



# AIRPORT ADVISORY COMMITTEE

1600 Airport Way

*Where Life is Sweet*

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January 04, 2023 at 4:00 PM

## AGENDA

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1. CALL TO ORDER / ROLL CALL
2. MINUTES
  - A. [Approval of the December 7, 2022 Minutes](#)
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
  - A. Fuel sales
  - B. Discussion of new T-hangar construction
  - C. Discussion of winter operations
6. MISCELLANEOUS ITEMS
7. OTHER
8. ADJOURN

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**Minutes of the Airport Advisory Board Meeting  
Hermiston Municipal Airport**

Section 2, Item A.

December 7, 2022

Airport Terminal, Hermiston, Oregon

**Call to Order**

The meeting was called to order at 4:00 pm.

**Roll Call**

Members present: Ron Linn, Keith Ellis and Seth Shaw. Josh Burns and Dan Burns were absent. Staff present: Mark Morgan from the City of Hermiston and Rolf Anderson Leirvik of Gorge Aviation Services.

**Agenda**

The Agenda was unanimously approved.

**Approval of the Minutes**

It was noted that there was not a November 2022 meeting of the Airport Advisory Board due to a lack of a quorum. The minutes from the October 5, 2022, meeting were unanimously approved.

**Public Comments**

No comments

**Financial Report**

The financial report of November 30, 2022 was presented and after discussion unanimously approved.

**Managers' Report**

1. Rolf Leirvik discussed the winter operations from the current snow fall. The City supplied snow plow worked well for the ramp and around the hangars. The City brought larger equipment to plow the runway and taxiway.
2. Rolf Leirvik reported that sales of fuel continue at a good rate considering the weather; however the Jet A fuel sales are down significantly due to less visits from corporate turbine aircraft to the Airport compared to last year.
3. Mark Morgan and Rolf provided updates on the work toward new T-hangars. Precision Approach is working on more detailed construction plans and estimates.
4. Adjournment: The meeting was adjourned a 4:30 pm.

Next regular meeting date: Wednesday January 4, 2023.

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Dan Burns