



## CITY COUNCIL

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### Work Session Meeting Minutes November 25, 2024

Mayor Drotzmann called the regular work session meeting to order at 5:30pm. Present were Councilors Barron, Primmer, Myers, Peterson, Hardin, Linton, and Duron. Councilor McCarthy was excused. Staff in attendance included City Manager Byron Smith and Finance Director Ignacio Palacios.

#### **PATH/Stepping Stones Alliance Quarterly Updates and Tour**

The Council heard quarterly updates and toured the Stepping Stones Alliance grounds at 81535 Lind Road, Hermiston lead by Executive Director Jesalyn Cole.

#### **Adjournment**

Mayor Drotzmann adjourned the work session meeting at 6:15pm and stated the Council will take a short break and then convene for their regular council meeting at 7:00pm at City Hall.



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## Regular Meeting Minutes November 25, 2024

Mayor Drotzmann called the regular meeting to order at 7:00pm. Present were Councilors Primmer, Peterson, Myers, Duron, Linton, Hardin, and Barron. Councilor McCarthy was excused. City Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Finance Director Ignacio Palacios, Chief Jason Edmiston, Parks and Recreation Director Brandon Artz, City Planner Clint Spencer, Court Administrator Jillian Viles, and City Recorder Lilly Alarcon-Strong. Also present was Student Advisor Rebecca Godoy and Jeanine Heredia. The pledge of allegiance was given.

### **Recognition- Carlisle Harrison, ORPA Lasting Impact Award**

Parks and Recreation Director Brandon Artz spoke regarding the Lasting Impact Award from the Oregon Recreation & Park Association that was awarded to Carlisle Harrison for his contributions to Hermiston for over the past 60 years to include efforts to plant more than 7,000 trees throughout Hermiston on the City's first Tree and Parks Committee in the 1970's, spearheading the creation of key trails, personally supporting basketball courts at his namesake Harrison Park and the Pickleball Courts project at Theater Sports Park, and creating wonderful community spaces at Riverfront Park, Butte Park, Hodge Park, and Victory Square Park.

The following video was played <https://www.hermiston.gov/parksrec/page/hermiston-honors-carlisle-harrison-decades-transformative-contributions-parks-and> and a standing ovation was given.

Mayor Drotzmann presented Mr. Harrison with the prestigious Lasting Impact Award from the Oregon Recreation & Park Association and spoke regarding the vital role Mr. Harrison has played through his vision, volunteerism, and labor.

Mr. Harrison thanked the City and Community for the recognition.

### **Proclamation- Small Business Saturday**

Mayor Drotzmann read the Small Business Saturday Proclamation aloud and encouraged all to support small businesses on Small Business Saturday and throughout the year.

### **Presentation- Safety Action Plan Draft**

City Planner Spencer and Nick Foster and Chris Bame from Kittelson & Associates, Inc., presented the Safety Action Plan Draft (PowerPoint Presentation attached) intended to target the reduction of fatal and serious injury crashes specific to areas on US 395, OR 207, Highland Ave, Orchard Ave, and more. The gentlemen spoke regarding community engagement efforts made and their results, to include safety concerns regarding the lack of: street lighting, traffic control devices, and sidewalks, as well as unsafe driver behavior. They also supported the projects outlined in the draft plan as they believe it will improve transportation safety, emphasis safety improvements near schools, and have needed pedestrian and bicyclist improvements.

Chief Edmiston spoke regarding the implementation and installation of a red-light camera systems on US 395 and Elm.



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After addressing questions from the Council, City Planner Spencer stated the Council will be presented with the final draft at their next meeting for adoption and then begin project implementation.

### **Citizen Input on Non-Agenda Items**

None given.

### **Consent Agenda Items**

Councilor Duron moved and Councilor Hardin seconded to approve Consent Agenda item A-C to include:

- A. City Committee Vacancy Announcements
- B. Proposed renaming of a portion of NE Hill View Drive.
- C. Minutes of the November 12, 2024 City Council Regular Meeting

Motion carried unanimously.

### **Ordinance No. 2368- Amending Chapter 133 Relating to Curfew**

City Manager Smith spoke regarding how the passage of Ordinance No. 2368 would help alleviate some of the truancy issues at school.

Councilor Linton stated she did not support this ordinance as officers should be worrying about criminals and leave truancy to schools, School Resource Officers, and the Citizen Accountability Board. Councilor Linton spoke regarding how this ordinance could be seen as harassment of kids and that children that this would be creating a hardship for parents with having to pay fines associated with their children not attending school, not because the parents don't care that they don't attend school, but that some children just don't listen and can't be forced, mentioning that many parents work and can't stay home to make sure their children go to school and stay in school.

Chief Edmiston stated truancy does impact the Police Department, specifically in the future. This Ordinance would give officers a legal reason to stop youth during the school day, within reason, that are not in school. Once the stop is made, that officer will contact the school and/or School Resource Officer to be involved. This would also be another tool for people from other lands to make sure that their children are enrolled and attending school, as mentioned from other community officials who have implemented similar ordinances.

Mayor Drotzmann and Councilors Duron and Barron spoke regarding the need for implementable truancy, not to criminalize people, but to make sure students are at school to understand the value of education so they can be successful. The Ordinance would also help parents utilize this tool to get their children to go to school and help with other resources they may need. Stating they have confidence in the Police Department to utilize the tools they are given in a non-combative approach for this ordinance.

### **Public Comment**

Tom Harrison, 1275 W Madrona Ave Apt A- Stated when he was in high school he had monthly orthodontist appointments where he would check himself out, walk to his appointment, and walk back to attend school. Mr. Harrison stated it would have been quite a different experience if he would have been stopped by police during these times. Mr. Harrison asked that the City consider the impact this will have



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on students and asked that students give feedback about the proposed ordinance as this will impact them the most.

Josh Roberts, 1709 NE 6<sup>th</sup> Pl- Stated he was worried about the legality of probable cause of this Ordinance and asked if this had been vetted by the Appellate/Supreme Court, and asked what if kids say they don't want to go to school and resist this action. Mr. Roberts spoke regarding an OSU case where a similar situation become physical and it had negative impacts on the school and Oregon State Police, and encouraged there to be written policy about how to deal a similar situation.

Student Advisor Rebecca Godoy stated she understands that this ordinance would be better for the community but wonders how this will impact seniors who have free periods and this should be considered as well.

After further discussion and answering additional questions from the Council, Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Tovey read the ordinance by title only. Mayor Drotzmann requested that the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Tovey read the ordinance by title only for the second reading, Councilor Primmer moved and Councilor Hardin seconded that Ordinance No. 2368 be adopted and become effective 30-days after adoption by the City Council. Councilors Barron, Primmer, Myers, Hardin, and Duron voted in favor; Councilors Linton and Peterson voted against. Motion carried 5-2.

### **Resolution No. 2346- Transfer of Jurisdiction of a portion of W Gettman Road**

City Planner Spencer stated Umatilla County is requesting the City to take over jurisdiction of a portion of W. Gettman Road between the Union Pacific Railroad and SW 11<sup>th</sup> Street in order for the Hermiston School District to continue Phase 2 of the Fieldstone Crossing Student-Built Subdivision as the County's storm water management permit does not allow the County to operate and maintain urban drainage improvements which the City is requiring the School District to install.

After further discussion, Councilor Duron moved and Councilor Myers seconded to approve Resolution No. 2346 and lay upon the record. Motion carried unanimously.

### **Resolution No. 2347- Updating the Employee Handbook**

City Manager Smith spoke regarding updating the Employee Handbook to stay current with applicable State laws and other misc. updates.

After further discussion and answering questions from the Council, Councilor Primmer moved and Councilor Duron seconded to adopt Resolution No. 2347 and lay upon the record. Motion carried unanimously.



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### **October 2024 Financial Report**

After Council discussion, Councilor Primmer moved and Councilor Barron seconded to accept the October Financial Report as presented (PowerPoint Presentation attached) by Ignacio Palacios, City Manager Smith, and Assistant City Manager Morgan. Motion carried unanimously.

Mayor Drotzmann asked City Manager Smith that a tour of the Harkenrider Center Basement also be scheduled for the Council.

### **Committee Reports**

**Parks and Recreation Committee**- Councilor Myers spoke regarding the Tree Lighting Parade, Pickleball Courts, Skate Park, Holiday Bizarre, and the taking a tour of the Harkenrider Center Basement.

**Library Board**- Councilor Duron stated the Board received information from Library Director Mark Rose regarding: construction updates of the Library, concerns with a lack of staffing specifically on Saturdays when people call in to work, the retirement of Kelly Martinez, their utilization of the space they have and the use of City Hall to host their programming.

City Manager Smith stated the Council will also be presented with a proposed agreement amendment from the Umatilla County Library District in the near future, which will include funding calculation changes.

Councilor Primmer reminded the Council to please give him their Committee appointment recommendations for 2025, and encouraged the outgoing Council members to apply for open committee seats.

### **Mayor's Report**

Mayor Drotzmann spoke regarding:

- Thanked Councilor McCarthy for being the Temporary Chair at the last meeting
- Attending the National League of City's (NLC) Conference and the many sessions related to AI

### **Council Reports**

Councilor Primmer stated he also attended the NLC's Conference and was very impressed by the tours and sessions he attended to include subjects on AI, high-rise engineering and storm proofing, as well as Business Incubator spaces.

Councilor Duron thanked the City for also allowing her to attend the NLC Conference stating she has shared many items the City could consider with City Manager Smith, and spoke regarding attending the Congressional Conference in March.

### **Youth Advisory Report**

Youth Advisor Rebecca Godoy spoke regarding the canned food drive to help with Christmas Express.

### **City Manager's Report**

City Manager Smith reminded the Council about the Land of Lights Grand Opening next Friday and stated he wished there was a lot more of Carlisle Harrison's in the community.



*Where Life is Sweet*

## CITY COUNCIL

Regular Meeting Minutes  
November 25, 2024

### **Recess for Executive Session**

At 8:49pm Mayor Drotzmann announced that the City Council will meet in Executive Session pursuant to ORS 192.660 (2) (4) which allows the Council to meet in Executive Session to consult regarding the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are excluded. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No final decision may be made in executive session. At the end of the executive session, the council will return to open session which the audience may attend. The executive session will last approximately 15 minutes.

### **Reconvene and Adjourn**

There was no other business and Mayor Drotzmann reconvened and adjourned the regular City Council meeting at 9:11pm.



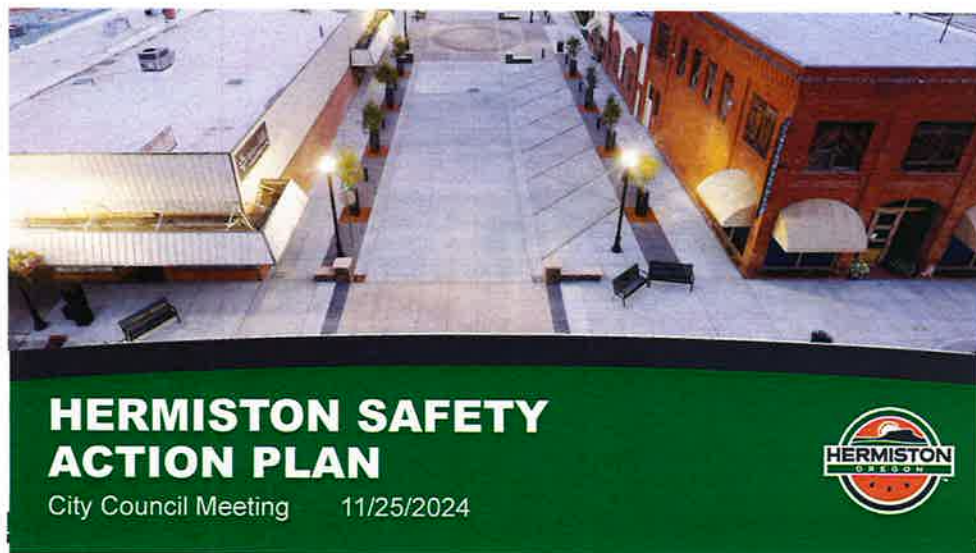
SIGNED: \_\_\_\_\_

Dr. David Drotzmann, Mayor

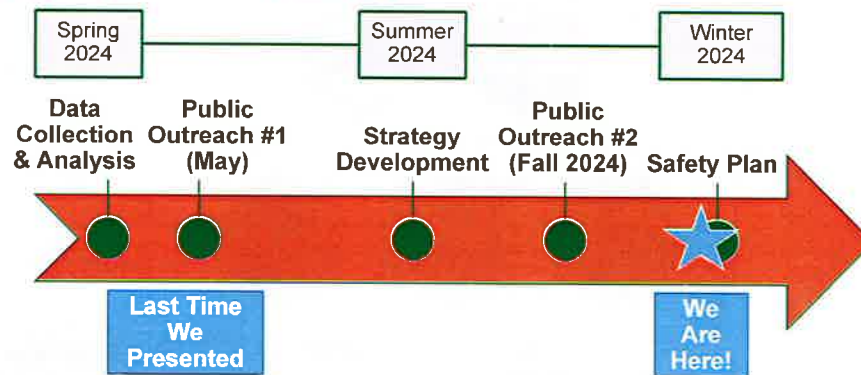
ATTEST: \_\_\_\_\_

Lilly Alarcon-Strong, City Recorder





## PROJECT SCHEDULE



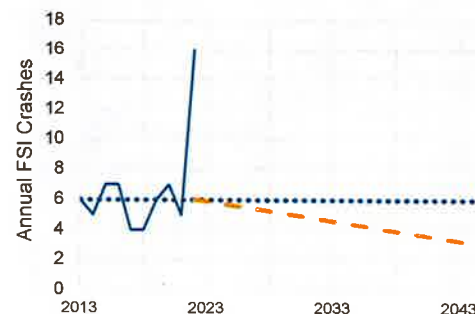
## SAFETY PLAN - OVERVIEW

### Contents

- 1 Executive Summary
- 2 Safety Analysis
- 3 Public Engagement
- 4 Projects & Strategies
- 5 Implementation



## GOAL AND TARGETS



The City has set an interim target of a 50% reduction in fatal and serious injury crashes by 2045.

6 FSI Crashes (2013 - 2021 Average)

3 FSI Crashes (2045 50% Goal)

The long-term goal is 0 fatal and serious injury crashes.

# COMMUNITY ENGAGEMENT

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## COMMUNITY ENGAGEMENT

### Round 1: Existing Conditions

- In Person (about 30 people)
- Virtual Map and Survey (30 map comments, 44 survey responses)

### Round 2: Strategies & Designs

- In Person (65+ people)
- Virtual Open House (69 views, 6 survey responses)

### Top Concerns

- 1  Safety at intersections
- 2  Safety improvements near schools
- 3  Unsafe driver behavior
- 4  Facilities for people biking and walking

HERNISTON SAFETY ACTION PLAN

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# CRASH ANALYSIS

7

## EMPHASIS AREAS



At intersections



Turning movement and rear end



Seatbelt use



Involving pedestrians and bicyclists



Involving an impaired person

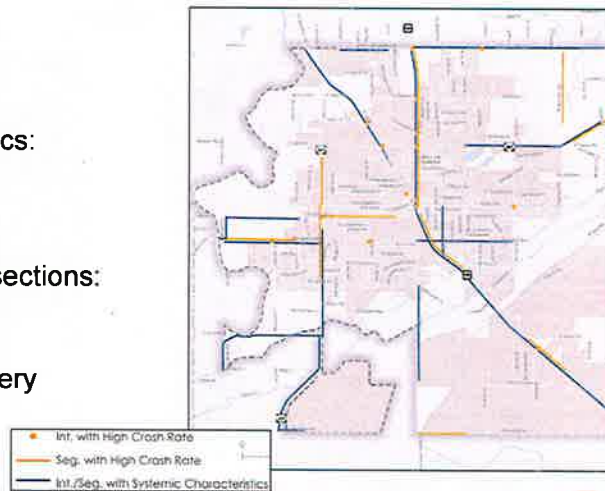
HERNISTON SAFETY ACTION PLAN

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## HIGH INJURY NETWORK

- Systemic Characteristics:
  - US 395
  - OR 207
  - Some city arterials
- Highest Severity Intersections:
  - US 395
  - Old River Rd.
- Roads on UGB Periphery



HERMISTON SAFETY ACTION PLAN

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## DESIGN CONCEPTS

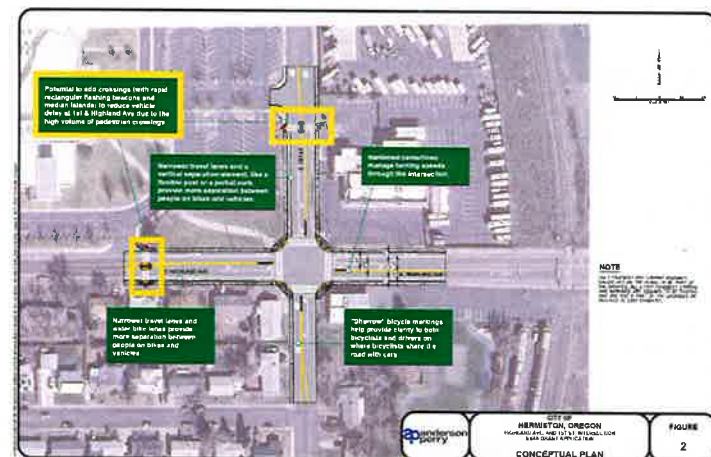
- Common treatments...
  - New sidewalks with ADA ramps
  - Signal timing strategies
  - Hardened centerlines at intersections
  - Raised crosswalks
  - Curb bulb outs
- Spot treatments...
  - Mid-block crossing facility with RRFB
  - "Sharrows" and protected bike lanes



HERMISTON SAFETY ACTION PLAN

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## 1ST AVE & HIGHLAND AVE

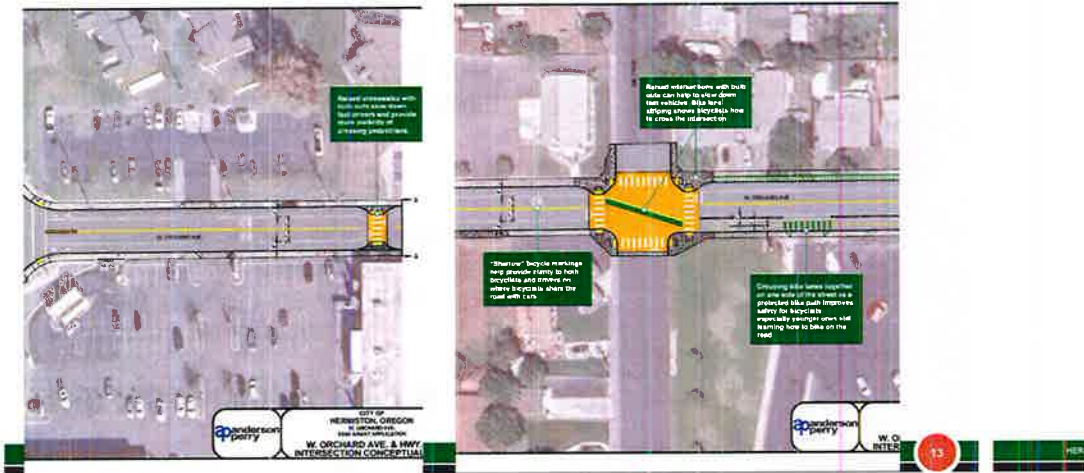


HERMISTON, OREGON  
HERMISTON CITY

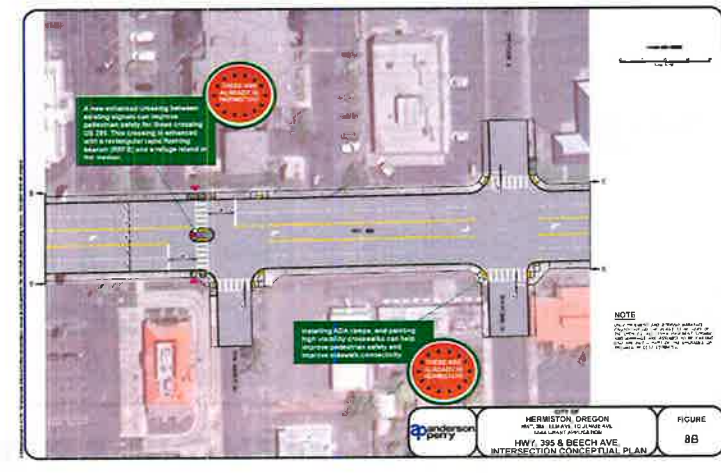
FIGURE  
2

12

## ORCHARD AVE FROM OR 207 TO US 395



## US 395 FROM ELM AVE TO JENNIE AVE



**US 395...  
AT THEATER LN**



**ELM ST (OR 207) & 10<sup>TH</sup> AVE**







## NEAR TERM ACTIONS

- Carry Safety Principles Throughout Work
- Education Campaigns
- Effective Enforcement
- Implement Concept Designs
- Coordinate with ODOT
- Monitor Progress

## NEXT STEPS

- Finalize Hermiston Safety Action Plan
- Plan Approval (December 9)
- Project Implementation



Osward Avenue in Hermiston OR By Christopher Bane (Kitchell)



## SS4A SELF-CERTIFICATION ELIGIBILITY

- Leadership Commitment and Goal Setting
- Planning Structure
- Safety Analysis
- Engagement and Collaboration
- Equity Considerations
- Police and Process Changes
- Strategy and Project Selections
- Progress and Transparency
- Action Plan Date

**SS4A Self-Certification Eligibility Worksheet**

All applicants should follow the instructions in the NPDG to correctly apply for a grant; see the SS4A website for more information.

Table 1 of the SS4A NPDG describes eight components of an Action Plan, which correspond to the questions in this worksheet. Applicants should use this worksheet to determine whether their existing plan(s) contains the required components to be considered an eligible Action Plan for SS4A.

This worksheet is required for all SS4A Implementation Grant applications and any Planning and Demonstration Grant applications to conduct Supplemental Planning/Demonstration Activities only. Please complete the form in its entirety, do not adjust the formatting or headings of the worksheet, and upload the completed PDF with your application.

**Eligibility**

An Action Plan is considered eligible for an SS4A application for an Implementation Grant or a Planning and Demonstration Grant to conduct Supplemental Planning/Demonstration Activities if the following two conditions are met:

- You can answer "YES" to Questions 8, 9, and 10 in the worksheet; and
- You can answer "YES" to at least four of the six remaining Questions 1, 2, 4, 5, 6, and 8.

If both conditions are not met, an applicant is not eligible to apply for a Planning and Demonstration Grant to fund the creation of a new Action Plan or updates to an existing Action Plan to meet SS4A requirements.

**Applicant Information**

Lead Applicant: \_\_\_\_\_ URB: \_\_\_\_\_

**Action Plan Documents**

In the table below, list the required Action Plan and any additional plans or documents that you reference in this form. Please provide a hyperlink to any documents available online or indicate that the Action Plan or other documents will be uploaded or hand-delivered as part of your application. Note that to be considered an eligible Action Plan for SS4A, the grantee's ownership must be transferable from just a community, neighborhood, or specific location.

| Document Title | Link | Date of Most Recent Update |
|----------------|------|----------------------------|
|                |      |                            |
|                |      |                            |
|                |      |                            |
|                |      |                            |

## COMMUNITY ENGAGEMENT: ROUND 1





### In-Person (~30 People)

- Spring Bazaar
- Skatepark Ribbon Cutting
- Food Pod

### Virtual Engagement

- 30 map comments
- 44 survey responses

### TOP SAFETY CONCERNS:

-  Lack of Street Lighting
-  Traffic Control
-  Unsafe Driver Behavior
-  Lack of Sidewalks

## COMMUNITY ENGAGEMENT: ROUND 2 EMPHASIS AREAS AND DESIGN CONCEPTS

### In-Person (65+ People)

- Farmer's Market
- Hermiston High School Football Game

### Virtual Open House

- 69 views
- 6 survey responses

### KEY TAKEAWAYS:



Respondents believe projects in the plan will improve transportation safety



Prioritize safety improvements near schools



There is strong support for pedestrian and bicyclist improvements

## PERFORMANCE MEASURES

### Action Based



# of Projects Implemented



# of Actions Completed

### Outcome Based



# of FSI crashes

### Site Based



Typical travelled speed



Vehicles that yield to pedestrians

## FUTURE FUNDING

- Safe Streets for All
- ODOT All Roads Transportation Safety Program
- Oregon Safe Routes to School



Rectangular Rapid Flashing Beacon (RRFB) on 1001 17<sup>th</sup> Street (CR 202) in Hermiston, OR. By Christopher Sauer (Johannes)