



AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

Where Life is Sweet

May 01, 2024 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL
2. MINUTES
 - A. [Minutes of the April 3rd Meeting](#)
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
 - A. Fuel sales and expenditures
 - B. Update on Airport projects
 - C. Update on Hangar removal/taxiway closures
6. MISCELLANEOUS ITEMS
7. OTHER
8. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE ****

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Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

April 3, 2024

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Josh Burns, Nicole Westing, Jessie McCormamach and Dan Burns. Absent: Keith Ellis.
Staff present: Mark Morgan from the City of Hermiston and Rolf Leirvik.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the March 6, 2024 meeting were unanimously approved.

Public Comments

No comments

Financial Report

The financial report for March 31, 2024 was reviewed and unanimously approved.

Managers' Report

1. Fuel sales for the month of March were reviewed. Fuel sales are increasing with the return of better flying weather.
2. The work has begun to demolish and remove the open T-hangar building. The removal of the building is scheduled to be completed by the end of April. Staff reported that in preparation for the demolition to begin it had to remove three aircraft that had not been moved out of the hangar by the owners. The Board directed staff to work with City staff to set up billing for the aircraft that were previously stored in the open T-hangar and are now parked at the Airport pursuant to the Airport fee schedule.
3. Staff reported that work is expected to begin in May on the first phase of the new T-hangar project.
4. Larry Overton made a public comment that another local pilot complained he had delays getting his plane to the 100LL fuel dispenser on Monday, April 2, 2024 due to the location of safety barriers for Life Flight and a parked transient jet. Staff responded that they were assisting aircraft getting fuel at that time and the delay the pilot was experiencing was due to the fact another plane was getting fuel at that same time. As soon as that plane finished refueling the

plane in question was able to move directly to the fuel pump and complete its fueling. Staff reported that the fueling area was unusually congested at that time due to the presence of a transient jet parked at the Jet A fuel area and four transient general aviation planes all moving in and out of the fueling area.

The meeting was adjourned at 4:30 pm.

The next regular meeting date: Wednesday May 1, 2024.

Dan Burns

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