



LIBRARY BOARD

City Hall 2nd Floor Conference Room

Where Life is Sweet

October 23, 2024 at 5:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. READING OF MINUTES**

A. September 24, 2024

- 3. PUBLIC COMMENT**
- 4. UNFINISHED BUSINESS**
- 5. NEW BUSINESS**
- 6. LIBRARIANS REPORT**

A. 1st Quarter Statistical Report

B. Directors Report

- 7. OTHER MATTERS TO COME BEFORE THE BOARD**
- 8. NEXT MEETING**

A. November 20, 2024

- 9. ADJOURN**

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HERMISTON LIBRARY BOARD

Regular Meeting

September 18, 2024

1. CALL TO ORDER

The meeting was called to order at 4:58 pm by Lisa Depew, with Casey Hinkley, and Lori Davis present to form a quorum. Also present was Maria Duron, City Council Liaison and Mark Rose, Library Director.

2. READING OF MINUTES

A. July 24, 2024

The minutes were approved written.

3. PUBLIC COMMENT**4. UNFINISHED BUSINESS****5. NEW BUSINESS****6. LIBRARIANS REPORT**

A. Directors Report

In relation to the coming years SRP Council Member Duron recommending inviting, the Housing Authority and Community Health.

Board members asked about the delay in work, Mr. Rose explained that there are issues with finalizing the plans and securing contracts for demolition work.

7. OTHER MATTERS TO COME BEFORE THE BOARD

Ms. Depew had not received the email with the board packet. She asked that another email go out to ensure that she will get all future Library Board communications.

8. NEXT MEETING

A. October 23, 2024

9. ADJOURN

The meeting adjourned at 5:25 pm.



1st Quarter 2024-25 Renovation

			2023-24	2024-25		
Circulation			15,591	10,780	-30.9%	
E-Books/Audio			3,377	3,382	0.1%	
Interlibrary Loan						
	In Bound		741	637	-14.0%	
	Out Bound		497	431	-13.3%	
Items in the Collection			38,368	37,316	-2.7%	
	Added this Year		447	250	-44.1%	
Computer Use			660	665	0.8%	
WiFi Use			1,121	415	-63.0%	
Patrons			8,262	7177	-13.1%	
Door Count			10,010			
Reference			444	246	-44.6%	
Volunteer Hours				8		
Programs	Events	Attendance		Events	Attendance	
Children	23	298		20	391	
Teen	9	152		4	83	
Adult	25	234		8	58	
Budget	2024-25			Budget		
Personnel	196,271			767,725		25.6%
Operating	21,539			128,950		16.7%
Materials	6,448			40,000		16.1%
TOTAL	224,249			936,675		23.9%

The Library moved from our building at 235 Gladys, to the Carnegie building at 215 Gladys for renovation. Our door counter is not in place, hours have been reduced, and there is little space for patrons to be in the space.

Directors Report

October 2024



The city held a management training on 15 October. The trainer for the day prepared by inviting all city staff to respond to a survey built and managed by 360 Survey, including library staff. Department heads were provided the results for their department. The training began by focusing on emotional intelligence, and progressed to how that intelligence can influence the management of staff. Total engagement was also gauged.

Staffing – With some sadness I announce the retirement of a Kelly Martinez this December. Kelly has worked for the library since 1996, has worked in many capacities and she will be missed by staff and customers alike. We have begun the process of listing this position.

On Saturday, 12 October, a staff member was unable to come into work, leaving only one staff member to operate the library. As no other staff were able to come in the library remained closed that day.

Renovation Project

- Demolition workers were at work when I arrived on October 21st. A weekly walk through will occur every Tuesday morning until the project is complete.
- Art Committee – This committee met on 16 October to discuss the process of selecting artists for the renovated library. I also met with a local artist to understand what an artist expects to see in the “call to artists” their language for a job listing.
- This week I and 2 other staff will be visiting the Hermiston School District Think Big space, which is in many ways similar to a Maker Space. I’m sure I’ll have more to say about this visit at our meeting.
- Funding of Art