



EASTERN OREGON TRADE AND EVENT CENTER (EOTEC)

EOTEC- 1705 E. Airport Road

Where Life is Sweet

September 04, 2025 at 5:30 PM

AGENDA

1. CALL TO ORDER

2. ACTION ITEMS

A. Review & possibly approve the minutes of the June 12th, 2025 regular meeting

3. REPORTS

A. HEROS Update

B. Operations Update

C. Financial Update

D. Water Rights Update

E. RV Park Update

4. OTHER

5. PUBLIC COMMENT

6. NEXT MEETING

7. ADJOURN

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

Committee Members Present: Luke Swanson, Jennifer Roberts, David Bothum, and Kyndra Stone. EOTEC General Manager Al Davis, EOTEC Operations Manager Brian Rust, City Manager Byron Smith, City Councilors Roy Barron and Jeff Kelso, and City Staff Holly Lambert were also in attendance.

Members Excused: Weston Putnam and Steve Wallace

Member Absent: Drex Bailey

Guest Present: Umatilla County Fair Coordinator Beth Wheeler

City Manager Smith called the meeting to order at 5:30pm and led the meeting by committee agreement.

Introductions were made and Kyndra Stone was welcomed as the committee's newest member.

February 6th, 2025, Minutes

David moved and Luke seconded to approve February 6th, 2025; EOTEC Advisory Committee regular meeting minutes as presented. **Motion passed unanimously.**

Field Expansion- HEROS

Luke reported the application to the Oregon Parks & Rec Department is submitted and the HEROS committee will go to Salem later this summer to do a full presentation of the work that will be done to complete the Field Expansion project if awarded.

EOTEC staff confirmed a soccer tournament will be hosted on the new fields this summer.

Operations Update

Al presented the past and upcoming events report (see attached) and shared tonight EOTEC is hosting it's first "Thursday Night Lights" event with open Lacrosse fields. He shared several weekends at EOTEC have hosted multiple events simultaneously, working well bringing larger crowds and beneficial for vendor participation.

Al shared the EOTEC staff is exploring the possibility of hosting a Monster Truck show at EOTEC and mentioned a couple of larger future concerts cancelled their events as the headlining bands faced visa restrictions.

Financial & Water Rights Update

Financials were not brought to this meeting but will be provided at the September meeting.

Byron shared the City is in the process of acquiring some additional water rights, once complete the result will be less leased water needed each year from the Stanfield Irrigation District.

RV Park Update

Byron stated the City Council approved an eight-million-dollar grant from Amazon to build an RV Park at EOTEC. The final RV Park designs will essentially consist of two RV Parks, one using currently owned land and two, land the city is looking to acquire. Potential properties may come with additional water rights

helpful for long-term water needs. The city is working with both the Fair and Rodeo to meet the needs of all. Once designs are finalized, it may be possible to begin building in 2026.

Other

No other business was discussed at this time.

Next Meeting- September 4th, 2025, at 5:30PM

City Manager Smith adjourned the meeting at 5:55pm.

DRAFT

FY 2025-2026 Monthly Financial Report

Eastern Oregon Trade and Event Center (EOTEC) Fund

For the Month Ending July 31, 2025

Section 3, Item C.

EOTEC Fund

	2025-2026		Actual YTD	Variance	
	Annual Budget	Projected YTD*		Fav/(Unfav)	% Variance
Events	362,000	30,167	220	(29,947)	-99%
TRT/TPA	260,625	21,719	-	(21,719)	-100%
Misc.	7,995,000	666,250	121,000	(545,250)	-82%
Total Revenues	8,617,625	718,135	121,220	(596,915)	-83%
Personnel	485,603	40,467	45,071	(4,604)	-11%
Materials and Services	406,850	33,904	44,966	(11,062)	-33%
Capital	7,647,472	637,289	-	637,289	100%
Transfers	77,700	6,475	38,850	(32,375)	-500%
Total Expenses	8,617,625	718,135	128,887	589,248	82%

This fund is projected on the straight-line, 1/12th revenue or expense per month.

Projected revenues to date are **\$718,135** and actual year-to-date revenues are **\$121,220** or an **unfavorable variance of 83%**.

Projected expenditures to date are **\$718,135** and actual year-to-date revenues are **\$128,887** or a **favorable variance of 82%**.