



*Where Life is Sweet*

# LIBRARY BOARD

Library's Downstairs Meeting Room- 235 E. Gladys Ave

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April 22, 2026 at 5:00 PM

## AGENDA

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1. CALL TO ORDER
2. READING OF MINUTES
  - A. March 25, 2026
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
  - A. Library By-Laws
  - B. Report on Strategic Planning
5. NEW BUSINESS
6. LIBRARIANS REPORT
  - A. Statistical Report 3rd Quarter 25-26
  - B. Retirement of Library Director
7. OTHER MATTERS TO COME BEFORE THE BOARD
8. NEXT MEETING
  - A. May 27, 2026
9. ADJOURN

**\*\* AMERICANS WITH DISABILITIES ACT NOTICE\*\***

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# HERMISTON LIBRARY BOARD

Regular Meeting

March 25, 2026

**1. CALL TO ORDER**

The meeting was called to order at 5:00 pm by Lori Davis in the absence of the chair and vice chair, with, Zaira Sanchez, and Kim Tibbals present to form a quorum. Also present was Mark Rose, Library Director, Jeff Kelso City Council and Youth Advisory Council members Aries Woodward, Kyla Pack and Yaretzi Alcazar.

**2. READING OF MINUTES**

A. February 25, 2026

The minutes were approved with corrections.

**3. PUBLIC COMMENT**

**4. UNFINISHED BUSINESS**

**5. NEW BUSINESS**

A. Report on Strategic Planning Committee

Ms Sanchez reported that all Strategic Planning Committee members have been invited to 4 scheduled meetings at the library. The first meeting being Monday, 30 March.

**6. LIBRARIANS REPORT**

Mr. Rose expanded on the Directors Report issues of programming and library board by-laws.:

We plan to offer a small stipend for program presenters and increase the variety and quality of presentations beyond the abilities of staff.

Mr. Rose asked for input on the writing process and will provide his annotated copy and a follow on copy prior to the next board meeting. The previous update was initiated because the language of the by-laws was not male inclusive in regards to the directors position.

**7. OTHER MATTERS TO COME BEFORE THE BOARD**

**8. NEXT MEETING**

A. April 22, 2026

**9. ADJOURN**

The meeting adjourned at 5:23 pm.



**3rd Quarter 2025-26**

	<b>2024-25</b>	<b>2025-26</b>	
Circulation	28,855	37,825	31.1%
E-Books/Audio	9,914	10,868	9.6%
Interlibrary Loan			
In Bound	3,203	3,049	-4.8%
Out Bound	1,093	1,335	22.1%
Items in the Collection	32,645	34,120	4.5%
Added this Year	982	1,284	30.8%
Computer Use	1,389	1,340	-3.5%
WiFi Use	1,294	2,167	67.5%
Patrons	7,355	8,026	9.1%
Door Count		12,784	
Reference	940	1,175	25.0%
Volunteer Hours		872	
Programs	Events	Attendance	Events
Children	53	1754	54
Teen	11	134	16
Adult	24	380	23
			Attendance
			2670
			112
			296
Budget	<b>2025-26</b>	<b>Budget</b>	
Personnel	596,040	890,288	66.9%
Operating	97,204	144,000	67.5%
Materials	24,663	40,000	61.7%
TOTAL	717,907	1,074,288	66.8%



April 16, 2026

Byron Smith  
180 NE 2<sup>nd</sup> St.  
Hermiston, OR 97838

Mr. Smith,

I am writing to inform you that I plan to retire on September 1, 2026. I am grateful for the time I have worked with you and the City of Hermiston. The library has overcome several challenges and many accomplishments during that time and I feel the library well positioned to serve the Hermiston community into the future. To ensure the continued success of library services I will assist as needed to ensure a smooth transition.

Please share this with City Council and others as you see fit. I will inform Library staff, the Library Board and the Friends of the Library.

Yours Sincerely,

Mark Rose  
Director

Personal Contact Information  
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