



# AIRPORT ADVISORY COMMITTEE

1600 Airport Way

*Where Life is Sweet*

---

March 01, 2023 at 4:00 PM

## AGENDA

---

1. CALL TO ORDER / ROLL CALL
2. MINUTES
  - A. Minutes of the February 1, 2023 meeting
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
  - A. Fuel Sales
  - B. Discussion of new T-hangar construction.
  - C. Discussion of selection process for the Airport Engineering firm
6. MISCELLANEOUS ITEMS
7. ADJOURN

**\*\* AMERICANS WITH DISABILITIES ACT NOTICE\*\***

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

# Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

February 1, 2023

Airport Terminal, Hermiston, Oregon

## Call to Order

The meeting was called to order at 4:00 pm.

## Roll Call

Members present: Ron Linn, Seth Shaw, Josh Burns and Dan Burns. Keith Ellis was absent. Staff present: Mark Morgan from the City of Hermiston and Rolf Anderson Leirvik of Gorge Aviation Services.

## Agenda

The Agenda was unanimously approved.

## Approval of the Minutes

The minutes from the January 4, 2022, meeting were unanimously approved.

## Public Comments

The Board welcomed Manuel Salazar as the visiting advisor from the Hermiston High School. He will be attending the Airport Board meetings for the next several months.

## Financial Report

Due to the meeting be held on the first day of the month no financial report was available at this time.

## Managers' Report

1. Rolf Leirvik discussed the winter operations. The Airport experience a mild January and was able to be open most days except for the days with dense fog and frozen rain.
2. Rolf Leirvik reported that sales of fuel continue at a decent rate for operations during January.
3. Precision Approach Engineering continues to work on the new T-hangars with the anticipated bid solicitation for the hangar package being ready in March or April and the construction package being ready a couple of months later.
4. Adjournment: The meeting was adjourned a 4:30 pm.

Next regular meeting date: Wednesday March 4, 2023.

---

Dan Burns