



CITY COUNCIL

AGENDA

MONDAY, JUNE 24, 2024

Where Life is Sweet

COUNCIL CHAMBERS - 180 NE 2ND ST.

*Other ways of viewing or participating in live meetings are available through:
YouTube at: <https://bit.ly/HermistonYoutube>*

Zoom with Meeting ID: 816 1088 9740 Passcode: 531951 Telephone number to join is: 1 253 215 8782; or submitting comments to meetings@hermiston.gov

1. CALL COUNCIL/CITY MANAGER WORK SESSION MEETING TO ORDER - 6:00 PM

A. City Council Rules Review

2. ADJOURN WORK SESSION MEETING

3. CALL REGULAR MEETING TO ORDER – 7:00 PM

4. DECLARATION OF QUORUM

5. FLAG SALUTE

6. CITIZEN INPUT ON NON-AGENDA ITEMS

Anyone wishing to bring anything before the council that is not on the agenda is asked to please do the following: 1. Please limit comments to not more than FIVE minutes; 2. State your name and address; 3. Direct your comments to the Chair.

7. CONSENT AGENDA

A. Minutes of the June 10th City Council and Urban Renewal Agency Meetings

8. ITEMS REMOVED FROM CONSENT AGENDA

9. PUBLIC HEARINGS

A. Annexation & Comprehensive Plan Map Amendment - 3 Rivers Oregon Property LLC/Victory Lighthouse Church/Bankston 4N2801B Tax Lots 1500, 1502, & 1503 - 1940/1990/2180 NE 10th St ***THIS ITEM HAS BEEN RESCHEDULED TO THE JULY 8, 2024 CITY COUNCIL MEETING***

10. RESOLUTIONS

- [A.](#) Resolution No. 2330- Install “Stop” Sign at the intersection of East Main Street and 9th Street.
- [B.](#) Resolution No. 2331 – A Resolution Authorizing the Transfer From Contingency to the Capital Outlay Line in the Hermiston Energy Services (HES) Fund

11. OTHER

- [A.](#) Civic Leadership Academy Report
- [B.](#) May 2024 Financial Report

12. COMMITTEE REPORTS

A. City Committee and Liaison:

Airport Advisory, Budget, Hispanic Advisory, Library Board, Parks and Recreation, Planning Commission, Recreation Projects Fund, Faith-Based Advisory, Community Enhancement, Community Accountability, Public Safety, Public Infrastructure, Transit Planning, EOTEC, Stepping Stones Alliance (not a City Committee)

- B. Council President's Report
- C. Council Report
- D. Youth Advisory Report
- E. Manager's Report

13. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.



CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes
June 10, 2024

Mayor Drotzmann called the regular meeting to order at 7:00pm. Present were Councilors Barron, Duron (arrived at 7:34pm), Linton, Hardin, Primmer, McCarthy, and Peterson. Councilor Myers was excused. City Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Finance Director Ignacio Palacios, Chief Edmiston, Planning Director Clint Spencer, Court Administrator Jillian Viles, Parks and Recreation Director Brandon Artz, and City Recorder Lilly Alarcon-Strong. The pledge of allegiance was given.

Presentation- Hermiston School District Updates

Assistant HSD Superintendent Jake Bacon gave information regarding: graduation information and scholarships received, end of school year dates, free summer school program for all ages, free lunches available all summer for those 18 and under, kindergarten registration throughout the summer, and more.

Citizen Input on Non-Agenda Items

None given.

Consent Agenda Items

Councilor McCarthy asked to remove item E. Councilor Linton moved and Councilor McCarthy seconded to approve Consent Agenda items A-G, with the exception of E, to include:

- A. Confirmation to Reappoint Jesse Roa to Position #3 of the Hispanic Advisory Committee for a 3-year term ending June 30, 2027.
- B. Confirmation to Reappoint Lori Davis to Position #1 of the Library Board for a 4-year term ending June 30, 2028.
- C. Confirmation to Reappoint Lisa Depew to Position #2 of the Library Board for a 4-year term ending June 30, 2028.
- D. Confirmation to Appoint David Bothum to Position #2 of the Eastern Oregon Trade & Event Center, Representing the Farm-City Pro Rodeo, for a 3-year term ending June 30, 2027.
- F. Minutes of the May 23, 2024 City & HURA Budget Committee Meeting
- G. Minutes of the May 28, 2024 City Council Work Session and Regular Meeting

Motion carried unanimously.

Items Removed From Consent Agenda

- E. Public Notice of the November 5, 2024 General Election- Seeking At-Large Councilors.

City Manager Smith stated he believes Councilor McCarthy excluded this item to bring additional attention to it.

Councilor McCarthy agreed. Council President Primmer stated with no action being requested from this item, the Council could continue with the agenda.



CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes
June 10, 2024

Public Hearing- City of Hermiston 2024-25 Fiscal Budget (Resolutions 2326, 2327, 2328, & 2329)

Hearing no conflicts of interest from the Council, City Manager Smith read the hearing guidelines and Mayor Drotzmann opened the hearing at 7:11pm.

City Manager Smith gave information regarding the Budget Committee meeting and their recommendation to the Council to adopt the proposed resolutions for the 2024-25 fiscal year budget.

There were no persons present who wished to give public testimony and the hearing was closed at 7:13pm.

Council members expressed gratitude towards public members of the Budget Committee for investing their time in this process by reviewing the budget and coming prepared, as well as thanking staff for the time and effort they devoted to this process.

Resolution No. 2325– Authorizing the installation of Stop Signs

City Manager Smith stated the proposed stop signs would have been installed on SW Meadow View Drive where it intersects with SW Riverhill drive in two areas. Unfortunately, enthused work crews installed these signs earlier today. If the Council does not approve the resolution, the signs will be removed. If anyone was cited prior to the resolution being approved, those citations will be withdrawn.

After further discussion, Councilor Barron moved and Councilor Primmer seconded to adopt Resolution No. 2325 and lay upon the record. Motion carried unanimously.

Resolutions (2326, 2327, 2328, & 2329) Related to the adoption of FY 2024-25 City of Hermiston Budget

City Manager Smith stated these resolutions to adopt the FY 2024-25 budget were discussed during the public hearing and provided in the agenda packet, and briefly explained each of the following.

Resolution No. 2326- Declaring the City of Hermiston's Election to Receive State Revenues

Councilor Primmer moved and Councilor Hardin seconded to adopt Resolution No. 2326 and lay upon the record. Motion carried unanimously.

Resolution No. 2327 – Adopting the City of Hermiston's Budget, make appropriations, and impose and categorize taxes for FY 2024-25- Councilor McCarthy moved and Councilor Linton seconded to adopt Resolution No. 2327 and lay upon the record. Motion carried unanimously.

Resolution No. 2328- Establishes Reserve Funds for the City of Hermiston for FY 2024-2025

Councilor Primmer moved and Councilor Hardin seconded to adopt Resolution No. 2328 and lay upon the record. Motion carried unanimously.



CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes
June 10, 2024

Resolution No. 2329- Adopting the Compensation Plan for City of Hermiston Employees for FY 2024-2025- Councilor Hardin moved and Councilor McCarthy seconded to adopt Resolution No. 2329 and lay upon the record. Motion carried unanimously.

Committee Reports

Faith-Based Advisory Committee- Councilor Hardin stated the Committee received updates from Stepping Stones stating individuals are now able to move into the huts, as a requirement, individuals must meet qualifications including 15 hours of community service work per week. They have been seeing an increase of individuals from Pendleton. Staff is also on site 24/7. Information was also received regarding the new Executive Director of TruCare and I Love My City event.

Business License Fee Ad-Hoc Committee- Councilor McCarthy stated the Committee met prior to the City Council meeting and voted to approve staff's business license fee recommendation. This will be brought before the Council in the near future.

Mayor's Report

Mayor Drotzmann thanked Council President Primmer for leading the previous City Council Meeting and Budget Committee Meeting while he was on vacation.

Council Reports

Councilor Linton stated she wanted the City to consider giving the Harkenrider Center Board more money so they can offer lunch five days a week for \$2.50 each meal, instead of only providing meals two times a week for \$5.00 each meal.

(Councilor Duron arrived 7:34pm)

Councilor Linton said she would also like the City to increase the contribution made to the Chamber of Commerce from 3% to 8% so they are able to do more in the community.

Mayor Drotzmann asked if this had been something she had discussed with the Chamber previously.

Councilor Linton stated she had not discussed this with the Chamber but something she observed herself.

Councilor Peterson thanked the community for participating and being welcoming of the Pride event stating about 750 people attended and felt that it was a positive event where people felt accepted.

Councilor McCarthy stated Kiwanis, Rotary, and Altrusa Service Clubs will be coming together to discuss a combined event.

Councilor Duron asked if City staff will be working on a response regarding the information presented by the Civic Leadership Academy. Councilor Duron stated she did not want to invalidate the work they had



CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes
June 10, 2024

done, however, a lot of the items they shared are already things the City has done or has been working on. The work they did is interesting but would like to know what the next project topic will be and how they can better prepare for feedback.

City Manager Smith stated he is working with staff to address the items the Civic group presented and will make sure to take Councilor Duron's feedback into consideration prior to commencing the new Civic group.

Councilor Linton invited all to attend the Juneteenth Celebration at McKenzie Park on June 22nd at 4pm.

Councilor Barron spoke regarding the first annual Advanced Business Procedures Networking Social at the Next Chapter Book Store he participated in and welcomed Keg & Kork to the Downtown area.

Youth Advisory Report

None Present.

City Manager's Report

City Manager Smith stated he and Councilor Linton attended the COPES ribbon cutting event.

Adjourn City Council Meeting and Convene Hermiston Urban Renewal Agency (HURA) Meeting

At 7:48pm Mayor Drotzmann adjourned the City Council Meeting as there was no other business and convened the Urban Renewal Agency Meeting.

Public Hearing- HURA 2024-25 Fiscal Budget (HURA Resolution 23)

Hearing no conflicts of interest from the members, City Manager Smith read the hearing guidelines and Chair Drotzmann opened the hearing at 7:49pm.

Planning Director Clint Spencer gave information regarding the Budget Committee meeting held and their recommendation to the Agency to adopt proposed Resolution No. 23. for the 2024-25 fiscal year budget.

There were no persons present who wished to give public testimony and the hearing was closed at 7:50pm.

HURA Resolution No. 23- Adopting the FY 2024-2025 Budget for the Hermiston Urban Renewal Agency

City Manager Smith stated this resolution was discussed during the public hearing and information was provided in the agenda packet.

Member Primmer moved and Member Linton seconded to adopt HURA Resolution No. 23 and lay upon the record. Motion carried unanimously.



CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes
June 10, 2024

Adjourn Urban Renewal Agency Meeting and Reconvene City Council Meeting

Chair Drotzmann adjourned the HURA meeting at 7:52pm as there was no other HURA business and convened the City Council meeting immediately.

Recess For Executive Session

At 7:52pm, Mayor Drotzmann announced the City Council of the City of Hermiston will now meet in Executive Session in the large conference room on the second floor for the purpose of discussing matters pertaining to negotiating real property transactions and to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

The Executive Session is held pursuant to ORS 192.660 (2) (e) which allows the Council to meet in Executive Session for the purpose of discussing matters pertaining to negotiating real property transactions and ORS 192.660 (2) (g) which allows the Council to meet in Executive Session for the purpose of discussing preliminary negotiations involving matters of trade or commerce.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are excluded. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No final decision may be made in executive session. At the end of the executive session, the council will return to open session which the audience may attend. The executive session will last approximately one hour.

Reconvene and Adjourn

There was no other business and Mayor Drotzmann reconvened and adjourned the regular City Council meeting at 9:11pm.

SIGNED:

Dr. David Drotzmann, Mayor

ATTEST:

Lilly Alarcon-Strong, CMC, City Recorder



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
 For the Meeting of June 24, 2024

Title/Subject

Resolution 2330- Install “Stop” Sign at the intersection of East Main Street and 9th Street.

Summary and Background

This resolution will add “Stop” signs for eastbound and westbound traffic on East Main Street at it’s intersection with NE/SE 9th Street.

This comes as a neighborhood request from a group of residents living on Main Street between 9th and 10th. The group is concerned with an increase in traffic traveling at high speeds, as the street is used, in their opinion, as a long uninterrupted thoroughfare from the core of downtown east to the Highland Summit neighborhood. It should be noted that, although Main Street is classified as an Urban Major Collector between US395 and 7th Street, that classification follows Diagonal Boulevard on it’s way east out of town. The balance of Main Street extending east from 7th Street it simply classified as a Local Street, which already features “Stop” signs at 10th, 13th, and Townsend.

For vehicles traveling eastbound on Main Street, it is possible to travel approximately $\frac{3}{4}$ of a mile from Highway 395 to 10th Street without experiencing any type of stop condition, as the Main & 7th intersection allows eastbound through traffic on Main to continue without stopping. With regard to the “3 E’s” of traffic (Environment, Engineering, & Enforcement), this long uninterrupted travel is made to feel more comfortable at higher speeds due to the relatively low density of development between 7th & 9th, including a large un-developed field near 9th & main.

The anecdotally observed increase in traffic reported by neighbors along East Main may be partially attributable to the development of Highland Summit Phases 7 & 8, which are located on Hurlburt & Newport between SE 13th and Townsend Road. Phase 7 added 20 new homes in 2015 to 2017, while Phase 8 added 40 new homes between 2018 and 2021; all 60 of which are likely to use Main Street as the most direct route to travel to/from Highway 395.

North/South cross-traffic on 9th is also likely to experience a modest increase in the coming years. Santiago Estates Mobile Home Park has added approximately 30 homes since 2022, and is expected to have nearly 200 at full build-out, with the main entrance located at the intersection of Diagonal & Ridgeway. Although Santiago Estates is located within the Sunset Elementary School boundary, there is still likely to be some traffic between this development

and Highland Hills Elementary, with 9th street being the most direct route between the points.

Additionally, there are several developable properties located less than one block from the intersection of 9th & main, which could be developed in to 60-80 housing units at any time over the coming years.

Finally, there is noticeable pedestrian usage of 9th street for students going to Sandstone Middle School from South and West of the 9th and main intersection.

This request has been reviewed by Street Department, Engineering, Planning, and Police staff, and it has been determined that a “Stop” Sign at this location makes sense.

Tie-In to Council Goals

Transportation: Improve Mobility & Transportation.

Fiscal Information

No Fiscal Impact.

Alternatives and Recommendation

Alternatives

1. Approve Resolution 2330
2. Reject Resolution 2330
3. Table Resolution 2330

Recommended Action/Motion

Approve Resolution 2330

Submitted By:

Mark Morgan

RESOLUTION NO. 2330**A RESOLUTION AUTHORIZING THE INSTALLATION OF STOP SIGNS**

WHEREAS, pursuant to HMC §70.03, the City Council exercises local traffic authority for the city; and

WHEREAS, it is expedient and necessary for the safety and welfare of the citizens of the City of Hermiston to install stop signs stopping east and west bound traffic on East Main Street at the intersection with NE/SE 9th Street.

NOW, THEREFORE, THE CITY OF HERMISTON RESOLVES AS FOLLOWS:

1. That it is expedient and necessary to install stop signs at the following locations for vehicular traffic regulation of east and west bound traffic:

<u>Street</u>	<u>Intersection(s)</u>
East Main Street	NE/SE 9th Street

2. That this resolution is effective immediately upon its passage.

PASSED by the Common Council this 24th day of June 2024.

SIGNED by the Council President this 24th day of June 2024.

Doug Primmer, COUNCIL PRESIDENT

ATTEST:

Heather KP La Beau, ASSISTANT CITY RECORDER



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
 For the Meeting of June 24, 2024

Title/Subject

Resolution No. 2331 – A Resolution Authorizing the Transfer From Contingency to the Capital Outlay Line in the Hermiston Energy Services (HES) Fund

Summary and Background

The Hermiston Energy Services (HES) Fund provides energy services to the residents of Hermiston. The HES Fund budgeted \$1,200,000 for various capital projects in fiscal year 2023-24. Due to advantageous pricing on a large underground primary conductor replacement that was part of HES's long term construction work plan, HES included the project in 2023-24 work plan that caused an increase in capital projects by approximately \$350,000.

Tie-In to Council Goals

N/A

Fiscal Information

Transfer of appropriation from Contingency line to the Capital Outlay line totaling approximately \$350,000.

Alternatives and Recommendation

Alternatives

1. Adopt Resolution No. 2331 without modification.
2. Adopt Resolution No. 2331 with specific modifications.
3. Not adopt Resolution No. 2331 and allow the HES Fund to exceed adopted budget in the Capital Outline category.

Recommended Action/Motion

Adopt Resolution No. 2331 without modification.

Submitted By: Ignacio Palacios

RESOLUTION NO. 2331

WHEREAS, ORS 294.463 provides for the transfer of appropriations within a fund or from one fund to another by resolution of the City Council; and

WHEREAS, that cost overruns have occurred in various capital projects in the Hermiston Energy Fund (HES), now, therefore,

BE IT RESOLVED that due to the conditions noted above to transfer **\$350,000** from contingency to the Capital Outlay line in the HES Fund.

This resolution shall become effective immediately upon its passage as of the date and year set out below.

PASSED by the Common Council this 24th day of June 2024.

SIGNED by the Mayor this 24th day of June 2024.

Doug Primmer, COUNCIL PRESIDENT

ATTEST:

Heather KP La Beau, ASSISTANT CITY RECORDER



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of June 24, 2024

Title/Subject

Civic Leadership Academy Report

Summary and Background

As I indicated after the Hermiston Civic Leadership Academy presentation, I would present the staff's reaction and response to the Academy's presentation. This presentation is the beginning of a discussion related to the topic of improving community engagement.

Tie-In to Council Goals

N/A

Fiscal Information

N/A

Alternatives and Recommendation

Alternatives

Recommended Action/Motion

N/A

Submitted By:

Byron D. Smith

Hermiston Civic Leadership Academy Takeaways

June 10, 2024





How Does the City Increase Community Engagement?

Where Life is Sweet™

Takeaways

- Themes
 - Language etc.
 - Education
 - Trust
 - Time
- Limited Time; Limited Amount of People
- Reviewed Notes, etc.
- Highlight things we have done
- Acknowledge we can always improve

Language etc.

- 40 to 50% Hispanic
 - **Doesn't Always Reflect Language Ability**
- City Website
 - **Not only in Spanish but also in 8 other languages**
- Translation Services
 - **Most Documents are available in English and Spanish**
 - **27% employees receive bilingual pay**
 - **Only one "front desk" of the city doesn't have a bilingual staff member**

Language etc. cont.

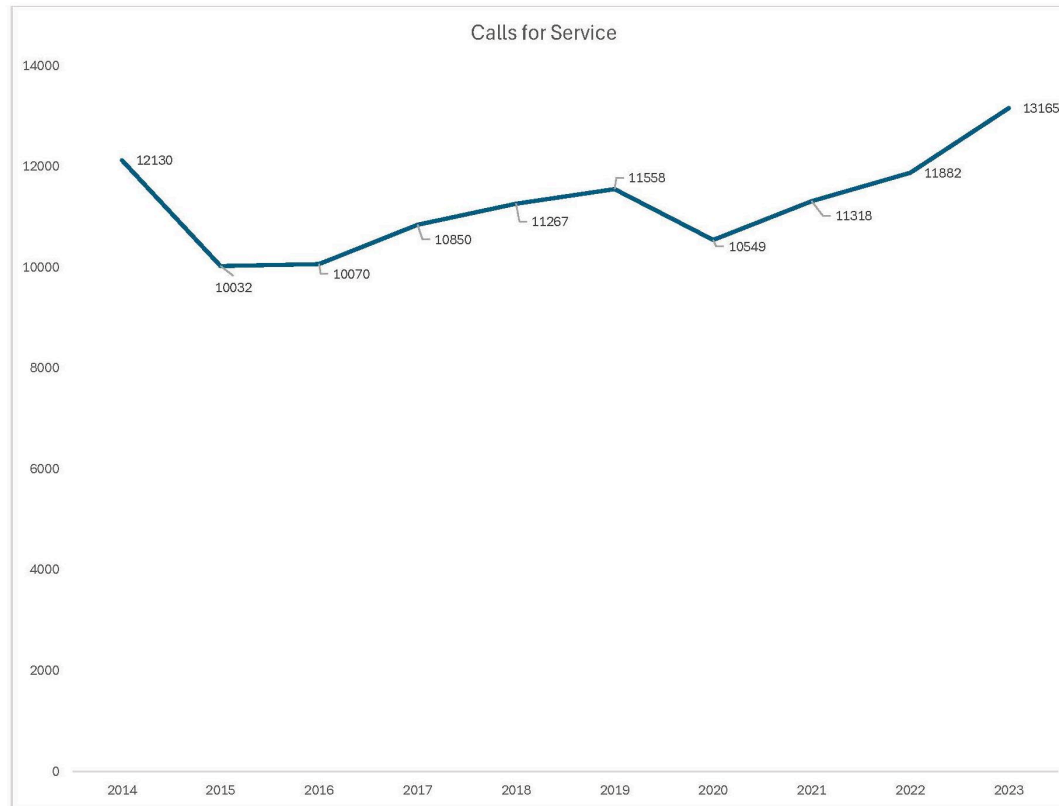
- Translation Services cont.
 - Court already uses a translation service for non-Spanish speakers
 - Working to utilize this type of service throughout the City led by the Police Department
- Diversifying Police Department
 - Sworn - 19% Female – 81% Male
 - - 29% bilingual

Language etc. cont.

- More Accountable Police Department
 - 1st in the region with body cameras
 - 2023 STOP report from the Oregon Criminal Justice Commission
 - Hermiston PD - 3,976 stops
 - 52.3% White
 - 44.3% Latino/a
 - 1.8% Other (Middle Eastern, Native, Asian)
 - 1.6% Black

Language etc. cont.

- More Accountable Police Department cont.



- City is not a Chamber of Commerce

Education

- Succinct Information
 - **We Try – We work on complex issues**
- Go Where People Are
 - **Attend events/wear shirts/name tags**
 - **Coffee with a councilor (and staff)**
- Make Leaders Relatable
 - **Educate people about departments/form of government, etc.**

Education cont.

- Make Leaders Relatable cont.
 - Videos on councilors and why they are involved
 - Videos on council meetings
- Information in One Place
 - Website
 - Facebook
 - Instagram
 - Nextdoor
 - Youtube

Trust

- Plain Language
 - **Beware of acronyms and jargon**
- Customer Service Training

Time

- Readerboard
 - **Add another??**
- Unified Community Calendar
- Examine Meeting Times
 - **Barriers/Conflicts**
- Build an App

Wrap Up

- Thanks to the participants.
- Good Information and New Perspectives to bring to the discussions.
- We are always looking to improve.



Discussion

Where Life is Sweet™



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of June 24, 2024

Title/Subject

May 2024 Financial Report

Summary and Background

This is the monthly overview of the previous month's financial position reflecting year-to-date activity.

Tie-In to Council Goals

Fiscal Prudence

Fiscal Information

See Report

Alternatives and Recommendation

Alternatives

NONE

Recommended Action/Motion

Recommend/Request acceptance of the May 2024 Financial Report as presented.

Submitted By:

Ignacio Palacios, Finance Director

Byron Smith, City Manager

May 2024 Financial Report



Department of Finance
May 2024
(Unaudited)

FY2023-2024 Monthly Financial Report

Section 11, ItemB.

Hermiston Urban Renewal Agency (HURA)

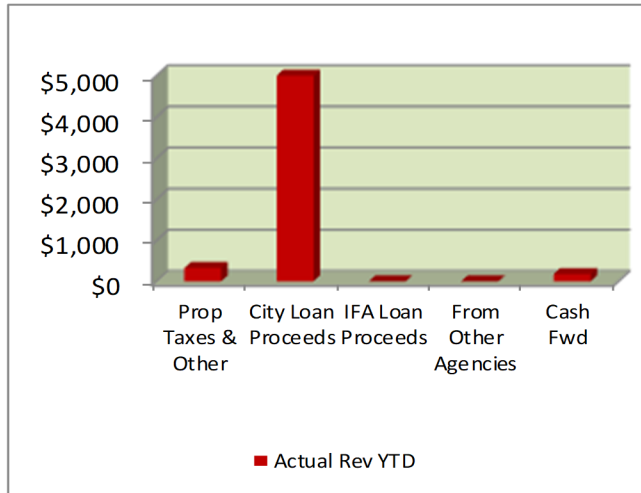
For the Month Ending May 31, 2024

Resources

Through May 31, 2024

by Category

(in \$1,000)



	Annual Proj Rev	Actual Rev YTD	% Var
Prop Taxes & Other	\$ 298	326	109%
City Loan Proceeds	\$ 5,000	5,000	100%
IFA Loan Proceeds	\$ 496	0	0%
From Other Agencies	\$ 50	1	2%
Cash Fwd	\$ 177	177	100%
Total	\$ 6,021	\$ 5,504	91%

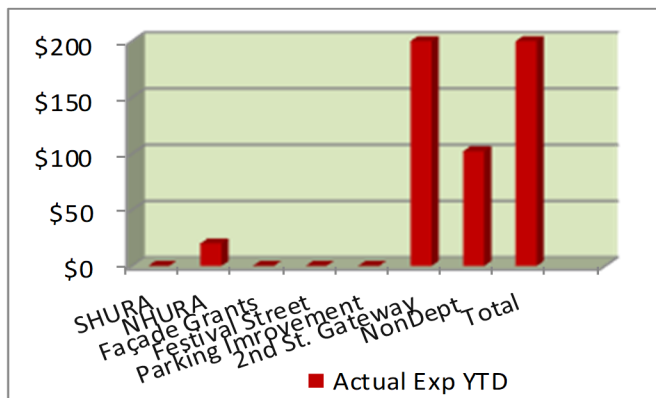
Note: Variance is calculated as % of revenue YTD

Expenditures

Through May 31, 2024

by Category

(in \$1,000)



	Annual Proj Exp	Actual Exp YTD	% Var
SHURA	\$ 496	0	0%
NHURA	\$ 500	20	4%
Façade Grants	\$ 20	0	0%
Festival Street	\$ 3	0	0%
Parking Improvement	\$ 3	0	0%
2nd St. Gateway	\$ 360	233	65%
NonDept	\$ 4,639	102	2%
Total	\$ 6,021	\$ 355	6%

Note: variance is calculated as % of expenses YTD.

The FY2023-24 budget for the Urban Renewal Agency is \$6,020,966. This includes \$496,000 for the beginning of the SHURA project, \$500,000 for the beginning of NHURA projects, \$360,000 for construction of the 2nd Street Gateway project, \$3,000 for parking improvements, \$3,000 for the Festival Street, \$20,000 for façade grants, and \$4,638,966 for Non-Departmental expenses.

FY2023-24 Monthly Financial Report
Hermiston Urban Renewal Agency (HURA)
HURA Capital Projects Report
For the Month Ending May 31, 2024

Section 11, ItemB.

	2023-2024 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
SE 2nd St Gateway Project	\$ 360,000	\$ 232,932	\$ 360,000	\$ 232,932	64.70%

SE 2nd Street Gateway (\$360,000)

This gateway provides safe and convenient access to the downtown core area via improvement to SE 2nd Street and Hi-way 395.

Current Update: Paving, curb, gutter, sidewalk, and ADA ramps are complete as of the end of May. Column construction will be completed by the end of May. The project is about 75% complete and should be complete by the end of June 2024.

FY2023-2024 Monthly Financial Report

Section 11, ItemB.

City of Hermiston, Oregon

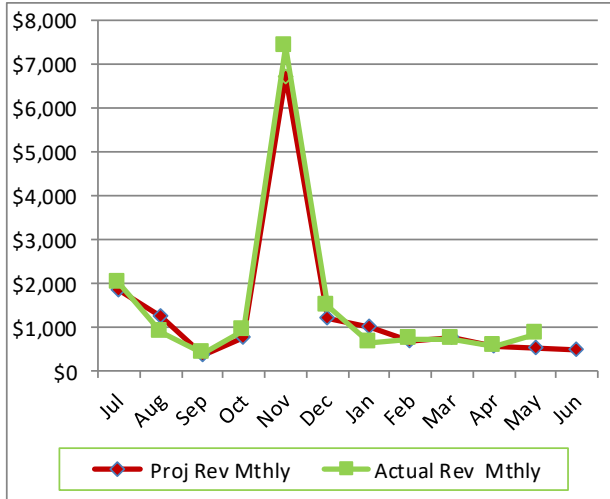
General Fund Resources

For the Month Ending May 31, 2024

General Fund Resources Summary

Through May 31, 2024

(in \$1,000)



	Proj Rev Mthly	Rev Proj Mthly	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,855	\$ 1,855	\$ 2,011	\$ 156	8%
Aug	1,238	1,238	888	(350)	-28%
Sep	375	375	428	53	14%
Oct	755	755	927	172	23%
Nov	6,743	6,743	7,389	647	10%
Dec	1,223	1,223	1,492	269	22%
Jan	1,010	1,010	652	(358)	-35%
Feb	684	684	715	31	4%
Mar	780	780	727	(53)	-7%
Apr	562	562	583	21	4%
May	522	522	846	324	62%
Jun	500	500	-	-	0%
Total YTD	16,248	16,248	16,659	910	5.6%
Cash Fwd	952	-	-	-	0%
Total	\$ 17,200	\$ 16,248	\$ 16,659	\$ 910	5.6%

Estimated General Fund revenues for the 2023-24 fiscal year are \$17,199,910. Projected revenues for May were **\$522,219** compared to actual revenues of **\$846,420**, a favorable variance of **\$225,064**. This is primarily due to reimbursement of planning fees for UGB expansion project, building fees and franchise fee collections.

FY2023-2024 Monthly Financial Report

City of Hermiston, Oregon

General Fund Resources

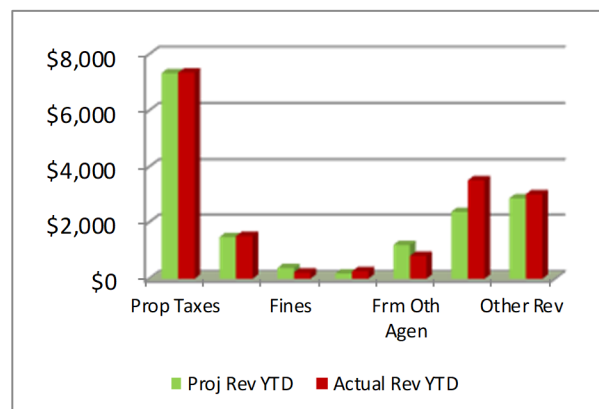
For the Month Ending May 31, 2024

General Fund - All Resources

Through May 31, 2024

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 7,426	\$ 7,323	\$ 7,345	\$ 23	0%
Lic & Fran	1,468	1,467	1,512	44	3%
Fines	400	379	219	(161)	-42%
Interest Rev	200	182	265	83	46%
Frms Oth Agen	1,235	1,194	806	(387)	-32%
Svc Chgs	2,575	2,362	3,523	1,161	49%
Other Rev	2,944	2,841	2,990	148	5%
Cash Fwd	952	-	-	-	0%
Total	\$17,200	\$ 15,748	\$ 16,659	\$ 910	5.8%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2023-2024 Monthly Financial Report

Section 11, ItemB.

City of Hermiston, Oregon

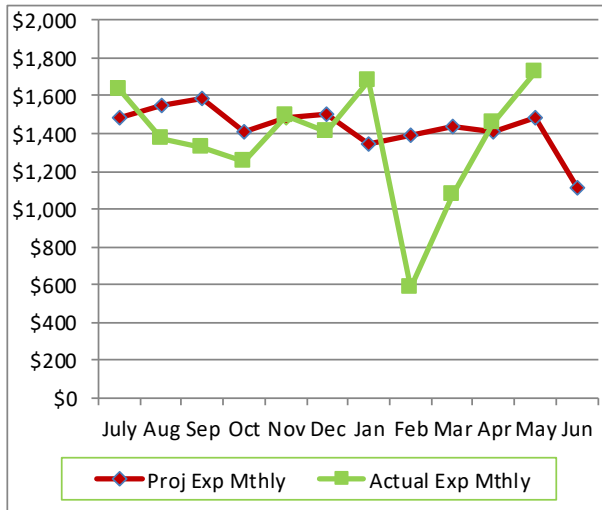
General Fund Expenditures

For the Month Ending May 31, 2024

General Fund Expenditure Summary

Through May 31, 2024

(in \$1,000)



	Proj Exp Mthly	Proj Exp	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,481	\$ 1,481	\$ 1,632	\$ (152)	-10%
Aug	1,552	1,552	1,377	175	11%
Sep	1,583	1,583	1,328	255	16%
Oct	1,412	1,412	1,249	163	12%
Nov	1,483	1,483	1,489	(6)	0%
Dec	1,503	1,503	1,408	95	6%
Jan	1,341	1,341	1,676	(335)	-25%
Feb	1,389	1,389	587	802	58%
Mar	1,435	1,435	1,078	357	25%
Apr	1,407	1,407	1,456	(49)	-3%
May	1,484	1,484	1,721	(237)	-16%
Jun	1,113	1,113			0%
Total YTD	17,184	17,184	15,002	1,069	6.2%
Contngcy	-	-	-	-	0%
Total	\$ 17,184	\$ 17,184	\$ 15,002	\$ 1,069	6.2%

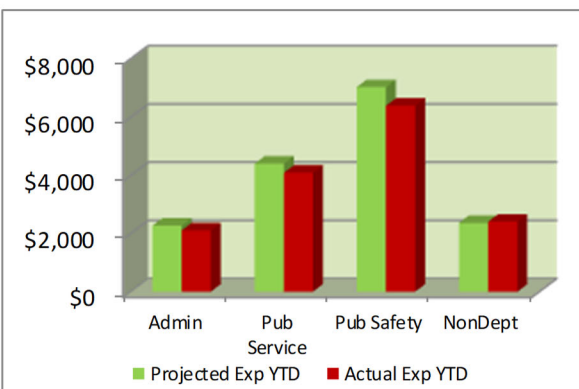
Projected General Fund monthly expenditures for April were **\$1,483,716**. Actual expenditures were **\$1,720,721**, which is **\$237,005 more** than projected YTD for a **variance of -16%** for the month. Variance is primarily due to the annual City Hall debt service totaling \$322,913.

General Fund Expenditures

by Consolidated Department

Through May 31, 2024

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,454	2,272	2,108	164	7%
Pub Service	4,722	4,403	4,090	313	7%
Pub Safety	7,428	7,031	6,397	634	9%
NonDept	2,580	2,365	2,407	(42)	-2%
Unapp	-	-	-	-	0%
Total	\$17,184	\$ 16,071	\$ 15,002	\$ 1,069	6.7%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2023-2024 Monthly Financial Report

Section 11, ItemB.

General Fund Expenditure Detail YTD

For the Month Ending May 31, 2024

General Fund Expenditures by Department

	Annual Projected Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var Fav/ (Unfav)
City Council	16,803	16,492	13,825	2,667	16%
City Manager/Legal	1,060,639	972,533	961,221	11,312	1%
City Planning	632,494	579,607	457,222	122,385	21%
Finance	744,168	703,031	675,709	27,322	4%
Total Administration	2,454,104	2,271,663	2,107,977	163,686	7%
Transportation	472,000	445,284	456,984	(11,700)	-3%
Airport	469,800	443,454	367,461	75,993	17%
Bldg Inspection	563,332	524,143	510,304	13,839	3%
Parks	708,205	667,040	641,168	25,872	4%
Parks/Utility Landscaping	44,115	35,371	38,898	(3,527)	-10%
Pool	555,957	479,330	421,129	58,201	12%
Municipal Buildings	148,244	135,761	127,386	8,375	6%
Library	890,512	839,812	777,313	62,499	7%
Recreation	618,930	593,061	531,796	61,265	10%
Community Center	192,772	184,081	165,656	18,425	10%
Harkenrider Center	58,010	55,632	51,884	3,748	7%
Total Public Services	4,721,877	4,402,971	4,089,979	312,992	7%
Court	710,237	671,394	602,381	69,013	10%
Public Safety Center	43,000	41,137	(36,484)	77,621	189%
Police Operations	6,674,505	6,318,462	5,831,005	487,457	8%
Total Public Safety	7,427,742	7,030,993	6,396,902	634,091	9%
Non-Departmental	2,580,094	2,365,086	2,407,085	(41,999)	-2%
Unappropriated	-	-	-	-	0%
Total Non-Dept	2,580,094	2,365,086	2,407,085	(41,999)	-2%
Total	17,183,817	16,070,713	15,001,943	1,068,770	6.7%

For May, FY2024

Total Administration is \$163,686 less than YTD projected. **Total Public Services** are \$312,992 less than YTD projected. **Public Safety** is \$634,091 less than YTD projected. **Non-Departmental** is \$41,999 more than YTD projected.

FY2023-2024 Monthly Financial Report

Section 11, ItemB.

Fund Balance - General Fund

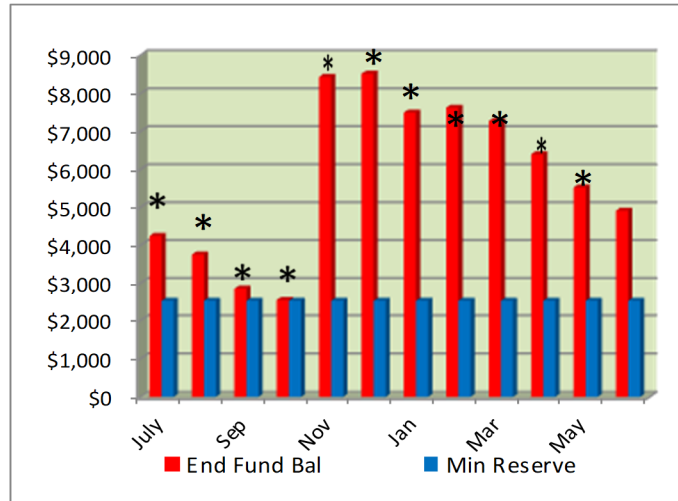
For the Month Ending May 31, 2024

General Fund

Through May 31, 2024

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,513,250

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 3,867	\$ 2,011	\$ (1,632)	\$ 4,246	ACT*
Aug	\$ 4,246	\$ 888	\$ (1,377)	\$ 3,757	ACT*
Sep	\$ 3,757	\$ 428	\$ (1,328)	\$ 2,857	ACT*
Oct	\$ 2,857	\$ 927	\$ (1,249)	\$ 2,534	ACT*
Nov	\$ 2,534	\$ 7,389	\$ (1,489)	\$ 8,435	ACT*
Dec	\$ 8,435	\$ 1,492	\$ (1,408)	\$ 8,519	ACT*
Jan	\$ 8,519	\$ 652	\$ (1,676)	\$ 7,494	ACT*
Feb	\$ 7,494	\$ 715	\$ (587)	\$ 7,622	ACT*
Mar	\$ 7,622	\$ 727	\$ (1,078)	\$ 7,271	ACT*
Apr	\$ 7,271	\$ 583	\$ (1,456)	\$ 6,398	ACT*
May	\$ 6,398	\$ 846	\$ (1,721)	\$ 5,524	ACT*
June	\$ 5,524	\$ 500	\$ (1,113)	\$ 4,911	PROJ
Total	\$ 3,867	\$ 17,159	\$ 16,115	\$ 4,911	

The General Fund balance at the end of May 2024 is approximately **\$5,524,000** which is **2.20 times** the current Minimum Reserve requirement of **\$2,513,250**.

The General Fund reserve policy is to maintain **15% fund balance** of total expenditures based on the prior fiscal year activity.

FY2023-2024 Monthly Financial Report

Section 11, ItemB.

Special Revenue Funds Report For the Month Ending May 31, 2024

Special Revenue Funds Resources & Requirements

	2023-24 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	626,677	514,311	112,366
Expenditures	527,920	527,919	1
Unappropriated Balance	98,757	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	1,214,000	1,186,183	27,817
Expenditures	1,214,000	1,178,664	35,336
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	43,348,200	11,960,439	31,387,761
Expenditures	42,253,806	11,561,508	30,692,298
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	135,000	109,620	25,380
Expenditures	135,000	109,203	25,797
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	30,000	25,723	4,277
Expenditures	30,000	30,007	(7)
Unappropriated Balance	-	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	36,014	5,325	30,689
Expenditures	20,000	-	20,000
Unappropriated Balance	16,014	N/A	N/A
21 Library Special Revenue			
Resources	33,000	9,715	23,285
Expenditures	33,000	1,320	31,680
Unappropriated Balance	-	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	4,148,699	5,500,000	(1,351,301)
Expenditures	3,388,325	3,388,325	-
Unappropriated Balance	760,374	N/A	N/A
25 EOTEC Operations			
Resources	2,435,644	1,929,498	506,146
Expenditures	2,435,644	1,565,575	870,069
Unappropriated Balance		N/A	N/A
26 IT Services			
Resources	1,270,034	1,123,712	146,322
Expenditures	1,270,034	1,013,538	256,496
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2023-2024 Monthly Financial Report

Section 11, ItemB.

Utility and Street Funds Report For the Month Ending May 31, 2024

Utility and Street Funds Report

Resources & Expenditures

	2023-2024			Variance	
	Annual Budget	Projected YTD	Actual YTD	Fav/(Unfav)	% Variance
04 Street Fund					
Resources	2,450,581	1,916,877	2,416,321	499,445	26%
Expenditures	2,450,581	2,246,366	2,149,226	97,140	4%
Contingency	-	N/A	N/A	N/A	N/A
06 Utility Fund					
Resources	13,537,397	10,196,542	11,209,991	1,013,449	10%
Expenditures	12,703,567	11,644,936	11,710,324	(65,388)	-1%
Contingency	833,830	N/A	N/A	N/A	N/A
13 HES Fund					
Resources	13,113,053	9,321,579	9,737,589	416,010	4%
Expenditures	10,774,749	9,876,853	9,388,786	488,067	5%
Contingency	2,338,304	N/A	N/A	N/A	N/A
15 Regional Water Fund					
Resources	1,890,428	1,238,417	1,130,732	(107,685)	-9%
Expenditures	1,223,306	1,121,364	998,448	122,916	11%
Contingency	667,122	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month.

Revenues for the **Street Fund** are **\$499,445** more than projected. Expenditures are **\$97,140** below projected.

Revenues in the **Utility Funds** are **\$1,013,449** above projected. Expenditures are **\$65,388** over projection.

The **HES Fund** revenue is **\$416,010** more than projected. Expenditures are **\$488,067** below projected.

The **Regional Water Fund** revenues are **\$107,685** less than projected. Expenditures are **\$122,916** less than projected.

FY2023-24 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending May 31, 2024

	2023-2024 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Geer & Harper Re-alignment	\$ 1,500,000	\$ 133,664	\$ 1,500,000	\$ 133,664	8.91%
N. 1st Place Reconstruction	4,110,390	1,975,586	4,110,390	1,975,586	48.06%
*Penney Ave Roadway Improvement	1,000,000	617,398	1,000,000	617,398	61.74%
AWS System Expansion - RWS	20,949,400	4,380,768	20,949,400	4,380,768	20.91%
*Lead and Copper Program	400,000	171,668	400,000	171,668	42.92%
Well #5 Water System Improvements	775,000	596,210	775,000	596,210	76.93%
Well #6 Backup Generator	380,000	252,299	380,000	252,299	66.39%
*N. 1st Place Water Line Replacement	830,000	258,932	830,000	258,932	31.20%
Well #6 Chlorination	500,000	16,000	500,000	16,000	3.20%
Well #4 Control System	410,000	13,000	410,000	13,000	3.17%
Gladys & Main Waterline Replacement	100,000	76,051	1,180,000	76,051	6.45%
Lift Station #5 Rebuild	150,000	32,335	150,000	32,335	21.56%
*McDonald's & 395 Sewer Main Replacement	370,000	174,028	370,000	174,028	47.03%
AWS Cooling Discharge	805,000	113,073	805,000	113,073	14.05%
Total	\$ 32,279,790	\$ 8,811,012	\$ 33,359,790	\$ 8,811,012	26.41%

Geer & Harper Re-alignment (\$1,500,000)

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction (4,175,000)

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: Additional Right of Way Acquisition process has begun with UPRR.

AWS System Expansion- RWS (\$20,949,400)

Amazon Web Services is paying to extend the City-owned 16" water main in Feedville Road approximately 7,000 feet to connect up with the City's other existing water infrastructure in Kelli Blvd. This project will also upgrade various pumps and motors in the Regional Water System, and also chlorinate and perform the necessary functions to convert the line to carry potable water. AWS is also paying the City to design a second, permanent, 24" non-potable water main in Feedville Road.

Current Update: Contractor began major shutdown of the RWS for changeout of pumps and motors in May. The pipelines project finalized materials acquisition to begin staging in May with installation to begin in Feedville in June. The SE 9th project nearly completed underground work and began paving.

****Work has been completed and/or accepted. Minor invoicing outstanding as of 5/31/2024.***

FY2023-24 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending May 31, 2024

	2023-2024 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Geer & Harper Re-alignment	\$ 1,500,000	\$ 133,664	\$ 1,500,000	\$ 133,664	8.91%
N. 1st Place Reconstruction	4,110,390	1,975,586	4,110,390	1,975,586	48.06%
*Penney Ave Roadway Improvement	1,000,000	617,398	1,000,000	617,398	61.74%
AWS System Expansion - RWS	20,949,400	4,380,768	20,949,400	4,380,768	20.91%
*Lead and Copper Program	400,000	171,668	400,000	171,668	42.92%
Well #5 Water System Improvements	775,000	596,210	775,000	596,210	76.93%
Well #6 Backup Generator	380,000	252,299	380,000	252,299	66.39%
*N. 1st Place Water Line Replacement	830,000	258,932	830,000	258,932	31.20%
Well #6 Chlorination	500,000	16,000	500,000	16,000	3.20%
Well #4 Control System	410,000	13,000	410,000	13,000	3.17%
Gladys & Main Waterline Replacement	100,000	76,051	1,180,000	76,051	6.45%
Lift Station #5 Rebuild	150,000	32,335	150,000	32,335	21.56%
*McDonald's & 395 Sewer Main Replacement	370,000	174,028	370,000	174,028	47.03%
AWS Cooling Discharge	805,000	113,073	805,000	113,073	14.05%
Total	\$ 32,279,790	\$ 8,811,012	\$ 33,359,790	\$ 8,811,012	26.41%

Well #6 Backup Generator (\$380,000)

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Awaiting final training from Cummins (generator supplier).

Well # 6 Chlorination (\$450,000)

The chlorine room at Well No. 6 is 5 feet by 8 feet and too small for its current use and is constructed of fiberglass. It was originally constructed to occasionally store chlorination equipment. It is now in constant use and has been damaged during the exchange of chlorine cylinders. A larger building will allow more efficient operation of the well.

Current Update: Design has begun.

Well #4 Control System (\$390,000)

The 2,500-gallon per minute Well No. 4 pump was designed in the 1960s and is obsolete. The control system is unreliable and inefficient, and the piping system has been dismantled to use for parts in other systems. The station experiences large pressure fluctuations and configuring the pump control valve is challenging. The pump house also needs to be updated to ensure reliability during peak demands.

Current Updates: Design has begun.

FY2023-24 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending May 31, 2024

	2023-2024 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Geer & Harper Re-alignment	\$ 1,500,000	\$ 133,664	\$ 1,500,000	\$ 133,664	8.91%
N. 1st Place Reconstruction	4,110,390	1,975,586	4,110,390	1,975,586	48.06%
*Penney Ave Roadway Improvement	1,000,000	617,398	1,000,000	617,398	61.74%
AWS System Expansion - RWS	20,949,400	4,380,768	20,949,400	4,380,768	20.91%
*Lead and Copper Program	400,000	171,668	400,000	171,668	42.92%
Well #5 Water System Improvements	775,000	596,210	775,000	596,210	76.93%
Well #6 Backup Generator	380,000	252,299	380,000	252,299	66.39%
*N. 1st Place Water Line Replacement	830,000	258,932	830,000	258,932	31.20%
Well #6 Chlorination	500,000	16,000	500,000	16,000	3.20%
Well #4 Control System	410,000	13,000	410,000	13,000	3.17%
Gladys & Main Waterline Replacement	100,000	76,051	1,180,000	76,051	6.45%
Lift Station #5 Rebuild	150,000	32,335	150,000	32,335	21.56%
*McDonald's & 395 Sewer Main Replacement	370,000	174,028	370,000	174,028	47.03%
AWS Cooling Discharge	805,000	113,073	805,000	113,073	14.05%
Total	\$ 32,279,790	\$ 8,811,012	\$ 33,359,790	\$ 8,811,012	26.41%

Gladys & Main Waterline Replacement (\$1,180,000)

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: : Contractor working through materials acquisition, with construction to begin early July.

Lift #5 Wetwell Upgrades (\$150,000)

Lift Station No. 5 is one of the city's newer lift stations. There is paint flaking on the pumps and hydrogen sulfide corrosion on interior surfaces from the raw sewage. Without upgrades, the mechanical equipment will need premature replacement.

Current Update: Design will begin soon.

AWS Cooling Discharge (\$805,000)

Amazon Web Services is paying the City to design a discharge solution for their non-contact cooling water which is used to cool their facilities. This solution will require installation of a lift station and approximately 10,600 feet of a new discharge water Main in Feedville and South 1st to discharge into the Hermiston Irrigation District's A-Line Canal. This work will also require development of a separate NPDES Permit for the new discharge.

Current Update: Contractor began mobilization in May with an anticipation of beginning construction in Hinkle Road in mid to late June.

**FY2023-24 Monthly Financial Report
City of Hermiston, Oregon
Other City Capital Projects Report
For the Month Ending May 31, 2024**

	2023-2024 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Improvements	\$ 3,850,000	\$ 28,794	\$ 3,850,000	\$ 28,794	0.75%
Hangar Replacement	1,100,000	152,048	1,100,000	152,048	13.82%
Teen Adventure Park	591,049	556,721	591,049	556,721	94.19%
EOTEC Barns Project	1,600,000	850,531	1,600,000	850,531	53.16%
City Hall Basement Remodel (IT)	750,000	105,372	750,000	105,372	14.05%
Library Remodel	4,500,000	379,615	4,500,000	379,615	8.44%
ARC Remodel	750,000	3,779	750,000	3,779	0.50%
Public Safety Building Remodel	7,500,000	587,783	7,500,000	587,783	7.84%
Harkenrider Center Remodel	750,000	188,514	750,000	188,514	25.14%
Total	\$ 21,391,049	\$ 2,853,157	\$ 21,391,049	\$ 2,853,157	13.34%

Airport Improvements (\$3,850,000)

Previous “Open-T Hangar” will be removed, and replaced by a new 10-unit enclosed T-Hangar, with approximately 90% of the project costs paid for by State and Federal Grant Funding. Total project cost will be approximately \$1.73 million – including the city’s 10% match.

Current Update: A local company has removed the existing Hangar. Taxilanes construction contractor is coordinating to begin work in June.

Hangar Replacement (\$1,100,000)

Previous “Open-T Hangar” will be removed, and replaced by a new 10-unit enclosed T-Hangar, with approximately 90% of the project costs paid for by State and Federal Grant Funding. Total project cost will be approximately \$1.73 million – including the city’s 10% match.

Current Update: A local company has removed the existing Hangar. Taxilanes construction contractor is coordinating to begin work in June.

Teen Adventure Park (\$591,049)

The Teen Adventure Park Phase I will incorporate a 7500 sq/ft skatepark designed for use by teens and the community as a whole. Included in the design is the refurbishment of a restroom facility, bench seating, landscaping, irrigation and ADA accessible parking and pathways. The Teen Adventure Park is funded 50% by the Land and Water Conservation Fund grant through the Oregon Parks and Recreation Department. Location is near Hermiston High School across from the Public Safety Building.

Current Update: The current phase of Teen Adventure Park has been completed and is in use. There are some final invoices outstanding.

**FY2023-24 Monthly Financial Report
City of Hermiston, Oregon
Other City Capital Projects Report
For the Month Ending May 31, 2024**

	2023-2024 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Improvements	\$ 3,850,000	\$ 28,794	\$ 3,850,000	\$ 28,794	0.75%
Hangar Replacement	1,100,000	152,048	1,100,000	152,048	13.82%
Teen Adventure Park	591,049	556,721	591,049	556,721	94.19%
EOTEC Barns Project	1,600,000	850,531	1,600,000	850,531	53.16%
City Hall Basement Remodel (IT)	750,000	105,372	750,000	105,372	14.05%
Library Remodel	4,500,000	379,615	4,500,000	379,615	8.44%
ARC Remodel	750,000	3,779	750,000	3,779	0.50%
Public Safety Building Remodel	7,500,000	587,783	7,500,000	587,783	7.84%
Harkenrider Center Remodel	750,000	188,514	750,000	188,514	25.14%
Total	\$ 21,391,049	\$ 2,853,157	\$ 21,391,049	\$ 2,853,157	13.34%

EOTEC Barns Project (\$1,600,000)

EOTEC Barns project for the extension of two barns. Approximately, \$1.3 million is from Umatilla County and State grants.

Current Update: The barn extension framing has been completed. Roofing and siding are being added at this time. The project is still on track to be ready for use during the Umatilla County Fair in August.

City Hall Basement Remodel (IT) (\$750,000)

City Hall Basement remodel that will house the City's IT department.

Current Update: This construction is ahead of schedule in almost all areas. The lighting has caused the most delay but we are still anticipating substantial completion by the end of June.

Library Remodel (\$4,500,000)

Library building remodel to modernize and provide for improved space for community use. As well as, improved children's library area.

Current Update: The plans will be submitted the week of June 17th for permit review. The contractor will be using those plans for preparing their final bid numbers. We are anticipating moving out of the library and into the Carnegie Building in August with construction starting near the end of August.

ARC Remodel (\$750,000)

Remodel of the ARC building to temporarily house police operations during the public safety building remodel.

Current Update: The electrical and roofing have been completed. An additional emergency exit is being finalized and will be completed soon. It is anticipated that the police department will move into this space in August.

**FY2023-24 Monthly Financial Report
City of Hermiston, Oregon
Other City Capital Projects Report
For the Month Ending May 31, 2024**

	2023-2024 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Improvements	\$ 3,850,000	\$ 28,794	\$ 3,850,000	\$ 28,794	0.75%
Hangar Replacement	1,100,000	152,048	1,100,000	152,048	13.82%
Teen Adventure Park	591,049	556,721	591,049	556,721	94.19%
EOTEC Barns Project	1,600,000	850,531	1,600,000	850,531	53.16%
City Hall Basement Remodel (IT)	750,000	105,372	750,000	105,372	14.05%
Library Remodel	4,500,000	379,615	4,500,000	379,615	8.44%
ARC Remodel	750,000	3,779	750,000	3,779	0.50%
Public Safety Building Remodel	7,500,000	587,783	7,500,000	587,783	7.84%
Harkenrider Center Remodel	750,000	188,514	750,000	188,514	25.14%
Total	\$ 21,391,049	\$ 2,853,157	\$ 21,391,049	\$ 2,853,157	13.34%

Public Safety Building Remodel (\$7,500,000)

Public Safety Building remodel to the existing shared facility with the fire district. Building remodel will provide needed usable space as well as seismic upgrades.

Current Update: The plans for this project have been submitted for permit review. Construction on Phase 1 (former court space remodel) will begin in July with Phase 2 (remainder of the building) construction beginning in September.

Harkenrider Center Remodel (\$750,000)

Harkenrider Center remodel and improvements to basement area and patio for future community use.

Current Update: Interior has been framed and work on exterior door/window improvements is ongoing. Lighting has been a lagging item on this project. Substantial completion is anticipated for August.