



CHARTER REVIEW COMMITTEE (AD HOC)

Council Chambers, 180 NE 2nd Street

Where Life is Sweet

March 04, 2026 at 5:30 PM

AGENDA

1. CALL TO ORDER
2. PRESENTATION- PROPOSED CHARTER LANGUAGE
3. PUBLIC COMMENT
4. MINUTES
 - A. Minutes of the February 3 Charter Review Committee Meeting
5. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

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Where Life is Sweet

Charter Review Committee Minutes

February 3, 2026

Chair Dave Drotzmann called the meeting to order at 5:30pm. Committee members in attendance included: Val Hoxie, Rod Hardin, Kyndra Stone, Paul Wolverton, Karyn Jones, and Monique Brandley. Also present was Mayor Doug Primmer as Council representative, and staff to include: City Manager Byron Smith, City Attorney Rich Tovey, and Deputy City Recorder Heather La Beau.

Meeting Minutes

Val moved and Kyndra seconded to approve the January 8th meeting minutes as presented. Motion carried unanimously with Members Dave, Val, Rod, Kyndra, Paul, and Karyn in favor.

Presentation from the League of Oregon Cities Executive Director Patty Mulvihill

Byron stated Patti is very apologetic that she was unable to attend tonight's meeting as she is testifying at the legislature in Salem.

Review Recommended Charter Changes

Byron presented and reviewed the proposed changes to the 2015 Adopted City Charter with the Committee. The Committee agreed that the following should be included in recommended changes to the Council- new language will be identified in red and underlined - language removed will be in ~~red and crossed out~~ in the 2027 Proposed Charter Amendments:

- Chapter III, Council
 - Section 8. Council Wards.
Include in first paragraph- When the Boundaries of the wards are redefined, each ward shall have one continuous boundary. Ward boundaries shall conform to the principles of neighborhood groupings, compactness of area, and regularity of boundaries insofar as can be reasonably attained.

The specific percentage of population desired will be addressed as part of the ordinance, outside of the charter.
- Chapter VII, Elections
 - Section 27. Run-Off Elections for Mayor
 - No changesMembers discussed the costs of elections, number of candidates, and other factors before proposing no changes to this section.
 - Section 32. Oath
 - Update- the language of rules of procedure to specific document title
 - Section 34. Filling Vacancies
 - (c) remove the mayor or
- Chapter VII, Other Officers
 - Section 35. City Manager
 - Correct lettering
 - Section 36. City Attorney
 - Update last sentence to- The city manager will supervise the daily activities of the city attorney.



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- Multiple locations throughout the document use the word pro tem and should be corrected to pro tem.

Next Committee Meeting

The next meeting is scheduled for March 4 at 5:30pm at City Hall. The final draft of the charter will be presented for public discussion. A presentation to the city council will be scheduled for a future date.

Public Comment

None given.

Adjournment

There was no other business and Chair Drotzmann adjourned the meeting at 6:11pm.

DRAFT