



Where Life is Sweet

LIBRARY BOARD

Library's Downstairs Meeting Room- 235 E. Gladys Ave

September 24, 2025 at 5:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. READING OF MINUTES**
 - A. July 23, 2025
- 3. PUBLIC COMMENT**
- 4. UNFINISHED BUSINESS**
- 5. NEW BUSINESS**
 - A. Hours of Operation
- 6. LIBRARIANS REPORT**
 - A. September
- 7. OTHER MATTERS TO COME BEFORE THE BOARD**
- 8. NEXT MEETING**
 - A.** October 22, 2025
- 9. ADJOURN**

**** AMERICANS WITH DISABILITIES ACT NOTICE****

Please contact Hermiston City Hall, 180 NE 2nd Street, Hermiston, OR 97838 (Phone No. 541-567-5521) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TTY and TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900 or 711.

HERMISTON LIBRARY BOARD

Regular Meeting

July 23, 2025

1. CALL TO ORDER

The meeting was called to order at 5:02 pm by Lisa Depew, with Lori Davis, Casey Hinkley and Kim Tibbals present to form a quorum. Also present was Josh Roberts, City Council Liaison and Mark Rose, Library Director. Councilman Jeff Kelso was also present.

Prior to the call to order Mr. Rose was displaying photos taken of the library construction work.

2. READING OF MINUTES

- A. April 23, 2025
- B. May 28, 2025
- C. June 25, 2025

The minutes were approved as written.

3. PUBLIC COMMENT

4. UNFINISHED BUSINESS

5. NEW BUSINESS

6. LIBRARIANS REPORT

A. Mr. Rose reviewed the Annual Statistical Report. Activity numbers indicate the reduced collection, service hours, and program space. Budget numbers do not reflect a true year end show expenditure is within the limits set.

B. Survey Results/Library Hours Survey Comments

- a. This will be discussed more fully in the future as operating hours are set for the library.

C. Directors Report

- a. Mr. Rose invited Library Board members to join Library and City staff in the Fair Parade coming up on August 2.
- b. SRP The Reptile program was a huge success, with 250 total people attending! We had to turn away approximately 50 people because we had reached maximum capacity inside the Harkenrider Senior Center within the first 15 minutes of opening the door for the presentation. Overall participation is stronger that last year, in 2024, 355 participated, while in 2025, 537. This is credited to

opening up signup prior to the start date and encouraging participant to sign up at our reach events.

- c. Leslie Gunther has been promoted to Senior Library Assistant and is now filling that role. The Library Assistant position that she has been vacated has been open the last 2 weeks, some 30 applications have been received.
- d. Renovation
 - i. Mr. Rose indicated that construction is expected to be completed on August 18. The installation of shelving may be a task that continues beyond that date, and as it must be secure seismically it is a safety and certificate of occupancy issue.
 - ii. The plan for moving in is coming together. At this time we plan to have movers present on September 2 to return books from storage and the Carnegie building. Before we open I hope to have the collection reviewed so that all items can be found as our customers expect. A soft opening involving the library board and Friends of the library is hoped for prior to a grand opening.
 - iii. Dates are being reviewed for a ceremonial opening to include ribbon cutting with community leaders. It is hoped that a Saturday in late September/early October will work.
 - iv. Art for our renovated space remains a work in progress.

7. OTHER MATTERS TO COME BEFORE THE BOARD

8. NEXT MEETING

A. September 24, 2025

9. ADJOURN

The meeting adjourned at 5:43 pm.

PROPOSED OPERATING LIBRARY HOURS

I have authorized the following hours for planning and scheduling.

Monday	10:00 am – 5:00 pm
Tuesday	10:00 am – 7:30 pm
Wednesday	10:00 am – 7:30 pm
Thursday	10:00 am – 7:30 pm
Friday	10:00 am – 5:00 pm
Saturday	10:00 am – 3:00 pm

This offers our community 47.5 open hours per week.

Directors Report

September 2025



Staffing

We have hired Bea Tellez, whom you may recognize from the counter at City Hall.

Building Renovation

- All library lending materials are now shelved in the renovated building.
- The elevator lacks the required state inspection necessary for a certificate of occupancy.
- Front windows and entry lack finish trim.
- Staff want to move in, are now training and preparing programming.

Maker Space

The equipment is waiting to move into its space.

Public Art

- The mobile is installed and is beautiful.
- The Friends of the Library LiteZilla is in storage and will be installed prior to our Grand Reopening.
- The art of Hiroko Cannon and Arlen Clark is scheduled to be installed prior to our grand Reopening.
- The statue to be installed at the front of the building has been shipped and has yet to arrive. It will be installed on a stone base which will take 2 to 3 months to complete at which time it will be installed.

Grand Reopening

Friday, October 10th has been selected for the Grand Reopening because families with children will be able to attend as it is a non-student day for the Hermiston School District.