



AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

Where Life is Sweet

February 05, 2025 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL

2. MINUTES

[A.](#) Minutes of the December Meeting. There was no meeting in January.

3. PUBLIC COMMENT

4. FINANCIAL REPORT

5. AIRPORT MANAGER'S REPORT

A. Fuel Sales and Expenditures

B. Consideration of Hangar Lease Assignments

C. Update on Hangar Construction

D. Update on Airport Projects

6. MISCELLANEOUS ITEMS

7. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE ****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

December 4, 2024

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Josh Burns, Jessie McCormach and Dan Burns. Absent: Keith Ellis. Staff present: Mark Morgan and Rolf Leirvik.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the October 2, 2024 meeting were unanimously approved. No meeting was held in November.

Public Comments

No comments

Financial Report

The November 30, 2024 was reviewed and approved.

Managers' Report

1. Fuel sales for the month of November were reviewed.
2. Staff reported that the hangar building was in review at the City Planning office. Due to delays the hangars are now projected to be complete in the May – June 2025 time frame.
3. Staff reported that the Airport has purchased a snow plow for use on the ramp areas of the Airport. This plow will be mounted on a tractor used at EOTEC. The City equipment will continue to plow the runway and taxiway.
4. Staff reported that both fuel dispensing systems were checked by the Oregon Department of Agriculture. Both units passed.

The meeting was adjourned at 4:40 pm.

The next regular meeting date: Wednesday January 8, 2025.

Dan Burns

DRAFT