



AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

Where Life is Sweet

December 04, 2024 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL

2. MINUTES

[A.](#) Approval of the October 2nd Meeting. No meeting was held in November.

3. PUBLIC COMMENT

4. FINANCIAL REPORT

5. AIRPORT MANAGER'S REPORT

A. Fuel sales and expenditures

B. Update on Airport projects

C. Update on Hangar construction

D. Snow Plow purchase

6. MISCELLANEOUS ITEMS

7. ADJOURN

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Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

Section 2, Item A.

October 2, 2024

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Nicole Westing, Josh Burns and Dan Burns. Absent: Keith Ellis and Jessie McCormamach. Staff present: Mark Morgan and Rolf Leirvik.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the September 4, 2024 meeting were unanimously approved as amended.

Public Comments

No comments

Financial Report

No report was available.

Managers' Report

1. Fuel sales for the month of September were reviewed.
2. Staff reported that the paving portion of the new hangar project will be completed around October 8th. The paving is in place and the paint striping will be put down along with finishing the adjacent grading work in the next few days.
3. Staff presented a drawing of the new hangar showing the dimensions and some of the features. The hangar contractor is hoping to have the slab in place by the end of October with the hangar construction beginning during January 2025.
4. Staff presented a cost estimate for installing a front blade on one of EOTEC's tractors for snow removal at the Airport this winter. The estimate was \$4,249.80.

The meeting was adjourned at 4:45 pm.

The next regular meeting date: Wednesday November 6, 2024.

Dan Burns