



CITY COUNCIL & URBAN RENEWAL AGENCY

Community Center – 415 S. Hwy 395

Where Life is Sweet

June 13, 2022 at 7:00 PM

AGENDA

*Other ways of viewing or participating in live meetings are available through:
YouTube at: <https://bit.ly/HermistonYoutube>*

Zoom with Meeting ID: 841 0675 8958 Passcode: 075556 Telephone number to join is: 1 253 215 8782; or submitting comments to meetings@hermiston.or.us

1. CALL REGULAR MEETING TO ORDER – 7:00 PM

2. DECLARATION OF QUORUM

3. FLAG SALUTE

4. PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS

A. Presentation- Hermiston School District Updates

5. CITIZEN INPUT ON NON-AGENDA ITEMS

Anyone wishing to bring anything before the council that is not on the agenda is asked to please do the following: 1. Please limit comments to not more than FIVE minutes; 2. State your name and address; 3. Direct your comments to the Chair.

6. CONSENT AGENDA

A. Minutes of the May 5th City and HURA Budget Committee Meetings

B. Minutes of the May 23rd, Special & Regular City Council Meetings

C. Minutes of the May 23, 2022 Public Infrastructure Committee Meeting

D. Initiate annexation proceedings 4N2802CB TL 5400 & 5500- 1650 NE North St & 120 E Oregon Ave

E. Committee Vacancy Announcements

F. Confirmation to the Eastern Oregon Trade & Event Center Advisory Committee: Position #6, representing the At-Large Community, Luke Swanson, Term ending 06/30/2025.

- G. Recommendation of Appointment to the Eastern Oregon Trade and Event Center (EOTEC) Advisory Committee: Weston Putman, Position #7, 3-year term ending June 30, 2025
- H. Recommendation of Appointment to the Hispanic Advisory Committee: Jose Garcia, Position #4, 3-year term ending June 30, 2025
- I. Recommendation of Appointments to the Recreation Projects Fund Advisory Committee:
 - a. Representing The Chamber of Commerce: Val Hoxie, Position #2, term ending 12/31/2022
 - b. Representing The Parks and Recreation Committee: Jeff Kelso, Position #3, term ending 12/31/2023

7. ITEMS REMOVED FROM CONSENT AGENDA

8. PUBLIC HEARINGS

- A. 2022-23 Fiscal Budget (Resolutions 2222, 2223, 2224, & 2225)

9. ORDINANCES AND RESOLUTIONS

- [A.](#) Resolutions related to the adoption of FY2022-2023 Budget for the City of Hermiston.

10. COMMITTEE REPORTS

- A. City Committee and Liaison:

Airport Advisory, Budget, Hispanic Advisory, Library Board, Parks and Recreation, Planning Commission, Recreation Projects Fund, Faith-Based Advisory, Community Enhancement, Community Accountability, Public Safety, Public Infrastructure, Transit Planning, EOTEC

- B. Mayor's Report
- C. Council Report
- D. Youth Advisory Report
- E. Manager's Report

11. RECESS CITY COUNCIL MEETING AND CONVENE URBAN RENEWAL AGENCY MEETING- At or After 7:30PM

12. CALL TO ORDER

13. NEW BUSINESS

- A. Public Hearing- HURA 2022-23 Fiscal Budget (Resolution 16)

- B.** Resolution 16 to adopt the FY2022-2023 Budget for the Hermiston Urban Renewal Agency (“HURA”.)

14. UNSCHEDULED HURA COMMUNICATIONS

15. ADJOURN URBAN RENEWAL AGENCY MEETING

16. RECONVENE CITY COUNCIL MEETING AND RECESS FOR EXECUTIVE SESSION- At or After 7:35PM

- A.** An Executive Session will convene pursuant to ORS 192.660 (2) (e) which allows the Council to meet in Executive Session to conduct deliberations with persons designated by the Council to negotiate real property transactions.

17. RECONVENE AND ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 235 E Gladys Ave, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

Mayor Drotzmann opened the meeting of the Budget Committee to consider the proposed budget for the 2022-2023 fiscal year at 5:30pm. Present were Budget Committee members: Anton Wanous, Rod Hardin, Brian Misner, Jackie Myers, Jason McAndrew, Maria Duron, Joshua Roberts, Roy Barron, Larry Lankford, Phillip Spicerkuhn, David Hanson, Paul Magaña, Nancy Peterson, and Lori Davis. Doug Primmer was absent.

City Staff present included: City Manager Byron Smith, Assistant City Manager Mark Morgan, Chief Edmiston, Finance Director Mark Krawczyk, Parks and Recreation Director Brandon Artz, Planning Director Clint Spencer, Hermiston Energy Services General Manager Nate Rivera, City Attorney Richard Tovey, Street Superintendent Ron Sivey, Court Manager Jillian Viles, Library Director Mark Rose, Senior Financial Analyst Tasha Harrell, and Deputy City Recorder Heather La Beau. Youth Advisors present (arrived at 5:47) were Manuel Salazar and Julissa Gonzalez Mendoza.

Mayor Drotzmann stated the committee must elect a chair and secretary. Rod Hardin moved and Anton Wanous seconded the nomination of Brian Misner as Chair. Motion carried unanimously. It was moved and seconded to nominate Anton Wanous as the secretary. Motion carried unanimously.

Budget Officer Byron Smith began the presentation (PowerPoint attached) of the City of Hermiston's FY 2021-22 Proposed Budget by thanking city staff and committee members for their efforts and time. Specifically Finance Director Mark Krawczyk and Senior Financial Analyst Tasha Harrell in putting the document together, department heads for being thoughtful putting together the budget proposals, and citizen members of the Budget Committee for their willingness to give up time and serve our community.

FY 2021-22 Recap

- City Hall construction
- Riverfront Park development
- Utilities (SW 7th St stormwater & groundwater remediation)

Introduction

The proposed FY2022-23 budget has been prepared in accordance with the State of Oregon budget law and best practices established by the Government Finance Officers Association. It has also been developed on the foundation of the city's adopted financial policies. The City Council, at a June council meeting, will adopt the budget approved by the Budget Committee.

In February 2022 the City Council adopted the Hermiston 2040 vision report containing a new vision statement and core values for the community. Goals for FY2022-23 and beyond were established during a goal setting session held in February 2022. The vision statement and values are included in this document and many appropriation recommendations are specifically targeted to address the goals established in that process.

COVID-19

The impact of the COVID-19 pandemic to the FY2022-23 budget are significantly less than past years. The American Rescue Plan (ARPA) funds received directly to the city has been a benefit to stabilizing the general fund from a cash flow perspective. It is anticipated the second payment from that legislation to be received in the FY2022-23 budget.

PERS

Outside of growth in the City's payroll, no increase in PERS is anticipated in the FY2022-23. The City Council authorized the sale of Pension Obligation Bonds prior to the end of 2022 as long as the bonds can be sold at an interest rate of 4.5% or less.

Discussion

The FY2022-23 budget continues to uphold the City's adopted policies. The all funds budget is \$64,273,616, which is approximately 4.7% less than the FY2021-22 budget due to a large number of capital projects completed in FY2021-22. A 2% cost of living adjustment (COLA) for all City employees is included in the FY2022-23 budget.

General Fund

The general fund is the location for funding of some basic City operations and many quality of life services. It is a diverse fund that includes police, finance, planning, library and parks and recreation.

Proposed general fund revenues and expenditures are \$16,703,588 approximately 2% (\$36,400) above FY2021-22. The addition of two police officer positions are proposed. One of the positions is partially funded by a COPS Grant.

The Parks and Recreation Department has two capital projects that will continue moving forward in this fiscal year, which are the completion of the playground at Riverfront Park and the Teen Adventure Park.

Street Fund

Gas tax funds seemed to have stabilized from COVID-19 related issues. Due to high oil prices and limited construction resources, focus will be on the North 1st Place project this year. Planned street construction projects are:

- Geer and Harper Intersection Design Finalization
- North 1st Place

Utility Fund

One new position is proposed in the Recycled Water department. The implementation of the Capital Improvement Plan (CIP) for both water and recycled water continues to be a priority. Following are efforts in those departments under this proposed budget:

- Water Department
 - N. 1st Water Line Replacement
 - Gladys Line Replacement
 - Main Line Replacement
- Recycled Water Department
 - Adding an additional employee
 - Lift #6 Reconstruction
 - Hwy 395/Elm Main Replacement
 - Lift #3 Alternative
 - Evelyn Line Replacement

Hermiston Energy Services (HES) Fund

The HES budget presented includes both phases of the latest rate increase. Now capital maintenance projects are returning to the budget.

Regional Water Fund

There will be a decrease in revenues to the RWS due to the closure of Shearer’s Foods. However, there is a user making plans for expansion.

Eastern Oregon Trade and Event Center (EOTEC) Fund

A basic budget has been prepared due to several unknowns. Indoor events appear to be returning, though not at a pre COVID-19 levels. Outdoor events are staying very strong.

Transient Room Tax (TRT) Fund

Revenues in the TRT have continued to be strong and steady. An additional hotel is still under serious consideration.

Enterprise Zone Project Fund

Lamb Weston has been the only source of funds in this fund. It is anticipated construction will begin on the Amazon site, which has a valid EZ agreement, in FY2022-23 with the first payment coming the following fiscal year.

Upon review and completion of the budget presentation by Budget Officer Byron Smith, and after some discussion and answering questions regarding the budget, Mayor Drotzmann moved and Lori Davis seconded to approve the rate per thousand of \$6.0860 for general fund operations. Motion carried unanimously. Jackie Meyers moved and Lori Davis seconded to approve the bonded debt at \$317,400. Motion carried unanimously. Joshua Roberts moved and Lori Davis seconded to approve the FY 2022-23 proposed budget as presented. Motion carried unanimously.

There was no other business and Chair Misner adjourned the City of Hermiston Budget Committee meeting at 6:51pm to convene for the Hermiston Renewal Agency Budget Committee meeting.

APPROVED:

Brian Misner, Budget Chair

ATTEST:

Anton Wanous, Budget Secretary



BUDGET MESSAGE

FY2022-23



Budget Introduction



- Thank you Mark Krawczyk and Tasha Harrell for putting this document together.
- Thank you to the Department Heads for their efforts to put together thoughtful budgets.
- **Thank You for being here to review the proposed budget in these *different* times.**





Where Life is Sweet

approval
rides
electric
transit
poles
citations
programs
auditions
bridging
subdivisions
calls
sidewalks
accounts
stunts
books
parks
arrests
violations
servicemeters
aquatics
e-books
inspections
records
water/sewer
playground
traffic

FY2021-22 Recap City Hall



FY2021-22 Recap

City Hall

Section 6, Item A.



FY2021-22 Recap City Hall

Section 6, Item A.



FY2021-22 Recap Parks Development

Section 6, Item A.



FY2021-22 Recap Utilities

Section 6, Item A.



Budget Introduction

- We will be using the labeled tabs on the document.
- We will also be using page numbers which are in the bottom middle position.



Budget Introduction

- Quick Review on a City Budget vs. Home Budget.
 - We use funds and each fund has different characteristics related to its sources of revenue and types of expenses.
 - For Example, the Utility Fund is composed 100% of utility rate revenue and utility expenses.
 - Reserve Fund = Savings Account and Project Accounts
 - The State of Oregon has a fairly strict local budgeting law and the city works within all of those parameters.
 - One of those parameters is illustrated by the Harkenrider Center Construction Fund (pg. 115)



Budget Introduction

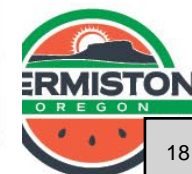
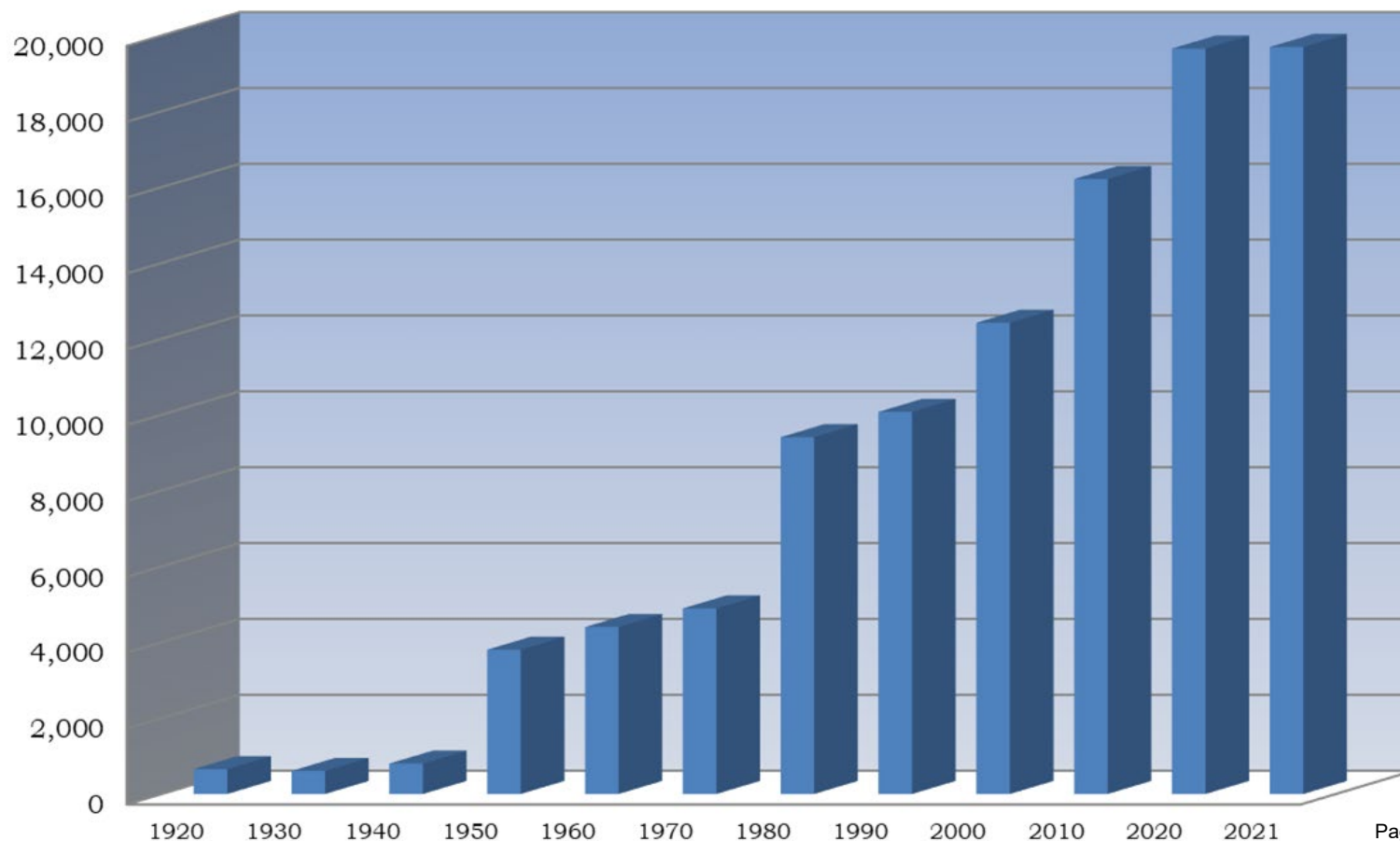
- Quick Review on a City Budget cont.
 - What you are looking at tonight is the proposed budget. Proposed by the Budget Officer.
 - As we present, we are looking for input and you can make modifications.
 - We will be asking you to approve a budget tonight that will then come to the city council for adoption in early June.



Budget Overview

- Continued slow growth pattern

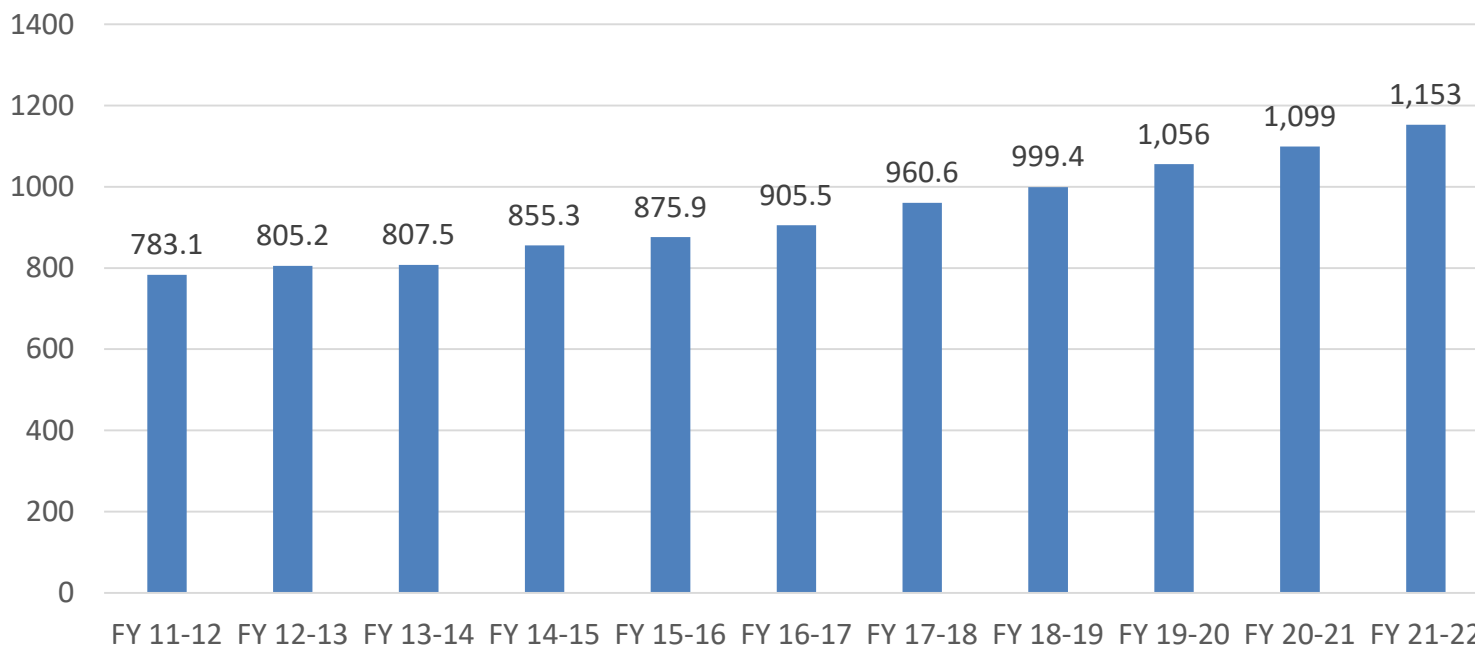
2021 Population: 19,696



Budget Overview

- Same Pattern in Assessed Value
 - 10 years = 47% Increase

Hermiston Assessed Value
In millions \$\$\$



Budget Overview

- Overall Strong Economy
 - Data Centers Keep Adding Buildings
 - New Warehousing/Distribution Business
 - Annexing Additional Acreage
 - Steady Housing Growth (2021 - 139)



Budget Overview

Active Subdivisions

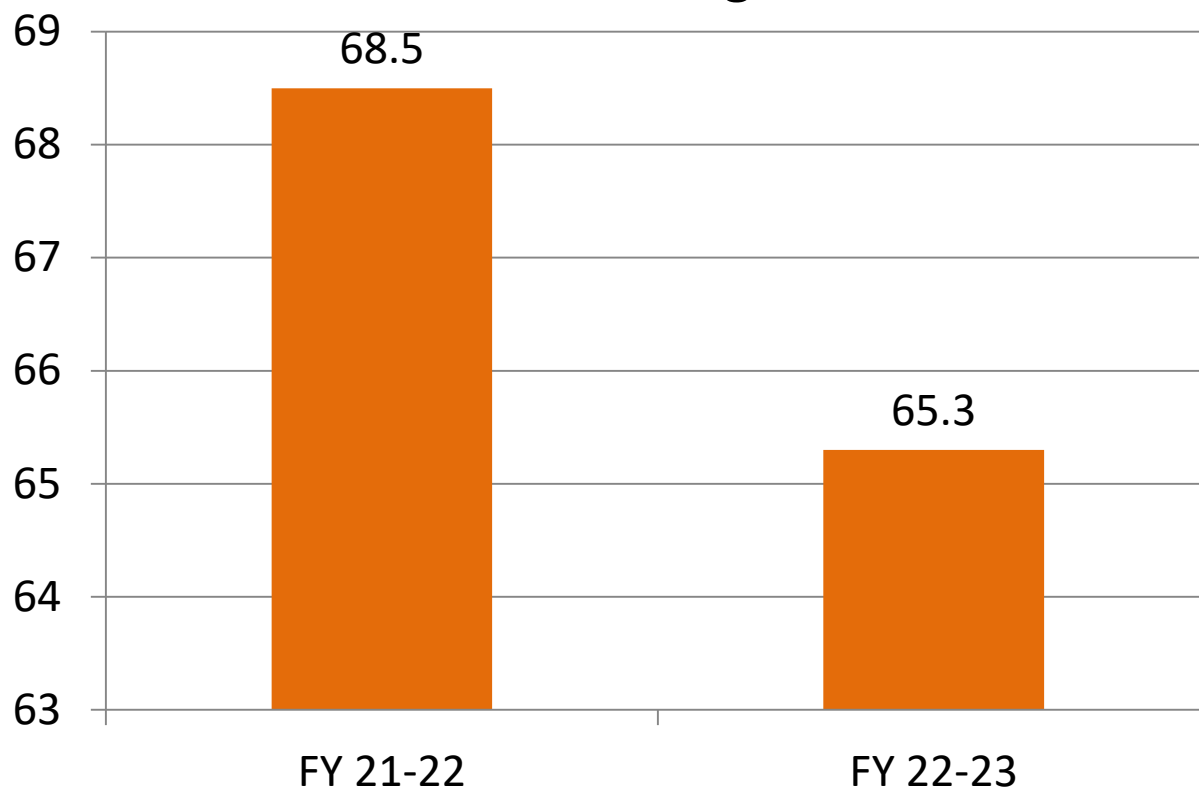
- Legacy Crossing (Punkin Center)
- Cimmaron Terrace (Theater Lane)
- Diamond Run (Diagonal)
- Santiago (Diagonal)- “Affordable”
- Moorehead (NW11th)- “Affordable”
- Desert Sky (S 1st)
- Highland Meadows (Highland)
- Wolf Run (Gettman)



Budget Overview

- An \$3.2 million decrease (4.7%) pgs. 1-6

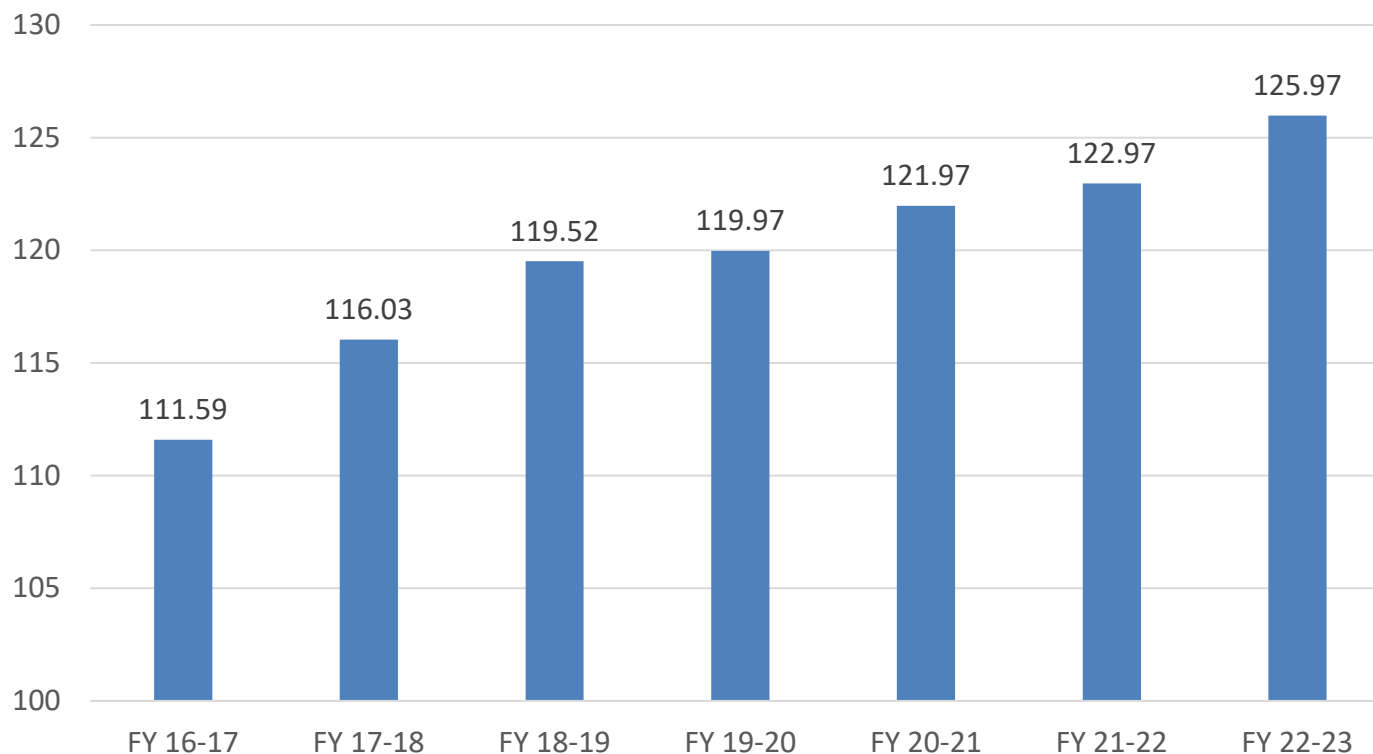
All Funds Budget



Budget Overview

- Proposing 3 additional positions (1 recycled water/2 police)

All Funds Employee Count



Budget Overview

Basic Assumptions

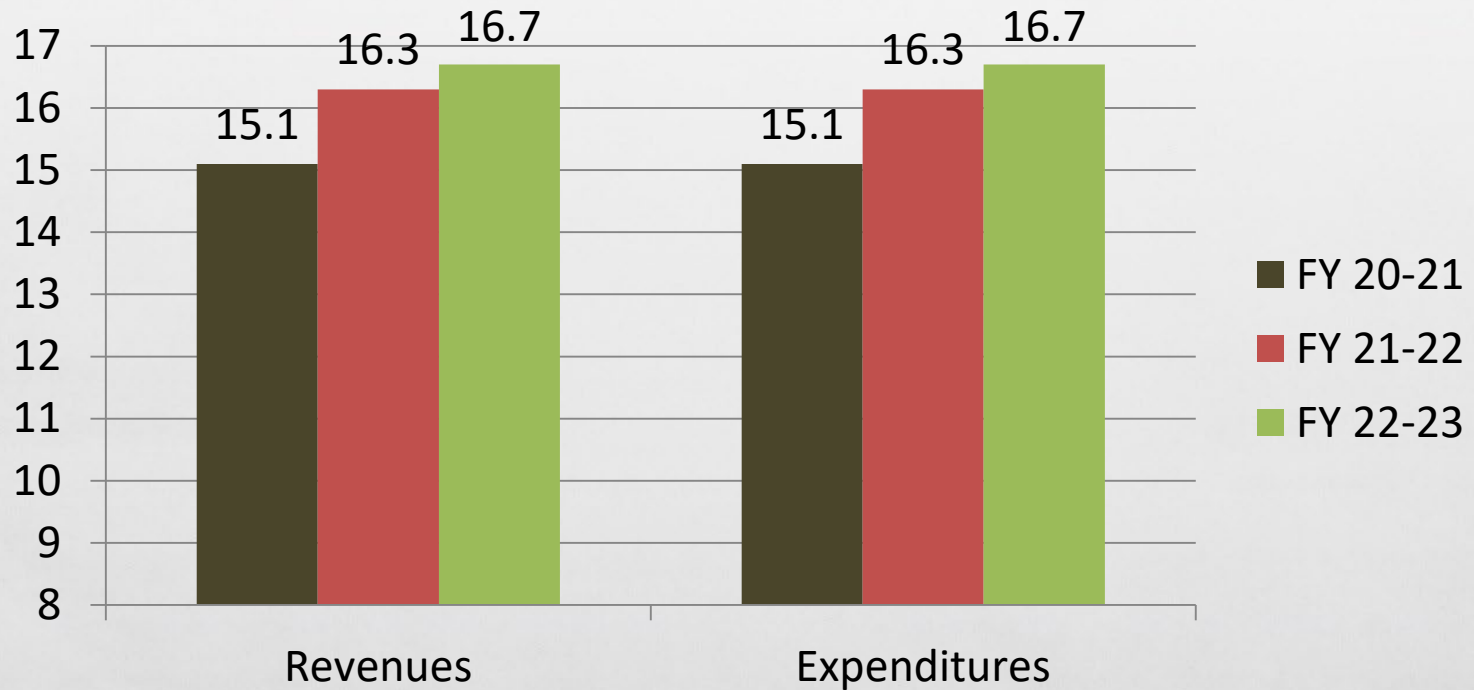
- Based on Vision, Values and Goals
- Contains a 2.0% wage increase for all employees
 - Not completed with Police Association bargaining yet.
- Includes any PERS and Health Insurance Increases





General Fund

- \$348,000 Increase (2.1%) (pg. 7-GF Tab)
 - Natural Growth





General Fund

Department Changes

- Planning became a standalone dept. (pg. 18)
- Legal budget combined with City Manager (pg. 16)





General Fund

Police (pg. 50)



- Proposed two position increase
- One position partially funded by federal grant





General Fund

Parks and Recreation (pg. 32, etc.)

- General Operations Approach
 - Pool (pg. 36)
 - Recreation (pg. 42)
- Skate Park (pg. 91)





General Fund

Library (pg. 40)

- Operations Staying Status Quo





General Fund

Court (pg. 46)

- Fully Staffed and Normalizing Operations





Street Fund

Page 57

- Budgeting conservatively in revenue
- Implementing Capital Improvement Plan (pg. 93)
 - Geer and Harper Road Design
 - N. 1st Place





Utility Fund – Recycled Water

Page 67

- Proposed one new position
- Implement Capital Improvement Plan (pg. 98)
 - Lift Station #3 Elimination
 - Lift Station #6 Reconstruction
 - Elm/395 Main Replacement
 - Savings items





Utility Fund – Water

Page 70

- Normal Operations
- Implement Capital Improvement Plan (pg. 96)
 - Well #6 Back-up Generator
 - Saving for future projects
- Budgeted \$50,000 to purchase water from the RWS if necessary





Hermiston Energy Services

Page 73

- No major changes in operations
- Returning to major maintenance projects





Regional Water System

Page 77

- Added water to AWS contract again
- Gearing up to expand system





EOTEC

Page 83

- Placeholder Budget





MISC.

- Seeking several state and federal grants affecting a variety of funds and projects
- Don't budget for possible grants





Questions??

Thank You for Your Service!

Where Life is Sweet™

Budget Committee Meeting

May 5, 2022

Chair Drotzmann opened the meeting of the Hermiston Urban Renewal Agency Budget Committee to consider the proposed budget for the 2021-2022 fiscal year at 7:33pm. Present were Budget Committee members: Anton Wanous, Rod Hardin, Brian Misner, Jackie Myers, Jason McAndrew, Maria Duron, Joshua Roberts, Roy Barron, Larry Lankford, Phillip Spicerkuhn, David Hanson, Paul Magaña, Nancy Peterson, and Lori Davis. Doug Primmer was absent.

City Staff present included: City Manager Byron Smith, Assistant City Manager Mark Morgan, Chief Edmiston, Finance Director Mark Krawczyk, Parks and Recreation Director Brandon Artz, Planning Director Clint Spencer, Hermiston Energy Services General Manager Nate Rivera, City Attorney Richard Tovey, Street Superintendent Ron Sivey, Court Manager Jillian Viles, Library Director Mark Rose, Senior Financial Analyst Tasha Harrell, and Deputy City Recorder Heather La Beau. Youth Advisors present (arrived at 5:47) were Manuel Salazar and Julissa Gonzalez Mendoza.

Chair Drotzmann stated that the committee must elect a Chairman and Secretary. Rod Hardin moved and David Hanson seconded to nominate Brian Misner as Chair. Motion carried unanimously. Lori Davis moved and Chair Drotzmann seconded to nominate Anton Wanous as Secretary. Motion carried unanimously.

Urban Renewal Manager Clint Spencer presented the HURA budget message stating the proposed Hermiston Urban Renewal Agency (HURA) Budget for the 2022-23 Fiscal Year is \$645,662.

Revenues for urban renewal agencies are based on tax-increment financing, which freezes the assessed value of the urban renewal area when it is established, and diverts all property tax revenues over and above that frozen base into the urban renewal agency to pay for improvement projects. The frozen base of the district is \$42,262,899. Assessed value growth was steady in the district. Assessed value for the district is \$57,312,085, an increase of 2.9% over the previous fiscal year. This growth is a result of several commercial remodels which have completed construction recently, as well as existing commercial buildings which have re-entered the tax rolls. In general, the downtown is becoming a more attractive area for investment and this increased market demand is lifting values. The district's revenues are generated by the \$15,049,186 difference between the frozen base and the current district value.

Since urban renewal districts are funded only on the difference in assessed value between the frozen base (\$42,262,899) and the current assessed value (\$57,312,085), the revenue forecasting for budget purposes is kept conservative to minimize fluctuations in assessment. The Holiday Inn Express hotel continues to provide the bulk of the district's assessed value at approximately 40% of total valuation. Overall organic growth in property value decreases the revenue dependency upon one major project each year.

COVID-19 closures and continued economic uncertainty continue to impact the downtown business climate which relies on dining, travel, retail sales, and professional services. This makes it difficult to anticipate where private investments which drive tax increment revenue will be made. Even though the business climate continues to be uncertain, the overall revenue health of the district is still ahead of the forecasts developed at district formation. The 2021-22 fiscal year was predicted to generate \$180,997 and actual revenue was \$238,073. Similarly, 2022-23 was forecasted to generate \$203,255 and the actual revenue forecast will be \$270,259.

The 2021-22 fiscal year was considered a fund building year for the district. Funds were expended on the wayfinding sign project and façade grant program. However, there was no large capital program so funds could be saved for future large investments. For the 22-23 FY, a new capital program is proposed to take advantage of these funds. A gateway program has been part of the urban renewal plan since its inception. The gateway program has been refined into a safety realignment and landscape program for the intersection of SE 2nd Street and Highway 395 directly in front of the community center. This realignment will close the south entrance to the community center, create a one-way entrance to SE 2nd Street, and add additional pedestrian facilities and landscaping. The one-way reconfiguration is especially important as ODOT has noted that left turn movements from this intersection are exceptionally accident prone due to the intersection geometry. Vehicles wishing to turn left onto southbound Highway 395 will be redirected to the intersection of E Newport Ave and Highway 395 or the signalized intersection of E Hurlburt Ave and Highway 395. The proposed budget for this project is \$400,000. Physical construction, design engineering, and construction engineering are estimated at \$280,000. The remaining \$120,000 will be devoted to landscape improvements and a gateway to create a true entrance to the downtown. It is hoped that additional funds may be acquired from ODOT for this project. In the past, ODOT has offered safety enhancement funds if the city pursues this project.

The budget for the Festival Street is proposed to increase from \$3,000 to \$5,000 for the 22-23 FY. Typically, the \$3,000 programming fund is used as seed money for events on the Festival Street, paying entertainers, buying supplies, and other administrative uses. For the 22-23 FY, an increase is proposed to clean and restore the Festival Street following the completion of City Hall construction. This money will be used to augment the City Hall contractor's clean-up efforts and to create the best possible presentation for the Festival Street.

There is no allocation for the wayfinding sign project. The parking signage which will be installed by June 30, 2022 was the only portion anticipated to be funded through urban renewal. Urban renewal funds may only be spent within the geographical boundaries of the urban renewal district and there is minimal signage in the city-wide plan which will still be within the boundary. The addition of the Soofa variable message boards to the wayfinding project is proving to be a good investment of funds. They increase the ability to reach the public with important public messages regarding transit, meetings, and other items of public concern. They also provide a physical place for a city map which facilitates pedestrian traffic. The overall logistics of the program are still being developed, but the initial response has been very positive.

The Façade Grant program is a program intended to incentivize private investment within the area. The program is specifically tailored to improvements to commercial building exteriors. These improvements increase the overall attractiveness of the downtown, improving the business climate and may also drive up assessed valuation. The budget proposal for the Façade Grant program in 22-23 FY is \$50,000. This holds the annual spending level of \$50,000. Fiscal year 21-22 had a façade grant budget of \$50,000 and one grant was applied for and one was paid out in this fiscal year.

A landscape improvement of \$5,000 is anticipated in the budget. There is not a specific project proposed at this time. However, landscaping projects are anticipated in the urban renewal plan. This

Budget Committee Meeting

May 5, 2022

\$5,000 is proposed to allow the district the flexibility to fund potential projects of opportunity that may arise.

The non-departmental miscellaneous contractual account is budgeted for \$26,000 for the 22-23 FY. This fund is intended to provide flexible funding opportunities to respond to changing and unforeseen conditions during the year.

After questions and discussion of the proposed budget, Maria Duron moved and Joshua Roberts seconded to approve the FY 2022-23 proposed HURA budget as proposed. Motion carried unanimously.

Chair Drotzmann introduced the Youth Advisors in attendance at the meeting.

There was no further business and Chair Misner adjourned the Urban Renewal Agency meeting at 7:03pm.

APPROVED:

Brian Misner, Budget Chair

ATTEST:

Anton Wanous, Budget Secretary

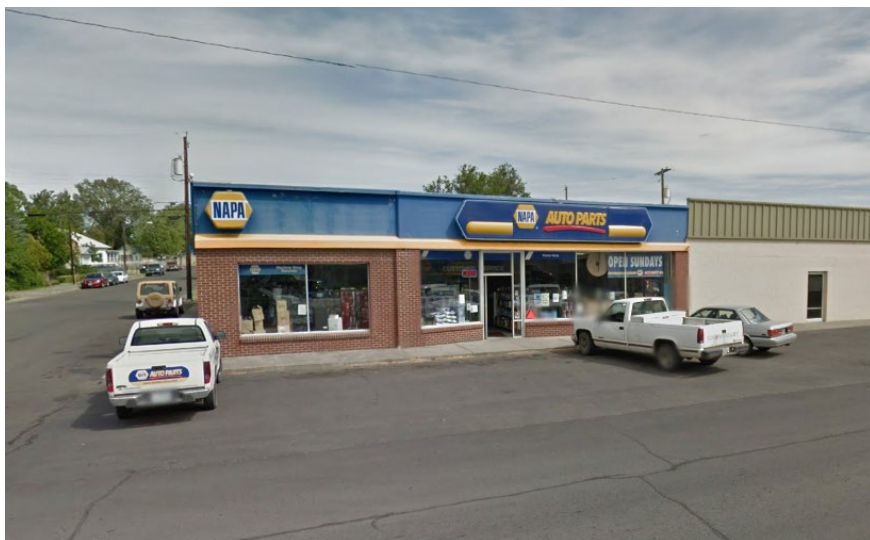


BUDGET PRESENTATION

May 5, 2022



Façade Grant Program



20 GRANTS AWARDED SINCE 2014



2nd St Gateway Project

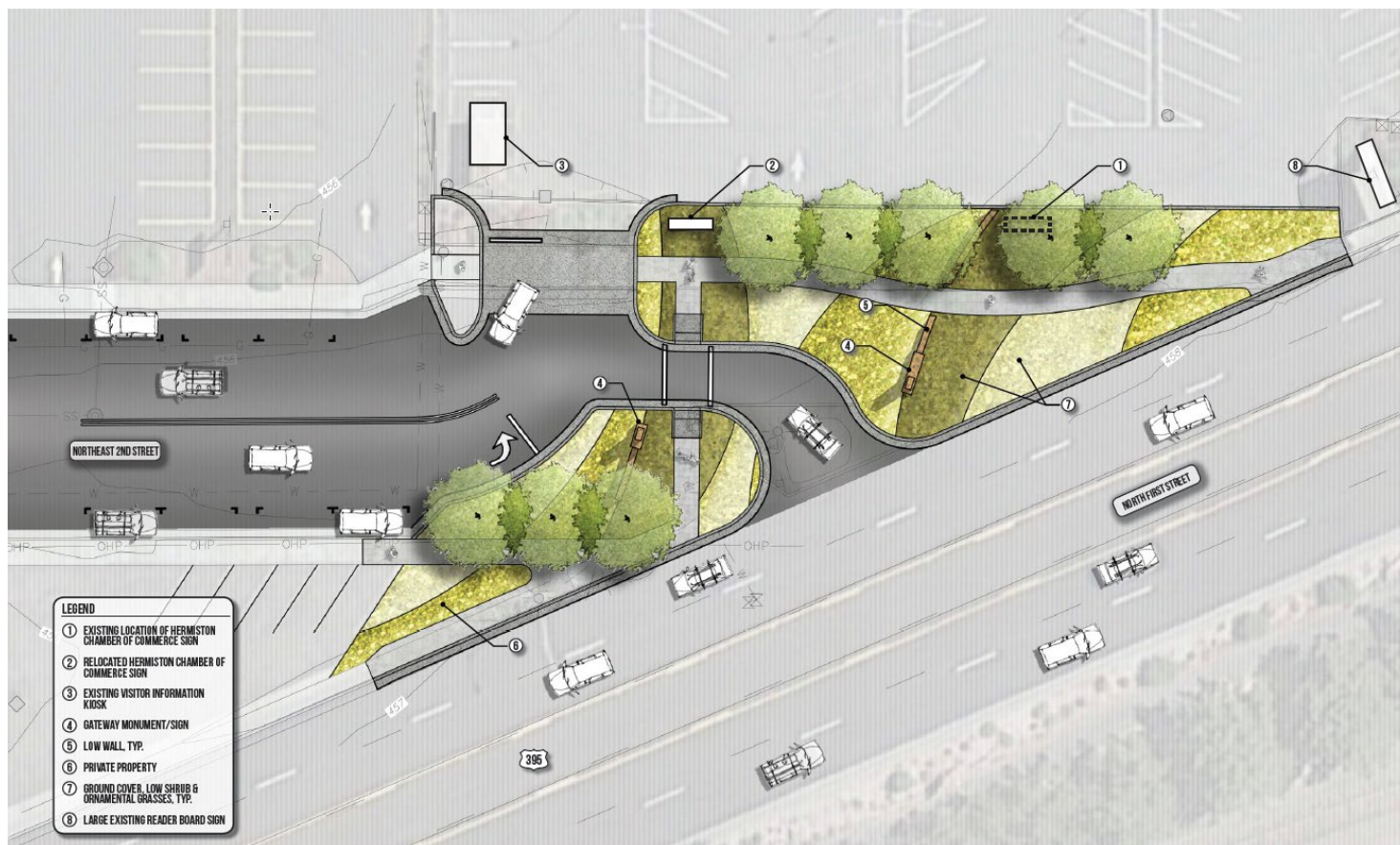


VIEW NORTH UP SE 2ND AVE FROM HWY 395

CONCEPT - GATEWAY
CITY OF HERMISTON FESTIVAL STREET IMPROVEMENT PROJECT



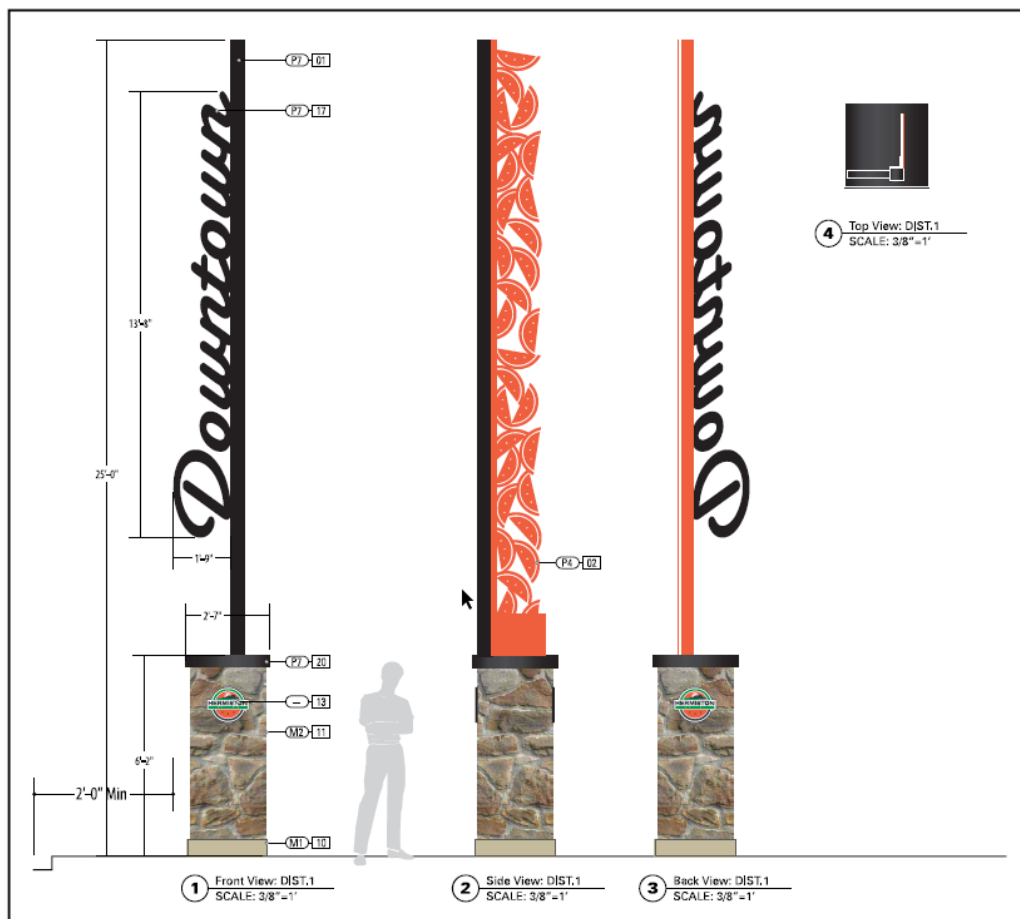
2nd St Gateway Project



CONCEPT - GATEWAY
CITY OF HERMISTON FESTIVAL STREET IMPROVEMENT PROJECT



2nd St Gateway Project



Special Meeting

May 23, 2022

Mayor Drotzmann called the special meeting (combined with the City of Umatilla and Umatilla County Commissioners) to order at 6:04pm. Present were Councilors Hardin, Peterson, Barron, Spicerkuhn, Duron, Davis, Primmer, and Myers. Staff members in attendance were City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Richard Tovey, Chief Edmiston, Planning Director Clint Spencer, Finance Director Mark Krawczyk, Parks and Recreation Director Brandon Artz, Court Administrator Jillian Viles, and City Recorder Lilly Alarcon-Strong. Youth Advisory Members Elizabeth Doherty, Julissa Gonzales Mendoza and Manuel Salazar were also in attendance. The pledge of allegiance was given.

Project PATH (Practical Assistance through Transitional Housing)

Hermiston City Manager Byron Smith and Umatilla City Manager David Stockdale presented information (PowerPoint Presentation attached) regarding: why a homeless solution is needed, pilot program, proposed shelter locations and infrastructure, Request for Proposals (RFP) for a third party to operate the shelter and what facilities and services it should have and offer to the residents, immediate and long-term funding, homeless population data, other homeless shelters in the area, etc.

Umatilla County Commissioner Dan Dorran also gave information regarding HB 4123 (attached).

Umatilla City Manager Stockdale stated the RFP is expected to go out by early June, RFP contract selected by the end of July, with strategic planning and site development directly after, and an operational start date in November 2022.

City Manager Smith stated there will be two contracts: one contract will be the joint memorandum of understanding between the City of Hermiston, City of Umatilla, and Umatilla County regarding this project, and the other contract will be between the City of Umatilla and the RFP recipient. Although the City of Umatilla will official adopt the contract with the RFP recipient, presentations can be made for the City of Hermiston and Umatilla County to review and understand the contract before it is executed. There are plans to host an additional public meeting, after the RFP has been issued, for the public to ask questions and get answers regarding this project.

After much discussion, City Manager Smith stated there are no requested actions for any public body at this meeting. This is an informational meeting in order to receive feedback and suggestions and to let the public know community leaders are working on this homelessness issue.

Public Comment

Josh Roberts, 1709 NE 6th Place, Hermiston- thanked those at the dais who have asked questions to seek out how this project is going to unfold. Mr. Roberts asked that the public body and/or the RFP recipient consider the following:

- Will there be security? Will the security be a provided by a private entity or police?
- Who will make sure that vulnerable people staying at the shelter are not victimized by others?
- Who will establish rules and enforce those rules?
- How long can people stay at the shelter and will evictions be necessary?
- Who will be providing liability insurance and who will be the responsible party for claims?
- How will we deal with people coming into the community for this specific reason, "a homeless haven"?
- How big do you think this shelter will get?

Umatilla City Manager Stockdale stated these questions will be answered by the RFP recipient.

Special Meeting

May 23, 2022

There were no other comments from the public and Mayor Drotzmann thanked all those who attended, participated, and asked great questions in the conversation.

Adjournment

There was no other business and Mayor Drotzmann adjourned the Special City Council meeting at 7:07pm and stated the City Council would take a short break and convene the regular City Council meeting at 7:30pm.

SIGNED:

Dr. David Drotzmann, Mayor

ATTEST:

Lilly Alarcon-Strong, CMC, City Recorder

DRAFT

Welcome!!



Joint Regional Homeless Discussion

Project PATH

PRACTICAL ASSISTANCE THROUGH TRANSITIONAL HOUSING



Joint Regional Homeless Discussion

- **Why?/History**
- **Pilot Program**
- **Proposed Location**
- **Request For Proposals**



Joint Regional Homeless Discussion

- **Why?/History**
 - Since 2014 at least two “homeless summits”
 - Martin v. Boise – September 2018 9th Circuit Decision (2009 lawsuit)
 - Requires jurisdictions to provide a location if homeless are not allowed to camp



Joint Regional Homeless Discussion

- **Why?/History cont.**
 - **2019-2020 Hermiston discussion related to property near the Agape House with no resolution**
 - **2021 Meetings held on the subject by the City of Umatilla and Umatilla County**



Joint Regional Homeless Discussion

- **Why?/History cont.**
 - **2021 Oregon Legislature puts into law the provisions of Martin v. Boise giving a July 1, 2023 deadline**
 - **Various visits to other sites to help determine what a solution in west Umatilla County might look like**



Joint Regional Homeless Discussion

- **Pilot Program**

- All of these things led to a bill in the 2021 short session that asked for pilot projects for individualized solutions
- Western Umatilla County was included in that bill
- \$1,000,000 grant
 - 5 year strategic plan
 - Remainder to site/operations



Joint Regional Homeless Discussion

- **Proposed Location**
- **County Owned**
 - Lind/Bensel
 - Leased to Umatilla



Joint Regional Homeless Discussion

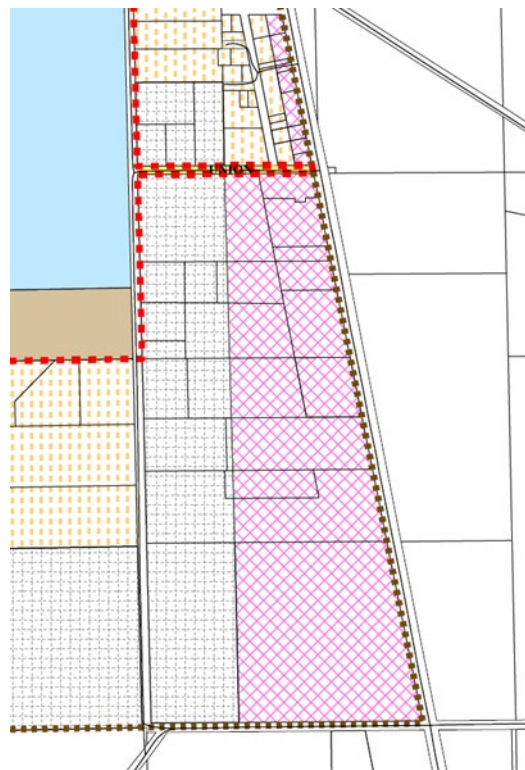
- **Planning Preview** - In order to develop the proposed facility the City of Umatilla anticipates 3 land use applications.
- **Annexation** - After Annexation the City's Building Department would be responsible for all permits and inspection on the site.
- **Conditional Use** - Application for a Community Service Use which allows for establishment of special uses which, by reason of their public convenience, necessity, unusual character, technical need or effect on the neighborhood, may be appropriate in any district.
- **Site Plan Review** - The City's industrial site plan standards would apply and site plan review is required for all Community Service Uses.



Joint Regional Homeless Discussion

- **Annexation**

The City would annex the remainder of Lind Road and the subject property. The property is currently zoned Light Industrial, Umatilla County's 1972 Zoning Ordinance, and the City anticipates applying our Light Industrial zone to the property upon annexation.



Joint Regional Homeless Discussion

- **Conditional Use/Site Plan Review**

The City anticipates applying our community service use which allow for community use to be established in any zoning district but required additional justification from the applicant.

- **Application.** All community services uses shall be reviewed as conditional uses according to the procedures and criteria of Chapters 12 and 14 of this title. Plans shall be submitted for the site that identify the location of the use, building, parking area, landscaping, screening, and any other features on the site. The applicant shall submit a narrative that explains why the use is necessary for the community and why the particular site best serves the community. The narrative shall also consider impacts upon surrounding uses and possible mitigating measures, including, but not limited to, the location of parking, effects of off-site parking, traffic generation, street access points, buffering and screening, noise, illumination controls, structure height, hours of operation, crime prevention, design elements such as scale, structural design, form and materials, signage, and any other impacts unique to the specific use.



Joint Regional Homeless Discussion

- **Request for Proposals (RFP)**
 - All of the entities agreed that we should solicit for a 3rd party to operate the facility
 - We have met multiple times to discuss needs and plans
 - Following are the results of those discussions



Joint Regional Homeless Discussion

- **RFP cont.**
 - **Entity to manage PATH facility that contains**
 - **General building with offices, common areas, showers and meal facilities**
 - **At least 12 sleeping huts**



Joint Regional Homeless Discussion

- **RFP cont.**
 - **Entity to provide services (direct or partnership) to assist people in moving to permanent housing**
 - **24/7 onsite staffing**
 - **Assist with basic medical, dental and vision services**
 - **Assistance with transportation to work, education, etc.**



Joint Regional Homeless Discussion

- **RFP cont.**
 - **Entity to provide services to assist people in moving to permanent housing cont.**
 - **Assistance with behavioral health or substance abuse services**
 - **Care coordination/case management to support all efforts to assist those in Project PATH**
 - **Assistance with educational services**



Joint Regional Homeless Discussion

- **RFP Process**

- Issued by City of Umatilla for the coalition
- Responses reviewed by a selection committee
 - Umatilla County
 - City of Umatilla
 - City of Hermiston



Joint Regional Homeless Discussion

- **RFP Process cont.**
 - Issued by City of Umatilla for the coalition
 - Responses reviewed by a selection committee
 - Umatilla County
 - City of Umatilla
 - City of Hermiston



Joint Regional Homeless Discussion

- **RFP Process cont.**
 - **Contract approved by Umatilla City Council**
 - **Anticipated start date mid-summer 2022**
 - **Strategic planning**
 - **Site development**



Discussion



Enrolled House Bill 4123

Sponsored by Representatives KROPF, WILLIAMS, Senator PATTERSON, Representatives EVANS, GOMBERG, HOY, SMITH G, ZIKA, Senators ANDERSON, ARMITAGE, GELSER BLOUIN, HANSELL, KNOPP, THOMSEN; Representatives ALONSO LEON, CAMPOS, DEXTER, FAHEY, GRAYBER, HIEB, LEVY, MARSH, MOORE-GREEN, NOBLE, NOSSE, REYNOLDS, SOSA, WEBER (Presession filed.)

CHAPTER

AN ACT

Relating to coordinated homeless response systems; and declaring an emergency.

Whereas the lack of available housing, high rents and high home prices are driving rapid increases in housing instability and homelessness in Oregon; and

Whereas Oregon has experienced a significant increase in the number of people experiencing homelessness and unsheltered homelessness; and

Whereas funding, resources and services to address homelessness in Oregon are not scaled to meet this need; and

Whereas the lack of housing affordability and availability in Oregon cannot be addressed without cross-jurisdictional collaboration; and

Whereas communities require coordinated leadership and governance to identify local needs and centralize communication, policy and services to end homelessness; now, therefore,

Be It Enacted by the People of the State of Oregon:

SECTION 1. (1) The Oregon Department of Administrative Services shall provide grants to local governments and nonprofit corporations that agree to, within 90 days of receipt of grant funding, enter into an agreement among the member governments and nonprofit corporations, if any, to create a coordinated homeless response system that consists of, at a minimum:

- (a) The establishment of a coordinated homeless response office;**
- (b) An advisory board with representation from the governing body of each member government;**
- (c) Specific roles of each member to support the advisory board and office;**
- (d) Plans for coordination with any local continuum of care receiving funding under 24 C.F.R. part 578; and**
- (e) The establishment of a centralized point of contact for the office.**

(2) Grants provided under this section shall be used by the coordinated homeless response system to:

- (a) Hire necessary staff for the office;**
- (b) Support coordinated communications and public engagement;**
- (c) Support community outreach and policy development, including stipends for people with current or recent lived experience of homelessness;**

(d) Acquire technical assistance and capacity building, including contracting with consultants; and

(e) Pay for other expenses reasonably necessary to meet the requirements under this section.

(3) Within one year of receiving a grant under this section, a coordinated homeless response system, through the advisory board or each member government to the agreement, shall adopt a five-year strategic plan that will identify and set goals for addressing:

(a) Funding to support the ongoing operations of the coordinated homeless response system;

(b) Increasing or streamlining resources and services to people at risk of or experiencing homelessness within the participating cities and counties;

(c) Incorporating national best practices for ending homelessness;

(d) Eliminating racial disparities within homeless services within the service area; and

(e) Creating pathways to permanent and supportive housing that is affordable to local populations experiencing or at risk of homelessness.

(4) No later than November 15, 2023, and September 15, 2024, each coordinated homeless response system shall provide a report to the Housing and Community Services Department, Oregon Housing Stability Council and one or more appropriate interim committees of the Legislative Assembly in the manner provided in ORS 192.245 on:

(a) The goals adopted in the five-year strategic plan and the progress made in implementing the plan;

(b) Other changes in homelessness services, ordinances of member governments relating to homelessness and partnerships or programs established that are specifically related to member government actions arising out of the agreement; and

(c) Identified challenges and opportunities relating to:

(A) Regional coordination of homelessness services and planning;

(B) Needs for technical assistance regarding program development or other programs from the Housing and Community Services Department; and

(C) Addressing racial disparities through partnerships with culturally specific and responsive organizations serving populations overrepresented in experiencing homelessness, including Black, Indigenous, People of Color, federally recognized tribes and tribal members and outreach and engagement with these populations.

(5) In performing tasks under this section, a coordinated homeless response system shall coordinate with and develop partnerships with local and regional stakeholders, including, but not limited to:

(a) Advocates for people experiencing homelessness and for people with lived experience of homelessness;

(b) Community action agencies;

(c) Housing authorities;

(d) Affordable housing providers;

(e) Behavioral health providers;

(f) Law enforcement;

(g) Educational agency liaisons for homeless children as described in 42 U.S.C. 11432;

(h) Local Department of Human Services offices;

(i) Courts;

(j) Legal aid;

(k) Coordinated care organizations, as described in ORS 414.572;

(L) Emergency shelter providers;

(m) Homeless service providers;

(n) Organizations serving and advocating for veterans, homeless youth, youth exiting the foster care system, individuals exiting the criminal justice system, people with disabilities and aging adults, health care systems, domestic violence and sexual assault survivors,

members of lesbian, gay, bisexual, transgender, queer or questioning (LGBTQ) communities, people experiencing behavioral health and substance use disorders, faith communities and business communities; and

(o) The Housing and Community Services Department.

(6) In performing its duties under this section, a coordinated homeless response system shall coordinate with law enforcement, service providers and governing bodies to implement safe and humane processes to maintain public and environmental health and safety, balancing important individual and community rights.

(7) A coordinated homeless response system may use grant funds in excess of those funds needed by the system to accomplish the requirements of the system under subsections (1) to (6) of this section to support the delivery of homeless services and shelter consistent with the five-year strategic plan, including through contracts with service providers.

SECTION 2. Section 1 of this 2022 Act is repealed on January 2, 2025.

SECTION 3. In addition to and not in lieu of any other appropriation, there is appropriated to the Oregon Department of Administrative Services, for the biennium ending June 30, 2023, out of the General Fund, to provide grants under section 1 of this 2022 Act for a coordinated homeless response system:

(1) \$1,000,000 to Benton County for a response system consisting of Benton County, the City of Corvallis and any other parties to the agreement forming the response system.

(2) \$1,000,000 to Coos County for a response system consisting of Coos County, the City of Coos Bay, the City of North Bend and any other parties to the agreement forming the response system.

(3) \$1,000,000 to Deschutes County for a response system consisting of Deschutes County, the City of Bend, the City of La Pine, the City of Redmond and the City of Sisters.

(4) \$1,000,000 to Lincoln County for a response system consisting of Lincoln County, the City of Lincoln City, the City of Newport, the City of Toledo and any other parties to the agreement forming the response system.

(5) \$1,000,000 to the Mid-Columbia Community Action Council for a response system consisting of the Mid-Columbia Community Action Council, Hood River County, Sherman County, Wasco County, the City of The Dalles, the City of Hood River and any other parties to the agreement forming the response system.

(6) \$1,000,000 to Polk County for a response system consisting of Polk County, the City of Dallas, the City of Falls City, the City of Independence, the City of Monmouth, the City of Willamina, the Confederated Tribes of the Grand Ronde, Mid-Willamette Valley Community Action Agency and any other parties to the agreement forming the response system.

(7) \$1,000,000 to Tillamook County for a response system consisting of Tillamook County, the City of Tillamook, Bay City, the City of Garibaldi, the City of Rockaway Beach, the City of Wheeler, the City of Manzanita, Tillamook County Community Action Resources Enterprises, Inc. and any other parties to the agreement forming the response system.

(8) \$1,000,000 to Umatilla County for a response system consisting of Umatilla County, the City of Umatilla, the City of Stanfield, the City of Echo, the City of Hermiston and any other parties to the agreement forming the response system.

SECTION 4. This 2022 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2022 Act takes effect on its passage.

Passed by House March 2, 2022

.....
Timothy G. Sekerak, Chief Clerk of House

.....
Dan Rayfield, Speaker of House

Passed by Senate March 3, 2022

.....
Peter Courtney, President of Senate

Received by Governor:

.....M.,....., 2022

Approved:

.....M.,....., 2022

.....
Kate Brown, Governor

Filed in Office of Secretary of State:

.....M.,....., 2022

.....
Shemia Fagan, Secretary of State

Regular Meeting

May 23, 2022

Mayor Drotzmann called the regular meeting to order at 7:30pm. Present were Councilors Hardin, Peterson, Barron, Spicerkuhn, Duron, Davis, Primmer, and Myers. Also in attendance was Municipal Court Judge Creasing (arrived at 7:41pm), as well as staff to include: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Richard Tovey, Chief Edmiston, Planning Director Clint Spencer, Finance Director Mark Krawczyk, Court Administrator Jillian Viles, and City Recorder Lilly Alarcon-Strong. Youth Advisory Members Elizabeth Doherty, Julissa Gonzales Mendoza, and Manuel Salazar were also in attendance. The meeting was streamed live on YouTube.

Presentation- Umatilla County Fire District #1 (UCFD1) Updates

UCFD1 Fire Chief Scott Stanton gave updates (PowerPoint Presentation attached) regarding: staffing, volunteers, Board of Directors, service area, services provided, statistic information, budget and bond information, and more.

The Mayor and Council thanked Chief Stanton and UCFD1 for all of their work keeping the community safe.

Citizen Input on Non-Agenda Items

None given

Consent Agenda Items

Councilor Davis moved and Councilor Primmer seconded to approve Consent Agenda items A-D, to include:

- A. Committee Vacancy Announcements
- B. Recommendation to the Eastern Oregon Trade & Event Center Advisory Committee: Position #6, representing the At-Large Community, Luke Swanson, term from 07/01/2022 to 06/30/2025
- C. Minutes of the April 25th, Public Safety Committee Meeting
- D. Minutes of the May 9th, work session and regular City Council meeting

Motion carried unanimously.

Resolution No. 2221- N 1st Water Line Materials Award

Assistant City Manager Morgan stated if approved, this Resolution will award a procurement contract to Consolidated Supply to provide all piping materials to replace water mains on North 1st Place, between Hermiston Ave and Elm Ave. This project was included in the 2019 Capital Improvement Plan (CIP).

After some discussion, Councilor Primmer moved and Councilor Duron seconded to adopt Resolution No. 2221 and lay upon the record. Motion carried unanimously.

April 2022 Financial Report

After some discussion, Councilor Davis moved and Councilor Spicerkuhn seconded to accept the April 2022 Financial Report as presented by Finance Director Mark Krawczyk. Motion carried unanimously.

Committee Reports

Parks and Recreation Committee- Councilor Davis stated Assistant City Manager Mark Morgan took the Committee on a tour of the proposed Hayfields property.

Public Infrastructure Committee- Councilor Spicerkuhn stated the Committee met prior to the Special City Council meeting, but were unable to get through the entire agenda as the agenda was extensive and time was limited. The Committee heard updates regarding Hermiston Energy Services, the Regional Water System, Amazon projects, GRATE project, optional layouts for NW 11th Street, and more. It is obvious to see that City staff have been busy working hard for its constituents.

Regular Meeting

May 23, 2022

Hispanic Advisory Committee- Councilor Barron stated the Committee heard presentations from Stepping Stones Homeless Shelter and County Commissioner Candidate Bob Barton.

Mayor's Report

Mayor Drotzmann spoke regarding:

- Thanked Council President Primmer for conducting the last City Council meeting in his absence
- Participation in the LOC Strategic Planning for the next five years

Council Reports

Councilor Davis congratulated the newly elected and reelected Council members.

Mayor Drotzmann agreed and reminded the public that the final election results have not been tabulated.

Councilor Duron thanked the men and women in law enforcement as last week was National Police Week, and stated she would like to take advantage of the Ride-A-Long program very soon. Councilor Duron thanked all those who organized and participated in the I Love My City weekend.

Mayor Drotzmann echoed Councilor Duron sentiments and stated there were over 400 I Love My City participants.

Youth Advisory Report

Advisor Gonzales Mendoza gave information regarding: Parks and Recreation and the Hermiston School District's 2nd Grade swim lessons and drowning prevention events, drowning statistics, and the new Life Jacket Exchange Program at the Aquatic Center.

Mayor Drotzmann thanked Advisor Gonzalez Mendoza for working as a life guard.

Advisor Doherty gave information regarding a Memorial Day Assembly to thank Veterans for their service, as well as District and State information for various clubs and sports.

City Manager's Report

City Manager Smith spoke regarding:

- Thanked everyone who attended the Special Meeting with the Umatilla City Council and County Commissioners regarding the homeless shelter project, and stated their will be opportunity for continued public participation on this subject
- City Hall Construction progress

Adjournment

There was no other City business and Mayor Drotzmann adjourned the City Council meeting at 8:38pm.

SIGNED:

Dr. David Drotzmann, Mayor

ATTEST:

Lilly Alarcon-Strong, CMC, City Recorder



Dr. David Drotzmann, Mayor

Councilors – Lori Davis, Roy Barron, Jackie Myers, Phillip Spicerkuhn, Maria Duron, Rod Hardin, Nancy Peterson, & Doug Primmer

City Manager, Byron Smith

Thank you for allowing me to present an overview of the fire department. Although on occasion, we have been referred to as the “hose draggers” and or the guys across the street always asking for money for “shiny new toys” – I am proud to say that your department is recognized by the top Emergency Services Official in the State, the Oregon State Fire Marshall as:

The most highly trained paramedic, structure fire, wildland, and hazmat response team providing emergency services to constituents in Eastern Oregon with an ISO Rating of 3, of which only 8% of all fire departments in the United States have such an insurance rating.

Of importance to you as City elected officials - of the 5,607 calls for help the department responded to in 2021, **79% were in the City of Hermiston. Of all the 911 calls, 4585 were Emergency Medical Service requests that were responded to by paramedics and EMTs utilizing the department’s 6 ambulances.** As it has been in previous years, the department’s call volume increased again last year. This time by 12%, which puts further stain on our emergency personnel, our equipment and of course on the budget.

The department’s projected \$10.6 million-dollar operating budget for the fiscal year 2022-2023 has been presented to and approved by the appointed Budget Committee comprised of District constituents, as well as by the District’s elected Board of Directors.

Additionally, the District’s Board of Directors reviews and approves every operating and capital expenditure at their monthly Board meeting. I am pleased to report to you that last year’s projected budget versus the District’s approved expenditures came to be within 1% of one another.

As you are aware, The District’s constituents passed a \$13.1 million Bond last year which is being overseen by a Citizen’s Oversight Committee that reviews and approves all Bond money expenditures.

With the combined Bond Funding of \$13.1 million and the State’s \$2,7 million in seismic retrofit funding, major portions of the long-term Strategic Plan developed by the department’s executive team in 2020 will become a reality. Thus, we look at 2022-23 as a “Transition Year” when we finally have the opportunity to:

1. Replace badly needed emergency response equipment due to age, condition, or extensive mileage that will enable the department to maintain its Insurance Rating of Class
2. Seismically retrofit and upgrade the downtown station plus 3 additional stations for earthquake compliance and to make them co-inhabitable for male and female emergency response personnel to occupy on a 24-hour basis.
3. Purchase:
 - 5 new Paramedic ambulances to replace old ambulances with extensive mileage.
 - 1 Structure Fire Engine to replace engines past their compliance dates.
 - 1 Ladder truck to replace the department's existing 25-year-old truck.
 - 2 wildland/brush rigs to replace vehicles that are long past their life span.

With 41.5 paid staff and 30 volunteers, and with the district's chief officers having over 160 years of combined emergency service expertise, the department continues to implement programs, like the first Community Paramedic Program in Eastern Oregon and reach goals that have been unattainable for most departments of our size that is also constrained with a very tight budget.

The major concerns of the Department continue to be:

1. The ever-increasing number of medical responses in Hermiston for the elderly, the under privileged and economically challenged constituents with inadequate Medicare and state funding reimbursements to the district, leaving the department with approximately a million-dollar short fall per year.
2. Enterprise Zones that increase our response demands and equipment needs without obtaining the required funding given directly to the department from those Zones to adequately support those Enterprise Zone with required and requested services.
3. The inability of the department to attract needed personnel to properly staff the department due to our budget constraints and competition from other higher paying Emergency Services Departments for qualified firefighters, EMTs and Paramedics.
4. This increased call volume, with limited emergency personnel on staff has resulted in more than usual personnel absences due to injury and or Post Traumatic Stress Disease.

Thank you for the opportunity to give an update on your Emergency Services Team. Please don't hesitate to contact me directly if you have questions on any of the information presented.

Sincerely,



Scott Stanton - Chief Executive Officer

UMATILLA COUNTY FIRE DISTRICT #1

EASTERN OREGON'S LARGEST, MOST HIGHLY-TRAINED FIRE, PARAMEDIC & HAZMAT TEAM



CHIEF EXECUTIVE OFFICER



Scott Stanton

- Bachelor's Degree - Fire Service Administration
- Graduate of Executive Fire Officers Program
- 36 years of Emergency Services Experience
- President - Oregon Fire Chief's Association
- Director – Special Districts Association of Oregon

Manages:

- \$10 Million Annual Operating Budget
- 69 Employees out of 5 Fire Stations
- \$13.1 Million Bond
- Protects \$3.7 Billion in Assets Within the District

EXECUTIVE STAFF



Jimmy Davis
Deputy Chief of Operations



Jim Forquer
Deputy Chief of Administration



Scott Goff
Division Chief of Fire Prevention



Richard Cearns
Division Chief of EMS & Training



Corey Gorham
Battalion Chief of Training

A Combined 130+ Years of Experience
Managing Emergency Services

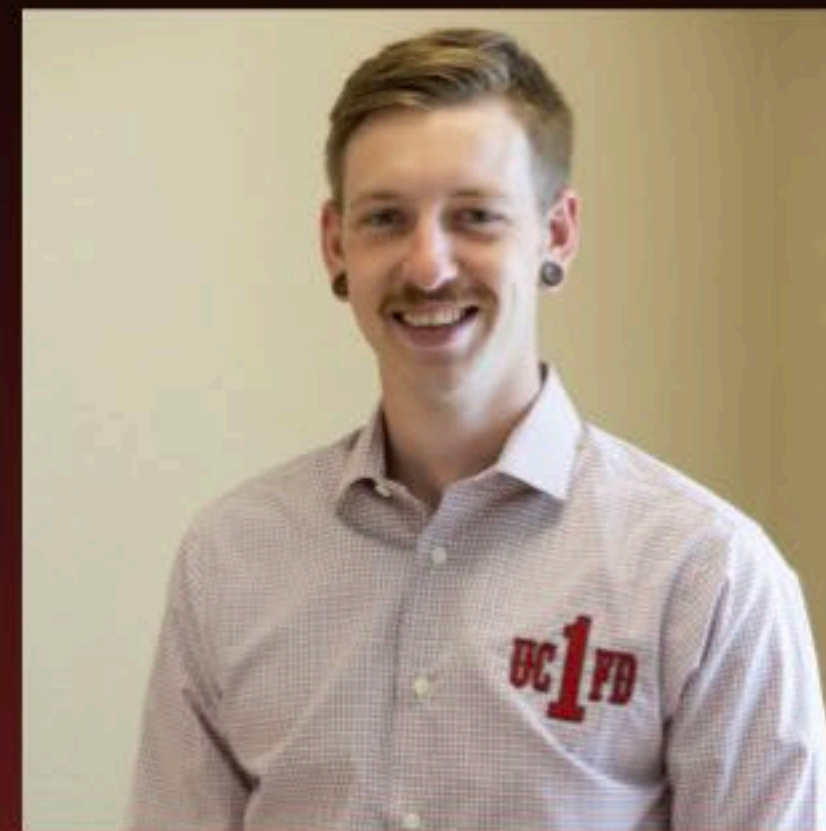
DISTRICT ADMINISTRATION STAFF



Candice Slagel-Osbourne
Finance/Office Manager



Whitney Sitton
Billing Specialist



Nickolas Oatley
Public Information Officer &
Recruiter Specialist



Reta Larson
Board Secretary

Our Administrative Team Is the Cornerstone of
Keeping the Department Functioning Properly

DISTRICT #1 TEAM

69 Paid and Volunteer Emergency Responders

- 41 Paid Staff - 31 With Paramedic Certifications
- 19 Volunteers & 9 Resident Interns



WHAT WE DO

- Medical 911
- Structure Fires
- Wildland Fires
- Inter-Facility Transports
- Community Paramedic
- Hazmat
- Heavy Rescue
- Water Rescue
- Mutual Aid
- Vehicle Accidents



WHERE WE DO IT



- City of Hermiston
- City of Stanfield
- City of Umatilla
- City of Echo
- Fire Response Area - 209 Square Miles
- Emergency Medical Response Area - 620 Square Miles
- Hazmat Response Area - 15,300 Square Miles

UMATILLA COUNTY FIRE DISTRICT #1

CALLS FOR HELP IN 2021

5,607

EMS Calls	4,585
Fire/Hazardous Condition	229
Good Intent Call	407
False Alarm/Service Calls	386

79% in City of Hermiston

An Average of 15.3 Calls For Help A Day

EMERGENCY MEDICAL SERVICES

- 31 Paramedics
- 6 ambulances
- Transport Patients To Tri-Cities, Portland, Medford, Spokane, Boise



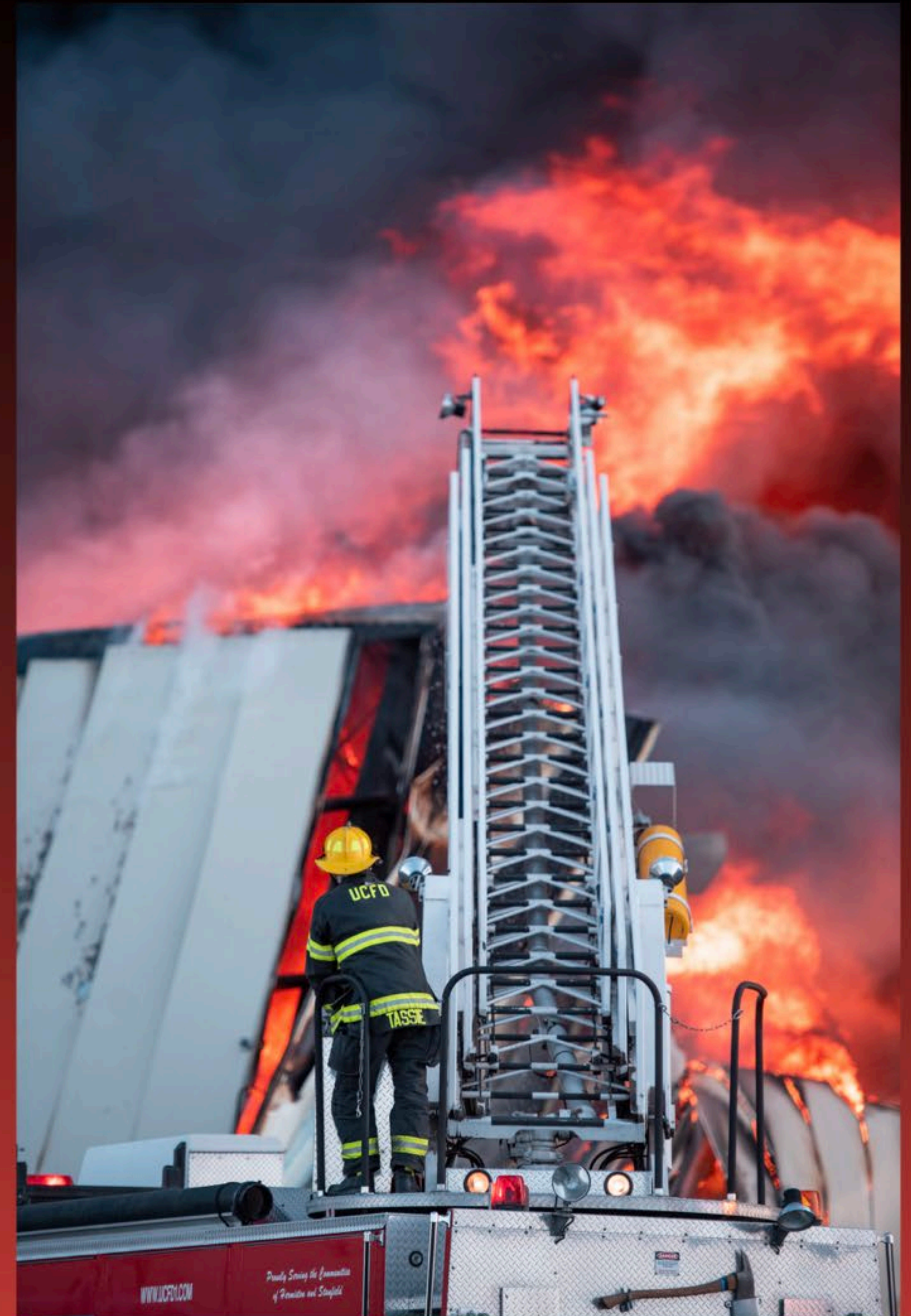
COMMUNITY PARAMEDIC



- Eastern Oregon's First Community Paramedic Program
- Home Visits to Recently Released Hospital Patients
- Decrease Patient's Hospital Readmission
- Partial Funding By Good Shepherd Community Health Foundation

FIRE SUPPRESSION RESOURCES

- Needed to Maintain an ISO Rating - **3**
 - Results in Lower Homeowner Insurance Costs
 - This Rating Puts District #1 in the Top 8% Nationwide
- District Firefighting Equipment:
 - Structure Fire Engines - 5
 - Wildland Engines - 7
 - Water Tenders - 5
 - Ladder Trucks - 2
 - Rescue - 1
 - Dozer - 1



HAZMAT SERVICES

- Eastern Oregon's Designated Hazmat Team
- Funded - Office of the Oregon State Fire Marshal
- 2 Response Vehicles Valued at 1.5 Million Dollars



DISTRICT OPERATING BUDGET

- 2022-2023 Operating Budget — \$10.6 Million
- Source of Operating Funds:
 - Property Taxes — \$4.6 Million
 - Emergency Medical Services — \$3.2 million
 - Grants & Reimbursements — \$400,000
 - Capital Reserve & Contingency — \$2,200,000

BOARD OF DIRECTORS



Ric Sherman
President



Eldon Marcum
Vice President



Mike Hawman
Secretary/Treasurer



Jim Whelan
Director



Spike Piersol
Director

- Elected to Serve by the Constituents of the Fire District
- Approve the Annualized Budget
- Set District Goals and Policies
- Approve Monthly Operating Expenditures

BUDGET COMMITTEE

- Luann Wolfe
- Rick Rankin
- Monte Ellis
- Kathy Stolz
- Tom Martin
- Cindy Meyers



USE OF BOND \$13.1 MILLION

- Renovate Stations with Co-Ed Living Quarters
- Upgrade & Replace Apparatus
- Replace Outdated PPE
- Replace Rescue Equip/Jaw's of Life



CITIZEN-BOND OVERSIGHT COMMITTEE

\$13.1 MILLION DOLLARS

- Josh Burns
- Cindy Meyers
- Luann Wolfe
- Jim Whelan
- Bruce Jones
- Steve Eldridge
- Bill Elfering



SEISMIC RETROFITTING

Hermiston Safety Center



Three Additional Stations

DISTRICT CHALLENGES

1. Ever Increasing 911 Medical Calls
2. Insufficient Minimum Staffing
3. Medicare/Medicaid Rates capped
4. Minimal Revenue From Enterprise Zones
5. Employee - Post Traumatic Stress Disease



OUR MISSION



UMATILLA COUNTY FIRE DISTRICT #1 IS DEVOTED TO PROTECTING THE COMMUNITIES WE SERVE BY PROVIDING THE HIGHEST QUALITY OF COMPASSIONATE AND PROFESSIONAL SERVICES.

Mayor Drotzmann called the meeting to order at 5:00pm. Councilors Spickerkuhn and Peterson were present. City staff in attendance included: Assistant City Manager Mark Morgan, City Manager Byron Smith, Finance Director Mark Krawczyk, Hermiston Energy Services Superintendent Nate Rivera, City Attorney Rich Tovey Street Superintendent Ron Sivey, Wastewater Superintendent Bill Schmittle, Parks & Recreation Director Brandon Artz and Planning Assistant Heather La Beau. Anderson Perry engineers Joshua Lott and Jay Marlow were in attendance.

Jay Marlow was introduced as an Anderson Perry engineer who will be assisting with Hermiston projects.

Hermiston Energy Services (HES) Update

General Manager Rivera presented a PowerPoint presentation (attached). The presentation included:

- brief history of HES
- service area
- contract with Umatilla Electric Cooperative (UEC)
- Rates
- Expenses
- Future projects

Regional Water System Build-Out Update

Assistant City Manager Morgan presented a design option (attached) for supplying regional water to a prospective customer of industrial water east of S 1st Street. Expansion costs would be covered by reimbursement from the customer. Committee members discussed possible impacts of the project including environmental and vehicular traffic.

Hayfields Infrastructure Update

Assistant City Manager Morgan presented PowerPoint slides (attached). The costs for water and sewer on day #1 and the costs to cover future capacity were discussed. A tentative timeline was presented for creating the urban renewal district.

Gettman Road Alternative Transportation Enhancement (GRATE) Update

Attached is the informational page Assistant City Manager Morgan passed on to those present.

NW 11th Bike Lanes, Turn Lane, & No Parking

Assistant City Manager Morgan reviewed the proposed improvements to NW 11th St as presented on the attached aerial photo. The center turn lane is proposed on NW 11th to extend from W Hermiston Ave to Juanita Ave. There is insufficient right-of-way width to extend to Elm. Adding a center turn and restriping the bicycle lanes will create a safer environment for the cyclists and alleviate vehicle stacking. Committee members stated concern over the loss of on-street parking. It was mentioned there is rarely vehicles seen parked on that portion of NW 11th.

Adjourn

Mayor Drotzmann adjourned the meeting at 5:58pm.



ENERGY SERVICES

Public Infrastructure Committee Update – May 23, 2022



Hermiston Energy Services

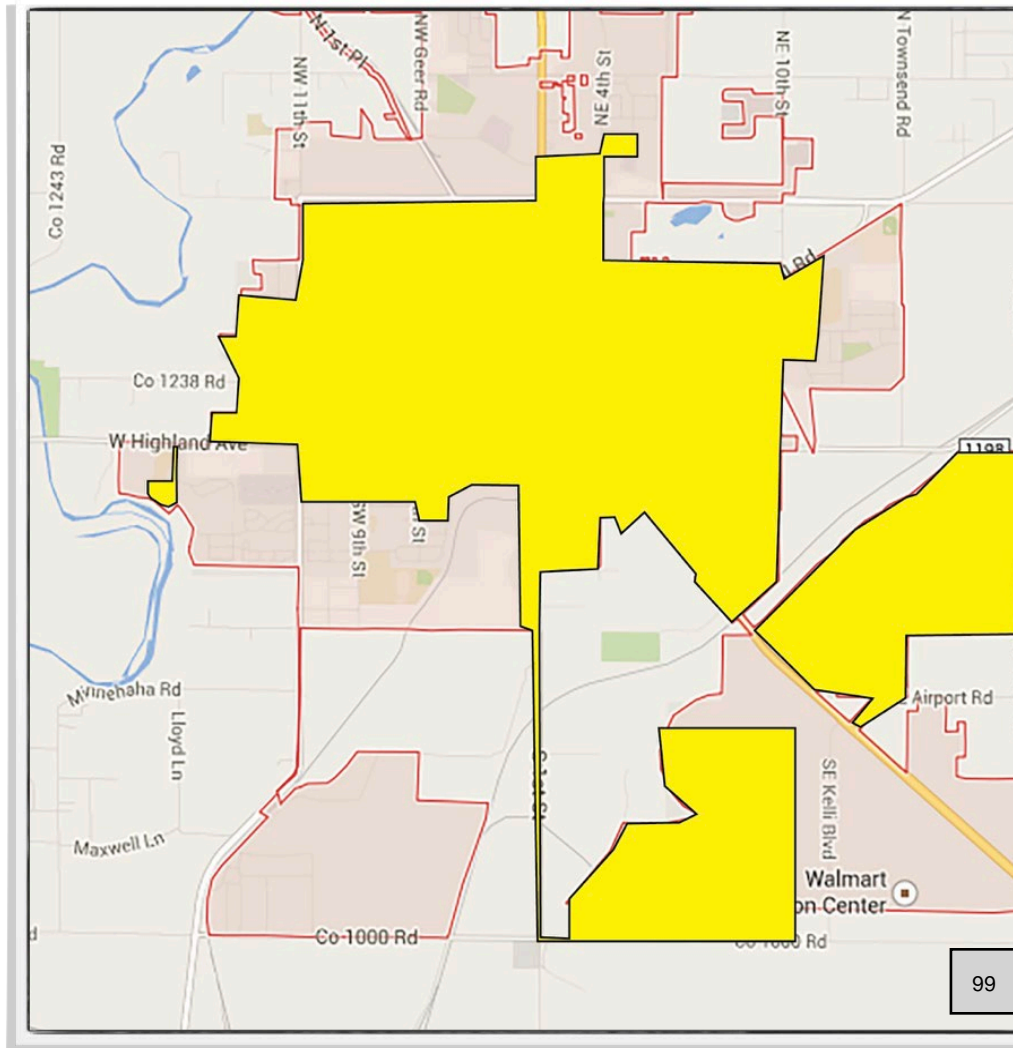
- HES is a Consumer-Owned, Non-Profit Electric Municipality formed October 1, 2001 after acquiring PacifiCorp's Hermiston distribution facilities.
- HES currently serves 5,356 customer-owners, with annual sales of 108 million kilowatt-hours.
- HES's facilities consists of 36.3 miles of overhead and 19.6 miles of underground primary distribution lines.



Hermiston Energy Services



- HES serves approximately 63% of the area of Hermiston.
- 51.5% of sales to residential customers and 47.9% to commercial customers.



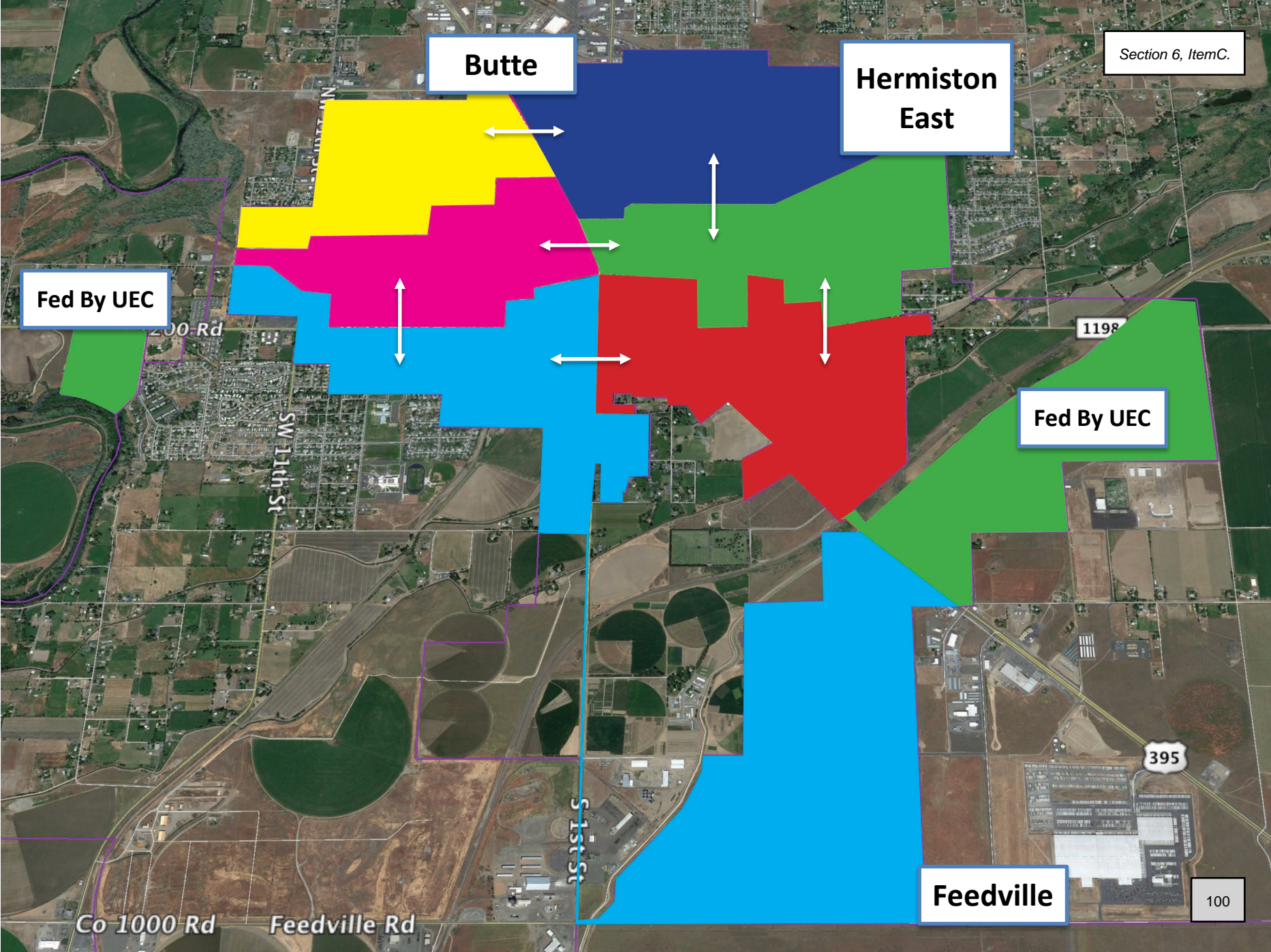
Butte

Hermiston East

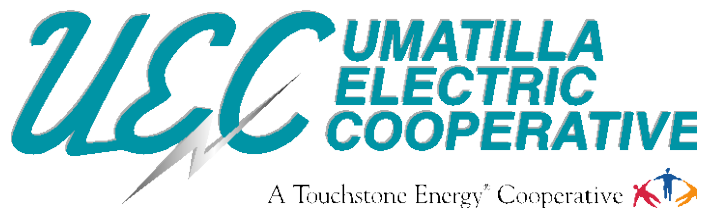
Fed By UEC

Fed By UEC

Feedville



UEC Contract



- After acquiring PacifiCorp's Hermiston distribution facilities in 2001 the City of Hermiston Contracted with Umatilla Electric Cooperative for the Below Services:
 - Technical Operation Services, Line Work, Tree Trimming, Drafting, Dispatch, Repairs, Inspection, Maintenance, Day-to-Day Engineering, Outage Response, Conservation, Customer Service and Billing.
- Contract was renewed in 2011 and is set to expire 2032.
- Every five (5) years contract fee is subject to adjustment. That adjust will occur in June of this year (15%).



- HES has one employee.
- Responsible For:
 - BPA Contract, Rates, Budget, Construction Work Plan, Maintenance Schedule, Contractor Supervision and Oversight, Policies and Procedures, Overall Decisions Related to HES.



HES Rates

- Ability to collect appropriate revenue.
- Rates are stable and predictable.
- Rates are equitable among customer classes.
- Rates are easy to understand and feasible for HES to implement.
- To achieve this, we work with an independent third-party firm to perform a Cost-of-Service Analysis on behalf of HES customers.

HES Customer Bill

- HES's Customers Electric Bill:
 - Energy Charge + Base Charge + Demand (except Residential) = Customer Bill.
- Currently HES charges \$21.00 for Residential Base Charge.
 - Actual costs attributed to the Base Fee account for approximately \$29.00 for residential customers.
 - The remaining \$8.00 is made up in the energy charge.



HES Customer Class Revenue

Customer Class	Customers	% Of HES Revenue	Customer Charge	Demand Charge	Energy Charge
Residential	4,541	52%	18%	-	82%
Small Commercial	776	27%	11%	11%	78%
Large Commercial	34	21%	4%	23%	73%
Agricultural	5	1%	5%	24%	71%
HES	5,356	100%	13%	8%	79%

HES Rate Pressure

- 93% of HES's Costs are:

B O N N E V I L L E
P O W E R A D M I N I S T R A T I O N

- Power Purchases (BPA)

48%

- UEC Contract/Labor

20%

- Debt Payment

11%

- System
Maintenance/Capital

8%

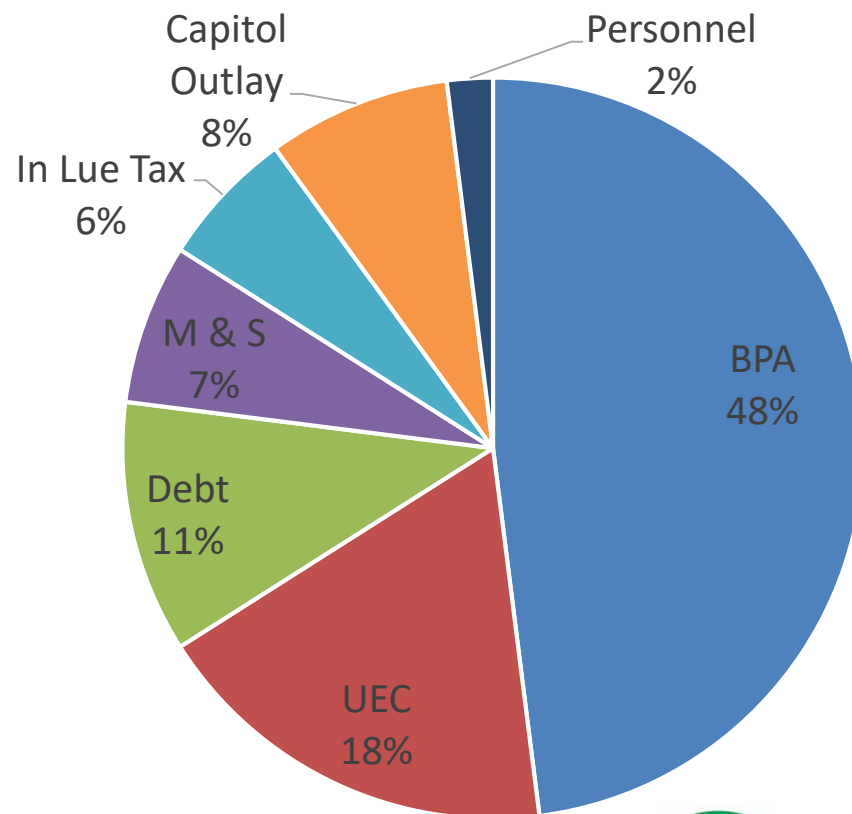
- In Lue of Taxes

6%



HES Expense Breakdown

- BPA Bill
 - Power & Transmission
- UEC
 - Distribution O & M, Customer Accounts & Administrative and General
- Debt
 - System Purchase in 2001
 - CWP Bond Finance
- Materials & Services
 - Accounting, Travel, Insurance, Phone, Street Lights, Conservation, Energy Assistance, Dues, Misc. Contracts, Office Supplies and Misc. Equipment.
- In Lue of Taxes
 - HES pays this fee to the City.
- Capitol Outlay
 - Transformers, New Services, Meters, System Repair/Maintenance.
- HES Personnel



HES Rate Adjustment

- Knew and shared that existing rate structure did not collect retail rate revenue based on actual costs needed to serve individual customer classes.
- In FY's 2018-21 HES Offset revenue deficiencies
 - Used \$2.4m From Bond Restructure Savings & Reserves
 - Reduced Spending
 - Deferred maintenance and Construction Work Plans.
 - In 2018: 1.2m (12.7%) deficit in rate revenue.
 - Used reserves, Moved all CWP & Maintenance to Dept. 33.
 - Council approved 1.87% rate adjustment in 2018.
- In FY 2020-21 HES had a \$1,011,195 revenue deficiency.
 - \$500,000 was BPA increase in Oct. 2019.
 - \$450,000 in System Maintenance/Capitol (move back from Dep 33)



HES Rate Adjustment

In November of 2020 Council Approved HES Rate Adjustments in Two Phases

- **Phase 1: 6.98% Overall Adjustment**
 - January 1, 2021
 - Residential Customer averaged \$117 per-month.
 - 20¢ per-day average increase.

- **Phase 2: 6.9% Overall Adjustment**
 - October 1, 2021
 - Residential Customer will average \$124 per-month.
 - 22¢ per-day average increase.

HES Rate Adjustment

In FY 2020-21 HES was projected to have \$1,011,195 revenue deficiency.

– **Phase 1:**

- Reduced the use of reserves to cover budget shortfall in February 2021 to about half (45k per-month).
- Ended FY 2020-21 with \$822,603 revenue deficiency.

– **Phase 2:**

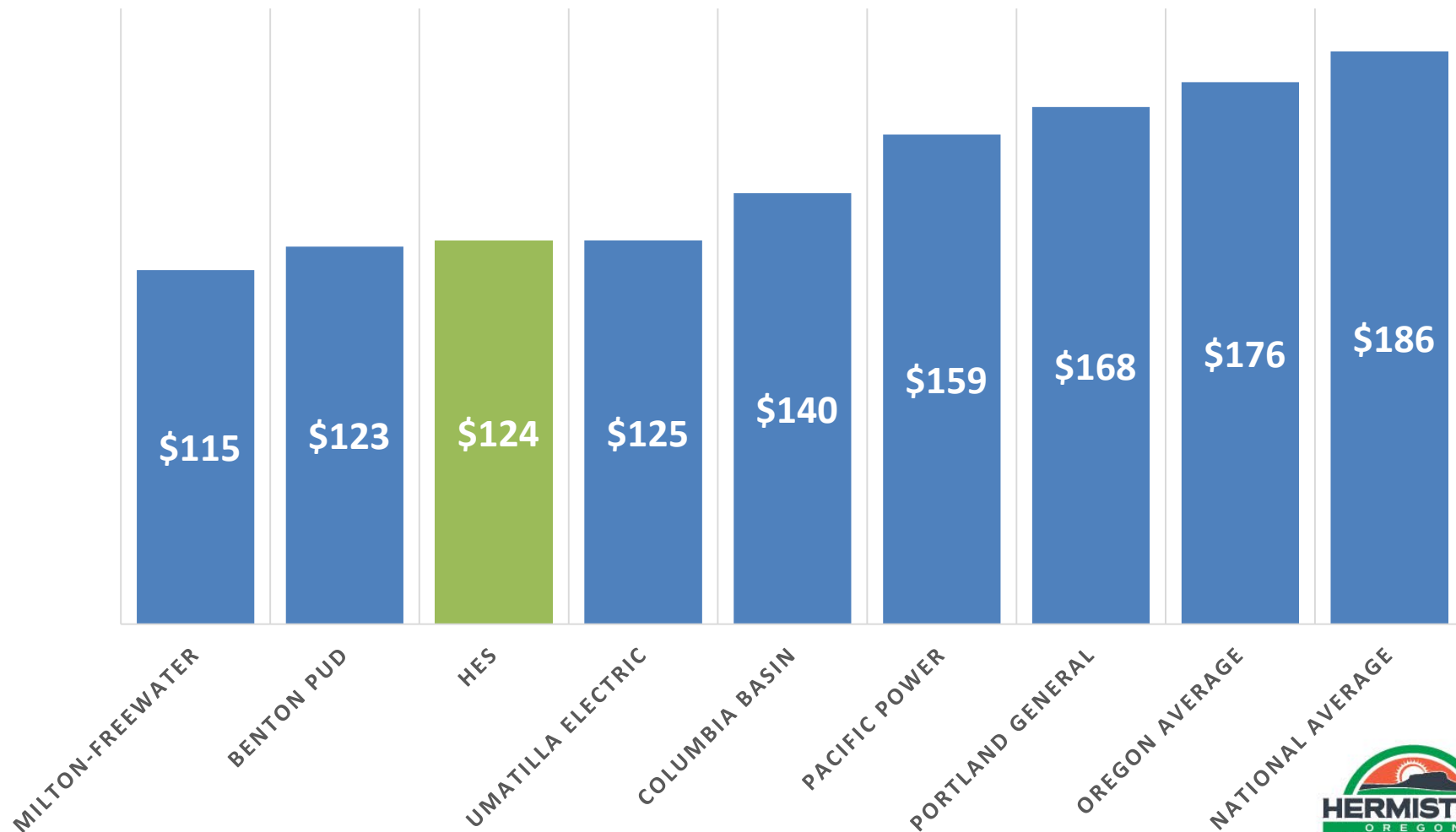
- Overall rate increase got utility to break even in mid October 2021.
- No longer use reserves starting in November 2021.
- Full System Maintenance Cost Recovery.

– **Did Not Include:**

- Capital Improvement Projects
- State/Federal Mandate Changes (Energy Assistance/Debt Forgiveness; Conservation/EE)
- Contracts
- Inflationary Costs
- Restore/Build Reserves.



HES Rate Comparison



* Based on 1,400 kWh per-month



HES Future Updates

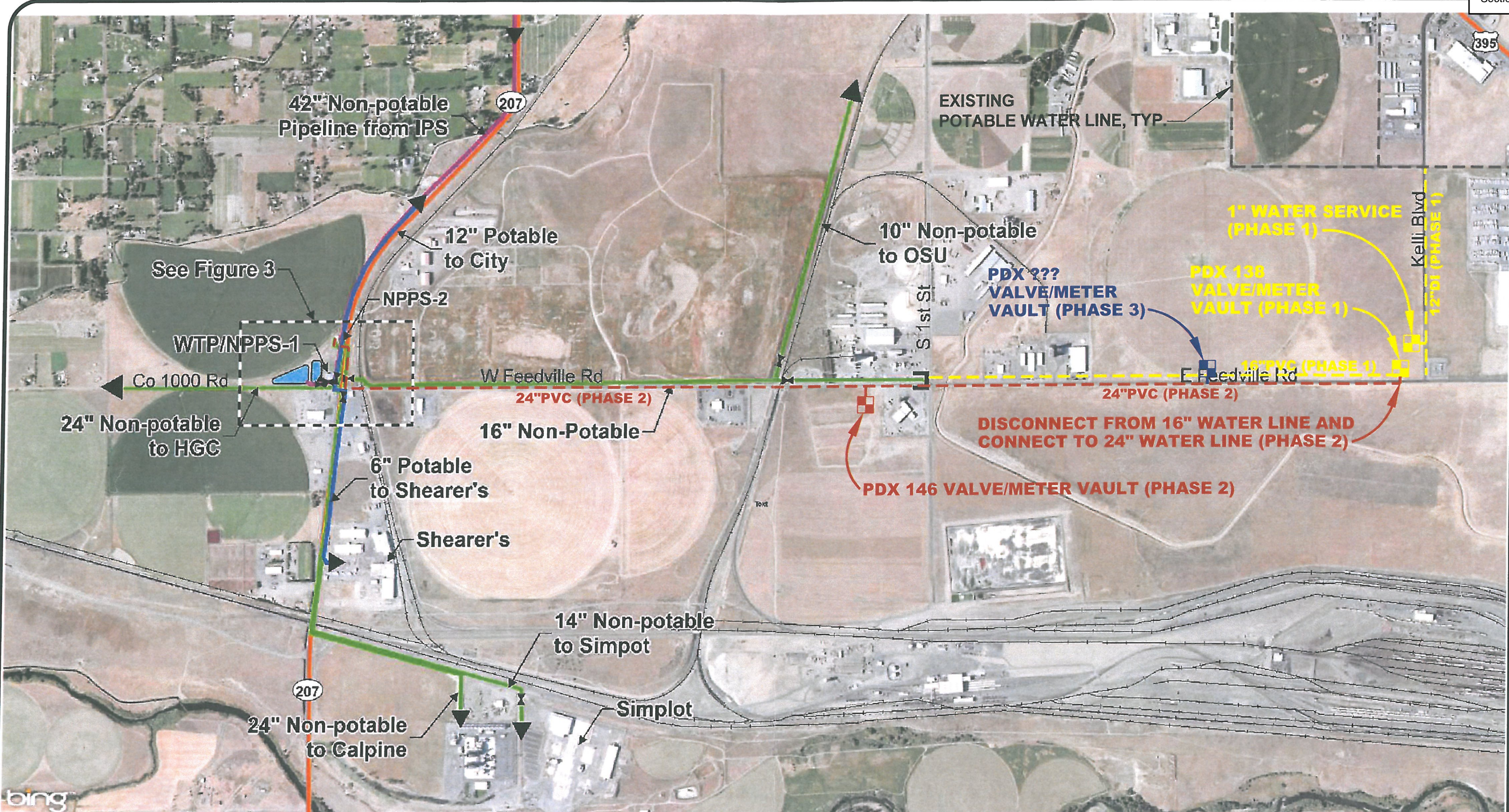
- Line Extension Policy
- Capitol Projects
- Maintenance/Construction Work Plan





Questions

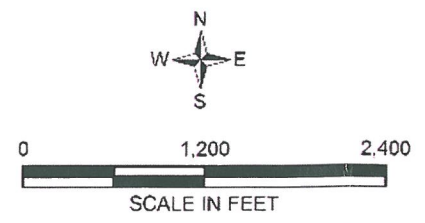
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LEGEND

	Valve		Highway
	Pipeline Cap		Railroad
	Non-potable Water Piping		Ponds / Lagoons
	Non-potable Water Piping from IPS		Existing Non-Potable Water Piping
	Potable Water Water Piping		

- New Non-Potable Water Piping (Phase 1)
- New Non-Potable Water Piping (Phase 2)
- New Non-Potable Water Piping (Phase 3)



CITY OF
HERMISTON, OREGON
 VADATA UPGRADES 2022-2026
OPTION 1 (PDX 138, PDX146, PDX???)
REGIONAL WATER
TRANSMISSION CONNECTIONS

FIGURE
2

Q:\HERMISTON\736-127 RWS GenEng\Drafting\PDX-127-FIG 2.dwg, Layout1, 4/1/2022 8:46 AM, lwillhite

From: [Mark Morgan](#)
To: [Byron Smith](#)
Cc: "[Chas Hutchins \(chutchins@andersonperry.com\)](#)"; [Joshua Lott](#); [Roy Bicknell](#); [Alex Mccann](#)
Subject: RWS Water Allocation Plan
Date: Friday, April 15, 2022 11:25:36 AM
Attachments: [image002.png](#)

Byron,

Here's down on paper, some thoughts about where water allocations can/should come from for AWS. Let me know if I'm off base on any of this.

Chas/Joshua,

We're looking at shifting our assumption of where AWS will develop their capacity from from the Port's undeveloped allocation to the City's undeveloped allocation. One big thing that I want to make sure we stay aware of is how this plays relative to our City Water System Master Plan's call for future need of our rights in the RWS for potable source water capacity out in the 2030's and beyond.

1. August, 2022- Notice sent to OSU that No Water will be available after Aug. 31, 2023.
2. City-owned Feedville main chlorinated.
3. Short Term Lease of City's Developed POTABLE Supply (1,400 out of 1,500) from September, 2023 through August, 2024.
4. AWS Develops 3,420GPM of NON-POTABLE supply from the City's Un-developed RWS allocation by August, 2024, and returns 1,500GPM Potable capacity to the City.
5. AWS develops 4,200GPM of "Ultra-Filtration" capacity near NPPS-2, and dedicates it to the RWS. City purchases 4,200GPM of Non-Potable from the City's (newly expanded) developed RWS allocation, and runs it through the Ultra Filtration process.
6. AWS installs new 24" "Potable" water line from Ultra-Filtration site along Feedville Rd to Kelli Blvd by August, 2024.
7. Aug., 2024- Ultra-Filtered, City-owned, water is sent down the new 24" line to PDX 138 & PDX 245.
8. Up to 2,800GPM of Ultra-Filtered, City-owned, water is sold to PDX 138 & PDX 245 through a City-owned meter, at COH water prices for potable water.
9. Up to 1,400GPM of Ultra-Filtered, City-owned, water is sold to PDX 146.
10. Up to 1,500GPM of traditional RWS Potable developed capacity remains for normal City consumption.

11. Up to 520GPM of un-developed capacity remains in the City’s RWS allocation.

Out the back-end of this, could/should the City buy-out the Port of Umatilla’s remaining 6,500GPM of un-developed allocation? Recognizing that it is probably already leased to upstream farmers, with the understanding that we will assume those leases, and plan to cancel those leases in stages/chunks beginning as early as 2040(ish)? Would this allow the City’s system to work in to using our 1,500GPM of developed potable capacity over the next 18 years, and use this new 6,500GPM of capacity for future growth?

Table 1: RWS Water Allocations (December 2021)

Users	Potable		Non-potable		Total Developed	Total Undeveloped	Total Allocation
	Developed	Undeveloped	Developed	Undeveloped			
City	1,500	-	780	4,720	2,280	4,720	7,000
Port of Umatilla	-	-	-	6,500 ¹	-	6,500 ¹	6,500 ¹
Calpine	-	-	2,900	-	2,900	-	2,900
HGC	-	-	2,600	-	2,600	-	2,600
Simplot	-	-	2,000	-	2,000	-	2,000
Shearer's	255	245	-	-	255	245	500
First Oregon	-	-	-	2,600 ²	-	2,600 ²	2,600 ²
Vadala	-	-	2,900 ³	-	2,900 ³	-	2,900 ³
Total	1,755	245	11,180	13,820	12,935	14,065	27,000
	2,000		25,000				

Thanks,

Mark Morgan
 Assistant City Manager
 (541) 567-5521
 180 NE 2nd St.
 Hermiston, OR 97838
Where Life is Sweet



HAYFIELDS UPDATE

5/23/22



July, 2021 URA TIF Revenue Forecasts

SW Hermiston TIF Revenue Forecast

July 26, 2021 estimates

	Scenario 1	Scenario 2
Duration	20 Years	30 Years
Incur Formal Debt?	No	Yes
Total Net TIF	\$ 30,800,000	\$ 98,800,000
Maximum Indebtedness	\$ 30,800,000	\$ 85,600,000
Capacity (2021\$)	\$ 19,400,000	\$ 46,700,000
Years 1-5	\$ 400,000	\$ 1,300,000
Years 6-10	\$ 3,300,000	\$ 7,600,000
Years 11-15	\$ 6,700,000	\$ 9,000,000
Years 16-20	\$ 8,900,000	\$ 9,600,000
Years 21-25	\$ -	\$ 7,100,000
Years 26-30	\$ -	\$ 11,700,000



Day 1 Utility Needs



Day #1 Water & Sewer Costs

Improvement	Cost (2024)
Water Transmission Main	\$1,789,000
Joseph Booster Pump	\$811,000
Sewer Main	\$2,947,000
2MG Reservoir	\$3,923,000
Total	\$9,470,000

Park Improvements: \$4.55M



HERMISTON HWY 207

FEEDVILLE ROAD

Park Improvements: \$4.5M



COMMUNITY PARK - PROGRAM DIAGRAM

100 0 100
SCALE IN FEET



PLAY AREA



SKATEPARK / PUMP TRACK



WATER PLAY



PICNIC



EVENT SPACE / AMPHITHEATER



NATURAL AREA / TRAILS



GATHERING AREA / FOOD TRUCKS



SPORTS FIELDS



SDC OVERLAYS (NOT URBAN RENEWAL COSTS)

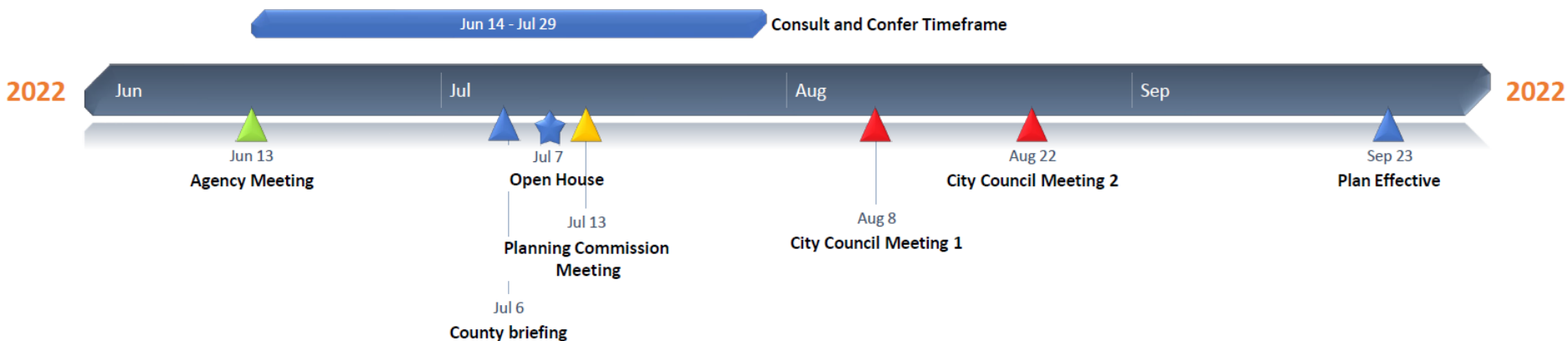


Future Costs

	Developer Cost	Total
Future Need		
Sewer Main (Future Capacity)	\$411,000	\$411,000
Water Right Replacement	\$1,330,000	\$1,330,000
Sewer Lift Station Expansion	\$180,000	\$180,000
Transportation	\$???	\$???
Total	\$1,921,000	\$1,921,000

SDC Overlays Can Grow With Demand

Next Steps / Timeline



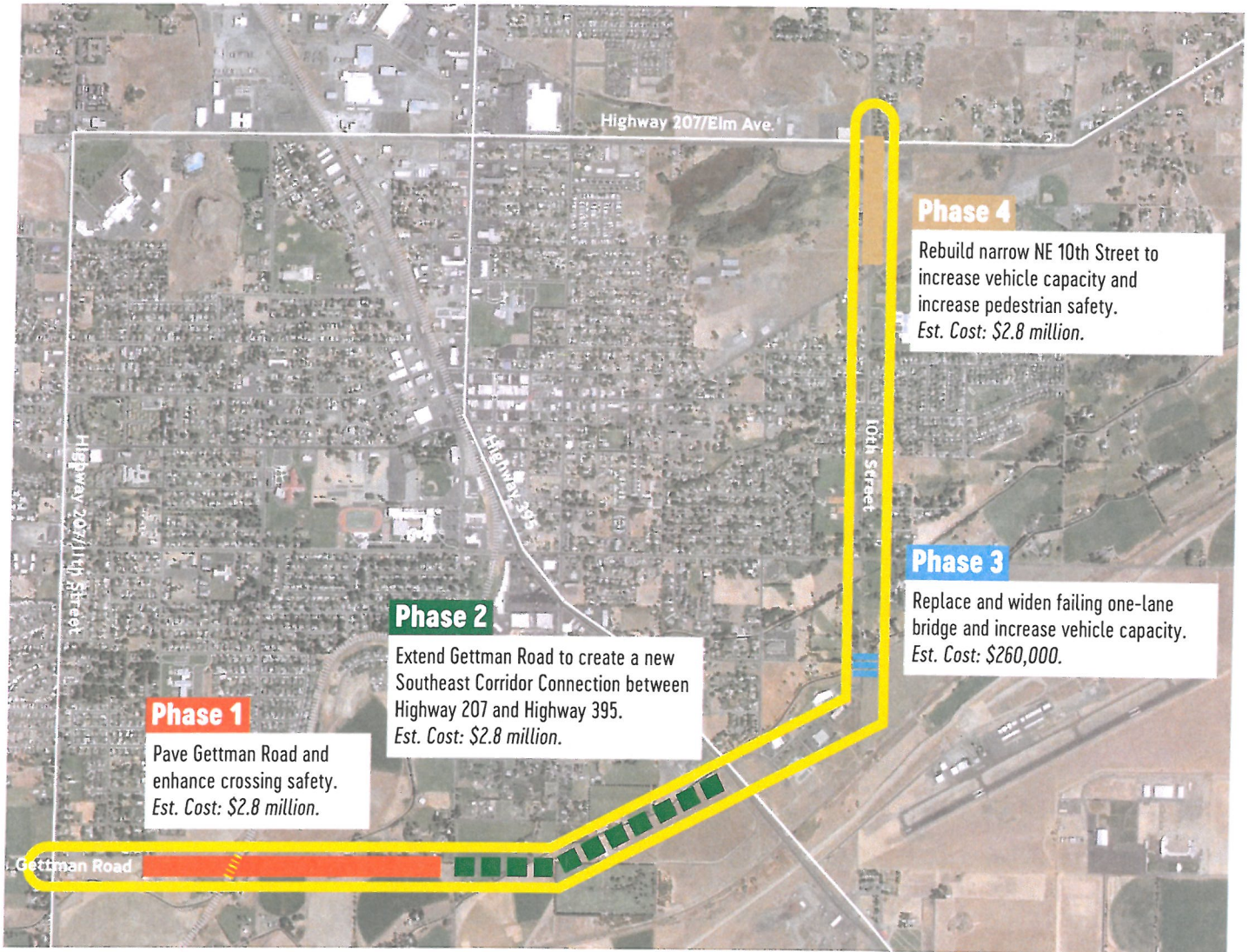
FCS GROUP
Solutions-Oriented Consulting





Hermiston GRATE Project

Gettman Road/Railway Alternative Transportation Enhancement



Project Description

Develops a new local connection between US395 & OR207 in two locations by constructing 1.5 Miles of new roadway, replacing & widening a failing 1 lane bridge, expanding ¼ mile of existing roadway, and enhancing an existing Union Pacific Railroad crossing.

Project or Program Readiness

The overall project is broken in to four independent components, all of which are included in Hermiston's adopted Transportation System Plan, and adopted Capital Improvement Plan. All right of way is in place, with preliminary scoping design completed for Phases 1, 3, & 4. Phase 2 still requires right of way acquisition.

Total Project or Program Cost

- Phase 1- \$2,800,000: [W. Gettman Road Construction](#) (paving and rail crossing upgrade)
- Phase 2- \$2,770,000: [E. Gettman Road Construction](#) (ROW acquire & road construction)
- Phase 3- \$210,000: [S.E. 10th Street Bridge Replacement](#)
- Phase 4- \$2,780,000: [N.E. 10th Street Reconstruction](#)

Project or Program Sponsor

City of Hermiston

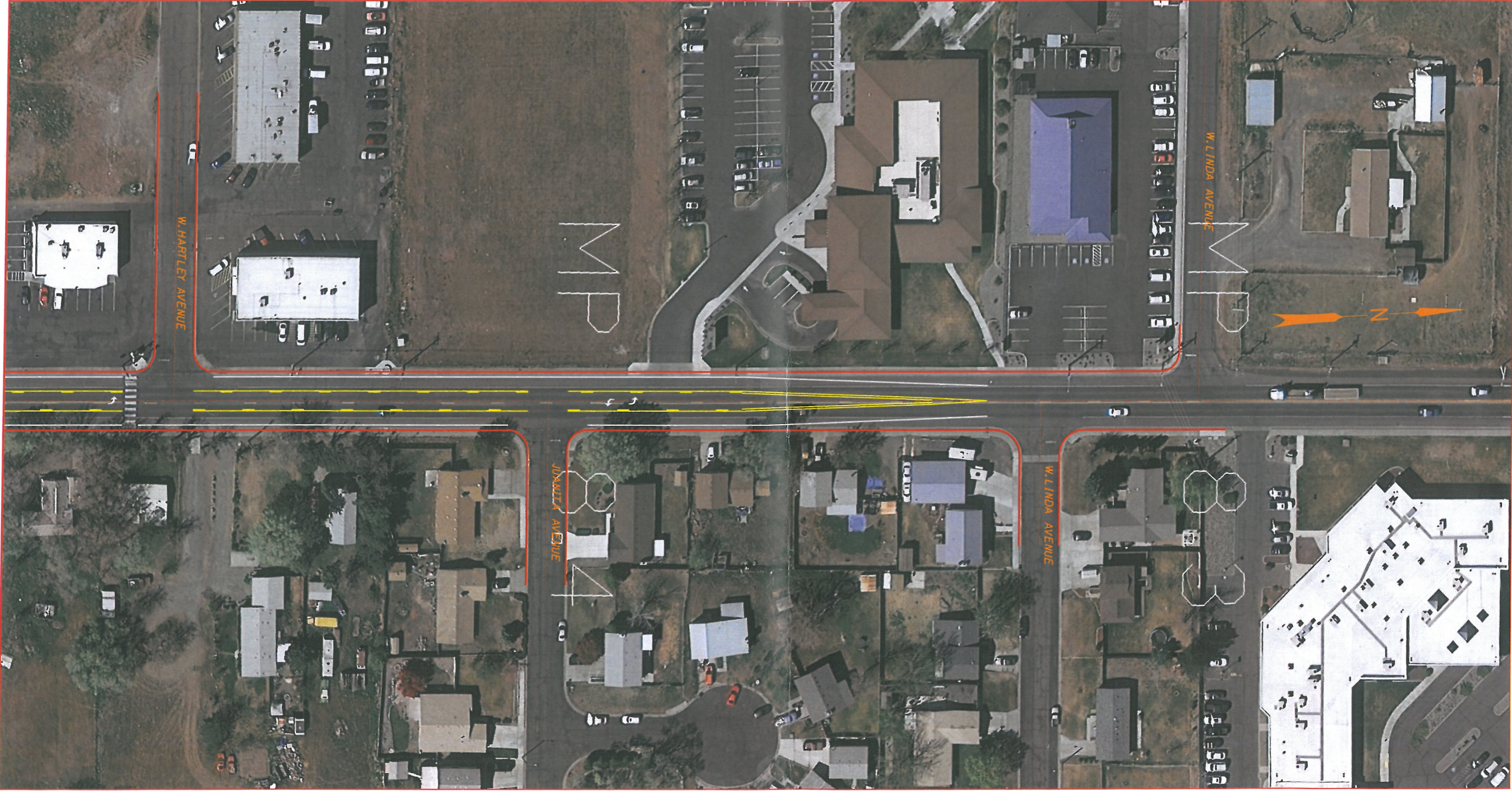
Project or Program Contact

Mark Morgan
mmorgan@hermiston.or.us

GRATE Supporters

- Hermiston Chamber of Commerce
- Umatilla County
- Hermiston School District
- Confederated Tribes of the Umatilla Indian Reservation
- State Sen. Bill Hansell
- State Rep. Greg Smith
- ODOT Region 5
- City of Hermiston







Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of June 13, 2022

Title/Subject

Initiate annexation proceedings 4N2802CB TL 5400 & 5500- 1650 NE North St & 120 E Oregon Ave

Summary and Background

Jesus Pena is proposing to annex 0.45 acres of land located at 120 E Oregon Ave and 1650 NE North St.

The property is described as 4N2802CB Tax Lots 5400 & 5500. The property must be annexed to the city to allow connection to city sewer service which is located in E Oregon Ave. The property lies within the urban portion of the Urban Growth Boundary and has a Comprehensive Plan Map designation of Medium Density/Mobile Home Residential (MH) which corresponds to a Multi-Structure (R-4) zoning designation. The applicant has requested annexation with an (R-4) zoning designation.

Tie-In to Council Goals

Annexations are a matter of administration of city ordinances.

Fiscal Information

Financial impact to the City will be approximately \$455 in property tax revenue.

Alternatives and Recommendation

Alternatives

Initiate annexation proceedings and direct staff to schedule hearings.

Do not initiate annexation proceedings.

Recommended Action/Motion

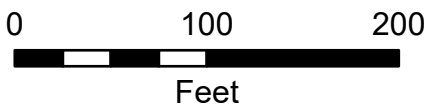
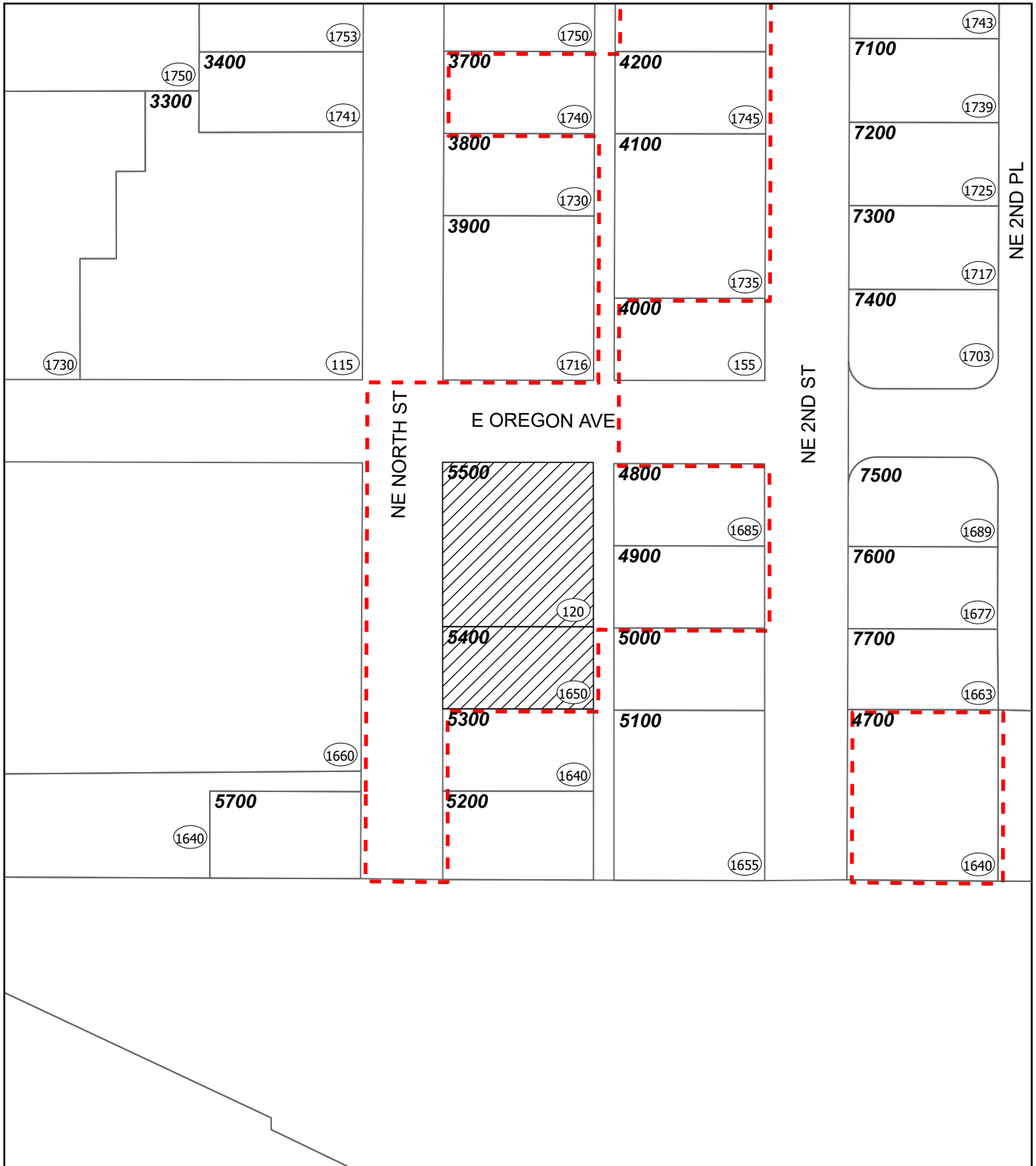
Staff recommends the city council initiate proceedings to annex the property with an R-4 zoning designation.

Motion that the annexation be initiated and direct staff to schedule public hearings. H would be scheduled before the Planning Commission on July 13, 2022 and before the City Council on July 25, 2022.





Section 6, Item D.

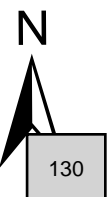
Submitted By:

Clinton Spencer



Legend

-  Area of Proposed Annexation
-  Property Line
-  Urban Growth Boundary
-  City Limits





PUBLIC ANNOUNCEMENT

The City is accepting applications for the following Committees:

1) Planning Commission

- Position 4: remaining 3-year term ending March 31, 2023 (Vacant as of: 06/01/2022)

2) Parks & Recreation Advisory Committee

- Position 6: remaining 3-year term ending October 31, 2022 (Vacant as of: 05/25/2022) (Position may be extended through October 31, 2025)
- Position 7: remaining 3-year term ending October 31, 2023 (vacant as of: 06/08/2022)

3) Eastern Oregon Trade and Event Center Advisory Committee

- Position 5: 3-year term ending June 30, 2025 (Advertised as of 04/19/2022)

4) Budget Committee

- Position 5: remaining 3-year term ending December 31, 2023 (Vacant as of 10/25/2021)

5) Hispanic Advisory Committee

- Position 3: remaining 3-year term ending June 30, 2024 (Vacant as of 01/19/2022)
- Position 5: 3-year term ending June 30, 2025 (Advertised as of 04/19/2022)

6) Library Board

- Position 3: remaining 4-year term ending June 30, 2025 (Vacant as of: 04/05/2021)
- Position 4: 4-year term ending June 30, 2026 (Advertised as of 04/19/2022)

Deadline to apply for Committee(s) in Section(s) 1 - 2: June 28th or Open until filled
Deadline to apply for Committee(s) in Section(s) 3 - 6: Open until filled

Interested persons are asked to submit an application to City Hall, 235 E Gladys Ave, Hermiston, or at alarcon-strong@hermiston.or.us. Application forms are available at City Hall or on the City's website at <https://hermiston.or.us/volunteer>. If you have questions, please call Lilly Alarcon-Strong at 541-567-5521.

Proposed appointment and confirmation of these positions are made by the City Council. All appointments to city boards and commissions shall be made in accordance with the ordinances and city charter. Appointees shall not be full-time employees of the city, shall not be elected officials of the city, shall not be appointed to more than two boards or commissions at a time, and shall not sell to the city or its boards and commissions over which the council has appointive powers and budget control either directly as a prime contractor or supplier, or indirectly as a first-tier subcontractor or supplier. Sales shall be construed to mean sales, services or fees aggregating \$7,500 or more in any one calendar year. Preference for appointees shall be given to city residents.



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of June 13, 2022

Title/Subject

Resolutions related to the adoption of FY2022-2023 Budget for the City of Hermiston.

Summary and Background

Resolutions 2222, 2223, 2224 and 2225 are being presented for Council approval.

Resolution 2222 declares the City of Hermiston’s intent/election to receive State revenues pursuant to ORS221.070.

Resolution 2223 adopts the City of Hermiston’s budget, makes appropriations, imposes, and categorizes taxes for FY2022-2023.

Resolution 2224 establishes Reserve Accounts in the City of Hermiston’s Reserve Fund for FY2022-2023.

Resolution 2225 establishes the Compensation Plan for City of Hermiston employees effective July 1, 2022.

Tie-In to Council Goals

The proposed budget for the City of Hermiston for FY2022-2023 ties into City Council Goals for FY2022-2023 in exercising fiscal prudence, promoting citizen engagement, building an inclusive environment that values and respects contributions of all people, promote community partnerships to leverage expertise/resources to best serve the public and to promote diverse housing options, accessible community assets, a healthy environment and high quality education.

Fiscal Information

The adopted budget request for FY2022-2023 for the City of Hermiston is \$ 65,273,616.

Alternatives and Recommendation

Alternatives

- 1. Adopt the resolutions as presented/recommended.
- 2. Do not adopt the resolutions as presented/recommended.
- 3. Adopt the resolutions with amended totals/different parameters.

Recommended Action/Motion

Staff recommends the resolutions be adopted as presented/recommended.

Submitted By:

Mark Krawczyk

RESOLUTION NO. 2222

**A RESOLUTION DECLARING THE CITY OF HERMISTON’S ELECTION
TO RECEIVE STATE REVENUES**

BE IT RESOLVED that pursuant to ORS 221.770, the City of Hermiston hereby elects to receive state revenues for the fiscal year 2022-2023.

PASSED by the Common Council this 13th day of June, 2022.

SIGNED by the Mayor this 13th day of June, 2022.

By: _____
Dr. David Drotzmann, MAYOR

ATTEST:

By: _____
Lilly Alarcon-Strong, CMC, CITY RECORDER

I, Lilly Alarcon-Strong, City Recorder of the City of Hermiston, do certify that a public hearing before the Budget Committee was held on May 5th, 2022 and a public hearing before the City Council was held on June 13, 2021, giving citizens an opportunity to comment on use of State Revenue Sharing funds.

Lilly Alarcon-Strong, CMC, City Recorder

RESOLUTION NO. 2223

A RESOLUTION ADOPTING THE CITY OF HERMISTON’S BUDGET, MAKE APPROPRIATIONS, AND IMPOSE AND CATEGORIZE TAXES FOR FY2022-2023

BE IT RESOLVED that the City Council of the City of Hermiston, Umatilla County, hereby adopts the budget for fiscal year 2021-2022 in the total of \$65,273,616 now on file at the offices of the City Recorder.

Making Appropriations

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated:

GENERAL FUND

City Council	65,599
Manager/Planning	1,192,109
Finance	642,502
Legal	140,450
Transportation	362,000
Airport	329,500
Building Inspections	592,378
Parks	692,811
Parks/Utility Landscaping	61,002
Municipal Pool	591,328
Municipal Buildings	142,436
Library	963,386
Recreation	749,304
Community Center	257,569
Harkenrider Center	63,258
Court	753,538
Police Operations	5,887,789
Public Safety Building	68,000
Transfers to Bonded Debt	208,819
Transfer to Reserve	550,000
Debt Service	459,625
Non-Departmental	1,406,174
Contingency	<u>177,635</u>
TOTAL	16,357,213

GO / FF&C BONDED DEBT FUND

Debt Service	<u>692,980</u>
TOTAL	692,980

STATE TAX STREET FUND

Personnel Services	620,544
Materials & Services	658,650
Capital Outlay	125,000
Transfer to Reserve Fund	339,500
Transfer to General Fund	156,780
Contingency	<u>50,000</u>
TOTAL	1,950,474

TRANSIENT ROOM TAX FUND

Materials & Services	128,730
Transfer to General Fund	406,250
Transfer to Reserve	126,750
Transfer to EOTEC	95,000
Debt Service	<u>146,500</u>
TOTAL	903,230

UTILITY FUND

Recycled Water – Personnel Services	1,178,023
Recycled Water – Materials & Services	1,194,900
Water – Personnel Services	936,829
Water – Materials & Services	1,002,350
Transfer to Reserve	2,142,000
Transfer to General Fund	557,700
Debt Service	2,125,797
Contingency	<u>2,156,303</u>
TOTAL	11,293,902

RESERVE FUND

Materials & Services	840,000
Capital Outlay	8,860,305
Transfer to Street Fund	39,453
Reserve for Future Expenditure	1,094,394
Transfer to HES Fund	0
Contingency	<u>1,558,050</u>
TOTAL	12,392,202

MISCELLANEOUS SPECIAL REVENUE FUND

Material Services	30,000
Transfer to General Fund	44,000
Transfer to Law Enforcement Special Revenue	3,000
Special Payments	<u>196,000</u>
TOTAL	273,000

HERMISTON ENERGY SERVICES

Personnel Services	189,490
Materials & Services	7,921,866
Capital Outlay	450,000
Transfer to General Fund	157,800
Debt Service	1,070,750
Contingency	<u>2,038,551</u>
TOTAL	11,828,457

REGIONAL WATER FUND

Personnel Services	237,402
Materials & Services	666,600
Transfer to Reserve Fund	200,000
Transfer to General Fund	56,400
Contingency	<u>615,189</u>
TOTAL	1,775,591

CHRISTMAS EXPRESS SPECIAL REVENUE FUND

Materials & Services	40,037
Reserve for Future Expenditures	<u>5,000</u>
TOTAL	45,037

LAW ENFORCEMENT SPECIAL REVENUE FUND

Personnel Services	10,000
Materials & Services	48,125
Reserve for Future Expenditures	24,000
Contingency	<u>20,993</u>
TOTAL	103,118

LIBRARY FUND

Materials & Services	2,300
Capital Outlay	1,000
Contingency	<u>32,500</u>
TOTAL	35,800

ENTERPRISE ZONE PROJECT FUND

Transfer to Utility – NE Water Tower	377,500
Transfer to Reserve – Funland Rebuild	50,000
Transfer to General Fund	1,315,800
Contingency	<u>463,374</u>
TOTAL	2,206,674

EOTEC OPERATIONS FUND

Personnel Services	250,000
Materials & Services	<u>377,793</u>
TOTAL	627,793

2016 FF&C OBLIGATION – ELECTRIC FUND

Capital Outlay	<u>165,000</u>
TOTAL	165,000

LOCAL IMPROVEMENT DISTRICT FUND

Materials & Services	480,572
Transfer to General Fund	<u>585,000</u>
TOTAL	1,065,572

CITY HALL CONSTRUCTION FUND

Capital Outlay	<u>7,348,498</u>
TOTAL	7,348,498

TOTAL APPROPRIATION ALL FUNDS	65,273,616
--------------------------------------	-------------------

Imposing The Tax

BE IT RESOLVED that the City Council of the City of Hermiston, Umatilla County, hereby imposes the taxes provided for in the adopted budget at the rate of \$6.0860 per \$1,000 of the assessed value for operations; and in the amount of \$316,626 for bonds; and that these taxes are hereby imposed and categorized for tax year 2022-2023 upon the assessed value of all taxable property within the City of Hermiston.

Categorizing the Tax

	General Government <u>Limitation</u>	Excluded from <u>Limitation</u>
General Fund	\$6.0860/\$1,000	
GO / FF&C Bonded Debt Fund		\$316,626

This resolution shall become effective immediately upon its passage as of the date and year set out below.

PASSED by the Common Council this 13th day of June, 2022
SIGNED by the Mayor this 13th day of June, 2022

By: _____
David Drotzmann, MAYOR

ATTEST:

By: _____
Lilly Alarcon-Strong, CMC, CITY RECORDER

ADOPTED BUDGET FISCAL YEAR 2022 – 2023



New City Hall Under Construction



New SOOFA Solar Powered Digital Signs added to Hermiston’s Wayfinding Program in several popular Hermiston locations

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INTRODUCTION

ELECTED AND APPOINTED OFFICIALS

Mayor and City Council (Elected)

Mayor.....	Dave Drotzmann
Councilor.....	Roy Barron
Councilor.....	Lori Davis
Councilor.....	Maria Duron
Councilor.....	Rod S. Hardin
Councilor.....	Jackie C. Myers
Councilor.....	Doug Primmer
Councilor.....	Phillip Spicerkuhn
Councilor.....	Nancy R. Peterson

Student Advisor.....	Elizabeth Doherty
Student Advisor.....	Julissa Gonzalez Mendoza
Student Advisor.....	Manuel Salazar

Budget Committee Citizen Members (Council Appointed)

John Douglass	Paul Magana
David Hanson	Brian Misner
Larry Lankford	Joshua Roberts
Jason McAndrew	Anton Wanous

Appointed Officials

City Manager	Byron D. Smith
Assistant City Manager.....	Mark Morgan
City Attorney.....	Richard Tovey
Finance Director.....	Mark Krawczyk
Chief of Police	Jason Edmiston
Water Superintendent	Roy Bicknell
Recycled Water Superintendent	Bill Schmittle
Street Superintendent	Ron Sivey
Electric General Manager	Nate Rivera
Library Director	Mark Rose
Building Official	Chuck Woolsey
Parks & Recreation Director	Brandon Artz
Planning Director	Clint Spencer
Court Administrator	Jillian Viles

VISION AND VALUES



Our Vision

A COMMUNITY WHERE FRIENDLINESS AND OPPORTUNITY ABOUND.

Welcome to Hermiston. Where life is sweet and our future is sweeter. In 2040, Hermiston is a community where everyone is welcome – whether you’re visiting or looking for a place to call home, we provide a safe, beautiful, and close-knit community where neighbors help one another, and friendliness and opportunity abound. From a booming economy to recreational amenities, we have big city services rooted in small-town values.

Hermiston Values

Fiscal Prudence

We are responsible stewards of the City’s financial resources and exercise discretion in decision-making.

Engagement

We facilitate constructive relationships between the City and constituents to build trust and support equitable and sustainable decision-making.

Inclusive

We are committed to building an inclusive environment that values and respects the contributions of all people.

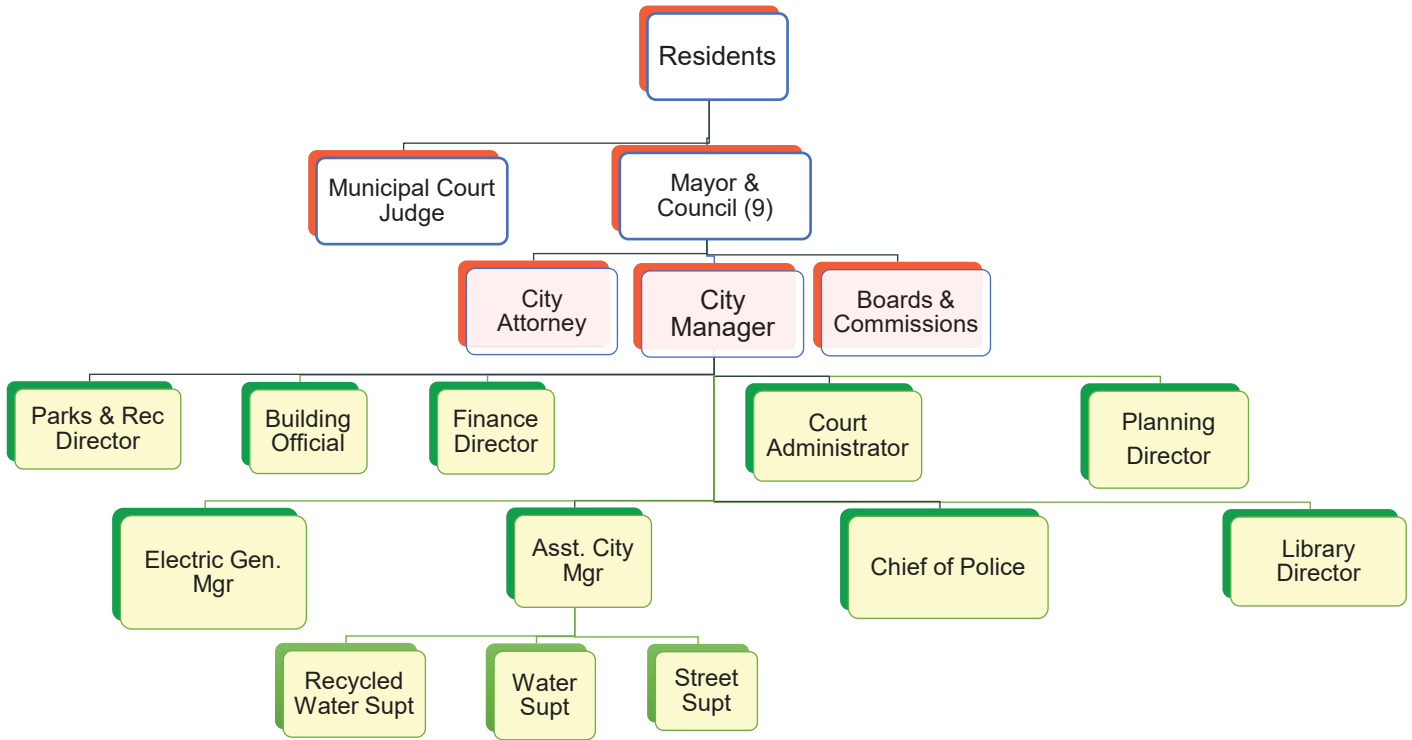
Partnerships

We collaborate with community organizations to leverage expertise and resources to best serve the public

Livability

We promote diverse housing options, convenient and accessible community assets, a healthy environment, and high-quality education.

ORGANIZATION CHART

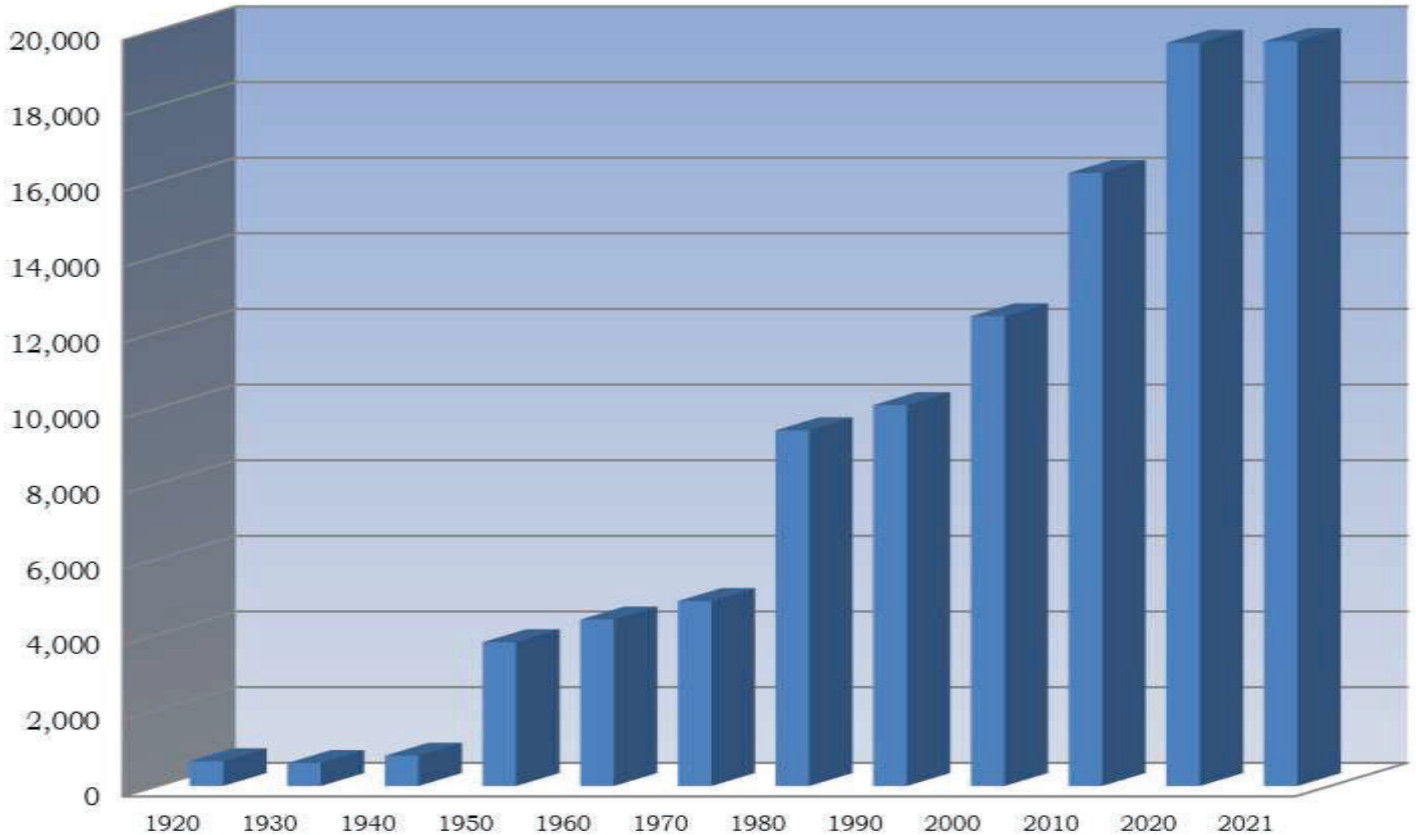


CITY PROFILE

Location and Population

Hermiston is a progressive, growth-oriented urban/retail/medical center for an area based economically on agriculture, food processing, transportation, utilities and other light industry. In 2021, Hermiston continued to grow as the largest city in Eastern Oregon, with a population of 19,696. The city projects a growth rate of 2% each year for the next 20 years.

2021 Population: 19,696



Hermiston is located in the northwest corner of Umatilla County in northeast Oregon and is centrally located between the major cities of the Pacific Northwest. Located just 185 miles east of Portland; 176 miles southwest of Spokane, Washington; 249 miles southeast of Seattle, Washington and 251 miles northwest of Boise, Idaho, Hermiston is a transportation hub accessed by Interstate Highways I-84, east to west, and I-82, north and south, and numerous feeder highways. Hermiston lies one truck day from seven western states and two Canadian provinces. In addition, the City operates a local municipal airport for light commercial and private use and there are Regional Airports offering full commercial services 30 minutes away at Pendleton, Oregon and Pasco, Washington.

Business

Hermiston is the commercial center for a highly varied and productive agriculture industry. The Hermiston Region can viably grow more than 200 crops for commercial production. Irrigated farm and ranch lands produce potatoes, alfalfa, corn, wheat, onions, carrots, asparagus, mint,

peppers, fruit, beef and dairy cattle, plus many other specialty crops. Ongoing efforts to diversify the area's agriculture are supported by the Oregon State University Hermiston Agricultural Research Center. The Hermiston area is home to a variety of light industries whose products include potato chips, frozen foods, manufactured housing, plastic pipes, wood chips for paper production, motor control panels, horse trailers and metal specialties. In addition, the northwest distribution center for Wal-Mart is located in Hermiston along with Fed-Ex and UPS freight facilities. Economic development efforts are centered on warehousing, distribution and manufacturing to further diversify our economy.

Municipal Facilities

The City of Hermiston offers a public safety center which houses the Hermiston Police Department and the Hermiston Municipal Court along with the Umatilla County Fire District #1 headquarters. Hermiston provides a community center, the Eastern Oregon Trade and Event Center, airport, public works building, recycled water treatment plant, public library, city parks, a combined lap and leisure outdoor community swimming pool complex and water/sewer utilities. The City also operates Hermiston Energy Services (HES), a municipal electric utility with approximately 5,000 residential and commercial customers. HES was the first municipal electric utility created in Oregon in over 50 years. The City also operates the Regional Water System (RWS) which is jointly owned by the City and the Port of Umatilla. The RWS provides Columbia River water to a number of industrial customers.

Education

Hermiston's School District is made up of one senior high school, two middle schools, and five (soon to be six) elementary schools. The school district serves students in kindergarten through grade 12 and offers a broad range of education from basic skills to vocational and advanced placement classes. A wide variety of classes and workforce training programs are also offered on the Hermiston campus of Blue Mountain Community College. The Eastern Oregon Higher Education Center in Hermiston offers access to the programs of Eastern Oregon University.

Health Care

Good Shepherd Health Care System is a modern healthcare system headquartered in Hermiston with the latest diagnostic and surgical facilities and a trauma emergency center. The hospital has expanded their physician offices to enable more physicians in specific fields to locate in Hermiston. Hermiston continues to attract medical professionals, general practitioners and specialists as well as a full range of dental practices, chiropractic services, mental health and physical therapy facilities. An additional seven hospitals are located within a sixty-mile radius of the city. Ambulance service is provided by Umatilla County Fire District #1. A skilled nursing facility for the elderly and handicapped along with multiple assisted living complexes are also located in the City.

Recreation

The region offers a variety of outdoor pastimes. With a relatively dry climate and long growing season outdoor activities are abundant. Water sports are very popular and include skiing, boating, swimming and fishing. Hermiston is within a day's drive to mountain regions which offer snow skiing, camping, hiking and hunting. Hermiston offers multiple City parks, athletic clubs, trails, tennis courts, soccer fields, and softball/baseball parks. There are many golf courses within 45 minutes of the City.

CITY MANAGER BUDGET MESSAGE



May 5, 2022

Dear Mayor, Council, Members of the Budget Committee and Citizens:

It is my honor to present the City of Hermiston’s FY2022-23 Proposed Budget. The proposed budget and the budget document are the result of hard work from the city’s leadership team and their employees. This hard work was done with an almost new budget system and, despite some hiccups, has been a very good process.

Introduction

The FY2022-23 budget has been prepared in accordance with the State of Oregon budget law and best practices established by the Government Finance Officers Association. It has also been developed on the foundation of the city’s adopted financial policies. We continue to work to make the budget and the budget process more transparent and easier to understand.

During 2022, the City led an effort titled Hermiston 2040 to establish a 20 year vision for the community. Numerous and varied community outreach efforts were utilized to get feedback from the diverse Hermiston community. In early February 2022 the City Council adopted the Hermiston 2040 vision report. This report contained a new vision statement and core values. In February 2022, the City Council and City staff held a goal setting session during which goals for FY2022-23 and in the future were established. The vision statement and values are included in this document and many appropriation recommendations are specifically targeted to address the goals established in that process.

COVID-19

As the direct impacts of the COVID-19 pandemic are moving into the past, these impacts to the FY2022-23 budget are significantly less than past years. The residual impacts of the pandemic are more in the supply chain and the employment challenges we face in finding new employees. We anticipate full participation in our recreation programs and the positive effect those revenues have on our budget. The direct city funding received from the American Rescue Plan Act (ARPA) has been a great benefit in stabilizing our general fund from a cash flow perspective. We anticipate in the FY2022-23 budget to receive our second payment from that legislation.

PERS

FY2022-23 will be the second year in the State of Oregon’s biennial budgeting process. This means that we do not anticipate any increase in PERS outside of growth in our own payroll. The City Council did authorize the sale of Pension Obligation Bonds (POB) prior to the end of 2022 as long as the bonds can be sold at an interest rate of 4.5% or less. In the long-term this action will

save the City money due to a favorable interest rate environment and the elimination of our unfunded pension liability.

Discussion

The FY2022-23 budget continues and upholds the City’s adopted policies. The all funds budget is \$65,273,616, which is approximately \$3.2 million (4.7%) less than the FY2021-22 budget. The reason for this decrease in the overall budget is the large number of capital projects the City completed in FY2021-22. The completion of the SHIP LID, the airport resurfacing, and various water and sewer projects account for nearly all of the decrease.

The FY2022-23 budget includes a 2.0% cost of living adjustment (COLA) for all City employees. I will now walk through the major funds in the budget and provide highlights about each one.

General Fund

The general fund is the location for funding some of the most basic operations of the City. It is also the location for funding many quality of life services. These facts make it a very diverse fund including police, finance, planning, library and parks and recreation. All of these services are necessary to make a safe, sustainable and livable community.

Proposed general fund revenues and expenditures are \$16,703,588 approximately 2% (\$346,000) above FY2021-22. This slight increase reflects a mostly status quo budget. We are proposing the addition of two police officer positions. One of those is partially funded by COPS Grant. These additions will allow for a team of two to fill in gaps on the four regular teams.

Two capital projects in the Parks and Recreation area that will continue forward in this fiscal year are the completion of playground facilities at Riverfront Park and the Teen Adventure Park.

Utility Fund

The implementation of the Capital Improvement Plan (CIP) for both water and recycled water continues to be a priority. Following are efforts in those departments under this proposed budget:

- Water Department
 - N. 1st Water Line Replacement
 - Gladys Line Replacement
 - Main Line Replacement
- Recycled Water Department
 - Adding an additional employee
 - Lift #6 Reconstruction
 - Hwy 395/Elm Main Replacement
 - Lift #3 Alternative
 - Evelyn Line Replacement

Street Fund

Gas tax funds seemed to have stabilized from COVID-19 related issues. Now we are looking at high oil prices. Due to that and a limit on construction resources, we are focusing on the North 1st Place project for this year. Following are the planned street construction projects:

- Geer and Harper Intersection Design Finalization
- North 1st Place

Hermiston Energy Services (HES) Fund

The HES budget presented includes both phases of the latest rate increase. Now capital maintenance projects are returning to the budget.

Transient Room Tax (TRT) Fund

Revenues in the TRT have continued to be strong and steady. An additional hotel is still under serious consideration.

Regional Water Fund (RWS)

There will be a decrease in revenues to the RWS due to the closure of Shearer's Foods. However, there is a user making plans for expansion. This effort will be completely funded by the user.

Enterprise Zone Project Fund

Lamb Weston has been the only source of funds in this fund. We anticipate that construction will begin on the Amazon site which has a valid EZ agreement in FY 2022-23 with the first payment coming in FY2023-24.

Eastern Oregon Trade and Event Center (EOTEC) Fund

We have put together a basic budget because of several unknowns. It appears that indoor events are starting to return. They are not at the level prior to COVID-19 yet but the outdoor events are staying very strong as well.

I would like to thank all of city staff especially Mark Krawczyk and Tasha Harrell for the work they did to complete the budget. Lastly, I would like to thank the City Council and the citizen members of the Budget Committee for your willingness to give up time and serve our community. It is an honor to work with professional and skilled City employees and dedicated community volunteers to present the FY2022-23 budget.

Sincerely,



Byron D. Smith
City Manager

BUDGET POLICIES AND PROCESS

The City of Hermiston is committed to the highest level of financial integrity. We are accountable to our citizens for the use of public dollars, and resources should be used wisely to ensure adequate funding for the services, public facilities and infrastructure necessary to meet the community's present and future needs.

Written, adopted financial policies have many benefits, such as assisting the Council and City Manager in the financial management of the City, saving time and energy when discussing financial matters, fostering public confidence, and providing continuity over time as Council and staff members change. The purpose of the financial policies is to enable the City to achieve and maintain a long-term stable and positive financial condition. Financial policies are adopted by the City Council and establish the framework for Hermiston's overall financial planning and management, to guide day-to-day and long-range fiscal planning and decision making, and to achieve the following general financial goals:

- Ensure the financial integrity of the City.
- Provide an adequate financial base to sustain a sufficient level of municipal services to maintain the social well-being and physical condition of the City.
- Provide and maintain essential public facilities, utilities and capital equipment.
- Enhance policy setting for and sound management of City government by providing accurate and timely information on current and anticipated financial conditions.
- Protect and enhance the City's credit ratings.
- Provide the financial stability needed to navigate through economic downturns, adjust to changes in the service requirements of the community and respond to other changes as they affect the City's residents.

BUDGET POLICIES

- 1) The operating budget shall serve as the annual financial plan for the City. It will serve as the policy document of the City Council for implementing Council goals and objectives.
- 2) The City Council will adopt and maintain a balanced annual operating budget in conformance with existing state and local regulations. Per Oregon Local Budget Law, the City Council shall adopt the budget at the fund, department or program level as appropriate.
- 3) Budget control and accountability is maintained at the same level it is appropriated.
- 4) The Budget Officer shall annually prepare and present a proposed operating budget to the Budget Committee no later than May 30 of each year, and the City Council will adopt the budget no later than June 30 of each year.
- 5) Historical trend analysis will be performed on both revenues and expenditures as part of the budget process. Efforts will be made to identify potential deviations from the trends and this information will be factored into revenue and expenditure forecasts.
- 6) Funds may not be expended or encumbered for the following fiscal year until the budget has been adopted by the City Council.
- 7) The budget process will be coordinated so that major policy issues and department goals and objectives are identified and incorporated into the budget.

- 8) Monthly reports comparing budgeted to actual revenues and expenditures will be distributed to the City Manager and City Council. Significant variances will be investigated and explained.
- 9) The operating budget will be constrained to the total amount approved by the Budget Committee and as adjusted and adopted by the City Council.
- 10) A mid-year review process will be conducted by the City Manager to make any necessary adjustments to the adopted budget.
- 11) All resolutions adjusting the budget will be prepared by the Finance Department for Council approval to ensure compliance with budget laws.

BUDGET PROCESS

Most local governments in Oregon must prepare and adopt an annual budget. Budget guidelines are determined by Oregon's Local Budget Law. The law requires citizen involvement in the preparation of the budget, public disclosure of the budget before its final adoption, and establishes standard procedures for preparing, presenting, and administering the budget.

The budget committee in Oregon is made up of the mayor and city councilors of the local government and an equal number of appointed citizens. The Hermiston Budget Committee consists of eighteen individuals, each uniquely suited to provide guidance and analysis for the city budget. The Local Budget Law sets out the following specific procedures

- 1) Appoint budget officer;
- 2) Prepare a proposed budget;
- 3) Publish notices of budget committee meeting;
- 4) Hold budget committee meetings;
- 5) Budget committee approves proposed budget and specifies the amount or rate of ad valorem taxes;
- 6) Publish budget summary and notice of budget hearing;
- 7) Hold a budget hearing;
- 8) Enact resolutions or ordinances to adopt budget, make appropriations, levy taxes by fund and categorize taxes; and
- 9) File budget and certify tax levy to county assessor and county clerk.

BUDGET CALENDAR

The City of Hermiston's 2022-23 budget calendar (abbreviated) is as follows:

- Jan/Feb City Council meets with City Manager and department heads to set goals.
- March Department budget requests are submitted. City Manager and Finance Director meet with department heads to discuss submissions.
- April City Manager finalizes budget and prepares budget message.
- May Budget Committee meets to receive budget, hear public comment and approve budget. Property tax levy set.
- June Public hearing is held on the budget. City council adopts budget, sets appropriations and levies property taxes.

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the city may receive revenue it did not plan for in its budget. A supplemental budget is required to pay additional expenses and spend the extra revenue. The supplemental budget must be adopted and appropriated before any additional money can be spent.

Adopting a supplemental budget will not involve the budget committee. After publishing a notice of the regular meeting at which the supplemental budget will be adopted, the governing body may adopt the supplemental budget by resolution if the expenditures are less than 10 percent of the annual budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget notice and hold a special hearing.

FUND ORGANIZATION AND INTER-FUND APPROPRIATIONS

FUND ORGANIZATION

The accounts of the city are organized on the basis of funds and account groups. Each is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The governmental accounting system gives rise to a great deal of confusion for the individual not directly associated with the required accounting systems. A multiple fund structure provides an accuracy of reporting and control of expenditures unsurpassed for the type of activities which this government must undertake. This positive side more than compensates for the overstatement of total outlays and the multiple accounting in cumulative recaps of total budget which the system forces.

INTER-FUND APPROPRIATIONS

The best example of the overstatement of the budget is in the interaction between funds included in the relationship between the general fund, the street fund and the reserve fund in the expenditure of roadway construction or overlay funds. State reporting requirements call for the inclusion of all street related costs in the street fund, it is necessary for us to include the appropriations we make each year to the reserve for roadway construction to be included in the street fund. The gasoline tax is not always sufficient to cover the costs of our total efforts in street maintenance and improvement, so we must appropriate a transfer from the general fund to balance the street fund. The actual expenditure of roadway improvements occurs in the reserve fund.

This complicated interaction requires the city to anticipate revenues in the general fund, appropriate the necessary funds to the street fund, anticipate the revenue in the street fund and appropriate the transfer to the reserve fund, as well as anticipate the revenue and appropriate for the expenditures in the reserve fund. Because the expenses for roadway improvements are beyond the ability of our local government to complete in any one year, the reserve appropriation will reflect the current transfer and the accumulated balances designed to accomplish the projects identified in the roadway capital improvement plan.

Due to this interaction of funds, the same funds are identified as an expense three times and a revenue three times. This inflation of the total budget is an unfortunate side impact which occurs with fund accounting.

The Hermiston budget is divided into separate funds, each with independent revenue sources and appropriations. The fund structure is determined by the specific reporting needs of our governing body and the need to report accurate and timely information to the community. The City's funds and their descriptions are listed below.

- Bonded Debt Fund (02): This fund accounts for certain outstanding general obligation bonds of the city. This fund is required by Oregon statues to account for the proceeds of the general obligation bonds issued for street, water and wastewater treatment improvements.
- General Fund (03): The general fund provides for the accounting of all revenues and

expenditures not specifically categorized into a separate fund. It is the most diverse and largest of the city's funds. It is also the source for the inter-fund transfers necessary to augment the operations of our other functions. The general fund departments are as follows:

City Council	Building Inspections	Recreation
City Manager/Legal	Parks	Community Center
Finance	Parks/Utility Landscaping	Harkenrider Center
City Planning	Municipal Pool	Public Safety Center
Court	Municipal Buildings	Police Operations
Transportation	Library	Non-Departmental
Airport		

- State Street Tax Fund (04): This is the fund where all gasoline tax revenues are deposited as required by Oregon state law to ensure that they will be used for street and roadway repair, maintenance and improvement. This fund is exclusively supported from the gasoline tax and a general fund subsidy when necessary. The expenditures accounted for in the fund are the labor, equipment, materials and contracted services necessary to maintain and improve the roadway surfaces and storm drainage system of the city.
- Transient Room Tax Fund (05): This fund is used to receipt revenues collected from the city's transient room tax and tourism promotion assessment for appropriations to be made for economic, community and other development activities. The balance of the transient room tax revenues are appropriated directly to community center management and operational costs, pool operation, TRT/Recreation programs reserve and Parks & Recreation Development reserve.
- Utility Fund (06): This is an enterprise fund financed from user fees for water and recycled water use and connection charges to the system. Expenditures of this fund include all personnel, equipment, materials, and contracted services necessary to maintain and improve the water, sewer, and recycled water systems of the city. The fund is responsible for all debt applicable to utility operations.
- Reserve Fund (08): This fund is used to accumulate money for long-term goals and projects of the City. Financed directly by appropriations from the operating funds and with limited revenues directly from small reimbursement projects, the reserve fund has been the major single fiscal tool which has provided the City with the stability and multiple year appropriations necessary to manage a small community in difficult financial times. The reserve fund allows the accumulation of resources to accomplish specifically authorized goals contained in the resolution which must be adopted to establish each account.
- Miscellaneous Special Revenue Fund (11): This fund is used to account for certain pass-through payments related to payroll and surcharges due to the state.
- Hermiston Energy Services Fund (13): This fund is financed from user fees for electrical use and other charges to the system. Expenditures in this fund include all personnel, equipment, materials, and contracted services necessary to maintain and improve the electrical system of the city. This enterprise fund is also responsible for all necessary debt payments of the electrical system.
- Regional Water Fund (15): This fund is an operating enterprise fund with expenditures including all personnel, equipment, materials and contracted services necessary to operate the Regional Water System. This system supplies water from the Columbia River to a few

users. Most of these customers use raw, non-potable water though there are a couple of users that use a small amount of potable water.

- Christmas Express Special Revenue Fund (19): This fund is used to account for amounts designated for annual Christmas Express activities.
- Law Enforcement Special Revenue Fund (20): This fund is used to account for amounts designated by the City for law enforcement and related purposes.
- Library Special Revenue Fund (21): This fund is used to account for amounts designated by the City for library operations and improvements.
- Greater Hermiston Enterprise Zone Project Fund (23): This fund is used to accumulate fee revenue received through multi-year Greater Hermiston Enterprise Zone (GHEZ) agreements with businesses locating in the GHEZ. This fund allows for the accumulation of resources to accomplish the economic and community development goals of the GHEZ sponsors (City of Hermiston and Umatilla County).
- Eastern Oregon Trade and Event Center (EOTEC) Operations (25): This fund is used to account for revenues and expenditures relating to the operation of the City's EOTEC.
- 2016 Full Faith & Credit Obligation-Electric (33): This fund was used to track the proceeds from the sale of the bonds used to finance capital improvements for the City's Electric System.
- 2017 Full Faith & Credit Obligation-Sewer & Water (34): This fund was used to track the proceeds from the sale of bonds used to finance capital improvements to the City's Water and Sewer system.
- 2017 Full Faith & Credit Obligation-HURA (35): This fund is used to track funds from the sale of bonds used to finance projects described in the Hermiston Urban Renewal Agency Plan.
- 2017 Full Faith & Credit Obligation-TPA (36): This fund is used to track proceeds from the sale of bonds used to finance capital improvements in the initial construction of the Eastern Oregon Trade and Event Center.
- City Hall Construction Fund (37):
- Local Improvement District Fund (38):

FINANCIAL POLICIES

ACCOUNTING AND FINANCIAL REPORTING POLICIES

- 1) The City will comply with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA); Oregon Revised Statutes relating to Municipal finance; and prevailing federal, state and local statutes and regulations.
- 2) The City prepares a Comprehensive Annual Financial Report (CAFR) and annually submits its CAFR to the GFOA's "Certificate of Achievement for Excellence in Financial Reporting" program.
- 3) Monthly financial reports showing revenue and expenditure activity for each fund are distributed to the City Manager and City Council.
- 4) A system of internal controls and procedures is maintained to provide reasonable assurance of the safeguarding of assets and proper recording of financial transactions and compliance with applicable laws and regulations.
- 5) The City maintains accounting records by fund. Per GAAP, proprietary funds will use the accrual basis of accounting and government funds use the modified accrual basis of accounting. Changes in the basis of accounting is explained in the budget message for the year in which the change is planned.
- 6) In accordance with Oregon Administrative Rules, the City has its accounts and fiscal affairs audited annually in accordance with generally accepted auditing standards (GAAS) as promulgated by the American Institute of Certified Public Accountants (AICPA).
- 7) Full disclosure is provided in the financial statements and bond representations.

TAX HISTORY

Fiscal Year	Tax Levy Submitted	Inside 6%	Outside 6%	G.O. Bond Issues	Bancroft Bond Issues	Population
1930-31	6,250.00	6,250.00				608
1940-41	6,385.00	6,385.00				803
1950-51	15,878.00	15,878.00				3,804
1960-61	76,225.00	19,300.00	56,924.41			4,402
1970-71	148,877.00	148,877.00				4,893
1980-81	954,165.00	290,279.64	632,836.36	31,049.00		9,408
1981-82	1,108,206.15	308,456.12	765,272.03	34,478.00		9,700
1982-83	1,099,425.00	327,333.00	738,423.00	33,669.00		9,630
1983-84	1,099,379.00	347,133.00	719,760.00	32,486.00		9,835
1984-85	1,113,565.00	1,200,000.00		31,304.00		9,890
1985-86	1,230,121.00	1,200,000.00		30,121.00		9,914
1986-87	1,302,872.00	1,272,000.00		30,872.00		9,890
1987-88	1,379,397.00	1,113,845.00		30,517.00	235,035.00	9,870
1988-89	1,434,572.00	1,232,192.00		32,220.00	170,160.00	9,860
1989-90	1,518,092.00	1,349,416.00		26,055.00	142,599.00	9,860
1990-91	1,552,821.00	1,430,380.00		16,192.00	106,249.00	10,075
1991-92	1,615,733.00	1,517,691.00		9,497.00	88,545.00	10,075
1992-93	1,621,089.00	1,609,186.00		11,903.00		10,045
1993-94	1,717,630.00	1,706,249.00		11,381.00		10,215
1994-95	2,258,724.00	1,809,960.00		448,764.00		10,332
1995-96	1,991,044.00	1,929,161.00		61,883.00		10,605
1996-97	2,417,024.00	2,045,797.00		371,227.00		11,061
1997-98	2,574,503.00	2,169,858.00		404,645.00		11,340

(Permanent Operating Tax Rate \$6.0860/\$1,000)

Fiscal Year	Taxable Value	Operating Rate	Operating Tax	Bond Rate	Bond Tax	Total Tax Imposed	Population
1999-00	368,557,070	4.8894	1,802,010	1.0950	403,570	2,205,580	12,165
2000-01	405,856,680	4.8894	1,984,230	0.9565	389,150	2,373,380	12,425
2001-02	467,733,020	4.8894	2,286,839	0.7475	349,631	2,321,802	13,560
2002-03	494,029,220	4.8894	2,415,342	0.7265	358,911	2,774,253	14,120
2003-04	526,243,480	5.0841	2,676,555	0.6948	365,826	3,042,381	14,540
2004-05	561,341,500	5.0841	2,854,052	0.6749	378,912	3,232,964	14,700
2005-06	589,997,120	5.0841	2,998,901	0.6480	382,318	3,381,219	15,025
2006-07	644,683,321	6.0860	3,869,614	0.1706	109,982	3,979,596	15,410
2007-08	669,241,051	6.0860	4,030,551	0.4958	331,810	4,362,361	15,780
2008-09	705,153,815	6.0860	4,291,566	0.4817	339,672	4,631,238	16,080
2009-10	745,218,903	6.0860	4,472,692	0.5234	390,386	4,863,078	16,215
2010-11	761,094,614	6.0860	4,549,684	0.5087	387,168	4,936,852	16,745
2011-12	783,138,675	6.0860	4,634,210	0.4638	363,219	4,997,429	16,865
2012-13	805,177,490	6.0860	4,754,795	0.3485	280,677	5,035,472	16,995
2013-14	807,543,485	6.0860	4,751,445	0.3983	322,009	5,073,454	17,240
2014-15	855,270,682	6.0860	5,028,975	0.3771	322,138	5,351,113	17,385
2015-16	875,887,405	6.0860	5,161,713	0.2981	260,880	5,422,593	17,520
2016-17	905,529,534	6.0860	5,207,617	0.2878	260,032	5,467,649	17,730
2017-18	960,618,883	6.0860	5,588,854	0.3444	329,430	5,918,284	17,985
2018-19	999,411,597	6.0860	5,777,329	0.3240	320,581	6,097,910	18,200
2019-20	1,055,903,439	6.0860	6,143,220	0.3029	316,722	6,459,942	18,415
2020-21	1,099,637,983	6.0860	6,464,309	0.2871	315,811	6,780,120	18,775
2021-22	1,153,197,631	6.0860	6,714,700	0.2745	311,700	7,026,400	19,696

PERSONNEL DISTRIBUTION

	2021-22 Actual	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
General Fund-03				
Mayor	1.00	1.00	1.00	1.00
Councilors	8.00	8.00	8.00	8.00
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Executive Secretary/City Recorder	1.00	1.00	1.00	1.00
HR Specialist	1.00	1.00	1.00	1.00
City Attorney	0.00	1.00	1.00	1.00
Planning Director	1.00	1.00	1.00	1.00
General Clerical/Asst. City Recorder	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00
Customer Service Rep	2.00	3.00	3.00	3.00
Accounting Tech	1.00	0.00	0.00	0.00
Municipal Judge (.33 FTE)	0.33	0.33	0.33	0.33
Court Manager	1.00	1.00	1.00	1.00
Court Clerk	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Asst. Building Official/Inspector	1.00	1.00	1.00	1.00
Building Inspector	0.50	0.50	0.50	0.50
Office Coordinator	1.00	1.00	1.00	1.00
Parks & Recreation Director	1.00	1.00	1.00	1.00
Senior General Clerical	1.00	1.00	1.00	1.00
Parks Manager	1.00	1.00	1.00	1.00
Park Facility- Lead Worker	2.00	2.00	2.00	2.00
Seasonal Parks Maintenance	4.00	4.00	4.00	4.00
Recreation Supervisor	1.00	0.00	0.00	0.00
Recreation Coordinator	2.00	3.00	3.00	3.00
Swim Pool (10FTE)	10.00	10.00	10.00	10.00
Summer Park Program (5 FTE)	5.00	5.00	5.00	5.00
Buildings Supervisor	1.00	1.00	1.00	1.00

	2021-22 Actual	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
General Fund-03				
Library Director	1.00	1.00	1.00	1.00
Assistant Library Director	1.00	1.00	1.00	1.00
Librarian II	1.00	1.00	1.00	1.00
Senior Library Assistant	2.50	2.50	2.50	2.50
Library Assistants	3.50	3.50	3.50	3.50
Police Chief	1.00	1.00	1.00	1.00
Administrative Captain	1.00	1.00	1.00	1.00
Operations Captain	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Sergeants	4.00	4.00	4.00	4.00
Detectives	3.00	3.00	3.00	3.00
Communications Manager	1.00	1.00	1.00	1.00
Patrol Officers	9.00	11.00	11.00	11.00
Patrol Corporal	5.00	5.00	5.00	5.00
School Resource Officer	3.00	3.00	3.00	3.00
Records Specialists	3.00	3.00	3.00	3.00
Fund Total FTE	96.83	99.83	99.83	99.83
	2021-22 Actual	2022-23 Proposed	2021-22 Approved	2021-22 Adopted
Street Fund-04				
Street Superintendent	1.00	1.00	1.00	1.00
Mechanic/Municipal Svc. Worker	1.00	1.00	1.00	1.00
Municipal Worker I	1.50	2.50	2.50	2.50
Municipal Worker II	2.00	1.00	1.00	1.00
Contract Municipal Worker	1.14	1.14	1.14	1.14
Fund Total FTE	6.64	6.64	6.64	6.64

	2020-22 Actual	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Utility Fund-06				
Recycled Water Superintendent	1.00	1.00	1.00	1.00
Recycled Water Chief Operator	1.00	1.00	1.00	1.00
Senior General Clerical	1.00	1.00	1.00	1.00
Recycled Water Lab Technician	1.00	1.00	1.00	1.00
Recycled Water Worker I	3.50	5.50	5.50	5.50
Recycled Water Worker III	2.00	1.00	1.00	1.00
Water Superintendent	1.00	1.00	1.00	1.00
Water Chief Operator	1.00	1.00	1.00	1.00
Water Utility Worker	6.00	6.00	6.00	6.00
Meter Tech	1.00	1.00	1.00	1.00
Fund Total FTE	18.50	19.50	19.50	19.50
	2021-22 Actual	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
Hermiston Energy Services-13				
Electric General Manager	1.00	1.00	1.00	1.00
Fund Total FTE	1.00	1.00	1.00	1.00
City-wide Total	122.97	126.97	126.97	126.97

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Where Life is Sweet

CONSOLIDATED REVENUES AND EXPENDITURES BY FUND

REVENUES BY FUND

Consolidated Revenues by Fund

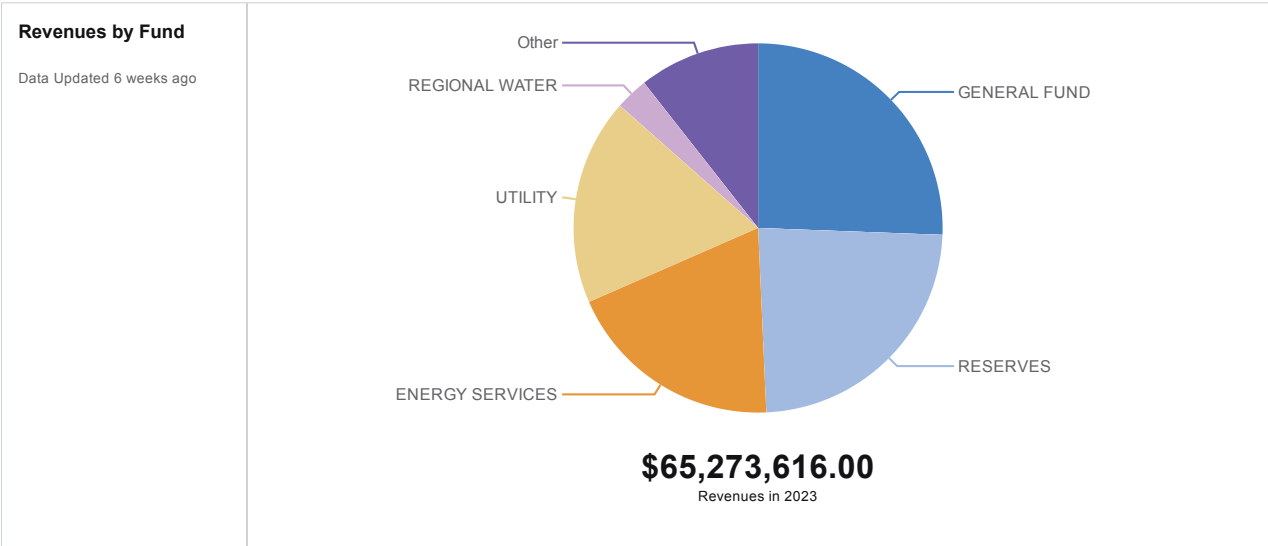
	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(03) GENERAL FUND	\$11,361,312	\$13,411,623	\$16,357,213	\$16,705,588	\$16,705,588	\$16,705,588
(08) RESERVES	\$6,490,131	\$5,504,186	\$12,392,202	\$15,468,683	\$15,468,683	\$15,468,683
(13) ENERGY SERVICES	\$9,353,538	\$10,230,356	\$11,828,457	\$12,495,134	\$12,495,134	\$12,495,134
(06) UTILITY	\$9,055,977	\$10,066,070	\$11,293,902	\$11,806,391	\$11,806,391	\$11,806,391
(37) CITY HALL CONSTRUCTION FUND	\$0	\$9,675,123	\$7,348,498	\$877,836	\$877,836	\$877,836
(04) STATE STREET TAX	\$1,262,091	\$1,799,797	\$1,950,474	\$1,843,007	\$1,843,007	\$1,843,007
(15) REGIONAL WATER	\$1,216,639	\$1,180,431	\$1,775,591	\$1,874,653	\$1,874,653	\$1,874,653
(23) GREATER-HERMISTON ENTERPRISE ZONE PROJECT FUND	\$500,000	\$1,000,043	\$2,206,674	\$1,648,699	\$1,648,699	\$1,648,699
(05) TRANSIENT ROOM TAX	\$811,954	\$833,963	\$903,230	\$998,800	\$998,800	\$998,800
(25) EOTEC OPERATIONS	\$764,636	\$663,636	\$627,793	\$627,793	\$627,793	\$627,793
(02) BONDED DEBT	\$510,134	\$478,082	\$692,980	\$634,018	\$634,018	\$634,018
(38) LOCAL IMPROVEMENT DISTRICT	\$0	\$585,000	\$1,065,572	\$0	\$0	\$0
(11) MISCELLANEOUS SPECIAL REVENUE	\$194,573	\$127,620	\$273,000	\$141,000	\$141,000	\$141,000
(20) LAW ENFORCEMENT SPECIAL REV	\$38,755	\$19,595	\$103,118	\$84,014	\$84,014	\$84,014
(92) HURA FUND	\$190,821	\$221,664	\$0	\$0	\$0	\$0
(33) 2016 FF&C OBLIG - ELECTRIC	\$147,468	\$0	\$165,000	\$0	\$0	\$0
(19) CHRISTMAS EXPRESS SPEC REVENUE	\$15,802	\$31,018	\$45,037	\$35,000	\$35,000	\$35,000
(21) LIBRARY SPECIAL REVENUE	\$4,468	\$4,753	\$35,800	\$33,000	\$33,000	\$33,000
(35) 2017 FF&C OBLIG - HURA	\$117	\$0	\$0	\$0	\$0	\$0
TOTAL	\$41,918,416	\$55,832,959	\$69,064,541	\$65,273,616	\$65,273,616	\$65,273,616

REVENUES BY CATEGORY

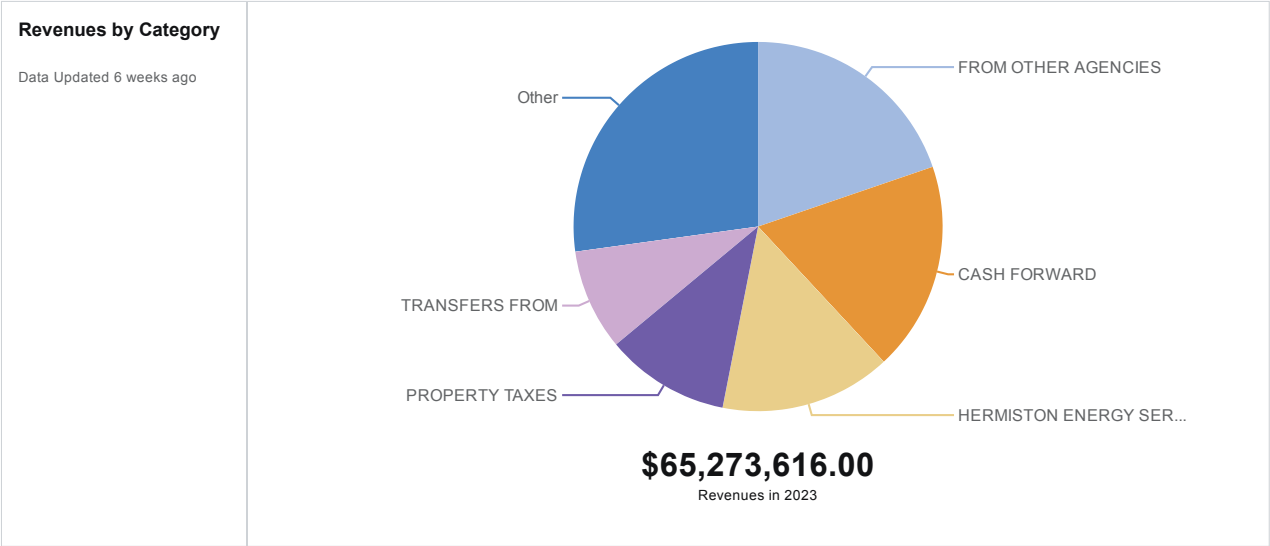
Consolidated Revenues by Category

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
HERMISTON ENERGY SERVICES SERVICE CHARGES	\$8,581,271	\$9,711,134	\$9,483,323	\$9,800,000	\$9,800,000	\$9,800,000
CASH FORWARD	\$0	\$0	\$20,550,547	\$11,956,198	\$11,956,198	\$11,956,198
FROM OTHER AGENCIES	\$2,697,833	\$4,807,275	\$7,859,860	\$12,896,693	\$12,896,693	\$12,896,693
PROPERTY TAXES	\$6,467,327	\$6,812,750	\$6,798,480	\$7,104,380	\$7,104,380	\$7,104,380
TRANSFERS FROM	\$4,568,713	\$7,120,331	\$7,457,952	\$5,774,659	\$5,774,659	\$5,774,659
RECYCLED WATER SERVICE CHARGES	\$4,696,662	\$4,901,026	\$4,717,000	\$5,178,000	\$5,178,000	\$5,178,000
WATER SERVICE CHARGES	\$4,350,451	\$5,001,248	\$4,567,215	\$5,220,000	\$5,220,000	\$5,220,000
SERVICE CHARGES	\$4,419,254	\$4,492,993	\$4,515,000	\$4,523,985	\$4,523,985	\$4,523,985
NON-REVENUE RECEIPTS	\$3,016,874	\$10,550,986	\$1,217,500	\$812,500	\$812,500	\$812,500
LICENSES & FRANCHISES	\$1,402,196	\$1,604,950	\$1,309,170	\$1,434,800	\$1,434,800	\$1,434,800
FINES & PENALTIES	\$488,462	\$293,789	\$364,000	\$400,000	\$400,000	\$400,000
MISCELLANEOUS REVENUE	\$897,910	\$471,636	\$198,094	\$146,001	\$146,001	\$146,001
INTEREST	\$331,465	\$64,840	\$26,400	\$26,400	\$26,400	\$26,400
TOTAL	\$41,918,416	\$55,832,959	\$69,064,541	\$65,273,616	\$65,273,616	\$65,273,616

REVENUES BY FUND



REVENUE BY CATEGORY CHART



CONSOLIDATED REVENUES AND EXPENDITURES BY CATEGORY

EXPENDITURES BY FUND

Consolidated Expenditures by Fund

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(03) GENERAL FUND	\$12,063,238	\$14,825,283	\$16,357,213	\$16,705,588	\$16,705,588	\$16,705,588
(13) ENERGY SERVICES	\$9,330,845	\$9,885,629	\$11,828,457	\$12,495,134	\$12,495,134	\$12,495,134
(08) RESERVES	\$6,337,334	\$3,325,061	\$12,392,203	\$15,468,683	\$15,468,683	\$15,468,683
(06) UTILITY	\$8,146,748	\$8,760,037	\$11,293,902	\$11,806,391	\$11,806,391	\$11,806,391
(04) STATE STREET TAX	\$2,151,455	\$1,855,651	\$1,950,474	\$1,843,007	\$1,843,007	\$1,843,007
(37) CITY HALL CONSTRUCTION FUND	\$0	\$0	\$7,348,498	\$877,836	\$877,836	\$877,836
(15) REGIONAL WATER	\$1,108,336	\$1,064,982	\$1,775,591	\$1,874,653	\$1,874,653	\$1,874,653
(23) GREATER-HERMISTON ENTERPRISE ZONE PROJECT FUND	\$0	\$318,360	\$2,206,674	\$1,648,699	\$1,648,699	\$1,648,699
(05) TRANSIENT ROOM TAX	\$986,218	\$797,654	\$903,230	\$998,800	\$998,800	\$998,800
(25) EOTEC OPERATIONS	\$904,346	\$689,360	\$627,793	\$627,793	\$627,793	\$627,793
(02) BONDED DEBT	\$519,611	\$524,619	\$692,980	\$634,018	\$634,018	\$634,018
(90) GOVERNMENT WIDE ACTIVITIES	\$0	\$2,213,504	\$0	\$0	\$0	\$0
(33) 2016 FF&C OBLIG - ELECTRIC	\$1,336,971	\$0	\$165,000	\$0	\$0	\$0
(38) LOCAL IMPROVEMENT DISTRICT	\$0	\$239,608	\$1,065,572	\$0	\$0	\$0
(11) MISCELLANEOUS SPECIAL REVENUE	\$243,151	\$171,395	\$273,000	\$141,000	\$141,000	\$141,000
(92) HURA FUND	\$184,362	\$374,051	\$0	\$0	\$0	\$0
(20) LAW ENFORCEMENT SPECIAL REV	\$60,124	\$28,054	\$103,118	\$84,014	\$84,014	\$84,014
(21) LIBRARY SPECIAL REVENUE	\$91,936	\$2,005	\$35,800	\$33,000	\$33,000	\$33,000
(19) CHRISTMAS EXPRESS SPEC REVENUE	\$13,217	\$18,203	\$45,037	\$35,000	\$35,000	\$35,000
(32) SR CENTER CONSTRUCTION GRANT	\$68,185	\$0	\$0	\$0	\$0	\$0
(07) RECREATION SPECIAL REVENUE	\$28,420	\$0	\$0	\$0	\$0	\$0
(12) COMMUNITY CENTER	\$2,373	\$0	\$0	\$0	\$0	\$0
(34) 2017 FF&C OBLIG - SEWER & WA	\$1,487	\$0	\$0	\$0	\$0	\$0
(36) 2017 FF&C OBLIG - TPA	\$831	\$0	\$0	\$0	\$0	\$0
TOTAL	\$43,579,187	\$45,093,454	\$69,064,541	\$65,273,616	\$65,273,616	\$65,273,616

EXPENDITURES BY CATEGORY

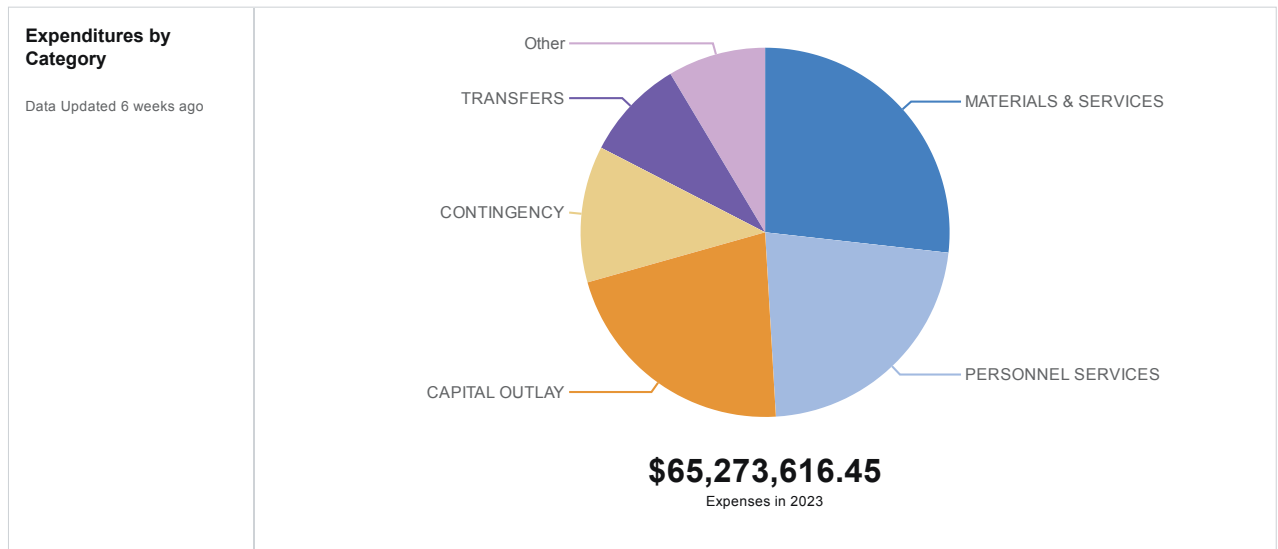
Consolidated Expenditures by Category

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES	\$15,099,193	\$15,930,338	\$17,757,367	\$17,471,900	\$17,471,900	\$17,471,900
PERSONNEL SERVICES	\$12,489,805	\$12,171,987	\$13,759,777	\$14,556,809	\$14,556,809	\$14,556,809
CAPITAL OUTLAY	\$7,080,851	\$5,537,387	\$17,161,804	\$14,072,075	\$14,072,075	\$14,072,075
TRANSFERS						
(06-6310-4425) RES-UTILITY CONSTRUCTION	\$530,000	\$1,312,000	\$1,312,000	\$1,312,000	\$1,312,000	\$1,312,000
(06-6320-4420) RES-CIP WATER PROJECTS	\$550,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000
(03-8810-4414) RES-CIP STREET CONSTRUCTION	\$428,407	\$530,424	\$450,000	\$450,000	\$450,000	\$450,000
(23-6300-4445) TRANSFER TO GENERAL FUND	\$0	\$55,576	\$1,315,800	\$457,825	\$457,825	\$457,825
(05-8810-4418) TRANSFER TO GEN FUND	\$458,600	\$342,165	\$406,250	\$468,750	\$468,750	\$468,750
(23-6300-4420) TRANS TO UTILITY-NE WATER TOWE	\$0	\$162,784	\$377,500	\$377,500	\$377,500	\$377,500
(06-6310-4695) TRANS TO GENERAL FUND	\$35,688	\$297,900	\$297,900	\$312,679	\$312,679	\$312,679
(06-6320-4695) TRANS TO GENERAL FUND	\$35,687	\$259,800	\$259,800	\$272,906	\$272,906	\$272,906
(03-8810-4695) TRANS TO BONDED DEBT FUND 2	\$203,211	\$170,709	\$208,819	\$208,819	\$208,819	\$208,819
(15-8810-4430) RES-REPAIR & REPLACEMENT	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
(06-6310-4426) RES-SANITARY SEWER DEPT EQUIP	\$130,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000
(13-6350-4660) TRANS TO GENERAL FUND	\$30,000	\$157,800	\$157,800	\$165,690	\$165,690	\$165,690
(04-6250-4695) TRANS TO GENERAL FUND	\$30,000	\$156,780	\$156,780	\$164,619	\$164,619	\$164,619
(08-7290-4610) TRANS. TO HES FUND-RSA	\$250,000	\$500,000	\$0	\$0	\$0	\$0
(04-6250-4414) RES-CIP STREET CONSTRUCTION	\$300,000	\$439,000	\$0	\$0	\$0	\$0
(05-8810-4422) TRANSFER TO EOTEC/TPA	\$114,938	\$102,587	\$95,000	\$105,000	\$105,000	\$105,000
(03-8810-4710) TRANSFER TO LID FUND	\$0	\$585,000	\$0	\$0	\$0	\$0
(38-8300-4420) TRANSFER TO GENERAL FUND	\$0	\$0	\$585,000	\$0	\$0	\$0
(04-6250-4420) RES-NEW STREET BUILDING	\$0	\$55,650	\$175,000	\$85,701	\$85,701	\$85,701
(33-8200-4420) TRANSFER TO HES FUND 13	\$450,000	\$0	\$0	\$0	\$0	\$0
(05-8810-4419) TRANSFER TO RES-TOURISM	\$58,838	\$49,272	\$58,500	\$67,500	\$67,500	\$67,500
(05-8810-4415) TRANSFER TO RES-PARK DEV	\$58,838	\$49,272	\$58,500	\$67,500	\$67,500	\$67,500
(04-6250-4402) RES-STREET EQUIPMENT	\$100,000	\$111,610	\$150,000	\$0	\$0	\$0
(15-8810-4435) TRANS TO GENERAL FUND	\$12,000	\$56,400	\$56,400	\$59,220	\$59,220	\$59,220
(03-8810-4432) RES-COMMUNITY ENHANCEMENTS	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0
(11-7400-4420) TRANS TO GENERAL FUND	\$78,030	\$44,438	\$44,000	\$44,000	\$44,000	\$44,000
(03-6400-4415) RES-AIRPORT IMPROVEMENTS	\$15,000	\$100,000	\$15,000	\$15,000	\$15,000	\$15,000
(23-6300-4440) TRANS TO RES-FUNLAND REBUILD	\$0	\$100,000	\$50,000	\$0	\$0	\$0
(23-6300-4441) TRANS TO RES-PARKS	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
(08-7250-4424) TRANS TO GENERAL	\$0	\$128,843	\$0	\$0	\$0	\$0
(03-7130-4420) TRANS TO RES-HPD VEH UPFITTING	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
(03-8810-4433) RES-CITY HALL IMPROVEMENTS	\$80,000	\$35,427	\$0	\$0	\$0	\$0
(03-8810-4428) RES - FUNLAND	\$0	\$106,280	\$0	\$0	\$0	\$0
(21-7700-4420) TRANS TO RES-LIBRARY CAPITAL	\$90,000	\$0	\$0	\$0	\$0	\$0
(04-6250-4418) RES-BICYCLE TRAILS	\$11,550	\$13,500	\$14,500	\$14,500	\$14,500	\$14,500
(08-7241-4424) TRANSFER TO STREET FUND	\$0	\$39,453	\$39,453	\$0	\$0	\$0

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(08-7268-4210) GEER RD WATER LINE LOOP	\$72,751	\$0	\$0	\$0	\$0	\$0
(32-8300-4600) TRANSFER TO GENERAL FUND	\$68,185	\$0	\$0	\$0	\$0	\$0
(05-8810-4421) TRANSFER TO RES-HFAC	\$9,806	\$8,212	\$9,750	\$11,250	\$11,250	\$11,250
(05-8810-4423) TRANSFER TO EOTEC/TRT	\$60,750	\$0	\$0	\$0	\$0	\$0
(03-6400-4420) RES- AIRPORT HANGAR CONST	\$0	\$5,400	\$7,200	\$7,200	\$7,200	\$7,200
(07-7100-4600) TRANSFER TO RESERVE FUND	\$28,420	\$0	\$0	\$0	\$0	\$0
(11-7400-4426) TRANS TO LAW ENF SPEC REV	\$10,573	\$1,660	\$3,000	\$3,000	\$3,000	\$3,000
(03-7130-4430) TRANS TO RES- HPD EQUIPMENT	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
(06-6320-4445) RES- TRAFFIC CONTROL 11TH & EL	\$11,500	\$0	\$0	\$0	\$0	\$0
(12-7500-4300) TRANSFER TO GENERAL FUND	\$2,373	\$0	\$0	\$0	\$0	\$0
(34-8210-4600) TRANS TO UTILITY FUND	\$1,487	\$0	\$0	\$0	\$0	\$0
(36-8200-4600) TRANS TO EOTEC FUND 25	\$831	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$4,641,465	\$7,131,941	\$7,457,952	\$5,774,659	\$5,774,659	\$5,774,659
CONTINGENCY	\$0	\$0	\$7,112,595	\$7,799,022	\$7,799,022	\$7,799,022
DEBT SERVICE	\$4,114,047	\$4,196,506	\$4,495,652	\$4,416,743	\$4,416,743	\$4,416,743
RESERVE FOR FUTURE EXPENDITURE	\$0	\$0	\$1,123,394	\$1,118,408	\$1,118,408	\$1,118,408
SPECIAL PAYMENTS	\$153,827	\$125,296	\$196,000	\$64,000	\$64,000	\$64,000
TOTAL	\$43,579,187	\$45,093,454	\$69,064,541	\$65,273,616	\$65,273,616	\$65,273,616

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EXPENDITURES BY CATEGORY



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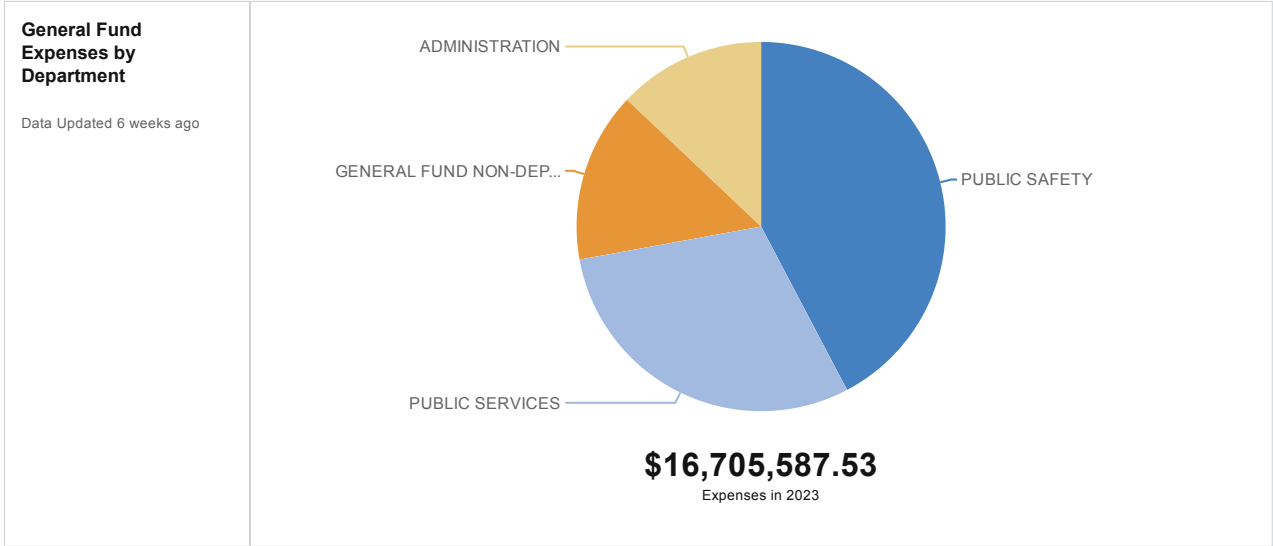
GENERAL FUND

FUND DESCRIPTION

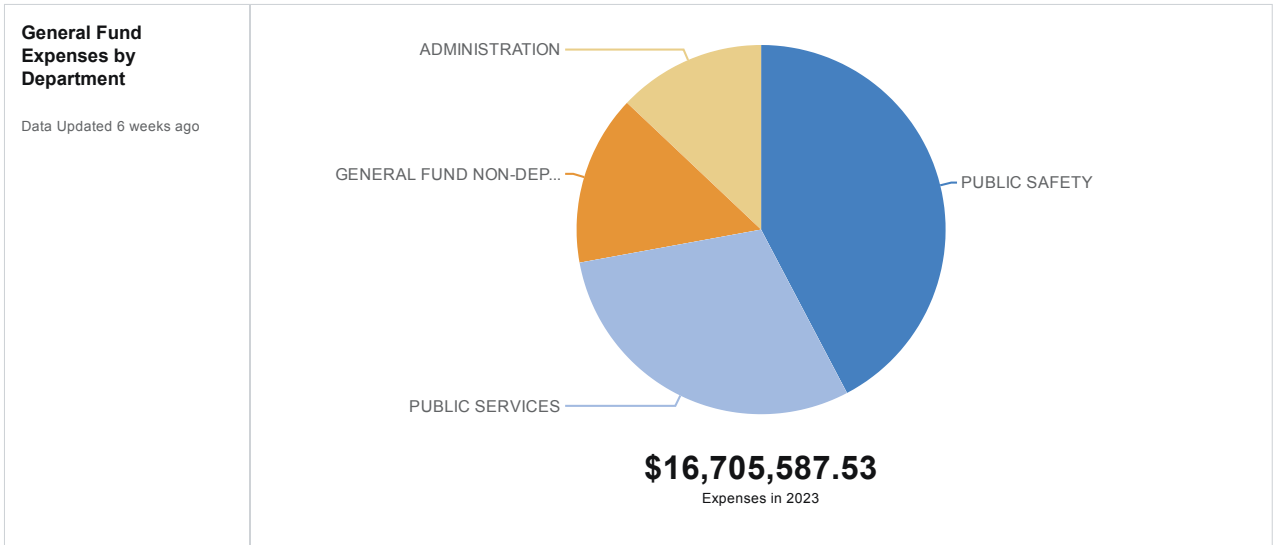
As the name implies, the general fund provides for the accounting of all revenues and expenditures not specifically categorized into a separate fund structure. The general fund is the most diverse and the largest of the City's funds. In accord with the continuing policies of the community, the general fund is the source for the inter-fund transfers necessary to augment the operations of our other functions. The general fund is the source for inter-fund transfers to the reserve fund system, the street fund, and is the direct source for the City's smaller capital outlay projects related to the departments and functions accounted in the fund. The general fund departments are categorized as:

- City Council
- City Manager/Legal
- City Planning
- Finance
- Transportation
- Airport
- Building Inspections
- Parks
- Parks/Utility Landscape
- Municipal Pool
- Municipal Buildings
- Library
- Recreation
- Community Center
- Harkenrider Center
- Court
- Public Safety
- Police
- Audit & Others
- Unappropriated Balance

2022-23 GENERAL FUND APPROPRIATIONS



2022-23 GENERAL FUND EXPENDITURES



GENERAL FUND RESOURCES

General Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PROPERTY TAXES						
(03-3010-110) PROPERTY TAXES	\$5,814,799	\$6,096,617	\$6,335,900	\$6,714,700	\$6,714,700	\$6,714,700
(03-3010-210) DELINQUENT TAXES	\$129,785	\$171,000	\$130,000	\$68,200	\$68,200	\$68,200
(03-3015-160) HEAVY EQUIPMENT RENTAL TAX	\$0	\$16,098	\$16,000	\$4,000	\$4,000	\$4,000
(03-3010-300) PROPERTY TAX COMP LOSS OFFSET	\$25,000	\$0	\$0	\$0	\$0	\$0
PROPERTY TAXES TOTAL	\$5,969,583	\$6,283,714	\$6,481,900	\$6,786,900	\$6,786,900	\$6,786,900
FROM OTHER AGENCIES						
(03-3015-935) FEDERAL ARP ACT FUNDING	\$0	\$0	\$1,900,000	\$1,973,000	\$1,973,000	\$1,973,000

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(03-3015-120) LIQUOR APPORTIONMENT	\$325,216	\$363,038	\$347,000	\$360,000	\$360,000	
(03-3015-900) STATE REVENUE SHARING	\$220,885	\$245,626	\$200,000	\$250,000	\$250,000	\$250,000
(03-3015-680) YOUTH RECREATION GRANT	\$0	\$200,000	\$0	\$200,000	\$200,000	\$200,000
(03-3015-625) STATE TAXI GRANT	\$14,492	\$165,037	\$100,000	\$100,000	\$100,000	\$100,000
(03-3015-930) OREGON CARES ACT FUNDING	\$0	\$541,325	\$0	\$0	\$0	\$0
(03-3015-620) COUNTY TAXI GRANT	\$43,512	\$48,086	\$18,000	\$18,000	\$18,000	\$18,000
(03-3015-575) SUMMER LUNCH PROG GRANT-FEDERA	\$15,405	\$10,949	\$30,000	\$30,000	\$30,000	\$30,000
(03-3015-671) FEDERAL POLICE GRANT	\$0	\$0	\$0	\$42,000	\$42,000	\$42,000
(03-3015-150) CIGARETTE TAX	\$20,311	\$17,677	\$17,000	\$15,000	\$15,000	\$15,000
(03-3015-920) CRF GRANT- COVID-19 RELIEF	\$80,327	\$0	\$0	\$0	\$0	\$0
(03-3015-965) WEST END COMMUNITY DEVELOPMENT	\$0	\$2,500	\$0	\$24,000	\$24,000	\$24,000
(03-3015-510) COMMUNITY GRANTS	\$0	\$20,000	\$0	\$0	\$0	\$0
(03-3015-576) SUMMER LUNCH PROG GRANT-STATE	\$251	\$143	\$500	\$500	\$500	\$500
(03-3015-860) SAIF - REIMBURSEMENTS	\$1,305	\$0	\$0	\$0	\$0	\$0
FROM OTHER AGENCIES TOTAL	\$721,704	\$1,614,381	\$2,612,500	\$3,012,500	\$3,012,500	\$3,012,500
SERVICE CHARGES						
(03-3016-255) SANITARY DISPOSAL REVENUE	\$333,745	\$355,284	\$300,000	\$350,000	\$350,000	\$350,000
(03-3016-245) SCHOOL DISTRICT CONTRACT	\$197,089	\$284,153	\$321,000	\$321,000	\$321,000	\$321,000
(03-3016-225) CONSTRUCTION PERMIT FEES	\$119,793	\$277,693	\$170,000	\$196,000	\$196,000	\$196,000
(03-3016-285) POOL INCOME	\$168,787	\$135,858	\$160,000	\$200,000	\$200,000	\$200,000
(03-3016-224) PLAN REVIEW/SPL INSP FEE	\$74,367	\$204,554	\$100,000	\$175,000	\$175,000	\$175,000
(03-3016-240) DISTRICT LIBRARY CONTRACT	\$154,099	\$160,376	\$155,000	\$125,000	\$125,000	\$125,000
(03-3016-260) AIRPORT GAS & OIL SALES	\$133,739	\$135,441	\$140,000	\$140,000	\$140,000	\$140,000
(03-3016-228) PLAN REVIEW/INSP FEE-UMATILLA	\$282,059	\$129,865	\$225,000	\$0	\$0	\$0
(03-3016-295) PARK & RECREATION FEE	\$109,844	\$58,048	\$80,000	\$120,000	\$120,000	\$120,000
(03-3016-270) AIRPORT LEASE INCOME	\$48,798	\$84,507	\$50,000	\$50,000	\$50,000	\$50,000
(03-3016-300) COMMUNITY CENTER REVENUE	\$45,045	\$11,604	\$40,000	\$65,000	\$65,000	\$65,000
(03-3016-226) ELECTRICAL PERMITS	\$27,815	\$43,254	\$35,000	\$40,000	\$40,000	\$40,000
(03-3016-222) PLUMBING PERMITS	\$22,678	\$49,771	\$30,000	\$40,000	\$40,000	\$40,000
(03-3016-250) SENIOR TAXI TICKET SALES	\$41,945	\$31,600	\$33,000	\$33,000	\$33,000	\$33,000
(03-3016-256) SANIT DISP REV- SPRING CLEANUP	\$12,836	\$13,666	\$13,000	\$13,000	\$13,000	\$13,000
(03-3016-241) UMATILLA CO FIRE DIST CONTRACT	\$12,690	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
(03-3016-231) HERMISTON CITY TAXI-WORK	\$3,790	\$7,825	\$10,000	\$10,000	\$10,000	\$10,000
(03-3016-230) LIBRARY FEES & CHARGES	\$9,425	\$5,615	\$8,000	\$8,000	\$8,000	\$8,000
(03-3016-232) HERMISTON ZIP TAXI	\$2,275	\$4,469	\$3,000	\$3,000	\$3,000	\$3,000
(03-3016-233) HERMISTON PLUS TAXI	\$690	\$1,610	\$1,000	\$2,000	\$2,000	\$2,000
(03-3019-245) LIBRARY MISC & RENTAL REVENUE	\$1,228	\$101	\$1,000	\$1,000	\$1,000	\$1,000
(03-3016-210) TRT/ COMMUNITY CTR 28%	\$0	\$2,369	\$0	\$0	\$0	\$0
(03-3016-234) WEST-END TAXI	\$0	\$180	\$1,000	\$0	\$0	\$0
(03-3016-235) UMATILLA TAXI TICKET SALES	\$0	\$40	\$0	\$0	\$0	\$0
SERVICE CHARGES TOTAL	\$1,802,738	\$2,009,883	\$1,888,000	\$1,904,000	\$1,904,000	\$1,904,000
TRANSFERS FROM						
(03-3020-740) TRANS FROM UTILITY FUND	\$71,375	\$557,700	\$557,700	\$585,585	\$585,585	\$585,585
(03-3020-785) TRANSFER FROM ENTERPRISE ZONE PROJECT FUND	\$0	\$55,576	\$1,315,800	\$457,825	\$457,825	\$457,825
(03-3020-730) TRANS FROM TRT-POOL	\$245,160	\$205,299	\$243,750	\$281,250	\$281,250	\$281,250
(03-3020-735) TRANS FROM TRT-EVENT FACILITI	\$163,440	\$136,866	\$162,500	\$187,500	\$187,500	\$187,500
(03-3020-725) TRANS FROM ENERGY SERVICES	\$30,000	\$157,800	\$157,800	\$165,690	\$165,690	\$165,690

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	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(03-3020-745) TRANS FROM STREET FUND	\$30,000	\$156,780	\$156,780	\$164,619	\$164,619	
(03-3020-790) TRANSFER FROM LID	\$0	\$0	\$585,000	\$0	\$0	\$0
(03-3020-775) TRANS FROM REGIONAL WATER	\$12,000	\$56,400	\$56,400	\$59,220	\$59,220	\$59,220
(03-3020-750) TRANS FROM MISC SPEC REV FUND	\$78,030	\$44,438	\$44,000	\$44,000	\$44,000	\$44,000
(03-3020-780) TRANS FROM RESERVE FUND	\$0	\$128,843	\$0	\$0	\$0	\$0
(03-3020-755) TRANS FROM HARK CONST FUND	\$68,185	\$0	\$0	\$0	\$0	\$0
(03-3020-760) TRANS FROM TRT-TPA CAPITAL	\$50,000	\$0	\$0	\$0	\$0	\$0
(03-3020-765) TRANS FROM COMM CTR FUND	\$2,373	\$0	\$0	\$0	\$0	\$0
TRANSFERS FROM TOTAL	\$750,563	\$1,499,702	\$3,279,730	\$1,945,689	\$1,945,689	\$1,945,689
LICENSES & FRANCHISES						
(03-3012-105) H E S IN LIEU OF TAXES	\$601,537	\$636,269	\$612,370	\$672,000	\$672,000	\$672,000
(03-3012-115) U E C A FRANCHISE	\$232,078	\$409,659	\$300,000	\$400,000	\$400,000	\$400,000
(03-3012-140) CHARTER FRANCHISE	\$373,246	\$369,222	\$250,000	\$200,000	\$200,000	\$200,000
(03-3012-120) NATURAL GAS FRANCHISE	\$143,018	\$150,482	\$105,000	\$125,000	\$125,000	\$125,000
(03-3012-130) CENTURY LINK TELE FRANCHISE	\$14,635	\$12,988	\$12,000	\$10,000	\$10,000	\$10,000
(03-3012-150) MISC. FRANCHISES	\$13,770	\$12,381	\$10,000	\$10,000	\$10,000	\$10,000
(03-3012-125) EO TELECOM FRANCHISE	\$14,816	\$8,748	\$12,000	\$10,000	\$10,000	\$10,000
(03-3012-260) DOG LICENSE & BOARD	\$4,035	\$2,722	\$2,500	\$2,500	\$2,500	\$2,500
(03-3012-110) P P & L FRANCHISE	\$2,500	\$0	\$2,500	\$2,500	\$2,500	\$2,500
(03-3012-240) MOBILE VENDOR LICENSE	\$1,500	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000
(03-3012-270) LIQUOR PERMIT LICENSE	\$760	\$730	\$800	\$800	\$800	\$800
(03-3012-210) TAXI FRANCHISE	\$300	\$250	\$0	\$0	\$0	\$0
LICENSES & FRANCHISES TOTAL	\$1,402,196	\$1,604,950	\$1,309,170	\$1,434,800	\$1,434,800	\$1,434,800
CASH FORWARD						
(03-3099-100) CASH FORWARD	\$0	\$0	\$465,913	\$1,101,699	\$1,101,699	\$1,101,699
CASH FORWARD TOTAL	\$0	\$0	\$465,913	\$1,101,699	\$1,101,699	\$1,101,699
FINES & PENALTIES						
(03-3013-110) FINES	\$333,706	\$210,762	\$200,000	\$400,000	\$400,000	\$400,000
FINES & PENALTIES TOTAL	\$333,706	\$210,762	\$200,000	\$400,000	\$400,000	\$400,000
MISCELLANEOUS REVENUE						
(03-3018-610) REIMBURSE DIRECT EXPENSE	\$183,283	\$46,708	\$50,000	\$50,000	\$50,000	\$50,000
(03-3019-210) MISCELLANEOUS SALES	\$95,722	\$78,998	\$40,000	\$40,000	\$40,000	\$40,000
(03-3019-100) LAND USE REVIEW FEES	\$11,648	\$19,691	\$15,000	\$15,000	\$15,000	\$15,000
MISCELLANEOUS REVENUE TOTAL	\$290,652	\$145,397	\$105,000	\$105,000	\$105,000	\$105,000
INTEREST						
(03-3014-110) INTEREST ON INVESTMENTS	\$90,170	\$13,970	\$15,000	\$15,000	\$15,000	\$15,000
INTEREST TOTAL	\$90,170	\$13,970	\$15,000	\$15,000	\$15,000	\$15,000
NON-REVENUE RECEIPTS						
(03-3018-450) FEDERAL REIMBURSEMENT (FEMA)	\$0	\$28,864	\$0	\$0	\$0	\$0
NON-REVENUE RECEIPTS TOTAL	\$0	\$28,864	\$0	\$0	\$0	\$0
TOTAL	\$11,361,312	\$13,411,623	\$16,357,213	\$16,705,588	\$16,705,588	\$16,705,588

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CONSOLIDATED GENERAL FUND EXPENDITURES BY CATEGORY

Consolidated General Fund Expenditures by Category

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES	\$8,113,140	\$9,067,294	\$10,337,490	\$10,917,251	\$10,917,251	\$10,917,251
MATERIALS & SERVICES	\$2,967,717	\$3,644,729	\$4,365,444	\$4,470,224	\$4,470,224	\$4,470,224
TRANSFERS						
(03-8810-4414) RES-CIP STREET CONSTRUCTION	\$428,407	\$530,424	\$450,000	\$450,000	\$450,000	\$450,000
(03-8810-4695) TRANS TO BONDED DEBT FUND 2	\$203,211	\$170,709	\$208,819	\$208,819	\$208,819	\$208,819
(03-8810-4710) TRANSFER TO LID FUND	\$0	\$585,000	\$0	\$0	\$0	\$0
(03-8810-4432) RES-COMMUNITY ENHANCEMENTS	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0
(03-6400-4415) RES-AIRPORT IMPROVEMENTS	\$15,000	\$100,000	\$15,000	\$15,000	\$15,000	\$15,000
(03-7130-4420) TRANS TO RES-HPD VEH UPFITTING	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
(03-8810-4433) RES-CITY HALL IMPROVEMENTS	\$80,000	\$35,427	\$0	\$0	\$0	\$0
(03-8810-4428) RES - FUNLAND	\$0	\$106,280	\$0	\$0	\$0	\$0
(03-6400-4420) RES- AIRPORT HANGAR CONST	\$0	\$5,400	\$7,200	\$7,200	\$7,200	\$7,200
(03-7130-4430) TRANS TO RES- HPD EQUIPMENT	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
TRANSFERS TOTAL	\$850,618	\$1,657,239	\$805,019	\$705,019	\$705,019	\$705,019
DEBT SERVICE	\$0	\$317,688	\$459,625	\$457,825	\$457,825	\$457,825
CAPITAL OUTLAY	\$131,763	\$138,333	\$212,000	\$102,000	\$102,000	\$102,000
CONTINGENCY	\$0	\$0	\$177,635	\$53,269	\$53,269	\$53,269
TOTAL	\$12,063,238	\$14,825,283	\$16,357,213	\$16,705,588	\$16,705,588	\$16,705,588

CONSOLIDATED GENERAL FUND EXPENDITURES BY DEPARTMENT

Consolidated General Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PUBLIC SAFETY						
(03-7130) POLICE-OPERATIONS	\$5,324,095	\$5,374,589	\$5,887,789	\$6,169,885	\$6,169,885	\$6,169,885
(03-5200) COURT	\$427,244	\$522,979	\$753,538	\$833,378	\$833,378	\$833,378
(03-7030) PUBLIC SAFETY CENTER	\$60,228	\$63,472	\$68,000	\$62,000	\$62,000	\$62,000
PUBLIC SAFETY TOTAL	\$5,811,567	\$5,961,039	\$6,709,327	\$7,065,263	\$7,065,263	\$7,065,263
PUBLIC SERVICES						
(03-6740) LIBRARY	\$806,925	\$870,359	\$963,386	\$1,024,415	\$1,024,415	\$1,024,415
(03-6750) RECREATION	\$611,302	\$567,588	\$749,304	\$874,159	\$874,159	\$874,159
(03-6710) PARKS	\$664,768	\$681,341	\$692,811	\$731,981	\$731,981	\$731,981
(03-6500) BUILDING INSPECTIONS	\$423,807	\$460,914	\$592,378	\$600,157	\$600,157	\$600,157
(03-6720) MUNICIPAL POOL	\$417,018	\$299,742	\$591,328	\$585,615	\$585,615	\$585,615
(03-6400) AIRPORT	\$287,859	\$364,625	\$329,500	\$339,000	\$339,000	\$339,000
(03-6230) TRANSPORTATION	\$267,125	\$352,806	\$362,000	\$297,000	\$297,000	\$297,000
(03-6760) COMMUNITY CENTER	\$142,653	\$164,123	\$257,569	\$256,122	\$256,122	\$256,122
(03-6730) MUNICIPAL BUILDINGS	\$122,382	\$132,930	\$142,436	\$145,173	\$145,173	\$145,173
(03-6715) PARKS/UTILITY LANDSCAPE	\$44,352	\$45,550	\$61,002	\$66,861	\$66,861	\$66,861
(03-6770) HARKENRIDER CENTER	\$52,133	\$41,186	\$63,258	\$64,064	\$64,064	\$64,064
PUBLIC SERVICES TOTAL	\$3,840,324	\$3,981,165	\$4,804,972	\$4,984,546	\$4,984,546	\$4,984,546
GENERAL FUND NON-DEPARTMENTAL	\$1,509,698	\$3,063,236	\$2,802,253	\$2,492,087	\$2,492,087	\$2,492,087
ADMINISTRATION						
(03-4210) CITY MANAGER/LEGAL	\$585,982	\$1,091,628	\$1,192,109	\$1,010,363	\$1,010,363	\$1,010,363
(03-4300) FINANCE	\$136,940	\$568,926	\$642,502	\$654,929	\$654,929	\$654,929
(03-4400) CITY PLANNING	\$0	\$0	\$0	\$431,372	\$431,372	\$431,372
(03-5100) LEGAL COUNSEL	\$119,481	\$125,485	\$140,450	\$0	\$0	\$0
(03-4110) CITY COUNCIL	\$59,247	\$33,804	\$65,599	\$67,027	\$67,027	\$67,027
ADMINISTRATION TOTAL	\$901,649	\$1,819,843	\$2,040,660	\$2,163,691	\$2,163,691	\$2,163,691
TOTAL	\$12,063,238	\$14,825,283	\$16,357,213	\$16,705,588	\$16,705,588	\$16,705,588

CITY COUNCIL

MISSION STATEMENT

To lead the community by formulating policy and giving guidance and support to enhance Hermiston.

DEPARTMENT DESCRIPTION

Hermiston uses a “Council-Manager” form of government, similar to the large majority of Oregon cities. In a Council-Manager form of government, all powers of the city are vested in the City Council. The Council, made up of 9 elected Hermiston residents, ultimately decides whether or not the City will take an action on matters concerning the city. The Council hires a City Manager, to manage all of the day-to-day decisions.

The City Council budget provides for the payment of our elected officials. The rates of pay are \$100 per month for councilors and \$250 per month for the mayor. The mayor and council are the policy leaders of all of the City of Hermiston, and each of the operating and capital outlay areas identified in this budget.

CITY COUNCIL DETAILED EXPENDITURES

City Council Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(03-4110-2240) TRAVEL & TRAINING	\$25,700	\$1,003	\$30,000	\$30,000	\$30,000	\$30,000
(03-4110-2920) DUES & MEMBERSHIP	\$13,821	\$13,993	\$16,000	\$17,000	\$17,000	\$17,000
(03-4110-3207) FOOD & MISCELLANEOUS	\$4,870	\$4,270	\$4,500	\$5,000	\$5,000	\$5,000
MATERIALS & SERVICES TOTAL	\$44,391	\$19,266	\$50,500	\$52,000	\$52,000	\$52,000
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$12,600	\$12,600	\$12,600	\$12,600
(03-4110-1100) SALARY & WAGES	\$12,500	\$12,200	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$1,435	\$1,363	\$1,363	\$1,363
(1480) SOCIAL SECURITY	\$0	\$0	\$964	\$964	\$964	\$964
(03-4110-1475) RETIREMENT	\$1,403	\$1,427	\$0	\$0	\$0	\$0
(03-4110-1480) SOCIAL SECURITY	\$956	\$933	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$88	\$88	\$88	\$88
(1470) ACCIDENT INSURANCE	\$0	\$0	\$11	\$11	\$11	\$11
(03-4110-1470) ACCIDENT INSURANCE	-\$4	-\$22	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$14,856	\$14,539	\$15,099	\$15,027	\$15,027	\$15,027
TOTAL	\$59,247	\$33,804	\$65,599	\$67,027	\$67,027	\$67,027

CITY MANAGER/LEGAL DEPARTMENT

MISSION STATEMENT

With the help of fellow employees, to accomplish policy objectives and activity priorities established by the Mayor and City Council, to provide Mayor and City Council with the information and communications needed to facilitate the decision making process and to provide the leadership and guidance among fellow employees of the city such that we may always take pride in the worth of the public services we perform, rendering those services to the very best of our individual and collective abilities.

DEPARTMENT DESCRIPTION

The City Manager/Legal Department works with the City Council, citizens, regulatory agencies, the planning commission, developers, property owners, outside agencies, other elected officials and city staff to ensure effective management of the city's operations as well as purposeful management of the city's growth.

The City Attorney provides legal advice with regards to city operations. The city attorney attends City Council and Leadership Team meetings, attends City Planning Commission meetings as requested, and prepares legal documents, including ordinances, resolutions, and public contracts, as requested.

CITY MANAGER/LEGAL DETAILED EXPENDITURES

Section 9, Item A.

City Manager/Planning

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$676,364	\$593,214	\$593,214	\$593,214
(03-4210-1100) SALARY & WAGES	\$353,867	\$665,403	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$194,846	\$166,083	\$166,083	\$166,083
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$152,395	\$125,920	\$125,920	\$125,920
(03-4210-1475) RETIREMENT	\$96,491	\$180,618	\$0	\$0	\$0	\$0
(03-4210-1490) MEDICAL, DENTAL & LIFE INS	\$67,905	\$149,820	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$51,994	\$45,633	\$45,633	\$45,633
(03-4210-1480) SOCIAL SECURITY	\$26,501	\$48,700	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$4,758	\$4,176	\$4,176	\$4,176
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$3,300	\$3,300	\$3,300	\$3,300
(1470) ACCIDENT INSURANCE	\$0	\$0	\$1,102	\$537	\$537	\$537
(03-4210-1485) EMPR CONTRIB DEFERRED COMP	\$56	\$2,513	\$0	\$0	\$0	\$0
(03-4210-1470) ACCIDENT INSURANCE	\$613	\$1,761	\$0	\$0	\$0	\$0
(03-4210-1300) OVERTIME	\$0	\$714	\$0	\$0	\$0	\$0
(03-4210-1460) UNEMPLOYMENT INSURANCE	\$428	-\$1,663	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$545,861	\$1,047,865	\$1,084,759	\$938,863	\$938,863	\$938,863
MATERIALS & SERVICES						
(03-4210-2240) TRAVEL & TRAINING	\$14,071	\$3,985	\$18,000	\$21,000	\$21,000	\$21,000
(03-4210-2950) MISCELLANEOUS CONTRACTUAL	\$2,599	\$7,200	\$26,550	\$10,000	\$10,000	\$10,000
(03-4210-2160) LABOR NEGOTIATIONS	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000
(03-4210-3207) FOOD & MISCELLANEOUS	\$5,826	\$3,254	\$5,000	\$7,000	\$7,000	\$7,000
(03-4210-3101) OFFICE SUPPLIES	\$7,610	\$8,670	\$9,500	\$3,000	\$3,000	\$3,000
(03-4210-2960) NUISANCE ABATEMENT	\$0	\$4,652	\$30,000	\$0	\$0	\$0
(03-4210-2920) DUES & MEMBERSHIP	\$3,769	\$4,777	\$3,500	\$5,000	\$5,000	\$5,000
(03-4210-2320) LEGAL PUBLICATIONS	\$4,013	\$3,945	\$3,500	\$1,000	\$1,000	\$1,000
(03-4210-2520) TELEPHONE	\$1,139	\$1,672	\$2,000	\$2,000	\$2,000	\$2,000
(03-4210-2940) LEASED VEHICLES	\$0	\$1,886	\$5,100	\$0	\$0	\$0
(03-4210-3215) MOTOR VEHICLE FUEL & OIL	\$0	\$1,542	\$1,750	\$1,000	\$1,000	\$1,000
(03-4210-2210) POSTAGE	\$1,094	\$1,479	\$1,200	\$500	\$500	\$500
(03-4210-2660) REPAIRS-MOTOR VEHICLES	\$0	\$0	\$750	\$750	\$750	\$750
(03-4210-3216) MOTOR VEHICLE PARTS	\$0	\$13	\$500	\$250	\$250	\$250
(03-4210-2910) CLEANING AND PAINTING	\$0	\$655	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$40,121	\$43,729	\$107,350	\$71,500	\$71,500	\$71,500
CAPITAL OUTLAY	\$0	\$33	\$0	\$0	\$0	\$0
TOTAL	\$585,982	\$1,091,628	\$1,192,109	\$1,010,363	\$1,010,363	\$1,010,363

CITY PLANNING DEPARTMENT

MISSION STATEMENT

Working as a team, the planning department insures orderly urban growth. The department seeks to create an environment where all parties gain from the development process; whether through protection of property rights, creating a livable environment, or overall residential and economic development.

DEPARTMENT DESCRIPTION

With a full-time staff of three, the planning department administers the day-to-day land use planning actions of the city. The department works with the City Council, planning commission, developers, property owners, outside agencies, and city staff to ensure orderly development. The department also maintains and administers the city's land use ordinances and comprehensive plan. Code enforcement duties fall within the planning office's jurisdiction.

CITY PLANNING DETAILED EXPENDITURES

City Planning Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$0	\$241,121	\$241,121	\$241,121
(1475) RETIREMENT	\$0	\$0	\$0	\$71,812	\$71,812	\$71,812
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$0	\$51,592	\$51,592	\$51,592
(1480) SOCIAL SECURITY	\$0	\$0	\$0	\$18,446	\$18,446	\$18,446
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$1,688	\$1,688	\$1,688
(1470) ACCIDENT INSURANCE	\$0	\$0	\$0	\$764	\$764	\$764
PERSONNEL SERVICES TOTAL	\$0	\$0	\$0	\$385,422	\$385,422	\$385,422
MATERIALS & SERVICES						
(03-4400-2960) NUISANCE ABATEMENT	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000
(03-4400-3101) OFFICE SUPPLIES	\$0	\$0	\$0	\$9,500	\$9,500	\$9,500
(03-4400-2940) LEASED VEHICLES	\$0	\$0	\$0	\$5,800	\$5,800	\$5,800
(03-4400-2320) LEGAL PUBLICATIONS	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000
(03-4400-3215) MOTOR VEHICLE FUEL & OIL	\$0	\$0	\$0	\$1,750	\$1,750	\$1,750
(03-4400-2210) POSTAGE	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500
(03-4400-2910) CLEANING AND PAINTING	\$0	\$0	\$0	\$1,200	\$1,200	\$1,200
(03-4400-2520) TELEPHONE	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000
(03-4400-3216) MOTOR VEHICLE PARTS	\$0	\$0	\$0	\$500	\$500	\$500
(03-4400-2240) TRAVEL & TRAINING	\$0	\$0	\$0	\$300	\$300	\$300
(03-4400-2920) DUES & MEMBERSHIP	\$0	\$0	\$0	\$200	\$200	\$200
(03-4400-3214) MINOR/SAFETY EQUIP	\$0	\$0	\$0	\$100	\$100	\$100
(03-4400-3207) FOOD & MISCELLANEOUS	\$0	\$0	\$0	\$100	\$100	\$100
MATERIALS & SERVICES TOTAL	\$0	\$0	\$0	\$45,950	\$45,950	\$45,950
TOTAL	\$0	\$0	\$0	\$431,372	\$431,372	\$431,372

FINANCE DEPARTMENT

MISSION STATEMENT

To maintain the financial stability of the community, promote a service-oriented government and provide prompt, courteous, and friendly services to the residents of the community.

DEPARTMENT DESCRIPTION

The finance department is responsible for accounting, budgeting, accounts payable, accounts receivable, investment management, debt management, risk management, information technology, grant management, utility billing, and customer service.

FINANCE DETAILED EXPENDITURES

Finance Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$392,084	\$410,040	\$410,040	\$410,040
(1475) RETIREMENT	\$0	\$0	\$110,044	\$110,865	\$110,865	\$110,865
(03-4300-1100) SALARY & WAGES	\$76,190	\$357,962	\$0	\$0	\$0	\$0
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$86,174	\$79,200	\$79,200	\$79,200
(1480) SOCIAL SECURITY	\$0	\$0	\$30,002	\$31,383	\$31,383	\$31,383
(03-4300-1475) RETIREMENT	\$20,574	\$84,784	\$0	\$0	\$0	\$0
(03-4300-1490) MEDICAL, DENTAL & LIFE INS	\$19,613	\$84,179	\$0	\$0	\$0	\$0
(03-4300-1480) SOCIAL SECURITY	\$5,649	\$26,588	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$2,745	\$2,872	\$2,872	\$2,872
(1470) ACCIDENT INSURANCE	\$0	\$0	\$353	\$369	\$369	\$369
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$100	\$200	\$200	\$200
(03-4300-1470) ACCIDENT INSURANCE	\$76	\$319	\$0	\$0	\$0	\$0
(03-4300-1485) EMPR CONTRIB DEFERRED COMP	\$21	\$109	\$0	\$0	\$0	\$0
(03-4300-1460) UNEMPLOYMENT INSURANCE	\$60	-\$650	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$122,183	\$553,291	\$621,502	\$634,929	\$634,929	\$634,929
MATERIALS & SERVICES						
(03-4300-3101) OFFICE SUPPLIES	\$4,910	\$4,809	\$5,000	\$6,500	\$6,500	\$6,500
(03-4300-2240) TRAVEL & TRAINING	\$4,570	\$3,759	\$7,000	\$5,000	\$5,000	\$5,000
(03-4300-2680) REPAIRS-OFFICE EQUIPMENT	\$2,235	\$2,370	\$2,500	\$2,500	\$2,500	\$2,500
(03-4300-2210) POSTAGE	\$1,096	\$1,856	\$2,500	\$2,500	\$2,500	\$2,500
(03-4300-2920) DUES & MEMBERSHIP	\$1,070	\$1,770	\$3,000	\$2,000	\$2,000	\$2,000
(03-4300-2520) TELEPHONE	\$878	\$1,030	\$1,000	\$1,500	\$1,500	\$1,500
(03-4300-3207) FOOD & MISCELLANEOUS	\$0	\$42	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$14,757	\$15,635	\$21,000	\$20,000	\$20,000	\$20,000
TOTAL	\$136,940	\$568,926	\$642,502	\$654,929	\$654,929	\$654,929

LEGAL DEPARTMENT

MISSION STATEMENT

To provide prompt legal services to the City Council, City Manager, and operating departments as required.

DEPARTMENT DESCRIPTION

The Office of City Attorney provides legal advice to city operations. The city attorney attends City Council and Leadership Team meetings, attends City Planning Commission meetings as requested, and prepares legal documents, including ordinances, resolutions, and public contracts, as requested.

The labor negotiations attorney represents the city in union labor negotiations and may provide advice on other labor matters.

LEGAL DETAILED EXPENDITURES

Legal Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(03-5100-2130) OTHER PROFESSIONAL SERVICES	\$101,031	\$119,900	\$120,000	\$0	\$0	\$0
(03-5100-2160) LABOR NEGOTIATIONS	\$16,500	\$4,500	\$18,000	\$0	\$0	\$0
(03-5100-2240) TRAVEL & TRAINING	\$849	\$450	\$1,700	\$0	\$0	\$0
(03-5100-3101) OFFICE SUPPLIES	\$500	\$250	\$250	\$0	\$0	\$0
(03-5100-3102) MAGAZINE, MAP, PAMPHLET	\$0	\$385	\$500	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$118,881	\$125,485	\$140,450	\$0	\$0	\$0
CAPITAL OUTLAY						
(03-5100-4305) OFFICE EQUIPMENT	\$600	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$600	\$0	\$0	\$0	\$0	\$0
TOTAL	\$119,481	\$125,485	\$140,450	\$0	\$0	\$0

CONSOLIDATED ADMINISTRATIVE SERVICES

Consolidated Administration

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(03-4210) CITY MANAGER/LEGAL	\$585,982	\$1,091,628	\$1,192,109	\$1,010,363	\$1,010,363	\$1,010,363
(03-4300) FINANCE	\$136,940	\$568,926	\$642,502	\$654,929	\$654,929	\$654,929
(03-4400) CITY PLANNING	\$0	\$0	\$0	\$431,372	\$431,372	\$431,372
(03-5100) LEGAL COUNSEL	\$119,481	\$125,485	\$140,450	\$0	\$0	\$0
(03-4110) CITY COUNCIL	\$59,247	\$33,804	\$65,599	\$67,027	\$67,027	\$67,027
TOTAL	\$901,649	\$1,819,843	\$2,040,660	\$2,163,691	\$2,163,691	\$2,163,691

CONSOLIDATED ADMINISTRATIVE SERVICES

By category

Consolidated Administration Expenditures by Category - Up...

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES	\$682,899	\$1,615,695	\$1,721,360	\$1,974,241	\$1,974,241	\$1,974,241
MATERIALS & SERVICES	\$218,150	\$204,115	\$319,300	\$189,450	\$189,450	\$189,450
CAPITAL OUTLAY	\$600	\$33	\$0	\$0	\$0	\$0
TOTAL	\$901,649	\$1,819,843	\$2,040,660	\$2,163,691	\$2,163,691	\$2,163,691

TRANSPORTATION

MISSION STATEMENT

To provide quality transportation to members of the community to the maximum extent possible within the fiscal constraints of the City.

DEPARTMENT DESCRIPTION

This service is provided entirely through 3rd-party contracts. The city subsidizes taxi rides for seniors and disabled residents. The City also collaborates with KAYAK Public Transit to provide a fixed-route bus, which loops through the city on weekdays, by providing local funds to leverage state and federal grant funding. The City also coordinates subsidized taxi rides for community members to get to employment opportunities, however this program is intended to yield no out-of-pocket costs for the City, with a 36/64 cost split between the rider (through fares), and ODOT through STIF (payroll tax) grant funding.

TRANSPORTATION DETAILED EXPENDITURES

Transportation Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(03-6230-2980) SENIOR TAXI PROGRAM	\$115,650	\$90,607	\$120,000	\$120,000	\$120,000	\$120,000
(03-6230-2970) GENERAL CITIZEN TAXI PROGRAM	\$28,485	\$133,199	\$115,000	\$125,000	\$125,000	\$125,000
(03-6230-2990) BUS PROGRAM	\$121,640	\$125,000	\$125,000	\$50,000	\$50,000	\$50,000
(03-6230-2310) PRINTING	\$1,024	\$0	\$2,000	\$2,000	\$2,000	\$2,000
(03-6230-2350) ADVERTISING	\$326	\$4,000	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$267,125	\$352,806	\$362,000	\$297,000	\$297,000	\$297,000
TOTAL	\$267,125	\$352,806	\$362,000	\$297,000	\$297,000	\$297,000

AIRPORT

MISSION STATEMENT

To serve as a critical piece of the region’s overall transportation infrastructure by operating a high-quality General Aviation Airport which accommodates all private and commercial aviation related uses. To enhance regional economic depth and diversity by providing leasable sites for aviation related businesses, and non-aviation related businesses where appropriate.

DEPARTMENT DESCRIPTION

Hermiston Municipal Airport is operated on a contract basis through a local Fixed Base Operator (FBO). The FBO provides day-to-day maintenance and operation, but other city departments also provide manpower and assistance on a limited as-needed basis. The airport provides fuel sales, 40+ tie down spaces, two city-owned multi-space hangars, and one open hangar. The Assistant City Manager provides administrative oversight of long-range planning.

AIRPORT DETAILED EXPENDITURES

Airport Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(03-6400-3215) MOTOR VEHICLE FUEL & OIL	\$130,630	\$130,016	\$165,000	\$160,000	\$160,000	\$160,000
(03-6400-2130) OTHER PROFESSIONAL SERVICES	\$82,005	\$100,782	\$84,500	\$100,000	\$100,000	\$100,000
(03-6400-2450) PROPERTY & LIABILITY INS	\$10,368	\$10,993	\$11,000	\$11,000	\$11,000	\$11,000
(03-6400-2510) ELECTRICITY	\$9,571	\$6,682	\$10,000	\$8,000	\$8,000	\$8,000
(03-6400-2950) MISCELLANEOUS CONTRACTUAL	\$8,357	\$871	\$10,000	\$10,000	\$10,000	\$10,000
(03-6400-2520) TELEPHONE	\$5,960	\$6,589	\$6,000	\$7,000	\$7,000	\$7,000
(03-6400-3222) PARTS FOR OPERATING EQUIP	\$1,940	\$1,125	\$2,000	\$2,000	\$2,000	\$2,000
(03-6400-3208) FUEL-OTHER THAN VEHICLE	\$0	\$1,436	\$1,500	\$1,500	\$1,500	\$1,500
(03-6400-3214) MINOR/SAFETY EQUIP	\$883	\$454	\$1,000	\$1,000	\$1,000	\$1,000
(03-6400-3207) FOOD & MISCELLANEOUS	\$107	\$0	\$500	\$500	\$500	\$500
(03-6400-2985) LICENSES & PERMITS	\$451	\$75	\$300	\$300	\$300	\$300
(03-6400-3204) CLEAN/SANITATION SUPPLIES	\$130	\$191	\$300	\$300	\$300	\$300
(03-6400-3101) OFFICE SUPPLIES	\$150	\$12	\$200	\$200	\$200	\$200
MATERIALS & SERVICES TOTAL	\$250,550	\$259,225	\$292,300	\$301,800	\$301,800	\$301,800
TRANSFERS						
(03-6400-4415) RES-AIRPORT IMPROVEMENTS	\$15,000	\$100,000	\$15,000	\$15,000	\$15,000	\$15,000
(03-6400-4420) RES- AIRPORT HANGAR CONST	\$0	\$5,400	\$7,200	\$7,200	\$7,200	\$7,200
TRANSFERS TOTAL	\$15,000	\$105,400	\$22,200	\$22,200	\$22,200	\$22,200
CAPITAL OUTLAY						
(03-6400-4208) AIRPORT IMPROVEMENTS	\$22,308	\$0	\$15,000	\$15,000	\$15,000	\$15,000
CAPITAL OUTLAY TOTAL	\$22,308	\$0	\$15,000	\$15,000	\$15,000	\$15,000
TOTAL	\$287,859	\$364,625	\$329,500	\$339,000	\$339,000	\$339,000

BUILDING INSPECTIONS

MISSION STATEMENT

To provide effective public service for residential and commercial structures through education and safety for the citizens of Hermiston.

DEPARTMENT DESCRIPTION

The building department assists in negotiation with developers and builders to the extent and character of individual developments as well as in land use compatibility. The building department shall render interpretations pertaining to code and will adopt and enforce rules and supplemental regulations to clarify the application of its provisions. Such interpretations, rules and regulations shall be in conformance with the intent and purpose of the code.

BUILDING INSPECTIONS DETAILED EXPENDITURES

Building Inspections Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$305,886	\$314,299	\$314,299	\$314,299
(03-6500-1100) SALARY & WAGES	\$247,681	\$237,077	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$92,572	\$95,118	\$95,118	\$95,118
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$62,989	\$62,962	\$62,962	\$62,962
(03-6500-1475) RETIREMENT	\$75,248	\$75,040	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$23,400	\$24,044	\$24,044	\$24,044
(03-6500-1490) MEDICAL, DENTAL & LIFE INS	\$37,704	\$40,424	\$0	\$0	\$0	\$0
(03-6500-1480) SOCIAL SECURITY	\$18,670	\$17,816	\$0	\$0	\$0	\$0
(1470) ACCIDENT INSURANCE	\$0	\$0	\$2,419	\$2,584	\$2,584	\$2,584
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$2,141	\$2,200	\$2,200	\$2,200
(03-6500-1470) ACCIDENT INSURANCE	\$2,647	\$1,824	\$0	\$0	\$0	\$0
(03-6500-1485) EMPR CONTRIB DEFERRED COMP	\$200	\$0	\$0	\$0	\$0	\$0
(03-6500-1460) UNEMPLOYMENT INSURANCE	\$300	-\$699	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$382,449	\$371,483	\$489,408	\$501,207	\$501,207	\$501,207
MATERIALS & SERVICES						
(03-6500-2950) MISCELLANEOUS CONTRACTUAL	\$6,122	\$31,002	\$62,000	\$57,500	\$57,500	\$57,500
(03-6500-2230) CC TRANSACTION FEES	\$6,111	\$16,865	\$13,280	\$13,280	\$13,280	\$13,280
(03-6500-2940) LEASED VEHICLES	\$11,992	\$8,936	\$5,400	\$5,400	\$5,400	\$5,400
(03-6500-3101) OFFICE SUPPLIES	\$2,272	\$12,592	\$2,500	\$2,500	\$2,500	\$2,500
(03-6500-2240) TRAVEL & TRAINING	\$1,692	\$3,686	\$3,500	\$3,500	\$3,500	\$3,500
(03-6500-2910) CLEANING & PAINTING	\$1,971	\$2,208	\$2,640	\$3,120	\$3,120	\$3,120
(03-6500-2520) TELEPHONE	\$2,539	\$2,507	\$2,400	\$2,400	\$2,400	\$2,400
(03-6500-3215) MOTOR VEHICLE FUEL & OIL	\$2,958	\$2,046	\$2,400	\$2,400	\$2,400	\$2,400
(03-6500-2510) ELECTRICITY	\$2,239	\$2,434	\$2,400	\$2,400	\$2,400	\$2,400
(03-6500-2610) REPAIRS-BUILDINGS	\$441	\$5,405	\$1,000	\$1,000	\$1,000	\$1,000
(03-6500-3208) FUEL-OTHER THAN VEHICLE	\$952	\$921	\$1,100	\$1,100	\$1,100	\$1,100
(03-6500-2920) DUES & MEMBERSHIP	\$673	\$373	\$1,200	\$1,200	\$1,200	\$1,200
(03-6500-3216) MOTOR VEHICLE PARTS	\$887	\$0	\$1,000	\$1,000	\$1,000	\$1,000
(03-6500-2660) REPAIRS-MOTOR VEHICLES	\$251	\$37	\$1,000	\$1,000	\$1,000	\$1,000
(03-6500-3207) FOOD & MISCELLANEOUS	\$258	\$417	\$400	\$400	\$400	\$400
(03-6500-2320) LEGAL PUBLICATIONS	\$0	\$0	\$500	\$500	\$500	\$500
(03-6500-2210) POSTAGE	\$0	\$0	\$250	\$250	\$250	\$250
MATERIALS & SERVICES TOTAL	\$41,358	\$89,430	\$102,970	\$98,950	\$98,950	\$98,950
TOTAL	\$423,807	\$460,914	\$592,378	\$600,157	\$600,157	\$600,157

PARKS

MISSION STATEMENT

The City of Hermiston Parks Division protects, develops and enhances the City's Parks, trails, open spaces, and landscapes for the enjoyment of citizens.

DEPARTMENT DESCRIPTION

The Parks and Recreation Department is responsible for creating and maintaining diverse recreation programs and facilities for all residents. We strengthen the community through a wide variety recreational opportunities that add to Hermiston's overall quality of life.

PARKS DETAILED EXPENDITURES

Parks Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$317,315	\$344,031	\$344,031	\$344,031
(03-6710-1100) SALARY & WAGES	\$310,151	\$311,048	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$88,555	\$93,105	\$93,105	\$93,105
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$79,315	\$79,273	\$79,273	\$79,273
(03-6710-1475) RETIREMENT	\$80,513	\$81,036	\$0	\$0	\$0	\$0
(03-6710-1490) MEDICAL, DENTAL & LIFE INS	\$75,512	\$78,939	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$24,288	\$26,332	\$26,332	\$26,332
(03-6710-1480) SOCIAL SECURITY	\$23,676	\$24,111	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$10,326	\$10,326	\$10,326	\$10,326
(1470) ACCIDENT INSURANCE	\$0	\$0	\$7,113	\$8,330	\$8,330	\$8,330
(03-6710-1470) ACCIDENT INSURANCE	\$7,398	\$7,280	\$0	\$0	\$0	\$0
(03-6710-1300) OVERTIME	\$7,170	\$4,661	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$2,222	\$2,409	\$2,409	\$2,409
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$175	\$175	\$175	\$175
(03-6710-1485) EMPR CONTRIB DEFERRED COMP	\$125	\$114	\$0	\$0	\$0	\$0
(03-6710-1460) UNEMPLOYMENT INSURANCE	\$223	-\$1,066	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$504,768	\$506,122	\$529,311	\$563,981	\$563,981	\$563,981
MATERIALS & SERVICES						
(03-6710-2950) MISCELLANEOUS CONTRACTUAL	\$52,485	\$55,137	\$48,000	\$48,000	\$48,000	\$48,000
(03-6710-3201) AG & HORT SUPPLIES	\$27,009	\$32,187	\$24,000	\$28,000	\$28,000	\$28,000
(03-6710-3214) MINOR/SAFETY EQUIP	\$18,461	\$19,095	\$19,000	\$19,000	\$19,000	\$19,000
(03-6710-2510) ELECTRICITY	\$15,910	\$14,670	\$20,000	\$20,000	\$20,000	\$20,000
(03-6710-3215) MOTOR VEHICLE FUEL & OIL	\$15,082	\$13,281	\$14,000	\$14,000	\$14,000	\$14,000
(03-6710-3218) PLUMBING & SEWAGE SUPPLIES	\$3,640	\$14,145	\$10,000	\$10,000	\$10,000	\$10,000
(03-6710-3222) PARTS FOR OPERATING EQUIP	\$11,108	\$11,011	\$8,000	\$8,000	\$8,000	\$8,000
(03-6710-3203) CHEMICALS	\$3,466	\$3,723	\$4,000	\$5,000	\$5,000	\$5,000
(03-6710-3217) PAINT & PAINT SUPPLIES	\$2,894	\$3,115	\$5,000	\$4,000	\$4,000	\$4,000
(03-6710-3204) CLEAN/SANITATION SUPPLIES	\$1,731	\$1,911	\$4,000	\$4,500	\$4,500	\$4,500
(03-6710-2240) TRAVEL & TRAINING	\$4,377	\$1,327	\$2,500	\$2,500	\$2,500	\$2,500
(03-6710-3216) MOTOR VEHICLE PARTS	\$2,167	\$2,771	\$2,500	\$2,500	\$2,500	\$2,500
(03-6710-2520) TELEPHONE	\$1,656	\$1,841	\$2,000	\$2,000	\$2,000	\$2,000
(03-6710-3208) FUEL-OTHER THAN VEHICLE	\$14	\$816	\$500	\$500	\$500	\$500
(03-6710-2130) OTHER PROFESSIONAL SERVICES	\$0	\$190	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$160,000	\$175,218	\$163,500	\$168,000	\$168,000	\$168,000
TOTAL	\$664,768	\$681,341	\$692,811	\$731,981	\$731,981	\$731,981

PARKS/UTILITY LANDSCAPING

DEPARTMENT DESCRIPTION

The Park Utilities Division provides landscape maintenance services for the Water and Recycled Water Utility lift stations and reservoirs to include weekly mowing and trimming (as needed), irrigation maintenance and repair and weed control.

PARKS/UTILITY LANDSCAPING EXPENDITURES

Parks/Utility Landscaping

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$33,276	\$36,402	\$36,402	\$36,402
(03-6715-1100) SALARY & WAGES	\$24,708	\$19,159	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$9,004	\$9,850	\$9,850	\$9,850
(03-6715-1475) RETIREMENT	\$6,309	\$4,848	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$2,546	\$2,785	\$2,785	\$2,785
(1470) ACCIDENT INSURANCE	\$0	\$0	\$755	\$881	\$881	\$881
(03-6715-1480) SOCIAL SECURITY	\$1,909	\$1,483	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$688	\$688	\$688	\$688
(03-6715-1470) ACCIDENT INSURANCE	\$609	\$452	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$233	\$255	\$255	\$255
(03-6715-1300) OVERTIME	\$248	\$224	\$0	\$0	\$0	\$0
(03-6715-1460) UNEMPLOYMENT INSURANCE	\$61	-\$5	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$33,844	\$26,160	\$46,502	\$50,861	\$50,861	\$50,861
MATERIALS & SERVICES						
(03-6715-3214) MINOR/SAFETY EQUIP	\$2,500	\$4,564	\$4,500	\$4,500	\$4,500	\$4,500
(03-6715-3215) MOTOR VEHICLE FUEL & OIL	\$2,321	\$4,126	\$2,500	\$3,500	\$3,500	\$3,500
(03-6715-3203) CHEMICALS	\$688	\$0	\$2,500	\$3,000	\$3,000	\$3,000
MATERIALS & SERVICES TOTAL	\$5,509	\$8,690	\$9,500	\$11,000	\$11,000	\$11,000
CAPITAL OUTLAY						
(03-6715-4312) OTHER EQUIPMENT	\$5,000	\$10,700	\$5,000	\$5,000	\$5,000	\$5,000
CAPITAL OUTLAY TOTAL	\$5,000	\$10,700	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL	\$44,352	\$45,550	\$61,002	\$66,861	\$66,861	\$66,861

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MUNICIPAL POOL

MISSION STATEMENT

Develop and manage diverse aquatic opportunities that range from basic water safety to water adventure programming. Enhance safety through an effective swim lesson program. Operate the facility as safely and cost-effectively as possible.

DEPARTMENT DESCRIPTION

The municipal pool operation strives to offer high quality, safe aquatic programming June through August. Staff works to coordinate an extended swim season to accommodate the Hermiston High School swim team, to offer high quality swim instruction for all levels and to monitor/evaluate fees and charges for optimal cost recovery for operations.

MUNICIPAL POOL DETAILED EXPENDITURES

Section 9, Item A.

Municipal Pool Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$329,770	\$335,222	\$335,222	\$335,222
(03-6720-1100) SALARY & WAGES	\$224,863	\$153,901	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$25,229	\$25,646	\$25,646	\$25,646
(1475) RETIREMENT	\$0	\$0	\$22,673	\$21,349	\$21,349	\$21,349
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$18,109	\$15,786	\$15,786	\$15,786
(03-6720-1475) RETIREMENT	\$26,344	\$21,627	\$0	\$0	\$0	\$0
(03-6720-1490) MEDICAL, DENTAL & LIFE INS	\$16,966	\$17,009	\$0	\$0	\$0	\$0
(1470) ACCIDENT INSURANCE	\$0	\$0	\$6,987	\$8,113	\$8,113	\$8,113
(03-6720-1480) SOCIAL SECURITY	\$17,095	\$11,411	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$2,309	\$2,347	\$2,347	\$2,347
(03-6720-1470) ACCIDENT INSURANCE	\$5,293	\$3,399	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$1,377	\$1,377	\$1,377	\$1,377
(03-6720-1460) UNEMPLOYMENT INSURANCE	\$432	-\$22	\$0	\$0	\$0	\$0
(03-6720-1300) OVERTIME	\$406	\$0	\$0	\$0	\$0	\$0
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$25	\$25	\$25	\$25
(03-6720-1485) EMPR CONTRIB DEFERRED COMP	\$17	\$15	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$291,416	\$207,340	\$406,478	\$409,865	\$409,865	\$409,865
MATERIALS & SERVICES						
(03-6720-3203) CHEMICALS	\$18,266	\$15,152	\$30,000	\$35,000	\$35,000	\$35,000
(03-6720-3208) FUEL-OTHER THAN VEHICLE	\$18,358	\$5,407	\$42,500	\$32,500	\$32,500	\$32,500
(03-6720-2510) ELECTRICITY	\$18,687	\$14,758	\$25,000	\$25,000	\$25,000	\$25,000
(03-6720-2950) MISCELLANEOUS CONTRACTUAL	\$17,152	\$16,685	\$18,000	\$18,000	\$18,000	\$18,000
(03-6720-3207) FOOD & MISCELLANEOUS	\$15,536	\$6,011	\$20,000	\$20,000	\$20,000	\$20,000
(03-6720-2450) PROPERTY & LIABILITY INS	\$11,614	\$13,007	\$12,000	\$12,000	\$12,000	\$12,000
(03-6720-2530) INTERNET	\$3,680	\$4,896	\$2,500	\$5,000	\$5,000	\$5,000
(03-6720-3206) ITEMS FOR RESALE	\$2,056	\$4,430	\$3,500	\$4,000	\$4,000	\$4,000
(03-6720-3218) PLUMBING & SEWAGE SUPPLIES	\$1,096	\$255	\$5,000	\$4,000	\$4,000	\$4,000
(03-6720-3219) RECREATIONAL SUPPLIES	\$2,523	\$2,039	\$3,000	\$3,450	\$3,450	\$3,450
(03-6720-3214) MINOR/SAFETY EQUIP	\$3,298	\$1,309	\$2,500	\$3,000	\$3,000	\$3,000
(03-6720-3204) CLEAN/SANITATION SUPPLIES	\$4,686	\$1,261	\$2,500	\$2,500	\$2,500	\$2,500
(03-6720-3301) UNIFORMS	\$1,867	\$1,590	\$2,500	\$2,900	\$2,900	\$2,900
(03-6720-2240) TRAVEL & TRAINING	\$1,029	\$2,675	\$2,000	\$2,000	\$2,000	\$2,000
(03-6720-3101) OFFICE SUPPLIES	\$1,515	\$1,219	\$2,000	\$2,000	\$2,000	\$2,000
(03-6720-2350) ADVERTISING	\$524	\$872	\$2,500	\$1,500	\$1,500	\$1,500
(03-6720-3217) PAINT & PAINT SUPPLIES	\$377	\$7	\$5,000	\$1,000	\$1,000	\$1,000
(03-6720-2520) TELEPHONE	\$1,848	\$655	\$2,200	\$1,000	\$1,000	\$1,000
(03-6720-2985) LICENSES & PERMITS	\$627	\$198	\$2,000	\$750	\$750	\$750
(03-6720-2210) POSTAGE	\$872	\$0	\$100	\$100	\$100	\$100
(03-6720-3300) OVER AND SHORTS	-\$10	-\$21	\$50	\$50	\$50	\$50
MATERIALS & SERVICES TOTAL	\$125,602	\$92,402	\$184,850	\$175,750	\$175,750	\$175,750
TOTAL	\$417,018	\$299,742	\$591,328	\$585,615	\$585,615	\$585,615

MUNICIPAL BUILDINGS

MISSION STATEMENT

The focus of the Municipal Building Supervisor is on preventative, as well as reactionary, maintenance and repair at all city owned buildings including City Hall, Library, Carnegie Library, Public Safety Center, Community Center, Airport, and Harkenrider Center. The mission of the position is to reduce long term costs caused by deferred maintenance, as well as save costs by performing more maintenance and repair work in-house.

DEPARTMENT DESCRIPTION

The Municipal Building Supervisor is allocated to this fund to avoid allocating costs across multiple individual General Fund Departments. The direct costs of the operations of City Hall are specifically budgeted in this fund. All costs for outside contractors, equipment, supplies, etc., with the exception of City Hall, are allocated to the individual departments when work is done on their individual facilities.

MUNICIPAL BUILDINGS DETAILED EXPENDITURES

Municipal Buildings Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$72,814	\$74,811	\$74,811	\$74,811
(03-6730-1100) SALARY & WAGES	\$69,192	\$70,593	\$0	\$0	\$0	\$0
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$25,194	\$25,184	\$25,184	\$25,184
(1475) RETIREMENT	\$0	\$0	\$19,704	\$20,244	\$20,244	\$20,244
(03-6730-1475) RETIREMENT	\$18,218	\$18,386	\$0	\$0	\$0	\$0
(03-6730-1490) MEDICAL, DENTAL & LIFE INS	\$8,356	\$23,426	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$5,570	\$5,723	\$5,723	\$5,723
(03-6730-1480) SOCIAL SECURITY	\$5,472	\$5,450	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$2,064	\$2,064	\$2,064	\$2,064
(1470) ACCIDENT INSURANCE	\$0	\$0	\$1,580	\$1,623	\$1,623	\$1,623
(03-6730-1470) ACCIDENT INSURANCE	\$1,626	\$1,588	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$510	\$524	\$524	\$524
(03-6730-1460) UNEMPLOYMENT INSURANCE	\$339	-\$298	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$103,202	\$119,146	\$127,436	\$130,173	\$130,173	\$130,173
MATERIALS & SERVICES						
(03-6730-2940) LEASED VEHICLES	\$0	\$2,497	\$6,500	\$6,500	\$6,500	\$6,500
(03-6730-3215) MOTOR VEHICLE FUEL & OIL	\$2,550	\$2,632	\$3,000	\$3,000	\$3,000	\$3,000
(03-6730-3230) MAINTENANCE TOOLS	\$6,294	\$764	\$2,000	\$2,000	\$2,000	\$2,000
(03-6730-2950) MISCELLANEOUS CONTRACTUAL	\$843	\$1,169	\$1,500	\$1,500	\$1,500	\$1,500
(03-6730-2910) CLEANING & PAINTING	\$3,948	\$3,548	\$0	\$0	\$0	\$0
(03-6730-2520) TELEPHONE	\$918	\$799	\$1,000	\$1,000	\$1,000	\$1,000
(03-6730-3214) MINOR/SAFETY EQUIP	\$508	\$1,163	\$1,000	\$1,000	\$1,000	\$1,000
(03-6730-2510) ELECTRICITY	\$1,339	\$711	\$0	\$0	\$0	\$0
(03-6730-2610) REPAIRS-BUILDINGS	\$1,284	\$473	\$0	\$0	\$0	\$0
(03-6730-2650) REPAIRS-MACHINERY & EQUIP	\$1,251	\$0	\$0	\$0	\$0	\$0
(03-6730-3208) FUEL-OTHER THAN VEHICLE	\$245	\$29	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$19,180	\$13,784	\$15,000	\$15,000	\$15,000	\$15,000
TOTAL	\$122,382	\$132,930	\$142,436	\$145,173	\$145,173	\$145,173

LIBRARY

MISSION STATEMENT

To provide to the public, in a friendly and courteous manner, timely access to information and exposure to cultural events for the purpose of learning, self-development or life enhancement.

DEPARTMENT DESCRIPTION

The Hermiston Public Library serves the citizens of Hermiston and the surrounding community. Library services include a collection of nearly 40,000 items, including books, DVD's, magazines, newspapers, microfilm, and more. Digital materials are also available with more than 30,000 downloadable eBooks and audio-books. Our inter-library loan program gives patrons access to other library holdings throughout Oregon. Year-round programming for all ages includes summer reading programs, teen activities, book clubs, and many other programs engaging our community. The library is operated by 4 full-time and 8-part time employees.

LIBRARY DETAILED EXPENDITURES

Library Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$547,755	\$564,945	\$564,945	\$564,945
(03-6740-1100) SALARY & WAGES	\$472,912	\$484,739	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$164,664	\$169,770	\$169,770	\$169,770
(03-6740-1475) RETIREMENT	\$133,905	\$140,536	\$0	\$0	\$0	\$0
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$68,328	\$58,611	\$58,611	\$58,611
(1480) SOCIAL SECURITY	\$0	\$0	\$41,911	\$43,226	\$43,226	\$43,226
(03-6740-1490) MEDICAL, DENTAL & LIFE INS	\$58,175	\$63,797	\$0	\$0	\$0	\$0
(03-6740-1480) SOCIAL SECURITY	\$35,713	\$36,573	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$3,835	\$3,955	\$3,955	\$3,955
(1470) ACCIDENT INSURANCE	\$0	\$0	\$493	\$509	\$509	\$509
(03-6740-1470) ACCIDENT INSURANCE	\$478	\$433	\$0	\$0	\$0	\$0
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$100	\$100	\$100	\$100
(03-6740-1485) EMPR CONTRIB DEFERRED COMP	\$14	\$14	\$0	\$0	\$0	\$0
(03-6740-1460) UNEMPLOYMENT INSURANCE	\$764	-\$939	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$701,960	\$725,154	\$827,086	\$841,115	\$841,115	\$841,115
MATERIALS & SERVICES						
(03-6740-2950) MISCELLANEOUS CONTRACTUAL	\$21,879	\$45,415	\$41,700	\$101,700	\$101,700	\$101,700
(03-6740-3101) OFFICE SUPPLIES	\$11,629	\$22,740	\$12,500	\$9,500	\$9,500	\$9,500
(03-6740-2510) ELECTRICITY	\$8,741	\$9,232	\$9,800	\$9,800	\$9,800	\$9,800
(03-6740-2910) CLEANING & PAINTING	\$12,088	\$7,962	\$14,500	\$7,000	\$7,000	\$7,000
(03-6740-3102) MAGAZINE, MAP, PAMPHLET	\$7,490	\$10,705	\$7,500	\$7,500	\$7,500	\$7,500
(03-6740-3207) FOOD & MISCELLANEOUS	\$4,297	\$5,402	\$4,500	\$4,500	\$4,500	\$4,500
(03-6740-2610) REPAIRS-BUILDINGS	\$2,668	\$10,781	\$4,000	\$2,000	\$2,000	\$2,000
(03-6740-2240) TRAVEL & TRAINING	\$2,582	\$1,609	\$3,000	\$3,000	\$3,000	\$3,000
(03-6740-2520) TELEPHONE	\$2,223	\$2,593	\$2,500	\$2,500	\$2,500	\$2,500
(03-6740-3204) CLEAN/SANITATION SUPPLIES	\$1,386	\$1,087	\$1,200	\$1,200	\$1,200	\$1,200
(03-6740-2210) POSTAGE	\$570	\$286	\$850	\$1,350	\$1,350	\$1,350
(03-6740-2920) DUES & MEMBERSHIP	\$525	\$585	\$750	\$750	\$750	\$750
(03-6740-3214) MINOR/SAFETY EQUIP	\$75	\$18	\$1,000	\$0	\$0	\$0
(03-6740-3215) MOTOR VEHICLE FUEL & OIL	\$612	\$110	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$76,765	\$118,526	\$103,800	\$150,800	\$150,800	\$150,800
CAPITAL OUTLAY	\$28,200	\$26,678	\$32,500	\$32,500	\$32,500	\$32,500
TOTAL	\$806,925	\$870,359	\$963,386	\$1,024,415	\$1,024,415	\$1,024,415

RECREATION

MISSION STATEMENT

The City of Hermiston Recreation Division offers the highest quality recreational and leisure activities for all citizens.

DEPARTMENT DESCRIPTION

The Parks and Recreation Department is responsible for creating and maintaining diverse recreation programs and facilities for all residents. We strengthen the community through a wide variety of recreational opportunities that add to Hermiston's overall quality of life.

RECREATION DETAILED EXPENDITURES

Recreation Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$346,218	\$332,387	\$332,387	\$332,387
(03-6750-1100) SALARY & WAGES	\$322,710	\$282,503	\$0	\$0	\$0	\$0
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$79,517	\$79,463	\$79,463	\$79,463
(1475) RETIREMENT	\$0	\$0	\$93,714	\$74,666	\$74,666	\$74,666
(03-6750-1475) RETIREMENT	\$74,928	\$69,570	\$0	\$0	\$0	\$0
(03-6750-1490) MEDICAL, DENTAL & LIFE INS	\$71,035	\$63,832	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$26,493	\$25,435	\$25,435	\$25,435
(03-6750-1480) SOCIAL SECURITY	\$23,980	\$21,090	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$6,884	\$6,884	\$6,884	\$6,884
(1470) ACCIDENT INSURANCE	\$0	\$0	\$6,754	\$6,747	\$6,747	\$6,747
(03-6750-1470) ACCIDENT INSURANCE	\$6,835	\$6,149	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$2,424	\$2,327	\$2,327	\$2,327
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$100	\$100	\$100	\$100
(03-6750-1485) EMPR CONTRIB DEFERRED COMP	\$254	\$100	\$0	\$0	\$0	\$0
(03-6750-1300) OVERTIME	\$0	\$257	\$0	\$0	\$0	\$0
(03-6750-1460) UNEMPLOYMENT INSURANCE	\$371	-\$869	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$500,113	\$442,633	\$562,104	\$528,009	\$528,009	\$528,009
MATERIALS & SERVICES						
(03-6750-3220) OCF EXPENDITURES	\$0	\$41,104	\$0	\$200,000	\$200,000	\$200,000
(03-6750-2950) MISCELLANEOUS CONTRACTUAL	\$32,732	\$24,412	\$45,000	\$48,000	\$48,000	\$48,000
(03-6750-3219) RECREATIONAL SUPPLIES	\$26,037	\$28,103	\$29,000	\$29,000	\$29,000	\$29,000
(03-6750-3207) FOOD & MISCELLANEOUS	\$15,043	\$9,335	\$35,000	\$25,000	\$25,000	\$25,000
(03-6750-2350) ADVERTISING	\$18,602	\$11,441	\$25,000	\$20,000	\$20,000	\$20,000
(03-6750-2130) OTHER PROFESSIONAL SERVICES	\$0	\$3,700	\$40,000	\$10,000	\$10,000	\$10,000
(03-6750-2240) TRAVEL & TRAINING	\$4,350	\$863	\$3,000	\$3,000	\$3,000	\$3,000
(03-6750-2520) TELEPHONE	\$2,258	\$2,089	\$2,000	\$2,200	\$2,200	\$2,200
(03-6750-2920) DUES & MEMBERSHIP	\$1,745	\$1,474	\$1,500	\$1,900	\$1,900	\$1,900
(03-6750-3101) OFFICE SUPPLIES	\$1,043	\$980	\$2,000	\$2,000	\$2,000	\$2,000
(03-6750-2210) POSTAGE	\$6,758	\$111	\$500	\$500	\$500	\$500
(03-6750-3301) UNIFORMS	\$839	\$332	\$1,500	\$1,850	\$1,850	\$1,850
(03-6750-3215) MOTOR VEHICLE FUEL & OIL	\$478	\$833	\$1,500	\$1,500	\$1,500	\$1,500
(03-6750-3214) MINOR/SAFETY EQUIP	\$1,305	\$179	\$1,000	\$1,000	\$1,000	\$1,000
(03-6750-2680) REPAIRS-OFFICE EQUIPMENT	\$0	\$0	\$200	\$200	\$200	\$200
MATERIALS & SERVICES TOTAL	\$111,189	\$124,955	\$187,200	\$346,150	\$346,150	\$346,150
TOTAL	\$611,302	\$567,588	\$749,304	\$874,159	\$874,159	\$874,159

COMMUNITY CENTER

MISSION STATEMENT

To operate the Hermiston Community Center as a community asset. Program emphasis is placed on local recreation, cultural arts, and community enrichment. The center will be available for rental to private gatherings.

COMMUNITY CENTER DETAILED EXPENDITURES

Community Center Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$91,210	\$94,095	\$94,095	\$94,095
(03-6760-1100) SALARY & WAGES	\$43,525	\$43,582	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$15,963	\$16,744	\$16,744	\$16,744
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$13,698	\$13,691	\$13,691	\$13,691
(1480) SOCIAL SECURITY	\$0	\$0	\$6,978	\$7,198	\$7,198	\$7,198
(03-6760-1490) MEDICAL, DENTAL & LIFE INS	\$13,048	\$13,425	\$0	\$0	\$0	\$0
(03-6760-1475) RETIREMENT	\$10,646	\$10,822	\$0	\$0	\$0	\$0
(03-6760-1480) SOCIAL SECURITY	\$3,225	\$3,226	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$638	\$659	\$659	\$659
(1470) ACCIDENT INSURANCE	\$0	\$0	\$82	\$85	\$85	\$85
(03-6760-1470) ACCIDENT INSURANCE	\$139	\$54	\$0	\$0	\$0	\$0
(03-6760-1460) UNEMPLOYMENT INSURANCE	\$27	-\$167	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$70,609	\$70,942	\$128,569	\$132,472	\$132,472	\$132,472
MATERIALS & SERVICES						
(03-6760-2950) MISCELLANEOUS CONTRACTUAL	\$27,861	\$48,863	\$65,000	\$65,000	\$65,000	\$65,000
(03-6760-3217) REPAIR/ MAINTENANCE SUPPLIES	\$12,500	\$13,379	\$15,000	\$15,000	\$15,000	\$15,000
(03-6760-2510) ELECTRICITY	\$11,755	\$11,709	\$19,000	\$14,000	\$14,000	\$14,000
(03-6760-3204) CLEAN/SANITATION SUPPLIES	\$2,979	\$2,633	\$8,500	\$6,500	\$6,500	\$6,500
(03-6760-3101) OFFICE SUPPLIES	\$5,459	\$2,050	\$5,000	\$5,400	\$5,400	\$5,400
(03-6760-3208) FUEL-OTHER THAN VEHICLE	\$4,244	\$4,337	\$4,500	\$4,500	\$4,500	\$4,500
(03-6760-3207) FOOD & MISCELLANEOUS	\$2,248	\$4,511	\$3,500	\$3,900	\$3,900	\$3,900
(03-6760-2460) REFUSE/GARBAGE	\$2,610	\$2,549	\$3,000	\$3,000	\$3,000	\$3,000
(03-6760-2530) INTERNET	\$2,317	\$2,634	\$3,000	\$3,000	\$3,000	\$3,000
(03-6760-3214) MINOR/SAFETY EQUIP	\$32	\$28	\$1,000	\$1,600	\$1,600	\$1,600
(03-6760-2350) ADVERTISING	\$38	\$50	\$1,000	\$1,000	\$1,000	\$1,000
(03-6760-2240) TRAVEL & TRAINING	\$0	\$372	\$500	\$750	\$750	\$750
(03-6760-2520) TELEPHONE	\$0	\$66	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$72,044	\$93,181	\$129,000	\$123,650	\$123,650	\$123,650
TOTAL	\$142,653	\$164,123	\$257,569	\$256,122	\$256,122	\$256,122

HARKENRIDER CENTER

MISSION STATEMENT

Provide activities for adult seniors in cooperation with the Hermiston Senior Center Board. The City controls the building as a landlord and the Senior Board operates programs as a tenant which includes Meals-on-Wheels, nutrition, fitness, and other services. The center opened in September of 2018.

HARKENRIDER CENTER DETAILED EXPENDITURES

Harkenrider Center Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(03-6770-2950) MISCELLANEOUS CONTRACTUAL	\$13,743	\$17,881	\$25,000	\$25,000	\$25,000	\$25,000
(03-6770-2510) ELECTRICITY	\$5,815	\$5,672	\$6,000	\$6,000	\$6,000	\$6,000
(03-6770-3208) FUEL-OTHER THAN VEHICLE	\$2,884	\$2,964	\$5,000	\$5,000	\$5,000	\$5,000
(03-6770-3217) REPAIR/ MAINTENANCE SUPPLIES	\$2,541	\$3,552	\$3,000	\$2,000	\$2,000	\$2,000
(03-6770-2520) TELEPHONE	\$858	\$927	\$1,000	\$1,000	\$1,000	\$1,000
(03-6770-3204) CLEAN/OPERATING SUPPLIES	\$2,024	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$27,865	\$30,996	\$40,000	\$39,000	\$39,000	\$39,000
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$12,016	\$13,351	\$13,351	\$13,351
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$6,299	\$6,296	\$6,296	\$6,296
(03-6770-1100) SALARY & WAGES	\$14,181	\$6,306	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$3,251	\$3,613	\$3,613	\$3,613
(03-6770-1475) RETIREMENT	\$4,679	\$2,069	\$0	\$0	\$0	\$0
(03-6770-1490) MEDICAL, DENTAL & LIFE INS	\$4,349	\$1,382	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$919	\$1,021	\$1,021	\$1,021
(1300) OVERTIME	\$0	\$0	\$678	\$678	\$678	\$678
(03-6770-1480) SOCIAL SECURITY	\$1,025	\$464	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$84	\$93	\$93	\$93
(1470) ACCIDENT INSURANCE	\$0	\$0	\$11	\$12	\$12	\$12
(03-6770-1470) ACCIDENT INSURANCE	\$14	\$5	\$0	\$0	\$0	\$0
(03-6770-1485) EMPR CONTRIB DEFERRED COMP	\$18	\$0	\$0	\$0	\$0	\$0
(03-6770-1460) UNEMPLOYMENT INSURANCE	\$1	-\$35	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$24,268	\$10,191	\$23,258	\$25,064	\$25,064	\$25,064
TOTAL	\$52,133	\$41,186	\$63,258	\$64,064	\$64,064	\$64,064

CONSOLIDATED PUBLIC SERVICES

By department

Consolidated Public Services by Department

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(03-6740) LIBRARY	\$806,925	\$870,359	\$963,386	\$1,024,415	\$1,024,415	\$1,024,415
(03-6750) RECREATION	\$611,302	\$567,588	\$749,304	\$874,159	\$874,159	\$874,159
(03-6710) PARKS	\$664,768	\$681,341	\$692,811	\$731,981	\$731,981	\$731,981
(03-6500) BUILDING INSPECTIONS	\$423,807	\$460,914	\$592,378	\$600,157	\$600,157	\$600,157
(03-6720) MUNICIPAL POOL	\$417,018	\$299,742	\$591,328	\$585,615	\$585,615	\$585,615
(03-6400) AIRPORT	\$287,859	\$364,625	\$329,500	\$339,000	\$339,000	\$339,000
(03-6230) TRANSPORTATION	\$267,125	\$352,806	\$362,000	\$297,000	\$297,000	\$297,000
(03-6760) COMMUNITY CENTER	\$142,653	\$164,123	\$257,569	\$256,122	\$256,122	\$256,122
(03-6730) MUNICIPAL BUILDINGS	\$122,382	\$132,930	\$142,436	\$145,173	\$145,173	\$145,173
(03-6715) PARKS/UTILITY LANDSCAPE	\$44,352	\$45,550	\$61,002	\$66,861	\$66,861	\$66,861
(03-6770) HARKENRIDER CENTER	\$52,133	\$41,186	\$63,258	\$64,064	\$64,064	\$64,064
TOTAL	\$3,840,324	\$3,981,165	\$4,804,972	\$4,984,546	\$4,984,546	\$4,984,546

CONSOLIDATED PUBLIC SERVICES

By category

Consolidated Public Services - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES	\$2,612,629	\$2,479,171	\$3,140,152	\$3,182,746	\$3,182,746	\$3,182,746
MATERIALS & SERVICES	\$1,157,187	\$1,359,215	\$1,590,120	\$1,727,100	\$1,727,100	\$1,727,100
CAPITAL OUTLAY	\$55,508	\$37,379	\$52,500	\$52,500	\$52,500	\$52,500
TRANSFERS						
(03-6400-4415) RES-AIRPORT IMPROVEMENTS	\$15,000	\$100,000	\$15,000	\$15,000	\$15,000	\$15,000
(03-6400-4420) RES- AIRPORT HANGAR CONST	\$0	\$5,400	\$7,200	\$7,200	\$7,200	\$7,200
TRANSFERS TOTAL	\$15,000	\$105,400	\$22,200	\$22,200	\$22,200	\$22,200
TOTAL	\$3,840,324	\$3,981,165	\$4,804,972	\$4,984,546	\$4,984,546	\$4,984,546

COURT

MISSION STATEMENT

The mission of the court continues to be to provide swift and efficacious justice in matters brought before it. That justice is extended to both society and the alleged offender. The municipal court is not a civil court and any civil functions of the court are secondary in nature to the primary function of the court, which is the processing of criminal cases, traffic violations, and violations of city ordinance. The courts priority in all cases is the prompt, orderly, efficient, and just resolution of matters.

The court has exclusive jurisdiction over municipal ordinance violations, and concurrent jurisdiction with Circuit Court for vehicle code offenses, for selected statutorily defined violations, and for misdemeanors.

DEPARTMENT DESCRIPTION

The Court is responsible for the processing of criminal cases, traffic violations and city ordinance violations within the city limits of Hermiston. This includes collecting fines instated on all cases, tracking probation, issuing warrants for failure to appear and sending show cause letters for non-compliance. The Court also provides notary services and marriage ceremonies.

PUBLIC DEFENDER MISSION STATEMENT

The City Public Defender's role is to provide assistance of counsel to indigent defendants in criminal prosecutions in the Hermiston Municipal Court.

PUBLIC DEFENDER DEPARTMENT DESCRIPTION

The Public Defender is an independent contractor hired by the City Manager to assist indigents with the defense of their case(s). Article I, Section 11, of the Oregon Constitution, requires that in all prosecutions of a criminal nature the indigent accused have the right to the assistance of counsel at public expense. Cases of a criminal nature include class B and C misdemeanors, the class A misdemeanor of Failure to Appear, and contempt matters when filed by the City Prosecutor or when filed by the Court and the City Prosecutor deems a sentence would merit a punitive sanction.

PROSECUTOR MISSION STATEMENT

The City Prosecutor's role is to serve the interest of justice, promote City wellness, focus on Victim's rights, rehabilitate convicted criminal offenders, work with Court, Defense Counsel, the Police and all other stakeholders to reach results that are in conformance and congruent with the best interest of the City.

PROSECUTOR DEPARTMENT DESCRIPTION

The City Prosecutor is an independent contractor hired by the City Manager to prosecute defendants who have committed class B and C misdemeanors, such as Disorderly Conduct, Criminal Trespass and Theft in the Third Degree; the class A misdemeanor(s) of Failure to Appear in the Second Degree; city ordinance violations when the defendant is represented by an attorney; and Criminal Contempt and Probation Revocation cases initiated by the City Prosecutor.

Court Detailed Expenditures - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$235,139	\$255,113	\$255,113	\$255,113
(03-5200-1100) SALARY & WAGES	\$172,766	\$194,076	\$0	\$0	\$0	\$0
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$68,652	\$65,477	\$65,477	\$65,477
(1475) RETIREMENT	\$0	\$0	\$59,836	\$58,919	\$58,919	\$58,919
(03-5200-1490) MEDICAL, DENTAL & LIFE INS	\$44,737	\$53,285	\$0	\$0	\$0	\$0
(03-5200-1475) RETIREMENT	\$36,261	\$40,348	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$17,988	\$19,516	\$19,516	\$19,516
(03-5200-1480) SOCIAL SECURITY	\$12,810	\$14,310	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$4,065	\$4,338	\$4,338	\$4,338
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$1,646	\$1,786	\$1,786	\$1,786
(1470) ACCIDENT INSURANCE	\$0	\$0	\$212	\$230	\$230	\$230
(03-5200-1300) OVERTIME	\$815	\$0	\$0	\$0	\$0	\$0
(03-5200-1470) ACCIDENT INSURANCE	\$189	\$194	\$0	\$0	\$0	\$0
(03-5200-1460) UNEMPLOYMENT INSURANCE	\$39	-\$667	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$267,617	\$301,545	\$387,538	\$405,378	\$405,378	\$405,378
MATERIALS & SERVICES						
(03-5200-2150) PROSECUTION	\$74,708	\$75,752	\$80,000	\$80,000	\$80,000	\$80,000
(03-5200-2170) PUBLIC DEFENSE	\$51,417	\$50,717	\$70,000	\$80,000	\$80,000	\$80,000
(03-5200-2171) COURT SPECIAL PAYMENTS - STATE	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000
(03-5200-2950) MISCELLANEOUS CONTRACTUAL	\$16,595	\$7,320	\$41,000	\$76,000	\$76,000	\$76,000
(03-5200-2172) COURT SPECIAL PAYMENTS - CTY	\$0	\$0	\$0	\$28,000	\$28,000	\$28,000
(03-5200-2240) TRAVEL & TRAINING	\$7,873	\$323	\$7,500	\$8,000	\$8,000	\$8,000
(03-5200-3101) OFFICE SUPPLIES	\$2,135	\$1,920	\$4,000	\$5,000	\$5,000	\$5,000
(03-5200-2210) POSTAGE	\$1,848	\$1,726	\$3,500	\$2,500	\$2,500	\$2,500
(03-5200-2680) REPAIRS-OFFICE EQUIPMENT	\$3,824	\$512	\$2,500	\$1,500	\$1,500	\$1,500
(03-5200-2953) INTERPRETER SERVICES	\$0	\$0	\$5,000	\$2,000	\$2,000	\$2,000
(03-5200-2520) TELEPHONE	\$965	\$1,065	\$1,500	\$1,000	\$1,000	\$1,000
(03-5200-2952) PRO TEM JUDICIAL EXPENSES	\$0	\$0	\$0	\$1,500	\$1,500	\$1,500
(03-5200-3207) FOOD & MISCELLANEOUS	\$263	\$0	\$500	\$750	\$750	\$750
(03-5200-2920) DUES & MEMBERSHIP	\$0	\$0	\$0	\$750	\$750	\$750
(03-5200-2954) JURY EXPENSES	\$0	\$0	\$250	\$500	\$500	\$500
(03-5200-2956) WITNESS EXPENSES	\$0	\$0	\$250	\$500	\$500	\$500
MATERIALS & SERVICES TOTAL	\$159,627	\$139,334	\$216,000	\$388,000	\$388,000	\$388,000
CAPITAL OUTLAY						
(03-5200-4302) TECHNOLOGY-SOFTWARE PROG	\$0	\$82,099	\$150,000	\$30,000	\$30,000	\$30,000
(03-5200-4305) OFFICE EQUIPMENT	\$0	\$0	\$0	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY TOTAL	\$0	\$82,099	\$150,000	\$40,000	\$40,000	\$40,000
TOTAL	\$427,244	\$522,979	\$753,538	\$833,378	\$833,378	\$833,378

PUBLIC SAFETY CENTER

MISSION STATEMENT

To provide a consolidated location for the expenses of the structure occupied by the municipal court and police functions.

DEPARTMENT DESCRIPTION

This fund functions similar to the municipal building's budget, designed to allow accounting simplicity. The costs of the area are potentially allocable to the municipal court and police functions. The operation and maintenance of the building located at 330 S. 1st Street and HPD annex are contained in the fund. There are no personnel assigned to this budget. Custodial services are provided through a third-party contractual relationship.

PUBLIC SAFETY CENTER DETAILED EXPENDITURES

Public Safety Center Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(03-7030-2520) TELEPHONE	\$23,252	\$24,141	\$24,500	\$24,500	\$24,500	\$24,500
(03-7030-2910) CLEANING & PAINTING	\$16,694	\$17,060	\$17,000	\$16,000	\$16,000	\$16,000
(03-7030-2510) ELECTRICITY	\$9,754	\$10,760	\$14,000	\$12,000	\$12,000	\$12,000
(03-7030-2610) REPAIRS-BUILDINGS	\$8,747	\$9,628	\$10,000	\$7,000	\$7,000	\$7,000
(03-7030-3208) FUEL-OTHER THAN VEHICLE	\$1,781	\$1,884	\$2,500	\$2,500	\$2,500	\$2,500
MATERIALS & SERVICES TOTAL	\$60,228	\$63,472	\$68,000	\$62,000	\$62,000	\$62,000
TOTAL	\$60,228	\$63,472	\$68,000	\$62,000	\$62,000	\$62,000

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POLICE OPERATIONS

MISSION STATEMENT

Without fear or favor and in partnership with our diverse community, we will create and maintain a safe environment with the reduction of crime through problem-oriented and community-based policing strategies. The quality of life for those we serve takes precedent over our individual needs.

DEPARTMENT DESCRIPTION

The Hermiston Police Department is committed to serving the community while protecting the rights of all persons. Our diverse 28 sworn officer department is representative of the demographic for those we serve. The department is responsible for general public safety; prevention of crime; responding to and investigating crime; apprehension of those who commit crime; public order; traffic safety; criminal justice records; and safety/prevention education.

POLICE OPERATIONS DETAILED EXPENDITURES

Police Operations Detailed Expenditures - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$2,984,424	\$3,161,209	\$3,161,209	\$3,161,209
(03-7130-1100) SALARY & WAGES	\$2,719,605	\$2,800,318	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$957,306	\$1,004,396	\$1,004,396	\$1,004,396
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$732,489	\$759,765	\$759,765	\$759,765
(03-7130-1475) RETIREMENT	\$853,056	\$858,819	\$0	\$0	\$0	\$0
(03-7130-1490) MEDICAL, DENTAL & LIFE INS	\$687,669	\$730,031	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$228,553	\$242,093	\$242,093	\$242,093
(03-7130-1480) SOCIAL SECURITY	\$202,526	\$206,948	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$97,613	\$96,278	\$96,278	\$96,278
(1470) ACCIDENT INSURANCE	\$0	\$0	\$63,941	\$65,592	\$65,592	\$65,592
(03-7130-1470) ACCIDENT INSURANCE	\$54,237	\$60,242	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$20,913	\$22,152	\$22,152	\$22,152
(03-7130-1300) OVERTIME	\$30,813	\$25,467	\$0	\$0	\$0	\$0
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$3,200	\$3,400	\$3,400	\$3,400
(03-7130-1485) EMPR CONTRIB DEFERRED COMP	\$1,129	\$789	\$0	\$0	\$0	\$0
(03-7130-1460) UNEMPLOYMENT INSURANCE	\$961	-\$11,731	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$4,549,996	\$4,670,882	\$5,088,439	\$5,354,885	\$5,354,885	\$5,354,885
MATERIALS & SERVICES						
(03-7130-2951) UMATILLA CO. DISPATCH SERVICES	\$320,418	\$305,789	\$356,000	\$358,500	\$358,500	\$358,500
(03-7130-2945) LEASED VEHICLES	\$60,585	\$89,816	\$106,500	\$118,000	\$118,000	\$118,000
(03-7130-2950) MISCELLANEOUS CONTRACTUAL	\$98,508	\$74,890	\$97,700	\$80,000	\$80,000	\$80,000
(03-7130-3215) MOTOR VEHICLE FUEL & OIL	\$47,065	\$48,219	\$50,000	\$55,000	\$55,000	\$55,000
(03-7130-2240) TRAVEL & TRAINING	\$35,917	\$30,714	\$37,500	\$49,500	\$49,500	\$49,500
(03-7130-2940) ANIMAL IMPOUND SERVICES	\$37,088	\$37,678	\$37,650	\$38,000	\$38,000	\$38,000
(03-7130-2660) REPAIRS-MOTOR VEHICLES	\$17,429	\$14,215	\$19,000	\$20,000	\$20,000	\$20,000
(03-7130-3214) MINOR/SAFETY EQUIP	\$16,953	\$15,978	\$16,000	\$16,000	\$16,000	\$16,000
(03-7130-3101) OFFICE SUPPLIES	\$15,520	\$15,027	\$15,000	\$15,000	\$15,000	\$15,000
(03-7130-3301) UNIFORMS	\$14,070	\$16,317	\$15,000	\$15,000	\$15,000	\$15,000
(03-7130-3207) FOOD & MISCELLANEOUS	\$3,687	\$3,681	\$6,000	\$6,000	\$6,000	\$6,000
(03-7130-2130) OTHER PROFESSIONAL SERVICES	\$1,686	\$3,268	\$1,500	\$3,000	\$3,000	\$3,000
(03-7130-2250) OFFICER WELLNESS PROGRAM	\$0	\$2,700	\$2,500	\$2,500	\$2,500	\$2,500
(03-7130-2920) DUES & MEMBERSHIP	\$1,578	\$1,290	\$2,000	\$2,000	\$2,000	\$2,000
(03-7130-2210) POSTAGE	\$901	\$1,152	\$1,500	\$1,500	\$1,500	\$1,500
(03-7130-2930) LAUNDRY & OTHER SANITATION	\$1,100	\$150	\$2,000	\$1,500	\$1,500	\$1,500
(03-7130-2960) NUISANCE ABATEMENT	\$1,940	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$674,445	\$660,885	\$765,850	\$781,500	\$781,500	\$781,500
TRANSFERS						
(03-7130-4420) TRANS TO RES-HPD VEH UPFITTING	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
(03-7130-4430) TRANS TO RES- HPD EQUIPMENT	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
TRANSFERS TOTAL	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000
CAPITAL OUTLAY						
(03-7130-4312) OTHER EQUIPMENT	\$26,859	\$18,822	\$9,500	\$9,500	\$9,500	\$9,500
(03-7130-4304) MOTOR VEHICLES	\$48,796	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$75,655	\$18,822	\$9,500	\$9,500	\$9,500	\$9,500
TOTAL	\$5,324,095	\$5,374,589	\$5,887,789	\$6,169,885	\$6,169,885	\$6,169,885

CONSOLIDATED PUBLIC SAFETY

By Department

Consolidated Public Safety by department - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(03-7130) POLICE-OPERATIONS	\$5,324,095	\$5,374,589	\$5,887,789	\$6,169,885	\$6,169,885	\$6,169,885
(03-5200) COURT	\$427,244	\$522,979	\$753,538	\$833,378	\$833,378	\$833,378
(03-7030) PUBLIC SAFETY CENTER	\$60,228	\$63,472	\$68,000	\$62,000	\$62,000	\$62,000
TOTAL	\$5,811,567	\$5,961,039	\$6,709,327	\$7,065,263	\$7,065,263	\$7,065,263

CONSOLIDATED PUBLIC SAFETY

By Category

Consolidated Public Safety by category - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PERSONNEL SERVICES	\$4,817,612	\$4,972,428	\$5,475,977	\$5,760,263	\$5,760,263	\$5,760,263
MATERIALS & SERVICES	\$894,300	\$863,691	\$1,049,850	\$1,231,500	\$1,231,500	\$1,231,500
CAPITAL OUTLAY	\$75,655	\$100,921	\$159,500	\$49,500	\$49,500	\$49,500
TRANSFERS						
(03-7130-4420) TRANS TO RES-HPD VEH UPFITTING	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
(03-7130-4430) TRANS TO RES- HPD EQUIPMENT	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
TRANSFERS TOTAL	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000
TOTAL	\$5,811,567	\$5,961,039	\$6,709,327	\$7,065,263	\$7,065,263	\$7,065,263

NON-DEPARTMENTAL

MISSION STATEMENT

To provide a non-apportioned general fund accounting entity which allows for costs which are not readily divided into the appropriation areas of the operating budget, and for those costs which are beneficial to the entire operation.

DEPARTMENT DESCRIPTION

The appropriations in this category include specialized services such as general publication of council activity and ordinances, memberships in organizations such as the local chamber and the League of Oregon Cities, expenses incurred in the sale of city foreclosed property, and similar expenses.

CONSOLIDATED NON-DEPARTMENTAL EXPENDITURES

By category

Non-Departmental Expenditures by Category

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES	\$698,080	\$1,217,709	\$1,406,174	\$1,322,174	\$1,322,174	\$1,322,174
TRANSFERS	\$811,618	\$1,527,839	\$758,819	\$658,819	\$658,819	\$658,819
DEBT SERVICE	\$0	\$317,688	\$459,625	\$457,825	\$457,825	\$457,825
CONTINGENCY	\$0	\$0	\$177,635	\$53,269	\$53,269	\$53,269
TOTAL	\$1,509,698	\$3,063,236	\$2,802,253	\$2,492,087	\$2,492,087	\$2,492,087

NON-DEPARTMENTAL DETAILED EXPENDITURES

Consolidated Non-Departmental Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(03-8810-2950) MISCELLANEOUS CONTRACTUAL	\$333,928	\$412,238	\$495,174	\$445,174	\$445,174	\$445,174
(03-8810-3245) ARP ACT EXPENDITURES	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000
(03-8810-2130) OTHER PROFESSIONAL SERVICES	\$157,476	\$189,161	\$175,000	\$150,000	\$150,000	\$150,000
(03-8810-2450) PROPERTY & LIABILITY INS	\$150,124	\$177,004	\$155,000	\$155,000	\$155,000	\$155,000
(03-8810-3240) CARES ACT EXPENDITURES	\$0	\$360,339	\$0	\$0	\$0	\$0
(03-8810-3225) COMPUTERS AND TABLETS REPLACEMENT	\$512	\$37,852	\$39,000	\$30,000	\$30,000	\$30,000
(03-8810-2110) ACCOUNTING & AUDITING	\$35,984	\$25,250	\$21,500	\$21,500	\$21,500	\$21,500
(03-8810-3207) FOOD & MISCELLANEOUS	\$15,726	\$11,283	\$15,000	\$15,000	\$15,000	\$15,000
(03-8810-2320) LEGAL PUBLICATIONS	\$2,767	\$2,991	\$3,500	\$3,500	\$3,500	\$3,500
(03-8810-2920) DUES & MEMBERSHIP	\$1,563	\$1,563	\$2,000	\$2,000	\$2,000	\$2,000
(03-8810-3214) MINOR/SAFETY EQUIP	\$0	\$27	\$0	\$0	\$0	\$0
(03-8810-3300) OVER AND SHORTS	\$0	\$1	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$698,080	\$1,217,709	\$1,406,174	\$1,322,174	\$1,322,174	\$1,322,174
TRANSFERS						
(03-8810-4414) RES-CIP STREET CONSTRUCTION	\$428,407	\$530,424	\$450,000	\$450,000	\$450,000	\$450,000
(03-8810-4695) TRANS TO BONDED DEBT FUND 2	\$203,211	\$170,709	\$208,819	\$208,819	\$208,819	\$208,819
(03-8810-4710) TRANSFER TO LID FUND	\$0	\$585,000	\$0	\$0	\$0	\$0
(03-8810-4432) RES-COMMUNITY ENHANCEMENTS	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0
(03-8810-4433) RES-CITY HALL IMPROVEMENTS	\$80,000	\$35,427	\$0	\$0	\$0	\$0
(03-8810-4428) RES - FUNLAND	\$0	\$106,280	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$811,618	\$1,527,839	\$758,819	\$658,819	\$658,819	\$658,819
DEBT SERVICE						
(03-8810-5210) FY 2020 FF& C CITY HALL - INTEREST	\$0	\$202,688	\$289,625	\$282,825	\$282,825	\$282,825
(03-8810-5110) FY 2020 FF& C CITY HALL - PRINCIPAL	\$0	\$115,000	\$170,000	\$175,000	\$175,000	\$175,000
DEBT SERVICE TOTAL	\$0	\$317,688	\$459,625	\$457,825	\$457,825	\$457,825
CONTINGENCY						
(03-8810-6000) CONTINGENCY	\$0	\$0	\$177,635	\$53,269	\$53,269	\$53,269
CONTINGENCY TOTAL	\$0	\$0	\$177,635	\$53,269	\$53,269	\$53,269
TOTAL	\$1,509,698	\$3,063,236	\$2,802,253	\$2,492,087	\$2,492,087	\$2,492,087



STATE STREET TAX FUND

FUND DESCRIPTION

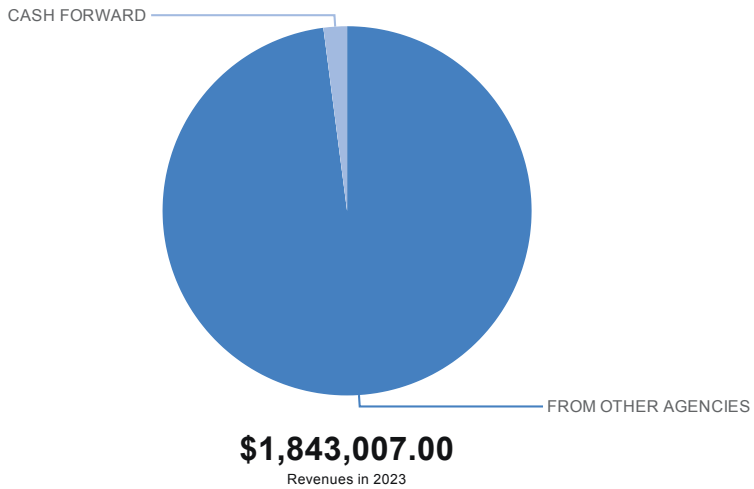
This is the fund in which gasoline tax revenues are accounted for and required by Oregon Law. It provides a guarantee that all such revenues will be utilized for street and roadway repair, maintenance, and improvement. This fund is exclusively supported from the gasoline tax and a general fund subsidy if necessary. The expenditures accounted in the fund are the manpower, equipment, materials, and contracted services necessary to maintain and improve the roadway surfaces and storm drainage system of the city.

MISSION STATEMENT

To protect, maintain and improve the largest single asset owned by the residents of our community; the asphalt, curbs, gutters and storm drains of our community, and to supply support in the form of manpower and equipment to other departments and community events.

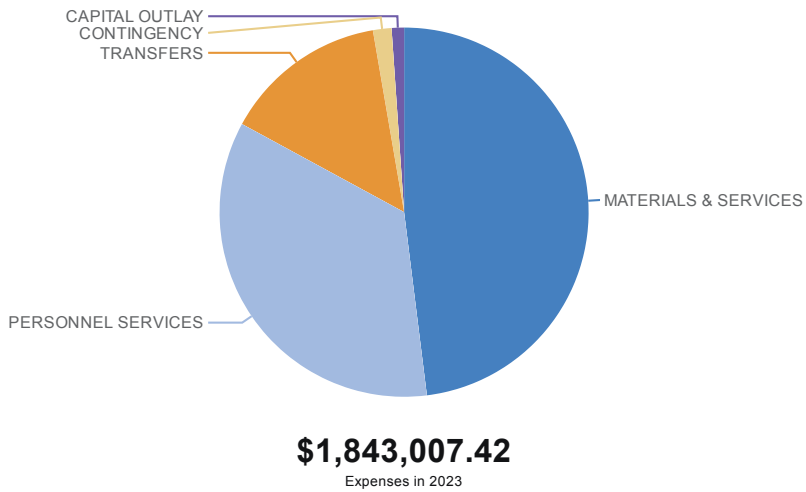
STREET RESOURCES

Data Updated 6 weeks ago



Street Expenditures

Data Updated 6 weeks ago



STATE STREET TAX FUND RESOURCES

State Tax Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
FROM OTHER AGENCIES						
(04-3015-200) STATE HIGHWAY ALLOCATION	\$1,253,628	\$1,385,660	\$1,425,035	\$1,505,168	\$1,505,168	\$1,505,168
(04-3015-300) STP ALLOCATION	\$0	\$336,541	\$100,000	\$300,000	\$300,000	\$300,000
(04-3015-400) ODOT HIGHLAND SAFETY	\$0	\$32,090	\$0	\$0	\$0	\$0
FROM OTHER AGENCIES TOTAL	\$1,253,628	\$1,754,291	\$1,525,035	\$1,805,168	\$1,805,168	\$1,805,168
CASH FORWARD						
(04-3099-100) CASH FORWARD	\$0	\$0	\$385,986	\$37,839	\$37,839	\$37,839
CASH FORWARD TOTAL	\$0	\$0	\$385,986	\$37,839	\$37,839	\$37,839
TRANSFERS FROM						
(04-3019-322) TRANS FROM RESERVE FUND	\$0	\$39,453	\$39,453	\$0	\$0	\$0
TRANSFERS FROM TOTAL	\$0	\$39,453	\$39,453	\$0	\$0	\$0
INTEREST						
(04-3014-110) INTEREST ON INVESTMENTS	\$7,482	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$7,482	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE						
(04-3019-280) MISCELLANEOUS STREET INCOME	\$981	\$6,053	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE TOTAL	\$981	\$6,053	\$0	\$0	\$0	\$0
TOTAL	\$1,262,091	\$1,799,797	\$1,950,474	\$1,843,007	\$1,843,007	\$1,843,007

DETAILED EXPENDITURES

State Street Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(04-6250-2975) FEDERAL EXCHANGE MAINTENANCE	\$405,924	\$38,910	\$100,000	\$300,000	\$300,000	\$300,000
(04-6250-3230) STORM WATER	\$74,223	\$30,698	\$55,000	\$85,000	\$85,000	\$85,000
(04-6250-2940) LEASED VEHICLES	\$78,788	\$59,982	\$59,950	\$59,950	\$59,950	\$59,950
(04-6250-3228) SNOW AND ICE	\$55,996	\$32,949	\$45,000	\$45,000	\$45,000	\$45,000
(04-6250-2530) STREET LIGHTS	\$44,419	\$45,605	\$43,000	\$43,000	\$43,000	\$43,000
(04-6250-2130) OTHER PROFESSIONAL SERVICES	\$46,042	\$35,238	\$43,000	\$43,000	\$43,000	\$43,000
(04-6250-3232) ENGINEERING/SURVEY SERVICES	\$0	\$33,526	\$40,000	\$40,000	\$40,000	\$40,000
(04-6250-3215) MOTOR VEHICLE FUEL & OIL	\$21,648	\$19,406	\$23,000	\$38,000	\$38,000	\$38,000
(04-6250-3229) CRACKFILL MATERIALS	\$24,555	\$28,564	\$30,500	\$30,500	\$30,500	\$30,500
(04-6250-3231) STREET MARKING & STRIPING	\$13,512	\$8,865	\$30,000	\$30,000	\$30,000	\$30,000
(04-6250-3221) TRAFFIC/STREET SIGN MAT	\$8,704	\$37,942	\$20,000	\$20,000	\$20,000	\$20,000
(04-6250-2950) MISCELLANEOUS CONTRACTUAL	\$11,171	\$14,975	\$25,000	\$25,000	\$25,000	\$25,000
(04-6250-3202) ASPHALT & ASPHALT PRODUCTS	\$2,737	\$3,369	\$30,000	\$30,000	\$30,000	\$30,000
(04-6250-2450) PROPERTY & LIABILITY INS	\$14,428	\$18,228	\$14,500	\$14,500	\$14,500	\$14,500
(04-6250-2510) ELECTRICITY	\$12,365	\$12,424	\$13,500	\$13,500	\$13,500	\$13,500
(04-6250-3205) CONCRETE PRODUCTS	\$3,290	\$6,998	\$15,000	\$15,000	\$15,000	\$15,000
(04-6250-3222) PARTS FOR OPERATING EQUIP	\$8,244	\$10,635	\$12,000	\$12,000	\$12,000	\$12,000
(04-6250-3214) MINOR/SAFETY EQUIP	\$6,459	\$4,729	\$7,000	\$7,000	\$7,000	\$7,000
(04-6250-2670) REPAIRS-OPERATING EQUIP	\$10,419	\$2,808	\$15,000	\$3,000	\$3,000	\$3,000

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(04-6250-3208) FUEL-OTHER THAN VEHICLE	\$3,902	\$3,898	\$5,000	\$5,000	\$5,000	
(04-6250-3227) ROCK PRODUCTS	\$4,505	\$2,227	\$4,000	\$4,000	\$4,000	\$4,000
(04-6250-2240) TRAVEL & TRAINING	\$88	\$959	\$5,000	\$5,000	\$5,000	\$5,000
(04-6250-3223) SIGNAL MAINTENANCE	\$2,006	\$3,206	\$6,000	\$2,000	\$2,000	\$2,000
(04-6250-2520) TELEPHONE	\$1,838	\$2,454	\$3,000	\$3,000	\$3,000	\$3,000
(04-6250-3216) MOTOR VEHICLE PARTS	\$957	\$1,680	\$2,500	\$2,500	\$2,500	\$2,500
(04-6250-3101) OFFICE SUPPLIES	\$1,362	\$813	\$3,000	\$2,000	\$2,000	\$2,000
(04-6250-3203) CHEMICALS	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500
(04-6250-3220) STRUCTURAL STEEL & IRON	\$1,351	\$847	\$1,500	\$1,500	\$1,500	\$1,500
(04-6250-2930) LAUNDRY & OTHER SANITATION	\$1,878	\$1,978	\$2,000	\$500	\$500	\$500
(04-6250-3212) LUMBER & WOOD PRODUCTS	\$0	\$472	\$1,500	\$1,500	\$1,500	\$1,500
(04-6250-3207) FOOD & MISCELLANEOUS	\$189	\$411	\$500	\$500	\$500	\$500
(04-6250-3204) CLEAN/SANITATION SUPPLIES	\$153	\$0	\$500	\$500	\$500	\$500
(04-6250-3218) PLUMBING & SEWAGE SUPPLIES	\$124	\$56	\$200	\$200	\$200	\$200
MATERIALS & SERVICES TOTAL	\$861,280	\$464,850	\$658,650	\$885,150	\$885,150	\$885,150
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$367,723	\$384,484	\$384,484	\$384,484
(04-6250-1100) SALARY & WAGES	\$396,490	\$353,415	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$105,589	\$103,899	\$103,899	\$103,899
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$96,042	\$101,932	\$101,932	\$101,932
(04-6250-1490) MEDICAL, DENTAL & LIFE INS	\$115,546	\$128,886	\$0	\$0	\$0	\$0
(04-6250-1475) RETIREMENT	\$108,791	\$87,329	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$28,154	\$29,436	\$29,436	\$29,436
(04-6250-1480) SOCIAL SECURITY	\$29,492	\$26,630	\$0	\$0	\$0	\$0
(1470) ACCIDENT INSURANCE	\$0	\$0	\$13,185	\$13,318	\$13,318	\$13,318
(04-6250-1470) ACCIDENT INSURANCE	\$16,101	\$12,831	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$6,975	\$6,975	\$6,975	\$6,975
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$2,576	\$2,693	\$2,693	\$2,693
(04-6250-1300) OVERTIME	\$2,170	\$6,347	\$0	\$0	\$0	\$0
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$300	\$300	\$300	\$300
(04-6250-1485) EMPR CONTRIB DEFERRED COMP	\$263	\$224	\$0	\$0	\$0	\$0
(04-6250-1460) UNEMPLOYMENT INSURANCE	\$82	-\$1,836	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$668,935	\$613,828	\$620,544	\$643,037	\$643,037	\$643,037
TRANSFERS						
(04-6250-4695) TRANS TO GENERAL FUND	\$30,000	\$156,780	\$156,780	\$164,619	\$164,619	\$164,619
(04-6250-4414) RES-CIP STREET CONSTRUCTION	\$300,000	\$439,000	\$0	\$0	\$0	\$0
(04-6250-4420) RES-NEW STREET BUILDING	\$0	\$55,650	\$175,000	\$85,701	\$85,701	\$85,701
(04-6250-4402) RES-STREET EQUIPMENT	\$100,000	\$111,610	\$150,000	\$0	\$0	\$0
(04-6250-4418) RES-BICYCLE TRAILS	\$11,550	\$13,500	\$14,500	\$14,500	\$14,500	\$14,500
TRANSFERS TOTAL	\$441,550	\$776,540	\$496,280	\$264,820	\$264,820	\$264,820
CAPITAL OUTLAY						
(04-6250-4204) CAPITAL IMPROVEMENTS	\$142,313	\$0	\$30,000	\$0	\$0	\$0
(04-6250-4201) BUILDINGS & FIXED EQUIP	\$37,376	\$433	\$75,000	\$0	\$0	\$0
(04-6250-4312) OTHER EQUIPMENT	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000
CAPITAL OUTLAY TOTAL	\$179,690	\$433	\$125,000	\$20,000	\$20,000	\$20,000
CONTINGENCY						
(04-6250-6000) CONTINGENCY	\$0	\$0	\$50,000	\$30,000	\$30,000	\$30,000
CONTINGENCY TOTAL	\$0	\$0	\$50,000	\$30,000	\$30,000	\$30,000
TOTAL	\$2,151,455	\$1,855,651	\$1,950,474	\$1,843,007	\$1,843,007	\$1,843,007

Section 9, Item A.



TRANSIENT ROOM TAX FUND

MISSION AND FUND DESCRIPTION

MISSION STATEMENT

This fund has multiple missions, all of which are established through City Code 112.25(A), and are in compliance with state regulations for collecting transient room taxes (TRT).

DEPARTMENT DESCRIPTION

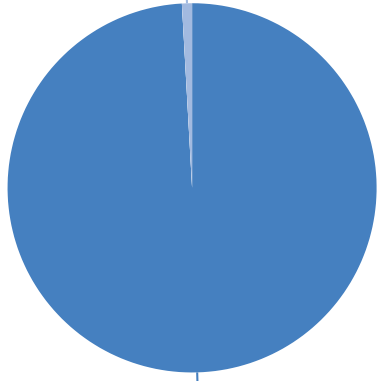
The Transient Room Tax Fund receives revenues from a local tax on hotel and RV Park stays. City Code specifies a formula for how the revenues can be spent as:

- 37.5%- Pay off Hermiston Family Aquatic Center Bonds
- 25 %- Improve & Operate the Hermiston Community Center and EOTEC
- 15 %- Economic Development
- 9 %- Parks & Recreation Programs and Park Improvements
- 9 %- Park Development
- 1.5%- Preventative Maintenance & repair of HFAC
- 3% Paid to Hermiston Chamber of Commerce

TRT RESOURCES

Data Updated 6 weeks ago

CASH FORWARD



SERVICE CHARGES

\$998,800.00

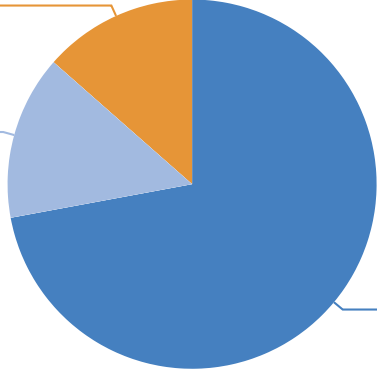
Revenues in 2023

TRT EXPENDITURES

Data Updated 6 weeks ago

MATERIALS & SERVICES

DEBT SERVICE



TRANSFERS

\$998,800.00

Expenses in 2023

RESOURCES

Transient Room Tax Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
SERVICE CHARGES						
(05-3016-210) TRANSIENT ROOM TAX	\$601,092	\$614,277	\$650,000	\$750,000	\$750,000	\$750,000
(05-3016-225) TPA- TOURISM PROMOTION ASSESSM	\$105,091	\$109,893	\$115,000	\$120,000	\$120,000	\$120,000
(05-3016-230) TPA- CAPITAL ADDIT. ASSESSMENT	\$104,891	\$109,793	\$115,000	\$120,000	\$120,000	\$120,000
SERVICE CHARGES TOTAL	\$811,074	\$833,963	\$880,000	\$990,000	\$990,000	\$990,000
CASH FORWARD						
(05-3099-100) CASH FORWARD	\$0	\$0	\$23,230	\$8,800	\$8,800	\$8,800
CASH FORWARD TOTAL	\$0	\$0	\$23,230	\$8,800	\$8,800	\$8,800
INTEREST						
(05-3014-110) INTEREST ON INVESTMENTS	\$880	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$880	\$0	\$0	\$0	\$0	\$0
TOTAL	\$811,954	\$833,963	\$903,230	\$998,800	\$998,800	\$998,800

EXPENDITURES

Transient Room Tax Fund Expenses

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(05-8810-4418) TRANSFER TO GEN FUND	\$458,600	\$342,165	\$406,250	\$468,750	\$468,750	\$468,750
(05-8810-4422) TRANSFER TO EOTEC/TPA	\$114,938	\$102,587	\$95,000	\$105,000	\$105,000	\$105,000
(05-8810-4419) TRANSFER TO RES-TOURISM	\$58,838	\$49,272	\$58,500	\$67,500	\$67,500	\$67,500
(05-8810-4415) TRANSFER TO RES-PARK DEV	\$58,838	\$49,272	\$58,500	\$67,500	\$67,500	\$67,500
(05-8810-4421) TRANSFER TO RES-HFAC	\$9,806	\$8,212	\$9,750	\$11,250	\$11,250	\$11,250
(05-8810-4423) TRANSFER TO EOTEC/TRT	\$60,750	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$761,771	\$551,508	\$628,000	\$720,000	\$720,000	\$720,000
DEBT SERVICE						
(05-8810-5120) BOND PRINCIPAL 2017 TPA	\$85,000	\$85,000	\$90,000	\$90,000	\$90,000	\$90,000
(05-8810-5220) BOND INTEREST 2017 TPA	\$61,600	\$59,050	\$56,500	\$53,800	\$53,800	\$53,800
DEBT SERVICE TOTAL	\$146,600	\$144,050	\$146,500	\$143,800	\$143,800	\$143,800
MATERIALS & SERVICES						
(05-8810-2950) MISCELLANEOUS CONTRACTUAL	\$38,247	\$61,372	\$84,230	\$87,500	\$87,500	\$87,500
(05-8810-2951) MISC CONT TRT-4th OF JULY	\$20,000	\$24,300	\$25,000	\$25,000	\$25,000	\$25,000
(05-8810-2948) CONTRIBUTIONS TO CHAMBER-TRT	\$19,600	\$16,424	\$19,500	\$22,500	\$22,500	\$22,500
MATERIALS & SERVICES TOTAL	\$77,847	\$102,096	\$128,730	\$135,000	\$135,000	\$135,000
TOTAL	\$986,218	\$797,654	\$903,230	\$998,800	\$998,800	\$998,800

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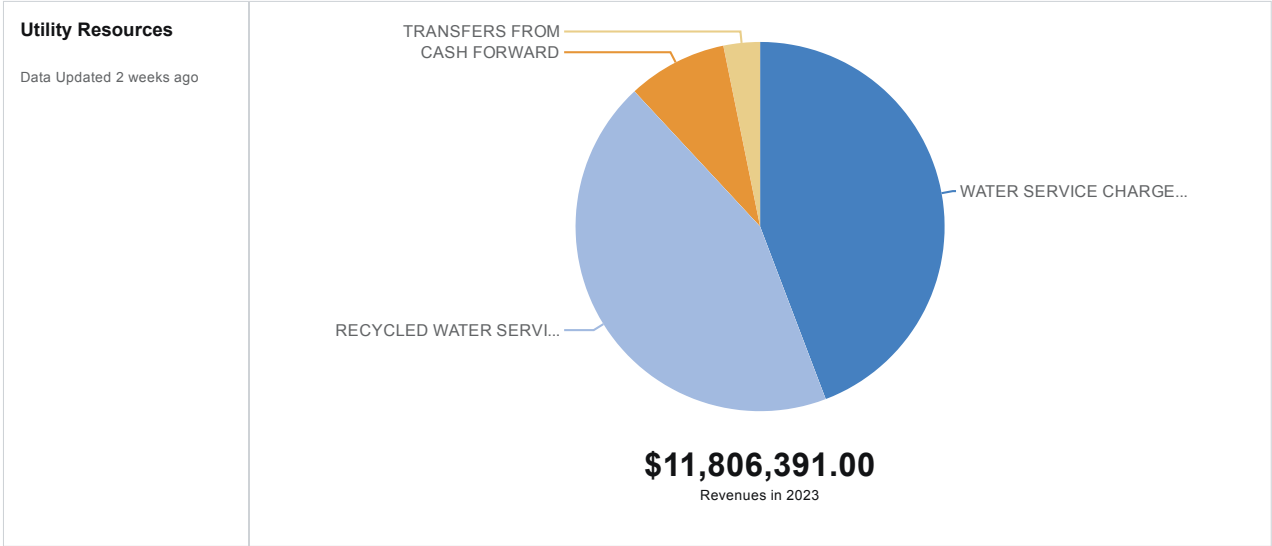


UTILITY FUND

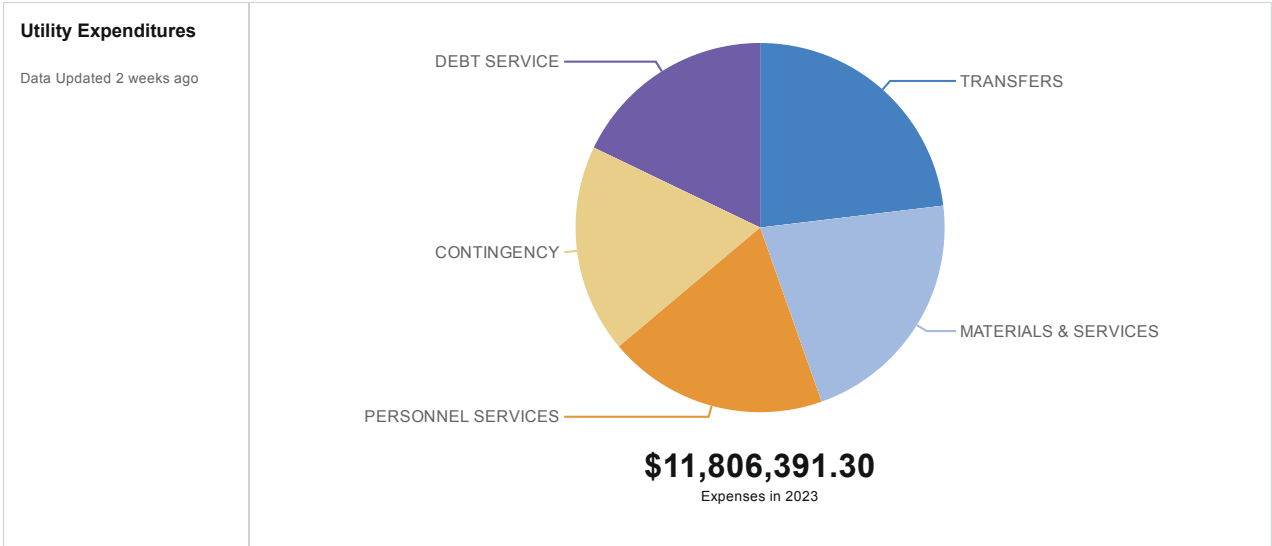
FUND DESCRIPTION

This is an enterprise fund financed from user fees for water and wastewater use and the connection charges to the system. The expenditure responsibilities of this fund include all necessary personnel, equipment, materials and contracted services necessary to maintain and improve the water and wastewater systems of the city. Enterprise funds are also responsible for the bonded debt and notes of the systems.

2022-23 Utility Resources



2022-23 Utility Expenditures



RESOURCES

Utility Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
RECYCLED WATER SERVICE CHARGES						
(06-3016-420) RECYCLED WATER SALES	\$4,673,130	\$4,854,418	\$4,700,000	\$5,150,000	\$5,150,000	\$5,150,000
(06-3016-430) RECYCLED WTR CONNECTION & SERV	\$16,000	\$37,025	\$15,000	\$25,000	\$25,000	\$25,000
(06-3016-450) SEPTIC TANK SERVICE	\$2,074	\$6,563	\$1,000	\$2,000	\$2,000	\$2,000
(06-3016-460) MISC. RECYCLED WATER INCOME	\$5,458	\$3,020	\$1,000	\$1,000	\$1,000	\$1,000
RECYCLED WATER SERVICE CHARGES TOTAL	\$4,696,662	\$4,901,026	\$4,717,000	\$5,178,000	\$5,178,000	\$5,178,000
WATER SERVICE CHARGES						
(06-3019-270) WATER SALES	\$4,258,135	\$4,827,938	\$4,489,215	\$5,100,000	\$5,100,000	\$5,100,000
(06-3019-275) WATER CONNECTION & SERVICE	\$69,423	\$139,921	\$65,000	\$100,000	\$100,000	\$100,000
(06-3019-100) ACCOUNT SET-UP FEE	\$14,150	\$18,020	\$11,000	\$12,000	\$12,000	\$12,000
(06-3019-280) MISCELLANEOUS WATER INCOME	\$8,742	\$15,369	\$2,000	\$8,000	\$8,000	\$8,000
WATER SERVICE CHARGES TOTAL	\$4,350,451	\$5,001,248	\$4,567,215	\$5,220,000	\$5,220,000	\$5,220,000
CASH FORWARD						
(06-3099-100) CASH FORWARD	\$0	\$0	\$1,632,187	\$1,030,891	\$1,030,891	\$1,030,891
CASH FORWARD TOTAL	\$0	\$0	\$1,632,187	\$1,030,891	\$1,030,891	\$1,030,891
TRANSFERS FROM						
(06-3020-323) TRANS FUND 23 ENTERPRISE ZONE	\$0	\$162,784	\$377,500	\$377,500	\$377,500	\$377,500
(06-3020-322) TRANS FROM FUND 34 FF&C	\$1,487	\$0	\$0	\$0	\$0	\$0
TRANSFERS FROM TOTAL	\$1,487	\$162,784	\$377,500	\$377,500	\$377,500	\$377,500
INTEREST						
(06-3014-150) INTEREST ON INVESTMENTS	\$7,377	\$1,011	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$7,377	\$1,011	\$0	\$0	\$0	\$0
TOTAL	\$9,055,977	\$10,066,070	\$11,293,902	\$11,806,391	\$11,806,391	\$11,806,391

CONSOLIDATED UTILITY EXPENDITURES

By department

Consolidated Utility Departments

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
DEPARTMENTS						
(06-6310) RECYCLED WATER PLANT MAINT	\$4,487,284	\$5,005,644	\$6,095,130	\$6,198,318	\$6,198,318	\$6,198,318
(06-6320) WATER PRODUCTION/MAINT	\$3,659,464	\$3,754,393	\$5,198,772	\$5,608,073	\$5,608,073	\$5,608,073
DEPARTMENTS TOTAL	\$8,146,748	\$8,760,037	\$11,293,902	\$11,806,391	\$11,806,391	\$11,806,391
TOTAL	\$8,146,748	\$8,760,037	\$11,293,902	\$11,806,391	\$11,806,391	\$11,806,391

CONSOLIDATED UTILITY EXPENDITURES

By category

Utility Expenditures by Category

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(06-6310-4425) RES-UTILITY CONSTRUCTION	\$530,000	\$1,312,000	\$1,312,000	\$1,312,000	\$1,312,000	\$1,312,000
(06-6320-4420) RES-CIP WATER PROJECTS	\$550,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000
(06-6310-4695) TRANS TO GENERAL FUND	\$35,688	\$297,900	\$297,900	\$312,679	\$312,679	\$312,679
(06-6320-4695) TRANS TO GENERAL FUND	\$35,687	\$259,800	\$259,800	\$272,906	\$272,906	\$272,906
(06-6310-4426) RES-SANITARY SEWER DEPT EQUIP	\$130,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000
(06-6320-4445) RES- TRAFFIC CONTROL 11TH & EL	\$11,500	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$1,292,875	\$2,699,700	\$2,699,700	\$2,727,585	\$2,727,585	\$2,727,585
MATERIALS & SERVICES	\$1,913,261	\$1,993,023	\$2,197,250	\$2,537,150	\$2,537,150	\$2,537,150
PERSONNEL SERVICES	\$2,782,593	\$1,872,082	\$2,114,851	\$2,275,503	\$2,275,503	\$2,275,503
DEBT SERVICE	\$2,024,859	\$2,046,446	\$2,125,797	\$2,109,850	\$2,109,850	\$2,109,850
CONTINGENCY	\$0	\$0	\$2,156,303	\$2,156,303	\$2,156,303	\$2,156,303
CAPITAL OUTLAY	\$133,160	\$148,786	\$0	\$0	\$0	\$0
TOTAL	\$8,146,748	\$8,760,037	\$11,293,902	\$11,806,391	\$11,806,391	\$11,806,391



RECYCLED WATER TREATMENT

MISSION AND OBJECTIVES

MISSION STATEMENT

To operate the City of Hermiston's Recycled Water Plant and Collection System. Providing the most efficient operation of the City's sanitary sewer and collection system in a professional, safe, cost-effective, and courteous manner.

DEPARTMENT DESCRIPTION

The recycled water department is responsible for the operation and maintenance of approximately eighty miles of sanitary sewer lines, nine sewer lift stations, three stormwater pump stations, and the recycled water treatment plant.

This budget includes the costs of operation for the recycled water plant, collection system, laboratory, bio-solids disposal, and all associated costs for recycled water related activities.

Recycled Water Treatment Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(06-6310-4425) RES-UTILITY CONSTRUCTION	\$530,000	\$1,312,000	\$1,312,000	\$1,312,000	\$1,312,000	\$1,312,000
(06-6310-4695) TRANS TO GENERAL FUND	\$35,688	\$297,900	\$297,900	\$312,679	\$312,679	\$312,679
(06-6310-4426) RES-SANITARY SEWER DEPT EQUIP	\$130,000	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000
TRANSFERS TOTAL	\$695,688	\$1,769,900	\$1,769,900	\$1,784,679	\$1,784,679	\$1,784,679
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$698,177	\$768,289	\$768,289	\$768,289
(06-6310-1100) SALARY & WAGES	\$837,377	\$624,736	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$199,044	\$221,794	\$221,794	\$221,794
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$183,032	\$217,712	\$217,712	\$217,712
(06-6310-1475) RETIREMENT	\$225,409	\$168,480	\$0	\$0	\$0	\$0
(06-6310-1490) MEDICAL, DENTAL & LIFE INS	\$206,554	\$161,501	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$53,456	\$58,828	\$58,828	\$58,828
(06-6310-1460) UNEMPLOYMENT INSURANCE	\$116,436	-\$2,465	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$27,436	\$27,436	\$27,436	\$27,436
(06-6310-1480) SOCIAL SECURITY	\$62,146	\$47,281	\$0	\$0	\$0	\$0
(1470) ACCIDENT INSURANCE	\$0	\$0	\$11,386	\$13,240	\$13,240	\$13,240
(06-6310-1300) OVERTIME	\$8,230	\$14,682	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$4,891	\$5,383	\$5,383	\$5,383
(06-6310-1470) ACCIDENT INSURANCE	\$10,648	\$9,543	\$0	\$0	\$0	\$0
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$600	\$700	\$700	\$700
(06-6310-1485) EMPR CONTRIB DEFERRED COMP	\$947	\$428	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$1,467,747	\$1,024,186	\$1,178,023	\$1,313,381	\$1,313,381	\$1,313,381
MATERIALS & SERVICES						
(06-6310-3203) CHEMICALS	\$289,475	\$262,977	\$290,000	\$290,000	\$290,000	\$290,000
(06-6310-2510) ELECTRICITY	\$187,998	\$203,060	\$180,000	\$180,000	\$180,000	\$180,000
(06-6310-2950) MISCELLANEOUS CONTRACTUAL	\$195,181	\$182,346	\$175,000	\$175,000	\$175,000	\$175,000
(06-6310-3222) PARTS FOR OPERATING EQUIP	\$122,689	\$68,003	\$90,000	\$90,000	\$90,000	\$90,000
(06-6310-2130) OTHER PROFESSIONAL SERVICES	\$62,583	\$72,549	\$90,000	\$90,000	\$90,000	\$90,000
(06-6310-2450) PROPERTY & LIABILITY INS	\$71,923	\$76,820	\$72,000	\$72,000	\$72,000	\$72,000
(06-6310-2650) REPAIRS-MACHINERY & EQUIP	\$62,575	\$65,136	\$75,000	\$75,000	\$75,000	\$75,000
(06-6310-3214) MINOR/SAFETY EQUIP	\$32,181	\$31,212	\$35,000	\$35,000	\$35,000	\$35,000
(06-6310-2940) LEASED VEHICLES	\$12,555	\$13,733	\$20,550	\$50,550	\$50,550	\$50,550
(06-6310-3213) MEDICAL & LAB SUPPLIES	\$25,804	\$35,096	\$25,000	\$25,000	\$25,000	\$25,000
(06-6310-2951) BILLING/MAILING SERVICES	\$20,330	\$17,444	\$17,100	\$17,100	\$17,100	\$17,100
(06-6310-2985) LICENSES & PERMITS	\$15,133	\$18,080	\$16,000	\$16,000	\$16,000	\$16,000
(06-6310-3215) MOTOR VEHICLE FUEL & OIL	\$16,667	\$15,155	\$16,000	\$16,000	\$16,000	\$16,000
(06-6310-3208) FUEL-OTHER THAN VEHICLE	\$16,427	\$10,017	\$15,000	\$15,000	\$15,000	\$15,000
(06-6310-2680) REPAIRS-OFFICE EQUIPMENT	\$1,557	\$1,589	\$19,000	\$19,000	\$19,000	\$19,000
(06-6310-2240) TRAVEL & TRAINING	\$9,256	\$6,713	\$11,000	\$16,000	\$16,000	\$16,000
(06-6310-2520) TELEPHONE	\$10,265	\$10,818	\$9,900	\$9,900	\$9,900	\$9,900
(06-6310-2110) ACCOUNTING & AUDITING	\$10,628	\$7,200	\$7,500	\$7,500	\$7,500	\$7,500
(06-6310-2930) LAUNDRY & OTHER SANITATION	\$4,645	\$5,054	\$5,900	\$5,900	\$5,900	\$5,900
(06-6310-2210) POSTAGE	\$4,375	\$2,961	\$6,000	\$6,000	\$6,000	\$6,000
(06-6310-3101) OFFICE SUPPLIES	\$6,802	\$2,528	\$4,600	\$4,600	\$4,600	\$4,600
(06-6310-3211) LUBE-OTHER THAN VEHICLE	\$3,523	\$3,024	\$4,000	\$4,000	\$4,000	\$4,000
(06-6310-3216) MOTOR VEHICLE PARTS	\$1,176	\$2,819	\$3,000	\$5,000	\$5,000	\$5,000
(06-6310-2920) DUES & MEMBERSHIP	\$3,119	\$4,520	\$3,500	\$3,500	\$3,500	\$3,500

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(06-6310-3204) CLEAN/SANITATION SUPPLIES	\$1,777	\$235	\$1,350	\$1,350	\$1,350	
(06-6310-3218) PLUMBING & SEWAGE SUPPLIES	\$711	\$1,076	\$500	\$1,500	\$1,500	\$1,500
(06-6310-3205) CONCRETE SUPPLIES	\$1,039	\$5	\$1,000	\$1,000	\$1,000	\$1,000
(06-6310-3217) PAINT & PAINT SUPPLIES	\$935	\$268	\$500	\$500	\$500	\$500
(06-6310-3207) FOOD & MISCELLANEOUS	\$550	\$543	\$500	\$500	\$500	\$500
(06-6310-3201) AG & HORT SUPPLIES	\$0	\$92	\$0	\$0	\$0	\$0
(06-6310-3300) OVER AND SHORTS	\$53	-\$131	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$1,191,935	\$1,120,941	\$1,194,900	\$1,232,900	\$1,232,900	\$1,232,900
DEBT SERVICE						
(06-6310-5125) BOND PRINCIPAL 2020 UTILITY	\$0	\$0	\$467,500	\$380,000	\$380,000	\$380,000
(06-6310-5110) PRINCIPAL CWSRF LOANS	\$458,943	\$467,500	\$0	\$0	\$0	\$0
(06-6310-5225) BOND INTEREST 2020 UTILITY	\$0	\$0	\$138,950	\$138,950	\$138,950	\$138,950
(06-6310-5205) BOND INTEREST 2014 BONDS	\$93,250	\$90,950	\$88,100	\$85,100	\$85,100	\$85,100
(06-6310-5210) INTEREST CWSRF LOANS	\$279,904	\$204,324	\$0	\$0	\$0	\$0
(06-6310-5105) BOND PRINCIPAL 2014 BONDS	\$67,500	\$70,000	\$72,500	\$77,500	\$77,500	\$77,500
(06-6310-5120) BOND PRINCIPAL 2017 UTILITY	\$62,500	\$65,000	\$65,000	\$67,500	\$67,500	\$67,500
(06-6310-5220) BOND INTEREST 2017 UTILITY	\$45,303	\$44,056	\$42,106	\$40,157	\$40,157	\$40,157
DEBT SERVICE TOTAL	\$1,007,399	\$941,831	\$874,156	\$789,207	\$789,207	\$789,207
CONTINGENCY						
(06-6310-6000) CONTINGENCY	\$0	\$0	\$1,078,151	\$1,078,151	\$1,078,151	\$1,078,151
CONTINGENCY TOTAL	\$0	\$0	\$1,078,151	\$1,078,151	\$1,078,151	\$1,078,151
CAPITAL OUTLAY						
(06-6310-4312) OTHER EQUIPMENT	\$124,515	\$17,764	\$0	\$0	\$0	\$0
(06-6310-4202) SANITARY SEWER MAIN	\$0	\$131,022	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$124,515	\$148,786	\$0	\$0	\$0	\$0
TOTAL	\$4,487,284	\$5,005,644	\$6,095,130	\$6,198,318	\$6,198,318	\$6,198,318

Section 9, Item A.



WATER PRODUCTION & MAINTENANCE

MISSION AND OBJECTIVES

MISSION STATEMENT

To provide a continuous supply of potable drinking water and non-potable water for domestic, commercial, industrial use and fire protection, in a safe, efficient and courteous manner.

DEPARTMENT DESCRIPTION

The Hermiston Water Department (HWD) is responsible for two independent water systems. The City system produces explicitly potable water for domestic, commercial and industrial use. The Regional system produces both potable and non-potable water for the Regional Water users. HWD is regulated by Federal and State drinking water regulations.

Water Production & Maintenance Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
DEBT SERVICE						
(06-6320-5130) BOND PRINCIPAL 2020 UTILITY	\$0	\$0	\$467,500	\$395,000	\$395,000	\$395,000
(06-6320-5225) INTEREST NE WATER TOWER LOAN	\$0	\$162,784	\$138,345	\$269,906	\$269,906	\$269,906
(06-6320-5125) PRINCIPAL NE WATER TOWER LOAN	\$0	\$0	\$239,140	\$246,530	\$246,530	\$246,530
(06-6320-5110) PRINCIPAL CWSRF LOANS	\$458,943	\$467,500	\$0	\$0	\$0	\$0
(06-6320-5230) BOND INTEREST 2020 UTILITY	\$0	\$0	\$138,950	\$138,950	\$138,950	\$138,950
(06-6320-5205) BOND INTEREST 2014 BONDS	\$93,700	\$90,950	\$88,100	\$85,100	\$85,100	\$85,100
(06-6320-5210) INTEREST CWSRF LOANS	\$279,903	\$204,324	\$0	\$0	\$0	\$0
(06-6320-5105) BOND PRINCIPAL 2014 BONDS	\$67,500	\$70,000	\$72,500	\$77,500	\$77,500	\$77,500
(06-6320-5120) BOND PRINCIPAL 2017 UTILITY	\$62,500	\$65,000	\$65,000	\$67,500	\$67,500	\$67,500
(06-6320-5220) BOND INTEREST 2017 UTILITY	\$45,304	\$44,056	\$42,106	\$40,157	\$40,157	\$40,157
(06-6320-5115) PENNY AVE NOTE PRINCIPAL	\$9,415	\$0	\$0	\$0	\$0	\$0
(06-6320-5215) PENNY AVE NOTE INTEREST	\$196	\$0	\$0	\$0	\$0	\$0
DEBT SERVICE TOTAL	\$1,017,460	\$1,104,615	\$1,251,641	\$1,320,643	\$1,320,643	\$1,320,643
MATERIALS & SERVICES						
(06-6320-2510) ELECTRICITY	\$197,117	\$203,351	\$260,000	\$260,000	\$260,000	\$260,000
(06-6320-2950) MISCELLANEOUS CONTRACTUAL	\$86,104	\$119,231	\$115,000	\$365,000	\$365,000	\$365,000
(06-6320-2130) OTHER PROFESSIONAL SERVICES	\$113,610	\$150,091	\$179,000	\$179,000	\$179,000	\$179,000
(06-6320-3218) PLUMBING & SEWAGE SUPPLIES	\$77,026	\$186,660	\$130,000	\$130,000	\$130,000	\$130,000
(06-6320-2450) PROPERTY & LIABILITY INS	\$31,454	\$38,099	\$48,000	\$48,000	\$48,000	\$48,000
(06-6320-2951) BILLING/MAILING SERVICES	\$23,558	\$17,178	\$17,100	\$55,000	\$55,000	\$55,000
(06-6320-2540) REGIONAL WATER	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000
(06-6320-3203) CHEMICALS	\$28,028	\$32,206	\$32,000	\$32,000	\$32,000	\$32,000
(06-6320-3222) PARTS FOR OPERATING EQUIP	\$41,092	\$20,263	\$28,000	\$28,000	\$28,000	\$28,000
(06-6320-2940) LEASED VEHICLES	\$25,954	\$20,577	\$19,000	\$28,600	\$28,600	\$28,600
(06-6320-2165) WATER SAMPLES	\$26,580	\$11,134	\$25,825	\$25,825	\$25,825	\$25,825
(06-6320-2920) DUES & MEMBERSHIP	\$880	\$10,425	\$21,850	\$21,850	\$21,850	\$21,850
(06-6320-3215) MOTOR VEHICLE FUEL & OIL	\$9,559	\$10,939	\$14,000	\$17,000	\$17,000	\$17,000
(06-6320-3214) MINOR/SAFETY EQUIP	\$9,683	\$16,945	\$11,000	\$11,000	\$11,000	\$11,000
(06-6320-2110) ACCOUNTING & AUDITING	\$14,625	\$7,200	\$6,600	\$8,000	\$8,000	\$8,000
(06-6320-2670) REPAIRS-OPERATING EQUIP	\$7,026	\$4,517	\$10,000	\$10,000	\$10,000	\$10,000
(06-6320-3101) OFFICE SUPPLIES	\$7,190	\$6,085	\$8,000	\$8,000	\$8,000	\$8,000
(06-6320-2520) TELEPHONE	\$6,052	\$6,285	\$6,600	\$6,600	\$6,600	\$6,600
(06-6320-2240) TRAVEL & TRAINING	\$2,442	\$897	\$5,800	\$5,800	\$5,800	\$5,800
(06-6320-2660) REPAIRS-MOTOR VEHICLES	\$3,670	\$3,073	\$3,500	\$3,500	\$3,500	\$3,500
(06-6320-3216) MOTOR VEHICLE PARTS	\$3,090	\$1,398	\$3,750	\$3,750	\$3,750	\$3,750
(06-6320-2680) REPAIRS-OFFICE EQUIPMENT	\$1,319	\$431	\$2,000	\$2,000	\$2,000	\$2,000
(06-6320-3211) LUBE-OTHER THAN VEHICLE	\$751	\$1,044	\$1,500	\$1,500	\$1,500	\$1,500
(06-6320-2210) POSTAGE	\$1,098	\$708	\$1,000	\$1,000	\$1,000	\$1,000
(06-6320-3208) FUEL-OTHER THAN VEHICLE	\$335	\$593	\$700	\$700	\$700	\$700
(06-6320-3205) CONCRETE SUPPLIES	\$501	\$1,003	\$500	\$500	\$500	\$500
(06-6320-3217) PAINT & PAINT SUPPLIES	\$321	\$893	\$375	\$375	\$375	\$375
(06-6320-2650) REPAIRS-MACHINERY & EQUIP	\$1,007	\$101	\$400	\$400	\$400	\$400
(06-6320-3207) FOOD & MISCELLANEOUS	\$485	\$105	\$450	\$450	\$450	\$450

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(06-6320-2730) EQUIPMENT RENT ALLOWANCE	\$428	\$503	\$250	\$250	\$250	
(06-6320-3204) CLEAN/SANITATION SUPPLIES	\$290	\$217	\$150	\$150	\$150	\$150
(06-6320-3300) OVER AND SHORTS	\$53	-\$68	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$721,327	\$872,082	\$1,002,350	\$1,304,250	\$1,304,250	\$1,304,250
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$516,468	\$538,340	\$538,340	\$538,340
(06-6320-1100) SALARY & WAGES	\$700,442	\$493,005	\$0	\$0	\$0	\$0
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$170,154	\$162,551	\$162,551	\$162,551
(1475) RETIREMENT	\$0	\$0	\$157,016	\$163,383	\$163,383	\$163,383
(06-6320-1475) RETIREMENT	\$216,375	\$148,144	\$0	\$0	\$0	\$0
(06-6320-1490) MEDICAL, DENTAL & LIFE INS	\$199,460	\$148,963	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$42,771	\$42,771	\$42,771	\$42,771
(1480) SOCIAL SECURITY	\$0	\$0	\$39,525	\$41,198	\$41,198	\$41,198
(06-6320-1460) UNEMPLOYMENT INSURANCE	\$110,180	-\$2,546	\$0	\$0	\$0	\$0
(06-6320-1480) SOCIAL SECURITY	\$53,651	\$37,818	\$0	\$0	\$0	\$0
(06-6320-1300) OVERTIME	\$24,943	\$13,775	\$0	\$0	\$0	\$0
(1470) ACCIDENT INSURANCE	\$0	\$0	\$7,078	\$9,909	\$9,909	\$9,909
(06-6320-1470) ACCIDENT INSURANCE	\$9,168	\$8,633	\$0	\$0	\$0	\$0
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$3,617	\$3,770	\$3,770	\$3,770
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$200	\$200	\$200	\$200
(06-6320-1485) EMPR CONTRIB DEFERRED COMP	\$626	\$104	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$1,314,846	\$847,896	\$936,829	\$962,122	\$962,122	\$962,122
TRANSFERS						
(06-6320-4420) RES-CIP WATER PROJECTS	\$550,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000
(06-6320-4695) TRANS TO GENERAL FUND	\$35,687	\$259,800	\$259,800	\$272,906	\$272,906	\$272,906
(06-6320-4445) RES- TRAFFIC CONTROL 11TH & EL	\$11,500	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$597,187	\$929,800	\$929,800	\$942,906	\$942,906	\$942,906
CONTINGENCY						
(06-6320-6000) CONTINGENCY	\$0	\$0	\$1,078,152	\$1,078,152	\$1,078,152	\$1,078,152
CONTINGENCY TOTAL	\$0	\$0	\$1,078,152	\$1,078,152	\$1,078,152	\$1,078,152
CAPITAL OUTLAY						
(06-6320-4312) OTHER EQUIPMENT	\$8,645	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$8,645	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,659,464	\$3,754,393	\$5,198,772	\$5,608,073	\$5,608,073	\$5,608,073

Section 9, Item A.



HERMISTON ENERGY SERVICES FUND

MISSION AND FUND DESCRIPTION

MISSION STATEMENT

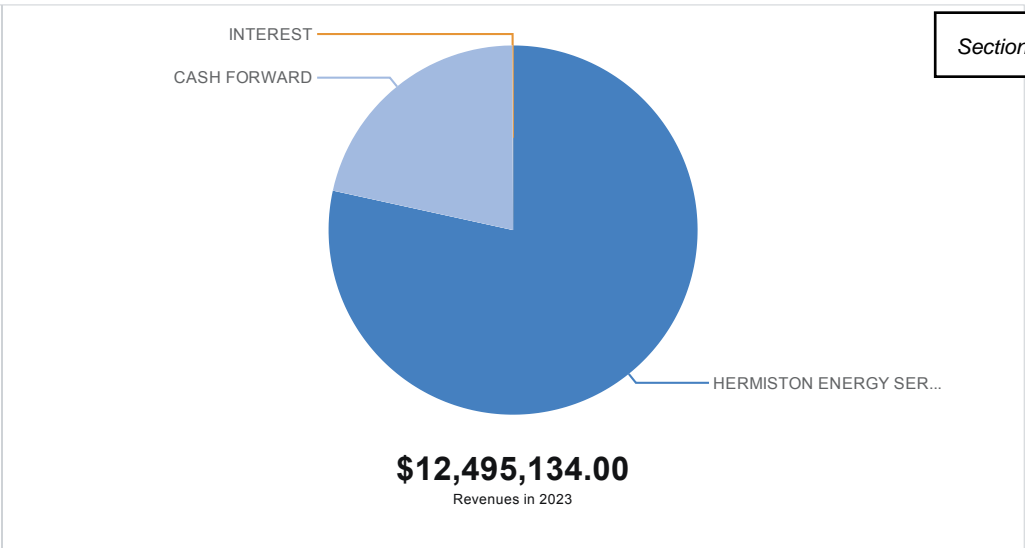
To provide the citizen-owners of Hermiston Energy Services with safe and reliable electric service at comparable and affordable prices.

DEPARTMENT DESCRIPTION

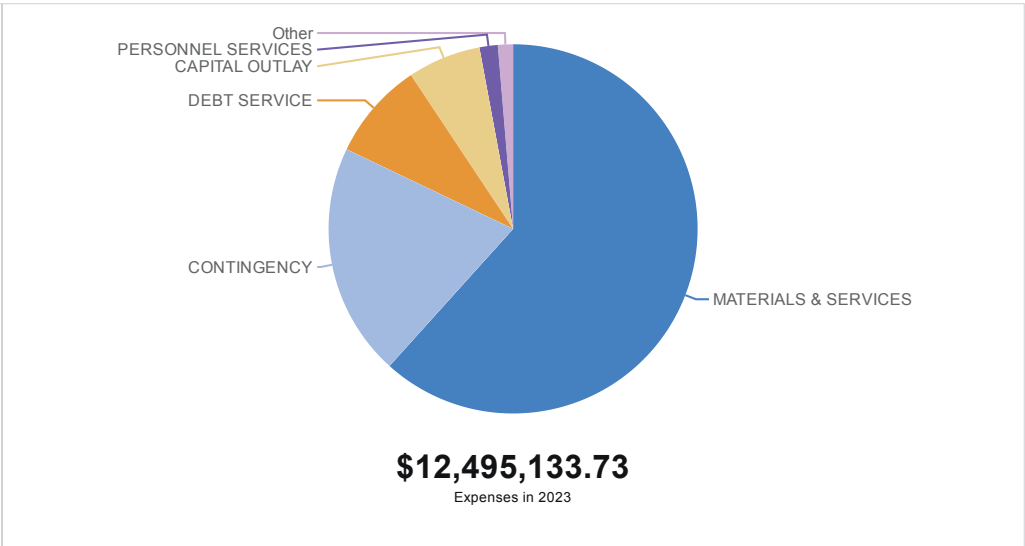
HES has completed 19 calendar years of operation. During that time, HES has spent millions on system improvements, underground replacements, and line extensions.

HES's single largest cost is wholesale power and transmission costs from the Bonneville Power Administration (BPA). Over the last ten years, HES's wholesale power provider, Bonneville Power Administration (BPA) has increased the cost by approximately 36 percent to Hermiston Energy Services and other public utilities throughout the Northwest. HES's wholesale power costs comprise over 60% of its total operating expenses.

HES REVENUES
Data Updated 6 weeks ago



HES EXPENDITURES
Data Updated 6 weeks ago



RESOURCES

Energy Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
HERMISTON ENERGY SERVICES SERVICE CHARGES						
(13-3019-260) ENERGY SERVICES	\$8,524,489	\$9,363,840	\$9,283,323	\$9,600,000	\$9,600,000	\$9,600,000
(13-3019-280) MISCELLANEOUS ENERGY SERVICES	\$56,782	\$347,295	\$200,000	\$200,000	\$200,000	\$200,000
HERMISTON ENERGY SERVICES SERVICE CHARGES TOTAL	\$8,581,271	\$9,711,134	\$9,483,323	\$9,800,000	\$9,800,000	\$9,800,000
CASH FORWARD						
(13-3099-100) CASH FORWARD	\$0	\$0	\$2,335,134	\$2,685,134	\$2,685,134	\$2,685,134
CASH FORWARD TOTAL	\$0	\$0	\$2,335,134	\$2,685,134	\$2,685,134	\$2,685,134
TRANSFERS FROM						
(13-3020-320) TRANS FM RESERVE FUND	\$250,000	\$500,000	\$0	\$0	\$0	\$0
(13-3020-322) TRANS FROM FUND 33-ELECTRICTY	\$450,000	\$0	\$0	\$0	\$0	\$0
TRANSFERS FROM TOTAL	\$700,000	\$500,000	\$0	\$0	\$0	\$0
INTEREST						
(13-3014-110) INTEREST ON INVESTMENTS	\$72,267	\$19,222	\$10,000	\$10,000	\$10,000	\$10,000
INTEREST TOTAL	\$72,267	\$19,222	\$10,000	\$10,000	\$10,000	\$10,000
TOTAL	\$9,353,538	\$10,230,356	\$11,828,457	\$12,495,134	\$12,495,134	\$12,495,134

EXPENDITURES

Energy Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(13-6350-2550) POWER PURCHASES-BPA	\$4,977,980	\$5,106,096	\$5,233,258	\$4,752,683	\$4,752,683	\$4,752,683
(13-6350-2130) OTHER PROFESSIONAL SERVICES	\$1,608,513	\$1,618,522	\$1,604,775	\$1,854,000	\$1,854,000	\$1,854,000
(13-6350-2555) IN LIEU OF TAXES	\$601,537	\$636,269	\$663,833	\$672,000	\$672,000	\$672,000
(13-6350-2560) CONSERVATION SERVICES	\$77,723	\$125,480	\$130,000	\$130,000	\$130,000	\$130,000
(13-6350-2530) STREET LIGHTS	\$115,830	\$119,818	\$115,000	\$120,000	\$120,000	\$120,000
(13-6350-2920) DUES & MEMBERSHIP	\$59,098	\$47,457	\$50,000	\$50,000	\$50,000	\$50,000
(13-6350-2950) MISCELLANEOUS CONTRACTUAL	\$41,938	\$25,850	\$50,000	\$50,000	\$50,000	\$50,000
(13-6350-2565) ENERGY ASSISTANCE (HEAT)	\$17,500	\$100,000	\$25,000	\$25,000	\$25,000	\$25,000
(13-6350-2450) PROPERTY & LIABILITY INS	\$27,924	\$31,112	\$29,000	\$29,000	\$29,000	\$29,000
(13-6350-2240) TRAVEL & TRAINING	\$9,498	\$1,068	\$11,000	\$15,000	\$15,000	\$15,000
(13-6350-2110) ACCOUNTING & AUDITING	\$5,231	\$3,600	\$3,500	\$3,500	\$3,500	\$3,500
(13-6350-3101) OFFICE SUPPLIES	\$2,317	\$1,405	\$2,500	\$2,500	\$2,500	\$2,500
(13-6350-3214) MINOR/SAFETY EQUIP	\$1,444	\$1,238	\$2,500	\$2,500	\$2,500	\$2,500
(13-6350-2520) TELEPHONE	\$1,304	\$1,678	\$1,500	\$1,500	\$1,500	\$1,500
(13-6350-3300) OVER AND SHORTS	\$19	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$7,547,856	\$7,819,593	\$7,921,866	\$7,707,683	\$7,707,683	\$7,707,683
CONTINGENCY						
(13-6350-6000) CONTINGENCY	\$0	\$0	\$2,038,551	\$2,549,704	\$2,549,704	\$2,549,704
CONTINGENCY TOTAL	\$0	\$0	\$2,038,551	\$2,549,704	\$2,549,704	\$2,549,704
DEBT SERVICE						
(13-6350-5100) BOND PRINCIPAL -2016 HES	\$615,000	\$625,000	\$640,000	\$660,000	\$660,000	\$660,000
(13-6350-5200) BOND INTEREST-2016 HES	\$452,140	\$444,413	\$430,750	\$411,250	\$411,250	\$411,250
DEBT SERVICE TOTAL	\$1,067,140	\$1,069,413	\$1,070,750	\$1,071,250	\$1,071,250	\$1,071,250
CAPITAL OUTLAY						
(13-6350-4204) CAPITAL IMPROVEMENTS	\$290,527	\$671,711	\$450,000	\$800,000	\$800,000	\$800,000
CAPITAL OUTLAY TOTAL	\$290,527	\$671,711	\$450,000	\$800,000	\$800,000	\$800,000
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$120,352	\$128,618	\$128,618	\$128,618
(13-6350-1100) SALARY & WAGES	\$218,303	\$106,976	\$0	\$0	\$0	\$0
(1475) RETIREMENT	\$0	\$0	\$32,594	\$34,831	\$34,831	\$34,831
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$25,194	\$25,184	\$25,184	\$25,184
(13-6350-1475) RETIREMENT	\$54,650	\$26,673	\$0	\$0	\$0	\$0
(13-6350-1460) UNEMPLOYMENT INSURANCE	\$72,151	-\$398	\$0	\$0	\$0	\$0
(13-6350-1490) MEDICAL, DENTAL & LIFE INS	\$32,275	\$24,661	\$0	\$0	\$0	\$0
(1480) SOCIAL SECURITY	\$0	\$0	\$9,215	\$9,847	\$9,847	\$9,847
(13-6350-1480) SOCIAL SECURITY	\$16,148	\$7,987	\$0	\$0	\$0	\$0
(1470) ACCIDENT INSURANCE	\$0	\$0	\$1,192	\$1,326	\$1,326	\$1,326
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$843	\$901	\$901	\$901
(13-6350-1470) ACCIDENT INSURANCE	\$1,357	\$1,166	\$0	\$0	\$0	\$0
(13-6350-1485) EMPR CONTRIB DEFERRED COMP	\$439	\$48	\$0	\$0	\$0	\$0
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$100	\$100	\$100	\$100
PERSONNEL SERVICES TOTAL	\$395,322	\$167,112	\$189,490	\$200,807	\$200,807	\$200,807
TRANSFERS						
(13-6350-4660) TRANS TO GENERAL FUND	\$30,000	\$157,800	\$157,800	\$165,690	\$165,690	\$165,690
TRANSFERS TOTAL	\$30,000	\$157,800	\$157,800	\$165,690	\$165,690	\$165,690
TOTAL	\$9,330,845	\$9,885,629	\$11,828,457	\$12,495,134	\$12,495,134	\$12,495,134

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REGIONAL WATER

MISSION AND FUND DESCRIPTION

MISSION STATEMENT

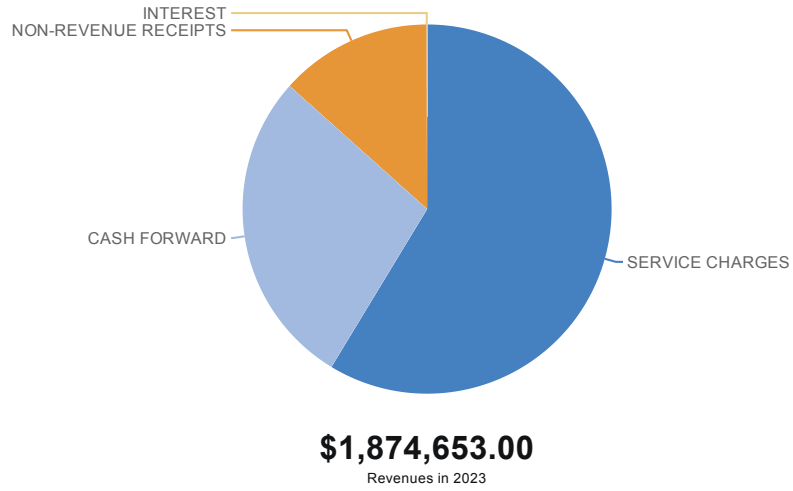
To provide a continuous supply of potable drinking water & non-potable water for domestic, commercial, industrial use, and fire protection, in a safe, efficient, and courteous manner.

DEPARTMENT DESCRIPTION

The Hermiston Water Department (HWD) is responsible for two independent water systems. The City system produces explicitly potable water for domestic, commercial, and industrial use. The Regional system produces both potable and non-potable water for the Regional Water users. The HWD is regulated by Federal and State drinking water regulations.

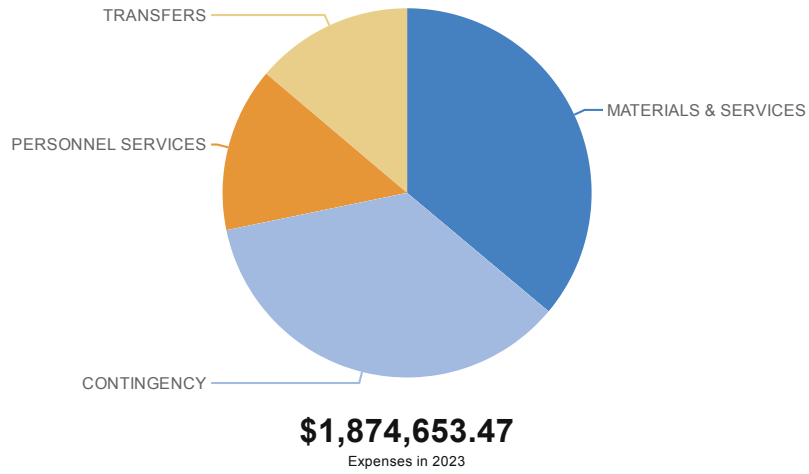
REGIONAL WATER REVENUES

Data Updated 6 weeks ago



REGIONAL WATER EXPENDITURES

Data Updated 6 weeks ago



REGIONAL WATER FUND RESOURCES

Regional Water Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
SERVICE CHARGES						
(15-3019-275) NON-POTABLE WATER RECEIPTS	\$911,176	\$853,274	\$1,050,000	\$1,050,000	\$1,050,000	\$1,050,000
(15-3019-270) POTABLE WATER RECEIPTS	\$159,059	\$154,672	\$210,000	\$50,000	\$50,000	\$50,000
SERVICE CHARGES TOTAL	\$1,070,235	\$1,007,947	\$1,260,000	\$1,100,000	\$1,100,000	\$1,100,000
CASH FORWARD						
(15-3099-100) CASH FORWARD	\$0	\$0	\$264,591	\$523,653	\$523,653	\$523,653
CASH FORWARD TOTAL	\$0	\$0	\$264,591	\$523,653	\$523,653	\$523,653
NON-REVENUE RECEIPTS						
(15-3018-610) REIMBURSE DIRECT EXPENSE	\$143,193	\$172,484	\$250,000	\$250,000	\$250,000	\$250,000
NON-REVENUE RECEIPTS TOTAL	\$143,193	\$172,484	\$250,000	\$250,000	\$250,000	\$250,000
INTEREST						
(15-3014-110) INTEREST ON INVESTMENTS	\$3,211	\$0	\$1,000	\$1,000	\$1,000	\$1,000
INTEREST TOTAL	\$3,211	\$0	\$1,000	\$1,000	\$1,000	\$1,000
TOTAL	\$1,216,639	\$1,180,431	\$1,775,591	\$1,874,653	\$1,874,653	\$1,874,653

CONSOLIDATED REGIONAL WATER EXPENDITURES

By department

Consolidated Regional Water Expenditures by Department

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(15-8810) NON-DEPARTMENTAL	\$491,919	\$482,102	\$1,031,889	\$1,088,142	\$1,088,142	\$1,088,142
(15-6335) RIVER INTAKE STATION	\$319,932	\$296,926	\$353,117	\$376,016	\$376,016	\$376,016
(15-6320) NON-POTABLE WATER	\$144,317	\$146,368	\$221,018	\$230,973	\$230,973	\$230,973
(15-6330) POTABLE WATER	\$152,167	\$139,585	\$169,567	\$179,522	\$179,522	\$179,522
TOTAL	\$1,108,336	\$1,064,982	\$1,775,591	\$1,874,653	\$1,874,653	\$1,874,653

CONSOLIDATED REGIONAL WATER EXPENDITURES

By category

Regional Water Consolidated Expenditures by category

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES	\$679,454	\$616,220	\$666,600	\$676,600	\$676,600	\$676,600
CONTINGENCY	\$0	\$0	\$615,189	\$668,622	\$668,622	\$668,622
TRANSFERS						
(15-8810-4430) RES-REPAIR & REPLACEMENT	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
(15-8810-4435) TRANS TO GENERAL FUND	\$12,000	\$56,400	\$56,400	\$59,220	\$59,220	\$59,220
TRANSFERS TOTAL	\$212,000	\$256,400	\$256,400	\$259,220	\$259,220	\$259,220
PERSONNEL SERVICES	\$216,881	\$192,362	\$237,402	\$270,211	\$270,211	\$270,211
TOTAL	\$1,108,336	\$1,064,982	\$1,775,591	\$1,874,653	\$1,874,653	\$1,874,653

NON-POTABLE WATER EXPENDITURES

Non-Potable Water Department Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(15-6320-3208) FUEL-OTHER THAN VEHICLE	\$1,134	\$1,404	\$1,300	\$1,300	\$1,300	\$1,300
(15-6320-3214) MINOR/SAFETY EQUIP	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000
(15-6320-3218) PLUMBING & SEWAGE SUPPLIES	\$290	\$24	\$50	\$50	\$50	\$50
(15-6320-3222) PARTS FOR OPERATING EQUIP	\$3,925	\$6,258	\$24,000	\$24,000	\$24,000	\$24,000
(15-6320-2550) RW- PURCHASE-NON-POTABLE WATER	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
(15-6320-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$8,776	\$25,000	\$25,000	\$25,000	\$25,000
(15-6320-2510) ELECTRICITY	\$65,526	\$66,345	\$89,000	\$89,000	\$89,000	\$89,000
MATERIALS & SERVICES TOTAL	\$70,875	\$82,807	\$145,350	\$145,350	\$145,350	\$145,350
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$35,976	\$42,820	\$42,820	\$42,820
(1300) OVERTIME	\$0	\$0	\$14,257	\$14,257	\$14,257	\$14,257
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$252	\$300	\$300	\$300

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(1470) ACCIDENT INSURANCE	\$0	\$0	\$493	\$788	\$788	
(1475) RETIREMENT	\$0	\$0	\$11,828	\$14,076	\$14,076	
(1480) SOCIAL SECURITY	\$0	\$0	\$2,754	\$3,278	\$3,278	\$3,278
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$30	\$30	\$30	\$30
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$10,078	\$10,074	\$10,074	\$10,074
(15-6320-1460) UNEMPLOYMENT INSURANCE	\$339	-\$179	\$0	\$0	\$0	\$0
(15-6320-1470) ACCIDENT INSURANCE	\$855	\$680	\$0	\$0	\$0	\$0
(15-6320-1475) RETIREMENT	\$14,029	\$12,181	\$0	\$0	\$0	\$0
(15-6320-1480) SOCIAL SECURITY	\$3,168	\$2,756	\$0	\$0	\$0	\$0
(15-6320-1485) EMPR CONTRIB DEFERRED COMP	\$16	\$14	\$0	\$0	\$0	\$0
(15-6320-1490) MEDICAL, DENTAL & LIFE INS	\$10,652	\$9,279	\$0	\$0	\$0	\$0
(15-6320-1100) SALARY & WAGES	\$38,919	\$34,868	\$0	\$0	\$0	\$0
(15-6320-1300) OVERTIME	\$5,464	\$3,964	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$73,442	\$63,562	\$75,668	\$85,623	\$85,623	\$85,623
TOTAL	\$144,317	\$146,368	\$221,018	\$230,973	\$230,973	\$230,973

Section 9, Item A.

POTABLE WATER EXPENDITURES

Potable Water Department Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(15-6330-3203) CHEMICALS	\$14,471	\$17,422	\$13,000	\$13,000	\$13,000	\$13,000
(15-6330-3213) MEDICAL & LAB SUPPLIES	\$1,190	\$598	\$1,000	\$1,000	\$1,000	\$1,000
(15-6330-3214) MINOR/SAFETY EQUIP	\$0	\$0	\$150	\$150	\$150	\$150
(15-6330-3218) PLUMBING & SEWAGE SUPPLIES	\$23	\$54	\$100	\$100	\$100	\$100
(15-6330-3222) PARTS FOR OPERATING EQUIP	\$955	\$3,575	\$4,000	\$4,000	\$4,000	\$4,000
(15-6330-2165) WATER SAMPLES	\$11,545	\$7,857	\$10,000	\$10,000	\$10,000	\$10,000
(15-6330-2550) RW- PURCHASE-POTABLE WATER	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
(15-6330-2950) MISCELLANEOUS CONTRACTUAL	\$3,499	\$3,319	\$3,500	\$3,500	\$3,500	\$3,500
(15-6330-2510) ELECTRICITY	\$49,210	\$44,813	\$60,000	\$60,000	\$60,000	\$60,000
MATERIALS & SERVICES TOTAL	\$80,893	\$77,639	\$96,750	\$96,750	\$96,750	\$96,750
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$35,976	\$42,820	\$42,820	\$42,820
(1300) OVERTIME	\$0	\$0	\$11,406	\$11,406	\$11,406	\$11,406
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$252	\$300	\$300	\$300
(1470) ACCIDENT INSURANCE	\$0	\$0	\$493	\$788	\$788	\$788
(1475) RETIREMENT	\$0	\$0	\$11,828	\$14,076	\$14,076	\$14,076
(1480) SOCIAL SECURITY	\$0	\$0	\$2,754	\$3,278	\$3,278	\$3,278
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$30	\$30	\$30	\$30
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$10,078	\$10,074	\$10,074	\$10,074
(15-6330-1460) UNEMPLOYMENT INSURANCE	\$207	\$182	\$0	\$0	\$0	\$0
(15-6330-1470) ACCIDENT INSURANCE	\$603	\$304	\$0	\$0	\$0	\$0
(15-6330-1475) RETIREMENT	\$13,656	\$11,940	\$0	\$0	\$0	\$0
(15-6330-1480) SOCIAL SECURITY	\$3,083	\$2,701	\$0	\$0	\$0	\$0
(15-6330-1485) EMPR CONTRIB DEFERRED COMP	\$16	\$13	\$0	\$0	\$0	\$0
(15-6330-1490) MEDICAL, DENTAL & LIFE INS	\$10,452	\$9,392	\$0	\$0	\$0	\$0
(15-6330-1100) SALARY & WAGES	\$38,158	\$33,422	\$0	\$0	\$0	\$0
(15-6330-1300) OVERTIME	\$5,099	\$3,993	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$71,274	\$61,947	\$72,817	\$82,772	\$82,772	\$82,772
TOTAL	\$152,167	\$139,585	\$169,567	\$179,522	\$179,522	\$179,522

RIVER INTAKE STATION EXPENDITURES

River Intake Station Department Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(15-6335-3214) MINOR/SAFETY EQUIP	\$401	\$26	\$100	\$100	\$100	\$100
(15-6335-3218) PLUMBING & SEWAGE SUPPLIES	\$23	\$0	\$100	\$100	\$100	\$100
(15-6335-3222) PARTS FOR OPERATING EQUIP	\$9,913	\$2,359	\$4,000	\$4,000	\$4,000	\$4,000
(15-6335-2950) MISCELLANEOUS CONTRACTUAL	\$2,323	\$6,125	\$5,000	\$10,000	\$10,000	\$10,000
(15-6335-2510) ELECTRICITY	\$235,107	\$221,562	\$255,000	\$260,000	\$260,000	\$260,000
MATERIALS & SERVICES TOTAL	\$247,767	\$230,072	\$264,200	\$274,200	\$274,200	\$274,200
PERSONNEL SERVICES						
(1100) SALARY & WAGES	\$0	\$0	\$39,375	\$48,266	\$48,266	\$48,266
(1300) OVERTIME	\$0	\$0	\$21,386	\$21,386	\$21,386	\$21,386
(1460) UNEMPLOYMENT INSURANCE	\$0	\$0	\$276	\$338	\$338	\$338
(1470) ACCIDENT INSURANCE	\$0	\$0	\$540	\$889	\$889	\$889
(1475) RETIREMENT	\$0	\$0	\$12,948	\$15,869	\$15,869	\$15,869
(1480) SOCIAL SECURITY	\$0	\$0	\$3,015	\$3,695	\$3,695	\$3,695
(1485) EMPR CONTRIB DEFERRED COMP	\$0	\$0	\$40	\$40	\$40	\$40
(1490) MEDICAL, DENTAL & LIFE INS	\$0	\$0	\$11,337	\$11,333	\$11,333	\$11,333
(15-6335-1460) UNEMPLOYMENT INSURANCE	-\$95	-\$178	\$0	\$0	\$0	\$0
(15-6335-1470) ACCIDENT INSURANCE	\$767	\$641	\$0	\$0	\$0	\$0
(15-6335-1475) RETIREMENT	\$13,786	\$13,142	\$0	\$0	\$0	\$0
(15-6335-1480) SOCIAL SECURITY	\$3,126	\$3,002	\$0	\$0	\$0	\$0
(15-6335-1485) EMPR CONTRIB DEFERRED COMP	\$16	\$17	\$0	\$0	\$0	\$0
(15-6335-1490) MEDICAL, DENTAL & LIFE INS	\$9,355	\$7,661	\$0	\$0	\$0	\$0
(15-6335-1100) SALARY & WAGES	\$28,427	\$28,413	\$0	\$0	\$0	\$0
(15-6335-1300) OVERTIME	\$16,784	\$14,155	\$0	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$72,165	\$66,854	\$88,917	\$101,816	\$101,816	\$101,816
TOTAL	\$319,932	\$296,926	\$353,117	\$376,016	\$376,016	\$376,016

NON-DEPARTMENTAL EXPENDITURES

Non-Department Regional Water Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(15-8810-6000) CONTINGENCY	\$0	\$0	\$615,189	\$668,622	\$668,622	\$668,622
CONTINGENCY TOTAL	\$0	\$0	\$615,189	\$668,622	\$668,622	\$668,622
MATERIALS & SERVICES						
(15-8810-3101) OFFICE SUPPLIES	\$517	\$1,060	\$200	\$200	\$200	\$200
(15-8810-3211) LUBE-OTHER THAN VEHICLE	\$240	\$431	\$600	\$600	\$600	\$600
(15-8810-3214) MINOR/SAFETY EQUIP	\$911	\$4,048	\$3,500	\$3,500	\$3,500	\$3,500
(15-8810-3215) MOTOR VEHICLE FUEL & OIL	\$3,093	\$3,662	\$2,500	\$2,500	\$2,500	\$2,500
(15-8810-3216) MOTOR VEHICLE PARTS	\$836	\$1,900	\$2,000	\$2,000	\$2,000	\$2,000
(15-8810-3218) PLUMBING & SEWAGE SUPPLIES	\$0	\$229	\$100	\$100	\$100	\$100
(15-8810-3222) PARTS FOR OPERATING EQUIP	\$11,362	\$2,806	\$11,100	\$11,100	\$11,100	\$11,100
(15-8810-3225) CITY OF UMATILLA VADATA 5%	\$192	\$0	\$1,500	\$1,500	\$1,500	\$1,500
(15-8810-2240) TRAVEL & TRAINING	\$1,516	\$513	\$4,000	\$4,000	\$4,000	\$4,000
(15-8810-2450) PROPERTY & LIABILITY INS	\$8,581	\$9,645	\$12,500	\$12,500	\$12,500	\$12,500

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(15-8810-2110) ACCOUNTING & AUDITING	-\$31,063	\$3,617	\$3,500	\$3,500	\$3,500	
(15-8810-2130) OTHER PROFESSIONAL SERVICES	\$1,238	\$3,000	\$1,800	\$1,800	\$1,800	\$1,800
(15-8810-2940) LEASED VEHICLES	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
(15-8810-2950) MISCELLANEOUS CONTRACTUAL	\$275,160	\$186,644	\$100,000	\$100,000	\$100,000	\$100,000
(15-8810-2520) TELEPHONE	\$7,335	\$8,147	\$7,000	\$7,000	\$7,000	\$7,000
MATERIALS & SERVICES TOTAL	\$279,919	\$225,702	\$160,300	\$160,300	\$160,300	\$160,300
TRANSFERS						
(15-8810-4430) RES-REPAIR & REPLACEMENT	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
(15-8810-4435) TRANS TO GENERAL FUND	\$12,000	\$56,400	\$56,400	\$59,220	\$59,220	\$59,220
TRANSFERS TOTAL	\$212,000	\$256,400	\$256,400	\$259,220	\$259,220	\$259,220
TOTAL	\$491,919	\$482,102	\$1,031,889	\$1,088,142	\$1,088,142	\$1,088,142

Section 9, Item A.



EOTEC OPERATIONS FUND

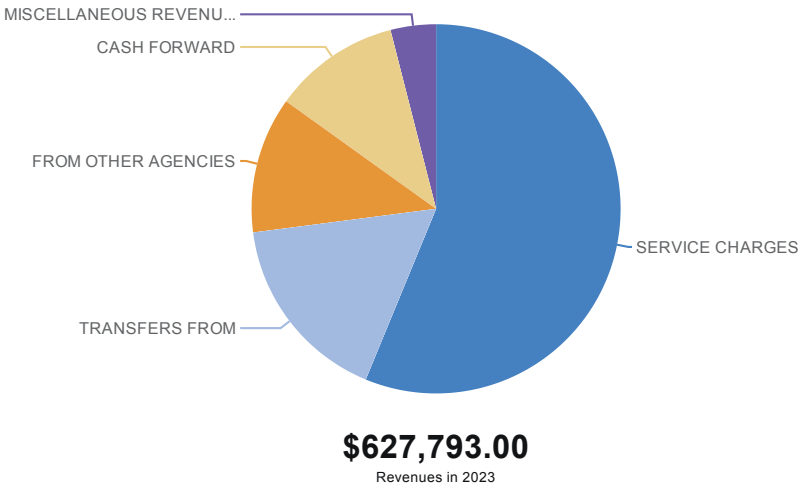
FUND DESCRIPTION

The Eastern Oregon Trade and Event Center serves as a critical piece of the region's tourism and convention/trade show market by operating a high quality, multi-purpose facility which accommodates private, civic, commercial and cultural related uses.

Opened in 2016, the Eastern Oregon Trade and Events Center is currently operated on a contract basis with VenuWorks through a management fee structure. VenuWorks provides day-to-day operation and maintenance of the facility as well as booking and management of events, to include the Umatilla County Fair, the Farm City Pro Rodeo, various trade shows, livestock shows, cultural events, various conventions as well as private functions utilizing the multi-use capability of the entire facility.

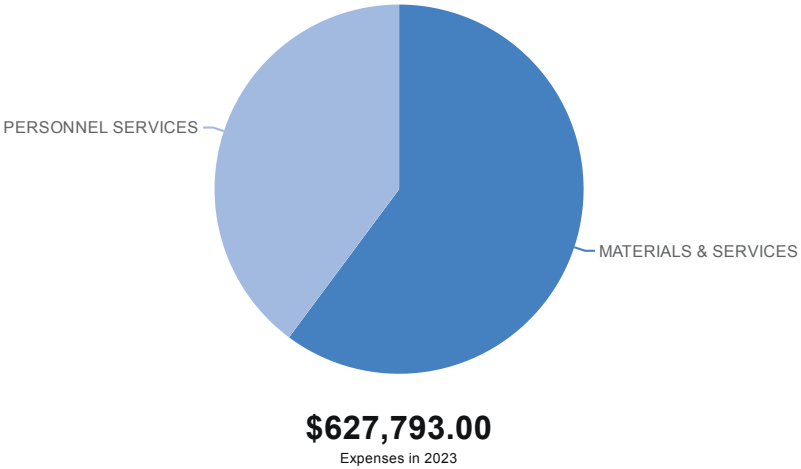
EOTEC REVENUES

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EOTEC EXPENDITURES

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RESOURCES

Eotec Operations Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
SERVICE CHARGES						
(25-3016-330) EVENT REVENUE	\$345,904	\$238,501	\$300,000	\$352,985	\$352,985	\$352,985
SERVICE CHARGES TOTAL	\$345,904	\$238,501	\$300,000	\$352,985	\$352,985	\$352,985
TRANSFERS FROM						
(25-3020-750) TRANS FROM 05 FUND-TPA	\$114,938	\$102,587	\$95,000	\$105,000	\$105,000	\$105,000
(25-3020-760) TRANS FROM 05 FUND-TRT	\$60,750	\$0	\$0	\$0	\$0	\$0
(25-3020-730) TRANS FROM FUND 36 FF&C TPA	\$831	\$0	\$0	\$0	\$0	\$0
TRANSFERS FROM TOTAL	\$176,519	\$102,587	\$95,000	\$105,000	\$105,000	\$105,000
FROM OTHER AGENCIES						
(25-3015-220) CONTRIBUTION FROM COUNTY	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
(25-3015-235) CORONAVIRUS RELIEF GRANT	\$0	\$209,548	\$0	\$0	\$0	\$0
FROM OTHER AGENCIES TOTAL	\$75,000	\$284,548	\$75,000	\$75,000	\$75,000	\$75,000
CASH FORWARD						
(25-3099-100) CASH FORWARD	\$0	\$0	\$132,793	\$69,808	\$69,808	\$69,808
CASH FORWARD TOTAL	\$0	\$0	\$132,793	\$69,808	\$69,808	\$69,808
MISCELLANEOUS REVENUE						
(25-3019-240) DONATIONS	\$165,000	\$38,000	\$25,000	\$25,000	\$25,000	\$25,000
MISCELLANEOUS REVENUE TOTAL	\$165,000	\$38,000	\$25,000	\$25,000	\$25,000	\$25,000
INTEREST						
(25-3014-110) INTEREST ON INVESTMENTS	\$2,213	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$2,213	\$0	\$0	\$0	\$0	\$0
TOTAL	\$764,636	\$663,636	\$627,793	\$627,793	\$627,793	\$627,793

EXPENDITURES

Eotec Operations Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(25-6450-2120) VW DIRECT OTHER COSTS	\$230,770	\$151,853	\$237,700	\$237,700	\$237,700	\$237,700
(25-6450-2550) MANAGEMENT FEES	\$112,909	\$116,296	\$119,900	\$119,900	\$119,900	\$119,900
(25-6450-3435) CORONAVIRUS RELIEF GRANT EXP	\$0	\$199,722	\$0	\$0	\$0	\$0
(25-6450-2540) OPERATING SUBSIDY/MENUWORKS	\$0	\$0	\$20,193	\$20,193	\$20,193	\$20,193
(25-6450-2985) LICENSES & PERMITS	\$0	\$250	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$343,679	\$468,120	\$377,793	\$377,793	\$377,793	\$377,793
PERSONNEL SERVICES						
(25-6450-1200) VW DIRECT PERSONNEL EXPENSES	\$307,933	\$221,239	\$250,000	\$250,000	\$250,000	\$250,000
PERSONNEL SERVICES TOTAL	\$307,933	\$221,239	\$250,000	\$250,000	\$250,000	\$250,000
DEBT SERVICE						
(25-8810-5100) BRIDGE LOAN PRINCIPAL	\$247,158	\$0	\$0	\$0	\$0	\$0
(25-8810-5200) BRIDGE LOAN INTEREST	\$5,576	\$0	\$0	\$0	\$0	\$0
DEBT SERVICE TOTAL	\$252,734	\$0	\$0	\$0	\$0	\$0
TOTAL	\$904,346	\$689,360	\$627,793	\$627,793	\$627,793	\$627,793

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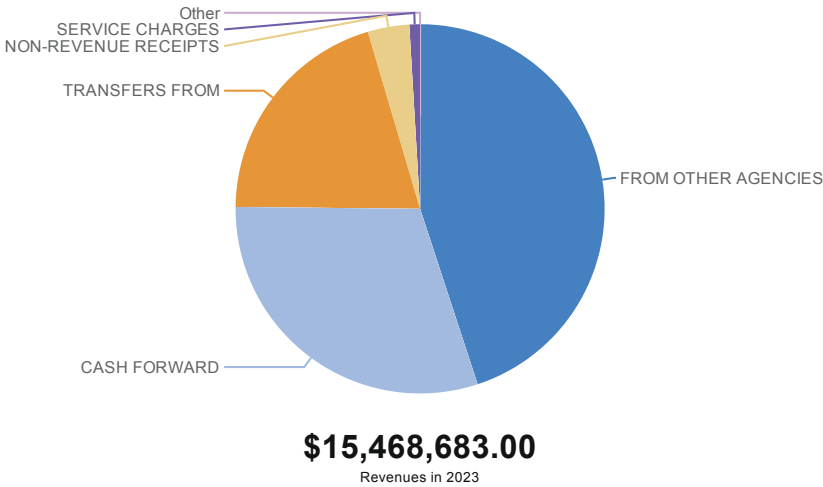
RESERVE FUND

FUND DESCRIPTION

This fund is used to accumulate money for long-term goals and projects of the City. Financed directly by appropriations from the operating funds and with limited revenues directly from small reimbursement projects, the reserve fund has been the major single fiscal tool which has provided the City with the stability and multiple year appropriations necessary to manage a small community in difficult financial times. The reserve fund allows the accumulation of resources to accomplish specifically authorized goals contained in the resolution which must be adopted to establish each account.

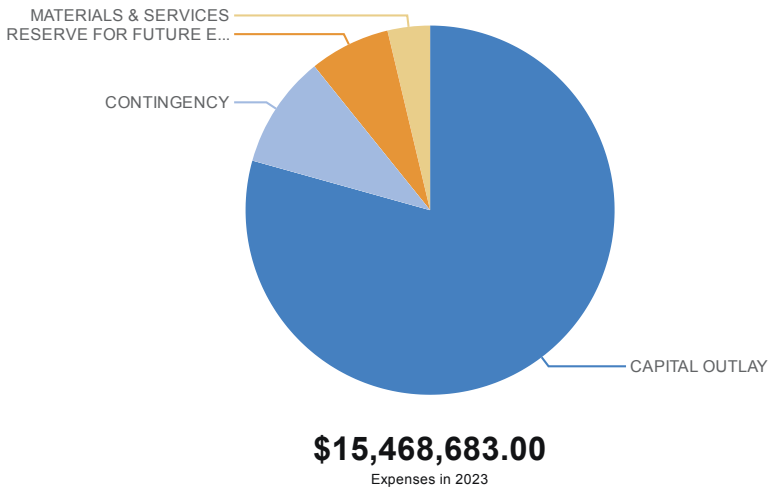
RESERVE REVENUES

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RESERVE EXPENDITURES

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RESOURCES

Reserve Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
FROM OTHER AGENCIES						
(08-3015-600) STATE GRANTS	\$0	\$0	\$0	\$4,946,000	\$4,946,000	\$4,946,000
(08-3015-500) FEDERAL GRANTS-DIRECT	\$116,300	\$132,076	\$2,007,900	\$2,007,900	\$2,007,900	\$2,007,900
(08-3015-400) LOCAL GRANTS	\$500	\$0	\$0	\$0	\$0	\$0
FROM OTHER AGENCIES TOTAL	\$116,800	\$132,076	\$2,007,900	\$6,953,900	\$6,953,900	\$6,953,900
CASH FORWARD						
(08-3099-100) CASH FORWARD	\$0	\$0	\$5,755,258	\$4,672,631	\$4,672,631	\$4,672,631
CASH FORWARD TOTAL	\$0	\$0	\$5,755,258	\$4,672,631	\$4,672,631	\$4,672,631
TRANSFERS FROM						
(08-3019-715) TRANSFER FROM UTILITY FUND	\$1,221,500	\$2,142,000	\$2,142,000	\$2,142,000	\$2,142,000	\$2,142,000
(08-3019-320) TRANSFER FROM GENERAL FUND	\$647,407	\$901,530	\$596,200	\$496,200	\$496,200	\$496,200
(08-3019-450) TRANSFER FROM STREET FUND	\$411,550	\$608,150	\$339,500	\$100,201	\$100,201	\$100,201
(08-3019-815) TRANSFER FROM REGIONAL WATER	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
(08-3019-860) TRANSFER FROM TRT-PARK DEVELOP	\$58,838	\$49,272	\$58,500	\$67,500	\$67,500	\$67,500
(08-3019-850) TRANSFER FROM TRT-TOURISM	\$58,838	\$49,272	\$58,500	\$67,500	\$67,500	\$67,500
(08-3019-845) TRANS FROM 23-ENTERPRISE ZONE	\$0	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000
(08-3019-885) TRANS FROM LIBRARY SPEC REV 21	\$90,000	\$0	\$0	\$0	\$0	\$0
(08-3019-870) TRANSFER FROM TRT-HFAC	\$9,806	\$8,212	\$9,750	\$11,250	\$11,250	\$11,250
(08-3019-875) TRANS FROM REC SPEC REV FUND	\$28,420	\$0	\$0	\$0	\$0	\$0
TRANSFERS FROM TOTAL	\$2,726,360	\$4,058,436	\$3,454,450	\$3,134,651	\$3,134,651	\$3,134,651
NON-REVENUE RECEIPTS						
(08-3018-300) INTERFUND LOAN PROCEEDS	\$2,873,681	\$404,924	\$450,000	\$450,000	\$450,000	\$450,000
(08-3018-315) LOAN PROCEEDS-FUNLAND	\$0	\$250,000	\$405,000	\$0	\$0	\$0
(08-3018-450) FEDERAL REIMBURSEMENT-FEMA	\$0	\$0	\$112,500	\$112,500	\$112,500	\$112,500
(08-3018-460) ODOT NORTH 1ST PL REIMBURSEMENT	\$0	\$20,000	\$0	\$0	\$0	\$0
NON-REVENUE RECEIPTS TOTAL	\$2,873,681	\$674,924	\$967,500	\$562,500	\$562,500	\$562,500
SERVICE CHARGES						
(08-3018-350) FUNLAND INSURANCE CLAIM	\$0	\$189,235	\$100,000	\$0	\$0	\$0
(08-3016-230) WATER SDC'S	\$17,482	\$67,868	\$20,000	\$50,000	\$50,000	\$50,000
(08-3016-270) PARK SDC'S	\$21,600	\$61,199	\$20,000	\$50,000	\$50,000	\$50,000
(08-3018-340) CITY HALL INSURANCE CLAIM	\$159,890	\$0	\$0	\$0	\$0	\$0
(08-3016-250) SANITARY SEWER SDC'S	\$13,502	\$37,004	\$15,000	\$30,000	\$30,000	\$30,000
(08-3016-290) TRANSPORTATION SDC'S	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
(08-3017-325) REIMB. FEES- THEATER LANE	\$0	\$2,800	\$0	\$0	\$0	\$0
(08-3016-285) AIRPORT HANGAR LEASE	\$2,400	\$0	\$0	\$0	\$0	\$0
SERVICE CHARGES TOTAL	\$214,874	\$358,106	\$155,000	\$145,000	\$145,000	\$145,000
MISCELLANEOUS REVENUE						
(08-3017-225) FUNLAND DONATIONS	\$369,303	\$194,280	\$52,094	\$0	\$0	\$0
(08-3017-300) REIMB. FEES-VADATA/AMAZON	\$56,179	\$56,179	\$0	\$0	\$0	\$0
(08-3017-100) MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$1	\$1	\$1
MISCELLANEOUS REVENUE TOTAL	\$425,482	\$250,459	\$52,094	\$1	\$1	\$1
INTEREST						
(08-3014-110) INTEREST ON INVESTMENTS	\$132,935	\$30,185	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$132,935	\$30,185	\$0	\$0	\$0	\$0
TOTAL	\$6,490,131	\$5,504,186	\$12,392,202	\$15,468,683	\$15,468,683	\$15,468,683

CONSOLIDATED RESERVE EXPENDITURES

By department

Consolidated Reserve Expenditures by Department - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
DEPARTMENTS						
(08-7242) CIP STREET CONSTRUCTION	\$1,331,388	\$55,903	\$325,000	\$4,725,000	\$4,725,000	\$4,725,000
(08-7280) CIP - RWTP PROJECTS	\$442,941	\$304,566	\$2,711,151	\$2,373,600	\$2,373,600	\$2,373,600
(08-7268) CIP WATER PROJECTS	\$362,083	\$507,417	\$950,000	\$950,000	\$950,000	\$950,000
(08-8890) UNAPPROPRIATED BALANCE	\$0	\$0	\$1,094,394	\$1,094,394	\$1,094,394	\$1,094,394
(08-7220) AIRPORT IMPROVEMENTS	\$32,448	\$189,315	\$2,355,000	\$555,000	\$555,000	\$555,000
(08-7235) SKATE PARK	\$11,698	\$0	\$542,000	\$1,091,049	\$1,091,049	\$1,091,049
(08-7246) RES-E PENNEY AVE RODWAY IMP	\$0	\$0	\$0	\$1,193,200	\$1,193,200	\$1,193,200
(08-7290) HES IMPROVEMENTS	\$359,201	\$499,999	\$1,173,765	\$500,000	\$500,000	\$500,000
(08-7294) EOTEC EQUIPMENT	\$278,844	\$91,593	\$540,000	\$540,000	\$540,000	\$540,000
(08-7269) NE WATER TANK	\$2,459,991	\$4,055	\$0	\$0	\$0	\$0
(08-7260) SANITARY SEWER DEPT EQUIP	\$0	\$29,848	\$330,000	\$410,000	\$410,000	\$410,000
(08-7234) PARKS SDC	\$0	\$145,263	\$350,000	\$350,000	\$350,000	\$350,000
(08-7228) FUNLAND PLAYGROUND	\$498,993	\$908,017	\$0	\$0	\$0	\$0
(08-7285) REPAIR/REPLACE REGIONAL	\$51,885	\$38,444	\$300,000	\$300,000	\$300,000	\$300,000
(08-7233) BICYCLE TRAILS	\$0	\$0	\$250,000	\$250,000	\$250,000	\$250,000
(08-7231) TRT/TOURISM	\$29,959	\$20,354	\$190,000	\$190,000	\$190,000	\$190,000
(08-7273) HIGHLAND SUMMIT BOOSTER	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000
(08-7240) STREET EQUIPMENT	\$167,019	\$0	\$150,000	\$150,000	\$150,000	\$150,000
(08-7297) COMMUNITY ENHANCEMENTS	\$58,958	\$18,756	\$345,450	\$30,450	\$30,450	\$30,450
(08-7271) WATER - SDC	\$53,982	\$1,067	\$110,000	\$110,000	\$110,000	\$110,000
(08-7229) RES - AQUATIC CTR MAINT & REPAIR	\$1,789	\$0	\$105,000	\$105,000	\$105,000	\$105,000
(08-7293) TPA/MARKETING	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
(08-7250) HES GAS UTILITY	\$0	\$128,843	\$80,000	\$50,000	\$50,000	\$50,000
(08-7298) CITY HALL IMPROVEMENTS	\$125,290	\$159,508	\$0	\$0	\$0	\$0
(08-7262) SANITARY SEWER - SDC	\$0	\$0	\$60,000	\$60,000	\$60,000	\$60,000
(08-7270) WATER DEPT EQUIPMENT	\$3,998	\$170,955	\$14,000	\$14,000	\$14,000	\$14,000
(08-7245) RES - NEW STREET BUILDING	\$0	\$0	\$55,650	\$55,650	\$55,650	\$55,650
(08-7248) RES- PARKS	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
(08-7296) HCC MAINTENANCE & REPAIRS	\$0	\$0	\$21,340	\$21,340	\$21,340	\$21,340
(08-7241) STREET MAINTENANCE	\$0	\$39,453	\$39,453	\$0	\$0	\$0
(08-7232) PARK DEVELOPMENT	\$66,868	\$11,703	\$0	\$0	\$0	\$0
DEPARTMENTS TOTAL	\$6,337,334	\$3,325,061	\$12,392,203	\$15,468,683	\$15,468,683	\$15,468,683
TOTAL	\$6,337,334	\$3,325,061	\$12,392,203	\$15,468,683	\$15,468,683	\$15,468,683

CONSOLIDATED RESERVE FUND EXPENDITURES BY CATEGORY

RESERVE FUND CONSOLIDATED EXPENDITURES BY CATEGORY

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY	\$5,458,740	\$2,301,179	\$8,860,306	\$12,271,239	\$12,271,239	\$12,271,239
CONTINGENCY	\$0	\$0	\$1,558,050	\$1,528,050	\$1,528,050	\$1,528,050
RESERVE FOR FUTURE EXPENDITURE	\$0	\$0	\$1,094,394	\$1,094,394	\$1,094,394	\$1,094,394
MATERIALS & SERVICES	\$555,843	\$355,585	\$840,000	\$575,000	\$575,000	\$575,000
TRANSFERS						
(08-7290-4610) TRANS. TO HES FUND-RSA	\$250,000	\$500,000	\$0	\$0	\$0	\$0
(08-7250-4424) TRANS TO GENERAL	\$0	\$128,843	\$0	\$0	\$0	\$0
(08-7241-4424) TRANSFER TO STREET FUND	\$0	\$39,453	\$39,453	\$0	\$0	\$0
(08-7268-4210) GEER RD WATER LINE LOOP	\$72,751	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$322,751	\$668,296	\$39,453	\$0	\$0	\$0
TOTAL	\$6,337,334	\$3,325,061	\$12,392,203	\$15,468,683	\$15,468,683	\$15,468,683

RESERVE FOR FUTURE EXPENDITURES

PURPOSE OF RESERVE

The purpose of this reserve is to accumulate funds for potential future expenditures for a number of departments across the city.

Reserved for Future Expenditure Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(08-8890-7240) RES- FUT EXP CIP STREET CONST	\$0	\$0	\$715,000	\$715,000	\$715,000	\$715,000
(08-8890-7280) RES- FUT EXP SANIT SEWER EQUIP	\$0	\$0	\$180,000	\$180,000	\$180,000	\$180,000
(08-8890-7251) RES- FUT EXP LIBRARY CAPITAL	\$0	\$0	\$90,000	\$90,000	\$90,000	\$90,000
(08-8890-7252) RES- FUT EXP HPD VEH UPFITTING	\$0	\$0	\$40,000	\$40,000	\$40,000	\$40,000
(08-8890-7220) RES- FUT EXP STREET EQUIPMENT	\$0	\$0	\$30,000	\$30,000	\$30,000	\$30,000
(08-8890-7210) RES- FUT EXP S. 2ND ST GATEWAY	\$0	\$0	\$12,085	\$12,085	\$12,085	\$12,085
(08-8890-7120) RES- FUT EXP OFFICE EQUIPMENT	\$0	\$0	\$10,009	\$10,009	\$10,009	\$10,009
(08-8890-7253) RES- FUT EXP HPD EQUIPMENT	\$0	\$0	\$8,000	\$8,000	\$8,000	\$8,000
(08-8890-7221) RES- FUT EXP AIRPORT HANGAR	\$0	\$0	\$7,800	\$7,800	\$7,800	\$7,800
(08-8890-7397) HIGHLAND/KENNISON FIELD	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500
TOTAL	\$0	\$0	\$1,094,394	\$1,094,394	\$1,094,394	\$1,094,394

CONTINGENCY

Reserve Fund Contingency

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
(08-7234) PARKS SDC	\$0	\$0	\$350,000	\$350,000	\$350,000	\$350,000
(08-7260) SANITARY SEWER DEPT EQUIP	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000
(08-7280) CIP - RWTP PROJECTS	\$0	\$0	\$193,600	\$193,600	\$193,600	\$193,600
(08-7233) BICYCLE TRAILS	\$0	\$0	\$165,000	\$165,000	\$165,000	\$165,000
(08-7231) TRT/TOURISM	\$0	\$0	\$150,000	\$150,000	\$150,000	\$150,000
(08-7268) CIP WATER PROJECTS	\$0	\$0	\$110,000	\$110,000	\$110,000	\$110,000
(08-7273) HIGHLAND SUMMIT BOOSTER	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
(08-7229) RES - AQUATIC CTR MAINT & REPAIR	\$0	\$0	\$85,000	\$55,000	\$55,000	\$55,000
(08-7262) SANITARY SEWER - SDC	\$0	\$0	\$60,000	\$60,000	\$60,000	\$60,000
(08-7297) COMMUNITY ENHANCEMENTS	\$0	\$0	\$30,450	\$30,450	\$30,450	\$30,450
(08-7270) WATER DEPT EQUIPMENT	\$0	\$0	\$14,000	\$14,000	\$14,000	\$14,000
TOTAL	\$0	\$0	\$1,558,050	\$1,528,050	\$1,528,050	\$1,528,050

AIRPORT IMPROVEMENTS

PURPOSE OF RESERVE

This reserve is used for large capital projects at the Airport. The fund accumulates regular General Fund Contributions each year in order to save up to pay for the City’s match portion for FAA Grant funded projects. The fund also receives grant disbursements and tracks payments towards these projects

The FY 2022-23 request covers the remaining forecasted expenditures of the Apron Rehab project. This project will remove and repave nearly all of the “Apron” area (aka Airplane parking/moving) at the airport. Most of the design work and some of the actual construction was begun in the city in FY2021, carried through in FY2022 and will be completed in FY2023. Work will continue in FY2023 on an environmental assessment for potential land acquisition.

Airport Improvements (NEW)

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7220-4208) AIRPORT IMPROVEMENTS	\$32,448	\$189,315	\$2,355,000	\$555,000	\$555,000	\$555,000
CAPITAL OUTLAY TOTAL	\$32,448	\$189,315	\$2,355,000	\$555,000	\$555,000	\$555,000
TOTAL	\$32,448	\$189,315	\$2,355,000	\$555,000	\$555,000	\$555,000

FUNLAND PLAYGROUND

PURPOSE OF RESERVE

This reserve was established to maintain and enhance Funland Playground in Butte Park. As this park (at time of this budget publication) is nearing completion, this fund will no longer be active and in use.

Reserve - Funland Playground Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7228-4204) CAPITAL IMPROVEMENTS	\$498,993	\$908,017	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$498,993	\$908,017	\$0	\$0	\$0	\$0
TOTAL	\$498,993	\$908,017	\$0	\$0	\$0	\$0

AQUATIC CENTER MAINTENANCE & REPAIR

PURPOSE OF RESERVE

This fund was established to accumulate funds for maintaining the Hermiston Family Aquatic Center which opened in 2003. Now over eighteen years old, the facility requires investment in maintaining infrastructure, to include pumps, operating systems, etc. Additionally, there are investments in energy-saving systems such as solar that have reduced the annual operating cost of the pool.

Aquatic Center Maintenance & Repairs Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(08-7229-6000) CONTINGENCY	\$0	\$0	\$85,000	\$55,000	\$55,000	\$55,000
CONTINGENCY TOTAL	\$0	\$0	\$85,000	\$55,000	\$55,000	\$55,000
MATERIALS & SERVICES						
(08-7229-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$20,000	\$50,000	\$50,000	\$50,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$20,000	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY						
(08-7229-4204) CAPITAL IMPROVEMENTS	\$1,789	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$1,789	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,789	\$0	\$105,000	\$105,000	\$105,000	\$105,000

TRT / TOURISM PROGRAMS

PURPOSE OF RESERVE

This reserve was established to support efforts dedicated to attracting tourism to Hermiston through community grants, programs, and facilities. Council has appointed a committee to make an annual recommendation regarding the allocation of funds.

TRT/Tourism Programs Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(08-7231-6000) CONTINGENCY	\$0	\$0	\$150,000	\$150,000	\$150,000	\$150,000
CONTINGENCY TOTAL	\$0	\$0	\$150,000	\$150,000	\$150,000	\$150,000
MATERIALS & SERVICES						
(08-7231-2950) MISCELLANEOUS CONTRACTUAL	\$29,959	\$20,354	\$40,000	\$40,000	\$40,000	\$40,000
MATERIALS & SERVICES TOTAL	\$29,959	\$20,354	\$40,000	\$40,000	\$40,000	\$40,000
TOTAL	\$29,959	\$20,354	\$190,000	\$190,000	\$190,000	\$190,000

PARKS & REC DEVELOPMENT

PURPOSE OF RESERVE

A portion of the transient room tax is dedicated to city parks and recreation development administered by the Parks and Recreation Committee. The proceeds of the tax for such developments shall accumulate in this reserve and may not be diverted or utilized in any other manner.

Parks & Rec Development Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(08-7232-2950) MISCELLANEOUS CONTRACTUAL	\$66,868	\$11,703	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$66,868	\$11,703	\$0	\$0	\$0	\$0
TOTAL	\$66,868	\$11,703	\$0	\$0	\$0	\$0

BICYCLE TRAILS

PURPOSE OF RESERVE

This reserve was established to facilitate the tracking and use of funds derived from a state-mandated outlay consisting of allocating 1% of all gasoline tax proceeds for the development of bicycle systems. This reserve fund is established to develop trails and bike lanes in accordance with the City’s Bicycle and Pedestrian Plan.

Bicycle Trails Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(08-7233-6000) CONTINGENCY	\$0	\$0	\$165,000	\$165,000	\$165,000	\$165,000
CONTINGENCY TOTAL	\$0	\$0	\$165,000	\$165,000	\$165,000	\$165,000
MATERIALS & SERVICES						
(08-7233-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$85,000	\$85,000	\$85,000	\$85,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$85,000	\$85,000	\$85,000	\$85,000
TOTAL	\$0	\$0	\$250,000	\$250,000	\$250,000	\$250,000

PARKS SDC

PURPOSE OF RESERVE

The purpose of this fund is to track and collect System Development Charges (SDC) associated with new construction for the purpose of creating new recreational facilities. System Development Charges recognize the value associated with parks, trails, and other recreational facilities as essential for the quality of life.

Reserve - Parks SDC

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(08-7234-6000) CONTINGENCY	\$0	\$0	\$350,000	\$350,000	\$350,000	\$350,000
CONTINGENCY TOTAL	\$0	\$0	\$350,000	\$350,000	\$350,000	\$350,000
MATERIALS & SERVICES						
	\$0	\$145,263	\$0	\$0	\$0	\$0
TOTAL	\$0	\$145,263	\$350,000	\$350,000	\$350,000	\$350,000

SKATE PARK

PURPOSE OF RESERVE

This reserve was created to accumulate funds to acquire property and proceed with planning and construction of a skate park/teen adventure park.

Skate Park Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7235-4204) CAPITAL IMPROVEMENTS	\$11,698	\$0	\$542,000	\$1,091,049	\$1,091,049	\$1,091,049
CAPITAL OUTLAY TOTAL	\$11,698	\$0	\$542,000	\$1,091,049	\$1,091,049	\$1,091,049
TOTAL	\$11,698	\$0	\$542,000	\$1,091,049	\$1,091,049	\$1,091,049

STREET EQUIPMENT

MISSION STATEMENT/PURPOSE OF RESERVE

This reserve is for the planned replacement of equipment in the Street Department.

Street Equipment Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7240-4310) STREET EQUIPMENT	\$167,019	\$0	\$150,000	\$150,000	\$150,000	\$150,000
CAPITAL OUTLAY TOTAL	\$167,019	\$0	\$150,000	\$150,000	\$150,000	\$150,000
TOTAL	\$167,019	\$0	\$150,000	\$150,000	\$150,000	\$150,000

STREET MAINTENANCE

PURPOSE OF RESERVE

This reserve was established to maintain streets in our community by providing funding for such materials as asphalt, concrete, paint, and sign materials.

Street Maintenance Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(08-7241-4424) TRANSFER TO STREET FUND	\$0	\$39,453	\$39,453	\$0	\$0	\$0
TRANSFERS TOTAL	\$0	\$39,453	\$39,453	\$0	\$0	\$0
TOTAL	\$0	\$39,453	\$39,453	\$0	\$0	\$0

STREET CONSTRUCTION

PURPOSE OF RESERVE

The Street Construction Reserve was established to track costs related to overlay and reconditioning projects approved by the City Council. Hermiston has over 60 miles of paved roadways. The designation of the specific roadway segments will be made by the City Council.

Street Construction Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7242-4230) N. 1ST PLACE RECONSTRUCTION	\$0	\$21,000	\$100,000	\$4,500,000	\$4,500,000	\$4,500,000
(08-7242-4220) GEER & HARPER RD INTERSECTION	\$217,732	\$34,903	\$125,000	\$125,000	\$125,000	\$125,000
(08-7242-4215) W. HERMISTON AVE OVERLAY	\$629,300	\$0	\$0	\$0	\$0	\$0
(08-7242-4225) E. THEATER LANE ROAD	\$484,356	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$1,331,388	\$55,903	\$225,000	\$4,625,000	\$4,625,000	\$4,625,000
MATERIALS & SERVICES						
(08-7242-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	\$1,331,388	\$55,903	\$325,000	\$4,725,000	\$4,725,000	\$4,725,000

NEW STREET BUILDING

PURPOSE OF RESERVE

This reserve is for tracking the costs associated with a new Street Department building.

New Street Building Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7245-4204) CAPITAL IMPROVEMENTS	\$0	\$0	\$55,650	\$55,650	\$55,650	\$55,650
CAPITAL OUTLAY TOTAL	\$0	\$0	\$55,650	\$55,650	\$55,650	\$55,650
TOTAL	\$0	\$0	\$55,650	\$55,650	\$55,650	\$55,650

E PENNEY AVE ROADWAY IMPROVEMENT

PURPOSE OF RESERVE

This reserve is used to account individually for the E Penney Avenue extension from S Keli Blvd to US 395.

E PENNEY AVE RESERVE

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7246-4204) CAPITAL IMPROVEMENTS	\$0	\$0	\$0	\$1,193,200	\$1,193,200	\$1,193,200
CAPITAL OUTLAY TOTAL	\$0	\$0	\$0	\$1,193,200	\$1,193,200	\$1,193,200
TOTAL	\$0	\$0	\$0	\$1,193,200	\$1,193,200	\$1,193,200

PARKS RESERVE

PURPOSE OF RESERVE

This reserve is used to supplement one-time expenditures related to park development, maintenance and refurbishment.

RESERVE - PARKS

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(08-7248-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
TOTAL	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000

HES GAS UTILITY

PURPOSE OF RESERVE

This reserve was originally established to accumulate funds for the possibility of establishing a natural gas utility. The decision was made in FY2020-21 to transfer the majority of these funds back to the General Fund, leaving a small remaining reserve for possible future use.

Hes Gas Utility Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(08-7250-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$80,000	\$50,000	\$50,000	\$50,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$80,000	\$50,000	\$50,000	\$50,000
TRANSFERS	\$0	\$128,843	\$0	\$0	\$0	\$0
TOTAL	\$0	\$128,843	\$80,000	\$50,000	\$50,000	\$50,000

SANITARY SEWER DEPT EQUIPMENT

PURPOSE OF RESERVE

The purpose of this reserve is to replace equipment in the Sanitary Sewer department.

\$100,000 has been budgeted annually for replacement of the membrane fiber in FY2024.

Sanitary Sewer Dept Equipment Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(08-7260-6000) CONTINGENCY	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000
CONTINGENCY TOTAL	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000
CAPITAL OUTLAY						
(08-7260-4320) RWTP-PUMP & MOTOR REPLACEMENT	\$0	\$29,848	\$30,000	\$110,000	\$110,000	\$110,000
CAPITAL OUTLAY TOTAL	\$0	\$29,848	\$30,000	\$110,000	\$110,000	\$110,000
TOTAL	\$0	\$29,848	\$330,000	\$410,000	\$410,000	\$410,000

SANITARY SEWER SDC

PURPOSE OF RESERVE

This reserve account tracks reimbursement and improvement fees that shall be spent only on capital improvements associated with the wastewater system or on capacity increasing capital improvements including expenditures related to repayment of indebtedness.

Reserve - Sanitary Sewer SDC Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(08-7262-6000) CONTINGENCY	\$0	\$0	\$60,000	\$60,000	\$60,000	\$60,000
CONTINGENCY TOTAL	\$0	\$0	\$60,000	\$60,000	\$60,000	\$60,000
TOTAL	\$0	\$0	\$60,000	\$60,000	\$60,000	\$60,000

CIP-WATER PROJECTS

PURPOSE OF RESERVE

This account is to accumulate funds over time to address all major Water Dept. projects called for in the approved Capital Improvement Plan.

The full CIP is searchable at www.hermistonprojects.com

CIP-Water Projects Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7268-4235) WELL #6 B/U GENERATOR	\$0	\$5,775	\$320,000	\$320,000	\$320,000	\$320,000
(08-7268-4240) RES- FUT EXP CIP DOWNTOWN UTILITY LINE REPLACE	\$0	\$23,368	\$300,000	\$300,000	\$300,000	\$300,000
(08-7268-4225) RIDGEWAY WATERLINE PROJECT	\$0	\$448,962	\$20,000	\$20,000	\$20,000	\$20,000
(08-7268-4245) RES- FUT EXP CIP N 1ST WATER LINE REPLACE WATER	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
(08-7268-4250) RES- FUT EX CIP GLADYS & MAIN LINE REPLACE	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
(08-7268-4220) WELL 6 RESERVOIR #1 PRESERVATI	\$180,424	\$0	\$0	\$0	\$0	\$0
(08-7268-4215) WELL 6 COATING & CATHODIC	\$60,000	\$0	\$0	\$0	\$0	\$0
(08-7268-4205) SCADA IMPROVEMENTS	\$48,908	\$0	\$0	\$0	\$0	\$0
(08-7268-4230) LEAK DETECTION	\$0	\$29,313	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$289,331	\$507,417	\$840,000	\$840,000	\$840,000	\$840,000
CONTINGENCY						
(08-7268-6000) CONTINGENCY	\$0	\$0	\$110,000	\$110,000	\$110,000	\$110,000
CONTINGENCY TOTAL	\$0	\$0	\$110,000	\$110,000	\$110,000	\$110,000
TRANSFERS						
(08-7268-4210) GEER RD WATER LINE LOOP	\$72,751	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$72,751	\$0	\$0	\$0	\$0	\$0
TOTAL	\$362,083	\$507,417	\$950,000	\$950,000	\$950,000	\$950,000

NE WATER TANK

PURPOSE OF RESERVE

This reserve was created to enhance the reliability of the city's water supply by increasing stored water available in an emergency. The NE Water Tank has been completed and this fund is no longer active/in use.

NE Water Tank Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7269-4204) CAPITAL IMPROVEMENTS	\$2,185,223	\$4,055	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$2,185,223	\$4,055	\$0	\$0	\$0	\$0
MATERIALS & SERVICES						
(08-7269-2130) OTHER PROFESSIONAL SERVICES	\$274,768	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$274,768	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,459,991	\$4,055	\$0	\$0	\$0	\$0

WATER DEPT. EQUIPMENT

PURPOSE OF RESERVE

This reserve is established to replace equipment in the water department.

Water Dept. Equipment Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7270-4310) WATER DEPARTMENT EQUIPMENT	\$3,998	\$170,955	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$3,998	\$170,955	\$0	\$0	\$0	\$0
CONTINGENCY	\$0	\$0	\$14,000	\$14,000	\$14,000	\$14,000
TOTAL	\$3,998	\$170,955	\$14,000	\$14,000	\$14,000	\$14,000

WATER - SDC

PURPOSE OF RESERVE

Reimbursement and improvement fees shall be spent only on capital improvements associated with the water system or on capacity increasing capital improvements including expenditures related to repayment of indebtedness.

Water - SDC Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7271-4207) WATER CONSTRUCTION PROJECTS	\$53,982	\$1,067	\$110,000	\$110,000	\$110,000	\$110,000
CAPITAL OUTLAY TOTAL	\$53,982	\$1,067	\$110,000	\$110,000	\$110,000	\$110,000
TOTAL	\$53,982	\$1,067	\$110,000	\$110,000	\$110,000	\$110,000

HIGHLAND SUMMIT BOOSTER

PURPOSE OF RESERVE

This account is to accumulate funds toward the installation of a water booster pump station in Highland Summit. Future developers will be required to deposit a commensurate amount into this fund toward the installation.

Highland Summit Booster Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(08-7273-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
CONTINGENCY						
(08-7273-6000) CONTINGENCY	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
CONTINGENCY TOTAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000

CIP-RWTP PROJECTS

PURPOSE OF RESERVE

This account is to provide for the accumulation of funds to address all major sewer projects identified in the adopted Capital Improvement Plan. The full CIP is available for review at www.hermistonprojects.com

CIP-RWTP Projects Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7280-4217) LIFT #6 RECONSTRUCTION	\$0	\$0	\$490,000	\$620,000	\$620,000	\$620,000
(08-7280-4240) LIFT #3 ALTERNATIVE	\$0	\$39,475	\$550,000	\$550,000	\$550,000	\$550,000
(08-7280-4218) MCDONALD'S & 395 MAIN REPLACE	\$0	\$0	\$330,000	\$330,000	\$330,000	\$330,000
(08-7280-4219) E EVELYN AVE GRAVITY SL REPLACEMENT	\$0	\$0	\$0	\$380,000	\$380,000	\$380,000
(08-7280-4235) 7TH ST SEWER REPLACEMENT	\$0	\$55,490	\$740,001	\$0	\$0	\$0
(08-7280-4250) RWTP PUMP/MOTOR REPLACE	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
(08-7280-4245) RWTP MEMBRANCE REPLACE	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
(08-7280-4216) LIFT #5 WETWELL UPGRADES	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
(08-7280-4220) LIFT STATION#1 UPGRADES/REPLAC	\$216,285	\$64,835	\$107,550	\$0	\$0	\$0
(08-7280-4230) SEWER COLLECTION SYS EVAL	\$158,939	\$62,918	\$0	\$0	\$0	\$0
(08-7280-4210) UNDERGROUND FUEL STORAGE REPLA	\$67,717	\$47,323	\$0	\$0	\$0	\$0
(08-7280-4200) UTILITY CONSTRUCTION-RWTP	\$0	\$29,524	\$0	\$0	\$0	\$0
(08-7280-4215) 7TH STREET MANHOLE REPLACEMENT	\$0	\$5,000	\$0	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$442,941	\$304,566	\$2,517,551	\$2,180,000	\$2,180,000	\$2,180,000
CONTINGENCY						
(08-7280-6000) CONTINGENCY	\$0	\$0	\$193,600	\$193,600	\$193,600	\$193,600
CONTINGENCY TOTAL	\$0	\$0	\$193,600	\$193,600	\$193,600	\$193,600
TOTAL	\$442,941	\$304,566	\$2,711,151	\$2,373,600	\$2,373,600	\$2,373,600

REPAIR/REPLACE - REGIONAL WATER

PURPOSE OF RESERVE

This reserve was created to accumulate funds for major capital repairs and replacement to the regional water treatment system.

Repair/Replace-Regional Water Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7285-4210) REPAIR & REPLACEMENT-REGIONAL	\$51,885	\$38,444	\$300,000	\$300,000	\$300,000	\$300,000
CAPITAL OUTLAY TOTAL	\$51,885	\$38,444	\$300,000	\$300,000	\$300,000	\$300,000
TOTAL	\$51,885	\$38,444	\$300,000	\$300,000	\$300,000	\$300,000

HES IMPROVEMENTS

MISSION STATEMENT/PURPOSE OF RESERVE

This fund is to provide for future Hermiston Energy System improvements.

HES Improvements Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7290-4220) HES IMPROVEMENTS	\$109,201	-\$1	\$1,173,765	\$500,000	\$500,000	\$500,000
CAPITAL OUTLAY TOTAL	\$109,201	-\$1	\$1,173,765	\$500,000	\$500,000	\$500,000
TRANSFERS						
(08-7290-4610) TRANS. TO HES FUND-RSA	\$250,000	\$500,000	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$250,000	\$500,000	\$0	\$0	\$0	\$0
TOTAL	\$359,201	\$499,999	\$1,173,765	\$500,000	\$500,000	\$500,000

TPA/MARKETING FUNDS

PURPOSE OF RESERVE

This fund contains Tourism Promotion Assessment Funds for City use for marketing efforts.

TPA/Marketing Funds Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(08-7293-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000

EOTEC EQUIPMENT

PURPOSE OF RESERVE

The purpose of this fund is to accumulate funds to purchase equipment necessary for the viable operation of the Eastern Oregon Trade and Event Center facility.

EOTEC Equipment Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(08-7294-4310) EOTEC EQUIPMENT	\$278,844	\$91,593	\$540,000	\$540,000	\$540,000	\$540,000
CAPITAL OUTLAY TOTAL	\$278,844	\$91,593	\$540,000	\$540,000	\$540,000	\$540,000
TOTAL	\$278,844	\$91,593	\$540,000	\$540,000	\$540,000	\$540,000

HCC MAINTENANCE & REPAIRS

PURPOSE OF RESERVE

This reserve provides for the accumulation of funds to address major maintenance and repairs at the Hermiston Community Center.

Reserve - HCC Maintenance & Repairs

	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Adopted	2022-23 Proposed
CAPITAL OUTLAY				
(08-7296-4230) HCC MAINTENANCE & REPAIRS	\$0	\$0	\$21,340	\$21,340
CAPITAL OUTLAY TOTAL	\$0	\$0	\$21,340	\$21,340
TOTAL	\$0	\$0	\$21,340	\$21,340

COMMUNITY ENHANCEMENT

PURPOSE OF RESERVE

This reserve provides for the accumulation of funds for community enhancement projects.

Community Enhancement Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(08-7297-2950) MISCELLANEOUS CONTRACTUAL	\$58,958	\$18,756	\$315,000	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$58,958	\$18,756	\$315,000	\$0	\$0	\$0
CONTINGENCY						
(08-7297-6000) CONTINGENCY	\$0	\$0	\$30,450	\$30,450	\$30,450	\$30,450
CONTINGENCY TOTAL	\$0	\$0	\$30,450	\$30,450	\$30,450	\$30,450
TOTAL	\$58,958	\$18,756	\$345,450	\$30,450	\$30,450	\$30,450

CITY HALL IMPROVEMENTS

PURPOSE OF RESERVE

This reserve was created to accumulate funds to address capital needs for City Hall. As a new city hall is being built now, this reserve is considered inactive and not in use this budget year.

City Hall Improvements Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(08-7298-2950) MISCELLANEOUS CONTRACTUAL	\$125,290	\$159,508	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$125,290	\$159,508	\$0	\$0	\$0	\$0
TOTAL	\$125,290	\$159,508	\$0	\$0	\$0	\$0

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REVENUE BONDED DEBT MANAGEMENT FUND

GO/FF&C-BONDED DEBT FUND DESCRIPTION

The City issues bonds to provide funds for the acquisition and construction of major capital facilities. Bonds have been issued for both general government and proprietary activities.

In the spring of 1997 the City issued revenue bonds for utility improvements in the amount of \$4,500,000 for the purpose of financing the cost of construction of a new water reservoir, certain water pressure zone and pump improvements and regional water completion improvements. These bonds were refunded in the fall of 2011. This obligation will be met in fiscal year 2024-25. Following is a payment schedule for the next four years:

2011 Utility Ref Bonds

Due Date		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Principal	Aug	295,000	300,000	130,000
Interest	Aug/Feb	<u>23,100</u>	<u>11,200</u>	<u>2,600</u>
Total		318,100	311,200	132,600

In the spring of 2003 the City issued \$3,635,000 in full faith and credit obligations for the construction of a combined lap and multi-use outdoor community swimming pool and associated facilities. These bonds were refunded in the spring of 2013. This obligation will be met in fiscal year 2032-33. Following is a payment schedule for the next seven years:

2013 Ref Pool Bonds

Due Date		<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>2028-29</u>
Principal	Dec.	145,000	155,000	170,000	185,000	195,000	210,000	220,000
Interest	Dec/Jun	<u>67,720</u>	<u>61,720</u>	<u>56,070</u>	<u>50,744</u>	<u>45,044</u>	<u>38,969</u>	<u>35,520</u>
Total		212,720	216,720	226,070	235,744	240,044	248,969	255,520

GO/FF&C-BONDED DEBT RESOURCES

Section 9, Item A.

GO/FF&C-Bonded Debt Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PROPERTY TAXES						
(02-3010-115) BOND TAXES	\$299,814	\$297,719	\$310,800	\$311,700	\$311,700	\$311,700
(02-3010-210) DELINQUENT TAXES	\$7,109	\$8,867	\$5,000	\$5,000	\$5,000	\$5,000
(02-3015-225) HEAVY EQUIPMENT RENTAL TAX	\$0	\$786	\$780	\$780	\$780	\$780
PROPERTY TAXES TOTAL	\$306,923	\$307,372	\$316,580	\$317,480	\$317,480	\$317,480
TRANSFERS FROM						
(02-3018-710) TRANS FM GENERAL	\$203,211	\$170,709	\$208,819	\$208,819	\$208,819	\$208,819
TRANSFERS FROM TOTAL	\$203,211	\$170,709	\$208,819	\$208,819	\$208,819	\$208,819
CASH FORWARD						
(02-3099-100) CASH FORWARD	\$0	\$0	\$167,581	\$107,719	\$107,719	\$107,719
CASH FORWARD TOTAL	\$0	\$0	\$167,581	\$107,719	\$107,719	\$107,719
TOTAL	\$510,134	\$478,082	\$692,980	\$634,018	\$634,018	\$634,018

GO/FF&C-BONDED DEBT REQUIREMENTS

Bonded Debt Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
DEBT SERVICE						
(02-5200-5131) 2011 UTILITY REF BOND PRINCIPAL (BUDGET ONLY)	\$0	\$0	\$285,000	\$295,000	\$295,000	\$295,000
(02-5000-5110) BOND & INTEREST-REGIONAL	\$316,400	\$315,800	\$0	\$900	\$900	\$900
(02-5200-5126) 2013 POOL BOND PRINCIPAL(BUDGET ONLY)	\$0	\$0	\$140,000	\$145,000	\$145,000	\$145,000
(02-5000-7000) UNAPPROPRIATED BALANCE	\$0	\$0	\$159,860	\$102,298	\$102,298	\$102,298
(02-5000-5125) BOND & INTEREST-POOL	\$203,211	\$208,819	\$0	\$0	\$0	\$0
(02-5200-5127) 2013 POOL BOND INTEREST(BUDGET ONLY)	\$0	\$0	\$73,420	\$67,720	\$67,720	\$67,720
(02-5200-5132) 2011 UTILITY REF BOND INTEREST(BUDGET ONLY)	\$0	\$0	\$34,700	\$23,100	\$23,100	\$23,100
DEBT SERVICE TOTAL	\$519,611	\$524,619	\$692,980	\$634,018	\$634,018	\$634,018
TOTAL	\$519,611	\$524,619	\$692,980	\$634,018	\$634,018	\$634,018



RECREATION SPECIAL REVENUE FUND

FUND DESCRIPTION

This fund was established to account for specific revenues that were restricted to expenditure for particular recreational purposes. This fund is considered inactive and no longer in use.

RESOURCES

No historical data to show in the previous three fiscal years.

EXPENDITURES

Recreation Special Revenue Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(07-7100-4600) TRANSFER TO RESERVE FUND	\$28,420	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$28,420	\$0	\$0	\$0	\$0	\$0
TOTAL	\$28,420	\$0	\$0	\$0	\$0	\$0



MISCELLANEOUS SPECIAL REVENUE FUND

FUND DESCRIPTION

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for the CIS Wellness grant and certain pass-through payments related to payroll and surcharges due to the state. The Municipal Court Special Revenue Fund has been moved to this fund to account for the special payments to the State.

RESOURCES

Miscellaneous Special Revenue Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CASH FORWARD						
(11-3099-100) CASH FORWARD	\$0	\$0	\$76,600	\$108,600	\$108,600	\$108,600
CASH FORWARD TOTAL	\$0	\$0	\$76,600	\$108,600	\$108,600	\$108,600
FINES & PENALTIES						
(11-3013-110) COURT FINES & PENALTIES	\$154,756	\$83,026	\$164,000	\$0	\$0	\$0
FINES & PENALTIES TOTAL	\$154,756	\$83,026	\$164,000	\$0	\$0	\$0
SERVICE CHARGES						
(11-3016-225) CONST. PERMIT SURCHARGE	\$20,603	\$44,593	\$32,000	\$32,000	\$32,000	\$32,000
(11-3019-240) MISC REVENUE	\$17,866	\$1	\$0	\$0	\$0	\$0
SERVICE CHARGES TOTAL	\$38,469	\$44,594	\$32,000	\$32,000	\$32,000	\$32,000
INTEREST						
(11-3014-110) INTEREST ON INVESTMENTS	\$1,348	\$0	\$400	\$400	\$400	\$400
INTEREST TOTAL	\$1,348	\$0	\$400	\$400	\$400	\$400
TOTAL	\$194,573	\$127,620	\$273,000	\$141,000	\$141,000	\$141,000

EXPENDITURES

Miscellaneous Special Revenue Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
SPECIAL PAYMENTS						
(11-7400-5000) COURT SPECIAL PAYMENTS	\$133,224	\$79,887	\$164,000	\$0	\$0	\$0
(11-7400-5010) CONST. PERMIT SURCHG TO STATE	\$20,603	\$45,409	\$32,000	\$64,000	\$64,000	\$64,000
SPECIAL PAYMENTS TOTAL	\$153,827	\$125,296	\$196,000	\$64,000	\$64,000	\$64,000
TRANSFERS						
(11-7400-4420) TRANS TO GENERAL FUND	\$78,030	\$44,438	\$44,000	\$44,000	\$44,000	\$44,000
(11-7400-4426) TRANS TO LAW ENF SPEC REV	\$10,573	\$1,660	\$3,000	\$3,000	\$3,000	\$3,000
TRANSFERS TOTAL	\$88,603	\$46,098	\$47,000	\$47,000	\$47,000	\$47,000
MATERIALS & SERVICES						
(11-7400-2445) EMPLOYMENT CLAIMS	\$0	\$0	\$30,000	\$30,000	\$30,000	\$30,000
(11-7400-3250) WELLNESS PROGRAM	\$870	\$0	\$0	\$0	\$0	\$0
(11-7400-2300) COURT OVER/SHORT	-\$149	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$721	\$0	\$30,000	\$30,000	\$30,000	\$30,000
TOTAL	\$243,151	\$171,395	\$273,000	\$141,000	\$141,000	\$141,000



CHRISTMAS EXPRESS SPECIAL REVENUE FUND

FUND DESCRIPTION

The Hermiston Police Department utilizes a special revenue fund to account for specific revenues that are restricted to expenditure(s) for particular law enforcement purposes. The Christmas Express special revenue fund includes donated monies by persons in this community.

RESOURCES

Christmas Express Special Revenue Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MISCELLANEOUS REVENUE						
(19-3017-200) DONATIONS	\$15,585	\$31,018	\$15,000	\$15,000	\$15,000	\$15,000
MISCELLANEOUS REVENUE TOTAL	\$15,585	\$31,018	\$15,000	\$15,000	\$15,000	\$15,000
CASH FORWARD						
(19-3099-100) CASH FORWARD	\$0	\$0	\$30,037	\$20,000	\$20,000	\$20,000
CASH FORWARD TOTAL	\$0	\$0	\$30,037	\$20,000	\$20,000	\$20,000
INTEREST						
(19-3014-110) INTEREST ON INVESTMENTS	\$217	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$217	\$0	\$0	\$0	\$0	\$0
TOTAL	\$15,802	\$31,018	\$45,037	\$35,000	\$35,000	\$35,000

EXPENDITURES

Christmas Express Special Revenue Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(19-7500-3207) FOOD & MISCELLANEOUS	\$13,217	\$18,203	\$40,037	\$30,000	\$30,000	\$30,000
MATERIALS & SERVICES TOTAL	\$13,217	\$18,203	\$40,037	\$30,000	\$30,000	\$30,000
RESERVE FOR FUTURE EXPENDITURE						
(19-8890-7100) RESERVE FOR FUTURE EXPEND.	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
RESERVE FOR FUTURE EXPENDITURE TOTAL	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL	\$13,217	\$18,203	\$45,037	\$35,000	\$35,000	\$35,000



Where Life is Sweet

LAW ENFORCEMENT SPECIAL REVENUE FUND

FUND DESCRIPTION

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for amounts designated by the City for law enforcement and related purposes.

RESOURCES

Law Enforcement Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CASH FORWARD						
(20-3099-100) CASH FORWARD	\$0	\$0	\$69,993	\$50,889	\$50,889	\$50,889
CASH FORWARD TOTAL	\$0	\$0	\$69,993	\$50,889	\$50,889	\$50,889
FROM OTHER AGENCIES						
(20-3015-300) GRANTS - FEDERAL INDIRECT	\$8,075	\$6,003	\$10,000	\$10,000	\$10,000	\$10,000
(20-3015-400) GRANTS - STATE	\$5,967	\$2,924	\$10,000	\$10,000	\$10,000	\$10,000
(20-3015-230) GRANT-JUVENILE CRIME (CAB)	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
(20-3015-350) GRANTS - FEDERAL DIRECT	\$2,116	\$2,991	\$4,125	\$4,125	\$4,125	\$4,125
(20-3015-500) GRANTS - LOCAL	\$6,065	\$0	\$1,000	\$1,000	\$1,000	\$1,000
(20-3015-250) GRANT-DUII ENFORCEMENT	\$0	\$859	\$0	\$0	\$0	\$0
FROM OTHER AGENCIES TOTAL	\$27,223	\$17,777	\$30,125	\$30,125	\$30,125	\$30,125
TRANSFERS FROM						
(20-3019-350) TRANSFER FROM MUNICIPAL COURT	\$10,573	\$1,660	\$3,000	\$3,000	\$3,000	\$3,000
TRANSFERS FROM TOTAL	\$10,573	\$1,660	\$3,000	\$3,000	\$3,000	\$3,000
INTEREST						
(20-3014-110) INTEREST ON INVESTMENTS	\$959	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$959	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE						
(20-3017-100) MISC REVENUE	\$0	\$159	\$0	\$0	\$0	\$0
MISCELLANEOUS REVENUE TOTAL	\$0	\$159	\$0	\$0	\$0	\$0
TOTAL	\$38,755	\$19,595	\$103,118	\$84,014	\$84,014	\$84,014

EXPENDITURES

Law Enforcement Fund Detailed Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(20-7600-2950) MISCELLANEOUS CONTRACTUAL	\$10,943	\$10,000	\$30,000	\$40,000	\$40,000	\$40,000
(20-7600-3214) MINOR SAFETY EQUIPMENT	\$36,078	\$4,946	\$5,000	\$5,000	\$5,000	\$5,000
(20-7600-2240) PROFESSIONAL DEVELOPMENT	\$8,103	\$8,108	\$13,125	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$55,124	\$23,054	\$48,125	\$45,000	\$45,000	\$45,000
RESERVE FOR FUTURE EXPENDITURE						
(20-8890-7100) RESERVE FOR FUTURE EXPEND.	\$0	\$0	\$24,000	\$19,014	\$19,014	\$19,014
RESERVE FOR FUTURE EXPENDITURE TOTAL	\$0	\$0	\$24,000	\$19,014	\$19,014	\$19,014
CONTINGENCY						
(20-7600-6100) CONTINGENCY	\$0	\$0	\$20,993	\$20,000	\$20,000	\$20,000
CONTINGENCY TOTAL	\$0	\$0	\$20,993	\$20,000	\$20,000	\$20,000
PERSONNEL SERVICES						
(20-7600-1300) OVERTIME	\$5,000	\$5,000	\$0	\$0	\$0	\$0
(1300) OVERTIME	\$0	\$0	\$10,000	\$0	\$0	\$0
PERSONNEL SERVICES TOTAL	\$5,000	\$5,000	\$10,000	\$0	\$0	\$0
TOTAL	\$60,124	\$28,054	\$103,118	\$84,014	\$84,014	\$84,014



LIBRARY SPECIAL REVENUE FUND

FUND DESCRIPTION

Special revenue funds are used to account for specific revenues that are restricted to expenditure for particular purposes. This fund is used to account for amounts designated by the City for library operations and improvements.

RESOURCES

Library Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
FROM OTHER AGENCIES						
(21-3015-800) GRANTS - PRIVATE	\$190	\$892	\$20,000	\$10,000	\$10,000	\$10,000
(21-3015-810) GRANTS - STATE	\$3,288	\$3,311	\$4,300	\$10,000	\$10,000	\$10,000
FROM OTHER AGENCIES TOTAL	\$3,478	\$4,203	\$24,300	\$20,000	\$20,000	\$20,000
CASH FORWARD						
(21-3099-100) CASH FORWARD	\$0	\$0	\$10,500	\$12,000	\$12,000	\$12,000
CASH FORWARD TOTAL	\$0	\$0	\$10,500	\$12,000	\$12,000	\$12,000
MISCELLANEOUS REVENUE						
(21-3019-230) DONATIONS & CONTRIBUTIONS	\$209	\$550	\$1,000	\$1,000	\$1,000	\$1,000
MISCELLANEOUS REVENUE TOTAL	\$209	\$550	\$1,000	\$1,000	\$1,000	\$1,000
INTEREST						
(21-3014-110) INTEREST ON INVESTMENTS	\$781	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$781	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,468	\$4,753	\$35,800	\$33,000	\$33,000	\$33,000

EXPENDITURES

Library Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CONTINGENCY						
(21-7700-6000) CONTINGENCY	\$0	\$0	\$32,500	\$29,700	\$29,700	\$29,700
CONTINGENCY TOTAL	\$0	\$0	\$32,500	\$29,700	\$29,700	\$29,700
TRANSFERS	\$90,000	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES						
(21-7700-3207) FOOD & MISCELLANEOUS	\$177	\$1,297	\$1,600	\$1,600	\$1,600	\$1,600
(21-7700-2950) MISCELLANEOUS CONTRACTUAL	\$528	\$0	\$700	\$700	\$700	\$700
(21-7700-3101) OFFICE SUPPLIES	\$1,230	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$1,936	\$1,297	\$2,300	\$2,300	\$2,300	\$2,300
CAPITAL OUTLAY						
(21-7700-4303) BOOKS	\$0	\$708	\$1,000	\$1,000	\$1,000	\$1,000
CAPITAL OUTLAY TOTAL	\$0	\$708	\$1,000	\$1,000	\$1,000	\$1,000
TOTAL	\$91,936	\$2,005	\$35,800	\$33,000	\$33,000	\$33,000



GREATER-HERMISTON ENTERPRISE ZONE PROJECT FUND

FUND DESCRIPTION

The Greater-Hermiston Enterprise Zone (“GHEZ”) is a unique resource/opportunity for businesses growing or locating in the Hermiston area, which is authorized by ORS 285C. Enterprise zones exempt businesses from all local property taxes on new investments for a specified amount of time, which varies among different zone programs.

Basic Enterprise Zone Exemptions are guaranteed by right for eligible businesses which meet minimum job creation thresholds. The Basic Exemption exempts taxes for three years.

Extended Enterprise Zone Exemptions allow for businesses to qualify for up to two additional years of benefit if minimum salary thresholds are met for the jobs created. The Zone Sponsors have the ability to negotiate fees to the zone from the business in exchange for the additional exemption time.

Long Term Rural Enterprise Zone (LTREZ) Exemptions allow for businesses which invest very large amounts of capital in to qualifying rural zones to qualify for property tax exemptions of between 7 & 15 years. The Zone Sponsors have the ability to negotiate fees to the zone from the business in exchange for the additional exemption time.

The GHEZ is co-sponsored by the City of Hermiston and Umatilla County. All Enterprise Zone exemptions, including negotiated fee payments, must be approved by both sponsors. It is the intent of the Sponsors to manage fees paid to the zone for long-term economic and community growth.

The fees paid to the GHEZ for any Extended, or Long Term, exemptions are not taxes.

This fund is used to accumulate fee revenue received through multi-year GHEZ agreements with businesses locating in the GHEZ. This fund allows for the accumulation of resources to accomplish the economic and community development goals of the Sponsors.

RESOURCES

Greater-Hermiston Enterprise Zone Project Fund Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
FROM OTHER AGENCIES						
(23-3015-300) CONTRIBUTION FROM LAMB WESTON	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
(23-3015-400) CONTRIBUTION FROM COUNTY	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
FROM OTHER AGENCIES TOTAL	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
CASH FORWARD						
(23-3099-100) CASH FORWARD	\$0	\$0	\$1,206,674	\$648,699	\$648,699	\$648,699
CASH FORWARD TOTAL	\$0	\$0	\$1,206,674	\$648,699	\$648,699	\$648,699
INTEREST	\$0	\$43	\$0	\$0	\$0	\$0
TOTAL	\$500,000	\$1,000,043	\$2,206,674	\$1,648,699	\$1,648,699	\$1,648,699

EXPENDITURES

Greater-Hermiston Enterprise Zone Project Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(23-6300-4445) TRANSFER TO GENERAL FUND	\$0	\$55,576	\$1,315,800	\$457,825	\$457,825	\$457,825
(23-6300-4420) TRANS TO UTILITY-NE WATER TOWE	\$0	\$162,784	\$377,500	\$377,500	\$377,500	\$377,500
(23-6300-4440) TRANS TO RES-FUNLAND REBUILD	\$0	\$100,000	\$50,000	\$0	\$0	\$0
(23-6300-4441) TRANS TO RES-PARKS	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
TRANSFERS TOTAL	\$0	\$318,360	\$1,743,300	\$885,325	\$885,325	\$885,325
CONTINGENCY						
(23-6300-6000) CONTINGENCY	\$0	\$0	\$463,374	\$763,374	\$763,374	\$763,374
CONTINGENCY TOTAL	\$0	\$0	\$463,374	\$763,374	\$763,374	\$763,374
TOTAL	\$0	\$318,360	\$2,206,674	\$1,648,699	\$1,648,699	\$1,648,699

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HARKENRIDER CENTER CONSTRUCTION FUND

MISSION STATEMENT

The City received a \$2M grant from CDBG to design and construct a new senior center on leased ground near the library. Council added \$750,000 to the budget for a partial basement and parking lot enhancements. The construction is complete and this fund is no longer active or in use.

RESOURCES

No historical data to show in the previous three fiscal years.

EXPENDITURES

Harkenrider Center Construction Fund Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(32-8300-4600) TRANSFER TO GENERAL FUND	\$68,185	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$68,185	\$0	\$0	\$0	\$0	\$0
TOTAL	\$68,185	\$0	\$0	\$0	\$0	\$0



2016 FF & C OBLIGATION-ELECTRIC

MISSION AND OBJECTIVES

MISSION STATEMENT

To provide the citizen-owners of Hermiston Energy Services with safe and reliable electric service at comparable and affordable prices.

DEPARTMENT DESCRIPTION

In 2016, HES issued \$4,000,000 in Series 2016A Oregon Full Faith and Credit Obligations for HES's 2016-19 Construction Work Plan (CWP).

RESOURCES

2016FF & C Obligation-Electric Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CASH FORWARD						
(33-3099-100) CASH FORWARD	\$0	\$0	\$165,000	\$0	\$0	\$0
CASH FORWARD TOTAL	\$0	\$0	\$165,000	\$0	\$0	\$0
SERVICE CHARGES						
(33-3018-300) REFUND-CONSTRUCTION OVERBILLED	\$135,959	\$0	\$0	\$0	\$0	\$0
SERVICE CHARGES TOTAL	\$135,959	\$0	\$0	\$0	\$0	\$0
INTEREST						
(33-3014-110) INTEREST ON INVESTMENTS	\$11,509	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$11,509	\$0	\$0	\$0	\$0	\$0
TOTAL	\$147,468	\$0	\$165,000	\$0	\$0	\$0

EXPENDITURES

2016FF & C Obligation-Electric Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(33-8200-4204) CAPITAL IMPROVEMENTS	\$886,971	\$0	\$165,000	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$886,971	\$0	\$165,000	\$0	\$0	\$0
TRANSFERS						
(33-8200-4420) TRANSFER TO HES FUND 13	\$450,000	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$450,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,336,971	\$0	\$165,000	\$0	\$0	\$0



2017 FF & C OBLIGATION-SEWER & WATER

MISSION STATEMENT

MISSION STATEMENT

The proceeds from the sale of the Full Faith and Credit Obligations were used to finance capital improvements to the City's Sewer and Water System. This fund is no longer active and not in use.

RESOURCES

No historical data to show in the previous three fiscal years.

EXPENDITURES

2017 FF&C Obligation-Sewer & Water Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS						
(34-8210-4600) TRANS TO UTILITY FUND	\$1,487	\$0	\$0	\$0	\$0	\$0
TRANSFERS TOTAL	\$1,487	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,487	\$0	\$0	\$0	\$0	\$0



2017 FF & C OBLIGATION - HURA

RESOURCES

2017 FF&C Obligation-HURA Resources

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
INTEREST						
(35-3014-110) INTEREST ON INVESTMENTS	\$117	\$0	\$0	\$0	\$0	\$0
INTEREST TOTAL	\$117	\$0	\$0	\$0	\$0	\$0
TOTAL	\$117	\$0	\$0	\$0	\$0	\$0

EXPENDITURES

No historical data to show in the previous three fiscal years.



LOCAL IMPROVEMENT DISTRICT FUND

FUND DESCRIPTION

This fund has been created to track all eligible expenditures and revenue sources for the development of a Local Improvement District ("LID") in the South Hermiston Industrial Park ("SHIP.") The use of a LID potentially involves multiple funding resources (direct appropriations by the city), grants (both state and federal) as well as property owner payment of assessments once the LID purpose is completed.

Local Improvement Districts have been broadly used in Oregon to help construct public improvements which directly benefit adjacent properties as well as the public in general. In its most basic form, an LID feasibility report begins the process and estimates project costs, as well as how much benefit each adjoining property receives. A public hearing is then held to determine whether to develop the project & assess the costs to the properties. If approved, the City constructs the project and collects revenue from the property owners to reimburse the City for its expenses. Depending on the project's benefit to the public, the City has the option to contribute public funds to offset the costs to the adjacent properties.

The City of Hermiston has completed 321 LID's. This fund was created as a separate fund due to the multiple revenue sources, potential for long-term lending, and potential for multiple future LID's to be created.

RESOURCES

Local Improvement District Revenues

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
TRANSFERS FROM	\$0	\$585,000	\$0	\$0	\$0	\$0
FROM OTHER AGENCIES	\$0	\$0	\$585,000	\$0	\$0	\$0
CASH FORWARD						
(38-3099-100) CASH FORWARD	\$0	\$0	\$480,572	\$0	\$0	\$0
CASH FORWARD TOTAL	\$0	\$0	\$480,572	\$0	\$0	\$0
TOTAL	\$0	\$585,000	\$1,065,572	\$0	\$0	\$0

EXPENDITURES

Local Improvement District Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(38-8300-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$150,709	\$480,572	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$0	\$150,709	\$480,572	\$0	\$0	\$0
TRANSFERS	\$0	\$0	\$585,000	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	\$88,899	\$0	\$0	\$0	\$0
TOTAL	\$0	\$239,608	\$1,065,572	\$0	\$0	\$0



CITY HALL CONSTRUCTION

FUND DESCRIPTION

On September 23, 2020, the city of Hermiston issued Full Faith & Credit and Refunding Obligations, Series 2020 for a total of \$23,695,000 for the refunding and re-issue of a Water/Wastewater loan(\$14,095,000) and the remainder (\$9,600,000) of the bond issue is to be used to finance the construction of a new city hall and to renovate the basement of the Hermiston Library to serve as office space for city hall customer service and administration. Once the new city hall is complete, the basement of the library will be returned to Library operations to grow their service capabilities.

This fund was created to track all expenditures for these construction projects.

RESOURCES

City Hall Construction Revenues

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CASH FORWARD						
(37-3099-100) CASH FORWARD	\$0	\$0	\$7,348,498	\$877,836	\$877,836	\$877,836
CASH FORWARD TOTAL	\$0	\$0	\$7,348,498	\$877,836	\$877,836	\$877,836
NON-REVENUE RECEIPTS	\$0	\$9,674,714	\$0	\$0	\$0	\$0
INTEREST	\$0	\$409	\$0	\$0	\$0	\$0
TOTAL	\$0	\$9,675,123	\$7,348,498	\$877,836	\$877,836	\$877,836

DETAILED EXPENDITURES

City Hall Construction Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
CAPITAL OUTLAY						
(37-8300-4205) CAPITAL OUTLAY-CITY HALL	\$0	\$0	\$6,579,903	\$877,836	\$877,836	\$877,836
(37-8300-4203) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$768,595	\$0	\$0	\$0
CAPITAL OUTLAY TOTAL	\$0	\$0	\$7,348,498	\$877,836	\$877,836	\$877,836
TOTAL	\$0	\$0	\$7,348,498	\$877,836	\$877,836	\$877,836



Where Life is Sweet

Glossary of Terms

FISCAL YEAR 2023 BUDGET

GLOSSARY OF TERMS

Adopted Budget. Financial plan that forms the basis for appropriations. Adopted by the governing body.

Ad Valorem Tax. A property tax computed as a percentage of the value of taxable property. See “Assessed Value.”

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body.

Assessed Value. The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property’s maximum assessed value or real market value.

Budget. Written report showing the local government’s comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year.

Budget Committee. Fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters appointed from the district.

Budget Message. Written explanation of the budget and the local government’s financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body.

Budget Officer. Person appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget.

Capital Outlay. Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings.

Commodities. Supplies purchased for direct use, such as paper products, gasoline, equipment parts and cleaning supplies.

Contractual Services. Services provided by outside sources, such as architects, janitorial and printing.

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water and wastewater utilities.

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis.

EOTEC. Eastern Oregon Trade and Event Center.

Fiscal Year. A 12-month period to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. It is July 1 through June 30 for local governments.

Full-Time Equivalent Position (FTE). A part-time position converted to the decimal equivalent of a fulltime position based on 2,080 hours per year. For example a summer parks worker working for four months, or 690 hours, would be equivalent to .3 of a full-time position.

Fund. A division in a budget segregating independent fiscal and accounting requirements. An entity within a government's financial plan designated to carry on specific activities or to reach certain objectives.

Goal. A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given time period.

HES. Hermiston Energy Services.

Long-Term. A period of time ten years or more.

Materials & Services. The goods and direct services purchased for direct consumption in the annual operation of the budget.

Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Operating Funds. Resources derived from recurring revenue sources used to finance ongoing expenditures and pay-as-you-go capital projects.

Operating Rate. The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will raise.

Ordinance. A formal legislative enactment by the governing board of a municipality.

ORS. Oregon Revised Statutes.

Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

Personal Services. Salaries, health and accident insurance premiums, social security and retirement contributions, for example.

Proposed Budget. Financial and operating plan prepared by the budget officer, submitted to the public and budget committee for review.

Real Market Value (RMV). The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date. In most cases, the value used to test the constitutional limits.

Reserve Fund. Established to accumulate money from one fiscal year to another for a specific purpose, such as purchase of new equipment.

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resources. Estimated beginning funds on hand plus anticipated receipts.

SDC. System Development Charge.

Short-Term. A period of time less than ten years.

State SRF Loan. Long-term loan from the State of Oregon Department of Environmental Quality's "Clean Water State Revolving Fund" program. Funds from this loan were a portion of the total financing for the City's Recycled Water Plant project that has since be redeemed and re-financed.

Supplemental Budget. A financial plan prepared to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax.

System Development Charge. A reimbursement fee, an improvement fee or a combination thereof assessed or collected at the time of increased usage of a capital improvement, at the time of issuance of a development permit or building permit, or at the time of connection to the capital improvement.

Tax on Property. Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as a direct consequence of ownership of that property.

Tax Rate. The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed value of taxable property.

Transfers. Also known as inter-fund transfers, the amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Unappropriated Ending Fund Balance. Amount set aside in the budget to be used as a cash carryover to the next year's budget. It provided the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency.

User Charges. The payment of a fee for direct receipt of a public service by the party benefiting from the service.

City of Hermiston, Oregon

RESOLUTION NO 2224

**A RESOLUTION ESTABLISHING RESERVE FUNDS
FOR THE CITY OF HERMISTON FOR FY2022-2023**

BE IT RESOLVED that Resolution No. 2184 is hereby repealed and the City of Hermiston does hereby establish the following Reserve Funds listed in Exhibit A attached to and made a part of this resolution.

PASSED by the Common Council this 13th day of June, 2022

SIGNED by the Mayor this 13th day of June, 2022.

By: _____
Dr. David Drotzman, MAYOR

ATTEST:

By: _____
Lilly Alarcon-Strong, CMC, CITY RECORDER

Exhibit A / Resolution 2224

Office Equipment	Res-Future Exp- HES Rate Stabilization
Employment Claims	Res-Future Exp- Utility Rate Stabilization
Airport Improvements	Res-Future Exp- Office Equipment
Airport Future Hangar	Res-Future Exp- Employment Claims
Disc Golf Course	Res-Future Exp- Airport Improvements
Funland Playground	Res-Future Exp- TRT/Tourism
Aquatic Ctr Maint & Repair	Res-Future Exp- TRT/Park Development
TRT/Tourism	Res-Future Exp- Hermiston Family Aquatic Center
TRT/Park Development	Res-Future Exp- Bicycle Trails
Bicycle Trails	Res-Future Exp- Parks SDC
Parks- SDC	Res-Future Exp- Skate Park
Skate Park	Res-Future Exp- Victory Square Park
Victory Square Park	Res-Future Exp- South 2nd St Gateway
South 2nd St Gateway	Res-Future Exp- Street Equipment
Sunset Park	Res-Future Exp- Airport Hangar
West Highland Trail	Res-Future Exp- Street Maintenance
Street Equipment	Res-Future Exp- Street Maintenance
Street Maintenance	Res-Future Exp- CIP Street Construction
CIP Street Construction	Res-Future Exp- New Street Building
Traffic Control 11th & Elm	Res-Future Exp- Traffic Control 11th & Elm
Public Works- Elm St Entrance	Res-Future Exp- Library Capital Reserve
New Street Building	Res-Future Exp- HPD Vehicle Upfitting
E. Penney Ave Roadway Imprvment	Res-Future Exp- HPD Equipment
Transportation SDC Exp	Res-Future Exp- Public Works Elm Entrance
Parks	Res-Future Exp- CIP Water Projects
HES Gas Utility	Res-Future Exp- HES Gas Utility
Library Capital Reserve	Res-Future Exp- Highland Summit Booster
HPD Vehicle Upfitting	Res-Future Exp- Sanitary Sewer Equipment
HPD Equipment	Res-Future Exp- RWT Plant Improvements
Sanitary Sewer Dept Equipment	Res-Future Exp- Sanitary Sewer - SDC
RWT Plant Improvements	Res-Future Exp- Water Dept Equipment
Sanitary Sewer - SDC	Res-Future Exp- Water- SDC
CIP Water Projects	Res-Future Exp- CIP - RWTP Projects
North East Water Tank	Res-Future Exp- Repair/Replace Regional
Water Dept Equipment	Res-Future Exp- HCC Maintenance/Repair
Water- SDC	Res-Future Exp- HES Improvements
Alora Heights SDC	Res-Future Exp- Belt Park
Highland Summit Booster	Res-Future Exp- Community Enhancements
CIP-RWTP Projects	Res-Future Exp- City Hall Improvements
Repair/Replace- Regional	Res-Future Exp- EOTEC TPA/Marketing
HES Improvements	Res-Future Exp- EOTEC Equipment
EOTEC TPA/Marketing	Res-Future Exp- Funland Playground
EOTEC Equipment	Res-Future Exp- Alora Heights
HCC Maintenance & Repair	Res-Future Exp- Highland/Kennison Field
Community Enhancements	Res-Future Exp- NE Water Tank
City Hall Improvements	
Belt Park Supp Env Project	

RESOLUTION NO. 2225

WHEREAS, effective July 1, 2022 a 2.0% increase in compensation has been approved by the mayor and council of the City of Hermiston,

NOW THEREFORE BE IT RESOLVED by the mayor and council of the City of Hermiston, Oregon, that the pay plan adopted by Resolution No. 2185 shall be repealed and superseded as follows:

SECTION 1. All offices and positions of the City are divided into the classified and exempt services.

Exempt Services:

1. All employees identified by the Employee Handbook and meeting the guidelines defined by the Fair Labor Standards Act (“FLSA”) and Oregon Wage and Hour laws as exempt.
2. Members of boards and commissions.
3. Volunteer personnel and personnel appointed to serve without pay.
4. Consultants and counselors rendering temporary professional services.

Classified Services: The classified services shall include all other positions that are not specifically placed in the exempt service by this resolution.

SECTION 2. Schedule A sets forth the basic salary ranges and increment steps for City of Hermiston employees.

SECTION 3. Schedule B sets forth representative position titles which shall be assigned to the Salary Range Numbers.

SECTION 4. Schedule C sets forth the basic pay ranges and increment steps and representative position titles for City of Hermiston Parks & Recreation Seasonal Temporary employees.

This resolution shall become effective on July 1, 2022.

Passed by the Common Council this 13th day of June, 2022.

Signed by the Mayor this 13th day of June, 2022.

By: _____
David Drotzmann, MAYOR

ATTEST:

By: _____
Lilly Alarcon-Strong, CMC, CITY RECORDER

Schedule A
July 1, 2022 (2% COLA)

Range	Step A	Step B	Step C	Step D	Step E	Step F
30	\$ 3,030	\$ 3,152	\$ 3,277	\$ 3,408	\$ -	\$ -
31	\$ 3,429	\$ 3,566	\$ 3,709	\$ 3,857	\$ 4,011	\$ 4,172
32	\$ 3,557	\$ 3,700	\$ 3,847	\$ 4,001	\$ 4,161	\$ 4,328
33	\$ 3,688	\$ 3,836	\$ 3,989	\$ 4,149	\$ 4,316	\$ 4,488
34	\$ 3,825	\$ 3,979	\$ 4,137	\$ 4,303	\$ 4,475	\$ 4,653
35	\$ 3,967	\$ 4,126	\$ 4,290	\$ 4,463	\$ 4,640	\$ 4,827
36	\$ 4,116	\$ 4,279	\$ 4,450	\$ 4,628	\$ 4,815	\$ 5,007
37	\$ 4,270	\$ 4,440	\$ 4,619	\$ 4,803	\$ 4,995	\$ 5,193
38	\$ 4,428	\$ 4,605	\$ 4,789	\$ 4,981	\$ 5,180	\$ 5,388
39	\$ 4,593	\$ 4,776	\$ 4,966	\$ 5,165	\$ 5,371	\$ 5,587
40	\$ 4,763	\$ 4,955	\$ 5,153	\$ 5,359	\$ 5,573	\$ 5,796
41	\$ 4,941	\$ 5,138	\$ 5,344	\$ 5,559	\$ 5,780	\$ 6,011
42	\$ 5,124	\$ 5,331	\$ 5,543	\$ 5,765	\$ 5,997	\$ 6,234
43	\$ 5,314	\$ 5,527	\$ 5,749	\$ 5,979	\$ 6,217	\$ 6,468
44	\$ 5,513	\$ 5,734	\$ 5,963	\$ 6,203	\$ 6,449	\$ 6,708
45	\$ 5,718	\$ 5,946	\$ 6,184	\$ 6,431	\$ 6,689	\$ 6,956
46	\$ 5,917	\$ 6,153	\$ 6,398	\$ 6,653	\$ 6,921	\$ 7,197
47	\$ 6,122	\$ 6,366	\$ 6,621	\$ 6,886	\$ 7,161	\$ 7,447
48	\$ 6,332	\$ 6,584	\$ 6,848	\$ 7,122	\$ 7,407	\$ 7,703
49	\$ 6,551	\$ 6,814	\$ 7,086	\$ 7,370	\$ 7,664	\$ 7,970
50	\$ 6,776	\$ 7,048	\$ 7,329	\$ 7,622	\$ 7,928	\$ 8,245
51	\$ 7,013	\$ 7,293	\$ 7,585	\$ 7,887	\$ 8,204	\$ 8,532
52	\$ 7,254	\$ 7,544	\$ 7,848	\$ 8,160	\$ 8,487	\$ 8,827
53	\$ 7,506	\$ 7,806	\$ 8,118	\$ 8,443	\$ 8,780	\$ 9,131
54	\$ 7,767	\$ 8,077	\$ 8,400	\$ 8,736	\$ 9,086	\$ 9,448
55	\$ 8,034	\$ 8,355	\$ 8,689	\$ 9,037	\$ 9,398	\$ 9,775
56	\$ 8,312	\$ 8,645	\$ 8,990	\$ 9,350	\$ 9,725	\$ 10,114
57	\$ 8,600	\$ 8,944	\$ 9,301	\$ 9,675	\$ 10,061	\$ 10,464
58	\$ 8,809	\$ 9,162	\$ 9,528	\$ 9,909	\$ 10,306	\$ 10,718
59	\$ 9,207	\$ 9,575	\$ 9,957	\$ 10,355	\$ 10,770	\$ 11,201
60	\$ 9,524	\$ 9,905	\$ 10,300	\$ 10,712	\$ 11,140	\$ 11,586

POSITIONS GROUPED BY SALARY RANGE NUMBERSRange Number

(32)	<u>3,557-3,700-3,847-4,001-4,161-4,328</u> Accounting Technician General Clerical Library Assistant Water Meter Technician
(34)	<u>3,825-3,979-4,137-4,303-4,475-4,653</u> Municipal Service Worker I Permit Technician I Senior Library Assistant Recycled Water Utility Worker I Water Utility Worker I
(36)	<u>4,116-4,279-4,450-4,628-4,815-5,007</u> Court Clerk Librarian I Permit Technician II Recreation Coordinator Senior General Clerical Water Utility Worker I-A
(37)	<u>4,270-4,440-4,619-4,803-4,995-5,193</u> Code Enforcement Recreation Coordinator/Facility Manager
(38)	<u>4,428-4,605-4,789-4,981-5,180-5,388</u> Librarian II Municipal Service Worker II Recycled Water Utility Worker II Recreation Coordinator/Aquatic Center Manager Water Utility Worker II
(39)	<u>4,593-4,776-4,966-5,165-5,371-5,587</u> Water Utility Worker II-A
(40)	<u>4,763-4,955-5,153-5,359-5,573-5,796</u> Planning/Building Admin Assistant Assistant City Planner/Deputy City Recorder Mechanic/Municipal Worker Recycled Water Lab Technician Recycled Water Utility Worker III Customer Service Representative Water Utility Worker III
(41)	<u>4,941-5,138-5,344-5,559-5,780-6,011</u> Water Utility Worker III-A
(42)	<u>5,124-5,331-5,543-5,765-5,997-6,234</u> Municipal Buildings Supervisor Park/Facility Lead Worker Recycled Water Utility Worker IV Municipal Service Lead Worker Water Utility Worker IV

Range Number

- (44) 5,513-5,734-5,963-6,203-6,449-6,708
Assistant Library Director
Assistant Water Chief Operator
Executive Secretary/City Recorder
Human Resources Specialist
Senior Financial Analyst

- (46) 5,917-6,153-6,398-6,653-6,921-7,197
Building/Electrical Inspector
Communications Manager
Park Manager
Recreation Manager
Street Maintenance Foreman
Recycled Water Chief Operator
Water Chief Operator

- (49) 6,551-6,814-7,086-7,370-7,664-7,970
Assistant Building Official
Library Director

- (50) 6,776-7,048-7,329-7,622-7,928-8,245
Court Administrator

- (52) 7,254-7,544-7,848-8,160-8,487-8,827
Building Official
Police Sergeant
Recycled Water Superintendent
Street Superintendent
Water Superintendent

- (54) 7,767-8,077-8,400-8,736-9,086-9,448
City Planner
Parks & Recreation Director
Police Lieutenant

- (56) 8,312-8,645-8,990-9,350-9,725-10,114
Police Captain

- (58) 8,809-9,162-9,528-9,909-10,306-10,718
Assistant City Manager
City Engineer
Electric General Manager
Finance Director
Police Chief

- (59) 9,207-9,575-9,957-10,355-10,770-11,201
City Attorney

All public works employees, except department heads and all employees working on a temporary basis, shall be paid the hourly equivalent of the monthly salary of the position class and step number in which they are employed, based upon the actual number of hours worked, computed as follows:

- (a) Number of hours in the employing department's work week multiplied by 52 weeks equals the number of hours per year.
- (b) Present monthly salary of employee multiplied by 12 months equals' annual equivalent of monthly salary.
- (c) Annual equivalent of monthly salary divided by the number of hours per year equals hourly equivalent of monthly salary

POSITIONS GROUPED BY SALARY RANGE NUMBERSRange Number

(32)	<u>3,487-3,627-3,772-3,923-4,079-4,243</u> Accounting Technician General Clerical Library Assistant Water Meter Technician
(34)	<u>3,750-3,901-4,056-4,219-4,387-4,562</u> Municipal Service Worker I Permit Technician I Senior Library Assistant Recycled Water Utility Worker I Water Utility Worker I
(36)	<u>4,035-4,195-4,363-4,537-4,721-4,909</u> Court Clerk Librarian I Permit Technician II Recreation Coordinator Senior General Clerical Water Utility Worker I-A
(37)	<u>4,186-4,353-4,528-4,709-4,897-5,091</u> Code Enforcement
(38)	<u>4,341-4,515-4,695-4,883-5,078-5,282</u> Librarian II Municipal Service Worker II Recycled Water Utility Worker II Water Utility Worker II
(39)	<u>4,503-4,682-4,869-5,064-5,266-5,477</u> Water Utility Worker II-A
(40)	<u>4,670-4,858-5,052-5,254-5,464-5,682</u> Planning/Building Admin Assistant Mechanic/Municipal Worker Recycled Water Lab Technician Recycled Water Utility Worker III Customer Service Representative Water Utility Worker III
(41)	<u>4,844-5,037-5,239-5,450-5,667-5,893</u> Water Utility Worker III-A
(42)	<u>5,024-5,226-5,434-5,652-5,879-6,112</u> Municipal Buildings Supervisor Park/Facility Lead Worker Recycled Water Utility Worker IV Water Utility Worker IV
(44)	<u>5,405-5,622-5,846-6,081-6,323-6,576</u> Assistant Library Director Assistant Water Chief Operator Executive Secretary/City Recorder Human Resources Specialist Senior Financial Analyst

- (46) 5,801-6,032-6,273-6,523-6,785-7,056
Building/Electrical Inspector
Communications Manager
Park Manager
Recreation Manager
Street Maintenance Foreman
Recycled Water Chief Operator
Water Chief Operator

- (49) 6,423-6,680-6,947-7,225-7,514-7,814
Assistant Building Official
Library Director

- (50) 6,643-6,910-7,185-7,473-7,773-8,083
Court Manager

- (52) 7,112-7,396-7,694-8,000-8,321-8,654
Building Official
Police Sergeant
Recycled Water Superintendent
Street Superintendent
Water Superintendent

- (54) 7,615-7,919-8,235-8,565-8,908-9,263
City Planner
Parks & Recreation Director
Police Lieutenant

- (56) 8,149-8,475-8,814-9,167-9,534-9,916
Police Captain

- (58) 8,636-8,982-9,341-9,715-10,104-10,508
Assistant City Manager
City Engineer
Electric General Manager
Finance Director
Police Chief

- (59) 9,026-9,387-9,762-10,152-10,559-10,981
City Attorney

All public works employees, except department heads and all employees working on a temporary or part-time basis, shall be paid the hourly equivalent of the monthly salary of the position class and step number in which they are employed, based upon the actual number of hours worked, computed as follows:

- (a) Number of hours in the employing department's work week multiplied by 52 weeks equals the number of hours per year.
- (b) Present monthly salary of employee multiplied by 12 months equals' annual equivalent of monthly salary.
- (c) Annual equivalent of monthly salary divided by the number of hours per year equals hourly equivalent of monthly salary

Schedule C

Parks & Recreation Seasonal Pay Scales
Effective 07/01/2022(min. Wage \$12.50)

Parks (03.6710, 03.6715)

Pay Code	Position	Step A	Step B	Step C	Step D	Step E	Step F	Step G
	Park Team Member	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00

Aquatics (03.6720)

Pay Code	Position	Step A	Step B	Step C	Step D	Step E	Step F	Step G
11-14	Aq. Asst Mgr	\$18.25	\$19.00	\$19.75	\$20.50	\$21.25	\$22.00	\$22.75
11-03	Aq. Supervisor	\$15.25	\$16.00	\$16.75	\$17.50	\$18.00	\$18.50	\$19.00
11-09	Aq. Lead	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00
11-04	Aq. WSI	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00
11-01	Aq. Lifeguard	\$12.75	\$13.00	\$13.25	\$13.50	\$13.75	\$14.00	\$14.25
11-06	Aq. Team Member	\$12.50	\$12.75	\$13.00	\$13.25	\$13.50	\$13.75	\$14.00
11-15	Aq. Instructor	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00
11-23	Aq. Red Cross Instructor	\$20.00	\$22.00	\$24.00	\$26.00	\$28.00	\$30.00	\$32.50

Recreation (03.6750)

Pay Code	Position	Step A	Step B	Step C	Step D	Step E	Step F	Step G
11-18	Rec. Specialist	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75	\$17.25
11-19	Rec. Instructor	\$14.25	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00
11-17	Rec. Lead	\$13.00	\$13.50	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00
11-20	Rec. Adult Official	\$16.00	\$17.50	\$19.00	\$20.50	\$22.00	\$23.50	\$25.00
11-28	Rec. Team Member	\$12.50	\$12.75	\$13.00	\$13.25	\$13.50	\$13.75	\$14.00
11-21	Rec. Youth Official	\$13.00	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00	\$20.00

Community Center (03.6760)

Pay Code	Position	Step A	Step B	Step C	Step D	Step E	Step F	Step G
11-29	CC Facility Attendant	\$12.50	\$12.75	\$13.00	\$13.25	\$13.50	\$13.75	\$14.00
11-30	CC Facility Support	\$12.75	\$13.00	\$13.25	\$13.50	\$13.75	\$14.00	\$14.25
11-31	CC Event Staff	\$17.00	\$17.25	\$17.50	\$17.75	\$18.00	\$18.25	\$18.50

Harkenrider (03.6770)

Pay Code	Position	Step A	Step B	Step C	Step D	Step E	Step F	Step G
11-32	HC Facility Attendant	\$12.50	\$12.75	\$13.00	\$13.25	\$13.50	\$13.75	\$14.00
11-34	HC Facility Support	\$12.75	\$13.00	\$13.25	\$13.50	\$13.75	\$14.00	\$14.25



Where Life is Sweet

Mayor and Members of the City Council
STAFF REPORT
For the Meeting of June 13, 2022e

Title/Subject

Resolution 16 to adopt the FY2022-2023 Budget for the Hermiston Urban Renewal Agency ("HURA").

Summary and Background

Resolution 16 is being presented for approval by the HURA Board of Directors..

Tie-In to Council Goals

No goals are applicable. Budget approval is a matter of administration of state law.

Fiscal Information

The adopted budget request for FY2022-2023 for HURA is \$645,662.

Alternatives and Recommendation

Alternatives

1. Adopt Resolution 16 as presented/recommended.
2. Do not adopt Resolution 16 as presented/recommended.
3. Adopt Resolution 16 with amended totals/different parameters.

Recommended Action/Motion

Staff recommends Resolution 16 be adopted as resented/recommended.

Submitted By:

Clint Spencer

RESOLUTION NO. 16

Adopting the Budget

BE IT RESOLVED that the Board of Directors of the Hermiston Urban Renewal Agency, hereby adopts the Budget for fiscal year 2022-23 in the total of \$645,662 now on file at the office of the City of Hermiston City Recorder.

Making Appropriations

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated:

General Fund

Materials & Services	\$481,000
Debt Service	\$110,687
Contingency	\$53,975
TOTAL	<u>\$645,662</u>

Declaring Tax Increment

BE IT RESOLVED that the Board of Directors of the Hermiston Urban Renewal Agency hereby certifies to the county assessor for the Hermiston Urban Renewal Downtown Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, or the Oregon Constitution.

This resolution shall become effective immediately upon its passage as of the date and year set out below.

PASSED by the Urban Renewal Agency this 13th day of June, 2022.

SIGNED by the Director this 13th day of June, 2022.

David Drotzmann, DIRECTOR

ATTEST:

Lilly Alarcon-Strong, CMC, CITY RECORDER



Hermiston
Urban
Renewal
Agency

ADOPTED BUDGET

FISCAL YEAR 2022-2023

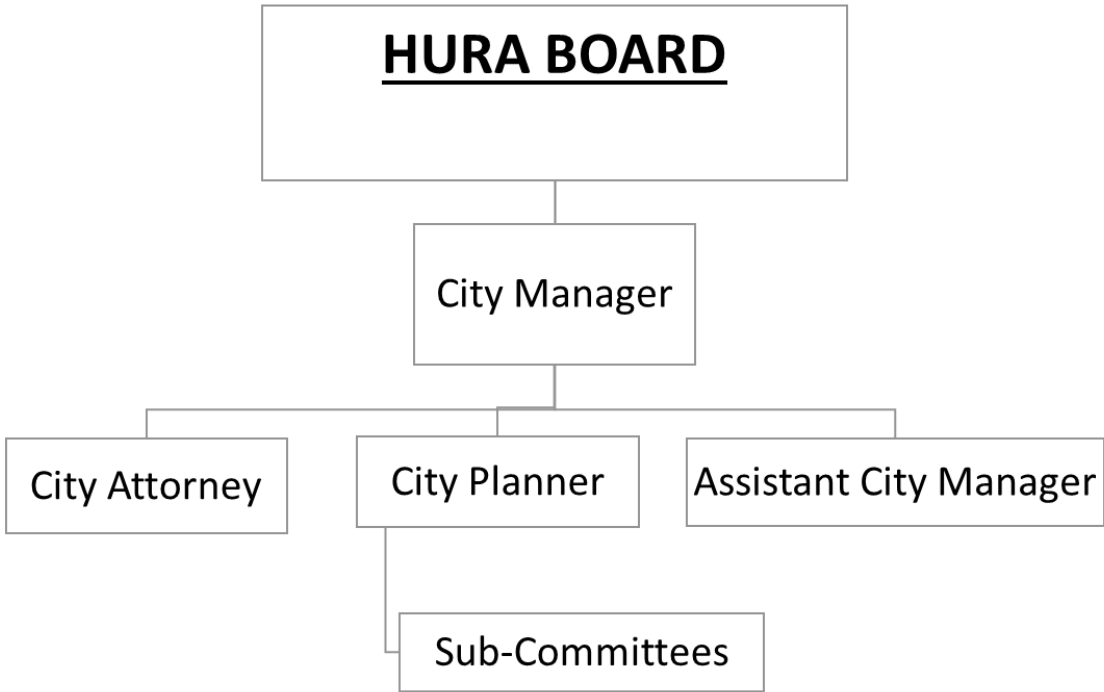


**FISCAL YEAR 2022-23
ANNUAL BUDGET
BUDGET COMMITTEE MEMBERS**

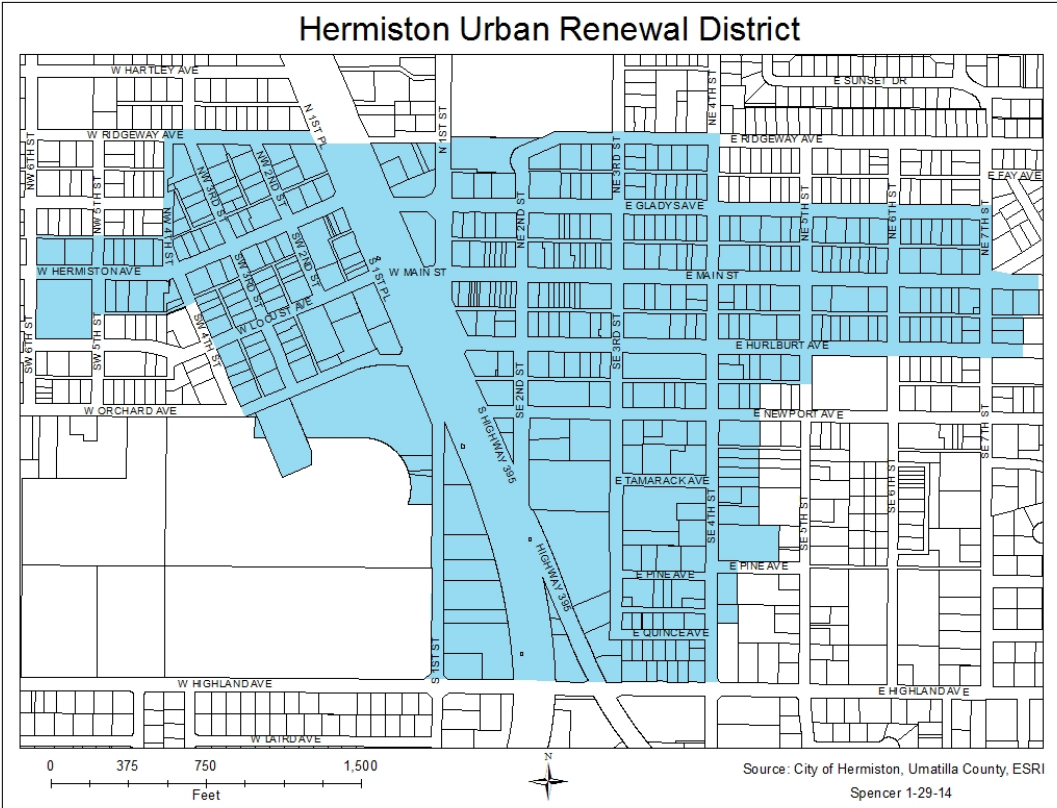
Roy Barron, Councilor
Lori Davis, Councilor
John Douglass, Citizen Member
Dave Drotzmann, Mayor
Maria E. Duron, Councilor
David Hanson, Citizen Member
Rod S. Hardin, Councilor
Larry Lankford, Citizen Member
Jason McAndrew, Citizen Member
Paul Magana, Citizen Member
Brian Misner, Citizen Member
Jackie C. Myers, Councilor
Nancy Peterson, Councilor
Doug Primmer, Councilor
Joshua Roberts, Citizen Member
Phillip Spicerkuhn, Councilor
Anton Wanous, Citizen Member

Elizabeth Doherty, Student Advisor
Julissa Gonzalez Mendoza, Student Advisor
Manuel Salazar, Student Advisor

Byron Smith, Budget Officer
Mark Krawczyk, Director of Finance



MAP OF DISTRICT



BUDGET MESSAGE

May 5, 2022

Dear Citizens and Members of the Budget Committee:

The proposed Hermiston Urban Renewal Agency (HURA) Budget for the 2022-23 Fiscal Year is \$645,662.

Revenues for urban renewal agencies are based on tax-increment financing, which freezes the assessed value of the urban renewal area when it is established, and diverts all property tax revenues over and above that frozen base into the urban renewal agency to pay for improvement projects. The frozen base of the district is \$42,262,899. Assessed value growth was steady in the district. Assessed value for the district is \$57,312,085, an increase of 2.9% over the previous fiscal year. This growth is a result of several commercial remodels which have completed construction recently, as well as existing commercial buildings which have re-entered the tax rolls. In general, the downtown is becoming a more attractive area for investment and this increased market demand is lifting values. The district's revenues are generated by the \$15,049,186 difference between the frozen base and the current district value.

Since urban renewal districts are funded only on the difference in assessed value between the frozen base (\$42,262,899) and the current assessed value (\$57,312,085), the revenue forecasting for budget purposes is kept conservative to minimize fluctuations in assessment. The Holiday Inn Express hotel continues to provide the bulk of the district's assessed value at approximately 40% of total valuation. Overall organic growth in property value decreases the revenue dependency upon one major project each year.

COVID-19 closures and continued economic uncertainty continue to impact the downtown business climate which relies on dining, travel, retail sales, and professional services. This makes it difficult to anticipate where private investments which drive tax increment revenue will be made. Even though the business climate continues to be uncertain, the overall revenue health of the district is still ahead of the forecasts developed at district formation. The 2021-22 fiscal year was predicted to generate \$180,997 and actual revenue was \$238,073. Similarly, 2022-23 was forecasted to generate \$203,255 and the actual revenue forecast will be \$270,259.

The 2021-22 fiscal year was considered a fund building year for the district. Funds were expended on the wayfinding sign project and façade grant program. However, there was no large capital program so funds could be saved for future large investments. For the 22-23 FY, a new capital program is proposed to take advantage of these funds. A gateway program has been part of the urban renewal plan since its inception. The gateway program has been refined into a safety realignment and landscape program for the intersection of SE 2nd Street and Highway 395 directly in front of the community center. This realignment will close the south entrance to the community center, create a one-way entrance to SE 2nd Street, and add additional pedestrian facilities and landscaping. The one-way reconfiguration is especially important as ODOT has noted that left turn movements from this intersection are exceptionally accident prone due to the intersection geometry. Vehicles wishing to turn left onto southbound Highway 395 will be redirected to the intersection of E Newport Ave and Highway 395 or the signalized intersection of E Hurlburt Ave and Highway 395. The proposed budget for this project is \$400,000. Physical construction, design engineering, and construction engineering are estimated at \$280,000. The remaining \$120,000 will be devoted to landscape improvements and a gateway to create a true entrance to the downtown. It is hoped that additional funds may be acquired from ODOT for this project. In the past, ODOT has offered safety enhancement funds if the city pursues this project.

The budget for the Festival Street is proposed to increase from \$3,000 to \$5,000 for the 22-23 FY. Typically, the \$3,000 programming fund is used as seed money for events on the Festival Street, paying entertainers, buying supplies, and other administrative uses. For the 22-23 FY, an increase is proposed to clean and

restore the Festival Street following the completion of City Hall construction. This money will be used to augment the City Hall contractor's clean-up efforts and to create the best possible presentation for the Festival Street.

Section 13, Item B.

There is no allocation for the wayfinding sign project. The parking signage which will be installed by June 30, 2022 was the only portion anticipated to be funded through urban renewal. Urban renewal funds may only be spent within the geographical boundaries of the urban renewal district and there is minimal signage in the city-wide plan which will still be within the boundary. The addition of the Soofa variable message boards to the wayfinding project is proving to be a good investment of funds. They increase the ability to reach the public with important public messages regarding transit, meetings, and other items of public concern. They also provide a physical place for a city map which facilitates pedestrian traffic. The overall logistics of the program are still being developed, but the initial response has been very positive.

The Façade Grant program is a program intended to incentivize private investment within the area. The program is specifically tailored to improvements to commercial building exteriors. These improvements increase the overall attractiveness of the downtown, improving the business climate and may also drive up assessed valuation. The budget proposal for the Façade Grant program in 22-23 FY is \$50,000. This holds the annual spending level of \$50,000. Fiscal year 21-22 had a façade grant budget of \$50,000 and one grant was applied for and one was paid out in this fiscal year.

A landscape improvement of \$5,000 is anticipated in the budget. There is not a specific project proposed at this time. However, landscaping projects are anticipated in the urban renewal plan. This \$5,000 is proposed to allow the district the flexibility to fund potential projects of opportunity that may arise.

The non-departmental miscellaneous contractual account is budgeted for \$26,000 for the 22-23 FY. This fund is intended to provide flexible funding opportunities to respond to changing and unforeseen conditions during the year.

Sincerely,



Clinton F. Spencer
Urban Renewal Manager
City of Hermiston

BUDGET PROCESS

Most local governments in Oregon must prepare and adopt an annual budget. Budget guidelines are determined by Oregon's Local Budget Law. The law requires citizen involvement in the preparation of the budget, public disclosure of the budget before its final adoption, and establishes standard procedures for preparing, presenting, and administering the budget. The budget committee in Oregon is made up of the mayor and city councilors of the local government and an equal number of appointed citizens. The Hermiston Urban Renewal Agency Budget Committee consists of eighteen individuals, each uniquely suited to provide guidance and analysis for the city budget.

The law sets out the following specific procedures to be followed:

- 1) Appoint budget officer;
- 2) Prepare a proposed budget;
- 3) Publish notices of budget committee meeting;
- 4) Hold budget committee meetings;
- 5) Approve proposed budget and specify the amount or rate of ad valorem taxes for each fund receiving tax revenues;
- 6) Publish budget summary and notice of budget hearing;
- 7) Hold a budget hearing;
- 8) Enact resolutions or ordinances to adopt budget, make appropriations, levy taxes by fund and categorize taxes;
- 9) File budget and certify tax levy to county assessor and county clerk.

The Hermiston Urban Renewal Agency budget calendar for the fiscal year 2021-22 is as follows:

05/05/2022	Hold first budget committee meeting
06/13/2022	Hold budget hearing
06/13/2022	Council action of resolutions or ordinances to adopt budget, make appropriations, levy taxes and categorize taxes
07/15/2022	File budget with county assessor and county clerk

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the agency may receive revenue it did not plan for in its budget. A supplemental budget is required to pay additional expenses and spend the extra revenue. The supplemental budget must be adopted and appropriated before any additional money can be spent.

Adopting a supplemental budget will not involve the budget committee. After publishing a notice of the regular meeting at which the supplemental budget will be adopted, the governing body may adopt the supplemental budget by resolution if the expenditures are less than 10 percent of the annual budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget notice and hold a special hearing.

NOTE: This is the same budget process that is used to adopt the City of Hermiston's budget.



RESOURCES

HURA - Resources - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
PROPERTY TAXES	\$190,821	\$221,664	\$240,242	\$270,759	\$270,759	\$270,759
CASH FORWARD	\$0	\$0	\$166,676	\$374,903	\$374,903	\$374,903
TOTAL	\$190,821	\$221,664	\$406,918	\$645,662	\$645,662	\$645,662

CONSOLIDATED HURA FUND EXPENDITURES SUMMARY

HURA - Consolidated Expenditures by Department

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
DEPARTMENTS						
(92-8500) SE 2ND ST GATEWAY	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000
(92-8400) PARKING IMPROVEMENTS	\$0	\$267,096	\$0	\$0	\$0	\$0
(92-8100) FAÇADE GRANTS	\$41,262	\$0	\$50,000	\$50,000	\$50,000	\$50,000
(92-8300) WAY FINDING SIGNS	\$35,000	\$0	\$48,500	\$0	\$0	\$0
(92-8200) FESTIVAL STREET	\$0	\$0	\$3,000	\$5,000	\$5,000	\$5,000
DEPARTMENTS TOTAL	\$76,262	\$267,096	\$101,500	\$455,000	\$455,000	\$455,000
NON-DEPARTMENTAL	\$108,100	\$106,955	\$305,418	\$190,662	\$190,662	\$190,662
TOTAL	\$184,362	\$374,051	\$406,918	\$645,662	\$645,662	\$645,662

CONSOLIDATED HURA FUND EXPENDITURES BY CATEGORY

HURA Consolidated Expenditures by Category

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES	\$81,259	\$272,857	\$127,500	\$481,000	\$481,000	\$481,000
DEBT SERVICE	\$103,103	\$101,194	\$107,487	\$110,687	\$110,687	\$110,687
CONTINGENCY	\$0	\$0	\$171,931	\$53,975	\$53,975	\$53,975
TOTAL	\$184,362	\$374,051	\$406,918	\$645,662	\$645,662	\$645,662

FACADE GRANTS

FUND PURPOSE

To provide grants to private property owners for the purpose of making improvements to publicly visible facades. The improvements may include beautification, repair, code compliance, signage, awnings, painting, brickwork, windows and other materials, and any other type of improvements which meet the goals of the Plan.

Facade Department - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(92-8100-2950) MISCELLANEOUS CONTRACTUAL	\$41,262	\$0	\$50,000	\$50,000	\$50,000	\$50,000
MATERIALS & SERVICES TOTAL	\$41,262	\$0	\$50,000	\$50,000	\$50,000	\$50,000
TOTAL	\$41,262	\$0	\$50,000	\$50,000	\$50,000	\$50,000

FESTIVAL STREET

FUND PURPOSE

To provide for the Improvement of existing street rights of ways which might include widening, traditional paving, brick or decorative paving, striping, bike lanes, sidewalks, plantings, or any other improvement to public right of way to improve functionality, multi-modal access, marking, parking, or aesthetics. The intent of the festival street concept is to create a street improvement which preserves existing street connectivity and functionality for daily use, but which also creates a public gathering space with superior aesthetics, pedestrian access, and display capacity for special community events. A festival street is easy to transition from vehicular to pedestrian needs for special events.

This project was completed in FY2018 and the amounts now appropriated are used primarily to maintain Festival Street into the future.

HURA Festival Street Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(92-8200-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$3,000	\$5,000	\$5,000	\$5,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$3,000	\$5,000	\$5,000	\$5,000
TOTAL	\$0	\$0	\$3,000	\$5,000	\$5,000	\$5,000

WAY FINDING SIGNS

FUND PURPOSE

Placement of signage within the URA, which may include but is not limited to signage to identify or facilitate the following: The Downtown, the City streets, parks, public spaces, parking, special events, historical or cultural markers, private entities where improved signage would serve a public good, and any other instance in which public signage would meet the goals of the Plan.

HURA Way Finding Signs Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(92-8300-2950) MISCELLANEOUS CONTRACTUAL	\$35,000	\$0	\$48,500	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$35,000	\$0	\$48,500	\$0	\$0	\$0
TOTAL	\$35,000	\$0	\$48,500	\$0	\$0	\$0

PARKING IMPROVEMENTS

FUND PURPOSE

To improve the aesthetics of and access to, publicly available parking in the downtown core. Funds were budgeted in FY2021 for the rebuilding of the parking lot at the corner of East Gladys and NE 2nd street. This project will be completed in FY2021 at which point this fund will be considered inactive and not used.

HURA Parking Improvements Expenditures

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(92-8400-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$267,096	\$0	\$0	\$0	\$0
MATERIALS & SERVICES TOTAL	\$0	\$267,096	\$0	\$0	\$0	\$0
TOTAL	\$0	\$267,096	\$0	\$0	\$0	\$0

2ND STREET GATEWAY

FUND PURPOSE

The Downtown Urban Renewal Plan contains a project to construct a gateway arch and other improvements at the intersection of Southeast Second Street and Highway 395. Through festival street and wayfinding planning, the project has been modified to reconstruct the intersection with safety improvements, downtown signage, and landscaping. The south entrance to the Community Center will be closed for safety. The adopted urban renewal plan estimated \$60,000 would be needed for arches. The proposed project will require \$275,000. The other projects in the plan may require funding at a lower level in the final 10 years of the district. However, because revenues have run significantly higher than projected in the plan, it is expected that any allocation adjustments will be minimal.

HURA - 2nd Street Gateway Department

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
MATERIALS & SERVICES						
(92-8500-2950) MISCELLANEOUS CONTRACTUAL	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000
MATERIALS & SERVICES TOTAL	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000
TOTAL	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000

NON-DEPARTMENTAL

FUND PURPOSE

To provide a non-apportioned accounting entity which allows for costs which are not readily divided into the appropriation areas of the operating budget, and for those costs which are beneficial to the entire operation. The appropriations in this category include specialized services such as general publications of Agency activity and similar expenses.

HURA - Non Departmental - Updated

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Budget	2022-23 Proposed	2022-23 Approved	2022-23 Adopted
DEBT SERVICE	\$103,103	\$101,194	\$107,487	\$110,687	\$110,687	\$110,687
CONTINGENCY	\$0	\$0	\$171,931	\$53,975	\$53,975	\$53,975
MATERIALS & SERVICES	\$4,997	\$5,762	\$26,000	\$26,000	\$26,000	\$26,000
TOTAL	\$108,100	\$106,955	\$305,418	\$190,662	\$190,662	\$190,662

GLOSSARY OF TERMS

Adopted Budget. Financial plan that forms the basis for appropriations. Adopted by the governing body.

Ad Valorem Tax. A property tax computed as a percentage of the value of taxable property. See “Assessed Value.”

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body.

Assessed Value. The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property’s maximum assessed value or real market value.

Budget. Written report showing the local government’s comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year.

Budget Committee. Fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters appointed from the district.

Budget Message. Written explanation of the budget and the local government’s financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body.

Budget Officer. Person appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget.

Capital Outlay. Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings.

Commodities. Supplies purchased for direct use, such as paper products, gasoline, equipment parts and cleaning supplies.

Contractual Services. Services provided by outside sources, such as architects, janitorial and printing.

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water and wastewater utilities.

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis.

Fiscal Year. A 12-month period to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. It is July 1 through June 30 for local governments.

Full-Time Equivalent Position (FTE). A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a summer parks worker working for four months, or 690 hours, would be equivalent to .3 of a full-time position.

Fund. A division in a budget segregating independent fiscal and accounting requirements. An entity within a government's financial plan designated to carry on specific activities or to reach certain objectives.

Goal. A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a specific achievement in a given time period.

Long-Term. A period of time ten years or more.

Materials & Services. The goods and direct services purchased for direct consumption in the annual operation of the budget.

Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Operating Funds. Resources derived from recurring revenue sources used to finance ongoing expenditures and pay-as-you-go capital projects.

Ordinance. A formal legislative enactment by the governing board of a municipality.

Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

Personal Services. Salaries, health and accident insurance premiums, social security and retirement contributions, for example.

Proposed Budget. Financial and operating plan prepared by the budget officer, submitted to the public and budget committee for review.

Real Market Value (RMV). The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date. In most cases, the value used to test the constitutional limits.

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resources. Estimated beginning funds on hand plus anticipated receipts.

Short-Term. A period of time less than ten years.

Supplemental Budget. A financial plan prepared to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax.

Transfers. Also known as inter-fund transfers, the amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Unappropriated Ending Fund Balance. Amount set aside in the budget to be used as a cash carryover to the next year's budget. It provided the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency.

User Charges. The payment of a fee for direct receipt of a public service by the party benefiting from the service.