



PARKS AND RECREATION ADVISORY COMMITTEE

Harkenrider Senior Activity Center - 255 NE 2nd St

Where Life is Sweet

July 11, 2024 at 5:30 PM

AGENDA

1. CALL TO ORDER
2. MINUTES
 - [A.](#) May 2024 P&R Committee Minutes
 - [B.](#) June 2024 Meeting Minutes
 - [C.](#) Recreation Project Fund Advisory Committee Minutes - June 18, 2024
3. REPORTS AND BUSINESS
 - A. Director's Report
4. PROGRAM HIGHLIGHTS AND ANNOUNCEMENTS
5. OTHER
6. PUBLIC COMMENT
7. COMMITTEE OPEN DISCUSSION
8. NEXT MEETING
9. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd St., Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.



May 9, 2024

City of Hermiston Parks and Recreation Committee Meeting

Parks & Recreation

Committee Members present:

Carlisle Harrison
Nicole Westing

Jeff Kelso
Hunter Tibbals

Also present:

Jackie Myers, City Councilor
Brandon Artz, Parks & Recreation Director
Kelly Schwirse, Parks & Recreation Admin
Kasia Robbins, Recreation Coordinator

Members not in attendance: Lydia Raath

CALL TO ORDER

Meeting called to order at 5:31 by Jeff Kelso

MINUTES

- Motion to approve March 14 meeting minutes was made by Carlisle Harrison and seconded by Nicole Westing. Motion carried unanimously.

REPORTS & BUSINESS

DIRECTOR'S REPORT *presented by Brandon Artz,*

RECREATION COORDINATORS

- New recreation coordinator has been hired, Stasha Haynes will join our department on May 20th. Stasha currently works for the City of Richland Parks and Recreation where she has started a number of programs including their Aloha Grass Volleyball Series. She has experience in aquatics and is a certified lifeguard instructor. Stasha is excited to come to work for Hermiston Parks & Recreation and continue growing and creating programs.
- Recruitment for the position of Recreation Coordinator/Facilities Manager has yielded 14 applicants. Four applicants were selected for interviews to be held on May 20. Projected start date in mid-June.
- Diana Picard, Facility Manager/Recreation Coordinator will be retiring July 1st

FUNLAND TACTILE MAP

- Unveiling of the new tactile map at Funland Park was held on April 23rd.
- Kodi Arnold, a Hermiston resident and member of the committee for the tactile map was honored with the unveiling and the first to utilize the map through touch.
- The Funland Tactile Map project was in cooperation with the Hermiston Lions Club and is one of only three playground tactile maps like this in the country.



May 9, 2024

City of Hermiston Parks and Recreation Committee Meeting

Parks & Recreation

HORIZON PARK

- 10 new trees were planted at Horizon Park on April 25 in partnership with AWS and coordinated through The Arbor Day Foundation as part of a \$22,000 tree planting fund.
- AWS provided 30 volunteers along with materials and worked alongside our parks crew to get them securely planted in the park.
- Looking forward to partnering again this fall for plantings in front of the Community Center, McKenzie Park and the Harkenrider Senior Activity Center as a continuation of the same tree planting fund.

HARRISON PARK

- One basketball court ready to bounce balls, one court is curing, and the other is being prepared to be poured.
- Concrete work being provided by Jason Blake.
- 30' hexagon pavilion has been purchased and ordered, basketball hoops have arrived and are ready for installation.
- Kriss Dammeyer has expressed interest in having a mural painter paint on the courts in the future.

CIMMARON PARK

- Local Grant Program grant application has been submitted. Presentation in late May.
- Concept design by Greenworks includes two different options for the playground location and includes natural rock features and a small pavilion and pathway. Estimated project costs \$461,414

STORY WALK

- Altrusa International has fundraised approximately \$16,000 to purchase 19 double-sided aluminum frames for the Story Walk along Riverfront Park walking path.
- Posts for these signs will be delivered in June at which time we will hold a work party to get these built.
- Stories will be featured in English on one side and Spanish on the other.

HERO SPORTSPLEX

- HEROS hosted first lacrosse tournament on March 30th in addition to five league lacrosse games.
- Half of the field lights have been installed. Approval was granted for a storage building on site to house equipment.

HARKENRIDER SENIOR ACTIVITY CENTER

- Work has commenced in the basement.
- The Arc of Umatilla County has moved their operations, holding some of their activities such as walking and Zumba at the Community Center and Bingo at the Harkenrider Senior Activity Center.
- Renovations at The Arc building have not yet started.

FINANCIALS

- Overview of current financials and program participation numbers.

SKATE PARK

- Official Ribbon Cutting of the Teen Adventure Skate Park on Saturday May 11 1:00pm
- Next phase will be installation of irrigation, planting grass and landscaping.
- Sidewalks to be going in within the next couple of months.



May 9, 2024

City of Hermiston Parks and Recreation Committee Meeting

Parks & Recreation

AQUATIC CENTER

- Language introduced for a pool Passholder Behavior Policy
- Motion was made by Nicole Westing to accept the behavior policy as written. Seconded by Carlisle Harrison. Motion carried unanimously.

UPCOMING EVENTS

- Spring Bazaar, May 11th, 9am-4pm at Hermiston Community Center
- I Love My City and Community Recycle event on Saturday, May 18 9am-12pm
- Kid's Fishing Derby, Saturday, June 1 10:00am at McNary Ponds

PUBLIC COMMENT

No public comment

ADJOURNED

Meeting adjourned at 6:14pm

Next meeting, June 13, 5:30pm



June 13, 2024

City of Hermiston Parks and Recreation Committee Meeting

Parks & Recreation

Committee Members present:

Jeff Kelso, Hunter Tibbals, Nicole Westing

Also present:

Jackie Myers, City Councilor

Brandon Artz, Parks & Recreation Director

Kelly Schwirse, Parks & Recreation Admin

Members not in attendance: Carlisle Harrison, Angel Aguilar, Erica Juarez, Lydia Raath

CALL TO ORDER

Meeting called to order at 5:30 by Jeff Kelso.

A quorum was not present, no official actions were taken.

MINUTES

Unable to approve May's meeting minutes.

REPORTS & BUSINESS

In the absence of a quorum, discussion was had about various community renovation and maintenance efforts, including the installation of hoops and light poles at Harrison Park, the progress of the Cimmaron Park project, and the renovation at the Harkenrider Senior Activity Center. Overview of the pool's opening day, staffing, customer service, financial projections, and summer programs. Introduction of new staff members Stasha Haines (Rec Coordinator) and Lorie Greer (Facility Manager/Rec Coordinator).

PUBLIC COMMENT

No public comment

ADJOURNED

Next meeting, July 11, 5:30pm



Parks & Recreation

June 18, 2024

City of Hermiston Recreation Project Fund Advisory Committee

Committee members present:

Val Hoxie, Jeffrey Kelso, James Whalley, Roy Barron, and Helen Nevin

Staff members present:

Brandon Artz and Kelly Schwirase

CALL TO ORDER

Committee members assembled and called to order by Jeff Kelso at 4:00pm with presentations beginning at 4:10pm.

MINUTES

The Recreation Project Fund Advisory Committee met on June 18 to review 12 proposals submitted for the 2024-25 allocation. Amount budgeted in FY 24/25 for distribution is \$85,000* and the combined amount requested for all applicants is \$148,993.

Application packets were sent to prior applicants and known parties of interest and made available on the City's website April 1 – May 31.

The distribution criteria for applicants is as follows.

TRT Funding Criteria and Eligibility

- *Total budgeted project fund allocation for 2024/2025 is \$85,000.*
- *Projects must be within the City of Hermiston.*
- *Applicants must have a non-profit tax status.*
- *Projects that benefit Hermiston through enhanced tourism, promotion, marketing, and lodging will be given highest consideration.*
- *Projects that benefit the greatest number of participants will be given greater consideration.*
- *Projects that represent a broad base of other support shall be given greater consideration.*
- *Funded projects are required to submit a breakdown of expenditures on how the funds were spent including receipts prior to reimbursement.*

Applicants were allowed 10 minutes to describe their project proposals and answer questions from the Committee. After review of the applications, the Committee discussed each proposal in detail and through consensus, settled on the award amounts in the following table.

A motion was made by Val Hoxie to recommend the amounts listed below, seconded by Roy Barron. Motion passed unanimously.



Parks & Recreation

June 18, 2024

City of Hermiston Recreation Project Fund Advisory Committee

The TRT Recreation Projects Grants Committee officially recommends the following allocation of grant awards:

<u>Applicant</u>	<u>Requested</u>	<u>Committee Award Recommendation</u>
Hermiston Parks & Recreation <i>Description: Annual Free Community Events</i>	\$20,000	\$13,000
Cinco de Mayo <i>Description: 2025 Cinco de Mayo Event</i>	\$15,000	\$9,750
Hermiston Basketball Club <i>Description: Tournament Awards</i>	\$10,000	\$6,500
Campus Life <i>Description: Cargo Trailer</i>	\$5,000	\$3,250
Cultural Awareness Coalition <i>Description: 2025 Juneteenth Celebration</i>	\$5,000	\$3,250
Masonic Lodge <i>Description: Oregon Masonic Celebration</i>	\$3,500	\$2,275
Greater Hermiston Community Foundation <i>Description: Pickleball Courts</i>	\$15,000	\$9,750
Made to Thrive/HEROS <i>Description: HEROS Sports Complex</i>	\$50,000	\$32,500
AYSO Youth Soccer <i>Description: Equipment</i>	\$5,393	\$3,505
Community Counseling Solutions <i>Description: Summer Skills Group</i>	\$4,950	\$3,218
Hermiston Downtown District <i>Description: Melon Fest</i>	\$8,000	\$5,200
Hermiston Downtown District <i>Description: Downtown Flowers</i>	\$7,150	\$4,648

Total Requested: \$148,993

Total Recommended to be Awarded: \$96,845

Award recommendations are pending approval of City Council.

ADJOURNED

Meeting was adjourned at 6:00pm. No future meetings scheduled.

*Total amount in the TRT/Tourism reserve account is \$195,000 with a budgeted proposed revenue of \$90,000 for 24/25. Council can approve the recommended amount over the amount budgeted.