitted by applicable law, Grantee agrees to indemnify and hold harmless Grantor and its members, officers, employees and agents against any and all damages, claims, demands, actions, causes of action, costs and expenses of whatsoever nature which may result in an injury to or the death of any person(s) or from the loss of or damage to property of any kind or nature, when such injury loss, death, or damage arises from use of, or actions related to, the easement rights granted herein.

This instrument shall be interpreted, construed and enforced in accordance with the law of the State of Oregon with venue for any action being in the county where the Easement Area is located. This instrument may be executed in counterparts, and such counterparts together shall constitute but one original of the instrument. All rights, obligations and covenants contained herein shall be deemed to be rights, obligations and covenants that run with the land, and shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. All references to Grantor, Grantee or parties shall be deemed to include the respective party's employees, contractors, subcontractors, invitees, agents, successors, and assigns.

[CONTINUED ON NEXT PAGE]

IN WITNESS WHEREOF, Grantor and Grantee have executed this Easement as of the day and year first above written.

GRANTOR:

_____, a

By: _____
Name: _____
Title: _____

ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } ss.

This Easement was acknowledged before me on _____, 202__ by _____ as _____ of _____.

(Signature of notarial officer)

Print Name
My Commission Expires: _____

[Seal, if any]

GRANTEE:

City of Hermiston, an Oregon municipal corporation

By: _____

Name: _____

Title: _____

ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } ss.

This Easement was acknowledged before me on _____, 202__ by _____ as _____ of the City of Hermiston, an Oregon municipal corporation.

(Signature of notarial officer)

Print Name

My Commission Expires: _____

[Seal, if any]

EXHIBIT "A"

Legal Description

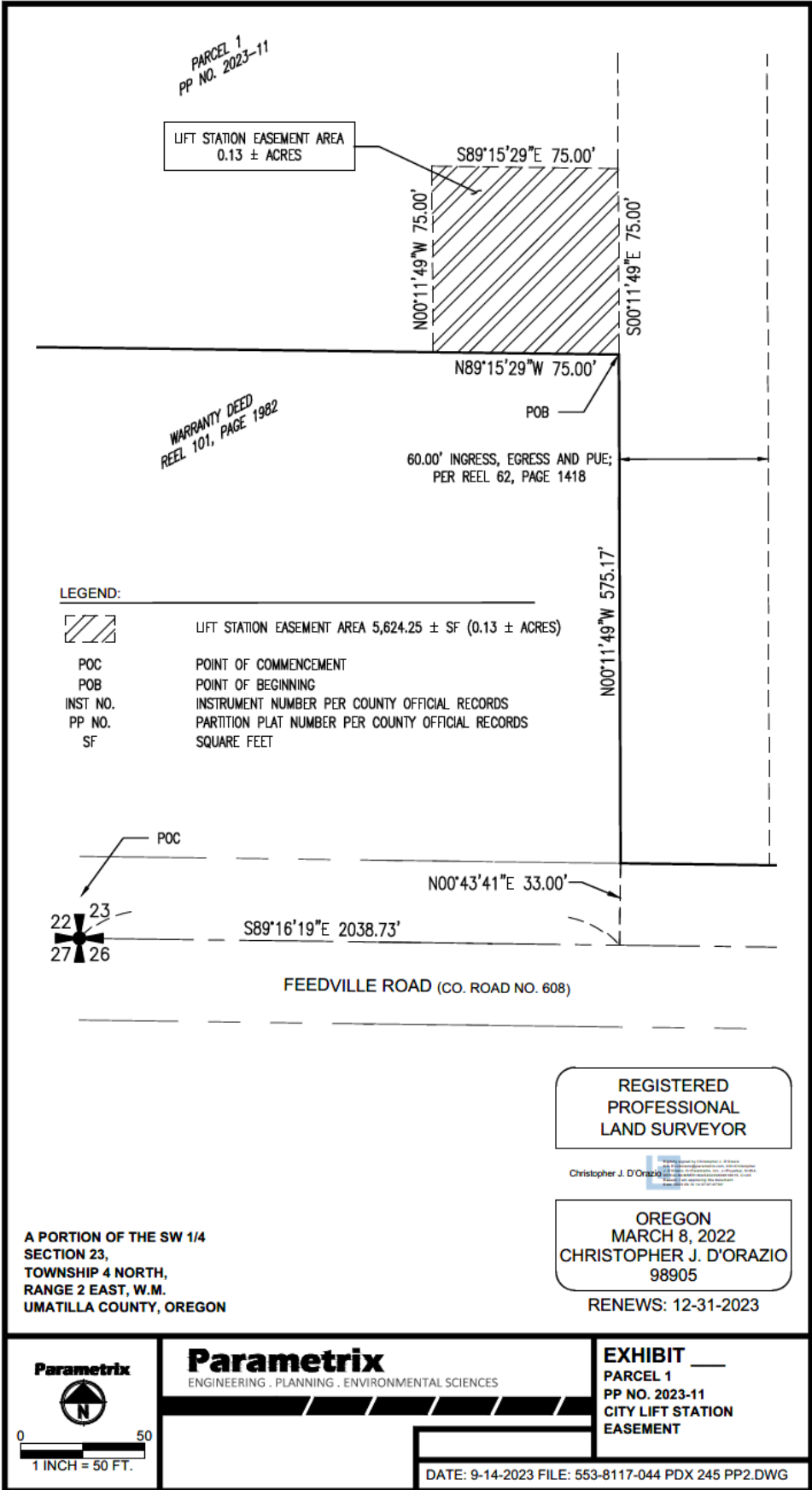
A TRACT OF LAND BEING A PORTION OF PARCEL 1, PARTITION PLAT NUMBER 2023-11, RECORDED AS INSTRUMENT NUMBER 2023-0005626, UMATILLA COUNTY CLERK'S OFFICE, LOCATED IN THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 4 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN, CITY OF HERMISTON, UMATILLA COUNTY, OREGON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 23, BEING MARKED BY A 2-1/2 INCH BRASS DISK; THENCE ALONG THE SOUTH LINE OF SAID SECTION 23, BEING COINCIDENT WITH THE CENTER LINE OF THE RIGHT-OF-WAY OF FEEDVILLE ROAD (COUNTY ROAD NUMBER 608), SOUTH 89°16'19" EAST 2038.73 FEET; THENCE NORTH 00°43'41" EAST 33.00 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL 1, PARTITION PLAT NUMBER 2023-11, LOCATED ON THE NORTH RIGHT-OF-WAY LINE OF SAID FEEDVILLE ROAD (33.00 FEET FROM CENTER); THENCE LEAVING SAID RIGHT-OF-WAY LINE ALONG THE WEST LINE OF SAID PARCEL 1, NORTH 00°11'49" WEST 575.17 FEET TO AN ANGLE POINT IN THE SAID WEST LINE OF SAID PARCEL 1, AND THE POINT OF BEGINNING:

THENCE NORTH 89°15'29" WEST ALONG THE SOUTHERLY LINE OF SAID PARCEL 1 75.00 FEET;
THENCE LEAVING SAID SOUTHERLY LINE OF PARCEL 1, NORTH 00°11'49" WEST 75.00 FEET;
THENCE SOUTH 89°15'29" EAST 75.00 FEET;
THENCE SOUTH 00°11'49" EAST 75.00 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 5,624.25 SQUARE FEET (0.13 ACRES), MORE OR LESS.

SUBJECT TO ANY EASEMENTS, RESTRICTIONS, AND RIGHTS-OF-WAYS OF RECORD AND THOSE COMMON AND APPARENT ON THE LAND.





CITY COUNCIL

Work Session Meeting Minutes October 23, 2023

Mayor Drotzmann called the work session meeting to order at 6:00pm. Present were Councilors Hardin, Peterson, Primmer, Linton, Barron (exited at 6:42pm and returned at 6:50pm), Duron (arrived at 6:10pm), and McCarthy. Councilor Myers was excused. Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Planning Director Clint Spencer, Parks and Recreation Director Brandon Artz, Court Administrator Jillian Viles, and City Recorder Lilly Alarcon-Strong. Youth Advisor Yaneisy Perez was also present.

Municipal Court Budget & Budget Overview

Court Administrator Jillian Viles presented information (PowerPoint presentation attached) and answered questions from the Council regarding: violations and criminal case loads; personnel, including elected and contracted positions; staff duties; operating costs; imposed fines and fees and how they are processed and collected, and more.

There was discussion regarding court expenses compared to revenues and an explanation given that the Court is not and will never be a revenue generating department, language barriers and translation services for the non-English speaking members of the community, Measure 110 impacts and how to help make people accountable for their actions specifically with repeat offenders, difficulty dealing with homeless offenders as there is no address listed to mail notices to, the partnership with Community Counseling Services, and more.

The Council thanked Court Administrator Viles for the information.

City Manager Smith thanked the Budget Committee Members in attendance stating they have been invited to attend budget discussions as they are part of the budget process each year. City Manager Smith stated with tonight's Municipal Court Budget presentation, the Council has had a complete overview of all the City's general fund department budgets and presented information (PowerPoint presentation attached dated October 9, 2023) regarding: the budget overview, process, scenarios, public input both in person and with online surveys, possible budget changes, and more. The Council was asked to help consider other ideas or options that may not have already been considered or presented and stated staff would be recommending a budget decision in January based on the direction the Council has suggested during this budget overview process.

Due to time constraints, the presentation and discussions were unable to be completed and Mayor Drotzmann stated this information would continue to be presented at the next City Council Work Session meetings.

Adjournment

Mayor Drotzmann adjourned the work session meeting at 6:58pm and stated the Council will take a short recess before starting the regular council meeting.

MUNICIPAL COURT
BUDGET & DEPARTMENT OVERVIEW

HERMISTON
OR 97131

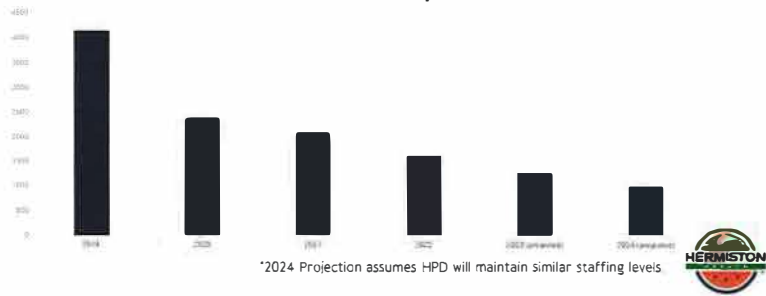
MISSION & GOALS

- MISSION
 - To provide justice services to the citizens of Hermiston, so that they have a fair opportunity to be heard and the community remains a safe place to live.
- CITY COUNCIL GOALS
 - 2020- Finish improvements to Court Administrative process. Take back adjudication of A Misdemeanors. - January 2024
 - 2022- Explore options for providing mental health support services at Municipal Court. - Currently in process with CCS Partnership
 - 2023- Develop a plan, gather data, and explore partnerships for a community court program. - Currently in process with CCS Partnership



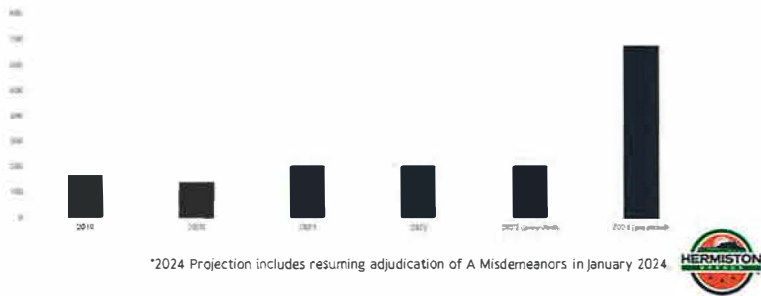
CASE LOAD

Violations (Traffic & City Ordinance)



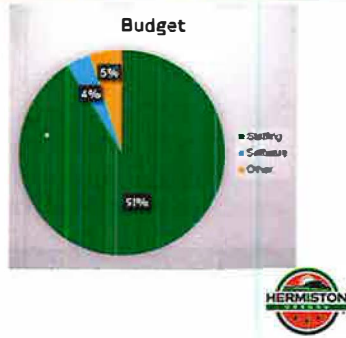
CASE LOAD

Criminal Case Load



STAFFING

- CITY EMPLOYEES
 - Court Administrator
 - 2 Court Clerks
- ELECTED OFFICIAL
 - Municipal Court Judge
- CONTRACTED POSITIONS
 - City Prosecutor
 - Primary Defense Attorney
 - Back-up Defense Attorney
 - Pro Tem Judge



FINES & FEES

- 2022 FINES AND FEES IMPOSED
 - \$463,000
 - \$448,000 from Traffic Violations
 - \$15,000 from Criminal Cases
 - As of 7/31/2023- only \$250,000 has been paid
 - \$5,300 paid towards criminal cases.
 - Cases are sent to a collection agency after 45 days of non-payment.
 - Municipal Court has limited legal options for imposing sanctions due to non-payment of fines & fees.


VALUE

- Justice & Public Safety programs should not be revenue focused.
 - Accountability
 - Education
 - Provide timely, fair, and equitable services.
- Misdemeanor Cases Filed- 2022
 - 97% of cases HPD referred to the City Prosecutor filed (as of 7/31/2023).
 - 71% of cases HPD referred to District Attorney's Office filed (as of 7/31/2023).
- Partnership with CCS- connecting defendants with community & social services.


Questions?

Where Life is Sweet



- ### Process
- Finalize Department Review
 - Establish Desired Service Level
 - Establish Cuts
 - Establish Possible Revenues
 - Town Hall Discussion (Mid-November)
 - **Following with an online survey**
 - Report to Council/Get Direction (January)
- 

- ### Desired Service Levels
- 2040 Vision Report
 - **Related Actions**
 - **2.1 Offer access to diverse recreational and wellness opportunities for everyone.**
 - **2.3 Provide a healthy, safe environment.**
 - **3.1 Provide activities, attractions, and events for people of all ages.**
- 

- ### Desired Service Levels
- Phone Survey (2019, 2020)
 - **Importance - “Here are some services provided by the City of Hermiston. Please tell me how important each is to you.”**
 - **Satisfaction - “Using the same list of services, please tell me how satisfied you are with City Hermiston’s efforts to provide each.”**
- 

Desired Service Levels

- Phone Survey (2019, 2020)
 - **Maintaining a Low Crime Rate**
97% important; 83% satisfied
 - **Encouraging new business development and job creation**
94% important; 70% satisfied
 - **Providing senior programs like transportation assistance**
93% important; 70% satisfied
 - **Encouraging new affordable housing**
92% important; 52% satisfied
 - **Providing programs for youth, like after school programs**
92% important; 57% satisfied



Desired Service Levels

- Recent Zencity Public Safety Survey
 - **Ran from April 14 to May 7, 2023**
 - **131 Responses**
 - **How do you feel about current staffing levels of the Hermiston Police Department?**
 - **More/Just Right/Too Many/Don't Know**
 - **61% said we needed more officers**



Desired Service Levels

- Recent Zencity Public Safety Survey
 - **Responses**
 - **\$5 flat fee (24%)**
 - **4% fee (6%)**
 - **Business License (8%)**
 - **Other GF cuts (9%)**
 - **Combo of several (35%)**
 - **None (7%)**
 - **Don't know (9%)**



FY2023-24 Budget

	Adopted	Status Quo
	FY24-B	Budget*
REVENUES		
Property Taxes	\$ 7,425,990	\$ 7,425,990
From Other Agencies	1,122,501	1,122,501
Service Charges	2,181,400	2,181,400
Traf From	2,498,035	2,498,035
Lic & Franchises	1,468,300	1,468,300
Cash Pwd	951,885	951,885
Fines/Penalties	400,000	400,000
Misc Revenue	65,000	65,000
Interest	70,000	70,000
Non-Rev Receipts	723,000	50,000
	\$ 16,905,911	\$ 16,232,911
EXPENSES		
Personnel Costs	\$ 11,299,862	\$ 11,550,352
Maint/Revs	3,530,428	3,372,154
Transfers	1,479,520	1,479,520
Debt Svc	460,825	460,825
Capital Outlay	92,000	71,500
Contingency	53,276	53,276
	\$ 16,905,911	\$ 18,987,627
	0	-764,716


- *Changes from Adopted Budget
- Removes the Loan Proceeds (\$673,000)
 - Restores Funding for PT Library Positions (\$100,000)
 - Restores Funding for Recreation Coord. Position (\$95,000)
 - Restores Council Budget (\$55,000)
 - **Additional Material/Services Cuts from Staff (\$169,000)**

- Possible Addition
- \$370,000 for Three New Officers




Establish Additional Cuts

- Street Funding Cut (Change Franchise Fee Allocation to Streets)
- Current – 33% of Franchise Fees allocated to street construction (\$990,000 to General Fund)
 - **Plus – Council Action**
 - **Minus – Removing Street Construction/ Maintenance Resource**
- Yield – ~\$15,000 per 1% change (90% GF = \$1.33 million) (~\$340,000 Increase to GF)




Establish Possible Revenues

- Increase Transient Room Tax (TRT) Rate
- Current Rate – 8% +\$2 Per Room Night Tourism Promotion Assessment (TPA). (Effective Rate ~9.8%)
 - **Plus – Tax nonresidents**
 - **Minus – Limitations on use**
- Yield (to General Fund) – First 1% is ~\$100,000; All Additional 1% is ~\$30,000




Establish Possible Revenues

- Utility Fees (Police, Parks and Recreation, etc.)
- Current Fees – None
 - **Plus – Flexible, Council Action**
 - **Minus – Continuing increase of utility costs to residents**
- Yield – Each \$1 of Fee generates \$72,000




Establish Possible Revenues

- Increase Planning and Zoning Fees
- Current – Much lower than costs and comps
 - **Plus – Better cover costs for services rendered, not increased for 20+ years**
 - **Minus – Could discourage development**
- Yield – Increase as proposed ~\$80,000 per year




Establish Possible Revenues

- Franchise Fee on Water/Sewer
- Current – None
 - **Plus – Flexible, Fairness to Other Utility Providers, Council Action**
 - **Minus – Continuing increase of utility costs on residents**
- Yield – Each 1% generates \$102,000




Establish Possible Revenues

- Business Licenses
- Current – None
 - **Plus – Council Action, Better understanding of local business activity**
 - **Minus – Could discourage business activity, Could have a negative impact on small business, Difficult to estimate**
- Yield - ~\$200,000 (Assumes 400 businesses @\$500 per year)




Establish Possible Revenues

- Sales Tax (exempting all food/prescription drug sales)
- Current – None
 - **Plus – Could tax some non-residents (Estimated 50% sales to non-city residents); Maintains more than 7% difference to Tri-Cities**
 - **Minus – Difficult to Estimate, Extremely new concept**
- Yield – 1% = ~\$1.6 million per year



Establish Possible Revenues

- Local Fuel Tax
- Current – None
 - **Plus – Replace/Preserve Franchise Fees for GF**
 - **Minus – Dwindling revenue generation, Requires Voter Approval, Spending Restriction**
- Yield – \$0.05/per gallon = ~\$125,000 per year





Other Possible Revenues

- Marijuana Tax
 - Plus – Possible large revenue upside
 - Minus – Vote of the people, Hard to estimate revenues, forcing to black market?

- Local Option Property Tax Levies
 - Plus – Somewhat stable
 - Minus – Requires Voter Approval, Compression, Already High Property Tax

- Payroll Tax
 - Plus – Could tax non-city residents
 - Minus – Difficult to Estimate, Could discourage development inside the City



Questions?

Where Life is Sweet



CITY COUNCIL

Regular Meeting Minutes October 23, 2023

Mayor Drotzmann called the regular meeting to order at 7:02pm. Present were Councilors Hardin, Peterson, Primmer, Linton, Barron, Duron, and McCarthy. Councilor Myers was excused. Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Planning Director Clint Spencer, Parks and Recreation Director Brandon Artz, and City Recorder Lilly Alarcon-Strong. Youth Advisors Present were Yaneisy Perez and Jeannine Heredia. The pledge of allegiance was given.

Presentation- Hispanic Heritage Month & Grupo Reje

Councilor Barron stated in celebration of Hispanic Heritage Month from September 15th through October 15th Grupo Reje will be playing a song representing Hispanic culture. Each member of the group are individuals who were raised and continue living in Hermiston.

Grupo Reje introduced themselves, thanked the City for allowing them to attend and share their music, and played a song. (applause from the audience)

Presentation- Community Counseling Solutions (CCS)

Kimberly Lindsay, CCS Executive Director, presented information (handouts attached) regarding: CCS being ranked among the 100 Best Non-profits to work for in Oregon in 2023 by Oregon Business Magazine, employee turnover and needs, newsletter information, warm line, operating costs and funding, intake referral system for addiction which is different from mental crisis, partnership with the Cities of Hermiston and Pendleton on opioid funds program, Psychiatric Acute Care Center needs and their plan to open the facility in Spring and offered the Council a tour of the facility, partnership with Good Shepherd Hospital, the need for an Adolescent Respite Care Center as there is nowhere for adolescents to go besides the emergency room or Portland facility, adult care homes were purchased so current tenants wouldn't be homeless, thanked the Umatilla County Sheriff's Office for their partnership of a Jail Program for Suboxone, and more.

Executive Director Lindsay thanked the Council for allowing them to provide these services to the community stating they are passionate and love for what they do.

Mayor Drotzmann thanked CCS for giving relief to the community by providing these services while facing many challenges.

Citizen Input on Non-Agenda Items

None given.

Consent Agenda Items

Councilor Linton moved and Councilor Primmer seconded to approve Consent Agenda items A-D to include:

- A. Committee Vacancy Announcements
- B. Appointment Confirmation of Casey Hinkley for: Library Board, Position #5- term ending 06/30/2027
- C. Final Plat Cimmaron Terrace Phase IV 4N2802DB Tax Lot 101- NE 8th Place
- D. Minutes of the October 9th City Council Work Session & Regular Meetings

Motion carried unanimously.



CITY COUNCIL

Regular Meeting Minutes October 23, 2023

Ordinance No. 2350 – Amending Chapter 97 of the Hermiston Municipal Code

City Manager Smith gave information regarding updating the Ordinance to include suggested amendments clarifying vehicle camping.

Public Comment

Phillip Spicerkuhn, Hermiston- Thanked the City for giving Stepping Stones Alliance notice of this proposed Ordinance as no notice was given for the September 11th Meeting when this Ordinance was originally discussed; and thanked the City for their support of Stepping Stones Alliance.

After some discussion, Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Richard Tovey read the ordinance by title only. Mayor Drotzmann requested that the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Richard Tovey read the ordinance by title only, Councilor McCarthy moved and Councilor Primmer seconded that Ordinance No. 2350 be adopted and become effective 30-days after adoption by the City Council. Motion carried unanimously.

Resolution No. 2292- Review and Approval of Building Code Updates

City Manager Smith gave information regarding building code updates as required by the State of Oregon.

After some discussion, Councilor Duron moved and Councilor McCarthy seconded to approve Resolution No. 2292 and lay upon the record. Motion carried unanimously.

Resolution No. 2293- Award contract for constructing SE 9th Street (E Penney Ave. to Feedville Road).

Assistant City Manager Morgan gave information regarding awarding Culbert Construction, Inc. the construction contract for a new section of road, curb, gutter, sidewalk, sewer lift-station, extension of gravity sewer main, and water main for public improvements.

After some discussion, Councilor Primmer moved and Councilor Duron seconded to approve Resolution No. 2293 and lay upon the record. Motion carried unanimously.

Resolution No. 2294- Contract Award North Hermiston Drain Piping

Assistant City Manager Morgan gave information regarding awarding Odyssey Contracting the construction contract for trenching and installing drainage pipe located between Theater Sports Park, Theater Lane, and Kopacz Nursery.

Public Comment

Phillip Spicerkuhn, Hermiston- Stated he felt it would be best to have incorporated some sort of water feature in this park instead of piping the water off.

After some discussion, Councilor Hardin moved and Councilor Duron seconded to approve Resolution No. 2294 and lay upon the record. Councilors Hardin, Peterson, Primmer, Barron, Duron, and McCarthy voted in favor, Councilor Linton voted against; motion carried 6-1.



CITY COUNCIL

Regular Meeting Minutes October 23, 2023

Resolution No. 2295 – Updated IGA with City of Pendleton for IT Services

City Manager Smith gave information regarding updating the City of Pendleton’s agreement for IT services.

After some discussion, Councilor Primmer moved and Councilor Duron seconded to approve Resolution No. 2295 and lay upon the record. Motion carried unanimously.

Mayor Drotzmann stated the City received recognition and a prestigious award nomination at the LOC Conference for the great IT partnerships the City has created within the region.

September 2023 Financial Report

Councilor McCarthy moved and Councilor Primmer seconded to accept the September Financial Report as presented by City Manager Smith. Motion carried unanimously.

Committee Reports

Parks & Recreation Committee- Councilor McCarthy gave information regarding: Teen Adventure Park updates, Tree Lighting on 11/30, and Treats on Main on 10/31.

Public Safety Committee- Councilor Primmer stated this Committee met today and heard information from Chief Edmiston and Umatilla County Sheriff Terry Rowan regarding: crime, staffing, Tip411, training, and more. Councilor Primmer stated the Police Department continues to do great work.

Hispanic Advisory Committee- Councilor Barron stated the Committee heard information regarding: the newest committee member and youth advisors, as well as the new owners from Grocery Outlet. The Committee will also be brainstorming ideas to be more involved in community events.

Mayor Drotzmann asked if there would be two Cinco de Mayo events this year like last year. Councilor Barron stated he is unsure but believes the Committee will be working with the Cinco de Mayo 501c3 on this front.

Library Board- Councilor Duron stated the Board heard information regarding the Architect team aligning the community’s ideas and thoughts into their overall plans.

Mayor’s Report

Mayor Drotzmann spoke regarding:

- LOC meetings that he and City Manager Smith spoke in which had great attendance
- Small Cities meeting in LaGrande

Council Reports

Councilor Peterson spoke regarding accepting a position on the Board of Director for the LOC’s Woman’s Caucus and Oregon Disability Commission and the desire to give feedback and make changes.

Councilor Primmer stated he was able to attend an Oregon Elected Officials Tour of the Handford Site. The tour was very interesting and he’s grateful he had the opportunity to attend.

Councilor Linton stated planning has started for the MLK march and event held Monday, January 15th from 11am to 1pm. They are hopeful that either the Mayor or City Manager Smith will be able to attend and speak at the event and be able to host the event at City Hall like last year.



CITY COUNCIL

Regular Meeting Minutes October 23, 2023

Councilor Duron gave information regarding the Volunteer Fair.

Councilor Barron gave information regarding more energy resources that will be coming into the area and the positive outcomes it will bring to the community.

Councilor McCarthy spoke regarding ribbon cutting events held in the community and let the Council know he will be unable to attend the next meeting as their family is taking a trip to celebrate the official adoption of their foster children.

The Council congratulated Councilor McCarthy on his families adoption news.

Councilor Linton encouraged the public to attend the Foster Care Advocacy night at Zeal Church Tuesday, October 24 at 6:30pm.

Youth Advisory Report

Jeannine Heredia gave information regarding: the High School’s Trick or Treating event and the free admission to the football game to any child that dresses up for Halloween and encouraged the public to attend the High School’s CLUE play from the Theater Department.

City Manager’s Report

City Manager Smith asked that the Council and audience be cautious as there is an accident on Glady’s Ave and gave information regarding the Volunteer Fair.

Adjournment

Mayor Drotzmann adjourned the City Council meeting at 8:58pm.

SIGNED:

Doug Primmer, Council President

ATTEST:

Lilly Alarcon-Strong, CMC, City Recorder



Mental Health Block Grant Adult Discretionary Awards

Oregon Warmline

Quarterly Report

Submit Reports To: amhcontract.administrator@state.or.us

sbuyer@state.or.us

aashton-williams@state.or.us

Attention: Mental Health Planner

Provider: Oregon Warmline/ Community Counseling Solutions

Name of Person Completing Report: Sharon Kuehn Bliss, Warmline Program Manager

Phone Number: 503-308-2624

Email Address: sharon.bliss@ccsemail.org

Total Award Amount: \$2,600,000 annual budget in contract for 24/7 Bilingual Service

Reporting Period:

04/01/2023 through 06/30/2023

(Report Due 08/15/23)

Actual Expenditures for this Quarter:

As an attachment to this document, please find our line-item accounting of grant funds expended during this reporting period.

Project Implementation Progress:

Call Volume Surges during full quarter of 24/7 Warmline Services in English and Spanish!!

Thanks to funding increases and support from the Oregon Health Authority, the Oregon Warmline is now offering nonstop 24/7 peer support services in both English and Spanish languages for all Oregonians! We are incredibly pleased to have successfully managed the transition to 24/7 services.

With our increased availability, caller access and call volume has soared to record heights. Our three-team 24/7 staffing pattern allows us to serve as many as 450 callers daily!! The increase in overall calls and the increase in yellow, orange and red calls clearly demonstrate the Warmline's significant role in addressing emergency levels of loneliness and isolation and increased needs for pre-crisis mental health services.

National Public Health Emergency

The Surgeon General has declared loneliness and isolation a public health emergency. Luckily for Oregon, we already have an effective program in place to address this grave health concern. The Oregon Warmline responds to thousands of callers each quarter providing immediate relief, understanding and support. Our line is a trusted outlet for anxiety, depression, and social isolation as the economic and social impacts of the pandemic and economic hardship continue to stress and challenge community members.

With our increased capacity (providing up to 450 peer support sessions daily through a 24-hour period), peer support on the Warmline plays a critical role in reducing the need for more expensive crisis services, medical transportation, medical appointments and hospitalizations in Oregon.

Data Collected

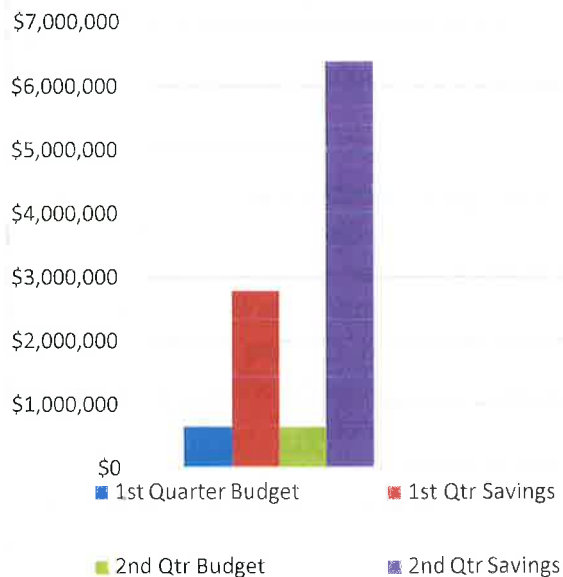
While we have consistently collected “reasons for your call” and can demonstrate a long history of preventing loneliness and isolation. Continuing to monitor the distress levels of our callers, we continue to document a high level of caller distress. Our peer support operators to color code calls in keeping with our Peer Support Crisis Response Policy.

Call Color	Number of Records	Description of Call Category
Green ♡♡	13,612 (82%)	Everyday conversations: low or no distress
Yellow ♡♡	2,727 (17%)	Discussing difficult topics such as suicide, abuse, trauma
Orange ♡♡	101 (01%)	Suicidal Intent, Domestic Violence
Red ♡♡	11	Suicidal Intent and Means – Highest Distress
Blue ♡♡	2	Mandatory Abuse Report

The majority of our callers are still motivated to reach out to prevent loneliness and isolation and connect with a caring peer who listens and supports them without judging or advising. The significant percentage of yellow calls shows increasing levels of distress currently experienced by the population of Warmline callers. These are the calls which we are addressing that reduce the number of calls coming into our 988 Crisis Line. Approximately **17% of our callers were in a state of considerable distress, focusing on topics such as suicide, abuse, or trauma**. This portion of the general population is best served by a free, accessible peer support service. **These callers would require most costly and crisis-oriented services if the Warmline were not available.**

More Costly/ Clinical Service	Reallocation Savings
Crisis Line	\$ 3,704,610
PCP / Doctor	\$ 427,000
Hospital ER	\$ 928,400
Other	\$334,310
Total Quarterly Cost Savings	\$6,382,674
Quarterly Return on Investment	605%

Quarterly Cost Savings 2023



Quarterly COST SAVINGS: Return on Investment

We ask each caller what services they might have used if the Warmline were NOT available. With the responses to this question, we generate estimated cost avoidance/cost savings to the Oregon Healthcare system, currently showing more than a 600% return on investment.

The Oregon Warmline shows an impressive ROI for cost reallocation! This points to the need to consider the Warmline as a significant partner in Crisis Response/988 Services.

Staffing & Structural Changes

Beginning on March 15, 2023, the Oregon Warmline extended our staffing and call center system to provide nonstop 24/7 service to all Oregon residents. To meet the call demands of our 24/7 callers, we increased our staffing levels to: 6 Supervisors, 4 Shift Leaders, 8 Full-time Peer Support Operators and a pool of 28 Part-Time Peer Support Operators

Ensuring the availability of Spanish-speaking peers around the clock requires a team of 15 Bilingual, Bicultural peer support specialists. This delightful team has brought new levels of awareness and sensitivity to the Warmline Team. Our easy-access prevention and early intervention service offers all residents a telephone peer support session on demand!

Managing the new, ongoing service required multiple changes in staffing, scheduling, training and communications to ensure service quality and the 24/7 availability. Our experienced peer support supervisors manage teams and provide co-reflection to minimize the impacts of vicarious trauma on our front-line staff.

Career Ladder and Culturally Specific Services

With our fully staffed teams in place and with the increase to 24/7 services, **we now offer up to 100 hours of direct peer support service or talk time daily.**

All the while, our call volumes continue to increase, now consistent at almost triple our pre-COVID rates. Our accessible peer support service will benefit from funding increases which enable us to cut wait times and increase direct access to peers. Please see the breakdown of calls by sex this quarter and, for comparison, the corresponding quarter pre-COVID – now three years ago.

Number of Peer Support Calls Provided

Last Year – 2nd Qtr

April - June 2022:

Current Quarter (24/7)

April – June 2023

Calls by Sex		For Counties: All		Calls by Sex		For Counties: All	
From 01/01/2023		Thru 03/31/2023		From 04/01/2023		Thru 06/30/2023	
Sex	Qty			Sex	Qty		
F			7226	M			11,739
M			8,716	F			11,014
Other/Unknown			266	Unknown			542
*** Total ***			16,233	*** Total ***			23,295

Direct Client Services

Call Volume Increases dramatically as 24/7 Promotions begin to reach the Public:

Overall call volume has increased 43.5% from our levels one year ago during our first quarter of 24/7 service!

Secondary Trauma: Impact of High Anxiety-High Depression Calls on Peer Support Operators

- The higher number of calls in which the callers report that they are “in crisis;” we receive more “orange” and “red calls” than we typically saw in the past. Going forward, we will continue to report on the rate of these higher distress calls. We observe that the general stress levels, anxiety, and social uncertainty contribute to the increased distress experiences of our callers. Notably, increased housing and food insecurity as well as political and racial polarizations feed into these high and urgent community needs. Houselessness is not a measure we currently collect, but there is a notable increase in callers who do not have housing.
- We set up our current staffing structure to always ensure immediate supportive responses (co-reflection) to our peer support operators. We provide immediate access to an experienced peer to process and release the impact of high distress calls. In addition, we offer “Peer Support for Peer Supporters” Meetings twice monthly, independent from our bi-weekly All-Staff Meetings, to assist our peers in maintaining their own balance and well-being during these challenging times. We are also grateful for the high-quality Employee Assistance Program offered by our nonprofit agency, Community Counseling Solutions. .

Key Milestones:

- We now employ diverse Peer Support Operators in home office locations throughout the state!
- Our daily average call volume has nearly quadrupled from the rate of our pre-COVID services.
- We are actively promoting our new 24/7 Peer Support services with a new Oregon Warmline logo and outreach materials at Oregon Peer Events, through social media and community partners.
- We are developing a new system to meter and pace repeat callers to open more direct access for new callers!



Next Steps:

- Beginning in October 2023, The Oregon Warmline will partner with FolkTime to manage the IPS Oregon Hub! The Warmline will provide leadership for Online IPS Core Trainings and the delivery of a series of short online peer support trainings called IPS Minis.
- CCS and the Oregon Warmline worked to organize the Eastern Oregon Peer Conference in collaboration with the Office for Recovery and Resilience and GOBHI. With GOBHI’s late

withdrawal from the planning process, we had to make the difficult decision to cancel the event this year. We look forward to working in partnership with Eastern Oregon Peers to organize an inclusive and progressive conference next year.

- Our Program Manager, Sharon Bliss, was invited by Paulo del Vecchio of SAMHSA to participate in the first national Panel of Experts on Warmlines. The panel was called together in response to the Surgeon General's recent declaration of Loneliness and isolation as a national health emergency. Along with 25 Warmlines leaders, Sharon and other state Warmlines leaders discussed best practices for growing and funding Warmlines in the USA.

Direct Client Services (If applicable)

Total Number of Individuals Served this Quarter: 23,295

Total Number Served by Sex:

Male	11,739
Female	11,014
Unknown	542

Total Number Served by Age:

18-20	_____
21-24	_____
25-44	_____
45-64	_____
65-74	_____
75+	_____
	<u>23,295</u>

Total Number Served by Race:

American Indian or Alaskan Native	_____
Asian	_____
Black or African American	_____
Hawaiian or Other Pacific Islander	_____
Hispanic	_____
More Than One Race	_____
Unknown	23,295

Total Number Served by Ethnicity:

Hispanic/Latino	_____
Non-Hispanic/Latino	_____
Not Available	_____
	23,295

Sharon Kuehn Bliss
Signature

8.3.2023
Date



September 13, 2023

Congratulations, Community Counseling Solutions for being a 100 Best Nonprofits. Your rank among the 63 participating Large nonprofits will be revealed in our October issue.

The 100 Best list is comprised of the top 34 large and medium nonprofits, and top 33 small nonprofits that participated in our survey. Your 100 Best Nonprofits score was 567.23 and 134 of your Oregon employees completed the survey.

Oregon Business magazine and CheckPoint Surveys LLC are pleased to present the attached results of your company's participation in our survey. This information should help you better understand how your employees perceive their workplace.

You'll find here your **Comprehensive Report**, which begins with how your employees rated satisfaction and importance in the six broad survey categories (on a scale of 0 to 100) and in regard to the 31 workplace characteristics covered (on a scale of -3 to +3). It then compares these ratings against your chosen peer group. This feedback should validate your best practices and zero in on those workplace issues that remain a challenge.. The **Employer Benefits Survey Benchmarks** provides a thorough comparison of your benefits policies against the 100 Best Nonprofits and all survey participants. Finally, the **Employee Comments** deliver feedback in your employees' own words, explaining what they enjoy most and what they would like to see improved.

Participating in the survey initiates an important dialog within your company. We encourage you to continue the discussion by sharing the information in this report with your employees through such forums as regular company meetings or off-site retreats. As a team you can devise key strategies to address the findings of the report. After 30 years of conducting this process, we know how much employees appreciate having their feedback acknowledged by management: Please let them know you heard them.



2023 Comprehensive Report



How to read the results:

Scores for each employee survey statement, as shown in most the graphs of this report, were calculated from the average of all employee ratings for that statement on the range of -3 (not at all satisfied), 0 being neutral, to +3 (very satisfied). To review all the survey statements, click on this link:

<http://www.oregonbusiness.com/npsurveyinfo>

You'll note that we had six major categories in the employee survey:

- 1) Work Environment
- 2) Management & Communications
- 3) Decision-Making & Trust
- 4) Career Development & Learning
- 5) Benefits & Compensation
- 6) Sustainable Practices (Used only to determine 100 Best Green Workplaces, released in June issue of *Oregon Business*)

The first graph in the report is your "Participation Score." This score was calculated based on your employee participation percentage as compared to the participation percentages of companies within your size group. You can see how your participation ranks compared to the peer group you chose to be compared to.

The second graph in this report (6 vertical bars) displays your average score for each of these six major categories on a scale of 0 to 100. It's the -3 to +3 average per category converted into a 100 point scale.

A maximum score of 700 is possible. This includes the first five categories, listed above, plus your employer survey of benefits score and your participation score.

We hope these reports will help create best workplace practices within your company.

CheckPoint Surveys LLC
 www.checkpointsurveys.com
 541-233-8354

Oregon Business magazine
 12570 SW 69th Ave Suite #102
 Portland, OR 97223

**Oregon
 Business**
 MAGAZINE





100 Best Nonprofits survey
2023 Comprehensive Report
Community Counseling Solutions

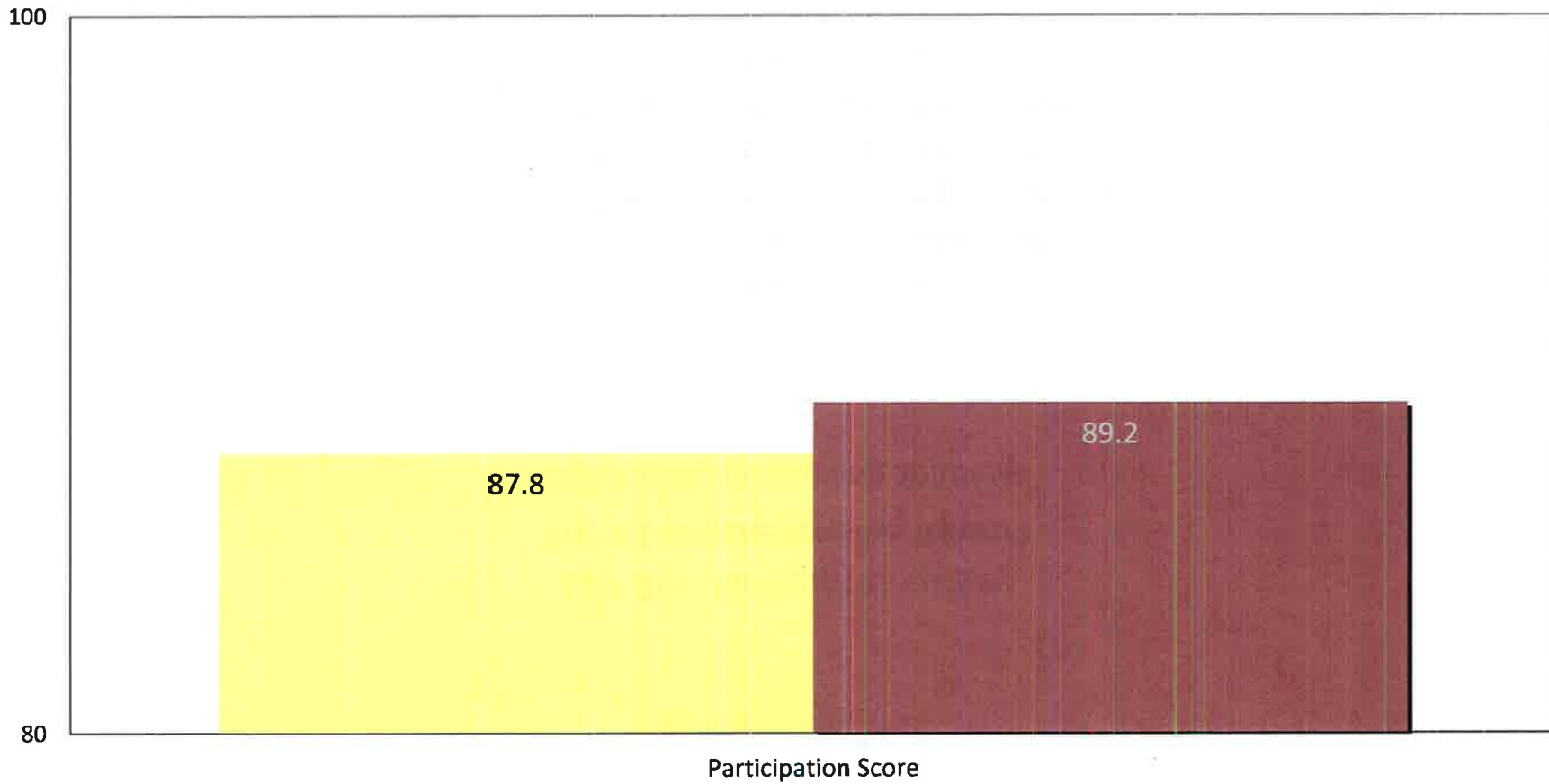
- Participation score vs. peer group
- Employee satisfaction vs. importance ratings
- Employee satisfaction ratings vs. peer group
- Employee importance ratings vs. peer group
- Employer benefits survey benchmarks
- Employee write-in comments



Community Counseling Solutions



Participation Score, 100-point scale
vs. Peer Group



Community Counseling Solutions

Top 34 Large Organizations

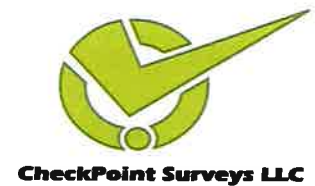




100 Best Nonprofits survey
2023 Comprehensive Report

Community Counseling Solutions

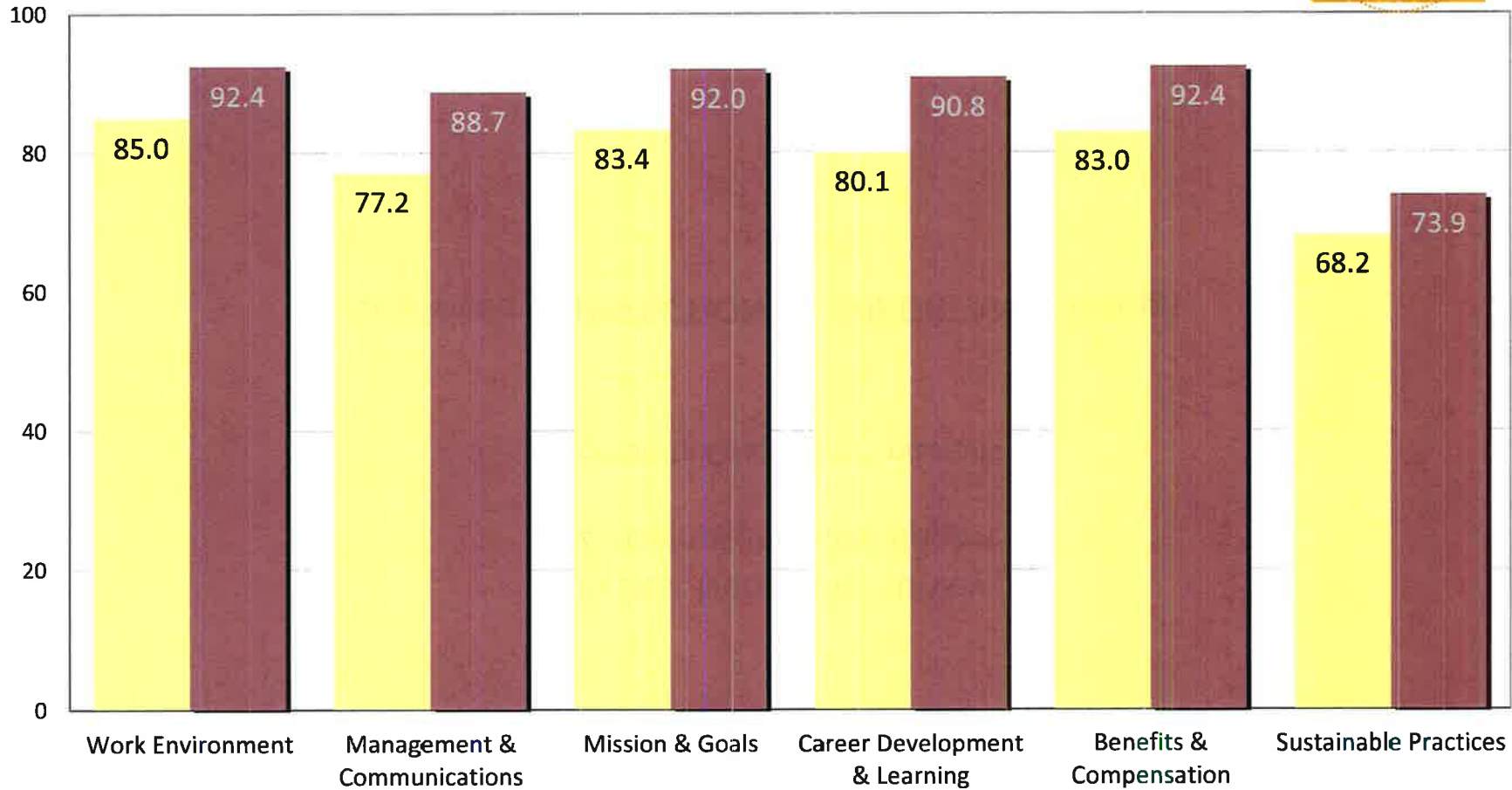
Employee SATISFACTION vs. IMPORTANCE ratings



Community Counseling Solutions



Overall category scores, 100-point scale
Employee SATISFACTION ratings vs. IMPORTANCE ratings

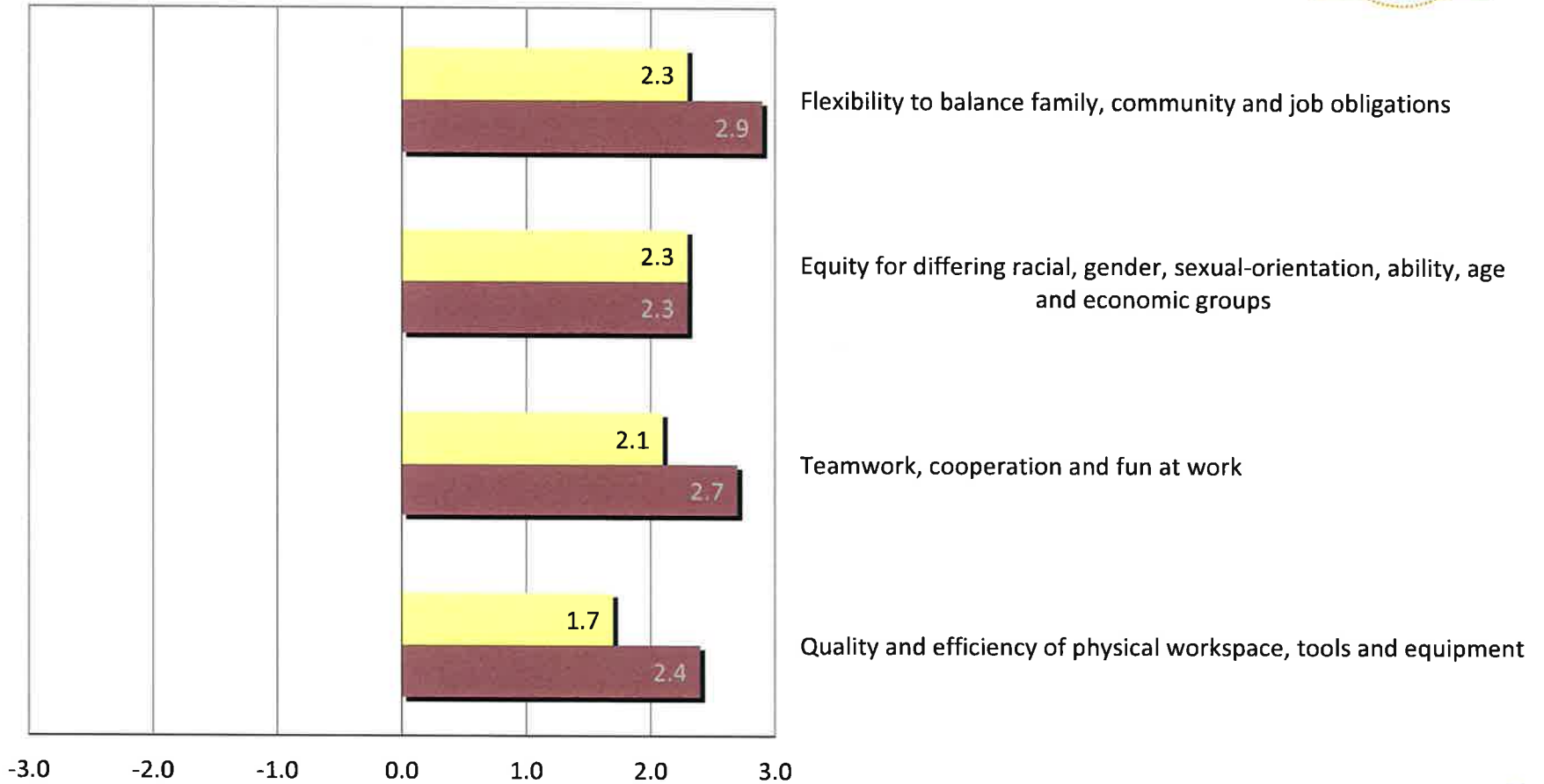


■ Satisfaction ■ Importance

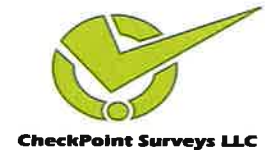




Employee SATISFACTION vs. IMPORTANCE ratings Work Environment

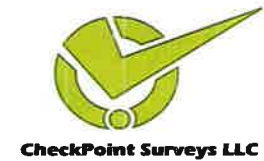
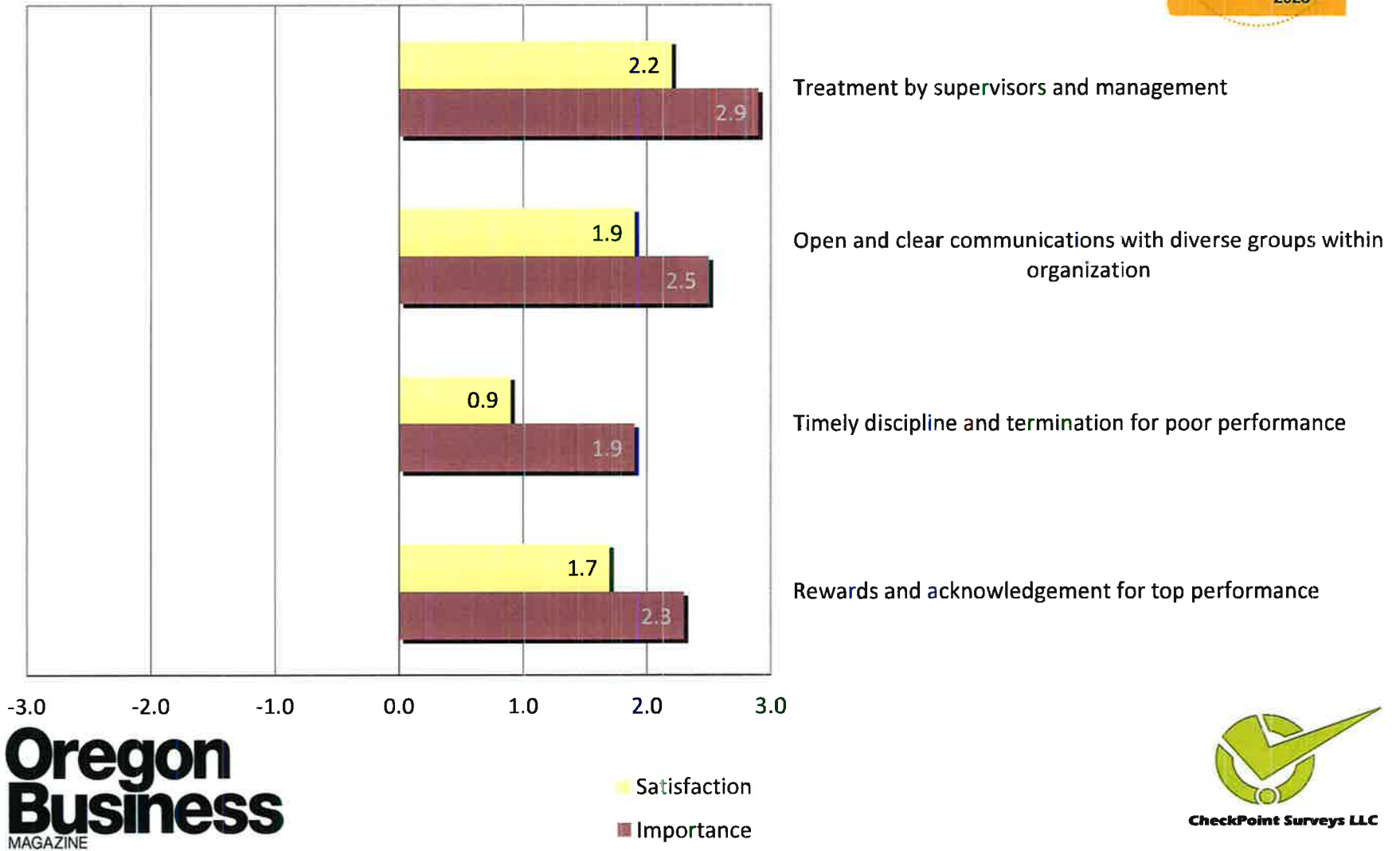


■ Satisfaction
■ Importance



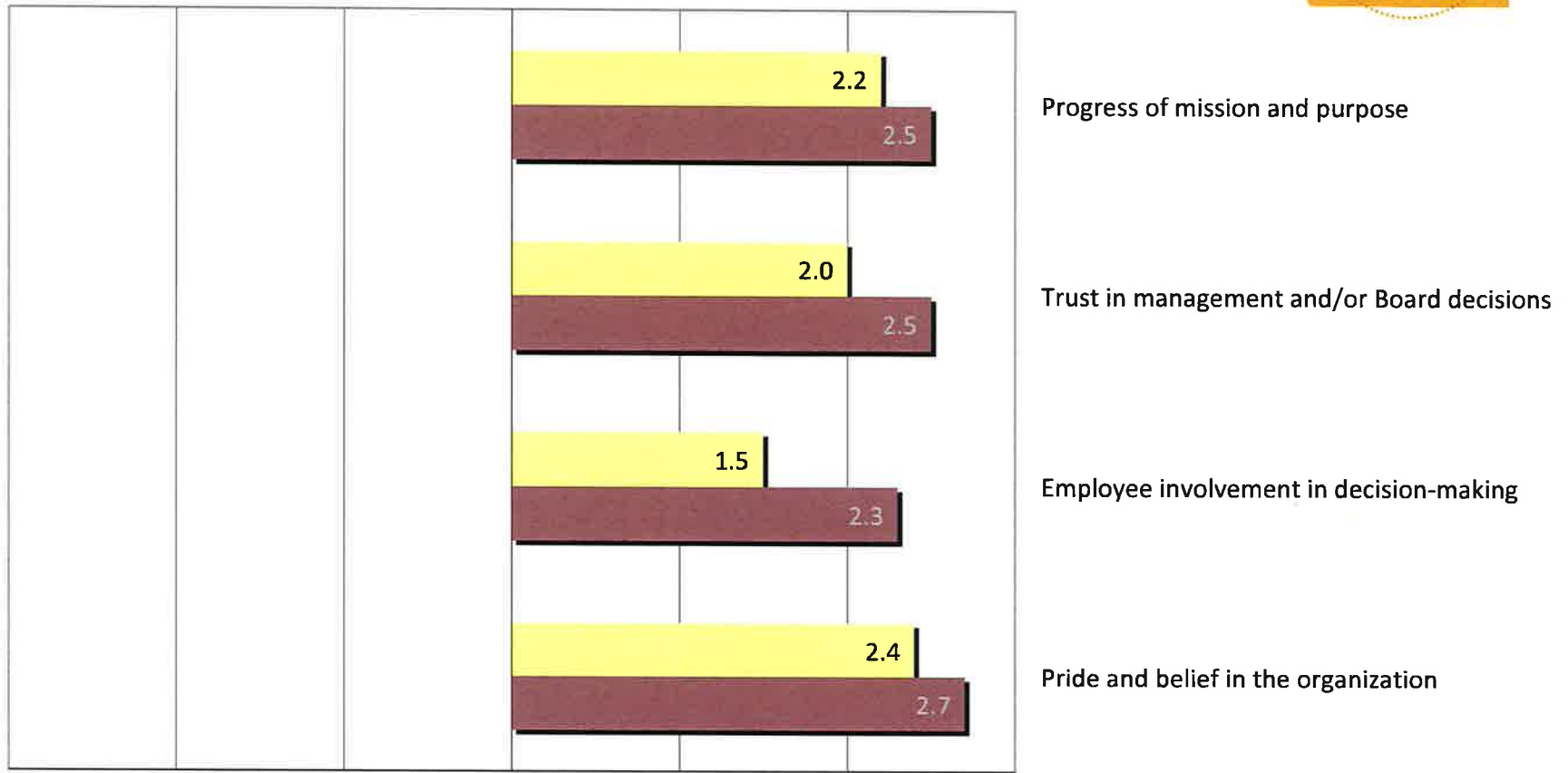


Employee SATISFACTION vs. IMPORTANCE ratings Management & Communications

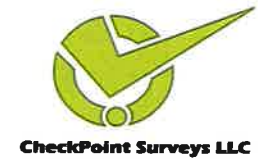


Community Counseling Solutions

Employee SATISFACTION vs. IMPORTANCE ratings
Mission & Goals

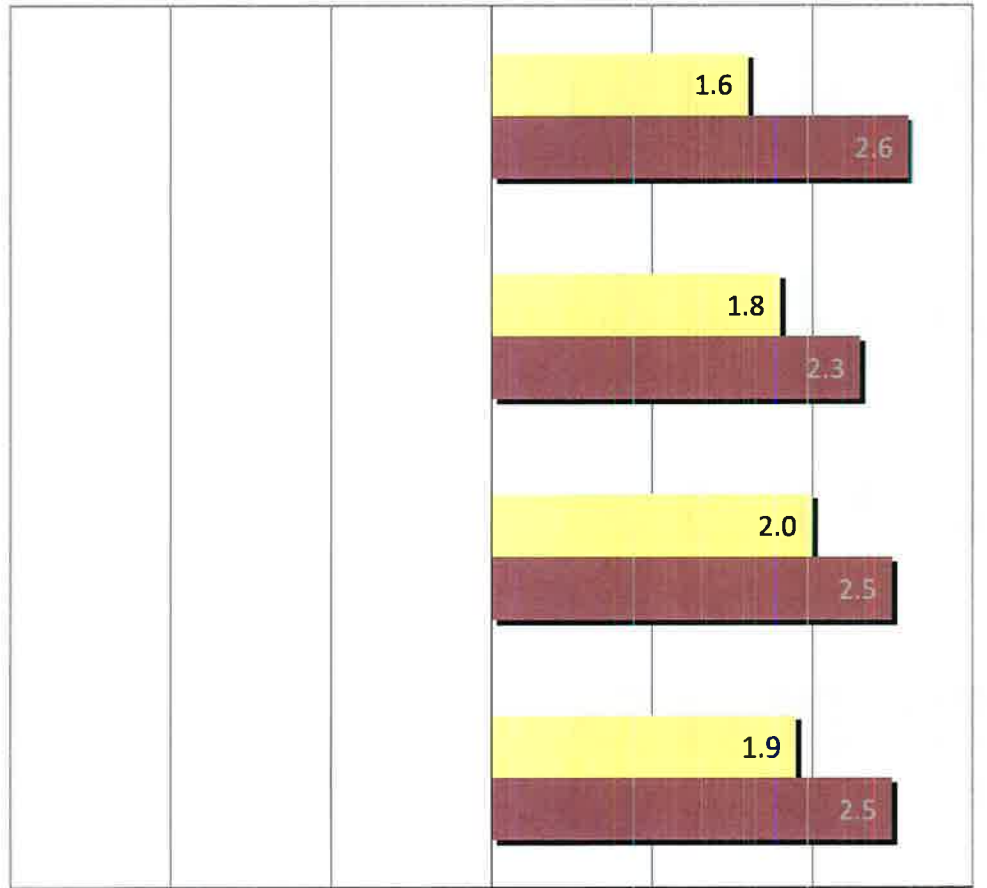


■ Satisfaction
■ Importance



Community Counseling Solutions

Employee SATISFACTION vs. IMPORTANCE ratings
Career Development & Learning



On-the-job training

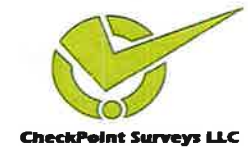
Support for off-site education and training

Opportunities to grow and stay challenged

Opportunities for equitable promotion and advancement

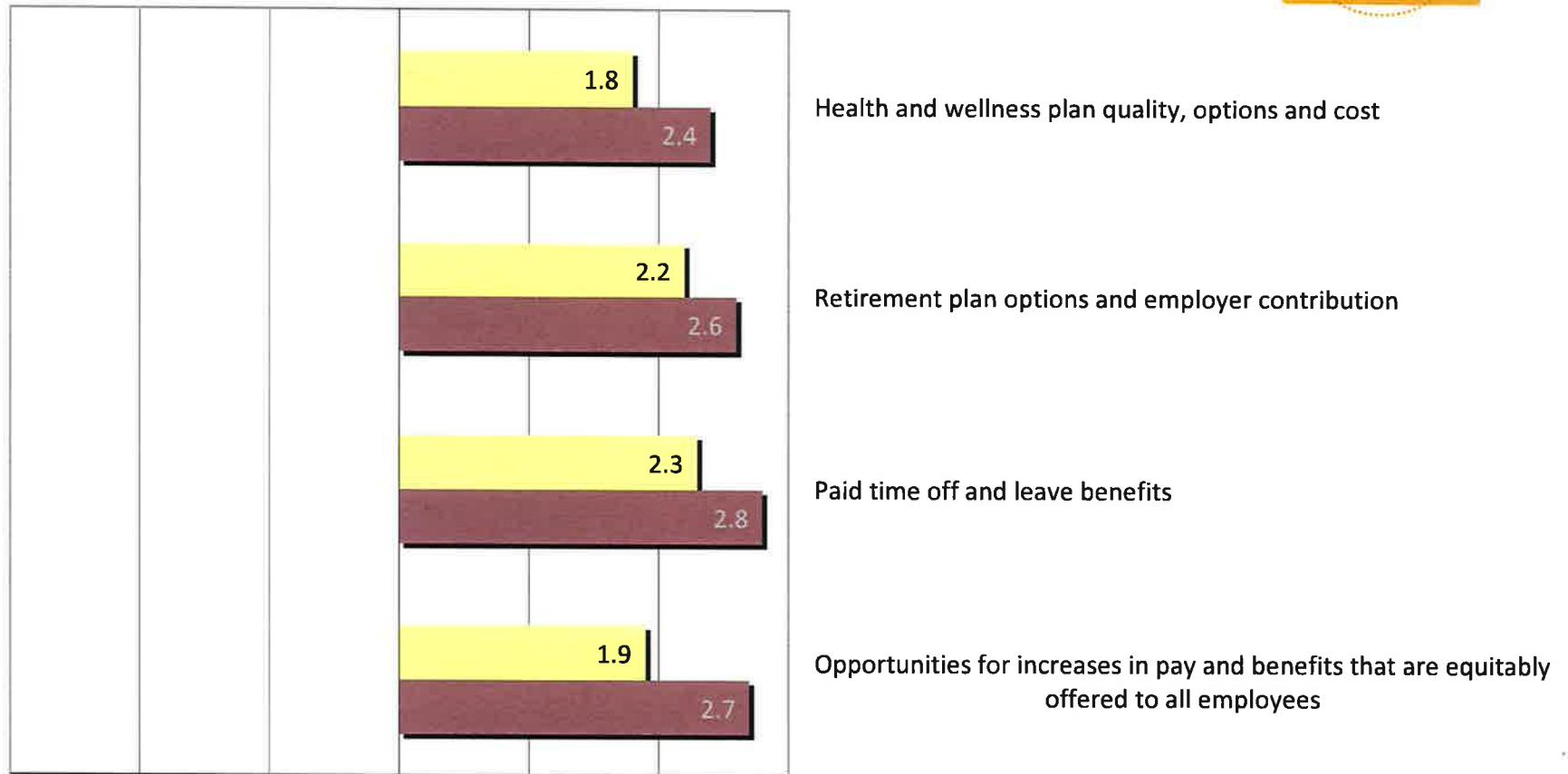


■ Satisfaction
■ Importance



Community Counseling Solutions

Employee SATISFACTION vs. IMPORTANCE ratings
Benefits & Compensation

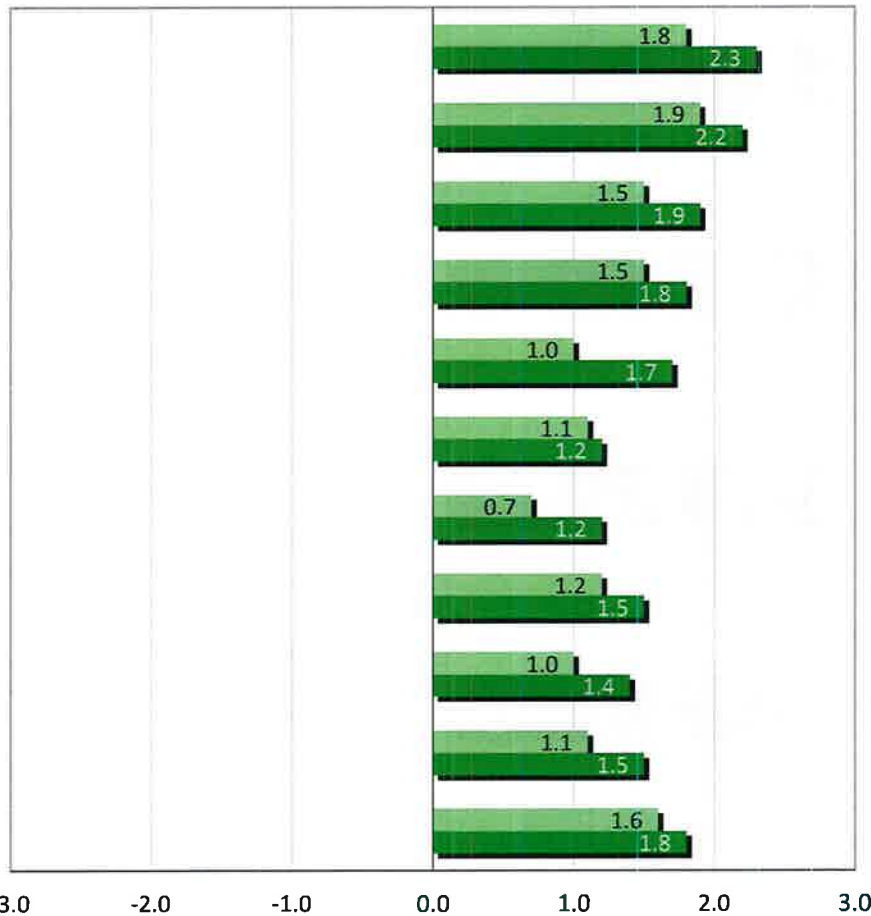


■ Satisfaction
■ Importance



Community Counseling Solutions

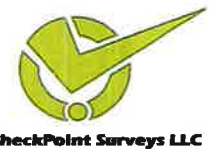
Employee SATISFACTION vs. IMPORTANCE ratings Sustainable Practices (Used for 100 Best Green Workplaces in June issue of *Oregon Business*)



- Sustainability as part of the organization's mission
- Efforts to incorporate sustainability ethics into organization's services and products
- Rewards and recognition of employee efforts toward sustainability goals
- Measurement of progress toward sustainability and sharing of results
- Workplace recycling of paper, glass, metals, packaging and other materials
- Conservation of water, such as low-flow plumbing fixtures and native-plant landscaping
- Waste reduction, such as composting, reuse of materials, and minimal packaging
- Efforts to use nontoxic, natural materials
- Support for travel alternatives such as public transit, carpools, telecommuting, walking and bicycling
- Workplace practice of energy conservation, such as turning off unused equipment
- Organization's practice of buying local for materials, food, etc.



■ Satisfaction
■ Importance





100 Best Nonprofits survey
2023 Comprehensive Report

Community Counseling Solutions

Employee SATISFACTION ratings versus

Top 34 Large Organizations

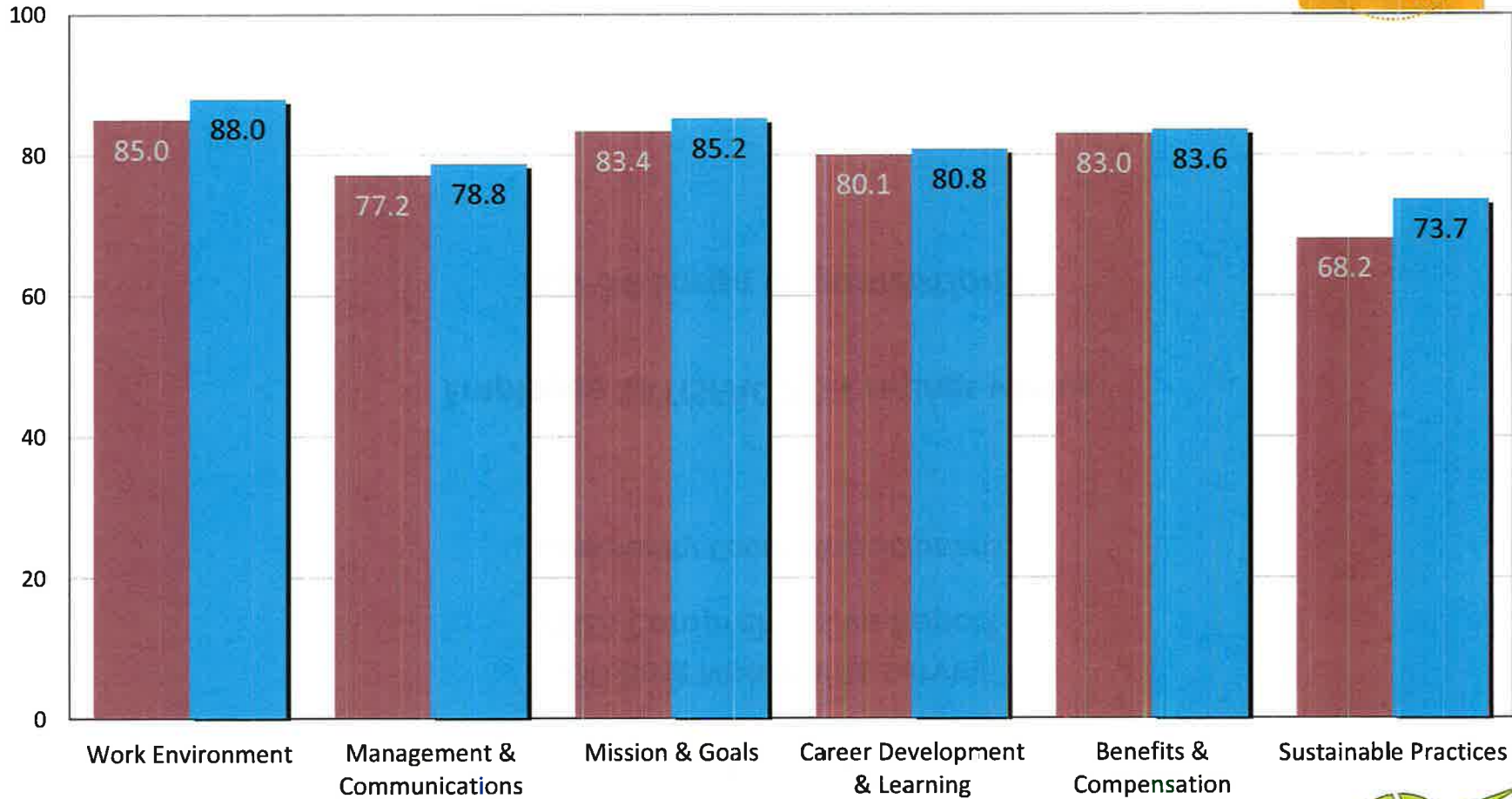


CheckPoint Surveys LLC

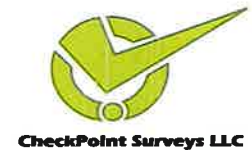
Community Counseling Solutions



Overall category scores, 100-point scale
Employee SATISFACTION ratings vs. peer group

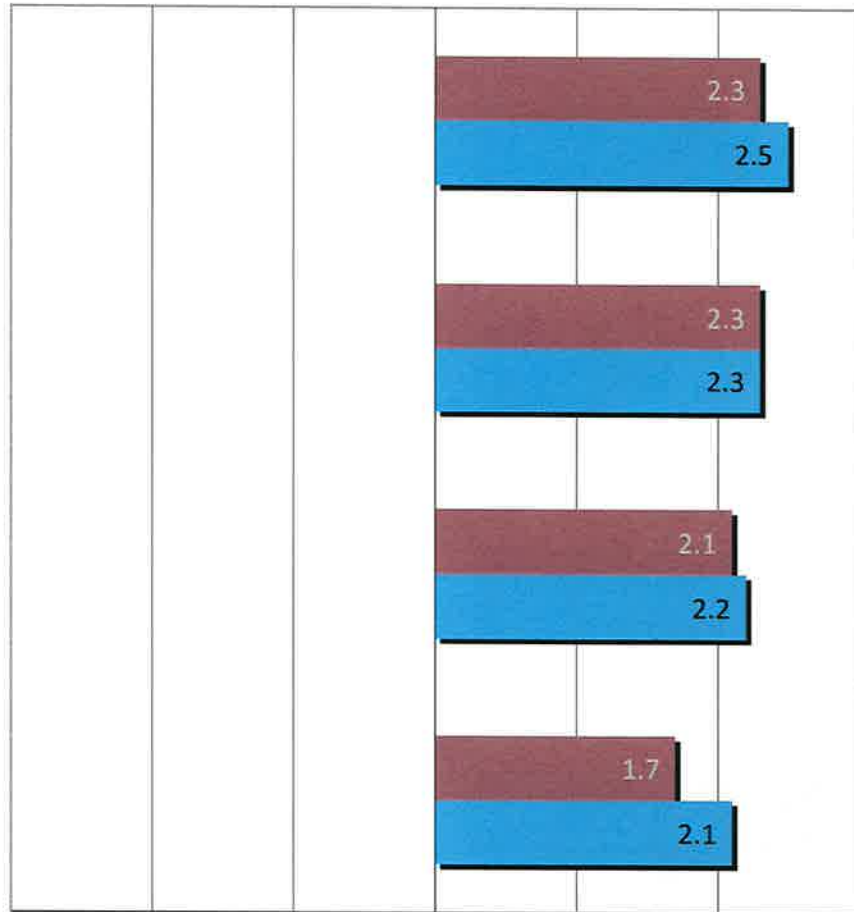


■ Community Counseling Solutions
■ Top 34 Large Organizations



Community Counseling Solutions

Employee SATISFACTION ratings
Work Environment



Flexibility to balance family, community and job obligations

Equity for differing racial, gender, sexual-orientation, ability, age and economic groups

Teamwork, cooperation and fun at work

Quality and efficiency of physical workspace, tools and equipment



Community Counseling Solutions Top 34 Large Organizations

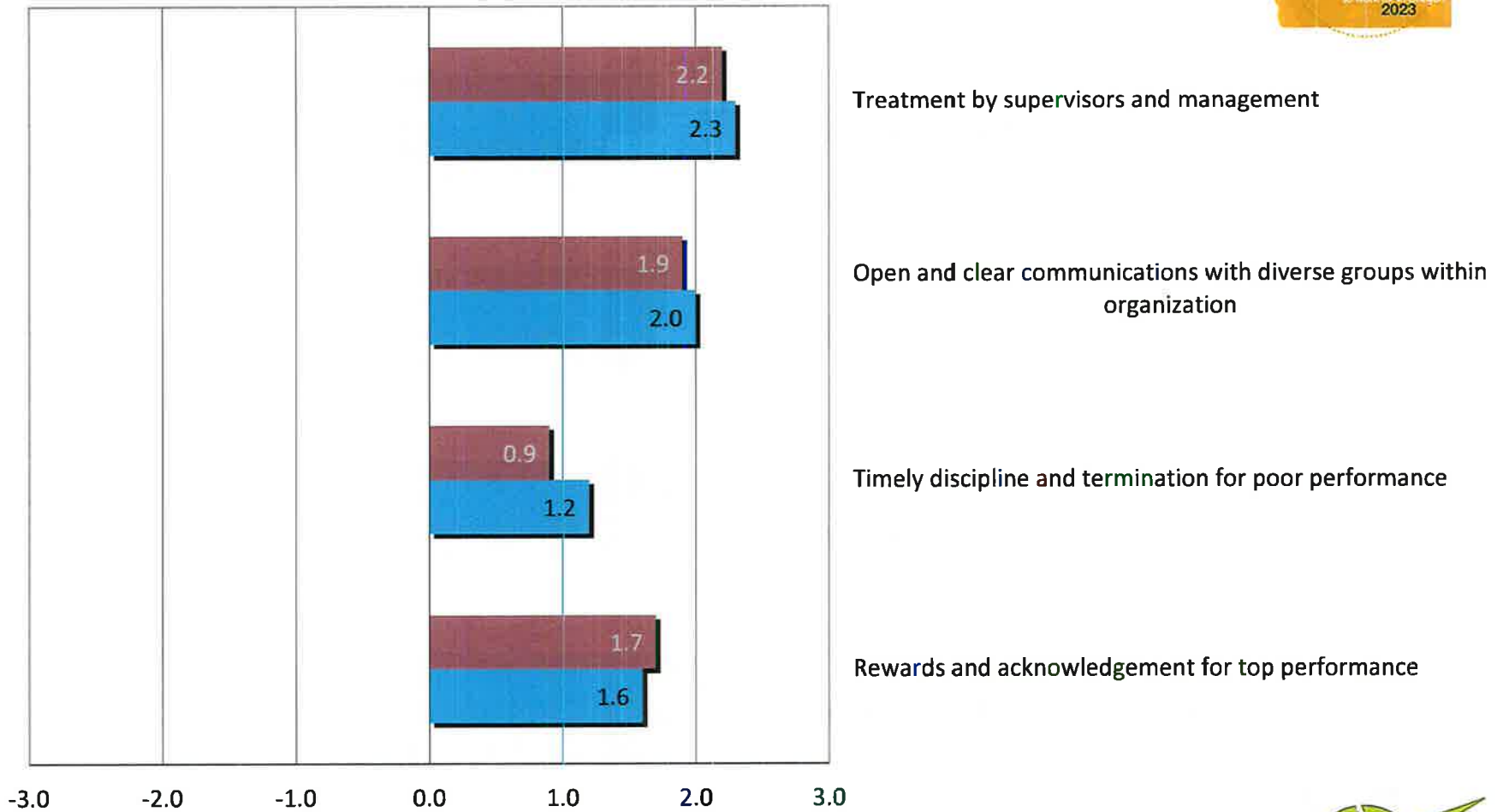


CheckPoint Surveys LLC

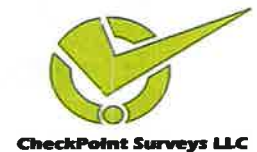
Community Counseling Solutions



Employee SATISFACTION ratings
Management & Communications

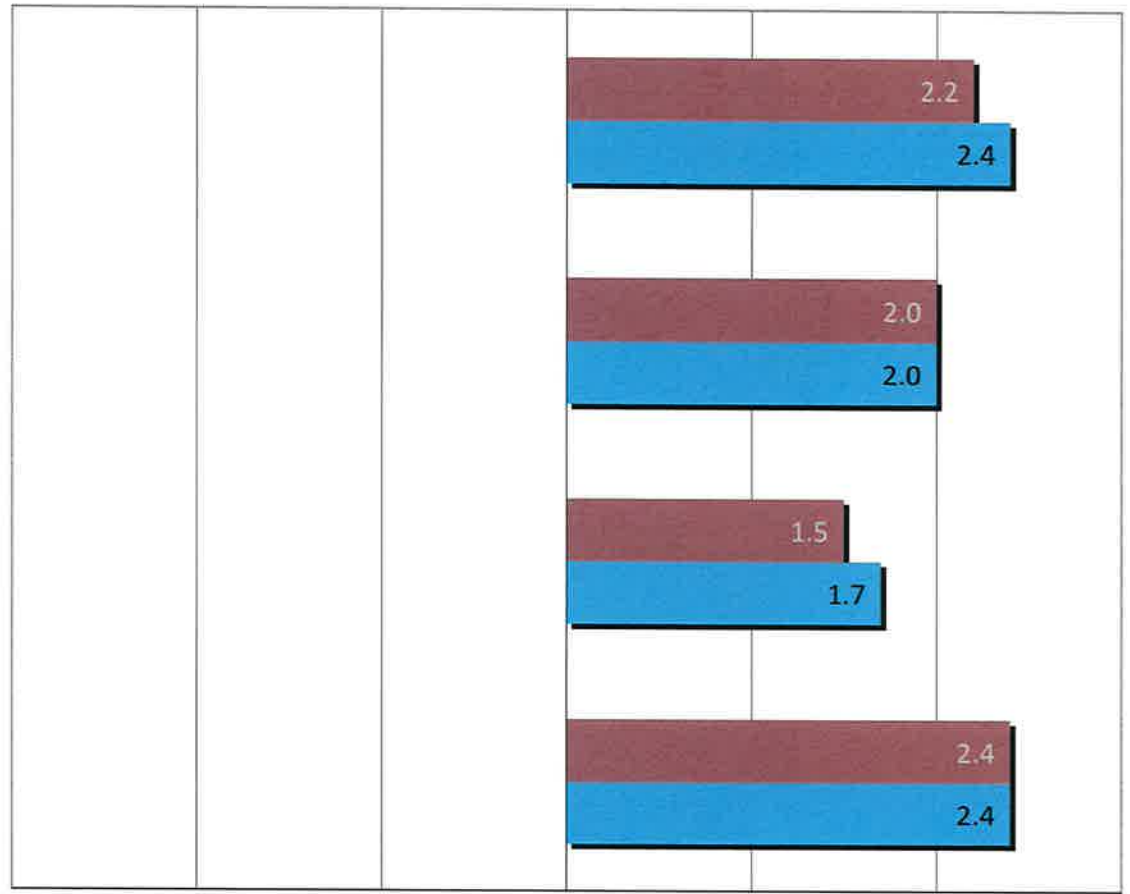


■ Community Counseling Solutions
■ Top 34 Large Organizations



Community Counseling Solutions

Employee SATISFACTION ratings
Mission & Goals



Progress of mission and purpose

Trust in management and/or Board decisions

Employee involvement in decision-making

Pride and belief in the organization



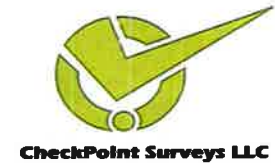
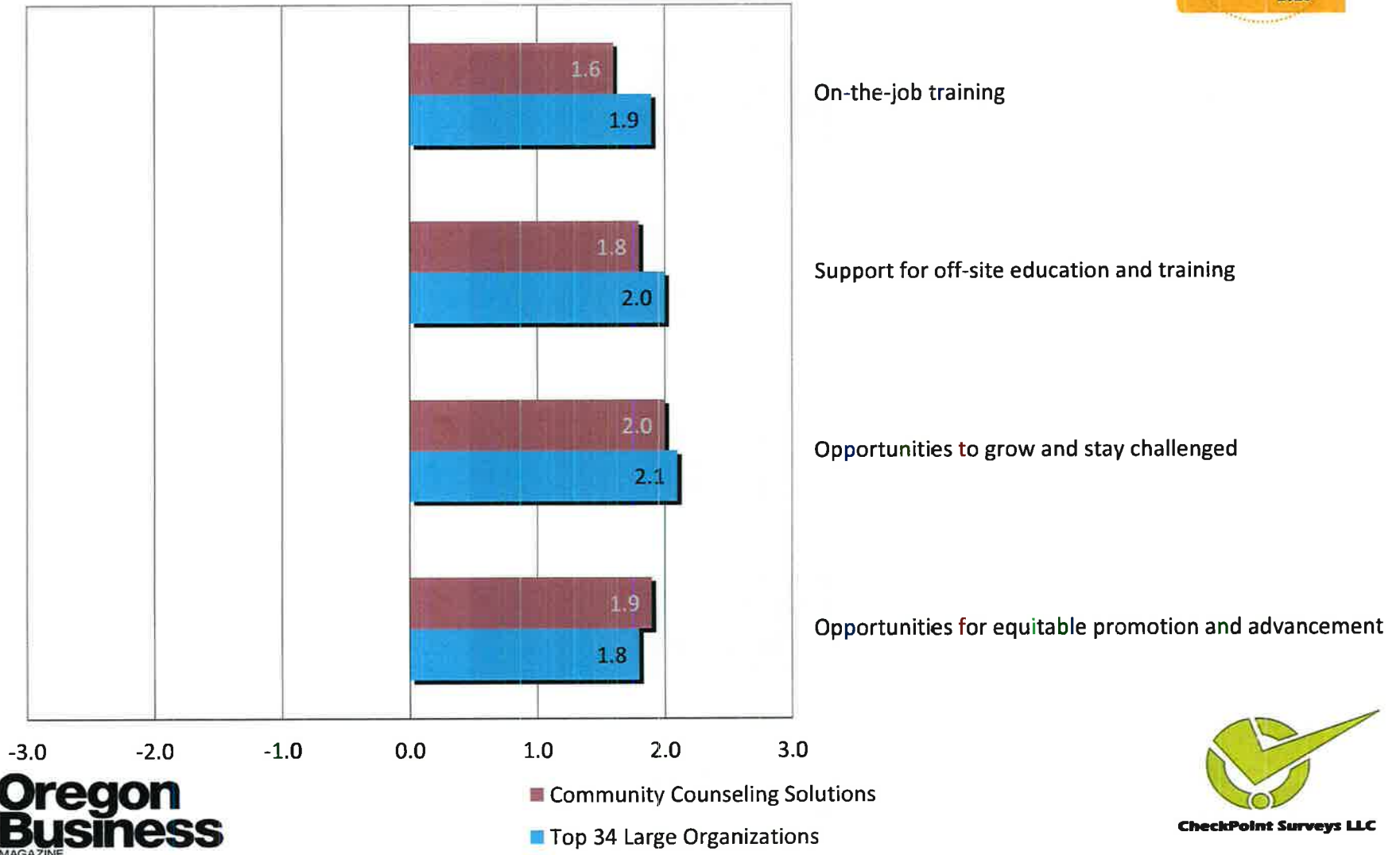
■ Community Counseling Solutions
■ Top 34 Large Organizations



Community Counseling Solutions



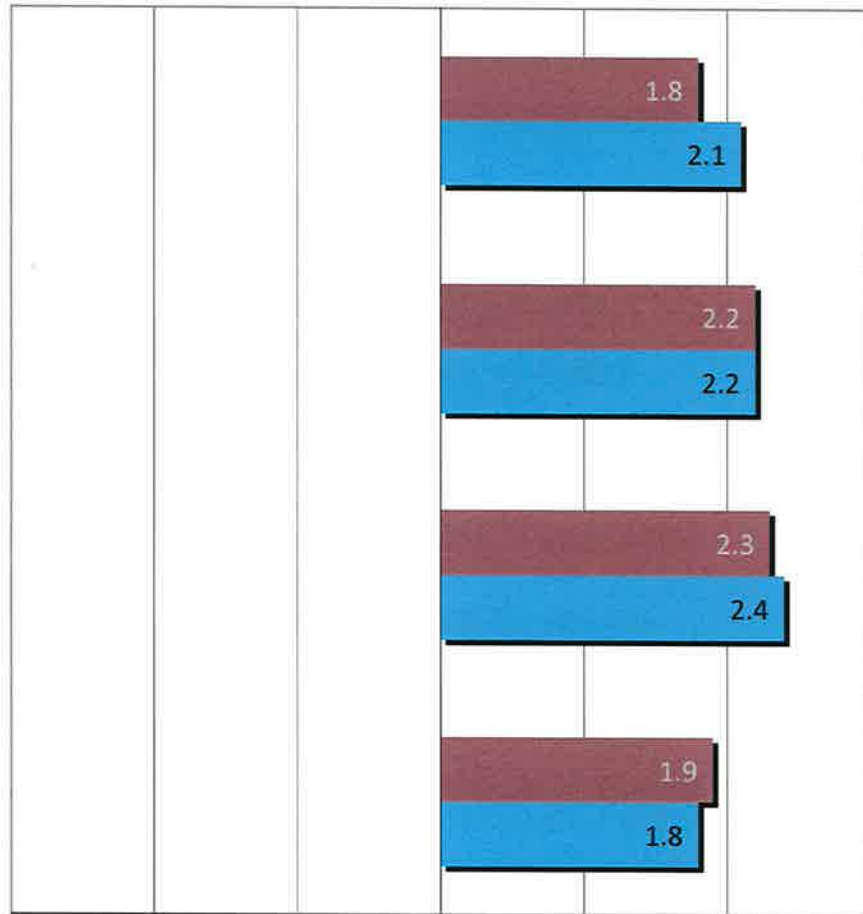
Employee SATISFACTION ratings
Career Development & Learning



Community Counseling Solutions



Employee SATISFACTION ratings
Benefits & Compensation



Health and wellness plan quality, options and cost

Retirement plan options and employer contribution

Paid time off and leave benefits

Opportunities for increases in pay and benefits that are equitably offered to all employees



■ Community Counseling Solutions
■ Top 34 Large Organizations

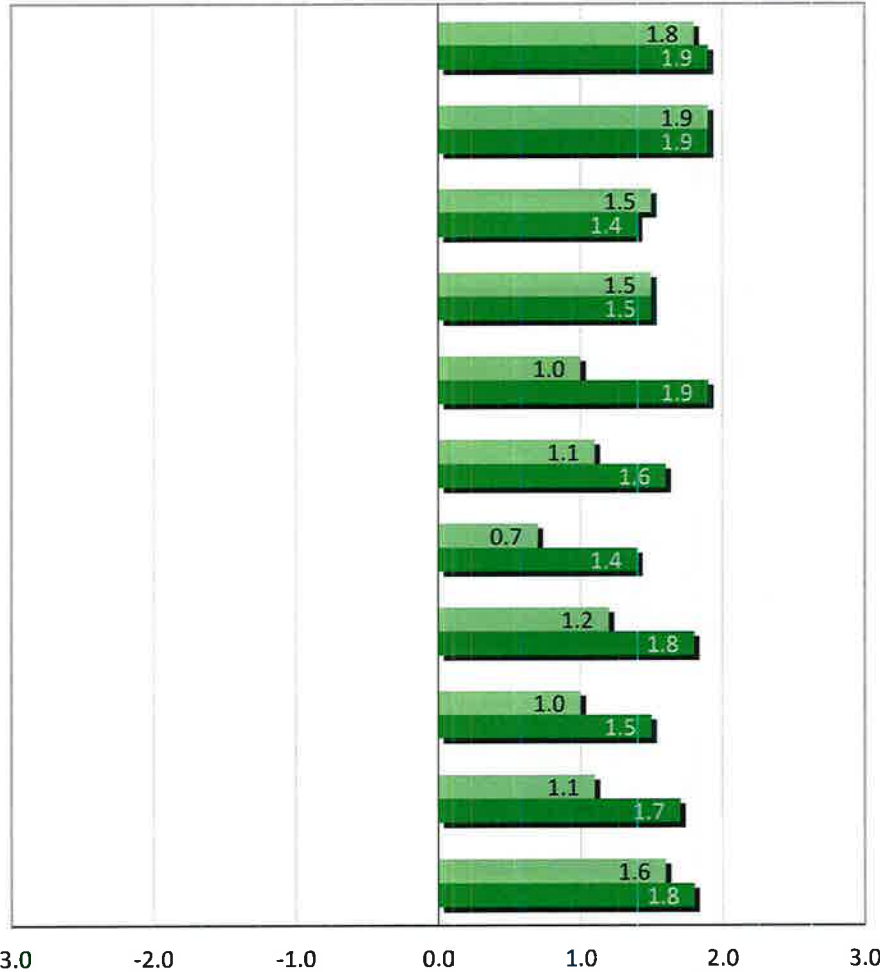


Community Counseling Solutions

Employee SATISFACTION ratings

Sustainable Practices

(Used for 100 Best Green Companies in June issue of *Oregon Business*)



- Sustainability as part of the organization's mission
- Efforts to incorporate sustainability ethics into organization's services and products
- Rewards and recognition of employee efforts toward sustainability goals
- Measurement of progress toward sustainability and sharing of results
- Workplace recycling of paper, glass, metals, packaging and other materials
- Conservation of water, such as low-flow plumbing fixtures and native-plant landscaping
- Waste reduction, such as composting, reuse of materials, and minimal packaging
- Efforts to use nontoxic, natural materials
- Support for travel alternatives such as public transit, carpools, telecommuting, walking and bicycling
- Workplace practice of energy conservation, such as turning off unused equipment
- Organization's practice of buying local for materials, food, etc.



■ Community Counseling Solutions
 ■ Top 34 Large Organizations





100 Best Nonprofits survey
2023 Comprehensive Report

Community Counseling Solutions

Employee IMPORTANCE ratings versus

Top 34 Large Organizations

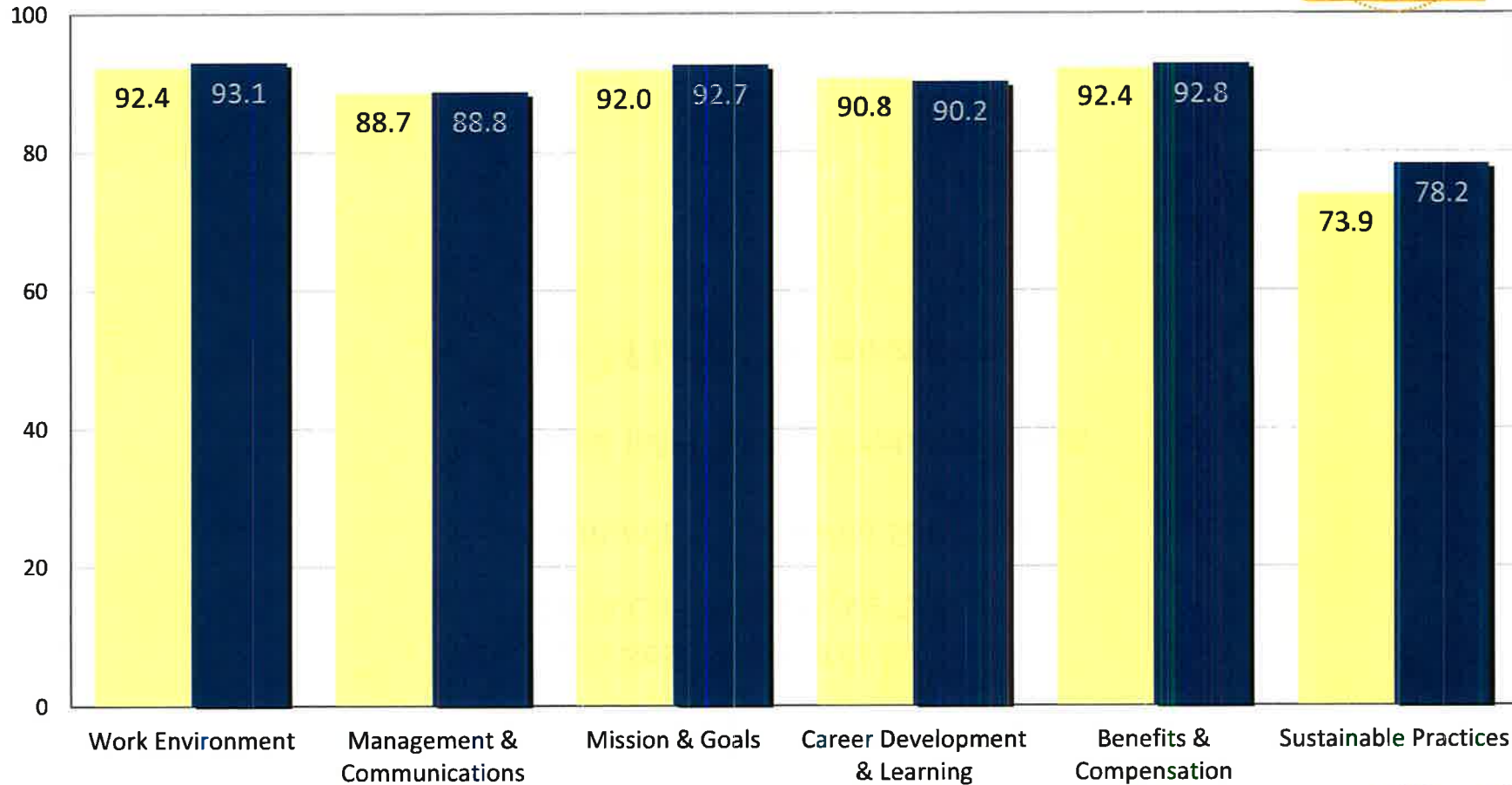


CheckPoint Surveys LLC

Community Counseling Solutions



Overall category scores, 100-point scale
Employee IMPORTANCE ratings vs. peer group



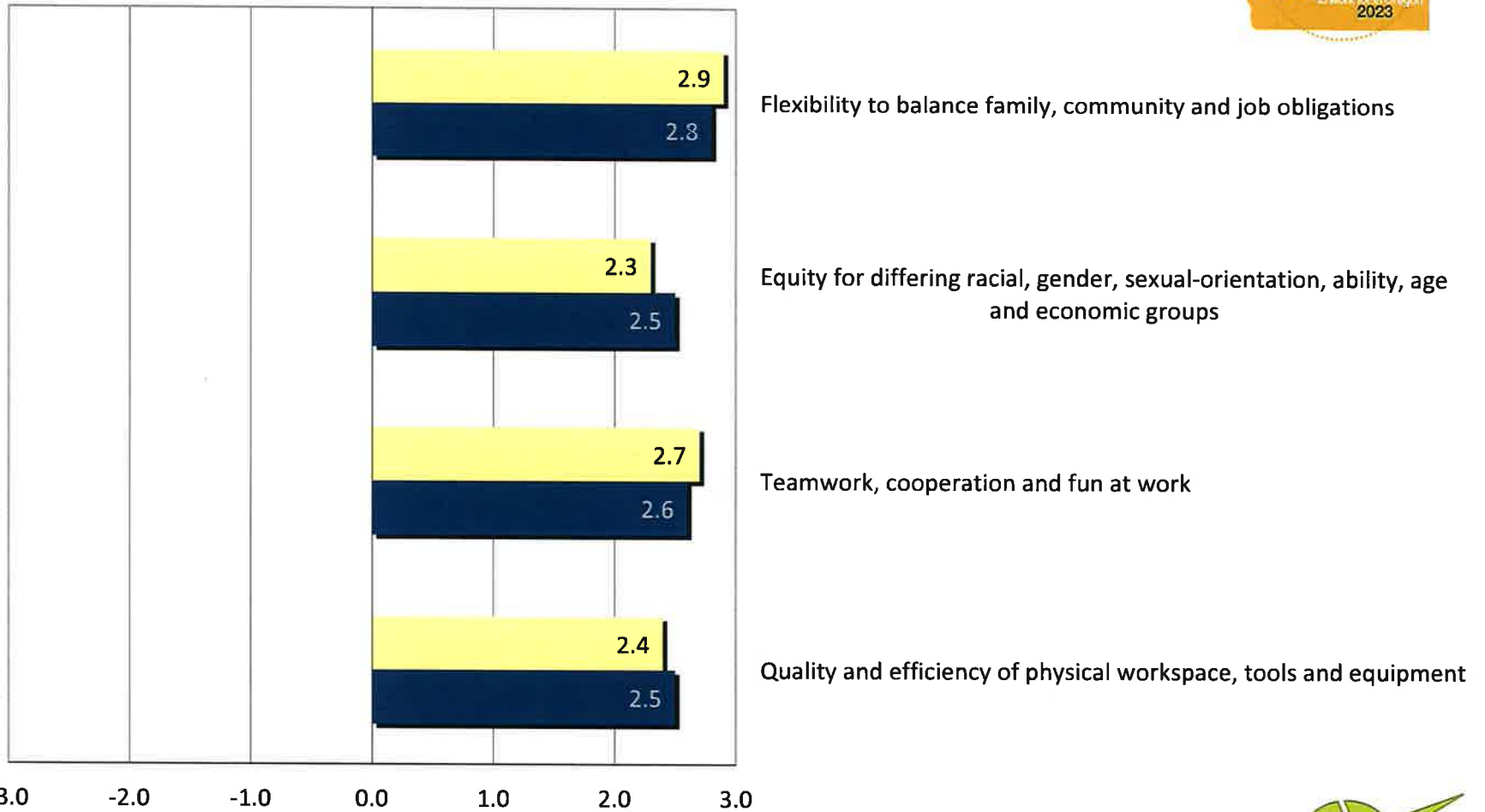
Community Counseling Solutions
Top 34 Large Organizations



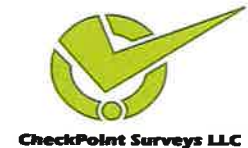
Community Counseling Solutions



Employee IMPORTANCE ratings
Work Environment



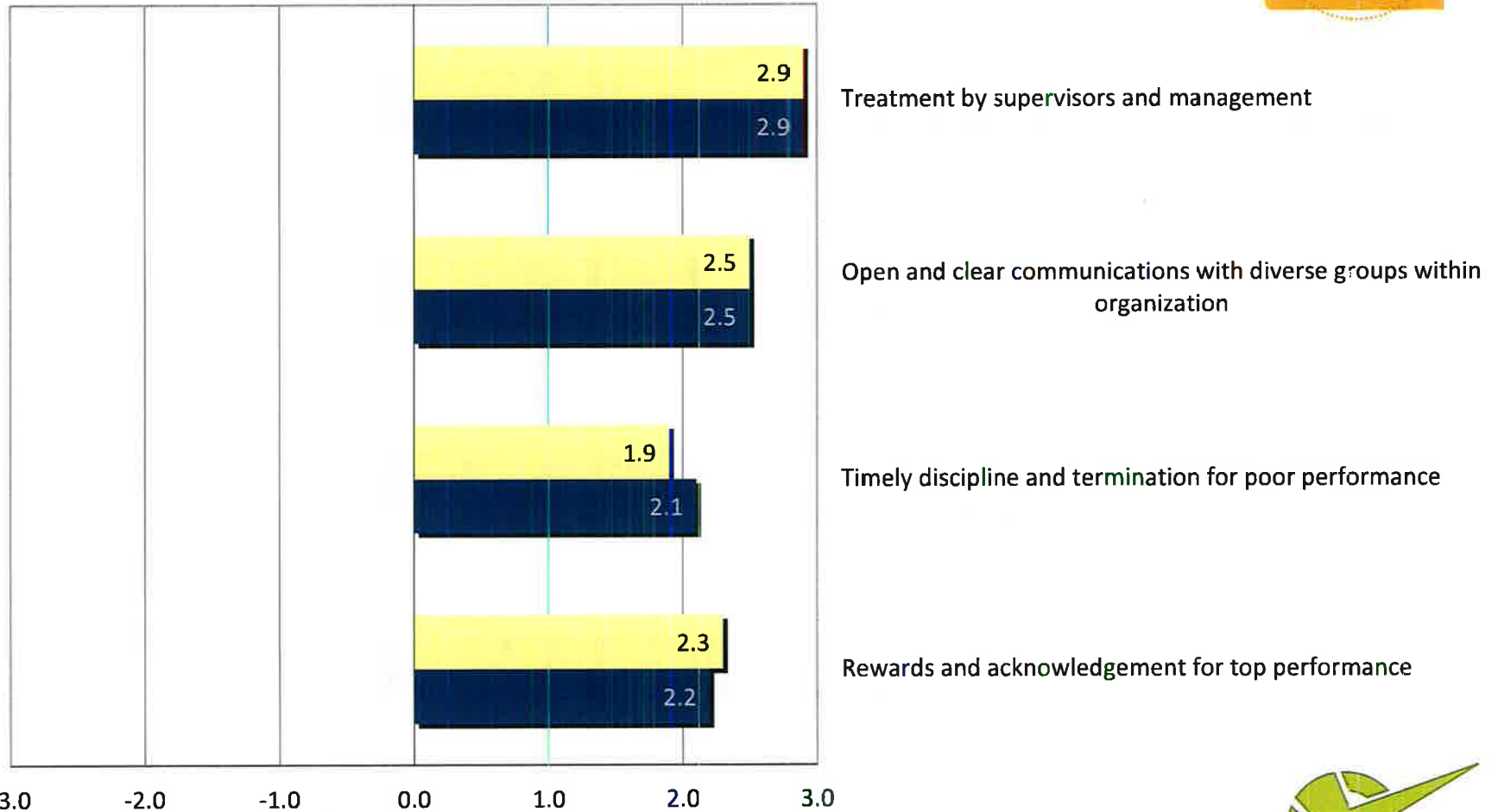
Community Counseling Solutions
Top 34 Large Organizations



Community Counseling Solutions



Employee IMPORTANCE ratings
Management & Communications



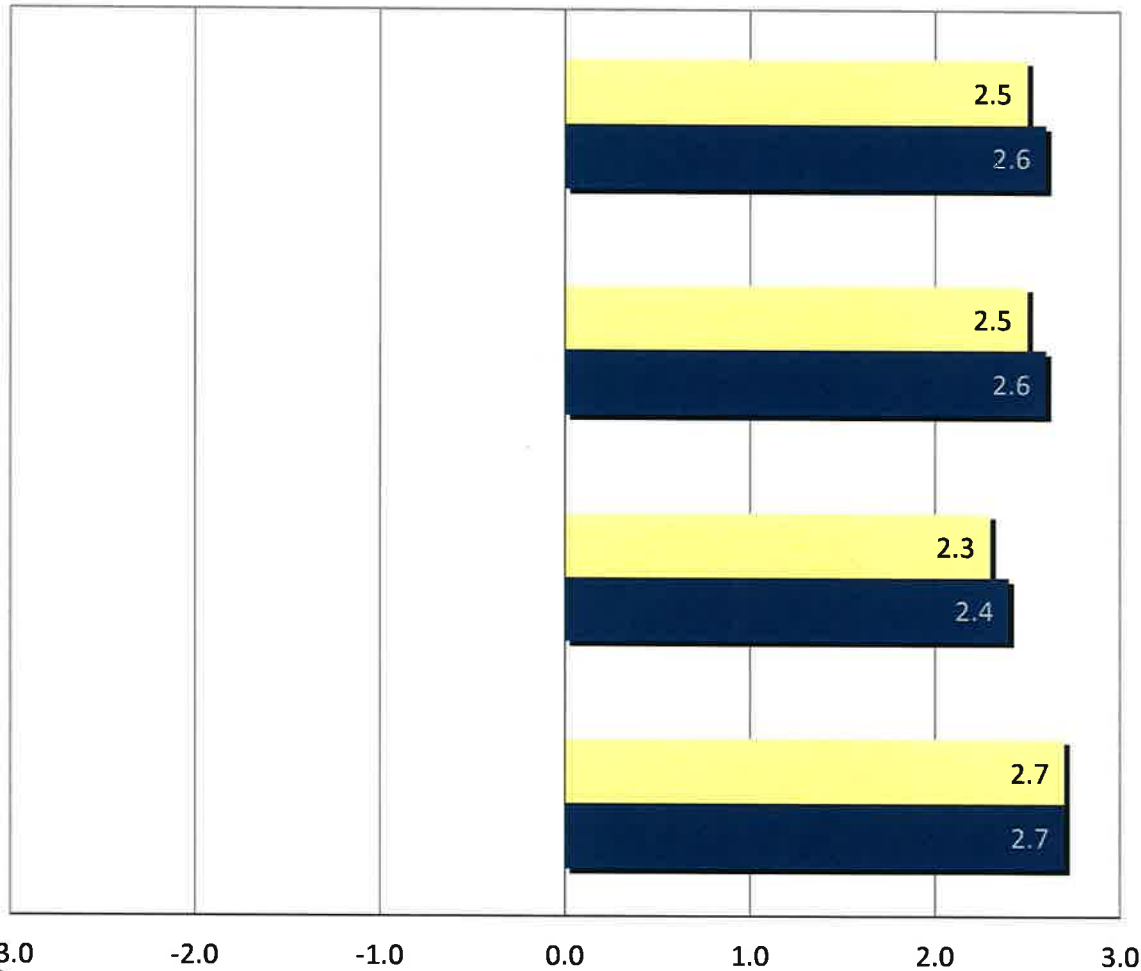
Community Counseling Solutions
Top 34 Large Organizations



CheckPoint Surveys LLC

Community Counseling Solutions

Employee IMPORTANCE ratings
Mission & Goals



Progress of mission and purpose

Trust in management and/or Board decisions

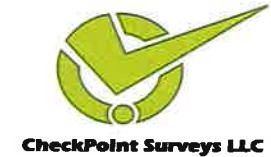
Employee involvement in decision-making

Pride and belief in the organization



Community Counseling Solutions

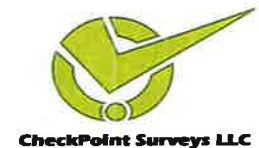
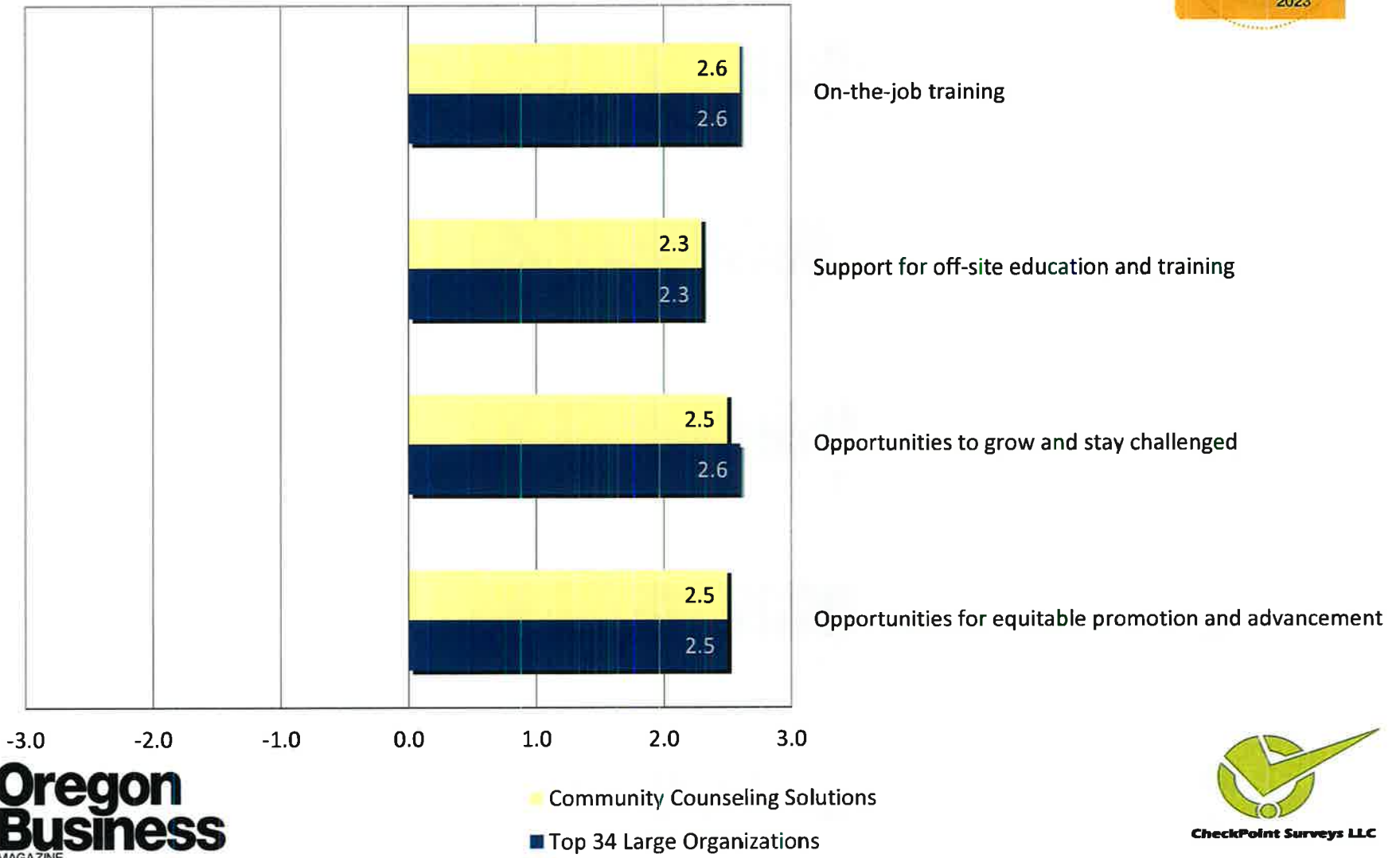
Top 34 Large Organizations



Community Counseling Solutions



Employee IMPORTANCE ratings
Career Development & Learning



Community Counseling Solutions



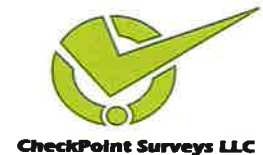
Employee IMPORTANCE ratings
Benefits & Compensation



-3.0 -2.0 -1.0 0.0 1.0 2.0 3.0



Community Counseling Solutions
Top 34 Large Organizations

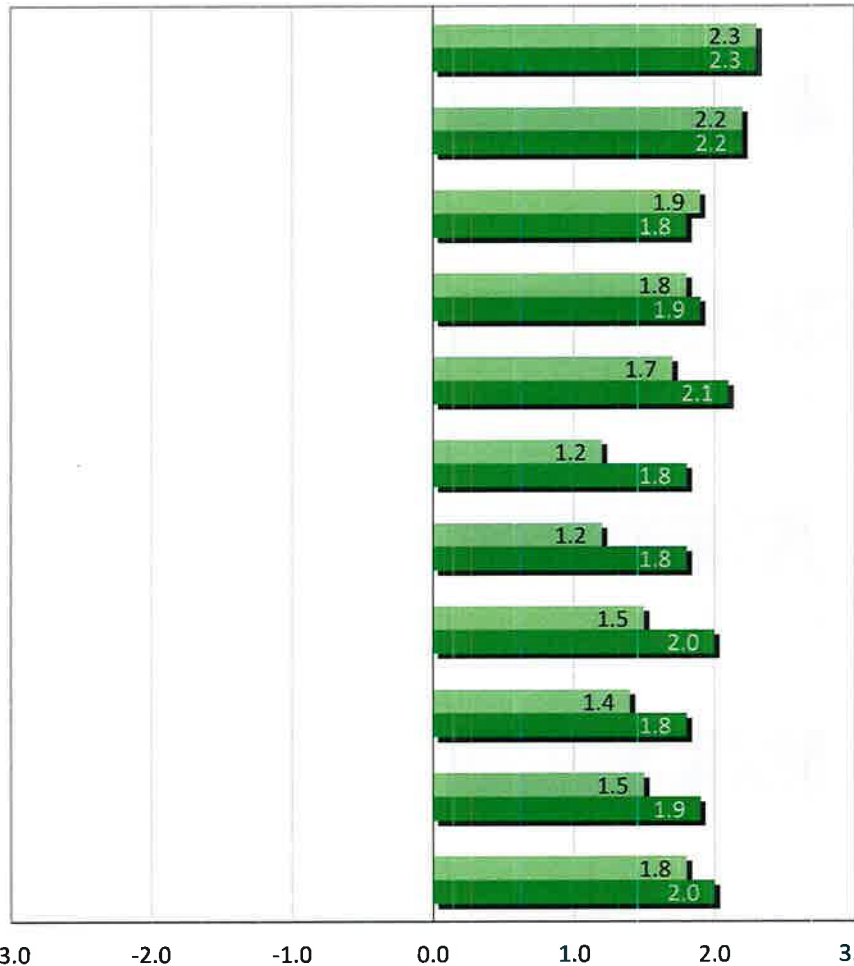


Community Counseling Solutions

Employee **IMPORTANCE** ratings

Sustainable Practices

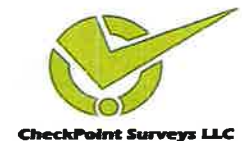
(Used for 100 Best Green Workplaces in June issue of *Oregon Business*)



- Sustainability as part of the organization's mission
- Efforts to incorporate sustainability ethics into organization's services and products
- Rewards and recognition of employee efforts toward sustainability goals
- Measurement of progress toward sustainability and sharing of results
- Workplace recycling of paper, glass, metals, packaging and other materials
- Conservation of water, such as low-flow plumbing fixtures and native-plant landscaping
- Waste reduction, such as composting, reuse of materials, and minimal packaging
- Efforts to use nontoxic, natural materials
- Support for travel alternatives such as public transit, carpools, telecommuting, walking and bicycling
- Workplace practice of energy conservation, such as turning off unused equipment
- Organization's practice of buying local for materials, food, etc.



Community Counseling Solutions
 Top 34 Large Organizations





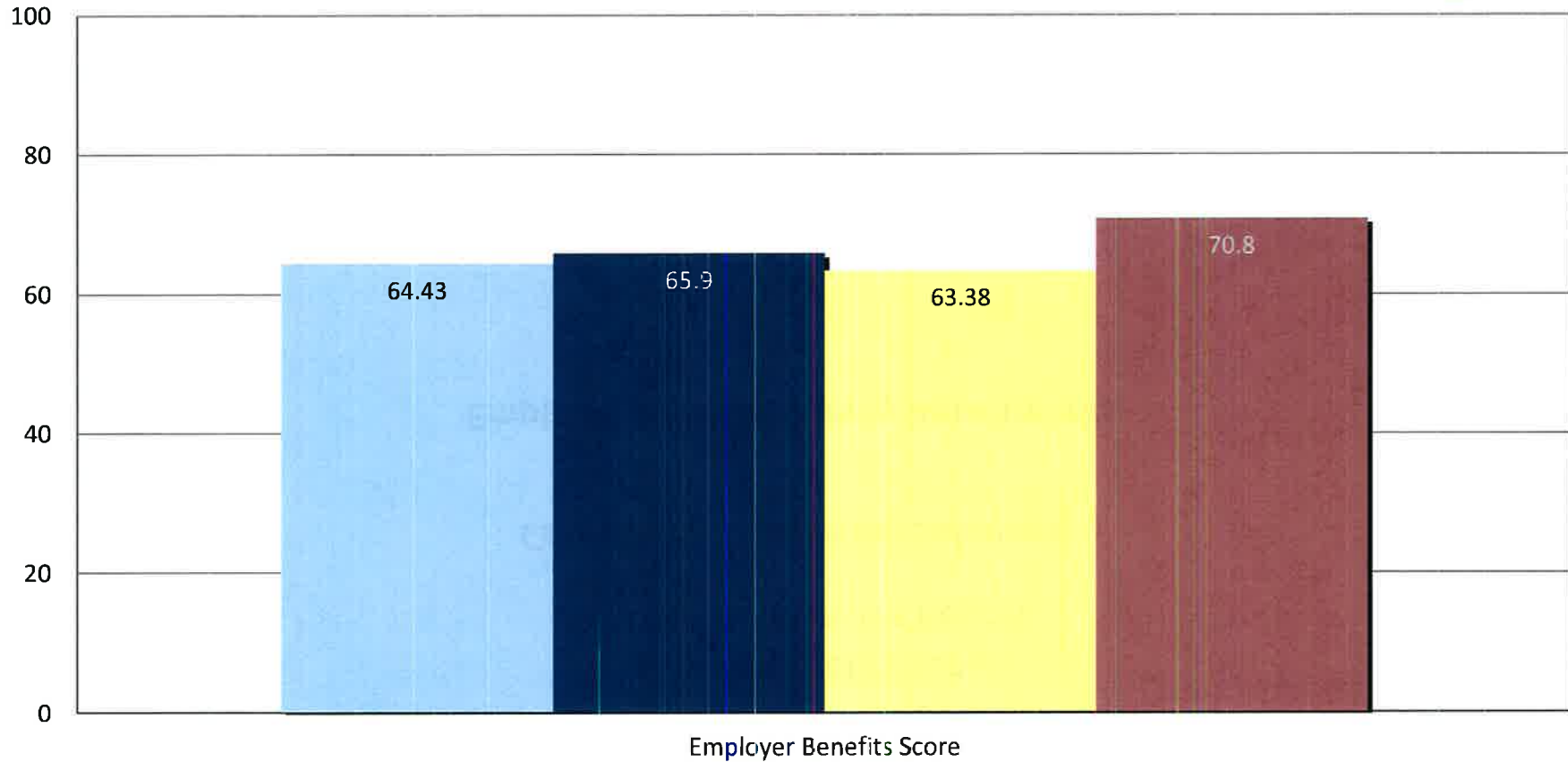
100 Best Nonprofits survey
2023 Comprehensive Report

Community Counseling Solutions

Employer benefits survey benchmarks



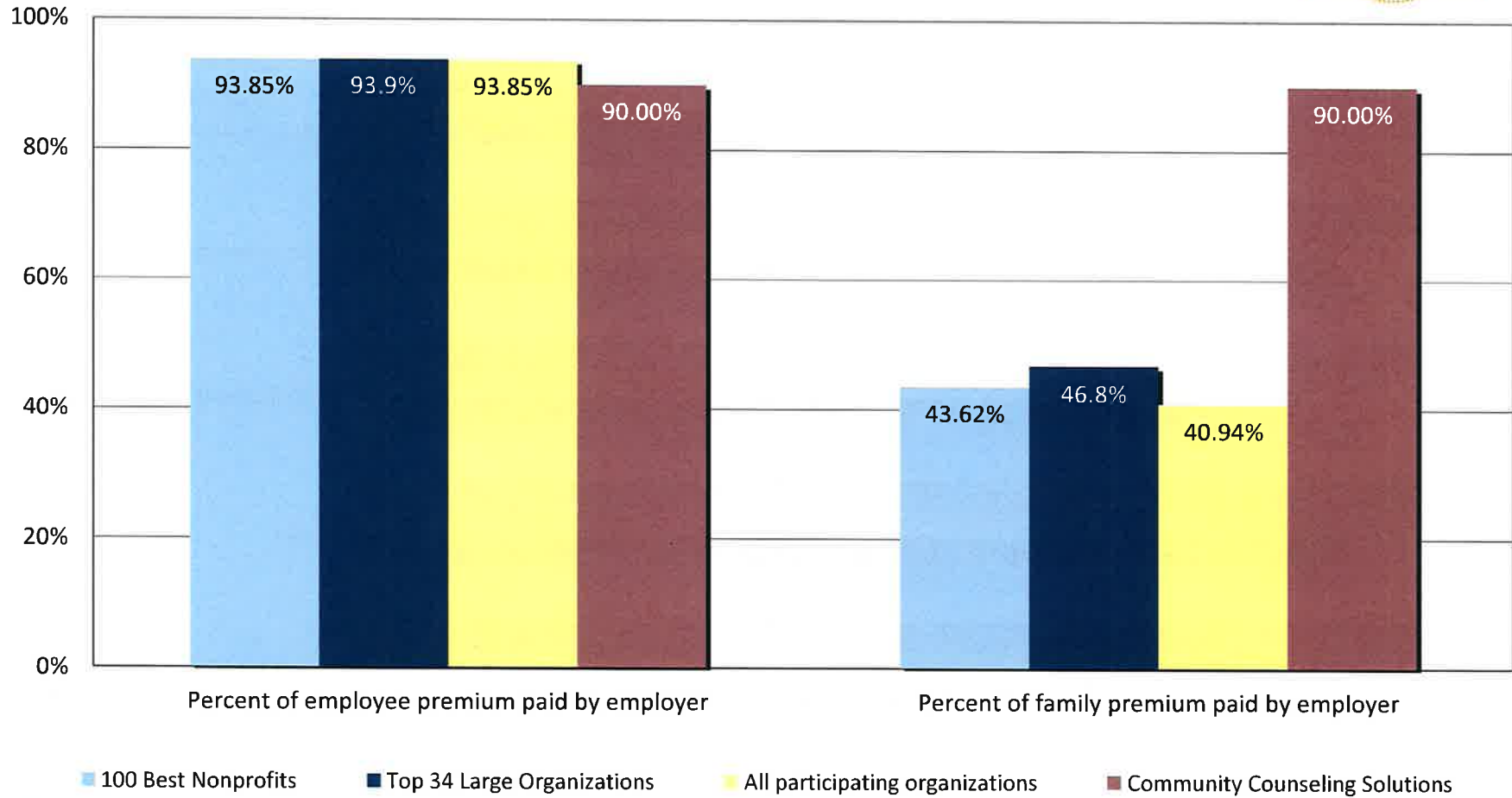
Overall score, 100-point scale Employer survey of benefits



■ 100 Best Nonprofits ■ Top 34 Large Organizations ■ All participating organizations ■ Community Counseling Solutions

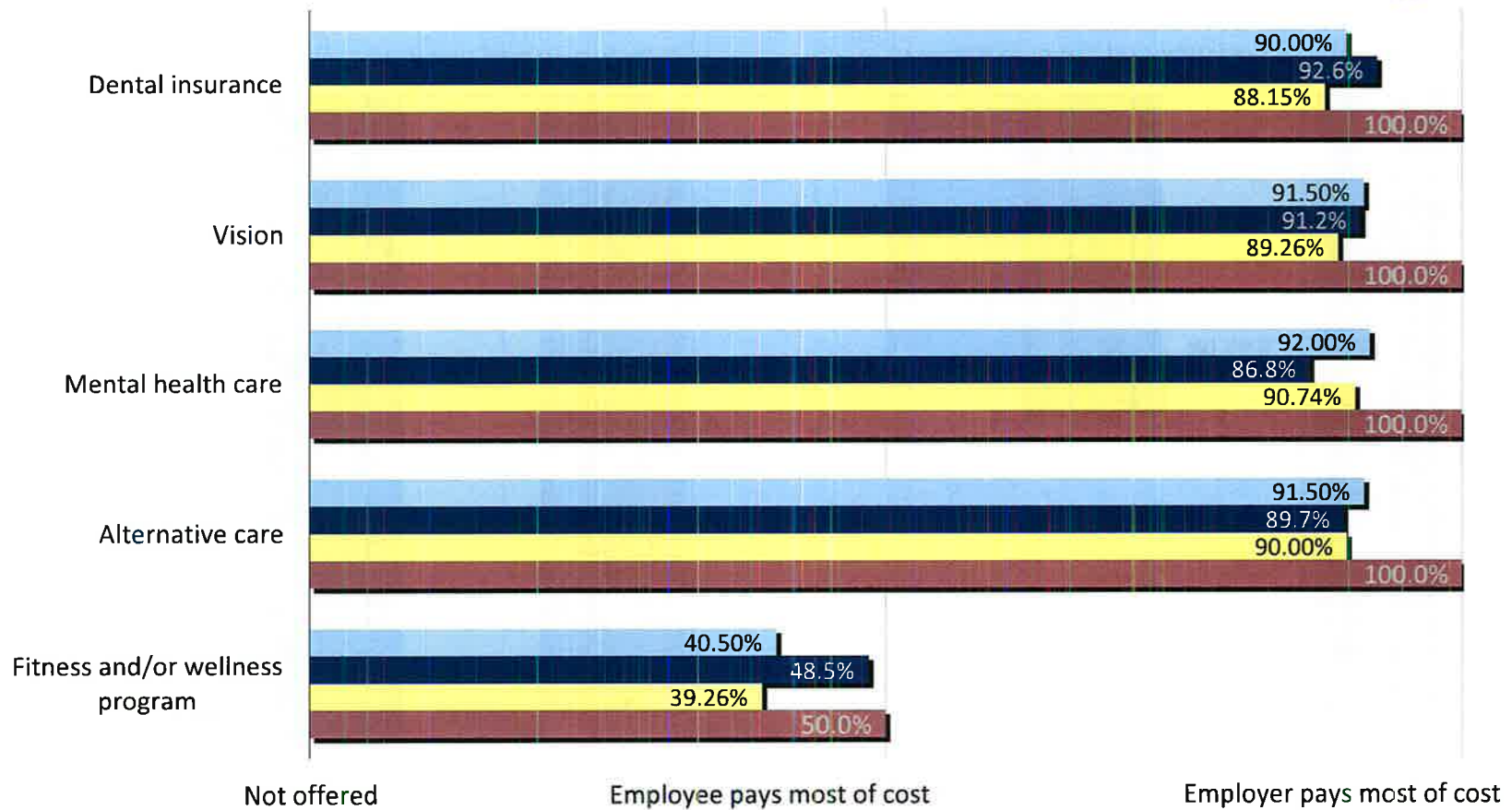


Percentage of health insurance premium paid by employer Employer survey of benefits



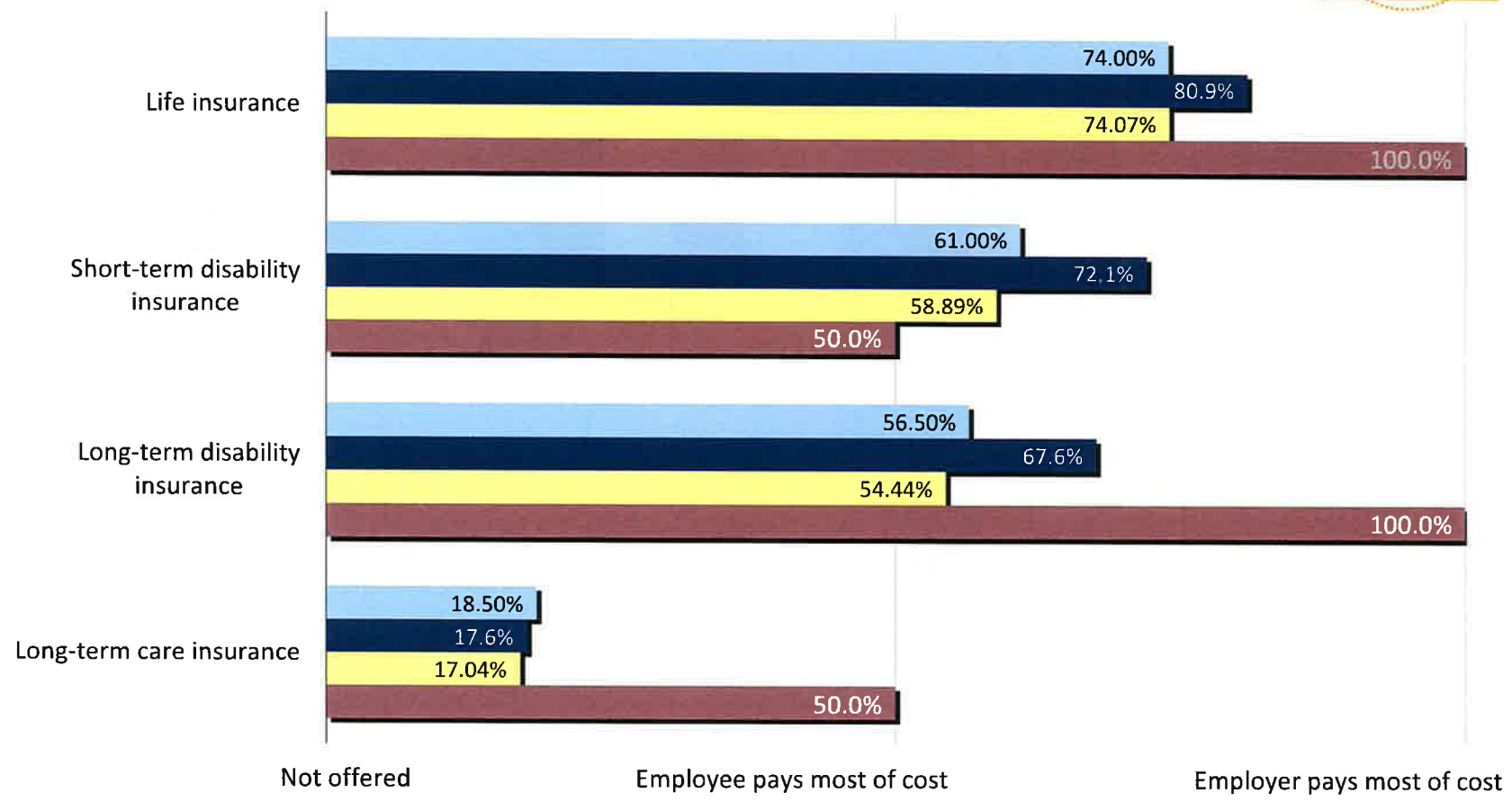


Health and wellness coverage Employer survey of benefits





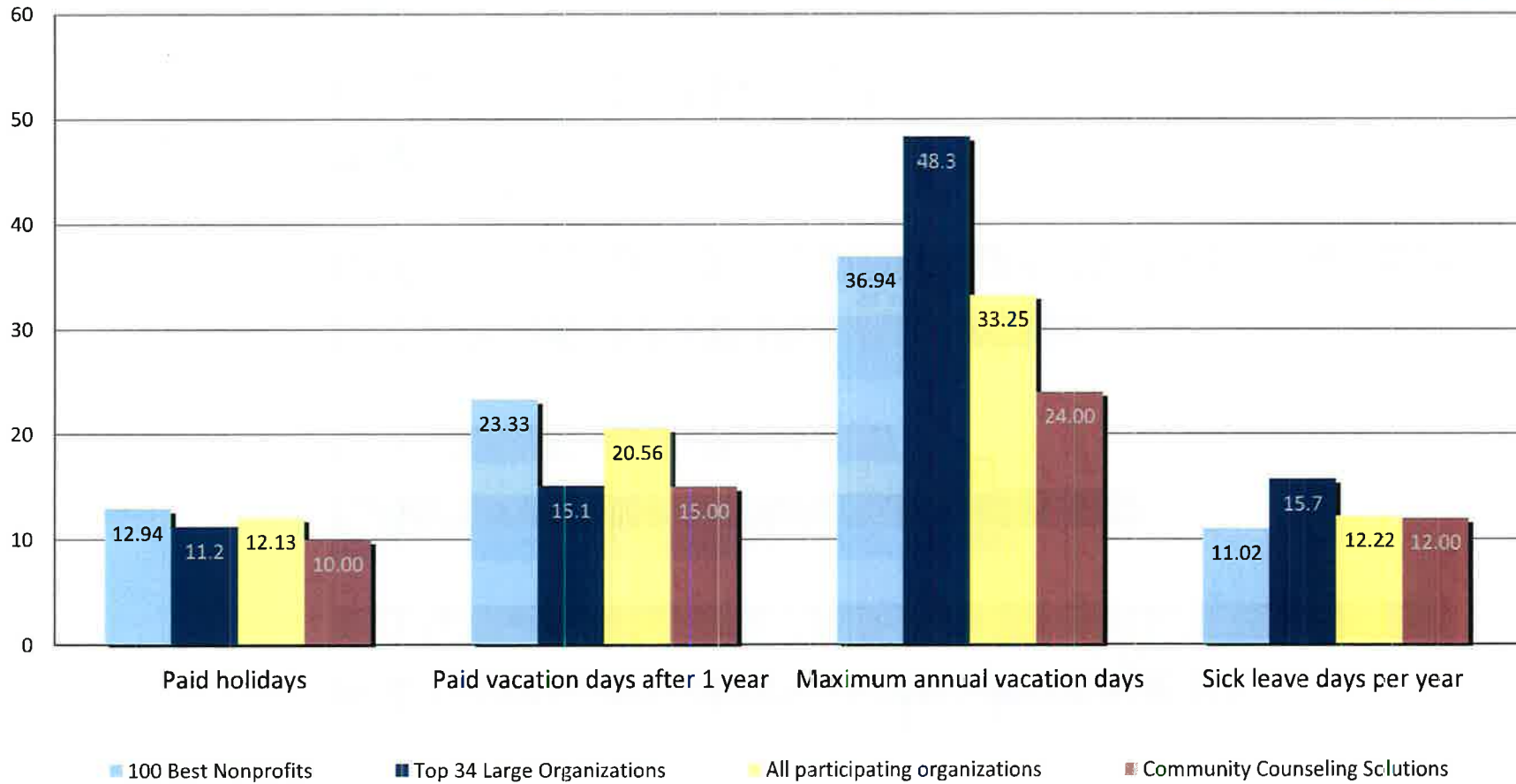
Insurance coverage Employer survey of benefits



- 100 Best Nonprofits
- Top 34 Large Organizations
- All participating organizations
- Community Counseling Solutions



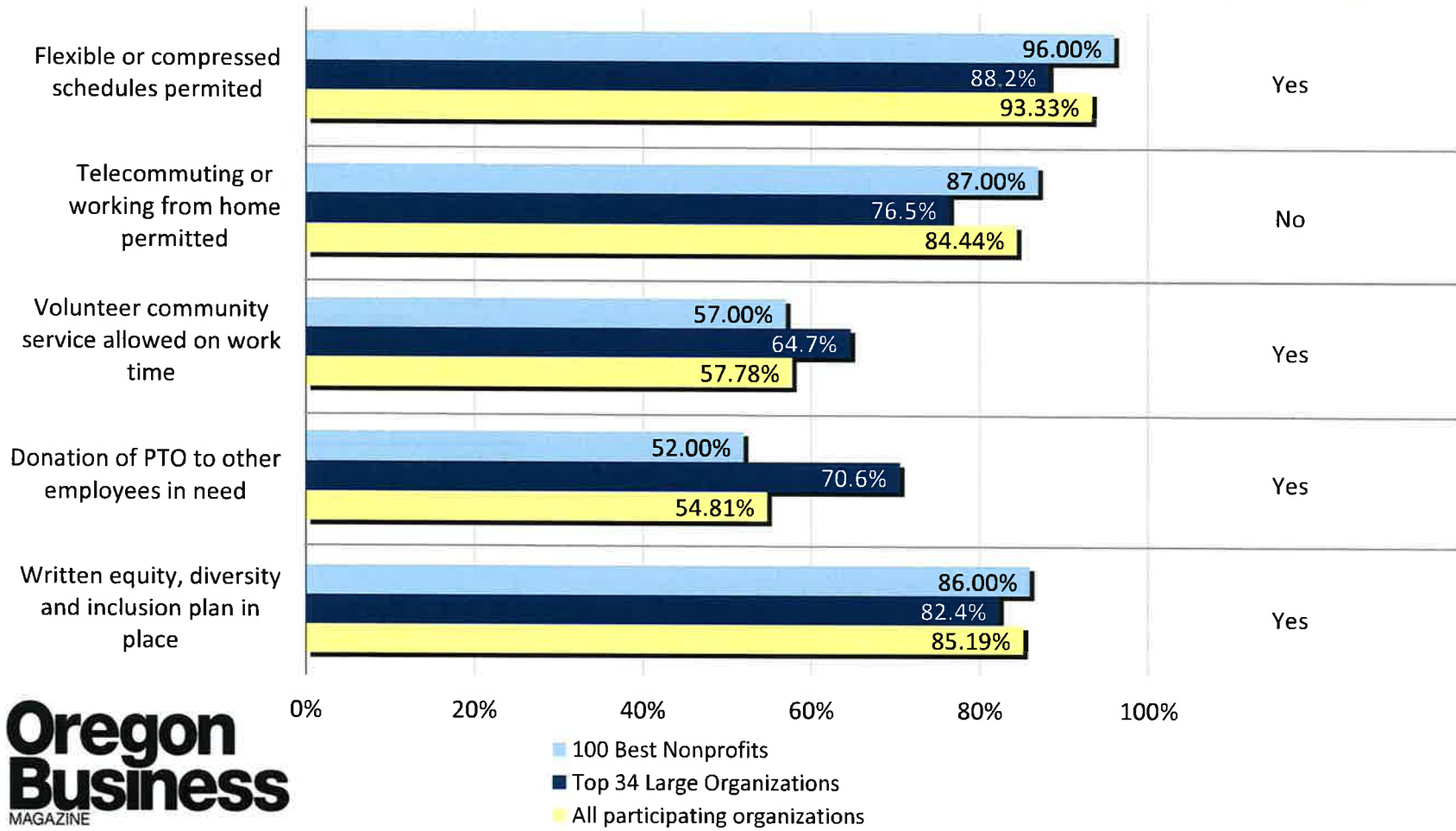
Paid time off, traditional plans
Employer survey of benefits



Work/life balance Employer survey of benefits



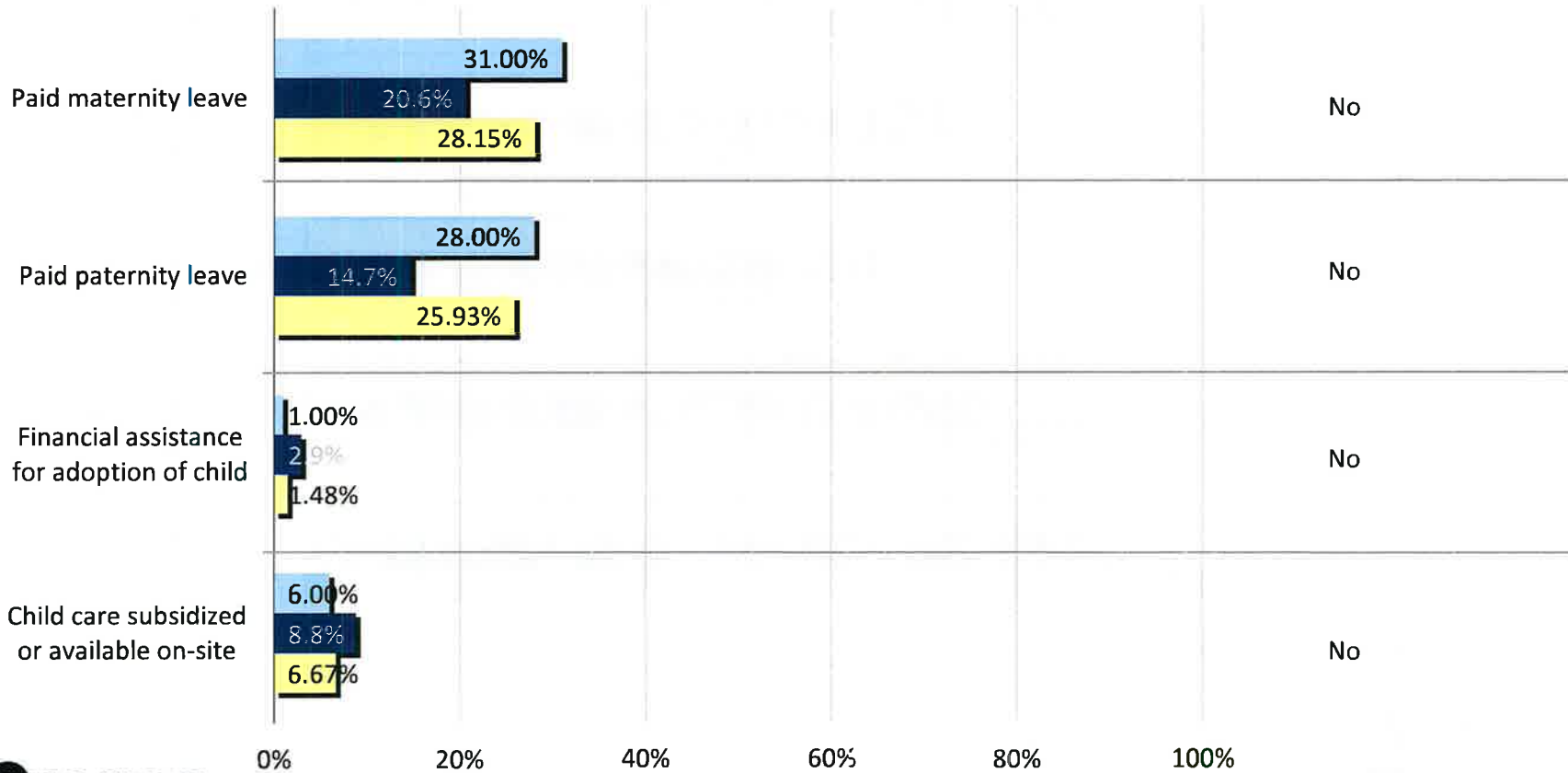
Community Counseling Solutions



Family friendly policies Employer survey of benefits



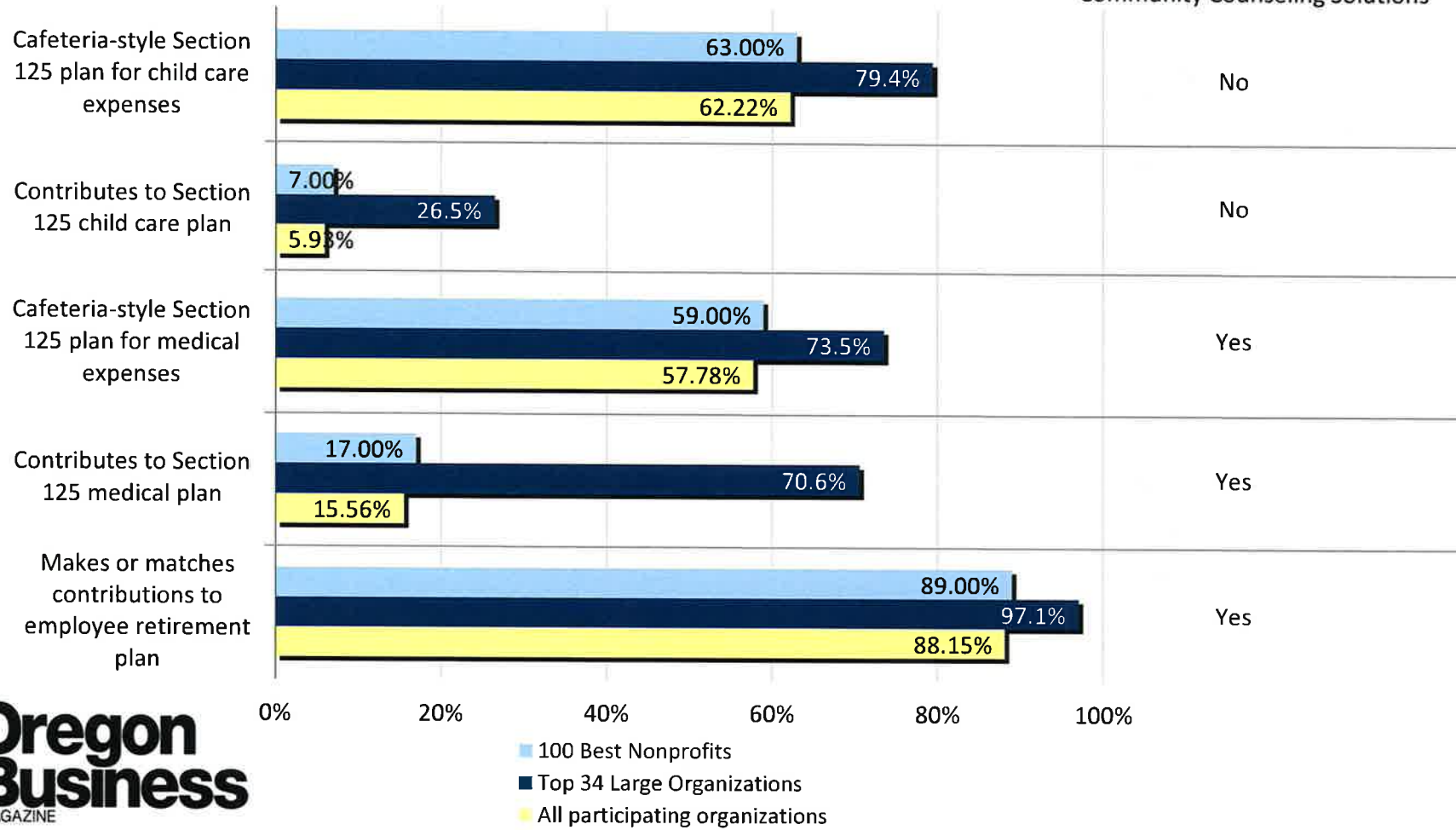
Community Counseling Solutions



Expense coverage and retirement plan Employer survey of benefits

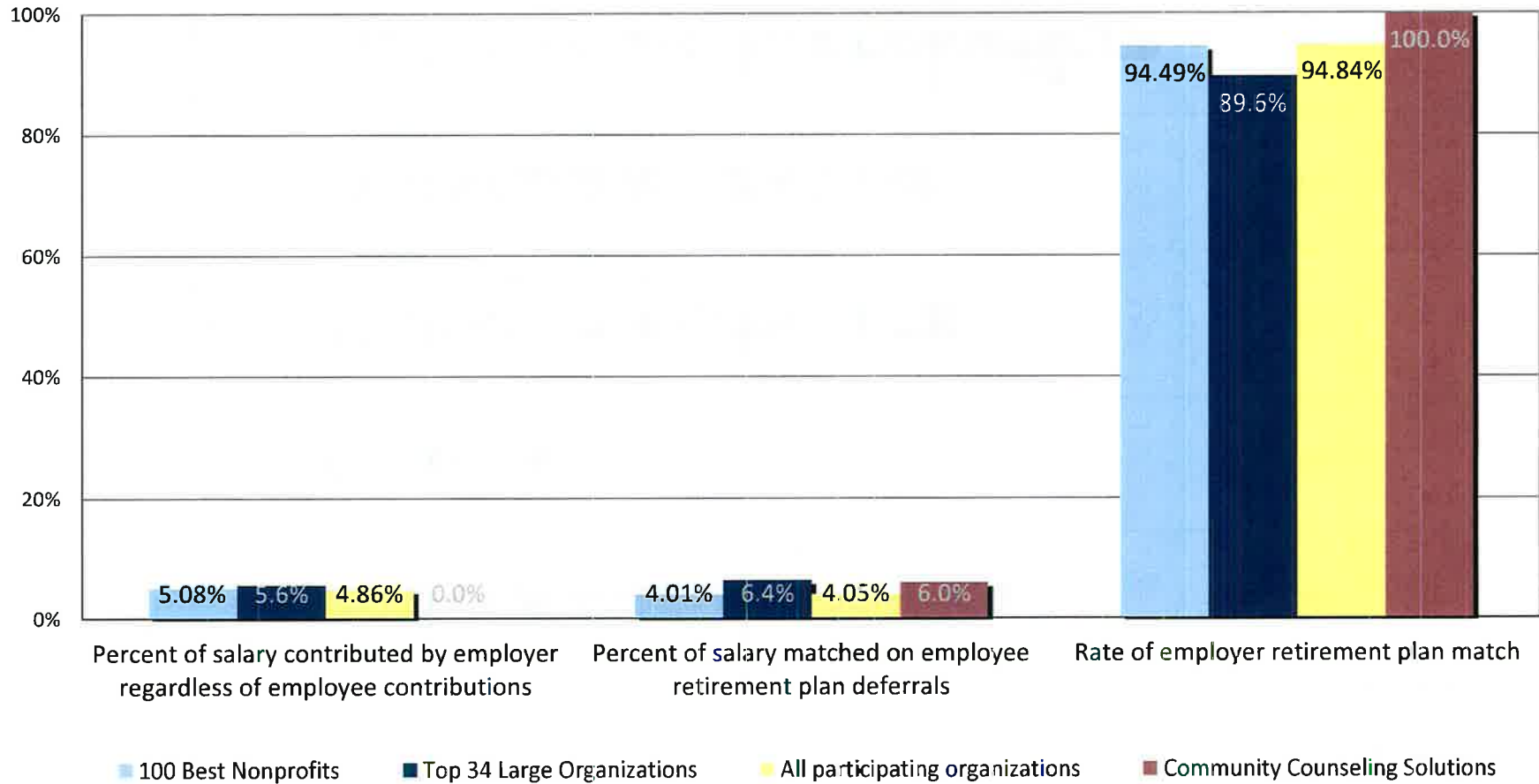


Community Counseling Solutions





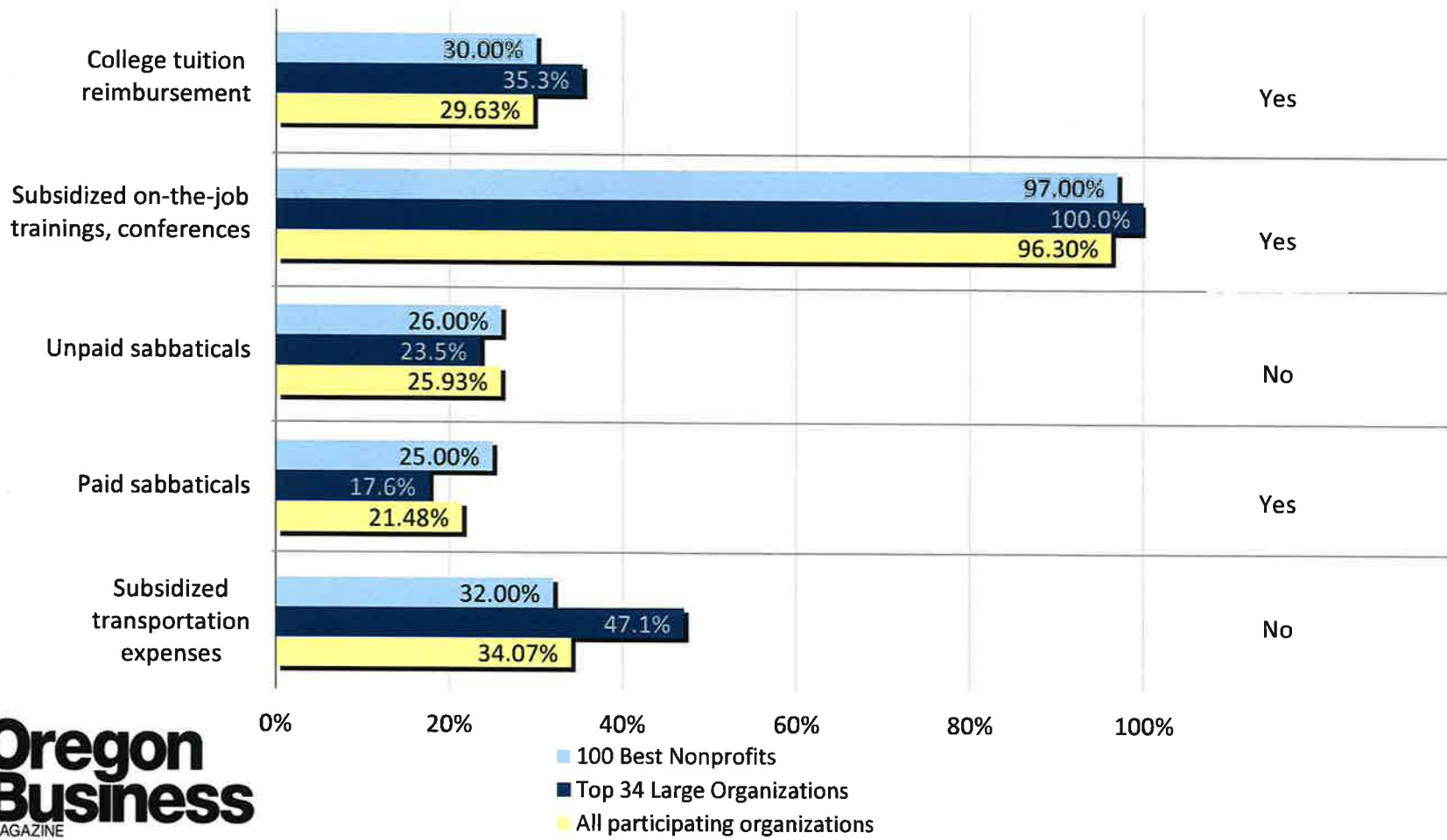
Retirement plans Employer survey of benefits



Education and career development Employer survey of benefits

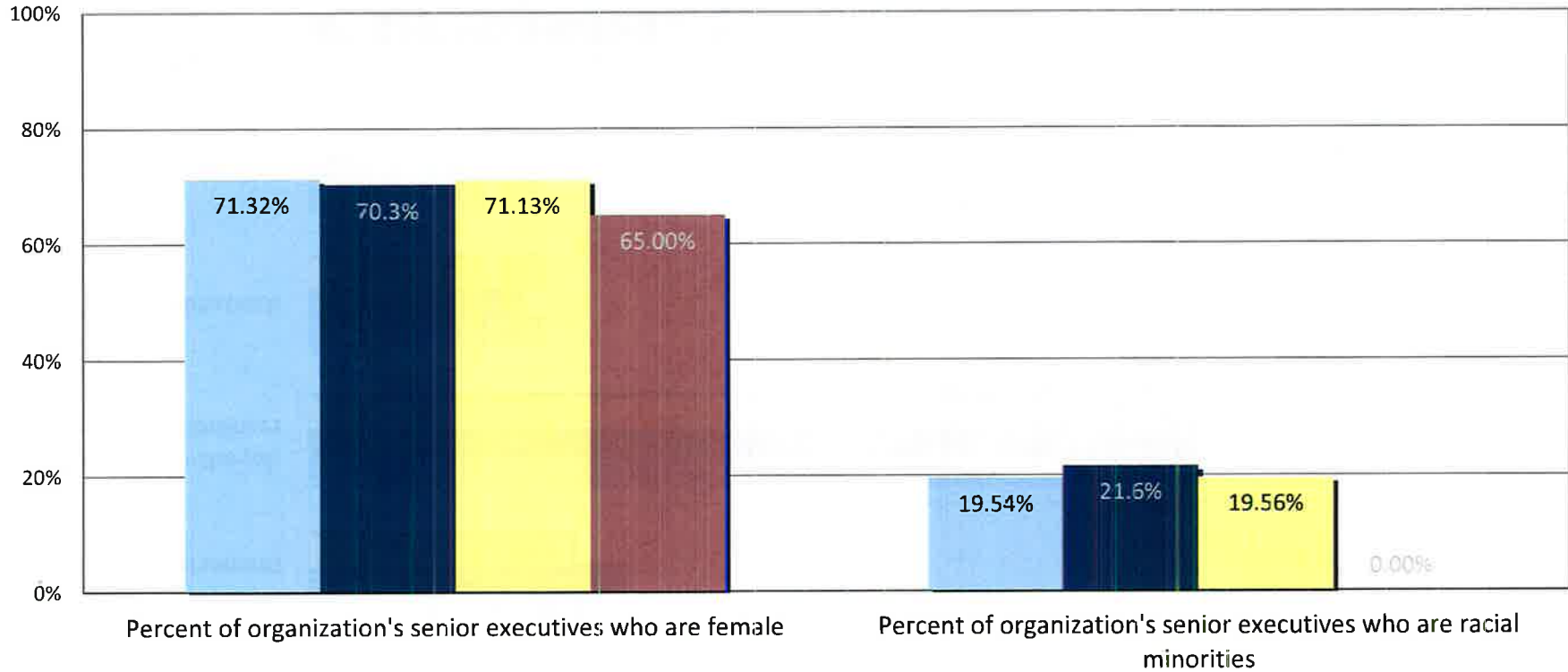


Community Counseling Solutions





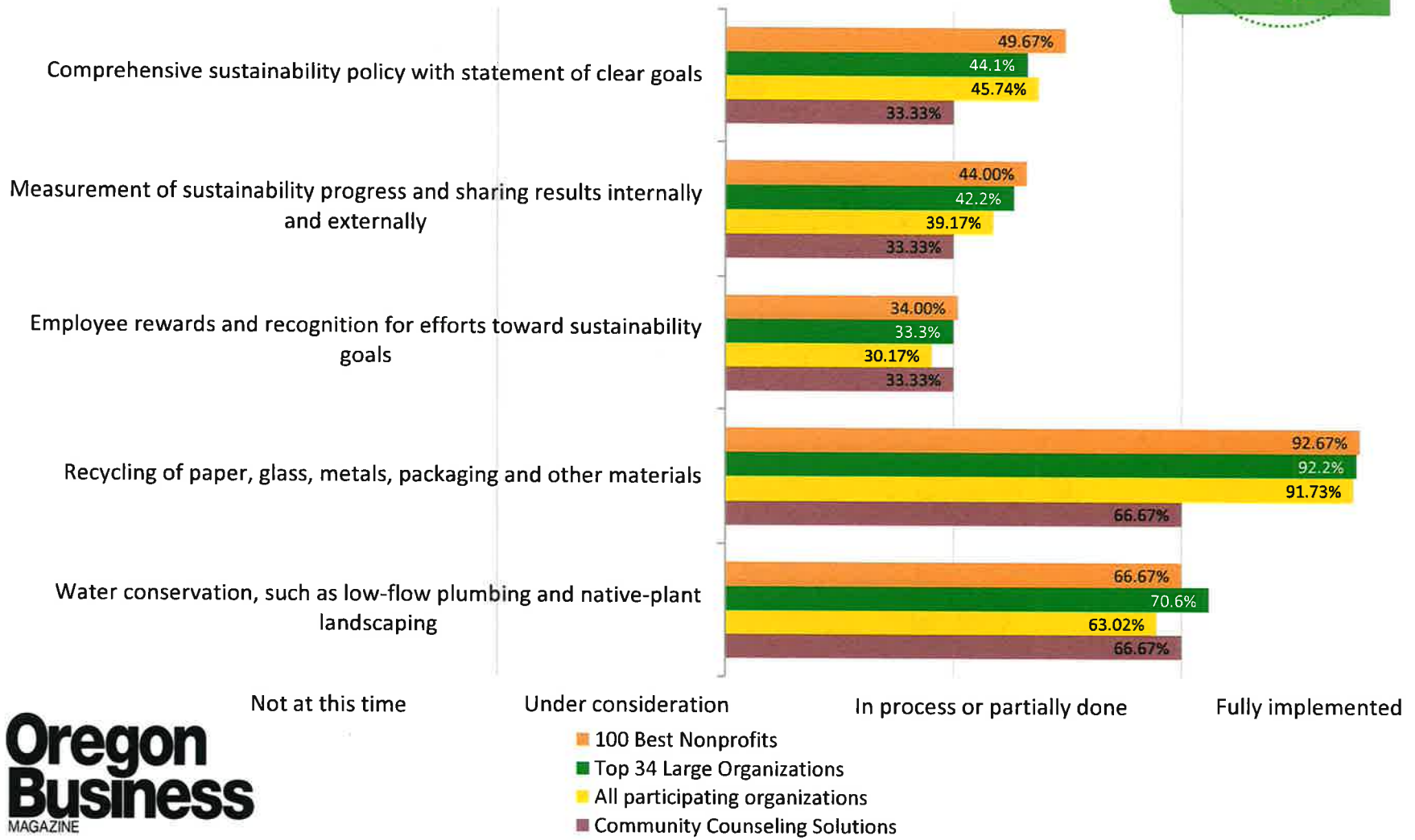
Diversity in management Employer survey of benefits



■ 100 Best Nonprofits ■ Top 34 Large Organizations ■ All participating organizations ■ Community Counseling Solutions

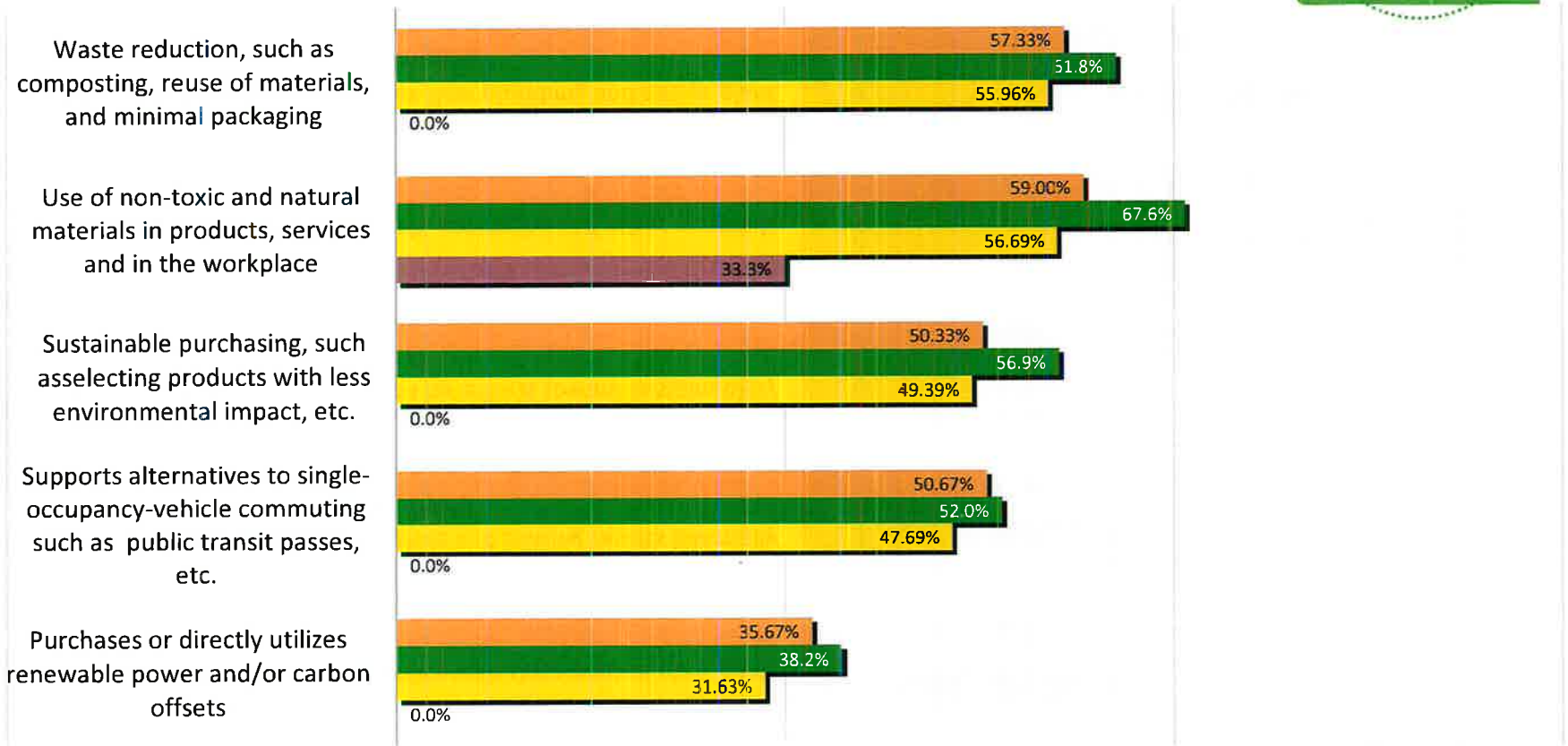


Sustainable practices
 Employer survey of benefits
 (Used for 100 Best Green Workplaces in June issue of *Oregon Business*)





Sustainable practices
 Employer survey of benefits
 (Used for 100 Best Green Workplaces in June issue of *Oregon Business*)



Not at this time

Under consideration

In process or partially done

Fully implemented



- 100 Best Nonprofits
- Top 34 Large Organizations
- All participating organizations
- Community Counseling Solutions



Sustainable practices
 Employer survey of benefits
 (Used for 100 Best Green Workplaces in June issue of *Oregon Business*)



Not at this time Under consideration In process or partially done Fully implemented



- All participating organizations
- Top 34 Large Organizations
- All participating organizations
- Community Counseling Solutions



100 Best Nonprofits survey
2023 Comprehensive Report

Employee write-in comments

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

1	Great board of directors. Senior management is committed. Agency truly cares for the employees and the services that are provided.	More professionalism.
2	Management is some of the best I've ever worked for from CEO to supervisors.	
3	Teamwork.	N/A
4	Our executive director is kind and thoughtful. Teamwork is amazing within the team I work on. My direct supervisor is fair and very supportive.	
5	Too much outsourcing...getting problems solved within ample time.	Getting paid 2x within the month, better insurance (medical).
6	CCS has a sense of community among staff and clientele. Staff genuinely enjoy the work they do and the cause they support. Leaders are fair. They listen to all sides and weigh outcomes in situations before making decisions, allowing staff to be heard.	At times growing pains can be detrimental to an agency and programs. When something is not fully developed or is struggling, it may not be the best idea to start another program. It tends to leave those in need behind and at times struggling more.
7	Dedication to the communities we service in 5 Eastern Oregon counties.	More communication among the different departments.
8	People-first agenda. We are starting to treat employees on par with partners and clients, which is refreshing. CCS is family-centric. Open-door policy. Equity is a focus.	We are already striving hard to improve what we need the most, which is to fill positions.
9	I think the culture is a positive one and one that equally looks out for its clients and employees.	We rely on paper and hard copies more than necessary. The electronic filing tools are available, but my program specifically uses them AND the old paper filing ways, doing double the work.
10	I have support from my clinical supervisor.	
11	CCS works hard to hire and retain good people.	Better insurance option.
12	People working to serve the community, genuine.	Create a "center" space, a place for employees to be healthy in mind and body.

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

13	Great coworkers, amazing management, we are all here for our clients and work as a team.	
14	Community Counseling Solutions is great because the agency works hard to include everyone and values each employee as a unique individual. We have grown considerably over the past 2 years and that has brought some challenges, but CCS stays true to its mission to value everyone we serve in our communities, which includes customers and staff.	The main thing that needs to improve is largely out of the agency's control, and that's staffing. We are not fully staffed, and that does add stress to many people's day just trying to keep up and keep CCS at the front of the pack when it comes to serving our communities with Behavioral Health Services. Human Resources has done a great job including all staff with incentives to bring in new candidates, and are offering hiring bonuses now. However, in most cases there just aren't enough talented people willing to do the work anymore. It's a problem that faces many nonprofits.
15	The people are the heart and soul of the organization. It is a great place to work!	Nothing that I can think of.
16	I love our mission statement, and most of the people I work with are always willing to help.	The areas I believe need improvement have to do with our location being in Eastern Oregon. More services; however, we have a hard time finding qualified candidates.
17	The work we do in the community.	Equity among all staff for promotions, benefits and retirement parties and gifts. Wellness has not been a priority and should be. Our field is tough mentally, and an opportunity to work out, swim or take yoga or go for a walk on company time needs to be a priority. We need more than a small amount of money to put toward wellness. Also, policies shouldn't be changed constantly and should have employee input. Benefits get taken away and not replaced with something. I think this organization would benefit greatly from having a union.
18	Mission-based organization that listens and responds to their employees.	The building in John Day is woefully unequipped to achieve the CCS mission. It reflects poorly on the employees who work in that office.
19	The people we work with and the area in which we live.	More community involvement, more opportunities for staff to gather.

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

20	Growth opportunities.	Attracting skilled staff due to growth.
21	Client/people-centered.	I feel it is a blurred boundary when a supervisor is in authority over their longtime friends. Friends expect and sometimes receive special concessions.
22	I think CCS has a lot of people working toward a common goal and a better organization. The majority of employees are working in mental health because they want to help people, and that shows in their work. They go the extra mile for our clients and work hard to ensure they get quality care. They also listen to our clients and provide individualized care.	I think our organization needs to weed out some employees who don't have the clients' best interests in mind. Like any organization, there are bad apples, but I think more effort could be put toward better people for these roles or training these individuals to be better in their role and treating others with more quality care.
23	Personally, I have support from many people within the organization. Not just supervisory support, but that of all involved.	Nothing at the moment.
24	Community Counseling Solutions works hard in the communities it serves. It is a beacon of hope for all of the clients and provides positive outreach with community partners.	Coordination of different departments needs to be improved. Also, the importance of support staff needs to be stressed. Oftentimes employees who are not a good fit or simply cannot do the job are held onto way longer than necessary, and this causes employees who work hard and care about the agency to leave.
25	CCS continues to be dedicated to excellent care in the communities they serve and strives to be an excellent community partner. I am proud to work for CCS because I can say without a doubt that our director will jump in and do the work alongside my team if we need her to.	Continued focus on leadership development as well as being a trauma-informed agency. Perfection is not needed, but leadership is stretched too thin and lack support in modeling the "servant leadership" model that the agency has adopted. Historical agency trauma also continues to be present and currently has no platform or apparent strategic plan for healing, again, likely due to current understaffing and leadership shortage.
26	CCS cares about the community, the people and the environment.	Administration/management should not consider shift differential as a reason why you don't get a raise or why your raise is less. Admin stating "Well, your shift differential makes up for you not getting a raise." Night shift is just as important as any other shift. Staff who work night shift get no

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

		recognition. I can't even remember the last time admin/management said good job!
27	Internally: We do great things and have great support from our leadership.	Externally: Greater and more intentional collaboration with and between community partners.
28	Over the last 3 years, CCS has become much more employee-oriented. Administration has worked toward training leaders in servant leadership, and some admin have taken that to heart and changed the way they do things. Pay has increased to be more comparable to competitors.	The agency needs to continue to look at ways to take care of employees. Increasing the number of employees who do crisis work is killing the agency.
29	I feel this organization has come a very long way since I started, and in a good way. The most recent stages are how much we have grown to continue doing so many things in so many places, making us more accessible than ever! I also feel that those who have been here and are doing the work have finally received what they have deserved through the very gracious retention bonuses, the increase in merit-based pay and the cost-of-living increase.	I feel there are still so many open positions as we may be growing too fast, and many of those are the very crucial clinician positions that this company needs if it wants to continue to abide by our mission; otherwise, we are no good if we can't do what we are supposed to be doing. I not only hope to see these open positions filled, but I have always felt that we need more of those positions created, especially at the Heppner office, as expecting one clinician to adequately take care of a multitude of clients is negligent.
30	I love that CCS want to bring help to our community, and the passion shows in most of their efforts.	Recognition of the hard work each team does collectively and independently. It feels like most efforts are focused on mental health services, and it feels like substance abuse treatment is often an afterthought.
31	Teamwork.	We need more clinicians.
32	The organizations provides competitive pay and benefits, and is proactive in providing reviews and pay adjustments as appropriate. They value self-care and support staff in terms of their personal lives and families. Additionally, supervisors monitor staff schedules to ensure adequate time is blocked for internal activities and reasonable pause from client-facing services. The organization readily promotes and supports additional training, covering cost and	

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

	travel in order to ensure a well-educated, well-prepared staff. Finally, the organization is proactive in making staff aware of beneficial programs and encourages staff participation in said programs, such as student loan forgiveness.	
33	I love the support the staff gives to the clients.	More interaction with community around.
34	I love that we feel like a family. We look out for each other and push each other to do better in our work and lives. I am very happy that I am able to complete continuing education, and that I am able to attend my children's events.	Space, which will be a never-ending battle as we continue to grow. But with the option of some work from home, this has been helpful.
35	CCS offers competitive salary/compensation along with benefits for longevity, including a recent "wellness benefit" option.	Communication from management to team members is not going well. The building is very old with no AC in parts of the building, causing community members to be uncomfortable. Exterior of the building is very rundown. Difficult transitions lately with team members having to be moved. There is supposed to be a remodel to the building, but there are never any updates. Flooring/walls/waiting room are very grimy.
36	What makes the organization great is that they are upholding the mission, and the company cares about its employees and what we think.	Better communication between individual programs.
37		Our HR team is overwhelmed and gives conflicting information.
38	Their mission and ethics.	Dental and vision benefits.
39	Helping people.	Continuity of care. Do not just start something but see it to a conclusion.
40	Very supportive and flexible.	
41	There are numerous opportunities available for individuals to enhance their skills and broaden their education. The supervision provided is carried out efficiently and effectively. CCS values its staff members and consistently seeks out ways to provide support. The company raises its	It would be great to see more uniformity in the way services are delivered across all locations, as well as the implementation of necessary programs.

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

	employees' pay every year, and CCS strives to ensure that they feel appreciated and receive fair compensation.	
42	Great support for employees, an effort to promote sustainability, clear communications from the top levels of the organization.	
43	Great workweek — three 12-hour shifts make a wonderful balance of work and family time.	It would be nice if my supervisor would reprimand employees she supervises. Many justifiable complaints are ignored and not corrected.
44	My organization genuinely helps people and is filled with authentic employees who want to help our community in any way they can.	I would like to increase the number of mental health specialists and crisis workers in the rural areas of our counties due to the ever-increasing number of clients we are taking on. Caseloads are overflowing and employees frequently face symptoms of burnout.
45	Health benefits, teamwork.	I think CCS should step back and look at the people who are getting programs up and running and pay them more. When these employees could go bottle-drop or to Walmart and make more than working for CCS. I know it's crappy when clients tell you how much they make at their job or they just got a raise and you spent \$15,000+ to go to school for something and still are making less than them.
46	CCS is a very family-oriented organization.	Nothing, they are awesome.
47	The dedication to the people who work here and the clients they serve.	Slightly higher accrual rate of sick time
48	I love how it is very team-oriented and client-focused.	I would like to improve on trainings for all staff, especially training around crisis de-escalation, mental health disorders, safety training for residential/outpatient staff and staff that work directly with clients to ensure their safety along with the clients'. And maybe some improvement on energy-efficiency upgrades and cardboard recycling bins, etc.
49	CCS is very supportive of its employees.	Eliminating the red tape. Sometimes the organization puts up barriers for clients to make appointments.

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

50	Staff and management are very supportive. This is an excellent place to work.	Hiring process is too slow.
51	The flexibility for my family. CCS has been a great company to work for, always very understanding and wanting to help.	Nothing, they are great.
52	Effort to improve quality of life in community.	More support staff. Communication in the community about who, what, where, why.
53	The best place to work, our CEO is the best!	None.
54	I love that CCS focuses on the client.	Better communication between mental health services and SUD services.
55	Family-oriented, flexible schedules, paid time off, retirement benefits.	
56	Very high degree of integrity and community involvement. Deep emphasis on ethical treatment of all persons we encounter — clients, community members, each other. Although we do have a hierarchy, we use it only where necessary and have an open-door policy regarding availability and accessibility. We practice servant leadership culture in a very real manner, supporting our employees so they have the care and inspiration along with logistical and organizational support to serve those we meet in our community. Our workplace culture places a high value on treating each other like members of a family, and although our organization has grown by leaps and bounds, we still do this. I have worked in five different agencies over the past 13 years and have been in frequent contact with quite a few more over the years, and this is by far the best of them all. I have never encountered upper management who I could trust to the degree I do here. I work in the area of sharing lived experience in my job, and supervise those who do, and I have been in workplaces where support and respect for what we do got lip service at best. There can be a deep-seated	I would love to see improvements in our ability to become more sustainable in the areas of our environmental impact. Much of this is the need for materials and better facilities, and with the high financial outlay necessary for such things, it is sad that only gradual improvements over a period of time can happen. We do have plans, and we do have a plan in process and also discuss frequently the importance of making changes in this area, so it will happen. I would also like to see improvements in our health care, but in a similar manner to the above subject, the complex nature of the private health care insurance market makes it terribly difficult to make improvements in this area. I think to a great extent this is going to be the case pretty much anywhere I go. I think our company is as generous with its insurance plan as they can be given the circumstances.

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

	cynicism toward clients and those with lived experience that can elude solutions, and that is not present here. This place is the real deal, and I count myself lucky to be here.	
57	The people that I work with make a "bad day" better.	
58	The people.	It's already shooting for the stars!
59	The people!	I think it is already great, no improvements needed.
60		Working with their employees who are parents that struggle with daycare and have no family or friends nearby to help.
61	Mission-driven.	
62	I personally have never had the chance to work for an organization where they are so understanding of you and your time. You wake up in the morning knowing that you'll have a great team waiting at the office. On bad days, they'll make you smile and they keep the good days coming. I'm glad to be a part of this team. I'm proud of us.	I'd prefer if we worked four 10s instead of five 9s. I truly wish for this to be in effect. Especially if one hour in the morning and afternoon were for us to work on excess assignments. This means that we would have extra time in the mornings and end of the day where we'll be able to finish paperwork, records, referrals, etc. I can't stress how useful it would be. Also having a three-day weekend would be best for everyone's mental health. With only a jammed-in two-day weekend, personally, my insomnia is knocking down the door and I'm unable to get a good night's rest within those two nights. With the extended day, we'd have more family time, self-care time, our errands, our projects, rest, etc.
63	Community Counseling Solutions offers a plethora of services to five counties in rural Oregon and are very well organized. They treat employees like gold and provide great benefits and opportunities for growth. Everyone I have worked with so far has passion and heart and makes working here enjoyable.	Due to their contract with the counties, they are not allowed to put a pause on accepting new patients. We must serve everyone that seeks help. This has created long wait lists. Although CCS has increased their staffing and continues to recruit, the demand for services in these areas are high and it is often difficult to attract qualified employees to rural areas. However, the people

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

		they hire have a lot of passion for this work.
64	The people I work with, and that we all share one common goal, and that is to help those in need.	More flexibility with schedules.
65	CCS has a lot of transparency, and they encourage positive management/supervisor skills. They encourage open communication of successes and achievements in group meetings.	CSS could create more opportunities for local sites to connect through informal social gatherings.
66	Executive director has strong commitment to excel and provide quality service delivery to community.	All positions available will be filled someday.
67	How caring and supportive the organization can be.	Not too sure about this one. The organization has improved so much over the years and is doing amazing.
68	Cares about and supports its employees while also challenging them to grow with the company.	Be honest and offer solutions as well as critique.
69	The flexibility and good pay/benefits.	The organization of project management.
70	The leadership is very supportive of staff. They hire good staff from the beginning rather than just hiring a body to fill a position.	I just want to learn more from my direct supervisor and more about the global picture of how the organization works in larger framework than the day-to-day workings.
71	The mission of the company. There blatantly are not enough recourses for mental health in Eastern Oregon. The fact that CCS employees work as hard as they do for each client is simply amazing. Especially with the limited recourses making their jobs more difficult.	I would like for Mental Health Clinicians and A&D staff to be more integrated. If someone has a dual diagnosis, I feel anyone working with that client should be working more closely together.
72	The benefits.	There is an inequity in what is acceptable regarding duties/responsibility with employees. Some carry a heavier workload than others doing the same job.
73	Peer support is very greatly needed, and I love to be a part of this team. We are available 24/7 to our community.	It would be nice to have a company picnic to just all come together and to get to know one another.
74	1) Benefit package is excellent. 2) Good roots/established business. 3) Some good leadership (some new, some been here awhile).	1) Communication: I think the company looks at communication as technology being its best. The communication gap I am seeing is that technology

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

	<p>4) Established Board of Directors and active in business matters.</p>	<p>needing to be used to communicate amongst the agency to the right people. Some get it, some don't, and those that do not know who to distribute it to. Distribution lists would be so valuable. 2) Retainment pay amounts in the agency are based on time worked. Full-time gets one thing and half-time always gets half of what full-time gets. That does not exactly fit the mold to performance. You can easily have a part-time person giving out more than a full-time person, yet the full-time person will forever get the higher amount. 3) Yearly rewards are based on nomination and chosen by administrative team. It feels and looks a little like running for high school president. 4) Maintenance/IT workers are needed at every site. We have at least 13 buildings plus residential sites.</p>
75	<p>How the director really cares for staff. Always making sure that she talks to all staff individually. The importance of the mission and to abide by it. The benefits (insurance). Finally, how it has become a family.</p>	<p>To include more culture training.</p>
76	<p>Changing the lives of our clients.</p>	<p>The understanding of the diverse communities that are employed by CCS.</p>
77	<p>Regular cost-of-living raises that make it possible to look forward to the future and growth. The people are amazing and work very hard.</p>	<p>Training.</p>
78	<p>Everyone is such a pleasure to work with. It is like a happy little work family. There are always updates on policy changes and the communication between all employees is stellar.</p>	<p>The office where I am located needs to be bigger for the employees and to be updated as the furniture is in shambles. It also gets the least amount of attention and focus compared to the other offices.</p>
79		<p>When first responders are asking people to stay off the roads, don't require people to travel long distances on those roads for a Christmas party. Also, an employee's personal assets belong to them and you should not be making financial decisions on those assets.</p>
80	<p>Great co-workers, positive company culture. Organized, efficient, transparent and supportive</p>	<p>Expand telehealth options for individual mental health therapy to expedite and expand these</p>

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

	management. Competitive salary for the field and area.	services to our community.
81	There are many opportunities to go in different directions with this agency, meaning there are many different job or career areas in behavioral health.	When there is toxicity in staff, to address and manage as needed. Although this may be happening behind the scenes, sometimes no change or differences are seen or made.
82	The teamwork! Everyone has the same goal and works together to find the best way to support the people we serve.	1) Better communication between upper management and the frontline staff. 2) Opportunities for staff that do not have a degree but have over 20 years' experience to advance into supervisory or management positions.
83	Positive attitude about employment with this agency.	Better in-house training.
84	The people I work with on a daily basis. The support we get from our peers and how they make us feel valuable.	More flexible schedules with childcare situations and the option to work from home if their child is sick. As long as we have things to keep busy.
85	Great working atmosphere. CCS is the best company that I have ever worked for, and I have worked for the state and a subcontractor for the federal government.	Communication between agencies within the company.
86	To be able to help people and make a positive change in their life.	They have increased the pay, but being compensated more would help greatly.
87		Training, communication.
88	The care and consideration for their employees sets CCS apart. I have never worked for a company that has cared about its employees so much. It is so exciting to work somewhere that really values you. I have grown in so many ways since I started working for CCS, and it is all because I finally feel supported. It makes a huge difference, and I am so grateful to work for a company with such a great mission and so much support on all levels.	
89	CCS is an amazing organization to work for. It's a family. There are growing pains, and for the most part we are able to get through it together because of the quality of people in that family and	

Employee Comments for Community Counseling Solutions — 2023

What about your organization makes it great?

What about your organization would you like to improve?

	the commitment to the mission.	
90		See more specific trainings that apply to select positions within the agency.
91	Flexibility to balance work and life schedules. Can attend most of my children's events.	With growth and staffing. Getting a response or follow-up from the business office can take multiple tries and consistent follow-ups.
92	The team and leadership are what make this organization so fabulous. To add to that, the Board of Directors is a strong board that has the best interests of the communities, clients and employees.	Being able to work from home some — that flexibility would be amazing and allow a better work/family life balance. Especially as many employees travel to remote areas and spend hours a week on the road, being able to work from home some would be incredible.
93	My relationship with management.	I would like to see full employment with other teams, which would help with my job.
94	Providing a pathway for entrance and staying true to their mission.	
95	The dedication to and by the staff to making sure the employees have what they need.	

August 10, 2023

Community Counseling Center
Kimberly Lindsay, Executive Director
550 W. Sperry Street
Heppner, OR 97836

Dear Ms. Lindsay:

On behalf of Optum, I thank you for the opportunity to review your agency on August 10, 2023. We appreciate the commitment of time and effort this process has required. The purpose of this letter is to inform you of the review results.

The scores are obtained from the audit tools, the Agency Site Tool, and the Treatment Record Tool, used during the review. The overall Treatment Record Review score is obtained by averaging the scores on this form for each of the records reviewed. Scores of 85% or higher on all audit tools are considered passing.

You received a Treatment Record Review score of 95% and an Agency Site score of 100%. On the attached report are the elements found to be deficient or lacking. Because your scores are 85% and higher, it is **not** necessary for you to respond in writing regarding corrective action for any areas found deficient.

Congratulations and thank you for your efforts to provide quality care and assure a safe environment for Optum members and their families. If you have any questions or need additional information, please feel free to contact me at (952) 251-3022 or Danielle_givens@optum.com.

Sincerely,

Danielle Givens, LCSW
Senior Clinical Quality Analyst



Treatment Record Tool Deficiency Report

Credential Type: MH & SUD Provider

Provider Community Counseling Solutions Inc

Site Audit ID: SA-010669

Location: 550 W Sperry Street Heppner

Record Type: Recredentialing

Auditor Name: Danielle Givens, LCSW

Date of Review: 8/10/2023

Score: 95%

Question Number	Question	Number of Instances Item was deficient.
Initial Assessment		
21	The medical treatment history includes family history information.	3
Progress Notes		
60	The progress notes document the dates of follow up appointments.	1
Coordination of Care		
74	If the patient has a PCP there is documentation that communication/collaboration occurred.	2
75	If the patient has a PCP, there is documentation that the patient/guardian refused consent for the release of information to the PCP.	2

COMMUNITY COUNSELING CONNECTIONS

Staying Connected!

September 2023

Issue 20

PROVIDING DYNAMIC, PROGRESSIVE AND DIVERSE SUPPORTS TO IMPROVE THE WELL-BEING OF OUR COMMUNITIES.

Director's Corner

Happy September!!

I'm experiencing whiplash from watching summer whiz by. In WinCo I saw Halloween goodies for sale. Say it isn't so. I'm desperately holding on to the final days of summer. Some sadness in that unlike a good book, we can't pause for a bit to prolong it. The next day comes. For those experiencing loneliness, long days are even longer days regardless of the season. Recently, the U. S. Surgeon General raised the alarm on loneliness, calling it an epidemic and a public health emergency. In the words of the Surgeon General "Loneliness is far more than just a bad feeling—it harms both individual and societal health. It is associated with a greater risk of cardiovascular disease, dementia, stroke, depression, anxiety, and premature death. The mortality impact of being socially disconnected is similar to that caused by smoking up to 15 cigarettes a day, and even greater than that associated with obesity and physical inactivity. And the harmful consequences of a society that lacks social connection can be felt in our schools, workplaces, and civic organizations, where performance, productivity, and engagement are diminished."



In 2008, CCS founded the David Romprey Oregon Warmline. The Warmline has become an effective resource throughout Oregon and the U.S. to assist in battling social isolation, depression and other factors associated with loneliness. Following are some fun facts about our Warmline:

- ◆ For the quarter ending June 2023, the Warmline served 23,295 individuals
- ◆ For the same quarter, the Warmline generated northwards of \$6.3 million in savings
- ◆ The Warmline provides up to 450 peer support sessions a day
- ◆ Services are now offered in both English and Spanish



The Oregon Health Authority (OHA) has been the primary funding source for the Warmline since 2015. Last year OHA increased the amount of the contract significantly, allowing us to add the bilingual line and increase operator hours. Re-

cently we learned that OHA was going to reduce the amount of the contract back to 2021 levels. Thanks to the advocacy of Commissioner John Shafer and Jessica Pratt at the Association of Oregon Counties, we were able to receive an extension on our existing contract and a commitment from OHA leadership to be diligent in working with us to try to find additional funding. While a bit daunting, it is an exciting opportunity to promote the great work of the David Romprey Oregon Warmline staff.

More Costly/ Clinical Service	Reallocation Savings
Crisis Line	\$ 3,704,610
MH or BH Provider	\$ 219,000
PCP / Doctor	\$ 427,000
911 or 988	\$ 286,224
Police	\$ 102,795
Hospital ER	\$ 928,400
Ambulance	\$ 380,335
Other	\$334,310
Total Quarterly Cost Savings	\$6,382,674

Quarterly Return on Investment 605%

To that end, I want to take a moment to recognize our recent holiday, Labor Day. A national holiday since 1894, it was created to promote recognition of both the contributions and the mistreatment of workers at the time. Businesses have come a long way in recognizing the work of employees and arguably there are more opportunities for growth. There are times that we soar when getting things right and times that we step in a pothole. I appreciate your patience as we continue to evolve as an organization. I appreciate all of the work that you do to support those we serve and each other. And I appreciate you.

Kimberly

ZERO SUICIDE

In the spring of 2019, Community Counseling Solutions took on the large task of addressing suicide prevention and its part in the process of the care of our clients and communities. A Zero Suicide Leadership Team was formed consisting of a diverse group of people in our (at the time) four-county region, now five counties with the addition of Umatilla County.

The Leadership Team uses the tools and practices put forth by the Zero Suicide Institute. The Zero Suicide framework is a continuous quality improvement initiative for transforming suicide prevention in health and behavioral health care systems. The framework is based on the realization that suicidal individuals often fall through the cracks in a sometimes fragmented and distracted health care system. A systematic approach to quality improvement in these settings is both available and necessary. In the Fall of 2021 CCS received a three year grant to fund a part time Zero Suicide Coordinator. We were lucky to hire Tim Handforth as our Zero Suicide Coordinator and appreciate his passion for this important initiative.

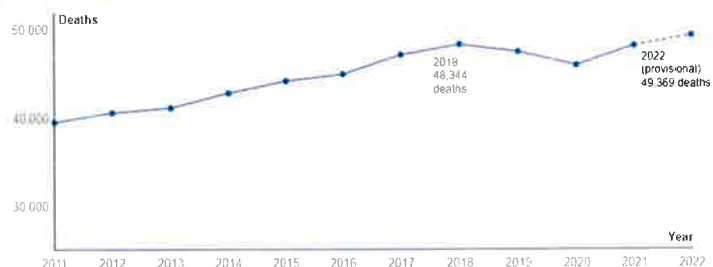
We know that Suicide Prevention is everyone's job. In order to have a comprehensive system in place to effectively serve, we must have all staff trained with specific skills to recognize the signs of crisis that are all around us. The very essence of CCS is our staff, who not only work for CCS, but have families, volunteer in our local communities and have a pulse in our small towns.

All CCS employees should be trained in Question, Persuade, Refer (QPR). The QPR mission is to reduce suicidal behaviors and save lives by providing innovative, practical and proven suicide prevention training. Quality education empowers all people, regardless of their background, to make a positive difference in the life of someone they know. If you have not completed your QPR training please reach out to Tim at tim.handforth@ccsemail.org.

Additionally, all staff are to complete Counseling on Access to Lethal Means (CALM) training. Although we are not all counselors, this training provides valuable knowledge and skills we can all utilize.

Figure 1
Number of Deaths Due to Suicide, 2011 to 2022

2022 CDC data is provisional



NOTE: Analysis of CDC WONDER underlying cause of death data, 2011 to 2022. Provisional data used for 2022 is not yet final and may represent incomplete data for that year that is subject to change. Suicide deaths are identified using the following codes: X72, X74, U02, X60, X71, X75, X84, and X87.0. It is possible that some suicides may be classified under other categories.

SOURCE: KFF analysis of CDC WONDER data, 2011 to 2022. PNG

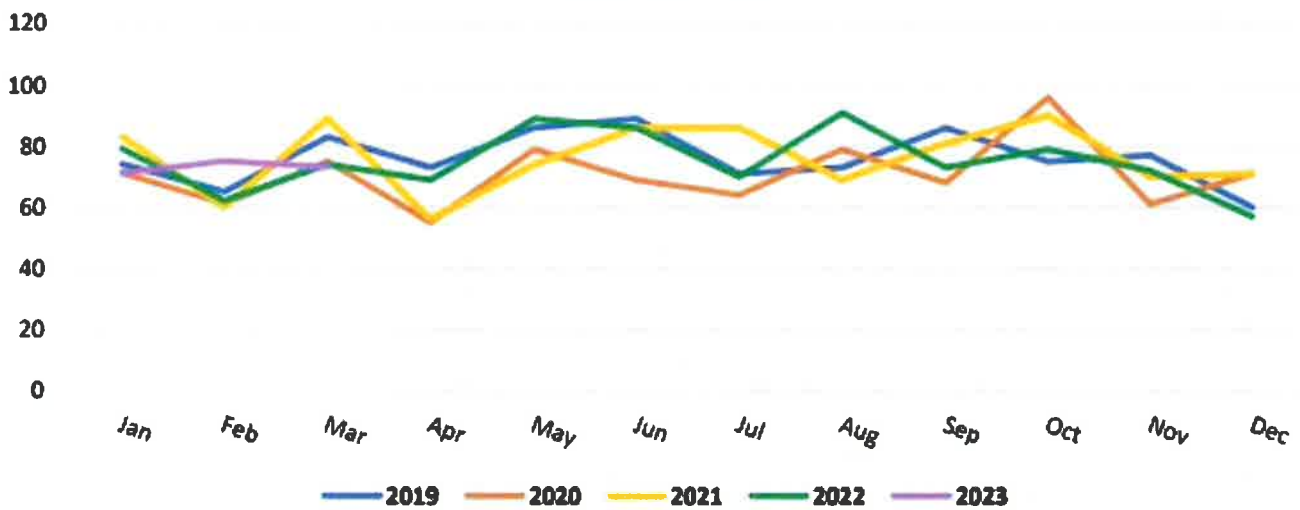
KFF

Here is some staggering information about suicide:

- * From 2011 to 2022, over half a million lives (539,810) were lost to suicide, with 2022 showing the highest number of deaths on record.
- * In July 2022 the federal government introduced a new crisis number, 988. The 988 Lifeline is a national network of local crisis centers that provides free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week in the United States.
- * Suicide death rates in 2021 were highest among people of color, younger people, and those who live in rural areas with many groups seeing increases of 30% or more from 2011 to 2021.
- * Provisional CDC data show that the number of suicide deaths in 2022 is the highest recorded, exceeding the next closest year (2018) by over 1,000 deaths.
- * Suicide deaths in 2023 are similar to 2022. Mortality data is still being processed and numbers for recent months may change.



Oregon Suicides



Umatilla County Fair Parade

I just wanted to thank everyone that came out to the Umatilla County Fair parade and helped out! We had so much fun! Special shout out to Emily and Hannah who spent hours building giant flowers with me and the Pendleton Peer Center for making all the small flowers for the sides! Thank you! 😊

~ Melissa Barnes

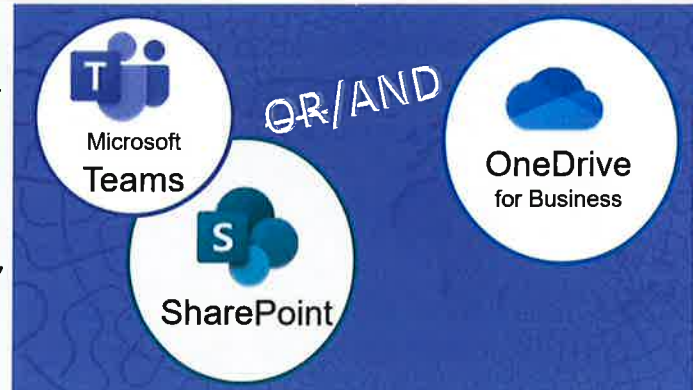


SharePoint

SharePoint is a web-based solution where teams can store, organize, access, and share files and information from any device.

Teams

Microsoft Teams is an all-in-one collaboration platform that's included in the Microsoft 365 portfolio. It features tools such as chat, video calling, conversation boards, document storage, online meetings, and more. In addition to messaging, people can be organized into groups or teams and receive department-specific updates as well as general company information.



OneDrive

OneDrive is Microsoft's online, cloud-based storage solution and includes 1 TB of personal storage. Users can access files remotely from any device, including mobile devices, and easily share them with others.

When to Use SharePoint, Teams, and OneDrive

All three Microsoft applications allow business teams to communicate and collaborate effectively. However, their subtle differences and unique features reveal their ideal uses.

SharePoint

SharePoint is ideal for storing and sharing files with a broad number of users. The platform includes tools that enable users to seamlessly collaborate on and share documents, including version control, co-authoring, file preview, file sync, data governance and compliance, and more.

It's SharePoint's focus on functionality that differentiates it from Teams and OneDrive. For example, the flexible, customizable platform allows users to create an intranet where they can share documents, assign and complete tasks, schedule meetings, and more. Users can also consolidate all shared work environments within SharePoint, providing users with faster, easier access to company information, tasks, data, and more. While both Teams and OneDrive feature file storage, neither features additional functionality like SharePoint.

Teams

As previously stated, Teams is Microsoft's all-in-one communication and collaboration center. The application essentially acts as a think-tank for users to brainstorm and collaborate on projects and tasks in real-time via the platform's built-in tools. From chat to real-time document collaboration, Teams is ideal for businesses who regularly collaborate on projects. Both SharePoint and OneDrive feature collaboration tools such as comments, @ mentions, and the ability to collaborate on documents but neither application has real-time, robust features like Teams.

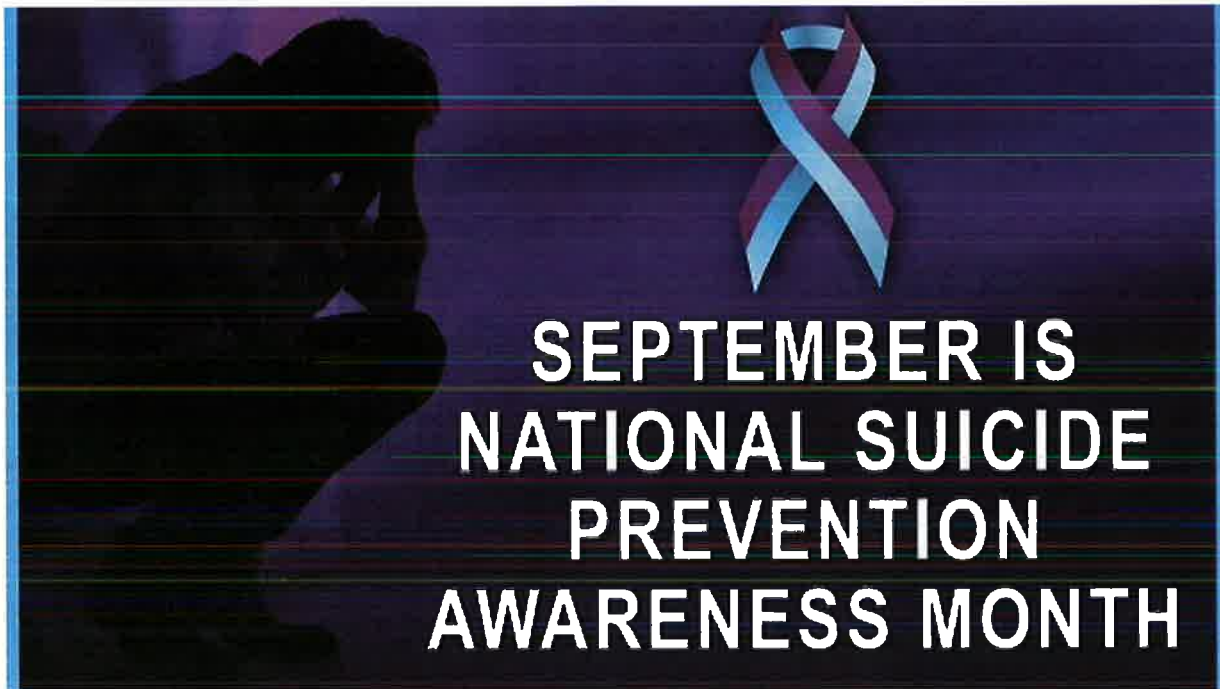
OneDrive

OneDrive features both the file sharing and collaboration features of Teams and SharePoint but on an individual level. The cloud-based storage solution is ideal for storing personal business documents and files, and for sharing documents with a small number of colleagues. Files can easily be accessed from mobile devices, and users have the ability to write or update documents while offline.

While users can co-author documents and view previous document versions, the application is limited in scope. Organizations with large business teams or a broad partner base will find the collaboration capabilities they need within Teams or SharePoint.

Ultimately, the application is ideal for storing personal or private documents as the application provides all the security and accessibility needed for these types of projects.

~Mike Snyder, IT Manager



- ◆ *Shout out to the Maintenance Team for going above and beyond at Columbia River Ranch and upgrading our staff meeting room and our resident bathroom. Thank you for all your hard work and continued positive attitude while making a bunch of repairs and much needed facelift. ~ Jayme Pettibone*
- ◆ *Kudos to Columbia River Ranch staff! They are always client focused while providing therapeutic services. They have endured many many changes since the transition to CCS and have remained positive and uplifting. I am honored to be a part of the team and look forward to continuing to see the change they are making in our client's lives. ~ Jayme Pettibone*
- ◆ *To Danielle Gray for putting together an awesome weekly recap of what's going on in the Aid & Assist world. ~Kimberly Lindsay*
- ◆ *Olivia Steffey for going out of her way to support a mother and son who were in need of emergent medical care. ~Kimberly Lindsay*
- ◆ *Melissa Barnes, Hanna Foster, and Emily May for putting together a super cool float for the Umatilla County Fair and Rodeo Parade. ~Kimberly Lindsay*
- ◆ *Linsey Hanna for putting in many hours working on a strategic objective. ~Kimberly Lindsay*
- ◆ *Kristie Bingaman for putting up with me ~Kimberly Lindsay 🤪*
- ◆ *Timmy Clark for putting in countless additional hours on peer services in Umatilla County.*
- ◆ *Tara McIntosh for stepping out of her comfort zone and presenting on the Intensive In Home Behavioral Treatment services program to the CCS Board of Directors. ~Kimberly Lindsay.*
- ◆ *To everyone, especially my staff, for keeping the ball rolling while I was out on unexpected medical leave. ~Rick Worden*



On June 9th, Matt Bergstrom (COO), Nate Kennedy (Facilities Manager), Mike Kemper (Data Analyst) and Clayton Ensign (EHR Manager) were able to participate in the Good Shepherd Foundation 30th Scramble for Scholarships golf tournament. CCS was a sponsor for the tournament which will help the Good Shepherd Health Foundation award over \$68,000 in scholarship funds to local students pursuing a career in health care. The team finished second out of thirty-six teams with a score of 58, which was 12 under par. Nice work gentlemen!



EMPLOYEE SUPPORT PROGRAM

esp@ccsemail.org

As part of CCS's Zero Suicide Initiative the team developed the Employee Support Program as a resource for employees going through difficult or stressful times who might benefit from a check-in offering support and/or resources.

Simply send an email to esp@ccsemail.org with the employee's name and pertinent information and the ESP members will coordinate the appropriate outreach within the agency to support the employee.

[NOTE: This is a separate program from the Employee Assistance Program (EAP) and is not counseling.]

OPEN CC3 POSITIONS

- SUD Treatment Coordinator-BHRN, John Day
- On-Call Residential Associate, Lakeview Heights, Heppner
- Mental Health Specialist I—Exceptional Needs Care Coordinator (ENCC), Boardman
- Office Support Specialist, Hermiston
- Wraparound Care Coordinator—Mental Health Specialist I, Pendleton
- Alcohol and Drug Counselor I, Hermiston
- Developmental Disability Service Coordinator, Boardman
- Residential Associate, Juniper Ridge, John Day
- Clinical Supervisor/Wraparound Specialist
- IMPACTS Program Peer Navigator, Umatilla Co.
- Peer Support Specialist, Pendleton
- Wraparound Care Coordinator—Morrow, Wheeler, Gilliam & Grant Counties
- Recovery Mentor—Umatilla County Municipal Intervention Program, Umatilla County
- Nursing Supervisor, REACH, Hermiston
- Nurse, REACH, Hermiston
- Cook (weekend), Lakeview Heights
- Alcohol and Drug Counselor I, John Day
- Maintenance Technician, REACH, Hermiston
- Cook, Reach, Hermiston
- Billing Specialist,
- Mental Health Specialist III—Crisis Worker, QMHP, John Day
- Residential Treatment Specialist-QMHA Certified, Lakeview Heights
- Mental Health Specialist I Skill Trainer, Milton Free-water
- Residential Associate, New Roads, Pendleton
- DD Service Coordinator, Lake County, Lakeview
- Supported Employment Specialist, John Day
- Residential Treatment Specialist—QMHA, REACH, Hermiston
- Mental Health Specialist III/QMHP, REACH, Hermiston
- Residential Associate, REACH, Hermiston
- Residential Treatment Specialist/QMHA, Westgate, Pendleton
- Residential Associate/Equine Specialist for Lakeview Heights, Heppner, OR
- Billing Specialist, Pendleton
- Crisis Supervisor I
- Mental Health Specialist II, Heppner
- Mental Health Specialist I, Pendleton
- Mental Health Specialist III, Hermiston
- School Based Counselor—MHS III, Irrigon
- Property Management Coordinator, Heppner
- Peer Support Specialist, Boardman
- Addictions Clinical Supervisor I, Boardman
- Mental Health Specialist II, Boardman
- Mental Health Specialist III/QMHP, Boardman
- Clinical Supervisor, Wheeler & Gilliam Counties
- Assistant Addictions Clinical Supervisor, Hermiston
- Residential Housing Specialist, Heppner
- Clinical Supervisor, Hermiston
- Clinical Supervisor, Lakeview Heights, Heppner
- Clinical Supervisor, Juniper Ridge, John Day
- Psychiatric Mental Health Nurse Practitioner, Hermiston
- Peer Support Specialist, Fossil
- On-Call Residential Associate, New Roads, Pendleton
- Clinical Supervisor, Pendleton
- Residential Clinical Supervisor, Columbia River Ranch, Boardman
- On-Call Residential Associate, Westgate
- Residential Associate, Westgate
- Mental Health Specialist IV, Hermiston
- Mental Health Specialist III/Early Assessment and Support Alliance (EASA) Coordinator, John Day
- Mental Health Specialist III, Arlington
- Bilingual LCSW Clinical Supervisor, Milton Free-water
- Alcohol and Drug Counselor I (CADC), Fossil
- ACT Nurse, Boardman





- ☆ Dana Ring, Developmental Disability Supervisor
- ☆ Elizabeth Garcia, Warmline Operator
- ☆ Jennifer Fernandez, RA—Columbia River Ranch (CRR)
- ☆ Donna Montgomery, RA—CRR
- ☆ Lily Mills, MHS I/Wraparound Coordinator
- ☆ Emily May, Supported Employment Specialist
- ☆ Terra Flowers, RA—Westgate
- ☆ Misty Eichholz, MHS III
- ☆ Joel Edmonds, RA—Westgate
- ☆ Pedro Pacheco Mendoza, MHS I
- ☆ Paul Emmons, Peer Support Specialist
- ☆ Eduardo Barrera, MHS I Skills Trainer
- ☆ Jeni Aubrey, Warmline Operator
- ☆ Medy Alcazar, Warmline Operator
- ☆ Jaydin Marlow, RA—CRR
- ☆ Darla Hammond Mote, On call RA, Lakeview Heights
- ☆ Paige Wayton, MHS IV
- ☆ Ashley Dancer, Peer Support Specialist
- ☆ Ivy Summers, Warmline Operator
- ☆ Nathan Smith, MHS III
- ☆ Meagen Jenkins, Peer Support Specialist
- ☆ Megan Leiser, Human Resources Assistant
- ☆ Cherril Beecroft, Supported Employment Specialist
- ☆ Kyle Murphy, MHS I
- ☆ Brett Koss, Law Enforcement Liaison
- ☆ Jakki Thompson, RA—CRR
- ☆ Kimberlee Steele, Mental Health Nurse
- ☆ Nancy Mejia, Office Support Specialist
- ☆ Andrea Moore, Psychiatrist
- ☆ RJ Bryant, Peer Support Specialist
- ☆ Teresa Boss, MHS III
- ☆ Suzanne Cox, MHS 1
- ☆ Katy Stinchfield, Clinical Supervisor
- ☆ Juliann Evans, Warmline Operator
- ☆ Kylara Lewis, MHS II/EASA

CCS said good bye to the following staff, we wish them the best in their future endeavors!

- * *Julaine Wagner*
- * *Michelle Deming*
- * *Sheree Thomas*
- * *Serena Humphreys*
- * *Kaitlynn Evans*
- * *Beci Seelye*
- * *Ashley Givens*
- * *Alexus Browning*
- * *Emery Snyder*
- * *Kelly Jo Keithley*
- * *Carol Greene*
- * *Seth Alcorn-Perciano*
- * *Jennie Probst*
- * *Mindy Arnold*
- * *Susan Fordice*
- * *Joshua Tarvin*
- * *Ashleigh Velasquez*
- * *Dominique Mock*
- * *Rai Carvalho*
- * *Kimberly Bergstad*
- * *John Thoreson*
- * *Cheyenne Pierson*
- * *Tiffany Ratchick*
- * *Makayla Kelly*
- * *Bianca Avalos*
- * *Claudia Villa Estrella*



Congratulations!! The following staff have recently accepted new positions within CCS.

- ☆ Daja Challis, Asst Administrator—New Roads
- ☆ Kay Stewart, Office Support Spec/Proj. Coord—FGP
- ☆ Daisy Velasco, School Based Counselor
- ☆ Alyssa Espiritu, Outpatient Prg. Mgr—Umatilla Co
- ☆ Savannah Marker, REACH Facility Administrator
- ☆ Matthew Thornton, Housing Assistance Peer Support Specialist, BHRN
- ☆ Tina Miller, Assistant Administrator—Westgate
- ☆ David Rice, Lead Cook-Lakeview Heights
- ☆ Samantha Aldrich, Civil Commitment Abuse Complaint Investigator
- ☆ Katie Adams, MHS II, Jail Diversion
- ☆ Jessica Winegar, Public Health Administrator



CCS Mission Statement:

Providing dynamic, progressive and diverse supports to improve the well-being of our communities.

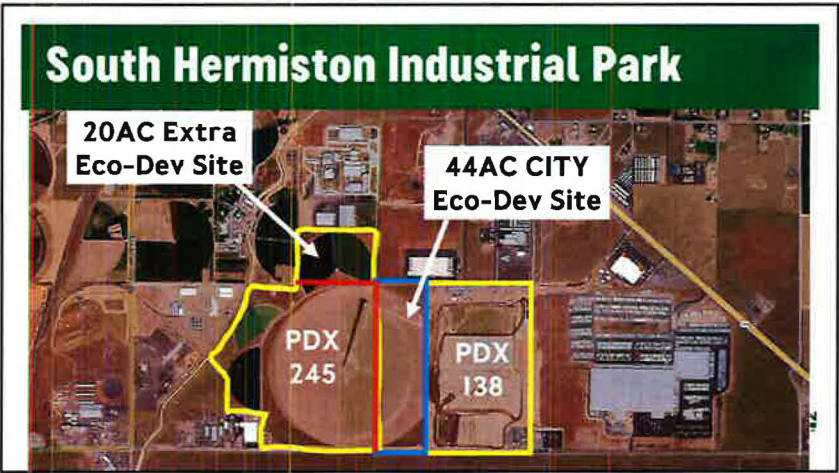


Res. 2293: SE 9th Award
October 23, 2023 City Council

Project Description


- 100% Funded by AWS
 - ~3,800' of new Water Main
 - ~3,800' of new Sewer Main
 - ~3,800' of new roadway
 - 1 New Sewer Lift Station





Bids Received:

- 8 Total Bids Received
- Lowest 3:
 - **Culbert Construction:** \$2,496,117.07
 - **Premier Excavation:** \$2,544,625.60
 - **Nelson Construction:** \$2,678,678.00
- Engineer's Estimate:
 - **\$3,250,000**



Questions?

Where Life is Sweet




Res. 2294: Theater Park Drain
October 23, 2023 City Council



Project Description

- Piping ~1,300' of "Hermiston Drain" by Theater Sports Park

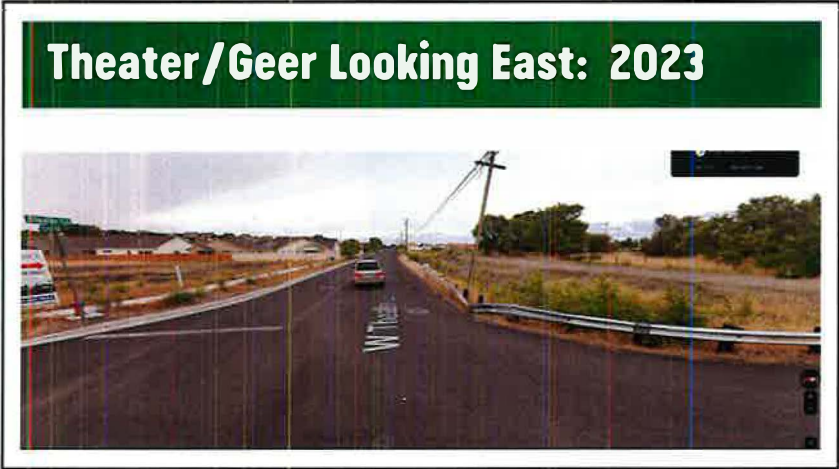
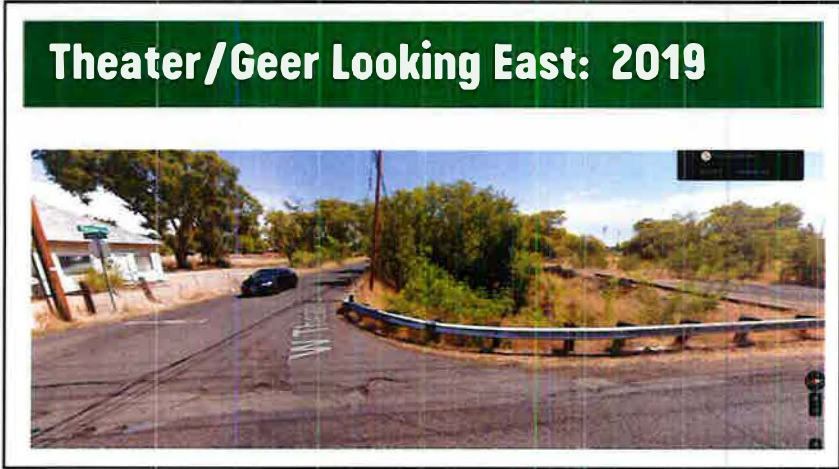


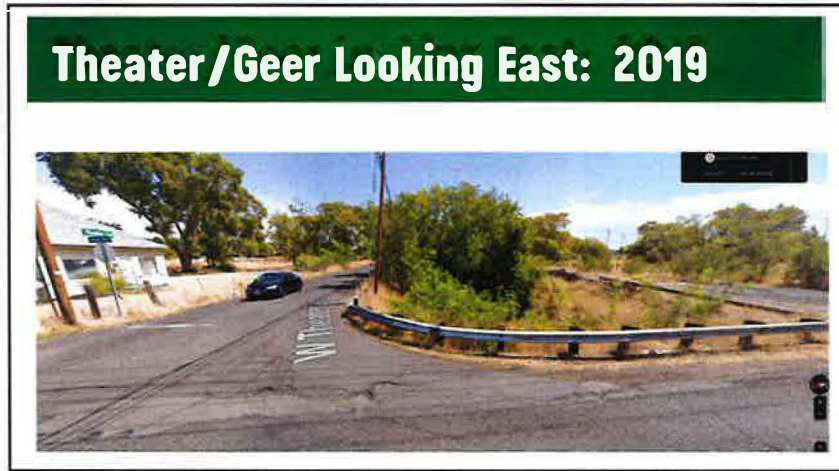
Theater Park Area Circa 2022




Proposed Piping Area







Theater/Geer Looking East: 2023




This Contract:

- **Install Pipe**
 - City Supplied
- **Minimum Cover**
 - City Supplied Fill
- **Construction**
 - Nov. - March



Additional City Work

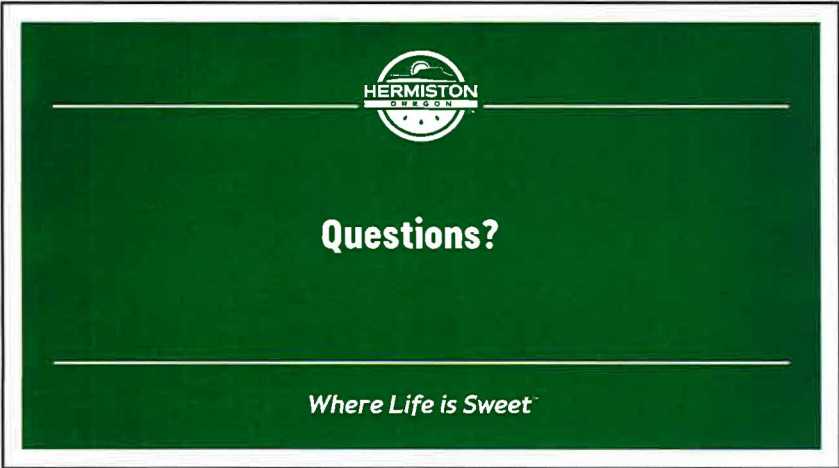
- **Finish Fill**
 - ~20,000CY
 - ~\$150,000 Saved
 - Labor from:
 - Street
 - Water
 - Sewer
 - Parks
- **Amenities**
 - TBD Future



Bids Received:

- 6 Total Bids Received
- Lowest 3:
 - **Odyssey Contracting:** **\$157,000**
 - **JQ Construction:** **\$214,785**
 - **James Dean Construction:** **\$328,150**
- Engineer's Estimate:
 - **\$175,000**







Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of November 13, 2023

Title/Subject

Resolution 2296- Regional Water System Phase 2 Pipelines Improvements.

Summary and Background

This project will construct approximately 2.5 miles of new 30” diameter water main in Feedville Road from Highway 207 to Kelli Boulevard. The project will also construct approximately 2 miles of new pipeline to carry non-contact cooling water for discharge.

The new water main will convey non-potable river water for use by an industrial customer for cooling. The customer has completed a water service agreement with the Port of Umatilla to provide that cooling water utilizing the Port’s Columbia River Water Rights; therefore that use will not use any of the City of Hermiston’s water rights capacity.

The new non-contact cooling water discharge line is included as an additive alternative as part of the contract. Although the request is to award the contract now, the contract documents allow for this portion of the work to be removed prior to January 1 if the industrial customer chooses not to proceed with that item of work. This line will convey the same water which was delivered via the 30” water main; after the industrial customer has simply used it through their air-conditioning units, and take deliver that discharge water to the Hermiston Irrigation District’s A-Line Canal where it crosses South 1st. It is anticipated that, at full operation, this new discharge to HID’s canal will increase the amount of water in that canal available for beneficial agricultural use by approximately 5%.

This pipelines project is being paid for entirely by the industrial customer who needs the water.

In an effort to make these projects more available for local companies to bid on, they have been broken down in to smaller components and released individually. This is the pipeline portion. The associated pump and motor upgrades will be advertised in November and awarded in December.

Tie-In to Council Goals

-Attract Industry & Jobs

Fiscal Information

Bids were opened at 11am on October 24, with the following bids received:

- Premier Excavation: \$7,056,083.16
- Rotschy, Inc.: \$7,879,538.00
- C & E Trenching: \$8,356,320.00
- Culbert Construction, Inc: \$8,384,576.93
- Silver Creek Contracting \$8,456,358.68
- Tapani, Inc.: \$8,585,000.00
- Swaggart Brothers, Inc.: \$11,036,915.00
- *Engineer's Estimate*: \$11,675,450.00
- James W. Fowler Co: \$11,943,045.00

Upon review of all of the bids received for compliance, it is recommended to award this contract to Premier Excavation.

Alternatives and Recommendation

Alternatives

1. Award the contract to Premier Excavation
2. Reject All Bids

Recommended Action/Motion

Motion to approve Resolution 2296

Submitted By:

Mark Morgan

RESOLUTION NO. 2296

A RESOLUTION AWARDED A CONTRACT FOR THE REGIONAL WATER SYSTEM PHASE 2 PIPELINES IMPROVEMENT PROJECT AND AUTHORIZING THE CITY MANAGER TO SIGN ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY

WHEREAS, the Regional Water System Phase 2 Pipelines Improvement Project (“project”) will construct approximately 2.5 miles of new 30” diameter water main in Feedville Road from Highway 207 to Kelli Boulevard to convey non-potable river water for use by an industrial customer; and

WHEREAS, the Project will also construct approximately 2 miles of new pipeline to carry non-contact cooling water for discharge from the industrial customer to the Hermiston Irrigation District’s A-Line canal; and

WHEREAS, notice was published, and bids were received, with Premier Excavation, Inc. being the lowest responsive and responsible bidder with a bid of an amount of \$7,056,083.16; and

WHEREAS, the City has funds available for this project.

NOW, THEREFORE, THE CITY OF HERMISTON RESOLVES AS FOLLOWS:

1. That Premier Excavation, Inc. is awarded the contract for the Regional Water System Phase 2 Pipelines Improvement Project.
2. That the City Manager be, and is, hereby authorized to execute and deliver the contract to Premier Excavation, Inc. with such changes, additions, deletions, and modifications as the City Manager may approve.
3. That this resolution is effective immediately upon its passage.

PASSED by the Common Council this 13th day of November 2023.

SIGNED by the Mayor this 13th day of November 2023.

Doug Primmer, COUNCIL PRESIDENT

ATTEST:

Lilly Alarcon-Strong, CMC, CITY RECORDER

BID TABULATION

ANDERSON PERRY & ASSOCIATES, INC.
243 E. Main Street, Suite C
Hermiston, Oregon 97838

**PROJECT: City of Hermiston, Oregon
Regional Water System Phase 2 Pipeline Improvements - 2024**

OWNER: City of Hermiston
180 N.E. Second Street
Hermiston, Oregon 97838

Bid Opening: 11:00 a.m., October 24, 2023, via QuestCDN

Online Bidding Service

BIDDERS

				Engineer's Estimate		Premier Excavation		Rotschy Inc		Culbert Construction Inc	
Item	Description	Unit	Amount	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
General											
1	Mobilization/Demobilization (not to exceed 5% of Total Base Bid Price)	LS	1	\$390,000.00	\$390,000.00	\$127,000.00	\$127,000.00	\$228,000.00	\$228,000.00	\$224,115.63	\$224,115.63
2	Temporary Protection and Direction of Traffic/Project Safety	LS	1	\$125,000.00	\$125,000.00	\$49,200.00	\$49,200.00	\$83,123.00	\$83,123.00	\$584,784.24	\$584,784.24
3	Job Photos	Each	30	\$15.00	\$450.00	\$15.00	\$450.00	\$15.00	\$450.00	\$15.00	\$450.00
4	Erosion and Sediment Control	LS	1	\$20,000.00	\$20,000.00	\$11,600.00	\$11,600.00	\$3,000.00	\$3,000.00	\$3,597.17	\$3,597.17
5	Removal of Structures and Obstructions	LS	1	\$50,000.00	\$50,000.00	\$18,500.00	\$18,500.00	\$2,500.00	\$2,500.00	\$74,720.33	\$74,720.33
6	Feed Canal Crossing	LS	1	\$60,000.00	\$60,000.00	\$22,080.00	\$22,080.00	\$2,000.00	\$2,000.00	\$29,106.33	\$29,106.33
Water Line											
7	Railroad Jack and Bore Crossing (Water)	Each	2	\$300,000.00	\$600,000.00	\$128,000.00	\$256,000.00	\$140,000.00	\$280,000.00	\$156,210.50	\$312,421.00
8	Connection to Existing Water Line	Each	2	\$4,000.00	\$8,000.00	\$5,650.00	\$11,300.00	\$2,000.00	\$4,000.00	\$3,139.14	\$6,278.28
9	12-inch Ductile Iron (DI) Water Line	LF	875	\$150.00	\$131,250.00	\$98.02	\$85,767.50	\$120.00	\$105,000.00	\$76.10	\$66,587.50
10	30-inch DI Water Line	LF	13,000	\$360.00	\$4,680,000.00	\$233.80	\$3,039,400.00	\$283.00	\$3,679,000.00	\$252.07	\$3,276,910.00
11	12-inch Restrained Joint DI Water Line	LF	80	\$250.00	\$20,000.00	\$202.06	\$16,164.80	\$125.00	\$10,000.00	\$119.28	\$9,542.40
12	30-inch Restrained Joint DI Water Line	LF	1,120	\$460.00	\$515,200.00	\$450.44	\$504,492.80	\$280.00	\$313,600.00	\$343.33	\$384,529.60
13	30-inch Butterfly Valve	Each	12	\$40,000.00	\$480,000.00	\$16,041.67	\$192,500.04	\$15,000.00	\$180,000.00	\$16,618.71	\$199,424.52
14	12-inch Gate Valve	Each	3	\$4,500.00	\$13,500.00	\$4,156.67	\$12,470.01	\$3,500.00	\$10,500.00	\$2,501.28	\$7,503.84
15	6-inch Combination Air Vacuum Valve Assembly	Each	4	\$8,000.00	\$32,000.00	\$15,262.50	\$61,050.00	\$16,000.00	\$64,000.00	\$19,037.52	\$76,150.08
16	Fire Hydrant Assembly	Each	13	\$10,000.00	\$130,000.00	\$13,671.92	\$177,734.96	\$12,500.00	\$162,500.00	\$14,674.09	\$190,763.17
17	Asphalt Surface Restoration	SY	8,550	\$80.00	\$684,000.00	\$59.11	\$505,390.50	\$45.00	\$384,750.00	\$66.02	\$564,471.00
18	Gravel Surface Restoration	SY	4,550	\$40.00	\$182,000.00	\$14.00	\$63,700.00	\$35.00	\$159,250.00	\$13.86	\$63,063.00
19	Driveway Surface Restoration	SY	30	\$85.00	\$2,550.00	\$304.00	\$9,120.00	\$115.00	\$3,450.00	\$145.22	\$4,356.60
20	General Surface Restoration	SY	9,200	\$15.00	\$138,000.00	\$5.66	\$52,072.00	\$3.00	\$27,600.00	\$6.77	\$62,284.00
TOTAL BASE BID PRICE					\$8,261,950.00		\$5,215,992.61		\$5,702,723.00		\$6,141,058.69

BID TABULATION

ANDERSON PERRY & ASSOCIATES, INC.
243 E. Main Street, Suite C
Hermiston, Oregon 97838

**PROJECT: City of Hermiston, Oregon
Regional Water System Phase 2 Pipeline Improvements - 2024**

OWNER: City of Hermiston
180 N.E. Second Street
Hermiston, Oregon 97838

Bid Opening: 11:00 a.m., October 10, 2023, via QuestCDN
Online Bidding Service

BIDDERS

Item	Description	Unit	Amount	Engineer's Estimate		Premier Excavation		Rotschy Inc		Culbert Construction Inc	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Additive Alternative - Industrial Wastewater Line											
A1.	Mobilization/Demobilization (not to exceed 5% of Additive Alternative)	LS	1	\$160,000.00	\$160,000.00	\$37,750.00	\$37,750.00	\$4,600.00	\$4,600.00	\$2,718.81	\$2,718.81
A2.	Temporary Protection and Direction of Traffic/Project Safety	LS	1	\$75,000.00	\$75,000.00	\$28,000.00	\$28,000.00	\$55,455.00	\$55,455.00	\$59,450.71	\$59,450.71
A3.	Erosion and Sediment Control	LS	1	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	\$3,000.00	\$3,000.00	\$512.15	\$512.15
A4.	Removal of Structures and Obstructions	LS	1	\$25,000.00	\$25,000.00	\$12,500.00	\$12,500.00	\$2,500.00	\$2,500.00	\$63,319.56	\$63,319.56
A5.	Railroad Jack and Bore Crossing (Industrial Wastewater)	Each	2	\$250,000.00	\$500,000.00	\$115,750.00	\$231,500.00	\$140,000.00	\$280,000.00	\$150,470.43	\$300,940.86
A6.	18-inch Polyvinyl Chloride (PVC) Industrial Wastewater Line	LF	8,460	\$150.00	\$1,269,000.00	\$85.03	\$719,353.80	\$130.00	\$1,099,800.00	\$107.40	\$908,604.00
A7.	8-inch PVC Pressure Sewer Line	LF	2,235	\$100.00	\$223,500.00	\$51.65	\$115,437.75	\$56.00	\$125,160.00	\$56.14	\$125,472.90
A8.	Manhole	Each	25	\$9,000.00	\$225,000.00	\$3,727.00	\$93,175.00	\$3,500.00	\$87,500.00	\$4,373.13	\$109,328.25
A9.	Asphalt Surface Restoration	SY	9,600	\$80.00	\$768,000.00	\$55.24	\$530,304.00	\$45.00	\$432,000.00	\$61.99	\$595,104.00
A10.	Gravel Surface Restoration	SY	1,400	\$40.00	\$56,000.00	\$14.50	\$20,300.00	\$35.00	\$49,000.00	\$14.54	\$20,356.00
A11.	Driveway Surface Restoration	SY	300	\$85.00	\$25,500.00	\$57.50	\$17,250.00	\$75.00	\$22,500.00	\$72.01	\$21,603.00
A12.	General Surface Restoration	SY	5,100	\$15.00	\$76,500.00	\$5.20	\$26,520.00	\$3.00	\$15,300.00	\$7.08	\$36,108.00
TOTAL ADDITIVE ALTERNATIVE					\$3,413,500.00		\$1,840,090.55		\$2,176,815.00		\$2,243,518.24
TOTAL BASE BID PLUS ADDITIVE ALTERNATIVE					\$11,675,450.00		\$7,056,083.16		\$7,879,538.00		\$8,384,576.93

BID TABULATION

ANDERSON PERRY & ASSOCIATES, INC.
243 E. Main Street, Suite C
Hermiston, Oregon 97838

**PROJECT: City of Hermiston, Oregon
Regional Water System Phase 2 Pipeline Improvements - 2024**

OWNER: City of Hermiston
180 N.E. Second Street
Hermiston, Oregon 97838

Bid Opening: 11:00 a.m., October 24, 2023, via QuestCDN

Online Bidding Service

BIDDERS

Item	Description	Unit	Amount	Engineer's Estimate		Silver Creek Contracting LLC		Tapani Inc		C & E Trenching LLC	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
General											
1	Mobilization/Demobilization (not to exceed 5% of Total Base Bid Price)	LS	1	\$390,000.00	\$390,000.00	\$215,389.84	\$215,389.84	\$300,000.00	\$300,000.00	\$260,000.00	\$260,000.00
2	Temporary Protection and Direction of Traffic/Project Safety	LS	1	\$125,000.00	\$125,000.00	\$178,202.06	\$178,202.06	\$150,000.00	\$150,000.00	\$192,000.00	\$192,000.00
3	Job Photos	Each	30	\$15.00	\$450.00	\$15.00	\$450.00	\$15.00	\$450.00	\$15.00	\$450.00
4	Erosion and Sediment Control	LS	1	\$20,000.00	\$20,000.00	\$17,449.23	\$17,449.23	\$100,000.00	\$100,000.00	\$28,000.00	\$28,000.00
5	Removal of Structures and Obstructions	LS	1	\$50,000.00	\$50,000.00	\$40,341.90	\$40,341.90	\$100,000.00	\$100,000.00	\$110,000.00	\$110,000.00
6	Feed Canal Crossing	LS	1	\$60,000.00	\$60,000.00	\$28,437.39	\$28,437.39	\$100,000.00	\$100,000.00	\$15,000.00	\$15,000.00
Water Line											
7	Railroad Jack and Bore Crossing (Water)	Each	2	\$300,000.00	\$600,000.00	\$167,327.01	\$334,654.02	\$208,000.00	\$416,000.00	\$169,000.00	\$338,000.00
8	Connection to Existing Water Line	Each	2	\$4,000.00	\$8,000.00	\$4,955.35	\$9,910.70	\$3,500.00	\$7,000.00	\$6,000.00	\$12,000.00
9	12-inch Ductile Iron (DI) Water Line	LF	875	\$150.00	\$131,250.00	\$84.11	\$73,596.25	\$115.00	\$100,625.00	\$97.00	\$84,875.00
10	30-inch DI Water Line	LF	13,000	\$360.00	\$4,680,000.00	\$277.43	\$3,606,590.00	\$255.00	\$3,315,000.00	\$286.00	\$3,718,000.00
11	12-inch Restrained Joint DI Water Line	LF	80	\$250.00	\$20,000.00	\$174.16	\$13,932.80	\$270.00	\$21,600.00	\$205.00	\$16,400.00
12	30-inch Restrained Joint DI Water Line	LF	1,120	\$460.00	\$515,200.00	\$433.12	\$485,094.40	\$430.00	\$481,600.00	\$468.00	\$524,160.00
13	30-inch Butterfly Valve	Each	12	\$40,000.00	\$480,000.00	\$18,509.62	\$222,115.44	\$19,000.00	\$228,000.00	\$18,000.00	\$216,000.00
14	12-inch Gate Valve	Each	3	\$4,500.00	\$13,500.00	\$4,306.43	\$12,919.29	\$5,000.00	\$15,000.00	\$5,400.00	\$16,200.00
15	6-inch Combination Air Vacuum Valve Assembly	Each	4	\$8,000.00	\$32,000.00	\$13,066.55	\$52,266.20	\$18,000.00	\$72,000.00	\$16,000.00	\$64,000.00
16	Fire Hydrant Assembly	Each	13	\$10,000.00	\$130,000.00	\$14,831.57	\$192,810.41	\$14,500.00	\$188,500.00	\$19,000.00	\$247,000.00
17	Asphalt Surface Restoration	SY	8,550	\$80.00	\$684,000.00	\$56.02	\$478,971.00	\$60.00	\$513,000.00	\$40.00	\$342,000.00
18	Gravel Surface Restoration	SY	4,550	\$40.00	\$182,000.00	\$30.42	\$138,411.00	\$12.00	\$54,600.00	\$20.00	\$91,000.00
19	Driveway Surface Restoration	SY	30	\$85.00	\$2,550.00	\$82.55	\$2,476.50	\$100.00	\$3,000.00	\$140.00	\$4,200.00
20	General Surface Restoration	SY	9,200	\$15.00	\$138,000.00	\$4.71	\$43,332.00	\$0.75	\$6,900.00	\$5.00	\$46,000.00
TOTAL BASE BID PRICE					\$8,261,950.00		\$6,147,350.43		\$6,173,275.00		\$6,325,285.00

BID TABULATION

ANDERSON PERRY & ASSOCIATES, INC.
243 E. Main Street, Suite C
Hermiston, Oregon 97838

PROJECT: City of Hermiston, Oregon
Regional Water System Phase 2 Pipeline Improvements - 2024

OWNER: City of Hermiston
180 N.E. Second Street
Hermiston, Oregon 97838

Bid Opening: 11:00 a.m., October 10, 2023, via QuestCDN
Online Bidding Service

BIDDERS

Item	Description	Unit	Amount	Engineer's Estimate		Silver Creek Contracting LLC		Tapani Inc		C & E Trenching LLC	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Additive Alternative - Industrial Wastewater Line											
A1.	Mobilization/Demobilization (not to exceed 5% of Additive Alternative)	LS	1	\$160,000.00	\$160,000.00	\$86,777.45	\$86,777.45	\$50,000.00	\$50,000.00	\$72,500.00	\$72,500.00
A2.	Temporary Protection and Direction of Traffic/Project Safety	LS	1	\$75,000.00	\$75,000.00	\$167,461.55	\$167,461.55	\$110,000.00	\$110,000.00	\$35,000.00	\$35,000.00
A3.	Erosion and Sediment Control	LS	1	\$10,000.00	\$10,000.00	\$7,925.22	\$7,925.22	\$15,000.00	\$15,000.00	\$12,000.00	\$12,000.00
A4.	Removal of Structures and Obstructions	LS	1	\$25,000.00	\$25,000.00	\$44,841.54	\$44,841.54	\$10,000.00	\$10,000.00	\$67,000.00	\$67,000.00
A5.	Railroad Jack and Bore Crossing (Industrial Wastewater)	Each	2	\$250,000.00	\$500,000.00	\$166,763.02	\$333,526.04	\$210,000.00	\$420,000.00	\$164,000.00	\$328,000.00
A6.	18-inch Polyvinyl Chloride (PVC) Industrial Wastewater Line	LF	8,460	\$150.00	\$1,269,000.00	\$95.56	\$808,437.60	\$100.00	\$846,000.00	\$90.00	\$761,400.00
A7.	8-inch PVC Pressure Sewer Line	LF	2,235	\$100.00	\$223,500.00	\$49.21	\$109,984.35	\$60.00	\$134,100.00	\$61.00	\$136,335.00
A8.	Manhole	Each	25	\$9,000.00	\$225,000.00	\$4,823.30	\$120,582.50	\$8,000.00	\$200,000.00	\$7,000.00	\$175,000.00
A9.	Asphalt Surface Restoration	SY	9,600	\$80.00	\$768,000.00	\$56.02	\$537,792.00	\$60.00	\$576,000.00	\$38.00	\$364,800.00
A10.	Gravel Surface Restoration	SY	1,400	\$40.00	\$56,000.00	\$30.42	\$42,588.00	\$12.00	\$16,800.00	\$23.00	\$32,200.00
A11.	Driveway Surface Restoration	SY	300	\$85.00	\$25,500.00	\$82.55	\$24,765.00	\$100.00	\$30,000.00	\$71.00	\$21,300.00
A12.	General Surface Restoration	SY	5,100	\$15.00	\$76,500.00	\$4.77	\$24,327.00	\$0.75	\$3,825.00	\$5.00	\$25,500.00
TOTAL ADDITIVE ALTERNATIVE					\$3,413,500.00		\$2,309,008.25		\$2,411,725.00		\$2,031,035.00
TOTAL BASE BID PLUS ADDITIVE ALTERNATIVE					\$11,675,450.00		\$8,456,358.68		\$8,585,000.00		\$8,356,320.00

BID TABULATION

ANDERSON PERRY & ASSOCIATES, INC.
 243 E. Main Street, Suite C
 Hermiston, Oregon 97838

PROJECT: City of Hermiston, Oregon
 Regional Water System Phase 2 Pipeline Improvements - 2024

OWNER: City of Hermiston
 180 N.E. Second Street
 Hermiston, Oregon 97838

Bid Opening: 11:00 a.m., October 24, 2023, via QuestCDN
 Online Bidding Service

BIDDERS

Item	Description	Unit	Amount	Engineer's Estimate		Swaggart Brothers, Inc		James W Fowler Co		Unit Price	Total
				Unit Price	Total	Unit Price	Total	Unit Price	Total		
General											
1	Mobilization/Demobilization (not to exceed 5% of Total Base Bid Price)	LS	1	\$390,000.00	\$390,000.00	\$390,000.00	\$390,000.00	\$430,000.00	\$430,000.00		
2	Temporary Protection and Direction of Traffic/Project Safety	LS	1	\$125,000.00	\$125,000.00	\$85,000.00	\$85,000.00	\$334,000.00	\$334,000.00		
3	Job Photos	Each	30	\$15.00	\$450.00	\$15.00	\$450.00	\$15.00	\$450.00		
4	Erosion and Sediment Control	LS	1	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$100,000.00	\$100,000.00		
5	Removal of Structures and Obstructions	LS	1	\$50,000.00	\$50,000.00	\$65,000.00	\$65,000.00	\$55,000.00	\$55,000.00		
6	Feed Canal Crossing	LS	1	\$60,000.00	\$60,000.00	\$350,000.00	\$350,000.00	\$75,000.00	\$75,000.00		
Water Line											
7	Railroad Jack and Bore Crossing (Water)	Each	2	\$300,000.00	\$600,000.00	\$557,500.00	\$1,115,000.00	\$225,000.00	\$450,000.00		
8	Connection to Existing Water Line	Each	2	\$4,000.00	\$8,000.00	\$15,000.00	\$30,000.00	\$5,000.00	\$10,000.00		
9	12-inch Ductile Iron (DI) Water Line	LF	875	\$150.00	\$131,250.00	\$150.00	\$131,250.00	\$200.00	\$175,000.00		
10	30-inch DI Water Line	LF	13,000	\$360.00	\$4,680,000.00	\$332.00	\$4,316,000.00	\$400.00	\$5,200,000.00		
11	12-inch Restrained Joint DI Water Line	LF	80	\$250.00	\$20,000.00	\$290.00	\$23,200.00	\$324.00	\$25,920.00		
12	30-inch Restrained Joint DI Water Line	LF	1,120	\$460.00	\$515,200.00	\$513.00	\$574,560.00	\$575.00	\$644,000.00		
13	30-inch Butterfly Valve	Each	12	\$40,000.00	\$480,000.00	\$20,000.00	\$240,000.00	\$22,000.00	\$264,000.00		
14	12-inch Gate Valve	Each	3	\$4,500.00	\$13,500.00	\$7,000.00	\$21,000.00	\$4,800.00	\$14,400.00		
15	6-inch Combination Air Vacuum Valve Assembly	Each	4	\$8,000.00	\$32,000.00	\$12,500.00	\$50,000.00	\$27,000.00	\$108,000.00		
16	Fire Hydrant Assembly	Each	13	\$10,000.00	\$130,000.00	\$12,500.00	\$162,500.00	\$17,500.00	\$227,500.00		
17	Asphalt Surface Restoration	SY	8,550	\$80.00	\$684,000.00	\$50.00	\$427,500.00	\$55.00	\$470,250.00		
18	Gravel Surface Restoration	SY	4,550	\$40.00	\$182,000.00	\$7.00	\$31,850.00	\$20.00	\$91,000.00		
19	Driveway Surface Restoration	SY	30	\$85.00	\$2,550.00	\$50.00	\$1,500.00	\$40.00	\$1,200.00		
20	General Surface Restoration	SY	9,200	\$15.00	\$138,000.00	\$2.50	\$23,000.00	\$8.00	\$73,600.00		
TOTAL BASE BID PRICE					\$8,261,950.00		\$8,052,810.00		\$8,749,320.00		

Unit Price for Job Photos was adjusted per the unit price specified in the published Bid Schedule and as noted in the Technical Specifications - Measurement and Payment.

BID TABULATION

ANDERSON PERRY & ASSOCIATES, INC.
 243 E. Main Street, Suite C
 Hermiston, Oregon 97838

PROJECT: City of Hermiston, Oregon
 Regional Water System Phase 2 Pipeline Improvements - 2024

OWNER: City of Hermiston
 180 N.E. Second Street
 Hermiston, Oregon 97838

Bid Opening: 11:00 a.m., October 10, 2023, via QuestCDN
 Online Bidding Service

BIDDERS

Item	Description	Unit	Amount	Engineer's Estimate		Swaggart Brothers, Inc		James W Fowler Co		Unit Price	Total
				Unit Price	Total	Unit Price	Total	Unit Price	Total		
Additive Alternative - Industrial Wastewater Line											
A1.	Mobilization/Demobilization (not to exceed 5% of Additive Alternative)	LS	1	\$160,000.00	\$160,000.00	\$145,000.00	\$145,000.00	\$70,000.00	\$70,000.00		
A2.	Temporary Protection and Direction of Traffic/Project Safety	LS	1	\$75,000.00	\$75,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00		
A3.	Erosion and Sediment Control	LS	1	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00		
A4.	Removal of Structures and Obstructions	LS	1	\$25,000.00	\$25,000.00	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00		
A5.	Railroad Jack and Bore Crossing (Industrial Wastewater)	Each	2	\$250,000.00	\$500,000.00	\$315,965.00	\$631,930.00	\$220,000.00	\$440,000.00		
A6.	18-inch Polyvinyl Chloride (PVC) Industrial Wastewater Line	LF	8,460	\$150.00	\$1,269,000.00	\$140.00	\$1,184,400.00	\$175.00	\$1,480,500.00		
A7.	8-inch PVC Pressure Sewer Line	LF	2,235	\$100.00	\$223,500.00	\$115.00	\$257,025.00	\$135.00	\$301,725.00		
A8.	Manhole	Each	25	\$9,000.00	\$225,000.00	\$6,500.00	\$162,500.00	\$8,600.00	\$215,000.00		
A9.	Asphalt Surface Restoration	SY	9,600	\$80.00	\$768,000.00	\$50.00	\$480,000.00	\$53.00	\$508,800.00		
A10.	Gravel Surface Restoration	SY	1,400	\$40.00	\$56,000.00	\$7.50	\$10,500.00	\$16.00	\$22,400.00		
A11.	Driveway Surface Restoration	SY	300	\$85.00	\$25,500.00	\$50.00	\$15,000.00	\$25.00	\$7,500.00		
A12.	General Surface Restoration	SY	5,100	\$15.00	\$76,500.00	\$2.50	\$12,750.00	\$8.00	\$40,800.00		
TOTAL ADDITIVE ALTERNATIVE					\$3,413,500.00		\$2,984,105.00		\$3,193,725.00		
TOTAL BASE BID PLUS ADDITIVE ALTERNATIVE					\$11,675,450.00		\$11,036,915.00		\$11,943,045.00		

NOTICE OF INTENT TO AWARD CONTRACT

TO: All Bidders for the Project Listed Below
DATE OF NOTICE: October 25, 2023
PROJECT NAME: City of Hermiston, Oregon
Regional Water System Phase 2 Pipeline Improvements - 2024

NOTICE IS HEREBY GIVEN that the City of Hermiston, Oregon (Owner) intends to award the above-described Contract to the following apparent low Bidder:

Premier Excavation
306 E. B Circle
Pasco, Washington 99301

NOTICE IS FURTHER GIVEN that any protest of the Owner's Notice of Intent to Award Contract must be filed with the City of Hermiston, 180 N.E. 2nd Street, Hermiston, Oregon 97838 on or before seven calendar days from the date of this Notice. Protests must be in writing stating the basis of the protest in detail as provided by Oregon Law and be physically received at the above address on or before said date.

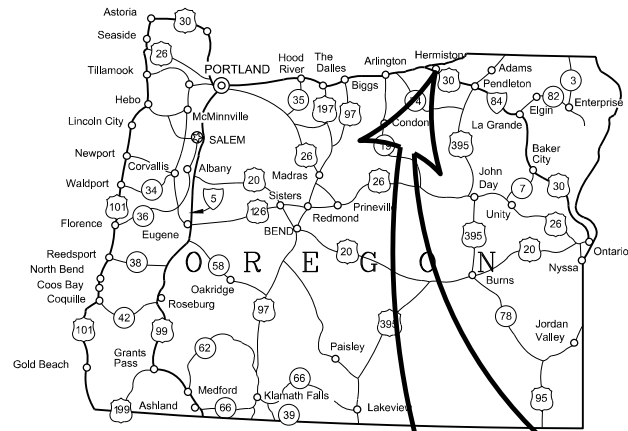
If no protest is filed on or prior to said date, the Owner will thereafter award the above-described Contract to the Bidder named above by issuance of a Notice of Award of Contract to said Bidder.

Dated this 25th day of October 2023.

City of Hermiston, Oregon

By  _____
Mark Morgan, Assistant City Manager

CITY OF HERMISTON, OREGON REGIONAL WATER SYSTEM PHASE 2 PIPELINE IMPROVEMENTS 2024



CITY COUNCIL

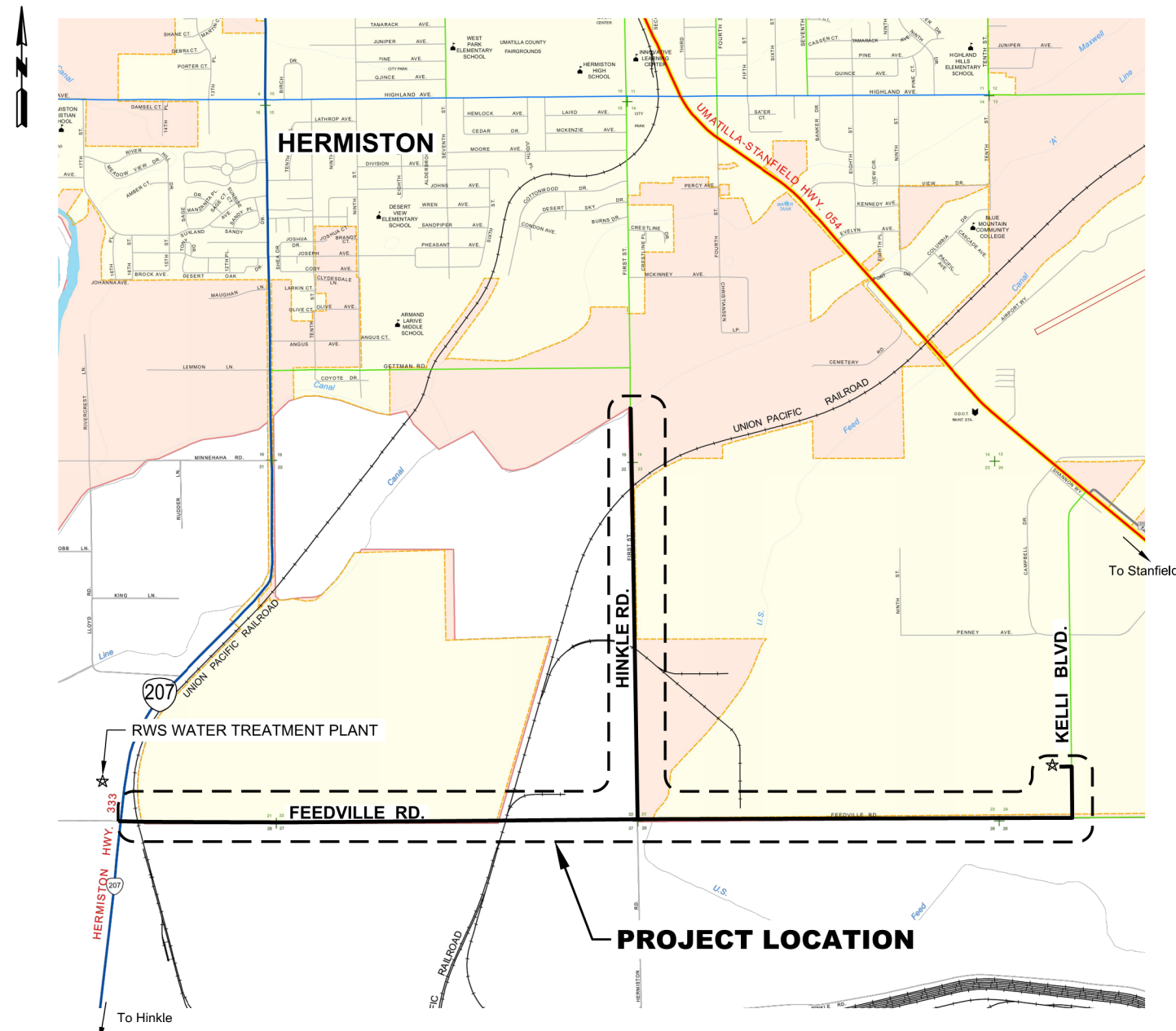
DR. DAVID DROTSMANN, MAYOR
ROY BARRON
JACKIE C. MYERS
MARIA DURON
ROD S. HARDIN
NANCY PETERSON
DOUG PRIMMER
DAVID MCCARTHY
JACKIE LINTON

CITY OFFICIALS

BYRON SMITH, CITY MANAGER
MARK MORGAN, ASSISTANT CITY MANAGER
CLINT SPENCER, CITY PLANNER
RON SIVEY, STREET SUPERINTENDENT
ROY BICKNELL, WATER SUPERINTENDENT
BILL SCHMITTLE, RECYCLED WATER SUPERINTENDENT

INDEX

---	COVER
G-001	LEGEND AND GENERAL NOTES
G-101	SHEET INDEX
U-101	PLAN AND PROFILE STA. A1+00 TO STA. A9+50
U-102	PLAN AND PROFILE STA. A9+50 TO STA. A19+50
U-103	PLAN AND PROFILE STA. A19+50 TO STA. A29+50
U-104	PLAN AND PROFILE STA. A29+50 TO STA. A39+50
U-105	PLAN AND PROFILE STA. A39+50 TO STA. A49+50
U-106	PLAN AND PROFILE STA. A49+50 TO STA. A59+50
U-107	PLAN AND PROFILE STA. A59+50 TO STA. A69+50
U-108	PLAN AND PROFILE STA. A69+50 TO STA. A80+00
U-109	PLAN AND PROFILE STA. A80+00 TO STA. A90+00
U-110	PLAN AND PROFILE STA. A90+00 TO STA. A100+00
U-111	PLAN AND PROFILE STA. A100+00 TO STA. A110+00
U-112	PLAN AND PROFILE STA. A110+00 TO STA. A120+00
U-113	PLAN AND PROFILE STA. A120+00 TO STA. A130+00
U-114	PLAN AND PROFILE STA. A130+00 TO STA. A140+00
U-115	PLAN AND PROFILE STA. A140+00 TO STA. A150+10
U-116	PLAN AND PROFILE STA. B1+00 TO STA. B10+50
U-117	PLAN AND PROFILE STA. B10+50 TO STA. B20+50
U-118	PLAN AND PROFILE STA. B20+50 TO STA. B30+50
U-119	PLAN AND PROFILE STA. B30+50 TO STA. B40+50
U-120	PLAN AND PROFILE STA. B40+50 TO STA. B50+50
U-121	PLAN AND PROFILE STA. B50+50 TO STA. B60+50
U-401	RAW WATER VAULT
U-501	TYPICAL DETAILS I
U-502	TYPICAL DETAILS II



VICINITY MAP
N. T.S.



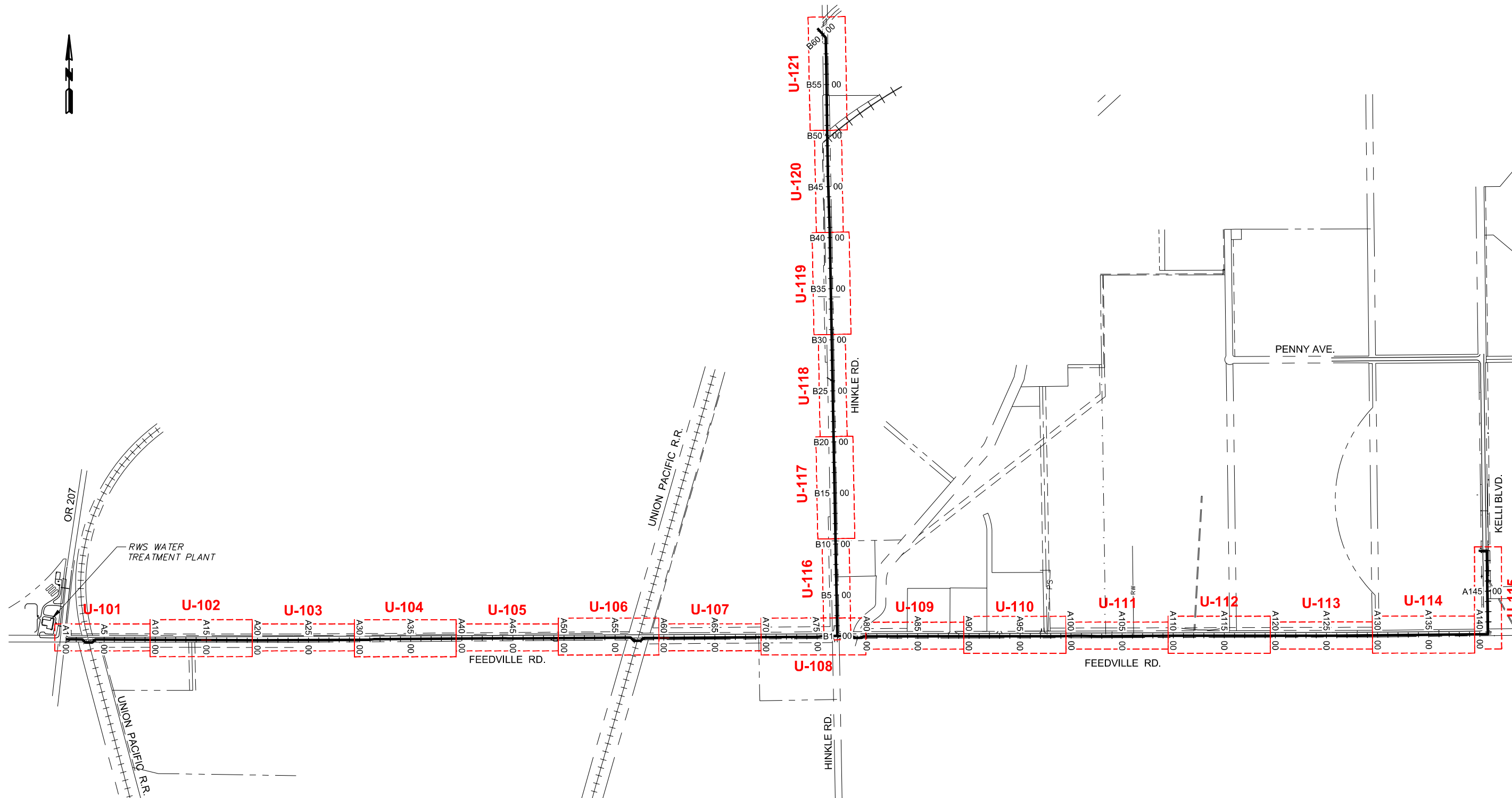
10/04/2023

RENEWS 12-31-24

FINAL ELECTRONIC DOCUMENTS AVAILABLE UPON REQUEST



Engineering Surveying Natural Resources Cultural Resources GIS
1901 N. Fir Street - La Grande, OR 97850 Ph: (541) 963-8309 Fax: (541) 963-5456
LA GRANDE, OR WALLA WALLA, WA REDMOND, OR HERMISTON, OR ENTERPRISE, OR
COPYRIGHT 2023 BY ANDERSON PERRY & ASSOCIATES, INC.

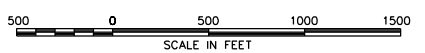


X:\Clients\Hermiston OR\736-137 Reg. Wtr. Sys. P12\CAD\736-137-WS-G-101.dwg, Layout, 10/04/2023 2:05 PM, lmurphy



10/04/2023

REVISION	BY	DATE
DESIGNED BY	M. VAN TASSELL	
DRAWN BY	G. SAURBIER	
REVIEWED BY	J. MARLOW	



JOB NUMBER 736-137 DATE 2023
 ACAD FILE: 736-137-WS-G-101.dwg
 COPYRIGHT 2023 BY ANDERSON PERRY & ASSOC., INC.



HERMISTON, OREGON
 REGIONAL WATER SYSTEM PHASE 2
 PIPELINE IMPROVEMENTS

SHEET INDEX

SHEET
G-101
125



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of November 13, 2023

Title/Subject

Resolution 2297- Support of Proposed Hacienda CDC Development

Summary and Background

The City has been working with Hacienda CDC for the last few years on possible developments in the Hermiston area. Hacienda CDC is a Latino-led Community Development Corporation that strengthens families by providing affordable housing, homeownership support, economic advancement and educational opportunities. The appeared before the Council in September to describe and talk about the project.

As they go through the process of seeking funding for the project, they requested a resolution of support from the City Council.

Tie-In to Council Goals

Goal 1 FOCUS AREA

Housing: Increase senior and affordable housing, market rate rentals, and prevent people from becoming unhoused.

Fiscal Information

N/A

Alternatives and Recommendation

Alternatives

1. Approve Resolution 2297.
2. Modify Resolution 2297.
3. Reject Resolution 2297.

Recommended Action/Motion

Adopt Resolution 2297 as presented.

Submitted By:

Byron D. Smith

RESOLUTION NO. 2297

A RESOLUTION IN SUPPORT OF AN AFFORDABLE HOUSING PROJECT DEVELOPED BY HACIENDA COMMUNITY DEVELOPMENT CORPORATION IN COOPERATION WITH THE HERMISTON SCHOOL DISTRICT

WHEREAS, the City of Hermiston ("City") is experiencing growth spurred by economic development creating a wide range of job opportunities; and

WHEREAS, the growth in housing stock to meet the increased housing demand is needed across all types of housing but especially those types utilized by working families; and

WHEREAS, the demand for quality affordable housing for middle- and lower-income families has not been met; and

WHEREAS, the City, the Hermiston School District and Umatilla County have since 2017 partnered to invest more than \$5 million in water, sewer and road infrastructure in the area proposed for development for the purpose of reducing the overall cost of future developments within the area; and

WHEREAS, the City conducted a formal review of its System Development Charges (SDC's) in 2021 to ensure that new development covers the cost of demands placed on public utilities, parks, and roadways; and

WHEREAS, the City adopted updated SDC rates 93% below what was allowed in order to support affordability of future developments; and

WHEREAS, the City believes it is in the interest of our community to support quality housing to meet the needs of all its citizens.

NOW, THEREFORE, THE CITY OF HERMISTON RESOLVES AS FOLLOWS:

1. That the Loma Vista Housing Project receives support from the City Council in Hacienda Community Development's efforts to seek funding for the project.
2. That the City Manager and City staff work with Hacienda Community Development Corporation and the Hermiston School District to ensure that a quality housing complex is developed and maintained on property adjacent to the Loma Vista Elementary School.
3. That this resolution is effective immediately upon its passage.

PASSED by the Common Council this 13th day of November 2023.

SIGNED by the Council President this 13th day of November 2023.

Doug Primmer, COUNCIL PRESIDENT

ATTEST:

Lilly Alarcon-Strong, CMC, CITY RECORDER



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of November 13, 2023

Title/Subject

Resolution 2298- Contract Award: Water Service Line Inventory.

Summary and Background

The Environmental Protection Agency (EPA) has required all public drinking water agencies in the country to conduct an inventory of their systems to determine the prevalence of potential lead and copper in water service lines serving residences. The process for developing this inventory requires excavating directly in front of, and directly behind the meter box and physically performing a scratch-test and magnetism test and recording the results. At this point, no further action is required other than to inventory the issue and report the results to the EPA no later than October 1, 2024.

Initial concerns about the scope of this task have been moderately addressed due to two factors.

1. Because of restrictions on the type of material allowed in plumbing beginning in 1986, water systems can forego testing on any residences constructed after 1986.
2. Since the intent is to quantify the scope of potential issues nationwide, EPA has allowed systems to employ a statistical sampling method which provides 98% confidence in materials throughout the entire system.

These allowances mean that, out of the approximately 5,200 residential water meters in Hermiston, only 2,800 pre-date 1986. Of those 2,800 pre-1986 meters, only 350 will be randomly selected for physical inspection in order to return a 98% confident analysis of materials present throughout the City.

The process to excavate and inspect these lines will be slightly disruptive, but ultimately limited to two 2' diameter holes immediately in front of, and behind, each meter box. The disruption must be repaired upon completion. It was initially considered to utilize existing City Utility Staff to perform this task by utilizing the Sewer Department's Vactor Truck to hydro-excavate. However, due to the scope of the need, it was determined that this process would divert existing staff and equipment from regular duties too much.

Tie-In to Council Goals

FOCUS AREA Wellness: a healthy Community

FOCUS AREA City Facilities: Public facilities that meet the community needs of today and the future

Fiscal Information

The project was broadly advertised with bids opened on November 7, 2023 and the following bids received:

- North Cascade Excavating: \$198,715.00
- *Engineer’s Estimate*: \$250,000.00
- Exo Contracting: \$308,821.04
- Jesse Rodriguez Construction: \$436,165.00
- John M. Thompson Excavating: \$439,422.50
- Angelo Underground: \$545,165.00

Alternatives and Recommendation

Alternatives

- Approve Resolution 2298 and award to North Cascade Excavating.
- Reject all bids and re-advertise

Recommended Action/Motion

Motion to approve Resolution 2298

Submitted By:

Mark Morgan

RESOLUTION NO. 2298

A RESOLUTION AWARDED A CONTRACT FOR A WATER SERVICE LINE INVENTORY AND AUTHORIZING THE CITY MANAGER TO SIGN ALL NECESSARY DOCUMENTS ON BEHALF OF THE CITY

WHEREAS, the Environmental Protection Agency (EPA) has required all public drinking water agencies in the country to conduct an inventory of their systems to determine the prevalence of potential lead and copper in water service lines serving residence; and

WHEREAS, the process for developing this inventory requires excavating directly in front of, and directly behind the meter box and physically performing a scratch-test and magnetism test and recording the results; and

WHEREAS, the inventory will be conducted using a random selection of 350 residential water systems; and

WHEREAS, notice was published, and bids were received, with North Cascade Excavating. being the lowest responsive and responsible bidder with a bid of an amount of \$198,715.00; and

WHEREAS, the City has funds available for this project.

NOW, THEREFORE, THE CITY OF HERMISTON RESOLVES AS FOLLOWS:

1. That North Cascade Excavating is awarded the contract to complete a Water Service Line Inventory.
2. That the City Manager be, and is, hereby authorized to execute and deliver the contract to North Cascade Excavating with such changes, additions, deletions, and modifications as the City Manager may approve.
3. That this resolution is effective immediately upon its passage.

PASSED by the Common Council this 13th day of November 2023.

SIGNED by the Mayor this 13th day of November 2023.

Doug Primmer, COUNCIL PRESIDENT

ATTEST:

Lilly Alarcon-Strong, CMC, CITY RECORDER