



LIBRARY BOARD

Library's Downstairs Meeting Room- 235 E. Gladys Ave

Where Life is Sweet

March 26, 2025 at 5:00 AM

AGENDA

1. CALL TO ORDER

2. READING OF MINUTES

A. February 2025

3. PUBLIC COMMENT

4. UNFINISHED BUSINESS

5. NEW BUSINESS

6. LIBRARIANS REPORT

A. Directors Report

7. OTHER MATTERS TO COME BEFORE THE BOARD

A. Board Training Opportunity

8. NEXT MEETING

9. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

HERMISTON LIBRARY BOARD

Regular Meeting

February 26, 2025

1. CALL TO ORDER

The meeting was called to order at 5:00 pm by Lisa Depew, with Lori Davis and Kim Tibbals present to form a quorum. Also present was Josh Roberts, City Council Liaison and Mark Rose, Library Director. Jeff Kelso of City Council was also present as an observer.

2. READING OF MINUTES

A. January 22, 2025

The minutes were approved as written.

3. PUBLIC COMMENT**4. UNFINISHED BUSINESS****5. NEW BUSINESS****6. LIBRARIANS REPORT**

Directors Report

Staffing – Interviews for the Librarian I position will occur tomorrow and the next day.

Old Open Positions – The City Manager has asked that the library delay refileing these 2 positions for 2 months. Mr. Rose will discuss this further as the timing of reoccupying the library becomes surer.

Library Hours – Mr. Rose shared a chart of library hours by day and week of 4 comparable libraries: Estacada, Mollala, Woodburn, Pendleton. These libraries range from 42 to 50 hours open to the public per week. Service hours are the base service of a library to the public. Hermiston is currently open 44.5 hours per week. A survey of the community will be requested to help determine new operating hours for the library when the renovation is completed. See the attached chart.

Renovation – It is planned that City Council will tour the renovation site as the work session on April 14. Mr. Rose will work to offer the Library Board a similar opportunity.

Oregon Community Foundation – Endowment Fund Update. Mr. Rose presented the attached statement and explained the background of the fund. Mr. Rose discussed potential uses of the

amount available for distribution, suggesting that it be used to update future maker space updates, or a book prize for SRP participants. He encouraged the board to suggest uses that the community would see as a great use for the funds.

7. OTHER MATTERS TO COME BEFORE THE BOARD

8. NEXT MEETING

A. March 26, 2025

9. ADJOURN

The meeting adjourned at 5:44 pm.

DRAFT

Directors Report

March 2025



Staffing

Angie Villegas has been hired to fill the vacancy that occurred when Kelly Martinez retired. Angie has many years of experience working at the library and will be an asset to the library as we grow and change. There were a number of qualified candidates, and the decision was difficult.

Staff are completing work logs this week and next. Each day is divided into ½ hour blocks. This will help to describe the work done, the time required and be used to help in identifying the need for changes in staffing. I expect this type of survey work to happen every year in the future.

Building Renovation

- On April 14 the City Council Workshop, prior to the meeting that evening, will be a tour of the library renovation. I will be present with other City Officials to provide context for the changes being made. The construction company will also be present, I hope that council will come away with greater excitement for this project. I have also made arrangements for the Library staff and Board to tour the building earlier in the same day, we'll discuss this in our meeting.
- Exterior Garbage enclosure is now taking shape. While this is not a high priority, it is part of the work to be done.
- During the tour of the building you will see a number of steel column installed between the windows on the south wall of the library. Once completed and inspected the window opening will be enlarged, look for a black line around the current window and one on either side.

- The project is currently on target for completion, as can be expected there are issues that may yet cause delays. The contractor is looking for opportunities to reorder these issues and minimize any serious delays.
- Art for our renovated space remains a work in progress. It seems there are a few issues that have made this more challenging than expected. I believe we will achieve a good effect for the library's future. I'm asking the art committee to come together again to help refocus on what is a more realistic plan.

Future use of Carnegie building

The City of Hermiston is organizing a community group that will tour the Carnegie on April 15 after hours. Volunteers are desired, I forwarded you this information on March 14th. Applications are being accepted through March 28th. This group will consider the possible uses of the Carnegie when we have moved back into the renovated library.

Greetings library community!

Oregon Humanities is once again offering [free facilitation training](#) – please read on for more information:

Since 2024, Oregon Humanities has presented trainings for staff, board members, volunteers, and program partners of Oregon libraries of all types (public, academic, school, and tribal). These trainings help people involved with libraries strengthen their skills in leading conversations about vital issues and ideas across differences, beliefs, and backgrounds.

Using the 250th anniversary of the Declaration of Independence as a jumping off point, participants will learn about facilitation and reflective conversation, practice new skills and techniques, and learn to design and facilitate conversations that allow people and groups to learn more about themselves and others.

These trainings and other programs are part of Oregon Humanities' work called "Beyond 250"— "This semiquincentennial of the nation provides an opportunity to reflect on our complex founding and history, lift up under-told stories, and appreciate diverse perspectives about the past, present, and future of our nation."

In 2025, Oregon Humanities will host [free trainings](#) in Pendleton, Burns, and other communities to be announced.

Registration is free and now open for the following dates and sites:

April 17 and 18: Pendleton Public Library, 502 SW Dorion Ave., Pendleton, OR

- Day 1: Thursday, April 17, from 9:00 a.m. to 4:00 p.m.
- Day 2: Friday, April 18, from 9:00 a.m. to 4:00 p.m.

Go [here](https://www.tfaforms.com/5160304) to register for the April training in Pendleton.

Questions? Please contact programs@oregonhumanities.org. For more information about Oregon Humanities and "Beyond 250" please visit: <https://oregonhumanities.org/programs/beyond250/>