

# Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

March 6, 2024

Airport Terminal, Hermiston, Oregon

## Call to Order

The meeting was called to order at 4:00 pm.

## Roll Call

Members present: Josh Burns, Nicole Westing, and Dan Burns. Absent: Keith Ellis and Jessie McCormach. Staff present: Mark Morgan from the City of Hermiston and Rolf Leirvik.

## Agenda

The Agenda was unanimously approved.

## Approval of the Minutes

The minutes from the February 7, 2024 meeting were unanimously approved.

## Public Comments

No comments

## Financial Report

The financial report for February 29, 2024 was reviewed and unanimously approved.

## Managers' Report

1. Fuel sales for the month of January were reviewed. The Jet A fuel was not available for sale during the first half of February due to a broken meter. The repaired system is working now.
2. The City received the bids for the new hangar project. The total of the bids is approximately \$1,535,000. Work on removing the existing structure is scheduled to begin on April 1.
3. Staff reported that David Prior's ground lease was expiring on May 31, 2024. He has requested a new ground lease for the same property. After thorough discussion and after motions duly made and seconded the Board unanimously recommended that the City Council approve a new ground lease with David Prior with an initial lease rate of \$0.25 per square foot.

The meeting was adjourned at 4:35 pm.

The next regular meeting date: Wednesday April 3, 2024.

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Dan Burns