



# AIRPORT ADVISORY COMMITTEE

Municipal Airport- 1600 E. Airport Way

*Where Life is Sweet*

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February 07, 2024 at 4:00 PM

## AGENDA

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1. CALL TO ORDER / ROLL CALL
2. MINUTES
  - A. Approval of the January 3, 2024 Meeting
3. PUBLIC COMMENT
4. FINANCIAL REPORT
5. AIRPORT MANAGER'S REPORT
  - A. Fuel Sales
  - B. Update on Airport Projects
  - C. Winter Operations
6. MISCELLANEOUS ITEMS
7. ADJOURN

**\*\* AMERICANS WITH DISABILITIES ACT NOTICE\*\***

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

## Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

January 3, 2024

Airport Terminal, Hermiston, Oregon

### Call to Order

The meeting was called to order at 4:00 pm.

### Roll Call

Members present: Josh Burns, Jessie McCormach, Nicole Westing and Dan Burns. Absent: Keith Ellis.  
Staff present: Mark Morgan from the City of Hermiston and Rolf Leirvik.

### Agenda

The Agenda was unanimously approved.

### Approval of the Minutes

The minutes from the December meeting were unanimously approved.

### Public Comments

No comments

### Financial Report

The financial report for December 31, 2023 was reviewed and unanimously approved.

### Managers' Report

1. Fuel sales for the month of December were reviewed.
2. Repairs to the fuel dispenser Prist injector was discussed.
3. Staff discussed the status of the schedule for the new T-hangars. That project is scheduled to start in April 2024.
4. Staff discussed the implementation of the new Airport lease and fee schedules, as recommended by the Airport Advisory Board, which are expected to be adopted by the Hermiston City Council.

The meeting was adjourned at 4:35 pm.

The next regular meeting date: Wednesday February 7, 2024.

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Dan Burns