



LIBRARY BOARD

Library's Downstairs Meeting Room- 235 E. Gladys Ave

Where Life is Sweet

July 24, 2024 at 5:00 PM

AGENDA

1. CALL TO ORDER
2. READING OF MINUTES

A. June 26, 2024

3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
5. NEW BUSINESS
6. LIBRARIANS REPORT

A. Annual Statistics Report

B. Directors Report

7. OTHER MATTERS TO COME BEFORE THE BOARD
8. NEXT MEETING

A. September 25, 2024

City Hall 2nd floor conference room

9. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

HERMISTON LIBRARY BOARD

Regular Meeting

June 26, 2024

1. CALL TO ORDER

The meeting was called to order at 5:05 pm by Lisa Depew, with Erick Peterson, and Lori Davis present to form a quorum. Also present was Maria Duron, City Council Liaison, and Mark Rose, Library Director.

2. READING OF MINUTES

A. May 22, 2024

The minutes were approved as corrected.

3. PUBLIC COMMENT

4. UNFINISHED BUSINESS

5. NEW BUSINESS

6. LIBRARIANS REPORT

Mr. Rose noted that some of the children's programming is scheduled from 1 to 2 pm, and that summer school gets out at 1:45 pm making it almost impossible for those enrolled in Summer School to attend. Next year the hours of Summer School will be identified early on so that library programming will be more available. Reminders of the opportunity to engage in the summer reading program, such as the aquatic center, were suggested.

It was recommended that Mr. Rose find out if a camera can be posted that can record the changes to the library during the renovation. Mr. Rose asked if any of the board had noticed posting made to Facebook about the coming renovation and related changes, they had not been noticed. A general discussion then occurred about where to post update information such as through the Chamber of Commerce's regular newsletter, City Hall common area TVs, and the reader board at the community center.

Regular library programming can be accommodated in the City Hall, the Yarn Club, which meets on Thursday evenings, and Saturday mornings is the one group program as yet not resolved. Board members suggested, the Senior Center, the Methodist Church, and the second floor of the OMG, which will be explored by staff.

7. OTHER MATTERS TO COME BEFORE THE BOARD

A. Mr. Peterson presented an item he had recently checked out from

another regional library in Irrigon. The item is a Playaway device, a self-contained pm3 device that contains 1 title, all that is needed are personal earphones.

- B. Mr. Peterson also asked why items within kits, a book club kit in particular, cannot be checked out as a single item. I explained that the processing for kit is minimal and the items that are part of kit do not have the details necessary to check out as an item.

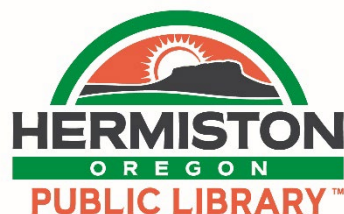
8. NEXT MEETING

- A. July 24, 2024

9. ADJOURN

The meeting adjourned at 6:05 pm.

DRAFT



Fiscal Year End Final Report

	2022-23	2023-24	
Circulation	51,058	42,822	-16%
E-Books/Audio	10,849	13,161	21%
Interlibrary Loan			
In Bound	3,297	3,301	0%
Out Bound	2,223	2,799	26%
Items in the Collection	37,420	32,371	-13%
Added this Year	1,981	1,970	-1%
Computer Use	2,817	2,291	-19% *
WiFi Use	3,307	3,913	18% *
Patrons	8,087	7,050	-13%
Door Count	37,781	37,443	-1%
Reference	1,071	1,185	11%
Volunteer Hours	118	170	44%
Programs	Events Attendance	Events Attendance	
Children	145 3,418	109 2,857	
Teen	46 654	27 371	
Adult	111 1,183	100 818	
Budget	2023-24	Budget	
Personnel	732,748	750,562	97.6%
Operating	77,244	143,300	53.9%
Materials	35,862	40,000	89.7%
TOTAL	845,854	890,512	95.0%

* Denotes an incomplete count at this time.

Directors Report
July 2024



Renovation Project Timeline

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|-------------|--|
| July 29-31, | The City IT Department will begin moving out of the Carnegie building |
| July 31, | Last day open to the public in our current library. |
| August 1, | Close to the public

Organize materials for move to Carnegie building

Staff will be scheduled from 8 to 5. |
| August 5, | Movers with resources arrive and begin packing process for both the move to the Carnegie building and long-term storage.

Shelving units will be moved into place in the Carnegie building, materials will be stored as appropriate. Staff will begin to organize for opening to the public. |
| August 8, | Movers expect to complete the move process. |
| August 19, | We plan to have the Carnegie prepared for public use. |

Other Renovation Issues

Library Brick documentation is now in progress, this will likely take a few months.
A Renovation web site is being developed.