



Where Life is Sweet

AIRPORT ADVISORY COMMITTEE

1600 Airport Way

December 06, 2023 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL

2. MINUTES

- A. Approval of the October Meeting Minutes- The meeting in November did not have quorum and therefore there are no minutes to approve.

3. PUBLIC COMMENT

4. FINANCIAL REPORT

5. AIRPORT MANAGER'S REPORT

- A. Introduction of new Board Members
- B. Fuel Sales
- C. Update on Airport Projects
- D. Preparation for winter operations

6. MISCELLANEOUS ITEMS

7. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE ****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

October 4, 2023

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Josh Burns, Keith Ellis and Dan Burns. Staff present: Mark Morgan from the City of Hermiston.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the August 2, 2023, meeting were unanimously approved.

The meeting in September did not have quorum and therefore there are no minutes to approve.

Public Comments

No comments

Financial Report

The financial report for September 30, 2023 was reviewed and unanimously approved.

Managers' Report

1. Fuel sales for the month of September were reviewed.
2. There was discussion of the new hangar to be built by the City of Hermiston. The engineering drawings have been submitted to the FAA for approval. Acquisition of new land for the Airport continues to proceed.
3. Staff discussed the status and progress in negotiating the potential lease with Kayak
4. Staff discussed the damage to the Airport fence that occurred at the corner of Highland and Ott roads. A police report has been made and the Airport is obtaining estimates to repair the damage.

The meeting was adjourned at 4:50 pm.

The next regular meeting date: Wednesday November 1, 2023.

Dan Burns

DRAFT