



*Where Life is Sweet*

# LIBRARY BOARD

Library's Downstairs Meeting Room- 235 E. Gladys Ave

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June 25, 2025 at 5:00 PM

## AGENDA

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1. CALL TO ORDER
2. READING OF MINUTES
  - A. April 23, 2025
  - B. May 28, 2025
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
5. NEW BUSINESS
6. LIBRARIANS REPORT
7. OTHER MATTERS TO COME BEFORE THE BOARD
8. NEXT MEETING
  - A. July 23, 2025
9. ADJOURN

**\*\* AMERICANS WITH DISABILITIES ACT NOTICE \*\***

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

## HERMISTON LIBRARY BOARD

Regular Meeting

April 30, 2025

### 1. CALL TO ORDER

The meeting was called to order at 5:00 pm by Lisa Depew, with Lori Davis and Kim Tibbals present to form a quorum. Also present was Josh Roberts, City Council Liaison and Mark Rose, Library Director. Councilman Jeff Kelso was also present.

### 2. READING OF MINUTES

A. March 26, 2025

The minutes were approved as written.

### 3. PUBLIC COMMENT

### 4. UNFINISHED BUSINESS

### 5. NEW BUSINESS

### 6. LIBRARIANS REPORT

A. Mr. Rose reviewed the 3<sup>rd</sup> Quarter statistical report. Activity numbers indicate the reduced collection and service hours. Budget, which was very close at the 2<sup>nd</sup> quarter, now has a 4.6% cushion. As we move closer to renovation completion needs will be identified and can be addressed.

#### B. Directors Report

a. Staff completed the first run of worklogs. Many things can now be discussed, evaluated and changed. As we improve the process will be able to see more clearly what details will be helpful, such as organizational loads like summer reading program and other library happenings.

#### b. Renovation

- i. Mr. Rose asked all present to offer input on the library tour, and to continue to provide feedback from the public as the project is completed.
- ii. All window and door openings are full size. I'm told that the amount of light that now comes in is incredible.
- iii. Exterior Garbage enclosure is now waiting on the mounting of doors.

- iv. A significant issue has been identified in the project. The main electrical for the building enters through the elevator room. What was thought to be an extra amount of block was hiding the main electrical conduit entering the building. Excavation outside the building will need to occur and the means of routing the electrical under elevator machinery will require time and \$\$
- v. The project is currently on target for completion, as can be expected there are issues that may yet cause delays. The contractor is looking for opportunities to resolve these issues and minimize any serious delays.
- vi. Art for our renovated space remains a work in progress.
- c. Maker Space Equipment - We have begun to order and receive the items of equipment to be used in the maker space. As our current facility is rather small, I am working with the Director of Parks & Recreation to use space in the basement of the Harkenrider building in which to open, assemble and test as possible those items that have been received.

## **7. OTHER MATTERS TO COME BEFORE THE BOARD**

## **8. NEXT MEETING**

A. May 28, 2025

## **9. ADJOURN**

The meeting adjourned at 5:31 pm.

HERMISTON LIBRARY BOARD

Regular MeetingMay 28, 2025

1. CALL TO ORDER

A quorum could not be formed. Members were notified prior to the meeting.

2. READING OF MINUTES

A. April Minutes

3. PUBLIC COMMENT

4. UNFINISHED BUSINESS

5. NEW BUSINESS

6. LIBRARIANS REPORT

A. Directors Report

7. OTHER MATTERS TO COME BEFORE THE BOARD

8. NEXT MEETING

A. July 23, 2025

9. ADJOURN