



Where Life is Sweet

AIRPORT ADVISORY COMMITTEE

1600 Airport Way

December 07, 2022 at 4:00 PM

AGENDA

1. CALL TO ORDER / ROLL CALL

2. OTHER

A. Introduction of New Member Keith Ellis

3. MINUTES

A. Minutes of the October 5, 2022 Airport Advisory Committee Meeting. A quorum was not present at the November Meeting.

4. PUBLIC COMMENT

5. FINANCIAL REPORT

6. AIRPORT MANAGER'S REPORT

A. Fuel Sales

B. Discussion of new T-hangar Construction

7. MISCELLANEOUS ITEMS

8. ADJOURN

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Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

October 5, 2022

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Dan Burns, Ron Linn and Seth Shaw. Josh Burns was absent. Staff present: Mark Morgan from the City of Hermiston and Rolf Anderson Leirvik of Gorge Aviation Services.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the September 7, 2022, meeting were unanimously approved.

Public Comments

No comments

Financial Report

The financial report through September 30, 2022 was presented and after discussion unanimously approved.

Managers' Report

1. Rolf Leirvik reported that the EOTEC is considering new improvements that include substantial lighting. The details of the location and height of the lights have been sent to the Airport's consultants to see if they need FAA approval.
2. Rolf Leirvik reported the new QT Pod had some sporadic issues accepting some credit cards during approximately 3 day period. It appears most of the issues were connected to the way the credit cards were used, the remainder QT Pod issues reviewed and QT Pod was able to reset the equipment remotely. It has consistently worked since that date.
3. Rolf Leirvik reported that sales of fuel continue at good rate; however the Jet A fuel sales are down due to less visits from corporate turbine aircraft to the Airport as compared to last year.
4. Mark Morgan and Rolf provided updates on the work toward new T-hangars. Mark reported that the FAA has approved the removal of the existing hangars as part of the project. Precision Approach is working on more detailed construction plans and estimates.

5. Adjournment: The meeting was adjourned a 4:45 pm.

Next regular meeting date: Wednesday November 2, 2022.

Dan Burns