



CITY COUNCIL

Work Session Meeting Minutes April 22, 2024

Mayor Drotzmann called the work session meeting to order at 6:01pm. Present were Councilors Hardin, Barron, Primmer, Duron, Linton (arrived at 6:05pm), McCarthy, Peterson, and Myers. Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Planning Director Clint Spencer, Finance Director Ignacio Palacios, HES General Manager Nate Rivera, Parks and Recreation Director Brandon Artz, Court Administrator Jillian Viles, Assistant City Recorder Heather La Beau, and City Recorder Lilly Alarcon-Strong.

Broadband Effort Updates

Hermiston Energy Services General Manager Nate Rivera gave information (PowerPoint Presentation attached) regarding broadband updates and findings to include the Federal Communications Commission (FCC) data coverage and eCheckup speed tests for Hermiston and surrounding areas and focused on the higher percentage of unserved households and businesses per census block and discrepancies found with the FCC reporting.

Mr. Rivera gave information regarding the possibility of the City of Hermiston providing an open network fiber utility that could be used by all, both public and private sectors, with links to every property in Hermiston. The utility would be owned by the City of Hermiston to ensure local autonomy; however, many different service providers would be able to use the system to provide a variety of services at competitive rates for all consumers. Mr. Rivera gave information regarding Ziplly Fiber and the services they could provide to the overall City and underserved locations in the area as previously mentioned.

Mayor Drotzmann stated due to time constraints the Council will continue this discussion during the regular meeting, after the March Financial Report item.

Safety Plan Introduction

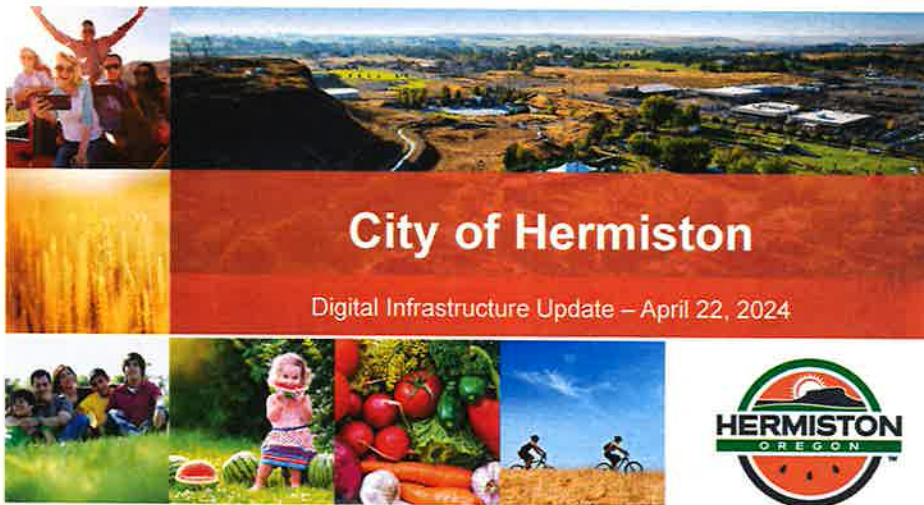
City Planner Clint Spencer introduced Nick Foster from Kittleson and Associates, Inc. who specialize in Transportation Engineering and Planning who is helping the City in the development of the City's Safety Action Plan. Mr. Foster gave information (PowerPoint Presentation attached) regarding the Plan: to identify safety improvements to reduce fatalities and serious injuries on the City's transportation system for people driving, biking, walking, and rolling. The Plan, which has been funded by a federal grant, will help gather community input, develop safety strategies, set a goal to aim for zero fatal and serious injury crashes, and more all within the community.

Mr. Spencer stated the Plan was previously presented to the Planning Commission, Commissioners are in attendance at tonight's meeting, and are all in full support of this Plan.

Mayor Drotzmann thanked Mr. Foster for the important information as streets, sidewalks, and public access areas are essential and safety is a priority for all.

Adjournment

Mayor Drotzmann adjourned the work session meeting at 7:02pm and stated the Council will convene immediately for their regular council meeting.

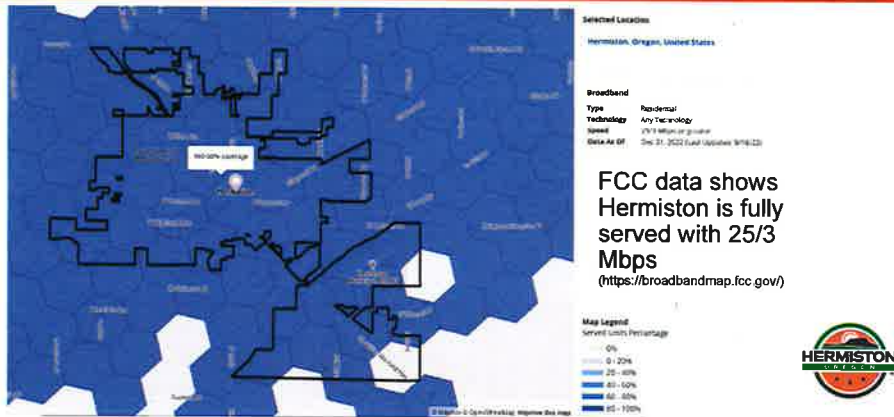


Digital Infrastructure Update

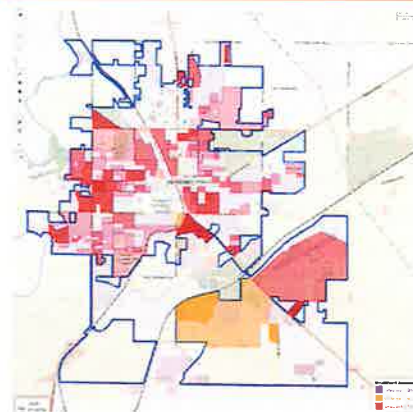
- Update on City's Progress
- Findings
- Provider Options
- New Opportunity
- Direction



FCC Reported Served with Broadband



FCC Broadband Data Discrepancies

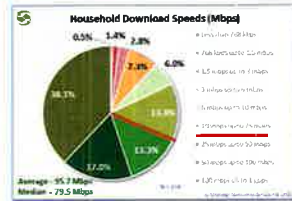
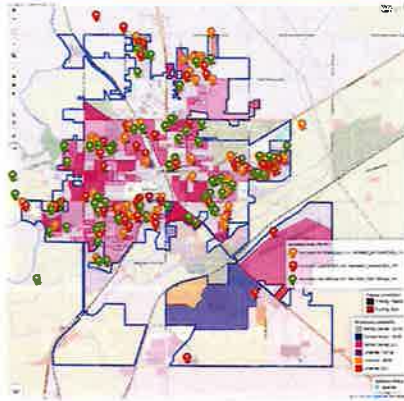


Deeper analysis of FCC's data reveals census blocks with partial coverage, where deeper shading shows higher percentage of unserved households per census block

- Uncovered this by:
- Counting the number of served locations in every census block
 - Filtering out business-only service
 - Updating with latest FCC and broadband provider data



eCheckup Download Speeds



Almost one third of households/business do not meet FCC 25/3 Mbps standards based on eCheckup speed tests



Availability by Connection Speed

1.3.1 Broadband Availability by Connection Speed

1.3.1.1 Household Availability of 25/3 Broadband

Block Source	Household (2020)	% of Household	Population (2020)	% of Population	Avg. Fiber Cost	Avg. Wireless Cost
All Households	6,962	100.0%	19,364	100.0%		
Unserviced 25/3	4,337	62.3%	11,332	58.6%	\$2,000	\$1,000
Fully Served 25/3	2,625	37.7%	8,032	41.4%		

1.3.1.2 Household Availability of 100/20 Broadband

Block Source	Household (2020)	% of Household	Population (2020)	% of Population	Avg. Fiber Cost	Avg. Wireless Cost
All Households	6,962	100.0%	19,364	100.0%		
Unserviced 100/20	4,382	63.0%	11,499	59.4%	\$2,700	\$1,000
Fully Served 100/20	2,580	37.0%	7,865	40.6%		

Note: Not all households without access to 25/3 broadband will also lack access to 100/20 broadband, so some households counted in this table will also be counted in the previous table.

BroadbandAnalyzer data reports:

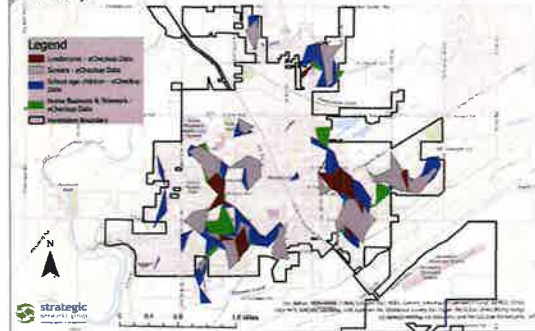
- 2,625 households (41.4%) served with 25/3 Mbps
- 4,337 of Hermiston residents (58.6%) are unserved with 25/3 Mbps
- 4,382 households (59.9%) are unserved with 100/20 Mbps
- 13 community anchor institutions (schools, medical institutions, government facilities) are located within the partially served census blocks



Digital Inclusion Analysis

eCheckup Respondents : Hermiston, OR

Aggregate Areas of Low Income, Seniors, School-aged children, and Home business & Teleworkers



- GIS analysis data for digital inclusion planning and network commercialization
- Map shows low income (brown), seniors (grey), school-aged children (blue), and home business and teleworker (green).

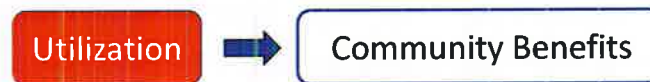


Pivot to Address Demand Side of Broadband

Broadband availability is often the primary focus, however ...



Economic Growth is Driven by Utilization



How Open Networks Work

Digital Infrastructure – one common fiber network utility

- Is built to be “open” to many uses (public and private)
- Links the internet to **every premise and building** in Hermiston
- Is owned by City of Hermiston – **to ensure local sovereignty over digital future**

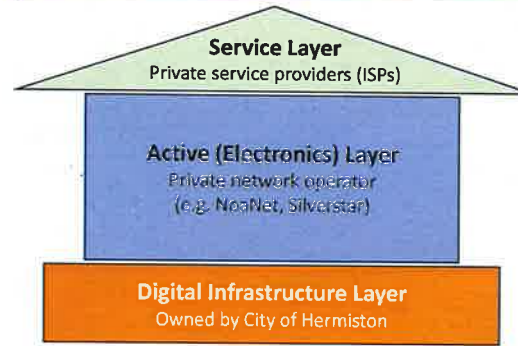
Structural separation of digital infrastructure and operations / service delivery with

- one experienced wholesale open access entity (NoaNet, Silverstar) connects providers, operates the network 24/7/365 and maintains the network
- many service providers use the digital infrastructure to provide choice of diverse services at competitive rates delivered to every premise



An economic development platform is created by the public and private sectors

Separation of Digital Infrastructure



ISPs with experience and technical expertise **compete to provide services to users**

Neutral operator brings technical knowledge and resources to partnership **to efficiently operate and maintain network**

With a large asset base already, Hermiston is setup to invest longer-term (15-20 years)



Delivery of services by private sector, with local stewardship over digital infrastructure

Pro's and Con's of Ownership

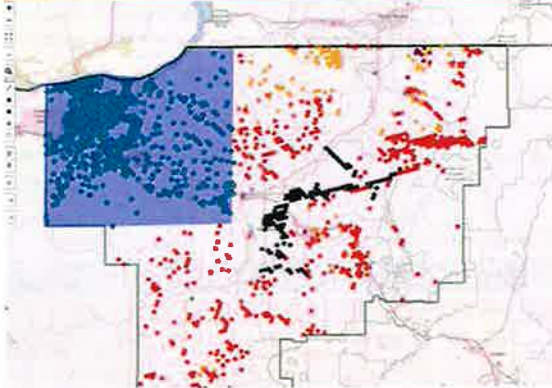
Ownership	Pro's	Con's
Traditional private sector Internet Service Providers (ISPs) Pro's and Con's of Digital Infrastructure Ownership	<ul style="list-style-type: none"> • City of Hermiston does not need to deal with broadband – someone else will 	<ul style="list-style-type: none"> • No guarantee that 100% of premises will be connected • No control over timelines for build-out • No recourse for City of Hermiston with service levels or quality • Taxpayer funds could subsidize one private sector provider and limit competition • Will still require oversight of franchise agreements
Digital infrastructure (ownership of infrastructure by broadband utility, or special purpose vehicle)	<ul style="list-style-type: none"> • Sovereignty of Hermiston's digital future <ul style="list-style-type: none"> ◦ encouraging competition ◦ setting priorities and timelines for build-out across Hermiston. ◦ ensuring all premises are connected ◦ incentivizing customer service • Reduced costs in serving Hermiston's municipal and community anchor sites • New revenue streams from digital infrastructure 	<ul style="list-style-type: none"> • Oversight costs of broadband utility

ZiPLY Fiber

- Approached the City in 2023.
- Connect the Residents and Businesses.
- Asked for a Co-Location Agreement to Use City Hall.
 - **Trade Services for Co-Location.**
- Connect Majority of City Facilities.



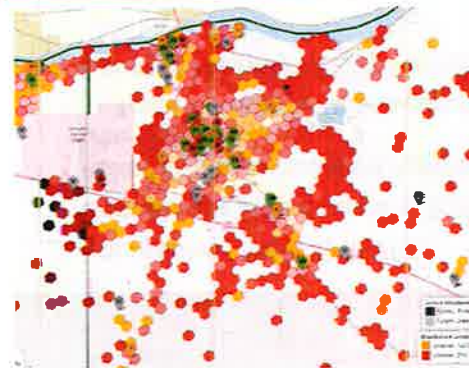
New Opportunity



- Total of 16,145 premises within selected area
- Broadband can be delivered to 12,232 unserved and 9,493 underserved locations
- Selected (blue) area is eligible to receive BEAD funding



Leverage Community Assets for Broadband



- Significant number of unserved locations (red hexagons) beyond Hermiston city limits.
- Digital infrastructure investments should enable regional economic and community development.
- BroadbandAnalyzer analysis shows community facilities and anchor institutions (schools, hospitals, municipal, public safety, etc.) that can empower regional network.
- Leverage assets such as utility poles and other community infrastructure to supplement grant matching and enable broadband planning.



Next Steps for Regional Digital Infrastructure

1. **Validate boundaries of network with potential partners**
 - a) Localities (city, county, etc.)
 - b) Network operators and service providers
 - c) Community stakeholder organizations
2. **Identify partnership roles in the regional network**
 - a) Network operations
 - b) Investment and funding
 - c) Ownership and governance – options include local overlay district, special purpose vehicle, etc.
 - d) Outreach, engagement, and digital inclusion partners
3. **Prepare business and economic plan, governance model, funding model**
4. **Pursue funding (public grant funding and private)**



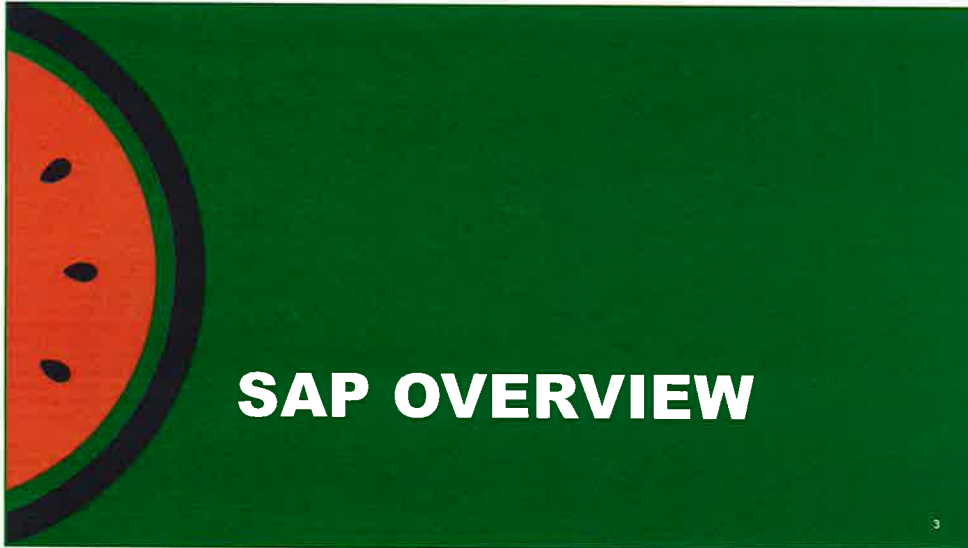
Questions

Where Life is Sweet™



AGENDA

- Safety Action Plan Overview
- Community and Partner Organization Engagement
- Discussion
- Next Steps

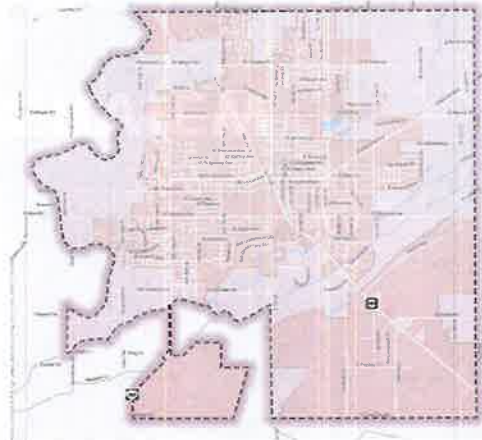


PROJECT PURPOSE

- SS4A Compliant Safety Action Plan
 - Reduce Fatal and Serious Injury Crashes
 - Identify and Prioritize Projects and Strategies
 - Engage Community
 - Address Underserved Communities
 - Data-Driven
 - All Users

PROJECT SCOPE

- Public roads within Hermiston urban growth boundary
- Roadway owners
 - City of Hermiston
 - Umatilla County
 - ODOT



SS4A ACTION PLAN COMPONENTS

- Vision & target(s)
- Oversight group
- Data-driven
- Engagement
- Equity/Demographics
- Projects/strategies
- Performance measures

SS4A Self-Certification Eligibility Worksheet

All applicants should follow the instructions in the PDF to properly apply for a grant. For the [SS4A Action Plan](#) for more information.

Table 1 of the SS4A MPO document [Guidelines for Applicants](#) lists when completed for a grant and in this worksheet, applicants should use this worksheet to determine whether their existing plans contain the required components to be considered an eligible Action Plan for SS4A.

This worksheet is required for all SS4A implementation Grant applications and any Planning and Demonstration Grant applications to conduct Supplemental Planning/Demonstration Activities only. Please complete the form in its entirety, do not adjust the formatting or layout of the worksheet, and upload the completed PDF with your application.

Eligibility

An Action Plan is considered eligible for an SS4A application for an implementation Grant or a Planning and Demonstration Grant if it meets Supplemental Planning/Demonstration Activities 8 of the following list (implementation only):

- You can answer "YES" to Questions 3, 7, and 9 in the worksheet.
- You can answer "YES" to at least four of the six remaining Questions, 1, 2, 4, 5, 6, and 8.

If both conditions are met, an applicant is not eligible to apply for a Planning and Demonstration Grant to fund the creation of a new Action Plan or updates to an existing Action Plan to meet SS4A requirements.

Applicant Information

Last Applicant: URL:

Action Plan Documents

SAFE SYSTEM APPROACH

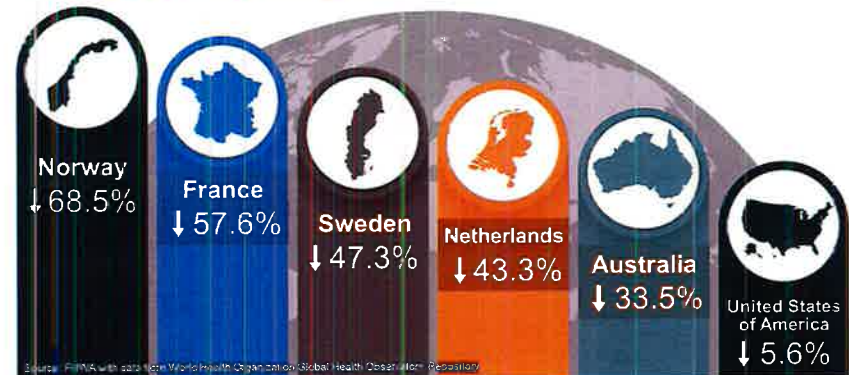
- Mindset shift
 - Injury prevention vs. crash prevention
 - Less emphasis on people's choices -> will make mistakes

Imagine Hermiston as a place where **nobody** has to die or be seriously injured from crashes



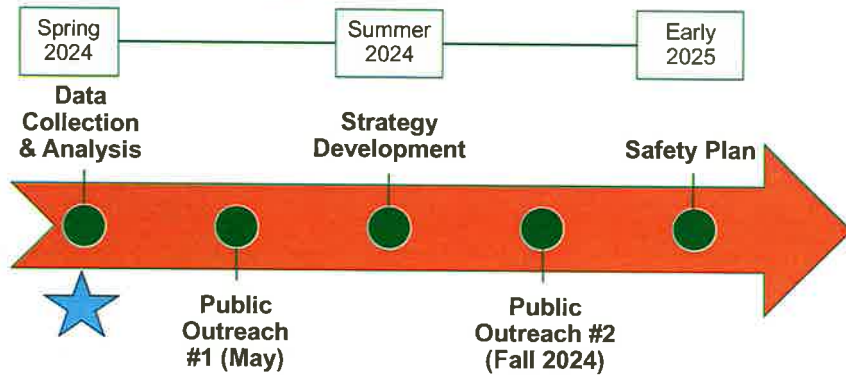
Figure source: transportation.gov/NRSS/SafeSystem

PROVEN SUCCESS



Source: FHWA with data from World Health Organization, Global Health Observatory, Repository

PROJECT SCHEDULE



GOALS AND APPROACH TO COMMUNITY ENGAGEMENT

1. Provide a range of opportunities to provide input into the plan
 - In-person and virtual opportunities, with a focus on targeting underserved communities
2. Inform what is affecting traffic safety in Hermiston
3. Solicit feedback on project, program, and policy solutions

Phase 1 will gather input on existing conditions and concerns around transportation safety and identify possible locations and ideas for improvements.

Phase 2 will gather input on proposed countermeasures.

COMMUNITY ENGAGEMENT STRATEGY

April-August 2024 Activity	Phase 1
SAP Fact Sheet <i>Project Overview</i> <i>Contact Information</i> <i>How to provide input</i>	<ul style="list-style-type: none"> • Electronic Version for Distribution
Project and Meeting Notification	<ul style="list-style-type: none"> • Social media releases • E-mails • Press Release
Virtual "Open House"	<ul style="list-style-type: none"> • On-line "StoryMap" for people to visit at their convenience
Interactive Map	<ul style="list-style-type: none"> • On-line map for community members to share comments about specific locations
Questionnaire/Comment Form	<ul style="list-style-type: none"> • On-line form community members to share comments and locations of concern
In-Person Outreach	<ul style="list-style-type: none"> • 3 different locations



DISCUSSION

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VISION AND TARGETS

- Long-term vision = Zero fatal or serious injuries
- Two options for targets:
 1. Zero fatal or serious injuries by year 20XX
 2. Set an interim goal of a significant (50%?) reduction by year 20YY



ITEMS TO ADDRESS IN THIS PLAN

- Desired outcomes
- High-level safety concerns
- Particular locations
- Barriers to addressing safety
- Groups that are most impacted
- Partnerships in place or needed



NEXT STEPS

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NEXT STEPS



Public Outreach Round #1 – *Mid-May*



Existing Conditions Technical Memorandum – *May 17th*



TAC Meeting #2 – *Week of May 20th*



CITY COUNCIL

Regular Meeting Minutes

April 22, 2024

Mayor Drotzmann called the regular meeting to order at 7:02pm. Present were Councilors McCarthy, Barron, Linton, Primmer, Hardin, Duron, Peterson, and Myers. In attendance was City Staff to include: City Manager Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Planning Director Clint Spencer, Finance Director Ignacio Palacios, Court Administrator Jillian Viles, Parks and Recreation Director Brandon Artz, and City Recorder Lilly Alarcon-Strong. Student Advisor Manuel Salazar was also in attendance. The pledge of allegiance was given.

Proclamations

Mayor Drotzmann emphasized the importance of proclamations and his desire to read each one aloud for the recognition they deserve, and then read aloud the following Proclamations:

- Vietnamese-American Remembrance Day
- Proclamation- National Day of Prayer
- Proclamation- Fred Ziara Day
- Proclamation- Drinking Water Week

Assistant City Manager Mark Morgan spoke regarding the Drinking Water Week Proclamation and recognized all Water Department staff in attendance, to include: Utility Workers Chad Atkins, Sean Basford, Fernando Cervantes, Scott Dammeyer, David Estrada, Jorge Gonzalez, Jason Lohman, Chief Operator Alex McCann, and Water Superintendent Roy Bicknell.

Applause from all in Council Chambers.

Citizen Input on Non-Agenda Items

Timothy Thomason (80205 Banks Ln, Hermiston)- Stated he is planning an Equality without Exception Event and Parade in Hermiston. The event is not only an LGBTQ Pride Event, but an event for all to participate, express their pride in whatever facet of their life, to be themselves and change the world. Mr. Thomason stated he is proud to be a gay Christian man and is planning the event at EOTEC on June 1st with a downtown parade in the evening. The parade will not be vulgar, as it is in other places, and hopes the community will come together to participate.

Maria Villagrana (246 NE 7th St)- Through a translator asked that the Council consider changing it's regulations on mobile food vending as she would like to be a mobile food vendor in Hermiston but has not been able to find a location due to the regulations in place.

Mayor Drotzmann asked that staff work with Ms. Villagrana regarding this issue.

Consent Agenda Items

Councilor Primmer asked to remove item G. Councilor McCarthy moved and Councilor Duron seconded to approve Consent Agenda items A-H, with the exception of G. Motion carried unanimously.

- A. Committee Vacancy Announcements



CITY COUNCIL

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- B. Recommendation Appointment of Brian Misner to Position #7 of the Planning Commission for a 3-year term ending March 31, 2027.
- C. Confirmation Reappointment of Margaret Saylor to Position #8 of the Planning Commission for a 3-year term ending March 31, 2027.
- D. Confirmation Reappointment of Derek Caplinger to Position #9 of the Planning Commission for a 3-year term ending March 31, 2027.
- E. Final Plat- View Wood Estates Phase II 4N2814AD Tax Lot 902 - 920 E View Drive
- F. Amended and Restated Lift Station & Utility Easement
- H. Minutes of the April 8th City Council Regular Meeting

Items Removed from the Consent Agenda

- G. Reschedule the 2nd City Council Meeting in May.

Councilor Primmer stated he wanted to be more transparent about why this meeting would potentially be rescheduled.

City Manager Smith stated typically Council meetings that fall on recognized holidays are cancelled or rescheduled, staff is asking the Council to reschedule this meeting to the following day as Monday is Memorial Day.

Councilor Myers moved and Councilor Hardin seconded to approve Consent Agenda item G. Motion carried unanimously.

Resolution No. 2319- First Amendment to IGA for IT Services with Morrow County

City Manager Smith gave information regarding amending the IT Services agreement with Morrow County due to increased service needs.

After Council discussion, Councilor Primmer moved and Councilor McCarthy seconded to approve Resolution No. 2319 and lay upon the record. Motion carried unanimously.

Resolution No. 2320- Approval of Guaranteed Maximum Price (GMP) Amendments on Civic Projects

City Manager Smith gave information (PowerPoint Presentation attached) regarding the ability to sign three GMP amendments with CB Construction for the Harkenrider Center, IT space in City Hall, and Arc building Phase 1 renovations.

After Council discussion, Councilor McCarthy moved and Councilor Barron seconded to approve Resolution No. 2320 and lay upon the record. Motion carried unanimously.

March 2024 Financial Report

Councilor Myers moved and Councilor McCarthy seconded to accept the March Financial Report as presented (PowerPoint Presentation attached) by City Manager Smith. Motion carried unanimously.



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Broadband Effort Updates (continued from Work Session)

Mr. Rivera asked that the Council give staff direction on this effort, including either continuing this effort with or without community partners and come back with a recommendation to Council, or to stop working on this effort.

Mayor Drotzmann spoke regarding the universal community broadband need and how those needs were brought to the forefront during Covid with remote learning for area school students. City Manager Smith and Mr. Rivera addressed questions from the Council, and after further discussion Council directed staff to identify area partnerships while moving forward with this effort.

Committee Reports

Hispanic Advisory Committee- Councilor Barron and Duron spoke regarding the Committee's Goal Setting efforts, and speakers from DEQ and Senator Wyden's Office, and received a request for a proposed Circuit Court Candidate Forum in the City, and received Cinco de Mayo Event updates.

Mayor's Report

Mayor Drotzmann spoke regarding the LOC Regional Meeting and Spring Conference.

Council Reports

Councilor Peterson spoke regarding her work with Travel Oregon on their Expanding Accessible Spaces Program which helps businesses find ways to be more accessible for their disabled customers.

Councilor Linton asked Chief Edmiston if there has ever been a female sergeant at HPD.

Chief Edmiston stated yes, the last one left HPD in 2013 or 2014.

Councilor Primmer Thanks all telecommunicators for the work they do and recognized them as last week was National Public Safety Telecommunicators Week and spoke on attending the ribbon cutting of Horizon Projects Step Center.

Councilor Hardin spoke on the UEC Annual Meeting and how great it was to see the many different events that were happening at EOTEC.

Councilor McCarthy spoke regarding the Hermiston Chamber of Commerce Board elections.

Councilor Primmer encouraged all to see the Umatilla County Search and Rescue movie, End of the Rope, viewing in the Hermiston Cinema.

Councilor Primmer and Mayor Drotzmann thanked all volunteers for all they do as National Volunteer Week is this week.



Where Life is Sweet

CITY COUNCIL

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Youth Advisory Report

Student Representative Manuel Salazar gave information regarding High School Theater performances and fundraiser and asked questions regarding zoning matters.

Mayor Drotzmann encouraged Mr. Salazar to speak with City Planner Clint Spencer regarding zoning matters.

City Manager's Report

City Manager Smith spoke regarding:

- Circuit Judge Candidate Forum which will be held at City Hall Thursday at 6:30pm
- Tactile Map Ribbon Cutting at Funland Park tomorrow at 5:00pm.

Adjournment

Mayor Drotzmann adjourned the City Council meeting at 8:31pm as there was no other business.



SIGNED:



Dr. David Drotzmann, Mayor

ATTEST:



Lilly Alarcon-Strong, CMC, City Recorder



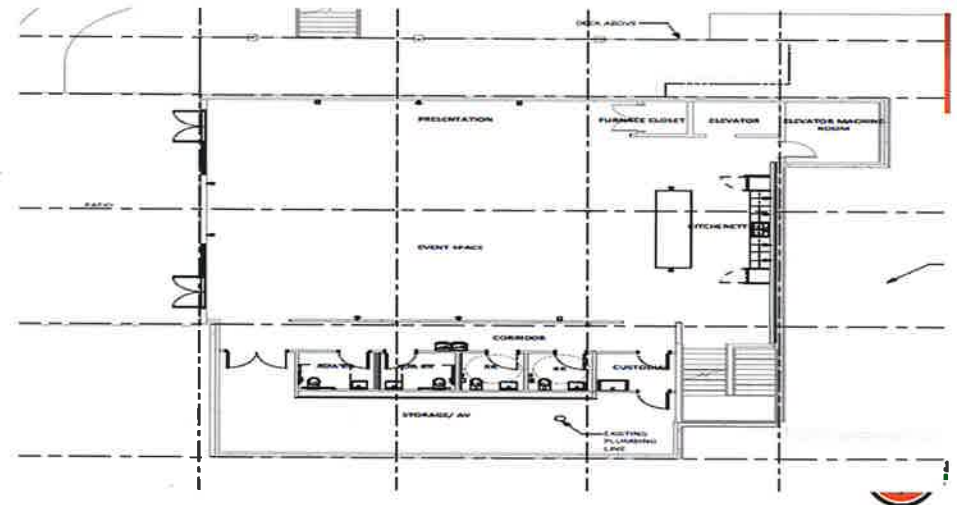
Overview

- Civic Projects
(Construction Manager/General Contractor (CMGC) Hacker/CB Construction)
 - **Harkenrider Center**
 - **City Hall – IT Space**
 - **The Arc Building (aka USO Building)**



Overview

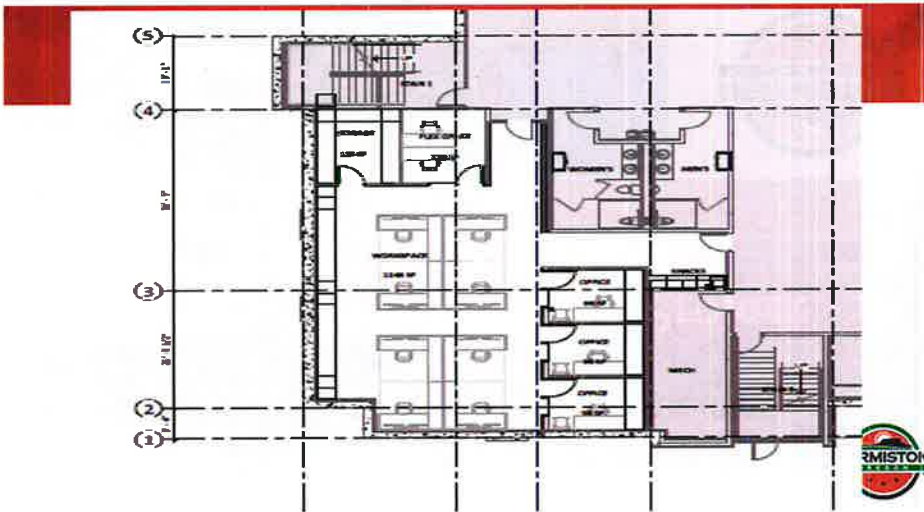
- How are we paying for these?
 - **Why not use these funds to assist operations?**





Harkenrider Center

- Project – Finish Basement Space (3,800ft²)
 - Design is essentially the same as in January
 - GMP is \$786,310



City Hall – IT Space

- Project – Finish Future Growth Space (1,500ft²)
 - Design essentially the same as January
 - GMP is \$365,142



The Arc Building (USO)

- Phase I Projects
 - Replace roof
 - Update/add electrical
 - Repair foundation in the rear of the building
 - Rebuild Front Entry Ramp
- GMP is \$137,331



Comments/
Questions?

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Hermiston Urban Renewal Area (HURA)

- Property Tax Revenue has gone above projections
- 2nd Street Gateway Project – 50% Complete
 - **Curb, gutter, sidewalk, and ADA ramps are complete**
 - **Paving is expected be installed by the end of April.**



General Fund

- Monthly Revenues are slightly below projections (~\$53,000)
- Annual Revenues are slightly ahead of projections (3.9%)



General Fund

- Monthly Expenses below projections by 25%
- Annual Expenses below projections 10.3%
(This should be black on the page)



Utility and Street Funds

- Corrections
 - 1% should be black
 - -2% should be red



Capital Projects

- Lead and Copper testing – 100% completed with no lead present
- Gladys/Main/Newport – Construction this summer



Capital Projects

- Teen Adventure Park – Open to public use; May 11 ribbon cutting/skatefest
- Hangar Replacement – Old hangar removed



Discussion

Questions?

Where Life is Sweet