



# CITY COUNCIL

## AGENDA

MONDAY, APRIL 10, 2023

COUNCIL CHAMBERS- 180 NE 2ND ST

*Where Life is Sweet*

*Other ways of viewing or participating in live meetings are available through:  
YouTube at: <https://bit.ly/HermistonYoutube>*

*Zoom with Meeting ID: 841 0675 8958 Passcode: 075556 Telephone number to join is: 1 253  
215 8782; or submitting comments to [meetings@hermiston.or.us](mailto:meetings@hermiston.or.us)*

1. **CALL COUNCIL/CITY MANAGER WORK SESSION MEETING TO ORDER - 6:00 PM**
  - A. Budget Information & Explanations
2. **ADJOURN WORK SESSION MEETING**
3. **CALL REGULAR MEETING TO ORDER – 7:00 PM**
4. **DECLARATION OF QUORUM**
5. **FLAG SALUTE**
6. **CITIZEN INPUT ON NON-AGENDA ITEMS**

*Anyone wishing to bring anything before the council that is not on the agenda is asked to please do the following: 1. Please limit comments to not more than FIVE minutes; 2. State your name and address; 3. Direct your comments to the Chair.*
7. **PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS**
  - A. Proclamation- Declaring April as Parkinsons Disease Awareness Month
  - B. Presentation- Hermiston School District Updates
  - C. Presentation- Hermiston Chamber of Commerce Updates
8. **CONSENT AGENDA**
  - A. Committee Vacancy Announcements
  - B. Liquor License Application for "Change of Ownership" for Shiki Hibachi Sushi located at: 1240 N 1st Street.

C. Minutes of the March 27th City Council and Urban Renewal Agency Regular Meeting

**9. ITEMS REMOVED FROM CONSENT AGENDA**

**10. ORDINANCES AND RESOLUTIONS**

- A. Ordinance No. 2346 – Amending Title IX of the Hermiston Municipal Code
- B. Resolution No. 2265 – First Amendment to Intergovernmental Agreement with the City of Umatilla for Ongoing Information Technology Services
- C. Resolution No. 2266 – Adopting an Adopt Your Street program with the Greater Hermiston Chamber of Commerce

**11. OTHER**

- A. SE 2nd St Gateway Design Presentation
- B. 3<sup>rd</sup> Quarter FY2023 Investment Report
- C. Adoption of 2023 Council Goal Setting Report.

**12. COMMITTEE REPORTS**

A. City Committee and Liaison:

Airport Advisory, Budget, Hispanic Advisory, Library Board, Parks and Recreation, Planning Commission, Recreation Projects Fund, Faith-Based Advisory, Community Enhancement, Community Accountability, Public Safety, Public Infrastructure, Transit Planning, EOTEC

- B. Mayor's Report
- C. Council Report
- D. Youth Advisory Report
- E. Manager's Report

**13. ADJOURN**

**\*\* AMERICANS WITH DISABILITIES ACT NOTICE\*\***

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.



# PROCLAMATION DECLARING APRIL AS PARKINSONS DISEASE AWARENESS MONTH

**WHEREAS**, Parkinson’s disease is a chronic, progressive, neurological disease and is the second most common neurodegenerative disease in the United States that is estimated to affect approximately one million people in the United States and rise to 1.2 million by 2030;

**WHEREAS**, Parkinson’s disease is the 14th leading cause of death in the United States according to the Centers for Disease Control and Prevention;

**WHEREAS**, it is estimated that the economic burden of Parkinson’s disease is at least \$52 billion annually, including direct and indirect costs, including treatment, social security payments and lost income, to patients and family members;

**WHEREAS**, research suggests the cause of Parkinson’s disease is a combination of genetic and environmental factors, but the exact cause and progression of the disease is still unknown and there is no objective test or biomarker for Parkinson’s disease, and there is no cure or drug to slow or halt the progression of the disease;

**WHEREAS**, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson’s disease and their families;

**WHEREAS**, increased research, education, and community support services such as those provided by the Parkinson’s Foundation and other organizations are needed to find more effective treatments and to provide access to quality care to those living with the disease today;

**NOW, THEREFORE**, I, Dr. Dave Drotzmann, Mayor of Hermiston, Oregon do hereby proclaim and acknowledge the month of April as PARKINSON'S AWARENESS MONTH.

SIGNED this 10<sup>th</sup> day of April, 2023

\_\_\_\_\_  
Dr. David Drotzmann, Mayor



# PUBLIC ANNOUNCEMENT

The City is accepting applications for the following Committees:

**1) Faith-Based Advisory Committee**

- Position 5: 3-year term ending December 31, 2025 (Advertised as of 11/02/2022)

**2) Recreation Projects Fund Advisory Committee (Citizen at Large)**

- Position 1: 3-year term ending December 31, 2025 (Advertised as of 11/02/2022)

**3) Hispanic Advisory Committee**

- Position 5: 3-year term ending June 30, 2025 (Advertised as of 04/19/2022)

**4) Library Board**

- Position 3: remaining 4-year term ending June 30, 2025 (Vacant as of 04/05/2021)

**Deadline to apply for all Committees: Open Until Filled**

Interested persons are asked to submit an application to City Hall, 180 NE 2<sup>nd</sup> Street, Hermiston, or at [lalarcon-strong@hermiston.or.us](mailto:lalarcon-strong@hermiston.or.us) . Application forms are available at City Hall or on the City’s website at <https://hermiston.or.us/volunteer> . If you have questions, please call Lilly Alarcon-Strong at 541-567-5521.

Proposed appointment and confirmation of these positions are made by the City Council. All appointments to city boards and commissions shall be made in accordance with the ordinances and city charter. Appointees shall not be full-time employees of the city, shall not be elected officials of the city, shall not be appointed to more than two boards or commissions at a time, and shall not sell to the city or its boards and commissions over which the council has appointive powers and budget control either directly as a prime contractor or supplier, or indirectly as a first-tier subcontractor or supplier. Sales shall be construed to mean sales, services or fees aggregating \$7,500 or more in any one calendar year. Preference for appointees shall be given to city residents.





# HERMISTON POLICE DEPARTMENT

Section 8, Item B.




330 S. First Street  
Hermiston, Oregon 97838  
[www.hermiston.or.us/police/home](http://www.hermiston.or.us/police/home)

*Sine Metu Sine Gratia*

Phone: 541-567-5519  
Fax: 541-567-8469  
Email: [records@hermiston.or.us](mailto:records@hermiston.or.us)

*Without Fear Without Favor*

TO: City Manager Byron Smith  
FROM: Chief Jason Edmiston   
DATE: March 28<sup>th</sup>, 2023  
SUBJECT: Liquor License Application – Shiki Hibachi Sushi

After review of the liquor license application for “Change of Ownership” for Shiki Hibachi Sushi located at 1240 N 1<sup>st</sup> Street, Hermiston, I find nothing of substance after performing a criminal history check consistent with established parameters utilized by the city, to deny the application submitted by Bin Jiang.

It is my recommendation this information/request be presented to the City Council.

CC: City Recorder Lilly Alarcon-Strong

# LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

- New Outlet |  Change of Ownership |  Greater Privilege |  Lesser Privilege |  Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

### Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

### Winery

- Primary location
- Additional locations:  2nd  3rd  4th  5th

### Brewery

- Primary location
- Additional locations:  2nd  3rd

### Brewery-Public House

- Primary location
- Additional locations:  2nd  3rd

### Grower Sales Privilege

- Primary location
- Additional locations:  2nd  3rd

### Distillery

- Primary location
- Additional tasting locations:  2nd  3rd  4th  5th  6th

### Limited On-Premises

### Off Premises

### Warehouse

### Wholesale Malt Beverage and Wine

### INTERNAL USE ONLY

**Local Governing Body:** After providing your recommendation, return this application to the applicant.

### LOCAL GOVERNING BODY USE ONLY

**City/County name:**

City of Hermiston

Optional: Date Stamp

03/27/2023

- Recommend this license be granted
- Recommend this license be denied

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

# LIQUOR LICENSE APPLICATION

<b>APPLICANT INFORMATION</b>	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: <b>Taku Hibachi and Sushi INC</b>	Name of entity or individual applicant #2: <del>Bin Jiang</del>
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

<b>BUSINESS INFORMATION</b>		
Trade Name of the Business (name customers will see): <b>Shiki Hibachi Sushi</b>		
Premises street address (The physical location of the business and where the liquor license will be posted): <b>1240 N 1st Street</b>		
City: <b>Hermiston</b>	Zip Code: <b>97838</b>	County: <b>Umatilla</b>
Business phone number: <b>541-303-1558</b>		Business email:
Business mailing address (where we will send any items by mail as described in <a href="#">OAR 845-004-0065[1]</a> ): <b>1240 N 1st Street</b>		
City: <b>Hermiston</b>	State: <b>OR</b>	Zip Code: <b>97838</b>
Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<b>AUTHORIZED REPRESENTATIVE</b> – A liquor applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application.		
I give permission for the below named representative to:		
<input type="checkbox"/> Make changes regarding this license/application on my behalf.		
<input type="checkbox"/> Receive information about the status of this application, including information about pending compliance action or communications between OLCC and the licensee/applicant.		
<b>Representative Name:</b>		
Phone number:		Email:
Mailing address:		
City:	State:	Zip Code:

# LIQUOR LICENSE APPLICATION

<b>APPLICATION CONTACT INFORMATION</b> – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative section must be filled in and the appropriate permission(s) must be selected.	
<b>Application Contact Name:</b> Bin Jiang	
Phone number: 917-353-1186	Email: jiangbin1986@yahoo.com

## TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

## ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands OAR 845-005-0311 and attests that:
  1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
  2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
  3. The licensed premises at the premises street address proposed to be licensed either:
    - a. Does not include any common areas; or
    - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
      - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
  4. The licensed premises at the premises street address either:
    - a. Has no area on property controlled by a public entity (like a city, county, or state); or
    - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

# LIQUOR LICENSE APPLICATION

• Each applicant listed in the "Application Information" section of this form has read and understands OAR 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Bin Jiang



1/9/2023

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)

Print name

Signature

Date

Atty. Bar Info (if applicable)



# CITY COUNCIL & URBAN RENEWAL AGENCY

## Regular Meeting Minutes March 27, 2023

Council President Primmer called the regular meeting to order at 7:00pm. Present were Councilors Hardin (via phone), Peterson, Linton, and McCarthy. Mayor Drotzmann and Councilors Myers, Duron, and Barron were excused. City staff in attendance included: Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Planning Director Clint Spencer, Finance Director Mark Krawczyk, Parks and Recreation Director Brandon Artz, and City Recorder Lilly Alarcon-Strong. The pledge of allegiance was given.

Council President Primmer announced the agenda would be amended to have HURA items 13 A & B be presented after City Council item 9 D to accommodate Councilor Hardin’s time difference in Washington DC.

### Recognitions- Life Saving Awards

- Corporal Jarrod Flatau and Officer Nathaniel Jimenez
- Officer Christian Jackson and Officer Kieron Carlson

Council President Primmer read aloud the Life Saving Award Recognitions and thanked each award recipient for their heroic efforts and daily sacrifice to keep the community safe as Chief Edmiston presented the awards to each recipient (standing ovation from the Council and audience).

### Citizen Input on Non-Agenda Items

None given.

### Consent Agenda Items

Councilor McCarthy moved and Councilor Linton seconded to approve Consent Agenda items A-B, to include:

- Committee Vacancy Announcements
- Minutes of the March 13<sup>th</sup> City Council Work Session and Regular Meeting

Motion carried unanimously.

### Public Hearing- Supplemental Budget #3- Fiscal Year 2022-2023 (Resolution No. 2262)

After hearing no declarations of conflict of interest from the Council, Assistant City Manager Morgan read the hearing guidelines and Council President Primmer opened the hearing at 7:11pm.

Finance Director Mark Krawczyk reviewed the Supplemental Budget as outlined in the Agenda Packet.

No parties wished to give public testimony and Council President Primmer closed the hearing at 7:13pm.

### Resolution No. 2262- Supplemental Budget #3- Fiscal Year 2022-2023

Assistant City Manager Morgan stated the resolution was explained during the Public Hearing earlier in the meeting.

Councilor McCarthy moved and Councilor Hardin seconded to adopt Resolution No. 2262 and lay upon the record. Motion carried unanimously.



# CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes  
March 27, 2023

**Resolution No. 2263- Assessing Latecomer Fees for Public Improvements to the Diamond Run Subdivision**

Assistant City Manager Morgan stated the resolution was explained during the Public Hearing of the March 13<sup>th</sup> City Council meeting.

Councilor Peterson moved and Councilor McCarthy seconded to adopt Resolution No. 2263 and lay upon the record. Motion carried unanimously.

**Resolution No. 2264- Assessing Latecomer Fees for Public Improvements to the Hermiston Mini-Storage Project on E Elm Ave.-**

Assistant City Manager Morgan stated the resolution was explained during the Public Hearing of the March 13<sup>th</sup> City Council meeting.

Councilor Peterson moved and Councilor McCarthy seconded to adopt Resolution No. 2263 and lay upon the record. Motion carried unanimously.

**Ordinance No. 2346- Amending Title IX of the Hermiston Municipal Code**

After review and discussion of the Ordinance, Councilor Hardin moved and Councilor McCarthy seconded to table Ordinance No. 2346 to the City Council meeting of April 10<sup>th</sup>. Councilor Peterson, Primmer, McCarthy, and Hardin voted in favor; Councilor Linton voted against. Motion carried 4-1.

**Recess City Council Meeting and Convene Urban Renewal Agency Meeting**

At 7:31pm Council President Primmer recessed the City Council Meeting and convened the Urban Renewal Agency Meeting.

**Public Hearing- Supplemental Budget #1- Fiscal Year 2022-2023 (HURA Resolution No. 17)**

After hearing no declarations of conflict of interest from the HURA Board, Assistant City Manager Morgan read the hearing guidelines and Vice Chair Primmer opened the hearing at 7:32pm.

Finance Director Mark Krawczyk reviewed the Supplemental Budget as outlined in the Agenda Packet.

No parties wished to give public testimony and Vice Chair Primmer closed the hearing at 7:34pm.

**HURA Resolution No. 17- Supplemental Budget #1- Fiscal Year 2022-2023**

Assistant City Manager Morgan stated the resolution was explained during the Public Hearing earlier in the meeting.

Member Peterson moved and Member McCarthy seconded to adopt HURA Resolution No. 17 and lay upon the record. Motion carried unanimously.

**Adjourn Urban Renewal Agency Meeting and Reconvene City Council Meeting**

At 7:35pm Vice Chair Primmer adjourned the Urban Renewal Agency Meeting and reconvened the City Council Meeting.





# CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes  
March 27, 2023

**Committee Reports**

None given.

**Council President’s Report**

Council President Primmer spoke regarding:

- Wished his granddaughter Chloe a Happy 18<sup>th</sup> Birthday
- Being elected Chairman to the Washington Oregon Regional Interoperability Committee. The Committee is working to find best ways for Columbia Basin agencies to communicate and work together.

**Council Reports**

Councilor Linton stated she would like to discuss a way the City can provide funding to Umatilla County Fire District #1 and would like this item to be placed on the agenda for further discussion, as well as reviewing how requested items are placed on City Council agendas.

Council President Primmer asked Assistant City Manager Morgan to add this item to the next agenda.

Assistant City Manager Morgan stated he would and also suggested adding a work session to review and update the Council Rules which address how items are placed on the agenda.

Councilor McCarthy stated he participated in a ride-a-long with Oregon State Police and plans to participate in a ride-a-long with Umatilla County Sheriff’s Office as well. Councilor McCarthy stated he is grateful for the experience and knowledge he is obtaining.

**Youth Advisory Report**

Youth Advisor(s) were not present.

**Assistant City Manager’s Report**

No report given.

**Adjournment**

Council President Primmer adjourned the City Council meeting at 7:40pm as there was no other City business.

SIGNED:

\_\_\_\_\_  
Doug Primmer, Council President

ATTEST:

\_\_\_\_\_  
Lilly Alarcon-Strong, CMC, City Recorder





*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
For the Meeting of April 10, 2023

**Title/Subject**

Ordinance No. 2346 – Amending Title IX of the Hermiston Municipal Code

**Summary and Background**

Recently, we have had an increased number of incidents where people have not behaved as they should in city buildings. We realized that we did not have any written rules with an accompanying process of enforcement. After researching these types of rules in a variety of cities, we have come up with the proposed ordinance we have attached. As part of on-going efforts to update city ordinances, Title IX, General Regulations was reviewed. We have also realized that there was a lack of clarity in relationship to the times the City could perform certain activities related to regular maintenance of our streets, roads, etc. The following changes include:

- Chapter 92 – Nuisances, with an amendment to 92.29(E) to add exemption language that allows for “Maintenance, cleaning, snow and/or ice removal, repairs or excavations of bridges, roads, streets, highways, or City owned parking lots by or on behalf of the City, state, or federal government, between the hours of 7:00 p.m. and 7:00 a.m., when public welfare and convenience render it impractical to perform work between 7:00 a.m. and 7:00 p.m.”
- Adds a new chapter, Chapter 96 -Rules of Conduct for City Property. This chapter accomplishes the following two purposes:
  - First, it provides a standard set of rules of conduct for city buildings. (Please see separate attachment with a summary of these rules that could be used to post in city buildings.)
  - Second it provides a process for enforcing those rules of conduct including ways to appeal decisions, etc.

**Tie-In to Council Goals**

N/A

**Fiscal Information**

N/A

**Alternatives and Recommendation**

Alternatives

- 1. Adopt Ordinance 2346
- 2. Amend Ordinance 2346
- 3. Reject Ordinance 2346
- 4. Table and request more information.

Recommended Action/Motion

Motion to adopt Ordinance 2346 as proposed.

**Submitted By:**

Richard Tovey and Byron Smith

## City Property Rules of Conduct\*

1. No violation of federal, state, or local law.
2. No defacing, damaging, or destroying City Property.
3. No entering or attempting to enter, any areas of City Property designated as secured, restricted, or closed to public access.
4. No disruption or interference of normal City operations (includes City permitted activities).
5. Must obey the reasonable direction of city employees including the designated person in charge of the building.
6. No smoking or carrying a smoking instrument (e-cigarette, vape pen, etc.) on City Property.
7. Use City materials, equipment, furniture, or fixtures as they were designed to be used.
8. No obstruction or interference of free movement of goods and people on City Property.
9. No unauthorized and/or unattended property storage on City Property.
10. No noise disturbances as defined under HMC 92.23 or operation of a sound producing device or sound producing equipment including bullhorns and megaphones except as authorized.
11. No use, sale, or distribution of alcoholic beverages on City Property, except as permitted.
12. No possession, use, sale, or distribution of any controlled substances (not including prescription medication) on City Property.
13. No animals on City Property including leaving them tethered or unattended. This does not include service animals under the Americans with Disabilities Act, police or rescue animals, or animals authorized for entry by the City Manager or designee.
14. No soliciting for or conducting business at City Property except as permitted by the City Manager or designee.
15. No use of any wheeled devices, including but not limited to unicycles, bicycles, skateboards, roller skates, motorized or non-motorized scooters, inside the property boundary of City Property. All devices must be dismount from at City Property boundary. This does not apply to mobility devices for mobility disability or medical purposes, child strollers or baby carriages.
16. No use of City Property for housing or camping except as permitted by the City Manager or designee.
17. No misuse or damage of the City's technology systems or network, including telecommunication equipment and data.
18. Use City Property for only the following purposes:
  - a. Conducting legitimate business with City offices or tenants located on City Property,
  - b. Enjoying the publicly accessible amenities at a City Property when open to the public, or
  - c. Lawfully assembling for social or public interaction in appropriately designated portions of City Property.

\*See HMC 96.04 for details.

**ORDINANCE NO. 2346**

**AN ORDINANCE AMENDING TITLE IX OF THE HERMISTON MUNICIPAL CODE BY AMENDING CHAPTER 92 ENTITLED “NUISANCES” AND BY ADDING CHAPTER 96 ENTITLED “RULES OF CONDUCT FOR CITY PROPERTY”**

**WHEREAS**, the staff of the City of Hermiston (City) is conducting a review of the City’s Code of Ordinances (Code); and

**WHEREAS**, an amendment to Chapter 92 is necessary to allow City staff to effectively maintain, clean, remove snow and/or ice, repair or excavate the City’s bridges, roads, streets, highways, and parking lots; and

**WHEREAS**, the City desires that residents, visitors, and staff should be free in accessing public buildings and facilities and free in accessing city services without disruption; and

**WHEREAS**, the City has determined that Code lacks an ordinance establishing general rules of conduct for City properties and in response has created Chapter 96 – Rules of Conduct for City Property; now therefore,

**THE CITY OF HERMISTON ORDAINS AS FOLLOWS:**

(New language is in red and underlined and repealed language has ~~a line through it.~~)

**Section 1.** Section 92.29 of the Hermiston Municipal Code is amended to read:

**92.29 EXEMPTIONS.**

Sounds caused by the following are exempt from the prohibitions of § 92.28 and are in addition to the exemptions specifically set forth in that section:

- (A) Motor vehicles on highways or premises open to the public; provided, that the prohibition in §§ 92.28(H) and (K) continues to apply.
- (B) Repairs of utility structures which pose a clear and immediate danger to life, health or significant loss of property.
- (C) Sirens, whistles, or bells lawfully used by emergency vehicles, or alarm systems used to signal an emergency, provided the prohibition under § 92.28(K) continues to apply.
- (D) The emission of sound for the purpose of alerting individuals to the existence of an emergency or the emission of sound in the performance of emergency work.

(E) Maintenance, cleaning, snow and/or ice removal, ~~r~~Repairs or excavations of bridges, roads, streets, ~~or~~ highways, or City owned parking lots by or on the behalf of the City, state, or federal government, between the hours of 7:00 p.m. and 7:00 a.m., when public welfare and convenience render it impractical to perform the work between 7:00 a.m. and 7:00 p.m.

(F) Reasonable activities conducted on public playgrounds and public or private school grounds, which are conducted in accordance with the manner in which such spaces are generally used, including but not limited to school athletic and school entertainment events.

(G) Outdoor gatherings, public dances, shows, and sporting events, and other similar outdoor events; provided, that a special permit has been obtained, beforehand, from the City’s proper permitting authority; or the event is being sponsored by the City; or the event has been sanctioned by the City on City owned property.

(H) Noise emanating from the combustion, detonation, or concussion caused by using lawful fireworks or other similar devices, from July 1 until July 5 of each year.

**Section 2.** Title IX of the Hermiston Municipal Code is amended by adding Chapter 96, “Rules of Conduct for City Property” as follows:

96.01 Purpose

96.02 Definitions

96.03 Designation of Persons-in-Charge

96.04 Rules of Conduct at City Property

96.05 City Property Exclusions

96.06 Violation – Criminal Trespass

**96.01 Purpose**

The purpose of this chapter is to protect citizens in their use of city property and to authorize the city to exclude persons violating applicable rules, ordinances, and laws from specific public places where such conduct is disruptive to other users. Nothing in this section shall be construed to authorize the exclusion of any person lawfully exercising free speech rights or other rights protected by the Oregon or U.S. Constitution. However, a person engaged in such protected activity who commits acts that are not protected, but that violate applicable provisions of law or rules of conduct, shall be subject to exclusion as provided by this section.

**96.02 Definitions**

The following definitions may apply:

(A) “City Property” means any city owned or leased building, structure, facility, or land (excluding City Parks), including but not limited to buildings/facilities currently referred to as

City Hall, Hermiston Public Library, the Community Center, EOTEC, Harkenrider Center, and city parking lots within Hermiston.

(B) “Public Place” means any public property, including city property.

(C) “Rules of Conduct” means rules and regulations implementing this chapter, including but not limited to HMC 96.04, or adopted by the City Manager under the authority of HMC 96.04.

**96.03 Designation of Persons-in-charge**

(A) The City Manager may delegate their authority and assign a person or persons to be in charge of the various city properties for the purpose of enforcing rules of conduct. In addition, police and authorized employees shall have the authority to enforce the rules of conduct on city property, as deemed necessary by the person in charge, or when observed by the police officer or authorized employee.

(B) Delegation to a designee shall be made in writing. Any person so designated shall be a Person-in-Charge as that term is defined in ORS 164.205(5) until the delegation is terminated or the designated person ceases to be an employee or officer of the City of Hermiston.

(C) For purposes of ordering persons to leave a public meeting of a City board or commission, the following are Persons-in-Charge:

(1) The presiding officer of the public meeting of a City board or commission.

(2) Any person providing security services at the public meeting of a City board or commission.

(3) Any person designated as a Person-in-Charge in Subsection 96.04(A).

(D) The authority granted to a Person-in-Charge by this Chapter are in addition to, and not in lieu of, any other authority granted under this Code.

**96.04 Rules of Conduct at City Property**

(A) To maintain an environment that promotes orderly administrative and business operations, and to take reasonable and prudent actions to protect the health, welfare, and safety of all persons at City Property, the Rules of Conduct in this Section apply and are to be enforced at all City Property except where specific rules of conduct or prohibitions have been adopted for designated real property the City owns or has a property interest or property management responsibilities.

(B) The Rules of Conduct for City Property are as follows:

(1) No person shall engage in any activity that would constitute a violation of federal, state, or local law or regulation.

(2) No person may deface, damage, or destroy City Property or City-owned personal property.

(3) No person shall enter, attempt to enter, or remain in any areas of City Property designated as secured or restricted, or closed to public access.

(4) No person shall engage in activity that disrupts or interferes with the normal operation or administration of City business at City Property; lawful use by City employees and authorized users at City Property; or City permitted activities.

(5) No person shall refuse or fail to obey any reasonable direction of a Person-in-Charge of a City Property. A direction of a Person-in-Charge is reasonable: if it directs a person to obey or to cease a violation of any rule of conduct, law, or regulation; if it is otherwise reasonably related to the protection of the health, welfare or safety of the person or any other person at the City Property, or to the prevention of damage to property; or if it is reasonably necessary to preserve the peace or to prevent the disruption of City operations or permitted activities, including dangerous or threatening behavior as defined in the Code.

(6) No person shall smoke or carry any lighted smoking instrument at City Property. Smoking instrument additionally includes inhalant delivery system that delivers nicotine in the form of vapor or aerosol, and electronic cigarette, personal vaporizer, or electronic nicotine delivery system. Smoking additionally includes inhaling or exhaling from a smoking instrument.

(7) No person shall make use of facility materials, equipment, furniture, or fixtures of a City Property in a manner inconsistent with their customary or designated uses, or in a manner likely to cause property damage or personal injury to the actor or others.

(8) No person shall interfere or obstruct free passage of City employees or authorized visitors in or on City Property, including but not limited to placing objects that impede free passage.

(9) No person shall use City Property for unauthorized storage of personal property or leave personal property unattended.

(10) No person shall make or continue a noise disturbance as defined under HMC 92.23 or operate sound producing device or sound producing equipment except as permitted by the City Manager or designee. Bullhorns and megaphones are not permitted in the interior of any building on City Property, or within the loggia or portico of any structure on City Property, except as permitted by the City Manager or designee.

(11) No person shall use, sell, distribute or deliver any alcoholic beverage on City Property, except as permitted by the City Manager or designee.

(12) No person shall use, sell, distribute or deliver any controlled substances on City Property. This does not prohibit a person from providing caretaking functions or assisting another in taking legally prescribed medication. Controlled substance shall have the meaning provided in Chapter 475 of the Oregon Revised Statutes.

(13) No person may bring animals onto City Property, or leave animals tethered or unattended at City Property, except as permitted by the City Manager or designee. This does not preclude entry by service animals defined under the Americans with Disabilities Act while performing services or task the animals are trained to do, animals employed in official performance of police or rescue activities, or animals authorized for entry by the property manager for the City Property.

(14) No person shall solicit for or conduct business at City Property except as permitted by the City Manager or designee.

(15) No person shall use any wheeled devices, including but not limited to unicycles, bicycles, skateboards, roller skates, motorized or non-motorized scooters, inside the property boundary of City Property. All persons must dismount at City Property boundary. No bicycles and motorized wheel devices are allowed in the interior of any building on City Property except as permitted by the City Manager or designee. The prohibition in this Paragraph does not apply to persons with mobility devices for mobility disability or medical purposes, child strollers or baby carriages.

(16) No person shall use City Property for housing or camping except as permitted by the City Manager or designee, and provided such use conforms with land use, zoning, building and other property regulations.

(17) No person shall misuse or damage the City's technology systems or network, including its telecommunication equipment and data.

(18) No person shall enter, attempt to enter, or remain in any areas of City Property for purposes other than to conduct legitimate business with City offices or tenants located at City Property, to enjoy the publicly accessible amenities at a City Property when the City Property is open to the public, or to lawfully assemble for social or public interaction at portions of City Property specifically designated for such assembly.

(C) The City Manager or director of the department with property management responsibility for the City Property may adopt space use policy to manage conditions for property use including but not limited to establishing a reservation protocol, priority regarding uses and users, and hours of use.

(D) The City Manager or a designee is authorized to make such rules and regulations implementing HMC 96 and not otherwise inconsistent or in conflict with other law as the City Manager finds necessary for the better control and management of city property, including buildings, structures, parking facilities, and open space. The rules of conduct may be posted at various city properties in abbreviated form and are not meant to be all-inclusive of the conduct prohibited or required by this chapter. Any person aggrieved by a rule or regulation may appeal to the City Council to amend or repeal a rule by filing with the City Recorder a petition which shall be presented to the City Council at its next regular meeting. Until and unless amended or repealed by the council, any rule or regulation made by the City Manager or a designee shall be



in full force and effect as if it were an ordinance, as of the date of notice from the City Manager adopting the rule or regulation.

**96.05 City Property Exclusions**

(A) The exclusion procedures in this Section shall be used for City Property subject to the Rules of Conduct in Section 96.04.

(1) If a person violates any law or Rule of Conduct at City Property described in Section 96.04 while in or upon City Property, any Person-in-Charge may eject and direct the person to leave the City Property for a period of 24 hours.

(2) In addition, the City Manager may also issue an exclusion for any period of time up to 1 year from City Property.

(B) Notwithstanding this Section, if public meetings of the City Council, or of City Boards and Commissions are held in a City Property, an ejection from the public meeting must comply with the Rules of Order and Procedure for the City Council. Any further exclusion from public meetings shall follow the procedure set forth in this chapter.

(C) Before an issuing an ejection or exclusion under this section, the Person-in-Charge shall first give the person a warning and opportunity to desist from the violation of law or Rule of Conduct. An ejection or exclusion shall not be issued if the person promptly complies with the direction and desists from violating the law or Rule of Conduct. Notwithstanding the provisions of this section, no warning shall be required if the person is to be ejected or excluded for engaging in conduct that:

(1) Is classified as a misdemeanor or felony crime.

(2) Otherwise involves a controlled substance or alcoholic beverage.

(3) Is conduct for which the person previously has been warned or excluded for committing in a public place.

(C) In determining the appropriate length of exclusion under this Section, the City Manager shall consider: the seriousness of the conduct that led to the exclusion; prior instances of violations of the Rules of Conduct at City Property by the person to be excluded; the availability of alternative means for the person to conduct business with City officials and offices; and any other facts or circumstances that the person issuing the exclusion deems relevant.

(D) The notice of exclusion shall be in writing, signed by the City Manager and served on the person excluded by a police officer. The notice shall identify the provision of law or rule of conduct the person has violated and contain a brief description of the offending conduct, the places of exclusion, and the start date and end date of the exclusion period. It shall contain a warning of consequences for failure to comply with the notice of exclusion and information concerning the right to appeal the exclusion.

(E) A person receiving a notice of exclusion may appeal, in writing, to the Code Hearings Officer in accordance with Chapter 136 of the Code to have the notice of exclusion rescinded. Notwithstanding the provisions of Chapter 136, the appeal to the Code Hearings Officer shall be filed within 5 days of issuance of the notice of exclusion, unless extended by the Code Hearings Officer for good cause shown. The sworn statement of the Person-in-Charge who requested the notice of exclusion shall be used as evidence on appeal, unless the appellant requests, in writing, the presence of the Person-in-Charge at the appeal hearing.

(F) A person receiving a notice of exclusion may request a limited modification from the City Manager for the purpose of attending a City Council or other public meeting or conducting specific business with a City official or office located at a City Property identified in the exclusion notice. The request must be in writing and must identify good cause for the desired modification. The City Manager may deny the request if the business with the City official or office may be conducted through alternate means or deferred until the exclusion period ends, or may deny the request on any reasonable basis. If modification is allowed, the City Manager may impose reasonable conditions for the limited entry and may include a requirement that the person arrange with the City Manager to be escorted into and out of the location where the meeting is to be held or the business is to be conducted.

**96.06 Violation – Criminal Trespass**

No person shall enter or remain in any public place at any time during which there is in effect a notice of exclusion issued under this chapter excluding that person from that place. A person who knowingly violates a notice of exclusion from public places under this chapter commits the crime of criminal trespass. (ORS 164.245)

**Section 3. Effective Date.** This ordinance shall take effect on the 30th day after its adoption.

ADOPTED by the Common Council this 10th day of April 2023.

SIGNED by the Mayor this 10th day of April 2023.

\_\_\_\_\_  
Dr. David Drotzmann, Mayor

ATTEST:

\_\_\_\_\_  
Heather La Beau, Assistant City Recorder



*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
 For the Meeting of April 10, 2023

**Title/Subject**

Resolution No. 2265 – First Amendment to Intergovernmental Agreement with the City of Umatilla for Ongoing Information Technology Services

**Summary and Background**

On June 27, 2022, the City entered into an agreement with the City of Umatilla to provide IT services. We have now been providing services for almost one year. During that time we have handled 446 tickets and worked over 800 hours for the City of Umatilla.

The staff at the City of Umatilla is pleased with the level of service we are providing. They are so pleased that they have requested an increase in the number of hours starting in April and then again in September.

**Tie-In to Council Goals**

N/A

**Fiscal Information**

	<b>Current</b>	<b>April 1, 2023</b>	<b>September 1, 2023</b>
<b>Monthly</b>	\$12,500	\$16,600	\$20,784
<b>Annually</b>	\$150,000	\$199,200	\$249,408
<b>Hours/Week</b>	24	32	40

**Alternatives and Recommendation**

Alternatives

1. Adopt Resolution 2265
2. Amend Resolution 2265

- 3. Reject Resolution 2265
- 4. Table and request more information.

Recommended Action/Motion

Motion to adopt Resolution 2265 as proposed.

**Submitted By:**

Byron Smith

**RESOLUTION NO. 2265**

**A RESOLUTION APPROVING THE FIRST AMENDMENT TO  
INTERGOVERNMENTAL AGREEMENT FOR ONGOING INFORMATION  
TECHNOLOGY SERVICES**

WHEREAS, the City of Hermiston and the City of Umatilla entered an Intergovernmental Agreement for Ongoing Information Technology Services June 28, 2022 (the “Agreement”) in which the City of Hermiston provides Information Technology (“IT”) services to the City of Umatilla for a fee; and

WHEREAS, the City of Umatilla has indicated the need for increased IT services; and

WHEREAS, the parties wish to amend, pursuant to Section 17 of the Agreement, the Section titled “Consideration” of the Agreement to increase the payment for increased hours of IT service provided by the City of Hermiston; and

WHEREAS, the City of Umatilla desires to amend the Agreement with the City of Hermiston through the First Amendment to Agreement to Intergovernmental Agreement for Ongoing Information Technology Services (“Amended Terms”) attached hereto; and

WHEREAS, the Amended Terms have been presented to and reviewed by the Common Council.

NOW, THEREFORE, THE CITY OF HERMISTON RESOLVES AS FOLLOWS:

1. That the First Amendment to Agreement to Intergovernmental Agreement for Ongoing Information Technology Services with the City of Umatilla, is hereby approved and adopted.
2. That the City Manager of the City of Hermiston is hereby authorized to execute and deliver the First Amendment to Agreement to Intergovernmental Agreement for Ongoing Information Technology Services with the City of Umatilla, substantially in the form heretofore approved and adopted.
3. Except as modified and amended herein, the Intergovernmental Agreement for Ongoing Information Technology Services between the City of Hermiston and the City of Umatilla dated June 28, 2022, shall remain in full force and effect.

4. That this resolution is effective immediately upon its passage.

PASSED by the Common Council this 10th day of April 2023.  
SIGNED by the Mayor this 10th day of April 2023.

\_\_\_\_\_  
Dr. David Drotzmann, MAYOR

ATTEST:

\_\_\_\_\_  
Heather La Beau, ASSISTANT CITY RECORDER

**FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT FOR ONGOING  
INFORMATION TECHNOLOGY SERVICES**

This First Amendment to Intergovernmental Agreement for Ongoing Information Technology Services (“Amendment”) is made and entered into as of the last date signed below, (“Effective Date”) by and between the City of Hermiston (“COH”) and the City of Umatilla (“COU”).

**RECITALS**

This Amendment is made with reference to the following facts and circumstances:

- A. COH and COU are parties to that certain Intergovernmental Agreement between the City of Hermiston and the City of Umatilla for Ongoing Information Technology Services dated June 28, 2022 (the “Agreement”).
- B. The section titled “Consideration” describes the amount of that COU will be charged monthly for IT service performed by COH.
- C. The parties wish to amend, pursuant to Section 17 of the Agreement, the Section titled “Consideration” of the Agreement to increase the payment for increased hours of IT service provided by COH to COU.

**TERMS AND CONDITIONS**

Now therefore, in consideration of the mutual covenants hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree that the above recitals are mad a part of this Amendment and otherwise do hereby agree as follows:

- 1. Consideration. The Section titled “Consideration” of the Agreement is hereby amended and restated in its entirety as follows:

**Consideration.** COU agrees to pay COH \$16,600.00 per month for approximately 32 hours of IT service per week beginning April 1, 2023. COU further agrees to pay COH \$20,784.00 per month for approximately 40 hours of IT service per week beginning September 1, 2023. COU will pay for devices and any other materials required to perform the services under this Agreement, and if COH purchases those materials for COU. COU agrees to reimburse COH for those costs. COH agrees to notify COU prior to purchasing anything over \$500 and to provide adequate documentation and invoice COU for the cost.

- 2. Miscellaneous. As expressly amended and modified by this Amendment, the terms and provisions of the Agreement are hereby ratified and affirmed in their entirety. This Amendment may be amended only by an agreement in writing, signed by the City of Hermiston and the City of Umatilla. This Amendment shall be governed by and construed in accordance with the laws of Oregon, and without regard to any principles of conflict of laws. This Amendment may be signed in any number of counterparts, each of which shall be deemed to be an original and all of which taken

together shall constitute one and the same instrument. Any such counterpart may be executed by facsimile or electronic transmission. This Amendment constitutes the entire agreement of with respect to the amendment of the Agreement, and all prior or contemporaneous agreements or communications between the parties on this matter are superseded in entirety by this Amendment.

**IN WITNESS WHEREOF**, the City of Hermiston and the City of Umatilla, by their respective duly authorized representatives, have executed this Amendment on the date shown below.

**CITY OF UMATILLA**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Name (print): \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF HERMISTON**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Name (print): \_\_\_\_\_

Date: \_\_\_\_\_





*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
For the Meeting of April 10, 2023

**Title/Subject**

Resolution No. 2266 – Adopting an Adopt Your Street program with the Greater Hermiston Chamber of Commerce

**Summary and Background**

The City has been working with the Greater Hermiston Chamber of Commerce on this program for a few months and the agreement represents our best efforts in creating the foundation for this program. The simplest summary is that the Chamber will handle the operational side of working with groups interested in adopting a street. The City will provide materials and clean-up after the completion of the projects. Both groups will make efforts to recognize the efforts of those participating.

**Tie-In to Council Goals**

N/A

**Fiscal Information**

N/A

**Alternatives and Recommendation**

Alternatives

1. Adopt Resolution 2266
2. Amend Resolution 2266 and Adopt as amended.
3. Reject Resolution 2266 and direct staff on future action.

**Recommended Action/Motion**

Motion to adopt Resolution 2266 as proposed.

**Submitted By:** Byron Smith

**RESOLUTION NO. 2266**

**A RESOLUTION APPROVING THE ADOPT YOUR STREET PROGRAM  
MANAGEMENT AGREEMENT**

WHEREAS, the Greater Hermiston Chamber of Commerce (the “Chamber”) desires to start a program that will be known as “Adopt Your Street” within the City of Hermiston (the “City”); and

WHEREAS, the City and the Chamber wish to provide opportunities for individuals, families, service organizations, businesses, or other groups to volunteer with the City through an opportunity for volunteers to clean up litter along City streets; and

WHEREAS, the City and the Chamber through the proposed Adopt Your Street Management Agreement (the “Agreement”) attached hereto, seek to create an adopt a street program for the community to keep the City’s streets and roadways free of litter and to provide a more pleasant environment for everyone that lives, works, or visits the city; and

WHEREAS, the Agreement has been presented to and reviewed by the Common Council.

NOW, THEREFORE, THE CITY OF HERMISTON RESOLVES AS FOLLOWS:

1. That the Adopt Your Street Management Agreement is hereby approved and adopted.
2. That the City Manager of the City of Hermiston is hereby authorized to execute and deliver the Adopt Your Street Management Agreement with the Greater Hermiston Chamber of Commerce, substantially in the form heretofore approved and adopted.
3. That this resolution is effective immediately upon its passage.

PASSED by the Common Council this 10th day of April 2023.

SIGNED by the Mayor this 10th day of April 2023.

\_\_\_\_\_  
Dr. David Drotzmann, MAYOR

ATTEST:

\_\_\_\_\_  
Heather La Beau, ASSISTANT CITY RECORDER

**ADOPT YOUR STREET PROGRAM MANAGEMENT AGREEMENT**

This Agreement is made and entered into by and between The Greater Hermiston Chamber of Commerce, an Oregon non-profit organization, hereinafter "Chamber," and the City of Hermiston, a municipal corporation, hereinafter "City."

**WITNESS THAT:**

WHEREAS, the City and the Chamber wish to provide opportunities for individuals, families, service organizations, businesses, or other groups to volunteer with the City; and

WHEREAS, the City and the Chamber seek to provide an opportunity for volunteers to clean up litter along City streets; and

WHEREAS, the City and the Chamber seek to create an adopt a street program for the community to keep the City's streets and roadways free of litter and to provide a more pleasant environment for everyone that lives, works, or visits the city; and

WHEREAS, the Chamber is qualified and willing to provide such services.

NOW THEREFORE, for and in consideration of the mutual covenants and promises of the parties hereinafter set forth, it is agreed as follows:

Chamber's Obligations.

The Chamber agrees to provide the following services and engage in the following activities in support of the Adopt Your Street program ("Program"):

1. Establish, operate and maintain the Program to include but not limited to the following:
  - a. Establish a registration process where volunteers must register with the Chamber.
  - b. Volunteers must adopt a street for a two (2) year period.
  - c. Volunteers must schedule litter clean-ups a minimum of two (2) times a year.
  - d. Ensure that volunteers receive safety training.
  - e. Check out necessary equipment to the volunteers and ensure that the equipment is returned after the clean-up is completed.
  - f. Notify the City of trash bags that are ready for pickup.
2. The Chamber shall provide an appropriate waiver of liability/hold harmless agreement to participants of the Program protecting the Chamber and the City from liability or provide the City with proof of liability insurance and shall keep such insurance policies in full force and effect.
3. Develop and maintain information on the Chamber web site devoted to the Program.
4. Submit reports to the City about Program services completed and the state and effectiveness of the Program as requested.
5. Submit a request to the City for supplies as needed.

City's Obligations.

The City agrees to provide the following services and engage in the following activities in support of the Program effort:

1. Assign a member of the City staff to serve as liaison and contact with Chamber representatives in support of the implementation of the Program.
2. Prepare a map of high traffic volume streets eligible for adoption
3. Provide supplies of trash bags, high visibility vests, litter grabbers, and gloves to the Chamber.
4. Provide pick up of trash bags when notified by Chamber and disposes the trash.
5. Provide recognition on the City's web site for participants in the Program.
6. Mayor will sign an annual form letter thanking groups for their participation in the Program.

Additional Obligations.

The parties further agree as follows:

1. The City, and any agents and employees of the City, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the Chamber. Likewise, it is agreed that the Chamber, and any agents and employees of the Chamber, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the City.
2. This agreement is not assignable by either party in whole or in part without mutual written agreement of the parties.
3. All of the provisions of this agreement shall extend to and be binding upon and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.
4. It is mutually understood and agreed that no alteration or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated in this agreement shall be binding on any of the parties.
5. Both parties agree that in fulfilling the terms and conditions of this agreement that neither shall discriminate on the basis of race, creed, color, national origin, age, sex, marital status, or the presence of a physical, sensory or mental handicap.
6. This agreement is a contract for services. The Chamber remains a private nonprofit association of business and professional people, and the Chamber's acceptance of this contract does not result in Chamber membership, or convey the benefits of Chamber membership, to non-members.
7. The Chamber's membership directory, web page, displays and other Chamber referral services remain the property of the Chamber and its members, and listing is at the discretion of the Chamber.
8. The term of this contract shall be for one (1) year, from the effective date of the final signature of this Agreement. This Agreement may be renewed for successive two (2) year terms (each, a "Renewal Term") by mutual agreement of the Parties hereto, executed not less than thirty (30) prior to the expiration of the Initial Term or any Renewal Term, as applicable.

- 9. Either party may terminate this agreement after giving thirty (30) days written notice of its intent to terminate.
- 10. If either party terminates or does not renew this Agreement, all volunteers shall be released from their responsibilities for continued cleaning of the streets.

IN WITNESS WHEREOF, this agreement has been executed by and on behalf of the parties on the day and year first above written.

**GREATER HERMISTON CHAMBER OF COMMERCE**

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF HERMISTON**

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_



*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
 For the Meeting of April 10, 2023

**Title/Subject**

SE 2nd St Gateway Design Presentation

**Summary and Background**

Gateway improvements are a planned project in the Downtown Urban Renewal District (district). A redesign and realignment of the SE 2<sup>nd</sup> Street/Highway 395 intersection has been budgeted for the district for this year. The proposed change in this intersection will enhance the safety of an existing dangerous intersection and beautify and enhance an entrance to the downtown. The existing landscape island in the intersection will also be removed entirely.

Safety improvements will be accomplished through a change in intersection geometry as shown on Exhibit A to this report. SE 2<sup>nd</sup> St currently intersects Highway 395 at an acute angle creating very poor sight conditions for vehicles attempting to leave SE 2<sup>nd</sup> St and enter the highway. Simultaneously, the oblique angle of departure for northbound highway traffic entering SE 2<sup>nd</sup> St leads vehicles to enter SE 2<sup>nd</sup> St at a high rate of speed, creating potentially dangerous conditions for vehicles turning left into the Community Center and Papa Murphys. The realignment changes the intersection geometry to a right-angle intersection and narrows SE 2<sup>nd</sup> Street to be a one-way only northbound street for a short distance to the north Community Center driveway. In essence, the left turn movement from SE 2<sup>nd</sup> Street onto Highway 395 will be eliminated entirely and vehicles will need to use the existing intersections at Newport and Hurlburt to enter Highway 395. SE 2<sup>nd</sup> St remains a two-way street from E Newport Ave south to the north Community Center driveway. The existing Highway 395 driveway for the Community Center will be eliminated and new sidewalk and curbing installed.

A significant new landscape improvement is planned for both sides of SE 2<sup>nd</sup> Street. Landscape renderings prepared by Greenworks and Anderson Perry are shown on Exhibit B to this report. New curb, gutter, ADA ramps, and sidewalk are planned along the entire Highway frontage. This is approximately 250 feet of new pedestrian improvements on Highway 395, creating a safer pedestrian crossing at SE 2<sup>nd</sup> St. New seat walls, constructed to match the existing Festival Street seat walls are planned. These walls are also designed with a low height to preserve sight lines for vehicular traffic. Additionally, columnar downtown signage is planned to bracket each side of the street, creating a true entrance to the downtown district. This signage is compliant with the adopted wayfinding signage plan and is planned as bilingual

signage. One column will be English language and one column will be Spanish language if the council so desires.

The total budget for the project is \$450,000. The district has allocated \$400,000 in the 2022-23 urban renewal budget for this project. ODOT has also committed \$50,000 in safety improvement funds to the project. The design of the project, including geometry, ADA access, and other factors has been reviewed and approved by ODOT staff.

City staff held a public meeting on this design on March 29 at the Community Center. All property owners either abutting the construction site, or who will see a change in traffic pattern as a result of the improvements were invited. Five property owners attended. No objections were raised at the meeting. Property owners supported the improvements but did request that the city be mindful of existing business signage when choosing tree species and to choose landscape design that would be well-maintained and would not collect windblown trash and debris. The parks department has conferred with the landscape architect and feels the concerns are addressable in the final design.

No action is necessary from the city council at this meeting. Anderson Perry and Greenworks are finalizing the design documents and preparing for bid advertisement on April 24. If the council is agreeable to the design, bidding will proceed as planned. Any changes requested by the council can be incorporated into the design at this time as well.

### **Tie-In to Council Goals**

Urban renewal downtown revitalization is a continuing council priority.

### **Fiscal Information**

The project budget is \$450,000. The concrete, paving and road work is estimated at \$300,000 and the remaining \$150,000 will be used for landscape improvements.

### **Alternatives and Recommendation**

#### **Alternatives**

The council should consider the submitted design and recommend any alterations to the overall plan.

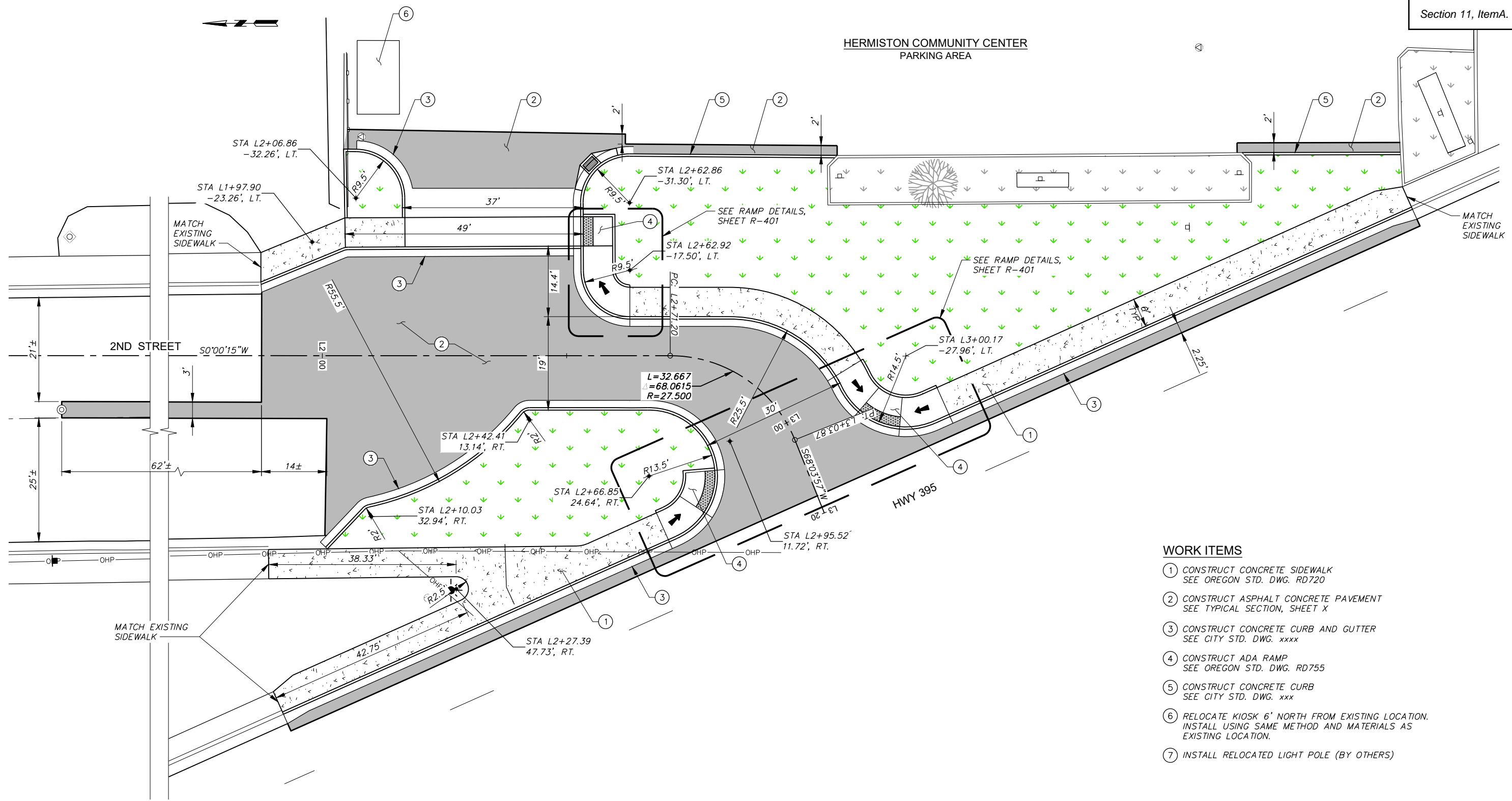
#### **Recommended Action/Motion**

No action is needed at this time.

### **Submitted By:**

Clinton Spencer, Planning Director

HERMISTON COMMUNITY CENTER  
PARKING AREA



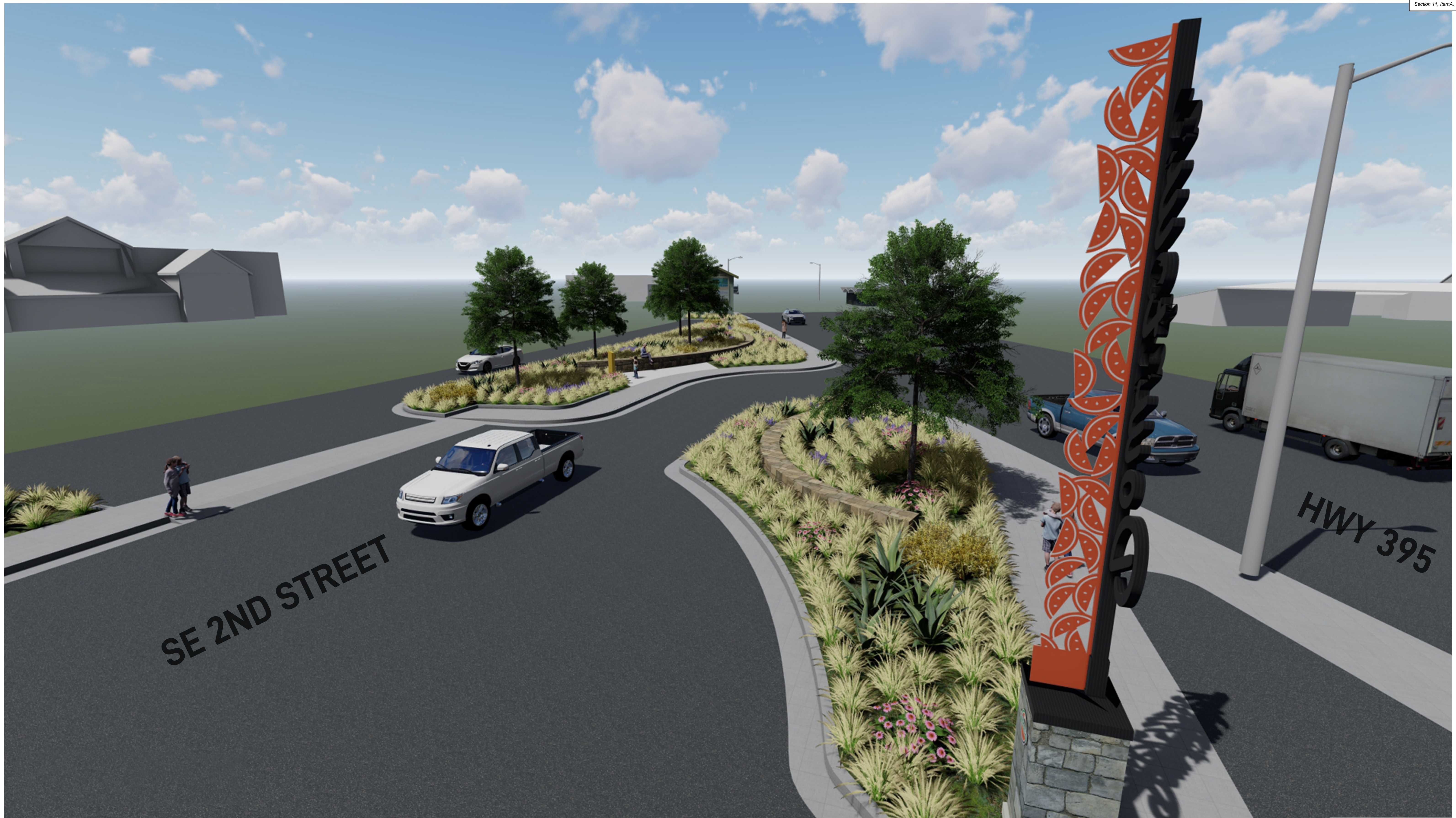
**WORK ITEMS**

- ① CONSTRUCT CONCRETE SIDEWALK  
SEE OREGON STD. DWG. RD720
- ② CONSTRUCT ASPHALT CONCRETE PAVEMENT  
SEE TYPICAL SECTION, SHEET X
- ③ CONSTRUCT CONCRETE CURB AND GUTTER  
SEE CITY STD. DWG. xxxx
- ④ CONSTRUCT ADA RAMP  
SEE OREGON STD. DWG. RD755
- ⑤ CONSTRUCT CONCRETE CURB  
SEE CITY STD. DWG. xxx
- ⑥ RELOCATE KIOSK 6' NORTH FROM EXISTING LOCATION.  
INSTALL USING SAME METHOD AND MATERIALS AS  
EXISTING LOCATION.
- ⑦ INSTALL RELOCATED LIGHT POLE (BY OTHERS)

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# HERMISTON SE 2ND STREET IMPROVEMENTS | VIEW 1

MARCH 27, 2023





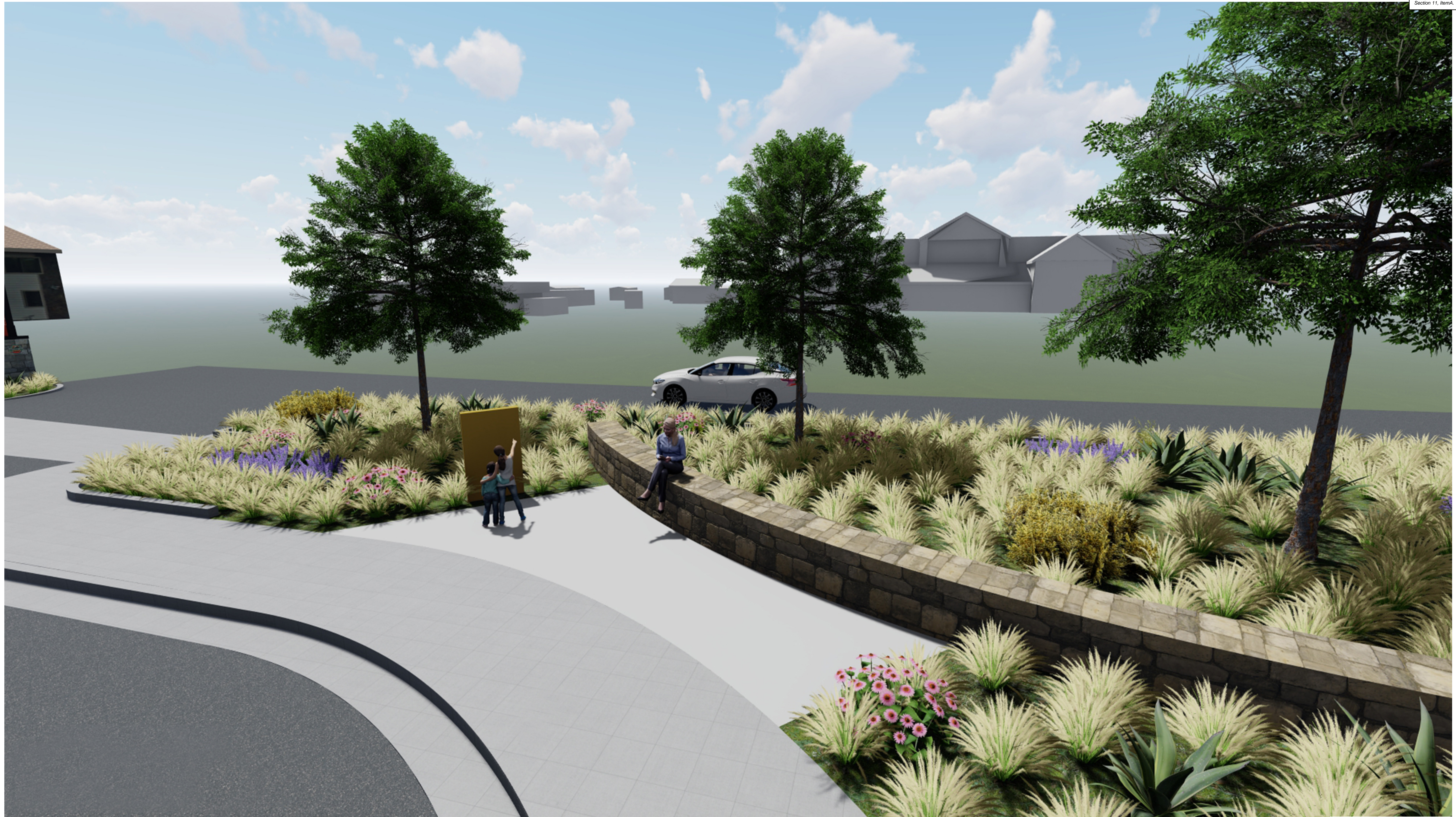


# HERMISTON SE 2ND STREET IMPROVEMENTS | VIEW 2

MARCH 27, 2023





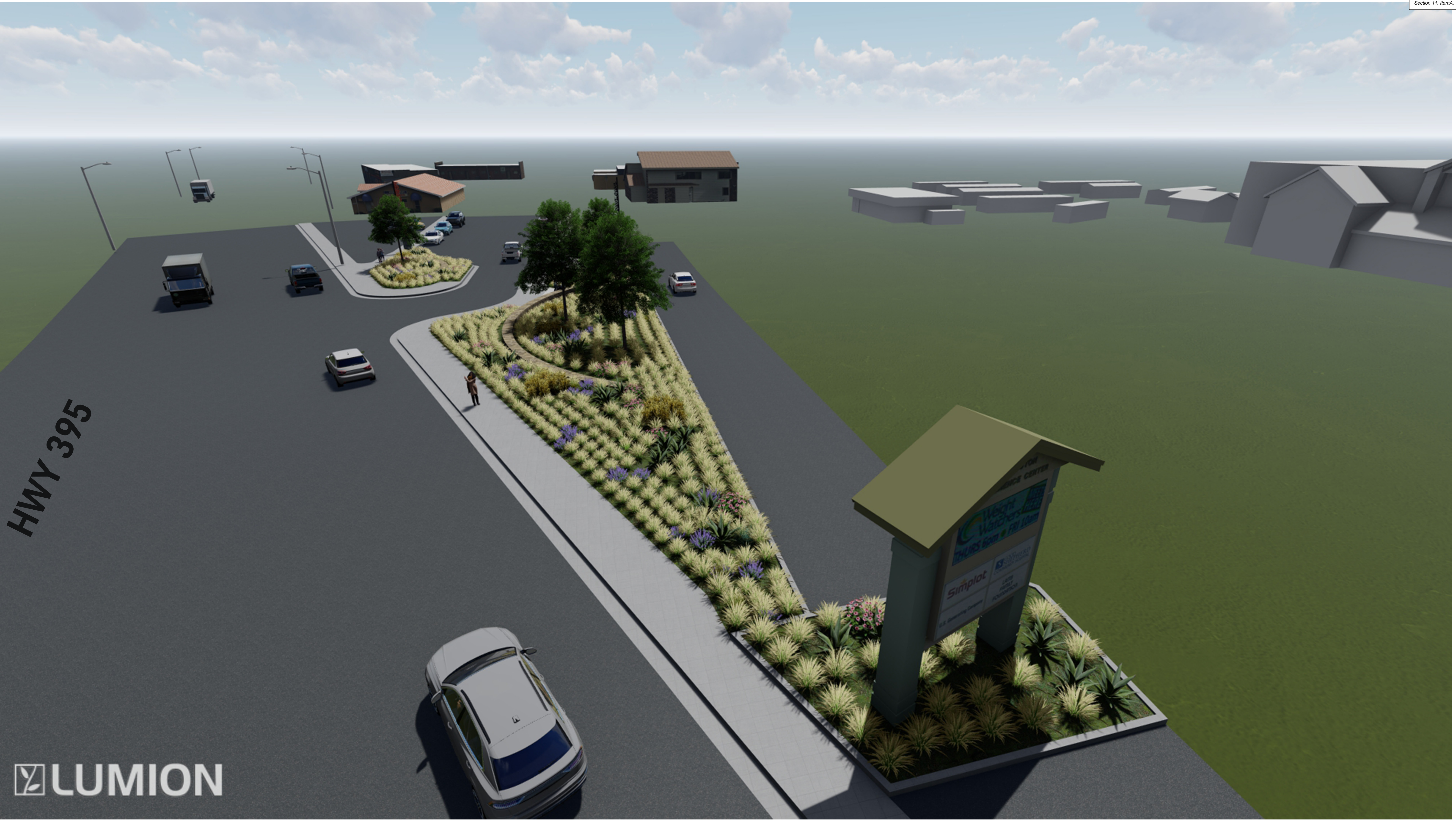


# HERMISTON SE 2ND STREET IMPROVEMENTS | VIEW 3

MARCH 27, 2023







HWY 395

LUMION

# HERMISTON SE 2ND STREET IMPROVEMENTS | VIEW 4

MARCH 27, 2023







# HERMISTON SE 2ND STREET IMPROVEMENTS | VIEW 5

MARCH 27, 2023







*3Where Life is Sweet*

Members of Committees and Boards  
**STAFF REPORT**  
For the Meeting of April 10, 2023

**Title/Subject**

3<sup>rd</sup> Quarter FY2023 Investment Report

**Summary and Background**

Per the Investment Policy for the City of Hermiston, a report must be made at least quarterly to the City Council to ascertain whether investment activities during the quarter have conformed to the Investment Policy guidelines.

See the attached Investment Summary Report for detailed information.

**Tie-In to Council Goals**

Fiscal Prudence (Investing Wisely)

**Fiscal Information**

NA

**Alternatives and Recommendation**

Alternatives

1. Accept the 3<sup>rd</sup> Quarter FY2023 Investment Report as presented.
2. Do not accept the 3<sup>rd</sup> Quarter FY2023 Investment Report as presented.

**Recommended Action/Motion**

Request a motion to accept the 3<sup>rd</sup> Quarter FY2023 Investment Report as presented.

**Submitted By:**

Mark Krawczyk, Director of Finance

FY2023 3rd Quarter Investment Summary Report									
Rating	Trade Date	Settlement Date	Par	Current Value	Cusip	Security	Coupon	Maturity	Callable
Fidelity Gov't Cash Reserves			\$14,485	\$14,485					
<b>CORPORATE - FINANCIALS/BONDS</b>									
A2/A-/AA-	03/22/22	03/24/22	\$70,000	\$69,973	48126DS83	JP Morgan	2.21	4/26/2023	NC
1.00 min rate/6.00 max rate/ libor +100 F2F 3.25% Fixed until 4/27/20 then 3 month libor +40 bps									
A2/A-/AA-	10/24/2022	10/26/2022	\$200,000	\$199,356	46625HRL6	JP Morgan	Floater	10/24/2023	10/24/2022
A2/A-/AA-	5/11/2022	5/13/2022	\$100,000	\$99,563	06053FAA7	Bank of America	4.1	7/24/2023	NC
A2/A-/AA-	3/17/2021	3/19/2021	\$25,000	\$24,675	48126D6T1	JP Morgan	1.187	09/11/23	NC
3M LIBOR +100 bps									
Aa1/AA+	5/1/2019	5/3/2019	\$350,000	\$345,937	037833CG3	Apple	3.00	2/9/2024	12/9/2023
Aa2/AA-	10/6/2020	10/8/2020	\$200,000	\$196,394	166764BT6	Chevron	2.90	3/3/2024	1/3/2024
Aa1/AA	10/30/2020	11/3/2020	\$115,000	\$113,189	30231GAC6	Exxon Mobil	3.18	3/15/2024	12/15/2023
A2/A-/AA-	9/29/2020	10/1/2020	\$135,000	\$134,145	46647PBQ8	JP Morgan	1.51	6/1/2024	6/1/2023
F2F 1.514 Fixed until 6/1/2023, then 3M SOFR +145.5 bps									
A2/A-/A+	9/21/2020	9/23/2020	\$150,000	\$149,149	06051GHL6	Bank of America	3.86	7/23/2024	7/23/2023
F2F 3.864 Fixed until 7/23/2023 then 3 month libor +94 bps									
Aa2/A+/AA-	11/5/2021	11/9/2021	\$200,000	\$193,886	341081FZ5	Florida Power & Light	2.85	4/1/2025	3/1/2025
Aa2/A+	7/12/2022	7/29/2022	\$100,000	\$97,744	3134GXG32	Shell International	3.25	5/11/2025	Make Whole
A1/BBB+/A+	3/24/2022	3/28/2022	\$240,000	\$230,767	94974BGP9	Wells Fargo	3.55	9/29/2025	NC
A1/BBB/A+	3/24/2022	3/28/2022	\$100,000	\$95,026	95000U2H5	Wells Fargo F2F	2.41	10/30/2025	10/30/2024
F2F 2.406 FIXED until 10/30/2024 then LIBOR +82.5 BPS									
A1/BBB+	8/3/2021	8/5/2021	\$40,000	\$35,233	95001DB25	Wells Fargo Step Up	1.00	2/21/2026	8/21/2022
1.00 @ 8/1/2020, 1.19 @ 8/1/2024, 1.50 @ 8/1/2025									
A2/A-	8/23/2021	8/25/2021	\$250,000	\$232,235	91159HHM5	US Bank	3.10	4/27/2026	3/27/2026
A1/BBB+/A+	9/27/2021	9/29/2021	\$150,000	\$140,574	95000U2N2	Wells Fargo F2F	2.19	4/30/2026	4/30/2025
2.188 Fixed to 4/30/2025, then 1 DAY SOFR + 200bps									
A2/A-	7/20/2021	7/22/2021	\$60,000	\$54,847	06051GJD2	Bank of America	1.32	6/19/2026	6/19/2025
<b>TOTAL CORPORATE BONDS</b>			<b>\$2,485,000</b>	<b>\$2,412,693</b>	<b>-2.91%</b>	<b>(\$72,307)</b>			

MUNICIPALS									
Aa3/AA	6/30/2020	7/2/2020	\$75,000	\$75,000	072024WN8	Bay Area CA Toll Bridge Rev	2.18	4/1/2023	-
Aa2/A+	12/29/2020	12/31/2020	\$95,000	\$94,034	68587FAF1	Oregon Edu Dist Full Faith Pens	3.62	6/30/2024	-
Aa2-/AA	7/15/2020	7/17/2020	\$200,000	\$193,412	73474TAQ3	Port of Morrow OR Trans Rev	2.18	9/1/2024	-
/AA	7/9/2020	7/15/2020	\$70,000	\$67,586	861398CH6	Stockton CA Pub Fin Wtr Rev	2.37	10/1/2024	-
Aa2/AA+	7/17/2020	7/22/2020	\$200,000	\$196,882	5447ERW6	Los Angeles Cnty Pub Wks Fing	3.74	12/1/2024	-
Aa2/AA+	7/8/2020	7/10/2020	\$25,000	\$24,211	79765DS27	SF CA City and Cnty COPS	2.85	4/1/2025	-
- /AA+	7/21/2020	7/23/2020	\$25,000	\$24,195	904121NE6	Umatilla Cnty OR SD No 8	3.02	6/15/2025	-
Aa1/	7/8/2020	7/10/2020	\$125,000	\$116,125	9397203H9	WA St Cfts Partn Rev	1.20	7/1/2025	-
<b>TOTAL MUNICIPALS</b>			<b>\$815,000</b>	<b>\$791,445</b>	<b>-2.89%</b>	<b>(\$23,555)</b>			

CALLABLE AND BULLET AGENCIES / US TREASURIES									
Aaa/AA+	10/24/2022	10/25/2022	\$250,000	\$249,595	3133ENV98	FFCB	4.67	7/26/2023	Continuous
Aaa/AA+	11/5/2021	11/24/2021	\$150,000	\$145,698	3130APT96	FHLB	0.50	11/24/2023	2/24/2022
Aaa/AA+	5/11/2022	5/24/2022	\$100,000	\$98,513	3130ARZ95	FHLB	2.70	11/24/2023	5/24/2023
AA+	10/24/2022	10/25/2022	\$265,000	\$263,852	3130ATLH8	FHLB	4.50	11/27/2023	Continuous
Aaa/AA+	11/8/2021	11/22/2021	\$200,000	\$192,682	3130APP58	FHLB	0.63	2/22/2024	2/22/2022
AA+	9/6/2022	9/20/2022	\$100,000	\$98,993	3134GXW91	FHLMC	4.15	9/20/2024	Continuous
Aaa/AA+	10/24/2022	10/25/2022	\$200,000	\$199,850	3134GX54C4	FHLMC	5.00	11/8/2024	5/8/2023
Aaa/AA+	11/5/2021	11/22/2021	\$150,000	\$141,636	3130APTD7	FHLB	0.84	11/22/2024	2/22/2022
Aaa/AA+	12/21/2021	12/30/2021	\$125,000	\$118,215	3130AQEX7	FHLB	1.05	12/30/2024	3/20/2022
AAA/AA+	4/25/2022	4/28/2022	\$125,000	\$121,711	3130ARN72	FHLB	3.00	1/28/2025	7/28/2022
Aaa/AA+	2/15/2023	2/23/2023	\$185,000	\$185,204	3131GYKA9	FHLMC	5.40	2/23/2026	2/23/2024
Aaa/AA+	2/8/2023	2/24/2023	\$160,000	\$159,590	3134GYIC7	FHLMC	5.40	2/24/2026	5/24/2023
Aaa/AA+	11/5/2021	11/23/2021	\$250,000	\$231,328	3130APSX4	FHLB	0.75	11/23/2026	2/23/2022
AAA/AA+	7/12/2022	7/13/2022	\$200,000	\$195,076	3130ASF53	FHLB	3.25	6/30/2027	6/30/2023
AA+	7/12/2022	7/13/2022	\$200,000	\$195,160	3134GXG32	FHLB	4.00	7/27/2027	1/27/2023
Aaa/AA+	3/2/2023	3/16/2023	\$95,000	\$95,154	3130AV5E8	FHLMC	6.00	3/16/2028	6/16/2023
<b>TOTAL AGENCIES</b>			<b>\$2,755,000</b>	<b>\$2,692,257</b>	<b>-2.28%</b>	<b>(\$62,743)</b>			

	PAR	CURRENT VALUE	(\$158,605)	INVESTMENT METRICS			
				TARGET	ACTUAL		
TOTAL INVESTABLE PORTFOLIO	\$6,069,485	\$5,910,880	-2.61%	CASH RESERVES	NONE	14,485	0.17%
				CORPORATES	35%	2,485,000	28.46%
LGIP @ 3/31/2023***	\$2,662,239	\$2,662,239	3.75%	MUNICIPALS	10%	815,000	9.33%
				AGENCIES / BULLETS	NONE	2,755,000	31.55%
TOTAL INVESTMENTS @ 12/31/2022	\$8,731,724	\$8,573,119		LGIP	NONE	2,662,239	30.49%
TOTAL LIQUIDITY / FF&C (including ARPA Funds)		\$7,416,935	84.94%	TOTAL			100.00%

\*\*\*PURCHASED IN 3RD QUARTER FY2023

***Less ARPA funds \$3,948,766 treated as restricted				Weighted Avg Maturity	TARGET	ACTUAL
					2.5 yrs	1.877
Total Funds Invested (including ARPA Funds)		\$12,521,885		% of portfolio callable	75%	74.02%



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Mayor and Members of the City Council  
**STAFF REPORT**  
For the Meeting of April 10, 2023

**Title/Subject**

Adoption of 2023 Council Goal Setting Report.

**Summary and Background**

Attached is the report from a two-day retreat held February 2-3, 2023 to review the Council's goals, discuss current community projects and issues, and provide City staff with direction regarding the Council's priorities for the coming years. This session is the ninth such retreat. For the eighth time, the City contracted with SSW Consulting, a professional strategic planning and facilitation firm to prepare and guide us through our discussion.

In advance of the retreat, SSW conducted outreach with the Council and staff to discuss community challenges, opportunities, and priorities on the horizon.

**Tie-In to Council Goals**

N/A

**Fiscal Information**

N/A

**Alternatives and Recommendation**

Alternatives

1. Adopt Report as presented
2. Direct Staff to edit report and bring it back.

**Recommended Action/Motion**

Motion to adopt 2023 Council Goal Setting Report as presented.

**Submitted By:** Byron Smith





# Please share your name.

David McCarthy

Doug Primmer

Nancy Peterson

Maria

Jackie Linton

Jackie myers

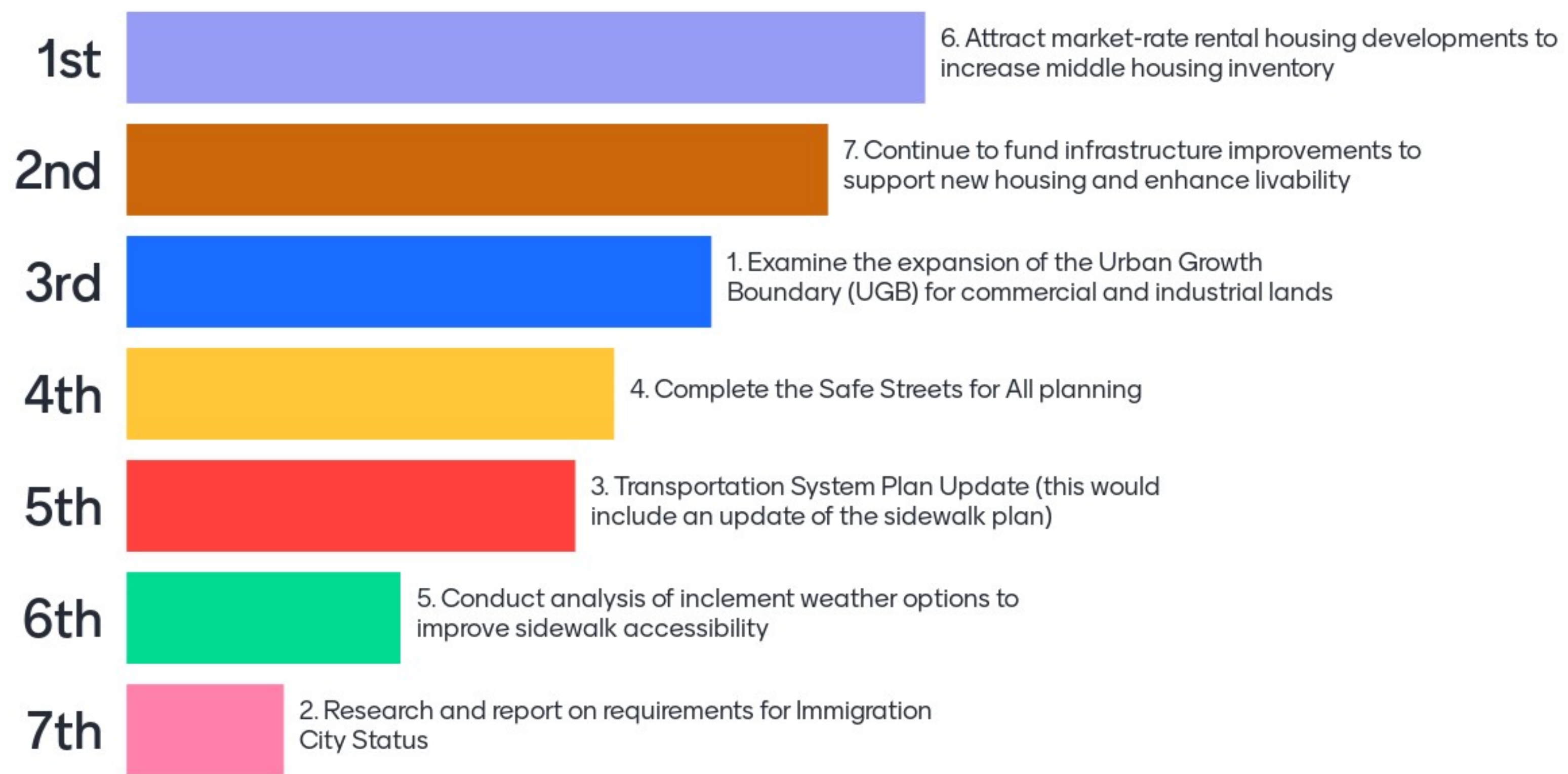
Rod Hardin

Roy Barron

Dave Drotzmann



# GROWING + PROSPEROUS (1= highest priority)



# SAFE + HEALTHY



# SUSTAINABLE





# CONNECTED + ENGAGED





# CITY OF HERMISTON

Where Life is Sweet



## CITY COUNCIL GOALS

2023- 2025

MARCH  
2023

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# INTRODUCTION

The City of Hermiston is pleased to present the summary of their 2023 City Council goal-setting retreat. The City Council and leadership team gathered on Thursday, February 2 and Friday, February 3 to collaborate, review the progress on their 2022 goals, and refine and prioritize goals for the year ahead in alignment with the Hermiston 2040 Vision for the community.

The City hired SSW Consulting to facilitate the team's goal discussion and offer team building opportunities that would foster a strong partnership between the Council and City staff. In advance of the retreat, SSW conducted outreach with the Mayor and Council, as well as the leadership team to gather input on desired outcomes for the retreat, build an understanding of the current challenges and opportunities on the horizon, and discuss potential priorities for the organization. The feedback collected directly influenced the design of the retreat agenda to align with the following outcomes:

- **Refine Council goals with clear and tangible outcomes**
- **Build a shared understanding of community and organizational context**
- **Develop an informed and cohesive team to advance the goals**

Through intentional discussion and consideration of the Hermiston 2040 Vision, opportunities, challenges, and needs of the community the resulting goals and objectives were developed. The goals developed in the retreat provide direction for City staff as they work to advance Council priorities while continuing to deliver high-quality services to the Hermiston community.

The Hermiston team's engagement and collaboration were much appreciated and continue to support a high-performing organization, accomplishing significant community goals year after year. The City Council and staff are eager to pursue these goals as a team in service to the Hermiston community.

City of Hermiston Council + Leadership Team



# OUR TEAM

## CITY COUNCIL

- Mayor Dave Drotzmann
- Jackie M. Linton, Ward 1
- Roy N. Barron, Ward 2
- Jackie C. Meyers, Ward 3
- David P. McCarthy, Ward 4
- Maria E. Duron, At Large
- Rod S. Hardin, At Large
- Nancy R. Peterson, At Large
- Doug Primmer, Council President At Large

## LEADERSHIP TEAM

- Byron D. Smith, City Manager
- Mark Morgan, Assistant City Manager
- Lilly Alarcon-Strong, City Recorder
- Crystal Inners, Human Resource Specialist
- Richard Tovey, City Attorney
- Mark Krawczyk, CTP, Finance Director
- Nate Rivera, Hermiston Energy Services Manager
- Mark Rose, Library Director
- Jordan Stanley, IT Director
- Jillian Viles, Court Administrator
- Brandon Artz, Parks + Recreation Director
- Jason Edmiston, Police Chief
- Al Davis, EOTEC General Manager

## CONSULTANT/FACILITATION TEAM

- Sara Singer Wilson  
Principal/Owner
- Ashley Sonoff  
Associate
- Sasha Konell  
Communications and Engagement Strategist



Mayor Drotzmann



Councilor Linton  
Ward 1



Councilor Barron  
Ward 2



Councilor Meyers  
Ward 3



Councilor McCarthy  
Ward 4



Councilor Peterson  
At Large



Councilor Primmer  
Council President  
At Large



Councilor Hardin  
At Large



Councilor Duron  
At Large

# 2040 VISION

Together, Council and staff, developed goals that align with the City's 2040 Vision and address the current and upcoming needs of the community. Aligning around the 2040 Vision honors the previous work that was completed, as well as the staff and community voices that supported the visioning process.

## Hermiston 2040

In 2022 the City Council adopted the Hermiston 2040 Community Vision + Action Plan, a shared blueprint for the next twenty years to help align shared resources and guide future decision-making, including investments, partnerships, and community collaboration.

The Community Vision + Action Plan provided a valuable road map for the 2023 Council goal refinement process and served as a framework to align Council goals and community priorities under the four 2040 Vision goal areas:

- Growing + Prosperous Hermiston
- Safe + Healthy Hermiston
- Connected + Engaged Hermiston
- Sustainable Hermiston



# HERMISTON VISION + VALUES

## **Hermiston Vision**

A Community where friendliness and opportunity abound.

## **Hermiston Values**

### **Fiscal Prudence**

We are responsible stewards of the City's financial resources and exercise discretion in decision-making.

### **Engagement**

We facilitate constructive relationships between the City and constituents to build trust and support equitable and sustainable decision-making.

### **Inclusive**

We are committed to building an inclusive environment that values and respects the contributions of all people.

### **Partnerships**

We collaborate with community organizations to leverage expertise and resources to best serve the public.

### **Livability**

We promote diverse housing options, convenient and accessible community assets, a healthy environment, and high-quality education.

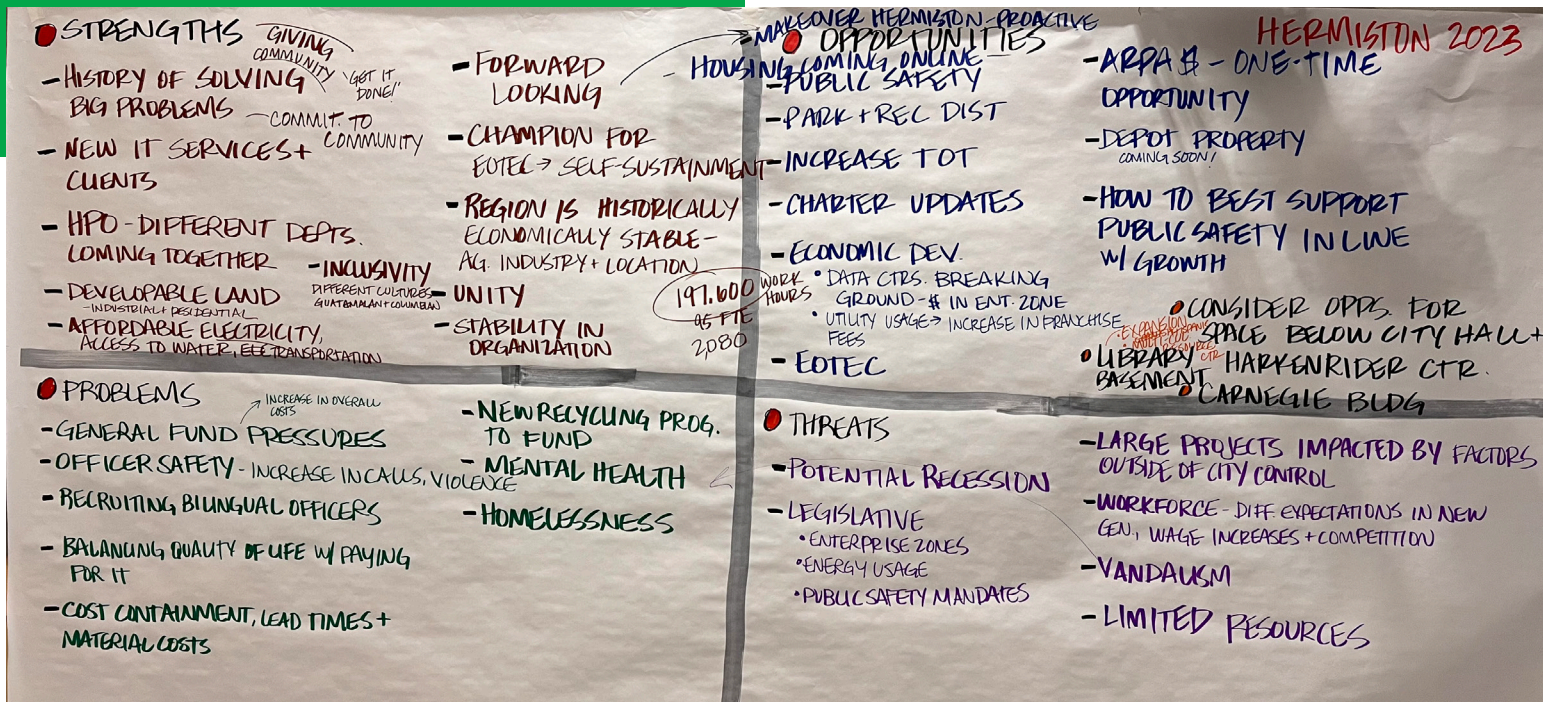


# SETTING THE CONTEXT

During the retreat in February, the City Council and leadership team participated in a series of exercises to not only reflect on the accomplishments of 2022, but to also refresh the shared understanding of community and organizational environment as a basis for department and Council goal setting.

To build from the current foundation and celebrate achievements, staff each detailed accomplishments from 2022 in their service area, and City Council shared successes of mention both within the organization and the community. Additionally, the team worked through an environmental scan exercise to determine current strengths within the organization, community, and region, current and potential problems, and threats on the horizon, as well as opportunities ahead. This process helps build a shared understanding between City Council and staff to support the goal refinement discussions and prioritization of opportunities.

The following graphic includes the result of the environmental scan exercise during the Council goal refinement workshop:



# 2023 GOALS

On Friday, February 3, the City Council and leadership team reconvened to dive into a series of goal refinement exercises. To begin, the team discussed the 2022 goals from the four 2040 Vision goal areas:

- Growing + Prosperous Hermiston
- Safe + Healthy Hermiston
- Connected + Engaged Hermiston
- Sustainable Hermiston

City Council and staff determined which goals were successfully accomplished and which goals would need further refinement and discussion.

Once the team reached alignment on the refinement of the current goals, they convened in small groups to brainstorm new ideas and opportunities for the organization and the community. As the ideas and opportunities were presented to the larger group, SSW mapped the proposals in alignment with the 2040 Vision goal areas. The group discussed the refined goals, new opportunities, and the Council clarified their desired outcomes for staff. The following graphic details the ideas and opportunities that emerged in addition to the refined goals in progress from 2022.

The graphic is a handwritten document detailing goal refinements for four categories: Growing + Prosperous, Safe + Healthy, Sustainable, and Connected + Engaged. It includes various sub-goals and numerous sticky notes with additional ideas and updates.

- GROWING + PROSPEROUS**
  - ALTERNATIVE FUNDING SOURCES TO SUPPORT SAFE + HEALTHY
  - WORKFORCE DEVELOPMENT: THIS COULD BE REFINED
    - Sticky note: Workforce Development Awareness? Facilitation
  - TRANSPORTATION
    - #6 REFINEMENT
    - SAFE STREETS FOR ALL
    - TSP UPDATE
    - #4 EXPAND/BROADEN GRATE PROJECT
  - HOUSING
    - TO BE REMOVED
    - Senior & Affordable Housing
    - HOUSING Continue to align B&S w/ Project
- SAFE + HEALTHY**
  - WELLNESS
    - CONSIDER REFINEMENT #9
    - Sticky note: Aquatic Center MOU DEVELOPMENT MEMORANDUM OF UNDERSTANDING
  - HOMELESSNESS
    - REFINE IT
    - SUSTAINABLE FUNDING
    - ID + II - REMOVED/COMPLETE
  - MENTAL HEALTH
    - #12 REFINEMENT
    - #13 REFINEMENT
    - Sticky note: EVALUATE Public Safety -> Current need 3 others to be open -> Future growth Safety -> \$1.5M \$500K?
    - Sticky note: CONNECT PEOPLE w/ TREATMENT/SERVICES Community Court
- SUSTAINABLE**
  - CITY FACILITIES
    - #14 COMPLETE
    - #15 REFINEMENT TO BE TARGETED
    - #16 COMPLETE
    - OPPORTUNITIES AROUND AIRPORT/ EOTEC
  - WATER
    - #18 - REFINEMENT - CONSIDER EOTEC STRATEGIC PLAN
    - #17 - THIS IS HAPPENING AS PART OF CIP
    - Sticky note: Engage Public in Discussion for Future Use of Canmore
    - Sticky note: Secure Finalize Water Allocation for EOTEC
    - Sticky note: Create a job remediation plan (to cover)
    - Sticky note: Access public safety center protect feasibility
    - Sticky note: STATE FUNDS ARPA \$
    - Sticky note: INVEST Create a job remediation plan (to cover)
    - Sticky note: COUNTY \$1.4M FOR RESOURCE CENTER
- CONNECTED + ENGAGED**
  - DIGITAL INFRASTRUCTURE
    - #19 - NEEDS REFINEMENT
    - Sticky note: #19 - Digital Inf. -> Continue to seek funding -> Value engineer
  - ARTS + CULTURE
    - #20 - REFINEMENT
    - Sticky note: #20 Arts + Culture -> Funding -> Find interested parties -> Define College Use
  - COMMUNITY ENGAGEMENT
    - #21 - REFINEMENT - CONT
    - Sticky note: #21 - Comm Engage -> Eval work Success
  - ADVOCACY
    - #22 COMPLETE



Following the goal refinement workshop, the leadership team further refined the resulting proposals into actions to provide policy direction to City staff. These refined goals and actions were presented to the City Council at a Work Session and City Council meeting for additional discussion and prioritization.

**GROWING + PROSPEROUS**

- WORKFORCE**
  - Look into Immigration City Status
  - TIES TO INCLUDING WORKFORCE
- OUTCOMES**
  - Attract Industry + Jobs
  - Examine Expansion of UGFs for Comm/Ind
- OUTCOMES**
  - IMPROVE MOBILITY + SAFETY
- TRANSPORTATION**
  - Transportation TSP UPDATE
  - Transportation Safe Streets to Prove Need
  - Transportation EDUCATION VOUCHERS IMPLEMENT
  - Update Sidewalk Plan
  - Weather ADA Plan COMMUNICATION - sidewalks
- HOUSING**
  - HOUSING INCREASE SR + AFFORDABLE HOUSING
  - MARKET RATE RENTAL
  - PREVENT PEOPLE FROM BECOMING UNHOUSED
  - Senior & Affordable Housing
  - TENANT PROTECTION HOUSING AUTH.

**SAFE + HEALTHY**

- HEALTH**
  - Health: Hall needs Aquatic Center
  - MOU DEVELOPMENT MEMORANDUM OF UNDERSTANDING
- OUTCOMES: HEALTHY COMM.**
  - SECURE LAND FOR H+W CENTER
- OUTCOMES**
  - REDUCE RECIDIVISM
  - DEVELOP A PLAN + GATHER DATA ON A COMMUNITY COURT PROGRAM
- CONNECT PEOPLE W/ TREATMENT SERVICES**
- Community Court**
- RED LIGHT**
  - Photo
  - Enforcement ALONG 345
  - Public Safety
  - Quaint need 3 officers
  - Future growth
  - Safety
  - How many officers?

**SUSTAINABLE**

- FISCAL**
  - Survey on possible Fees
  - HOMELESSNESS? Create a sustainable funding model
  - Secure Finalize into allocation for EDI/EC
  - Access public safety center project feasibility
- OUTCOMES: MAINTAIN SERVICES**
  - IDENTIFY + AFFORD GROWTH IN SERVICES
  - EVALUATE CURRENT BUDGET
  - UNDERSTAND OPTIONS TO INCREASE REVENUE
- OUTCOMES**
  - CONDUCT PUBLIC ENGAGEMENT + DEVELOP NEEDS ASSESS. FOR CARNEGIE + LIB.
  - DEVELOP A BUSINESS/ OPERATIONS PLAN FOR FUTURE OF HARKENRIDER CTR
- FACILITIES**
  - Define Community Needs for Multi-Cultural Center (2000)
  - Urban Basement
  - Hermiton Cultural Center
  - Par
  - Create a lib renovation plan (resource center)
  - CARNEGIE
  - Rotational Disruption
  - Senior Ctr Basement Dev - Funding

**CONNECTED + ENGAGED**

- CUSTOMER SERVICE**
- OUTCOMES**
  - DEVELOP COMMUNITY RECOGNITION PROGRAM
  - EVALUATE COMMUNICATION TOOL TO CONNECTION W/ COMMUNITY
- CONNECT YOUTH TO COMMUNITY - ACCESSIBILITY TO CITY**
- ENGAGE W/ EDUCATION PARTNERS + DEVELOP PLAN**
- HS Civic Engagement**
- Internship Program**
  - HHS
  - BMC
  - Book
  - #1 - Comm Engage
  - Evalute Success
- Text Subscription service**
- City App**
- BE Thankful**
- NEEDS STRONG COMMUNICATION**
  - How do people receive info?

# GOAL 1

## GROWING + PROSPEROUS

Hermiston is cultivating a vibrant community with a thriving economy, assortment of housing opportunities, high-quality education, and support services to preserve the small-town feel.

### FOCUS AREA

Workforce Development: Attract industry and jobs

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
1.1 Examine the expansion of the Urban Growth Boundary (UGB) for commercial and industrial lands	3	Clint + Mark M.	2 - 4 Years
1.2 Research and report on requirements for Immigration Status	7	Byron	1 - 2 Years

### FOCUS AREA

Transportation: Improve mobility and transportation

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
1.3 Transportation System Plan Update (this would include an update of the sidewalk plan)	5	Clint + Mark M.	1 - 2 Years
1.4 Complete the Safe Streets for All planning	4	Clint + Mark M.	1 - 2 Years
1.5 Conduct analysis of inclement weather options to improve sidewalk accessibility	6	Clint	1-2 Years

### FOCUS AREA

Housing: Increase senior and affordable housing, market rate rentals, and prevent people from becoming unhoused

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
1.6 Attract market-rate rental housing developments to increase middle housing inventory	1	Clint, Mark M. + Byron	1 - 2 Years
1.7 Continue to fund infrastructure improvements to support new housing and enhance livability	2	Clint, Mark M. + Byron	Ongoing

# GOAL 2

## SAFE + HEALTHY

Hermiston ensures a healthy and safe environment for all through abundant recreation and wellness opportunities, high-quality health care, collaboration with community partners, and a healthy and attractive built environment

### FOCUS AREA

Wellness: a healthy Community

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
2.1 Develop a memorandum of understanding (MOU) to solidify partnerships for a Health, Wellness, and Aquatic Center	2	Byron + Brandon	1 - 2 Years
2.2 Secure and identify land for a health, wellness and aquatic center	5	Byron + Brandon	1 - 2 Years

### FOCUS AREA

Community Safety: Reduce recidivism and connect people with treatment services

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
2.3 Develop a plan, gather data, and explore partnerships for a community court program	3	Jillian + Rich	1 - 2 Years

### FOCUS AREA

Public Safety: Improve traffic safety and reduce budget pressures for the Police Department

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
2.4 Implement red light photo enforcements along Hwy 395	4	Jason + Rich	1 Year
2.5 Explore a public safety fee or other revenue options that will align public safety staffing with future growth projections and needs (See Action pg. 12, section 3.3)	1	Bryon, Mark M. + Jason	1 Year



# GOAL 3

## SUSTAINABLE

Hermiston responsibly plans and invests in community infrastructure and the built environment to support the critical needs of daily life and sustainable growth for the future

### FOCUS AREA

City Facilities: Public facilities that meet the community needs of today and the future

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
3.1 Conduct public engagement and develop use scenarios for the Carnegie Building and the Library	3	Byron + Mark R.	1 - 2 Years
3.2 Develop a business operations plan for the Harkenrider Center	5	Byron + Brandon	1 Year
3.3 Access public safety center project feasibility	4	Byron + Jason	1 Year

### FOCUS AREA

Fiscal: Maintain service levels, evaluate the current budget and understand options to increase revenues

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
3.4 Develop a sustainable funding structure through the evaluation of fees and other revenue options to support public safety and overall service delivery at current levels (See Action 2.4)	2	Byron, Mark K. + Jason	1 Year
3.5 Finalize water allocation for EOTEC	1	Byron + Al	1 year

# GOAL 4

## CONNECTED + ENGAGED

Hermiston provides opportunities for strong social connections, celebrates diversity, and honors our historic and cultural heritage to foster a welcoming and inclusive community for all

### FOCUS AREA

Community Engagement: Improve engagement and connection with the community

ACTION	PRIORITIZATION RANKING	PROJECT LEAD	TIMELINE
4.1 Engage with education partners and develop a plan to increase youth engagement with the City	2	Byron	1 - 2 Years
4.2 Evaluate communication tools to improve connection with the community	1	Byron	Ongoing
4.3 Develop a formalized Community Service Award program to recognize community members and employees	3	Byron	1 - 2 Years

# HERMISTON 2023

## CITY COUNCIL GOALS



- ▶ **WORKFORCE DEVELOPMENT:** ATTRACT INDUSTRY + JOBS
- ▶ **TRANSPORTATION:** IMPROVE MOBILITY + TRANSPORTATION
- ▶ **HOUSING:** INCREASE SENIOR + AFFORDABLE HOUSING, MARKET RATE RENTALS, + PREVENT PEOPLE FROM BECOMING UNHOUSED



- ▶ **WELLNESS:** A HEALTHY COMMUNITY
- ▶ **COMMUNITY SAFETY:** REDUCE RECIDIVISM + CONNECT PEOPLE WITH TREATMENT SERVICES
- ▶ **PUBLIC SAFETY:** IMPROVE TRAFFIC SAFETY + REDUCE BUDGET PRESSURES FOR THE POLICE DEPARTMENT



- ▶ **CITY FACILITIES:** PUBLIC FACILITIES THAT MEET THE COMMUNITY NEEDS OF TODAY + THE FUTURE
- ▶ **FISCAL:** MAINTAIN SERVICE LEVELS, EVALUATE THE CURRENT BUDGET + UNDERSTAND OPTIONS TO INCREASE REVENUE



- ▶ **COMMUNITY ENGAGEMENT:** IMPROVE ENGAGEMENT + CONNECTION WITH THE COMMUNITY

# TEAM AGREEMENT

To conclude the City Council retreat, the City Council and staff discussed a team agreement to support the continued connectivity of the Hermiston team. The team created a list of expectations for both Council and staff to consider in their work together to maintain their high-performing work style and push goals forward successfully.

## The Hermiston City Council is committed to...

- **Collaboration for All:** The Council is committed to working together, collaborating for the benefit of all. We approach the work with an open mind, considering all options and listening and valuing the diverse perspectives in our community.
- **Partnership:** The Council is committed to their partnership with City staff, providing clear direction and exercising patience as the team pursues the implementation of community goals and Council priorities. We acknowledge the various factors at play in implementing the goals and we recognize that certain things will be outside of staff's control.
- **Preparation:** The Council is committed to being prepared and informed to support policy making to serve the shared interests of the Hermiston community. We will put aside our personal agendas to serve the larger community. We value the individual strengths and perspectives we bring to the role, and we will work with our team to support the consensus and/or majority position of the team.
- **Focus:** The Council is committed to their shared goals and priorities. We will stay on point in advancing the community's vision and supporting staff in implementing the goals. We will share our positions on "the why" behind the goals, yet be succinct and clear in our communication.

## The Hermiston City Staff is committed to...

- **Partnership:** City staff is committed to their partnership with the City Council. We will be transparent about timelines and priorities in the work plan. We will be direct and clear in our communication to support the Council in their policy making. We will provide all data and options available to Hermiston for City Council's consideration.
- **High Performing Organization:** City staff is committed to cooperating and collaborating with the Council, community partners, and regional organizations to implement the goals and deliver high quality services to the people of Hermiston. We will speak up to ensure we have the direction needed to continue advancing the goals and community vision. We will respect and offer full support of the direction of the Council.



*Where Life is Sweet*

 541-567-5521

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