



AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

Where Life is Sweet

March 06, 2024 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL
2. MINUTES
 - A. Minutes of the February 7th Meeting
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
 - A. Fuel Sales and Expenditures
 - B. Update of Airport Projects
 - C. Discussion of David Prior New Lease
6. MISCELLANEOUS ITEMS
7. OTHER
8. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE ****

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Minutes of the Airport Advisory Board Meeting

Hermiston Municipal Airport

February 7, 2024

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Josh Burns, Nicole Westing, Jessie McCormach and Dan Burns. Absent: Keith Ellis and Jessie McCormach. Staff present: Mark Morgan from the City of Hermiston and Rolf Leirvik.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the January 2024 meeting were unanimously approved.

Public Comments

No comments

Financial Report

The financial report for January 31, 2024 was reviewed and unanimously approved.

Managers’ Report

1. Fuel sales for the month of January were reviewed. Due to the snow and extended foggy conditions the number of flight operations in January were very low.
2. Tracy May of Precision Approach was present and discussed the new hangar project. The request for bids are out on the project which includes constructing new taxi-lanes on both sides of the new hangar as well as construction of the new hangar. Bids for the paving portion are due on February 15, 2024 and bids on the hangar construction are due February 22, 2022. This construction is scheduled to be complete before the end of 2024.
3. Tracy May reported that discussion with the FAA over future land acquisition is expected to move forward during 2024 and 2025.

The meeting was adjourned at 4:50 pm.

The next regular meeting date: Wednesday March 6, 2024.