



AIRPORT ADVISORY COMMITTEE

1600 Airport Way

Where Life is Sweet

October 04, 2023 at 4:00 PM

AGENDA

- 1. CALL TO ORDER / ROLL CALL**
- 2. MINUTES**
 - A.** Minutes of the August Meeting
 - B.** The September meeting was not held as a quorum was not present.
- 3. PUBLIC COMMENT**
- 4. FINANCIAL REPORT**
- 5. AIRPORT MANAGER'S REPORT**
 - A.** Fuel Sales
 - B.** Update on Airport Projects
 - C.** Update on Kayak Lease and Lease Rates
 - D.** Report on Fence Damage and Estimate to Repair
- 6. MISCELLANEOUS ITEMS**
- 7. ADJOURN**

**** AMERICANS WITH DISABILITIES ACT NOTICE ****

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Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

August 2, 2023

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Ron Linn, Josh Burns, Keith Ellis and Dan Burns. Staff present: Mark Morgan from the City of Hermiston, Rolf Leirvik of Gorge Aviation Services.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the July 5, 2023, meeting were unanimously approved.

Public Comments

No comments

Financial Report

The financial report for June 30, 2023 was reviewed and unanimously approved.

Managers' Report

1. Staff reported that Seth Shaw has resigned from the Hermiston Airport Advisory Board. We thank him for his service.
2. Jet A fuel sales were increased by the sales to Life Flight.
3. There was discussion of the new proposed hangar to be built by Mr. Stratton. After a thorough discussion and after motion duly made and seconded, the Board unanimously recommended that the City of Hermiston Council approve a lease with Mr. Stratton for the new hangar. The Board further requested that staff continue to work with Precision Approach Engineering to finalize the location of the hangar and submit the required information to the FAA for its approval.
4. Staff reported that the Precision Approach Engineering will begin engineering on the land acquisition and road relocation.

The meeting was adjourned at 4:45 pm.

The next regular meeting date: Wednesday September 6, 2023.

Dan Burns