



August 2, 2023

City of Hermiston Recreation Project Fund Advisory Committee

Parks & Recreation

Committee members present: Val Hoxie, Jeffrey Kelso, James Whalley, Roy Barron, and Helen Nevin
Staff members present: Brandon Artz and Kelly Schwirse.

CALL TO ORDER

Committee members assembled meeting called to order at 5:01pm

PROJECT PROPOSALS

City Council recommended that this committee reopen to accept additional applications to be received no later than July 28, 2023. The following organizations submitted applications.

- **Hermiston Cinco de Mayo**
Requesting \$10,000 Cinco de Mayo Event
- **Hermiston Jr Football**
Requesting \$6,000 Start-up equipment
- **Hermiston Special Olympics**
Requesting \$4,600 Bowling and bocce ball
- **Hermiston Cultural Awareness**
Requesting \$5,000 Juneteenth Event

Committee discussed at length how to proceed and whether to accept any or all the applications as they were submitted after the established deadline of June 2nd.

Concerns of the committee are:

- \$72,338 has already been awarded and approved by council to earlier applicants, exceeding the recommended budget for 2023.
- Setting a precedence by accepting and awarding late applicants.

Motion to not accept the applicants listed above based on submission after the established deadline of June 2nd was made by Val Hoxie. Second by Helen Nevin. Motion passed 3-1

Motion to make May 31st the annual deadline for applications to be received made by Helen Nevin, seconded by Val Hoxie. Motion passed unanimously.

It is recommended by this committee that City Council add to the by-laws regarding the TRT Funding Program that the deadline for applications will be May 31st annually. Applications received after May 31st will not be considered.

Discussion:

- Possibility of this committee meeting two times per year and be involved in setting the budget for the year.
- Application available and accepted starting April 1.
- Committee actively help get the word out about the TRT Grant Application to encourage more applicants.

ADJOURNED

Meeting was adjourned at 5:33pm. No future meetings scheduled.