



# AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

*Where Life is Sweet*

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October 02, 2024 at 4:00 PM

## AGENDA

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1. CALL TO ORDER / ROLL CALL
2. MINUTES
  - [A.](#) Minutes of the September 4th Meeting
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
  - A. Fuel sales and expenditures
  - B. Update on Airport projects
  - C. Update on Hangar removal
6. MISCELLANEOUS ITEMS
7. ADJOURN

### **\*\* AMERICANS WITH DISABILITIES ACT NOTICE\*\***

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Minutes of the Airport Advisory Board Meeting  
Hermiston Municipal Airport

September 4, 2024  
Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Nicole Westing, Josh Burns and Dan Burns. Absent: Keith Ellis and Jessie McCormamach Josh Burns. Staff present: Mark Morgan and Rolf Leirvik.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the August 7, 2024 meeting were unanimously approved.

Public Comments

No comments

Financial Report

The financial report ending August 31, 2024 was reviewed

Managers’ Report

1. Fuel sales for the month of August were reviewed.
2. Staff reported that the Pavement Improvement Project has been completed. The total work included approximately 15,000 feet of crack repairs, replacement of some asphalt and new paint for the runway. The work took four days and will help extend the life of the runway.
3. There was a discussion of an emergency drill that will be conducted on September 17, 2024. This exercise is being conducted to address the necessary response by Emergency Management and will simulate a hazardous material incident.
4. Staff reported that the new hangar project will continue work with the hangar concrete slab being placed and the taxi lanes completed by approximately October 15<sup>th</sup>. It now anticipated that the hangar will be completed in March 2025.

The meeting was adjourned at 4:40 pm.

The next regular meeting date: Wednesday October 2, 2024.

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Dan Burns