

# HERMISTON LIBRARY BOARD

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Regular Meeting

July 26, 2023

## 1. CALL TO ORDER

The meeting was called to order at 5:04 pm by Vice Chair Lisa Depew, with Erick Peterson, and Rosario Madrigal, present to form a quorum. Also present was Mark Rose, Library Director.

## 2. READING OF MINUTES

### A. June 27, 2023

The minutes were approved as written.

## 3. PUBLIC COMMENT

## 4. UNFINISHED BUSINESS

### A. Review of Collection Development Policy

Mr. Rose indicated that this policy would be sent with the next packet for discussion and review.

## 5. NEW BUSINESS

### A. Election of Officers

Erick Peterson nominated Lisa Depew to serve as board chair. The question of Casey Hinkley being a current board member came up, Mr. Rose expressed some concern that while the intent was in place, city council may not have completed the process of reappointing her yet. Erick Peterson nominated Rosario Madrigal as Vice Chair.

The nominated officers were unanimously approved.

## 6. LIBRARIANS REPORT

### A. Year End Statistical Report

The statistical report shows another year of mixed rebound and disappointedly consistent numbers from the previous year. Circulation of library materials is flat to minor increase. Computer and WiFi use is much higher, other areas like door count is up as well which may indicate a change in use to continue to observe. The end of year budget excess in personnel has been addressed with the assistance of City HR, Mr. Rose expects a smaller overage in personnel next year.

### B. Directors Report July 2023

Mr Rose reported that a staff member was promoted to fill the Senior Library Assistant position. Applications for that opening are coming in at a good rate.

An evening time has been arranged for library advocate input.

The Hermiston Herald has been digitized through June 1945, roughly 75 roles of microfilm. The estimate to complete the project is rather high, \$75,000. The state has determined to focus all efforts on Native/Tribal

documents, we will not be eligible for additional funding of this nature.

**7. OTHER MATTERS TO COME BEFORE THE BOARD**

**8. NEXT MEETING**

A. September 27, 2023

**9. ADJOURN**

The meeting adjourned at 5:56 pm.