



# LIBRARY BOARD

235 E. Gladys Ave, Library's Downstairs Meeting Room

*Where Life is Sweet*

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September 28, 2022 at 5:00 PM

## AGENDA

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1. CALL TO ORDER
2. READING OF MINUTES
  - A. Minutes of July 19, 2022
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
5. NEW BUSINESS
  - A. Strategic Plan
6. LIBRARIANS REPORT
  - A. Oregon Community Foundation Fund Report
7. OTHER MATTERS TO COME BEFORE THE BOARD
8. NEXT MEETING
9. ADJOURN

**\*\* AMERICANS WITH DISABILITIES ACT NOTICE\*\***

Please contact Hermiston City Hall, 235 E Gladys Ave, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service

at 1-800-735-2900 or 711.

# HERMISTON LIBRARY BOARD

Regular Meeting

July 19, 2022

## **Call to Order**

The meeting was called to order at 5:06 pm by Chair Casey Hinkley, with Lisa Depew, Erick Peterson and Jackie Linton present to form a quorum. Also present was City Counsel Liaison, Lori Davis, and Library Director Mark Rose.

## **Reading of Minutes**

- A. Minutes of the June 22, Library Board Meeting

The minutes were approved as written.

## **Public Comment**

## **Unfinished Business**

## **New Business**

## **Librarians Report**

- A. A discussion of the Year End Report focused on the changes of coming out of pandemic procedures. Increases and decreases in specific work portray the variability needs based on type of access. Programming numbers are generally up and a more normal year was experienced. On financial issues the board asked to see an improvement of spending the materials budget in the coming year.

## **Other Matters to come before the board**

## **Adjournment**

The meeting adjourned at 5:48 pm.

## **Next Meeting**

September 28, 2022, 5:00 pm in the Library Meeting Room

# Hermiston Public Library - Strategic Plan

2022-2025

- 1. Early Childhood Literacy
  - a. Offer programs for pre-k children as demand indicates
  - b. Expand the Children’s collection
  - c. Create a welcoming place for children in the basement renovation
- 2. Develop a Maker Space
  - a. Develop list of resources for the space
    - i. Conduct a space assessment to determine what types of equipment and tools can be accommodated.
    - ii. Survey the community to identify the items they would most like to access.
  - b. Develop a plan for changes that will enhance physical space within the library.
- 3. Develop an Hispanic Cultural Center
  - a. Expand Spanish Language Collections
    - i. Participate in Libros for Oregon
    - ii. Use expansion space to increase collections
  - b. Resource Center to facilitate access to community services
    - i. Staff with Spanish language skills will continue as a priority
    - ii. Displays related to the history and culture Spanish speakers in Hermiston and Oregon
    - iii. Develop partnerships with (ie. CARE, OHDC & Euvalcree) organizations serving the Hispanic community.
    - iv. Develop a resource list online and in print for all services in the community
  - c. Serve as a gathering space
    - i. Identify staff with liaison responsibilities to community groups representing and serving the Spanish speaking community
    - ii. Offer basic computer classes in Spanish – Amazon Staff?
    - iii. Explore financial literacy and tax filing assistance for Spanish Speakers
    - iv. Host City of Hermiston Hispanic Advisory Committee and other similar meetings in the library
    - v. Murals/Art to represent our community
    - vi. Evening programming for working parents
    - vii. Naturalization process – voter education
    - viii. Homework help for students (newly arrived)

To: Mark Rose  
Hermiston Public Library

**Hermiston Public Library Endowment Fund of Oregon Community  
Foundation**

**Statement of Changes in Fund Balance  
April 1, 2022 through June 30, 2022**

**Current Period Activity**

Beginning Balance	<b>\$80,470.41</b>
Interest and Dividend Income	50.67
Realized Gain/(Loss) on Investments	(227.12)
Unrealized Gain/(Loss) on Investments	(6,140.93)
Investment Management Expense	(43.19)
Net Investment Return	<u>(6,360.57)</u>
Contributions	0.00
Other Income	0.00
Repayments	0.00
Total Fund Additions	<u>0.00</u>
Distributions Paid	0.00
OCF Fee	(97.76)
Legal Fees	0.00
Broker Fees	0.00
Other Expenses	0.00
Total Expenses	<u>(97.76)</u>
Fund Transfers	<u>0.00</u>
Ending Balance	<b><u>74,012.08</u></b>
<b>Pending Transactions</b>	
Distributions Approved, Unpaid	0.00
Fund Expenses, Unpaid	<u>0.00</u>
<b>Net Ending Balance</b>	<b><u><u>\$74,012.08</u></u></b>
Amount Available for Distribution as of 8/10/2022	<b><u><u>\$2,641</u></u></b>

For questions about this statement please contact: Valarie Rundquist vrundquist@oregoncf.org 503.552.3510

Detailed investment return information is available on OCF website (www.oregoncf.org).