



Where Life is Sweet

LIBRARY BOARD

Library's Downstairs Meeting Room- 235 E. Gladys Ave

March 25, 2026 at 5:00 PM

AGENDA

1. CALL TO ORDER
2. READING OF MINUTES
 - A. [February 25, 2026](#)
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
5. NEW BUSINESS
 - A. Report on Strategic Planning Committee
6. LIBRARIANS REPORT
 - A. [Directors Report, March 2026](#)
7. OTHER MATTERS TO COME BEFORE THE BOARD
8. NEXT MEETING
 - A. April 22, 2026
9. ADJOURN

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HERMISTON LIBRARY BOARD

Regular Meeting

January 28, 2026

1. CALL TO ORDER

The meeting was called to order at 5:01 pm by Lisa Depew, Zaira Sanchez, and Kim Tibbals present to form a quorum. Also present was Mark Rose, Library Director, Josh Roberts City Council Liaison and Jeff Kelso City Council.

2. READING OF MINUTES

A. January 28, 2026

The minutes were approved as presented.

3. PUBLIC COMMENT

4. UNFINISHED BUSINESS

5. NEW BUSINESS

A. Election of Officers

The By-Laws direct that elections are to be held annually in July. As that did not occur a discussion was held on whether to continue as currently operating, or to propose and elect officers now. The last elected chair, Lisa DePew, indicated a willingness to continue as chair. Zaira Sanchez moved that Lisa DePew and Casey Hinkley serve as chair and vice Chair. All present voted in the affirmative.

6. LIBRARIANS REPORT

In addition to the Directors Report:

On Monday, March 2nd we'll be holding a party for Dr. Suess's birthday at 3:00 pm. Rogers Toyota will be providing refreshments for the party.

An agreement with our intended facilitator will be sent out when it is received.

7. OTHER MATTERS TO COME BEFORE THE BOARD

The director was questioned about any progress being made by the city in finding a replacement Library Director. Mr. Rose indicated that he had provided 3 listings for library director search firms to the City Manager and head of HR.

Some discussion about the Library Board information being incomplete on the library web page.

It was noted that the By-Laws Article III Section 4 suggests that expenditures over \$5,000 be approved by the Library Board. Mr. Rose will review that item with the City Finance Director for a recommended change to that item.

8. NEXT MEETING

A. March 25, 2026

9. ADJOURN

The meeting adjourned at 5:32 pm.

DRAFT

Directors Report

March 2026



Staffing

New staff are now on board, Monica and Katelyn. Both are learning as needed and fitting in with the staff.

Programming

I am going to try a new approach to programming at the library. We will seek out current and former teachers and professors to deliver adult level classes for the community.

Hermiston Herald Newspaper

It was recently learned that the Hermiston Herald is now available and searchable online, rather than microfilm. We have subscribed to the service that offers access. At this time only staff will be able to access the service. In 2027 it is expected to be available on a wider basis. At this time I feel comfortable with seeking a better home for our microfilm machine.

Budget

I am in the middle of reviewing our 2026-2027 budget with city finance. Our staffing will return to levels of previous years. I also expect to see a process to draw donations, such as the Oregon Community Foundation and other gifts into our funding stream for library programming and events.

Strategic Planning

Kathy Street is on board and dates are now set for our meetings. There will one meeting each month through June.

Library Board By-Laws

I shared the concern which surfaced at our last meeting about board approval for the expenditure of more than \$5,000. Both the Finance Director and Legal Counsel have now replied to me about this. They have indicated that such a statement in the by-laws lacks legal backing. Upon further review other points related to the Library Director were also problematic. I contacted the State Library to ask if an example document was

available, while they do not have such a document they did offer examples from 5 other public libraries. I would like to review other items that seem problematic and am not ready at this time to recommend a revised by-law for the board. I would welcome any board member interested in reworking the by-laws become part of the editorial process as this moves forward.