



Where Life is Sweet

LIBRARY BOARD

Library's Downstairs Meeting Room- 235 E. Gladys Ave

May 28, 2025 at 5:00 PM

AGENDA

1. CALL TO ORDER
2. READING OF MINUTES
 - A. April Minutes
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
5. NEW BUSINESS
6. LIBRARIANS REPORT
 - A. Directors Report
7. OTHER MATTERS TO COME BEFORE THE BOARD
8. NEXT MEETING
 - A. July 23, 2025
9. ADJOURN

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HERMISTON LIBRARY BOARD

Regular Meeting

April 30, 2025

1. CALL TO ORDER

The meeting was called to order at 5:00 pm by Lisa Depew, with Lori Davis and Kim Tibbals present to form a quorum. Also present was Josh Roberts, City Council Liaison and Mark Rose, Library Director. Councilman Jeff Kelso was also present.

2. READING OF MINUTES

A. March 26, 2025

The minutes were approved as written.

3. PUBLIC COMMENT

4. UNFINISHED BUSINESS

5. NEW BUSINESS

6. LIBRARIANS REPORT

A. Mr. Rose reviewed the 3rd Quarter statistical report. Activity numbers indicate the reduced collection and service hours. Budget, which was very close at the 2nd quarter, now has a 4.6% cushion. As we move closer to renovation completion needs will be identified and can be addressed.

B. Directors Report

a. Staff completed the first run of worklogs. Many things can now be discussed, evaluated and changed. As we improve the process will be able to see more clearly what details will be helpful, such as organizational loads like summer reading program and other library happenings.

b. Renovation

- i. Mr. Rose asked all present to offer input on the library tour, and to continue to provide feedback from the public as the project is completed.
- ii. All window and door openings are full size. I'm told that the amount of light that now comes in is incredible.
- iii. Exterior Garbage enclosure is now waiting on the mounting of doors.

- iv. A significant issue has been identified in the project. The main electrical for the building enters through the elevator room. What was thought to be an extra amount of block was hiding the main electrical conduit entering the building. Excavation outside the building will need to occur and the means of routing the electrical under elevator machinery will require time and \$\$
- v. The project is currently on target for completion, as can be expected there are issues that may yet cause delays. The contractor is looking for opportunities to resolve these issues and minimize any serious delays.
- vi. Art for our renovated space remains a work in progress.
- c. Maker Space Equipment - We have begun to order and receive the items of equipment to be used in the maker space. As our current facility is rather small, I am working with the Director of Parks & Recreation to use space in the basement of the Harkenrider building in which to open, assemble and test as possible those items that have been received.

7. OTHER MATTERS TO COME BEFORE THE BOARD

8. NEXT MEETING

A. May 28, 2025

9. ADJOURN

The meeting adjourned at 5:31 pm.

Directors Report

May 2025



Staffing/Hours

The budget for 2025-2026 includes sufficient budget to fill one of 2 open positions. This will, of necessity, impact on the hours that can be offered to the public. I will provide details from the survey the city is helping us with at our meeting.

Summer Reading Program

This week we start visiting the elementary schools to invite all students to be part of the Summer Reading Program. I present to the K – 4th grades and Leslie presents to the 5th graders. We have handouts, a PowerPoint, Bucky Beaver will join us, and sample prizes they can earn. We hope to have a good reading summer.

Building Renovation

- The project continues on target for completion.
- Prep for new columns in the basement
- Exterior front stairs have been poured.
- Drywall is going up

Maker Space Equipment

The equipment has arrived and is undergoing testing. Initial tests have now been completed for the laser engraver and the 3D printer. The space in the Harkenrider Center is working out fine, please express your gratitude to any Parks & Rec staff you may know.

Public Art

- The Friends of the Library LiteZilla has arrived and is being stored in the Harkenrider Center awaiting installation.
- One of the artists we hope to work with visited the library on May 21, hoping to see the interior of the renovation. As the construction manager was concerned about safety, we instead looked at the Architectural drawing to give a feel of the space. They are pleased and excited about this project.
- I've had email communication with the other artist and hope to meet one on one soon.
- The mobile continues to develop.

Transition back to the completed renovation

I've begun discussions with senior staff about our process of returning to the library. There are many things to have on the list and we will add to that list until all is complete. A significant priority is to have items on the shelf in their proper location as it relates to the automated catalog. I expect to begin with plan A, when that has failed, I can't image otherwise, we will regroup and work on plan B. One of the hardest things for the community will be that nothing will be where it was before. We want a wonderful space for them and a space where they can find the books and items they are looking for.