



CITY COUNCIL

Work Session Meeting Minutes September 11, 2023

Mayor Drotzmann called the regular meeting to order at 6:00pm. Present were Councilors Duron, McCarthy (arrived at 6:01pm), Hardin, Barron, Linton, and Myers. Councilor Primmer and Peterson were excused. City Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Court Administrator Jillian Viles, Parks & Recreation Director Brandon Artz, Recreation Coordinator II Kasia Robbins, Planning Director Clint Spencer, and Assistant City Recorder Heather La Beau.

Parks & Recreation Budget

Parks & Recreation Director Brandon Artz presented information and answered council questions regarding operations of the department (PowerPoint presentation is attached). Topics included parks, aquatics, programs, facilities, special events, personnel, revenue, comparable department data and more.

There was council discussion regarding additional parks, the growth of the parks department since its inception almost 30 years ago and balancing the personnel needs of each city department with quality-of-life factors for citizens.

Adjournment

Mayor Drotzmann adjourned the work session meeting at 7:01pm and immediately convened the regular council meeting.



Parks & Recreation

The Front Door to OUR Community

Our Mission

To provide to our community through parks, activities and events, a place to foster human development, strengthen community image and a sense of place, promote health and wellness, protect environmental resources, and support economical development.



HERMISTON OREGON PARKS & RECREATION 2022 IN REVIEW

20 PARKS & OPEN SPACES
153+ ACRES PARKS & NATURAL AREAS

12+ MILES OF WALKING & BIKING TRAILS

13 PLAYGROUNDS **6 PICNIC SHELTERS** **2 WATERFRONT AREAS**

PROJECTS COMPLETED

- Riverfront Park Parking Lot Relocation
- Splash Pad Resurfacing
- Shade Structures at the Pool
- Funland Fence Pickets Installed

PROJECTS COMING UP

- Riverfront Park Playground Completion
- Hermiston Skatepark Construction
- Legacy Park Development
- Harrison Park Improvements

AQUATICS **72,000** AQUATIC CENTER VISITS

2,995 2-WEEK SWIM LESSONS **2,942** AQUA FIT VISITS **108** LIFEGUARDS AND STAFF

SPECIAL EVENTS

- EGG HUNT & CARNIVAL
- KIDS FISHING DERBY
- BAZAARS May/Oct/Nov
- 4TH of JULY CELEBRATION
- MOVIES in the PARK
- VETERANS BREAKFAST
- TREATS on MAIN & BEYOND
- TREE LIGHTING & PARADE
- PANCAKES with SANTA
- and more!

156+ PROGRAMS, CLASSES & EVENTS OFFERED

PARTICIPANTS

1,311 YOUTH SPORTS **752** ADULT SPORTS
257 ARTS & THEATER **495** SUMMER CAMPS

5,515 SUMMER FOOD SERVICE MEALS SERVED

EVENTS AT EOTEC
MANAGED BY **2,855** PARTICIPANTS

415 S HWY 395 | HERMISTON OR | 541-667-5018 | HERMISTONRECREATION.COM

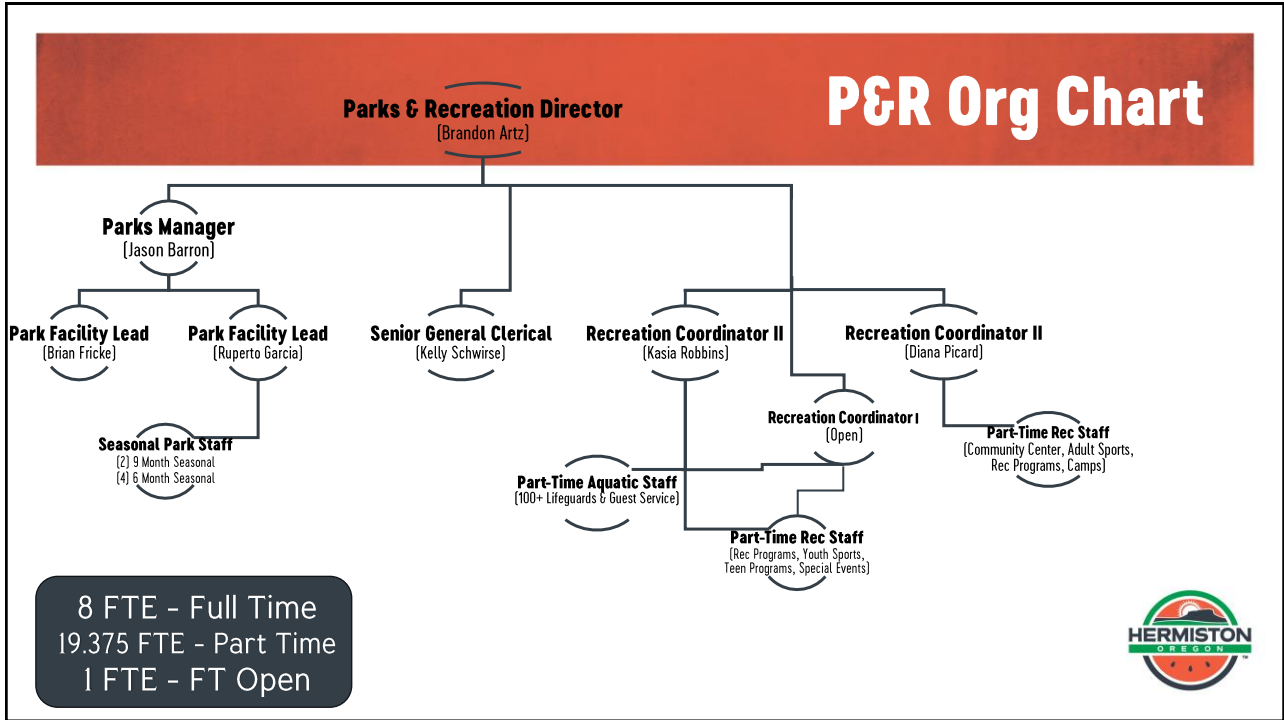
3

Service Area

- Hermiston 81%
- Umatilla 68%
- Stanfield 31%
- Irrigon 18%
- Echo 16%
- Heppner 12%
- Boardman 10%
- Pendleton 10%

20 Mile Radius Pop. 43,800

The map shows the service area around Hermiston, Oregon, with a 20-mile radius circle. The population of this radius is 43,800. The map includes labels for major cities like Seattle, Tacoma, Portland, and Bend, as well as various national forests and reservations in the region.



5

P&R Staff

Director

The Parks and Recreation Director plans, organizes, staffs, directs, and coordinates the operation and activities of the Parks and Recreation Department for the City of Hermiston.

General Duties

- Management oversight of 27 FTE's with an additional 70+ seasonal staff members
- Management of the annual P&R budget and capital improvements.
- Policy management and implementation on park usage and safety.
- Promote sustainable parks and open spaces with eco-friendly direction and practices.
- Collaborate with other city departments, organizations and stakeholders to enhance the parks and recreational offerings.
- Represent the department through positive relations to the public and media.

Operational Areas of Responsibility

- **Parks** – protects, develops, and enhances City parks, trails, open spaces, and landscapes for the enjoyment of citizens.
- **Recreation** – create and maintain a wide range of recreation programs and facilities for all citizens. Strengthen the community through a wide variety of recreational opportunities that add to Hermiston's overall quality of life.
- **Harkenrider Center** – provide activities for adult seniors in cooperation with the Hermiston Senior Center Board.
- **Aquatic Center** – develop and manage a variety of aquatic opportunities, from basic water safety to adventure programming. Attain 75% cost recovery or better.
- **Community Center** – operate as a community asset. Program emphasis is placed on local recreation, cultural arts, and community enrichment.

Parks Department



Parks & Playgrounds



Open Spaces



Trails



Special Amenities



Sports Fields



Parks Department



Maintenance



Irrigation



Construction



Special Events



Preserving Spaces



Vandalism Cleanup



Parks Department

EXISTING PARKS ACRES

EXISTING PARKS	ACRES
Mini Parks	0.11
Greenwood Park	0.11
Neighborhood Parks	22.38
Belt Park	3.15
Harrison Park	2.50
Highland Park	3.00
Horizon Park	1.00
Hodge Park	1.80
McKenzie Park	2.25
Newport Park	2.70
Sunset Park	0.82
Victory Square Park	5.16
Community Parks	74.87
Butte Park	44.72
Riverfront Park	16.36
Theater Sports Park	13.79
Special Use Parks	63.47
Disc Golf Course	42.09
Community Center	2.10
Festival Street	0.42
Harkenrider Senior Center	1.36
HEROS Sports Complex	17.00
Teen Adventure Park	0.50
Linear Parks	0.93
Highway 395 Park	0.93
TOTAL EXISTING PARK ACREAGE	161.76

EXISTING TRAILS MILES

EXISTING TRAILS	MILES
East Hermiston Loop Trail	3.84
West Hermiston Loop Trail	6.78
Butte Trails	0.50
Piercy Trail	0.29
Legacy Trail	0.22
TOTAL TRAIL MILES	11.63

UNDEVELOPED ACRES

UNDEVELOPED	ACRES
Taxlot 4N2809DA05002	0.27
Taxlot 4N2814DA00100	3.66
Taxlot 4N2814DA00102	0.33
Steelhead Park	7.32
TOTAL UNDEVELOPED ACREAGE	11.58

LANDSCAPE AREAS ACRES

LANDSCAPE AREAS	ACRES
Hermiston Safety Center	0.15
Airport Entry Sign	0.07
Avamere Lease	2.81
Carnegie Building	0.06
Festival Street	0.42
Food Pod	0.28
Hermiston City Hall	0.51
Hermiston Recycled Water Center	2.46
Highland Entry Sign	0.06
Library Parking Lot	0.99
Main Street	1.16
Maxwell Railroad Museum	0.56
NE 4th Ditch	1.50
SW 11th Well Site	0.33
TOTAL LANDSCAPED ACREAGE	11.36

Acres Managed: 184.70 acres
Sites Managed: 42

Playgrounds: 9
Public Restrooms: 7
Picnic Shelters: 8

Mow, Trim Schedule:
4 Seasonal - 32 hrs/week

Future Park Acreage

(Within 2 yrs)

Cimmaron: 8.63 acres, 0.53 miles/trail
Dorran Park: 1.50

3 FTE - Full Time
4 FTE - Part Time

Park Staff

- Under direction of the Director, plans, organizes, and controls park maintenance and projects.
- Reviews and processes work orders.
- Supervises full time and seasonal staff.
- Makes recommendations regarding staffing and equipment needs in order to maintain a satisfactory level of service.
- Interviews, selects and trains seasonal staff.
- Establishes priorities and schedules for routine park maintenance.
- Supervises parks crews in mowing, landscape maintenance and special projects.
- Supervises and performs the installation, operation and repair of irrigation systems.
- Conducts safety trainings to ensure a safe work place.
- Implements maintenance of park vehicles and equipment.

Park Manager

- Orders products and parts for park maintenance, construction products and custodial duties.
- Makes budget recommendations to the Director.
- Responds to emergency call-outs as needed.
- Operates all forms of small and heavy equipment.
- Performs snow and ice removal.
- Supervises and performs sport field maintenance and marking.
- Supervises and assists with set up and operation of special events.
- Provides assistance and guidance to public park users.
- Public pesticide applicator license holder. Provides noxious weed and vegetation management.
- Certified playground safety inspector. Inspects, repairs and installs playground equipment.
- Maintains a CDL license.



Park Staff

Park Facility Lead (Aquatics)

Aquatics

- Certified Pool Operator, maintains water quality according to state standards.
- Performs daily chemical checks, addresses water chemistry issues, maintains a vacuuming schedule.
- Maintains and cleans pool decks.
- Maintains a functional and organized pump room, cleans pump filters, monitors and repairs chemical pumps and supply lines and keeps chemical controllers calibrated.
- Monitors chemical supplies
- Performs off season maintenance such as plumbing, carpentry, pump repairs, winterizing facility, pool washing and pool painting.
- Performs 24 hour on call duties for Aquatic center.

Parks

- Certified Playground safety inspector.
- Inspects, repairs and installs playgrounds
- Performs concrete work.
- Performs all levels of carpentry for the city parks
- Performs snow and ice removal
- Operates mid-sized to large heavy equipment.
- Assist with set up of special events.
- Assist with maintenance and operation of spray park.
- Assist with maintenance of landscaped areas, including turf, trees, shrubs and irrigation.



Park Staff

Park Facility Lead (Irrigation)

- Irrigation specialist, maintains, repairs, designs, installs and operates city irrigation systems.
- Acts as Interpreter for Parks department.
- Assists seasonal crews with landscaping and horticultural projects.
- Assists with noxious weed management.
- Maintains and repairs landscaped areas, including turf, trees and shrubs
- Operates a variety of mid-sized to large heavy equipment and trucks (CDL holder).
- Prepares and maintains sports fields for practice and game play, including dragging, mowing and marking fields.

- Performs snow and ice removal duties.
- Assists with set up and operation of special events.
- Assists with and sets up for park rentals.
- Performs 24 hour on call duties for the parks.
- Assists with general trash removal and cleanup of the parks.
- Assists with custodial duties as needed.
- Assists with operation and maintenance of Spray park



Park Staff

Seasonal Park Team Member

- Performs routine mowing and trimming of the parks and other city facilities.
- Assists with land scaping and horticultural projects.
- Assists with noxious weed management.
- Assists with the application of pesticides and fertilizers.
- Maintains and repairs landscaped areas, including turf, trees, shrubs and Irrigation systems.
- Operates mowers tractors, sweepers, and other mid-sized equipment.
- Operates gas powered trimmers, blowers, and saws.
- Assists with preparation and maintenance of sports fields, including dragging, mowing and marking.
- Assists with irrigation system installation, repair and maintenance.
- Assists with set up and operation of special events.
- Performs custodial duties of park facilities.
- Performs daily trash removal and general clean up of city parks.
- Prepares parks for rentals.
- Provides assistance and guidance to public park users as needed.
- Assists with maintenance of city trail systems.

(2) 9 Month Seasonal
(4) 6 Month Seasonal



Recreation Department

WE ARE CONFIDENT **PASSIONATE**
PARKS AND STRONG **ESSENTIAL**
RECREATION DRIVEN **SELFLESS**

Youth Sports



Adult Sports



Aquatics



Facility Rentals



Special Events



Recreation Staff

Recreation Coordinator Pool Manager

- Assist planning the budget for recreation and aquatics
- Manage/Develop youth sports programs and special events
- Manage operations of the Hermiston Family Aquatic Center
- Set and oversee policies for health and safety within the department
- Recreational Office Support
- Manage 100+ part-time and seasonal employees for youth sports, special events, & aquatics including overseeing all training and American Red Cross licensure.
- Continued education
- Develop and maintain partnerships with other local governments for programming



Recreation Staff

Recreation Coordinator Facility Manager

- Assist planning the budget for Recreation and Community Center
- Manage/Develop adult sports programs and special events
- Manage operations of the Hermiston Community Center
- Liaison to the Harkenrider Senior Center
- Recreational Office Support
- Manage part-time and seasonal employees for adult sports, camps, facility, & special events
- Develop and maintain partnerships with other businesses for sponsorships



Recreation Staff

Recreation Coordinator Special Events

- Assist planning the budget for Recreation and Special Events
- Manage/Develop teen programs, specialized programs and special events
- Assist in management of Hermiston Family Aquatic Center
- Recreational Office Support
- Manage part-time and seasonal employees for special events, teen programs, recreation programs and aquatic center
- Develop and maintain partnerships with other businesses in development of special events

This Position is Frozen



Recreation Staff

Senior General Clerical

- Engage with customers by handling phone inquiries, assisting walk-in customers, and managing general email responses.
- Manage financial operations, overseeing weekly deposits to ensure accurate and timely recording of all transactions.
- Coordinate park reservations, working closely with the public to facilitate bookings for park facilities.
- Facilitate registrations for youth and adult sports and recreational activities, including processing registrations and addressing inquiries.
- Create captivating marketing graphics for various programs and events, utilized in e-newsletters, social media posts, print materials, and readerboards to effectively promote department offerings.
- Provide support for the planning and execution of a variety of special events hosted by the Parks and Recreation department.
- Actively participate in Parks and Recreation Advisory Committee and Recreation Projects Fund Advisory Committee meetings, attending and taking accurate minutes to document discussions and decisions.
- Support the parks crew, which may involve coordinating work schedules, assisting with equipment and supplies management, and ensuring the team has what they need to maintain parks and facilities.
- Assist with Community Center events and setups, contributing to the organization and smooth operation of various activities hosted at the center.
- Support HR-related tasks, such as processing payroll, maintaining employee records, and aiding in recruitment and onboarding processes.
- Ensure the accurate and organized maintenance of department records, including program registrations, facility reservations, and other administrative documents.
- Oversee the functionality of office equipment, including computers, printers, and software applications, and coordinate repairs or upgrades as needed.
- Work with vendors and contractors for services related to office supplies, maintenance, and other needs, which may involve obtaining quotes, negotiating contracts, and overseeing service agreements.
- Stay updated on relevant regulations and compliance requirements related to the department's operations, ensuring adherence to legal standards in all administrative processes.
- Collect and analyze customer feedback and surveys to enhance services and programs offered by the department.



Recreation Staff

Rec Staff Team Member

Adult/Youth Sports

- On site day of
- Referees, scorekeepers
- Set up gyms and fields
- Check in players, captains
- Know all rules of game
- Manage game schedule
- Report scores
- Gather supplies
- Conflict resolution

10-15 Staff

Rec Leads, Camp Staff

- Camp Lead- supervise all staff
- Lead activities
- Parental contact
- Discipline
- Record keeping
- Lesson plans
- Check in /out participants
- Engage, instruct, and monitor participants
- Safety
- Mediate issues

10-15 Staff

Community Center Staff

- Monitor renters, guests and building during events
- Make sure all rules are being followed
- Assist renters with all needs
- Clean as needed
- Stock supplies
- Monitor building after hours for event set up
- Secure building after event

5 Staff



Recreation Staff

Aquatic Team Member

Supervisory Staff

- Training
- Performance Evaluation
- Emergency Response
- Maintenance
- Equipment Inspection
- Safety Procedures
- Emergency Preparedness
- Staff Development
- CPR and First Aid
- Team Building
- Customer Service
- Complaint Resolution
- Membership Management
- Documentation
- Reports
- Regular Audits
- Compliance

7 Staff

Guest Service Staff

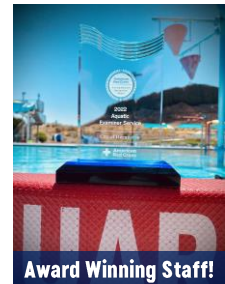
- Customer Service
- Check-In
- Cash Handling
- Safety
- Enforcement
- Assistance
- Food & Beverage Service
- Inventory Management
- Cleanliness
- Teamwork

10-15 Staff

Lifeguards

- Water Surveillance
- Rescue
- First Aid
- Enforcing Rules
- Customer Service
- Maintaining Equipment
- Cleaning and Maintenance
- Emergency Response
- Documentation
- Training

75+ Staff



Fee Revenue

Recreation Programs

Goal: 120% Cost Recovery

Community Events

Free to Community
Sponsorships to cover some expenses

Grants

Searched and applied for to reduce cost to the community



Parks Revenue

18/19 - \$5,115
19/20 - \$4,160
20/21 - \$3,900
21/22 - \$6,100
22/23 - \$9,305
23/24 - \$7,000

(Projected)

- Picnic Shelter Rentals
 - \$5,995
- Festival Street Rentals
 - \$1,160
- Sports Field Rentals
 - \$350

3 FTE - Full Time
4 FTE - Part Time





Recreation Programs

Recreation programs serve various purposes, including promoting physical activity, community engagement, and personal development. These programs offer opportunities for individuals of all ages to participate in sports, leisure activities, arts and crafts, fitness classes, and more. They contribute to a healthier lifestyle, social interaction, skill-building, and enhancing the overall quality of life in the community.

18/19 - \$152,721
 19/20 - \$109,844
 20/21 - \$58,048
 21/22 - \$150,603
 22/23 - \$177,706
 23/24 - \$150,000
 (Projected)

YOUTH SPORTS – Flag Football, Volleyball, Basketball, Soccer, Bowling
\$75,935

ADULT SPORTS – Flag Football, Volleyball, Basketball, Softball
\$6,972

CAMPS – Summer Day Camp, Specialty, Sports, Art
\$31,882

REC ACTIVITIES – Art, Music, Dance
\$14,054

SPECIAL EVENTS & FAMILY - Rec It Arena, Community Event Sponsors, Vendors
\$20,472

2.75 FTE - Full Time
 5 FTE - Part Time
 .75 - Vacant



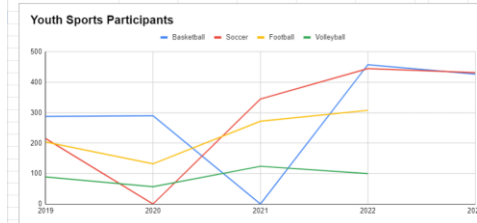
Recreation Programs

YOUTH SPORTS – Flag Football, Volleyball, Basketball, Soccer, Bowling
\$75,935

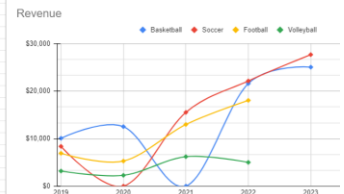
2019 → 2022
 +515 = 51 new teams/
 volunteer coaches

18/19 - \$152,721
 19/20 - \$109,844
 20/21 - \$58,048
 21/22 - \$150,603
 22/23 - \$177,706
 23/24 - \$150,000
 (Projected)

	2019	2020	2021	2022	2023
Basketball	298	290	0	458	427
Soccer	215	0	345	445	432
Football	204	132	272	308	432
Volleyball	89	57	124	100	
Total Youth Sports Participants	796	479	741	1,311	859



Revenues Generated	2019	2020	2021	2022	2023
Basketball	\$10,080.00	\$12,535.00	\$0.00	\$21,600.00	\$25,055.00
Soccer	\$8,370.00	\$0.00	\$15,533.00	\$22,150.00	\$27,690.00
Football	\$6,918.00	\$5,280.00	\$12,880.00	\$18,060.00	
Volleyball	\$3,178.00	\$2,280.00	\$6,200.00	\$5,000.00	
Total Revenue	\$28,546.00	\$20,095.00	\$34,713.00	\$66,810.00	\$102,745.00





Community Center

18/19 - \$98,761
 19/20 - \$45,045
 20/21 - \$11,604
 21/22 - \$47,508
 22/23 - \$95,546
 23/24 - \$65,000
 (Projected)

Large Event Rentals (Over 100 guests)

- 31 Events - \$63,672
- Receptions, Fundraisers, Quinceañera

Small Events, Room Rentals (Under 100 guests)

- 17 Events - \$4,125
- Board Meetings, Coporate Meetings, Showers

In-Kind Events/Meetings

- 66 Events
- Admin, Hermiston Chamber, PD, UCFD, American Legion, Inland NW Musicians

Special Events

- 12 Events
- Bazaars, Holiday Events

.75 FTE - Full Time
 .375 FTE - Part Time



Aquatic Center

18/19 - \$329,860
 19/20 - \$168,787
 20/21 - \$135,858
 21/22 - \$360,250
 22/23 - \$385,776
 23/24 - \$365,000
 (Projected)

OPERATES MAY-NOVEMBER

OPEN TO PUBLIC JUNE-LABOR DAY

1.25 FTE - Full Time
 10 FTE - Part Time
 .25 - Open

- Facility Start Up 5am-6am
- AquaFit/Lap Swim, Swim Team 6am-8am
- Swim Lessons 8am-12:30pm
- Lap Swim 12pm-12:55pm
- Lifeguard In-service 12:45pm-1:00pm
- Public Swim 1:10pm-5pm (1:10pm-6:45pm)
- Swim Lessons 5:30pm-8pm
- Private Parties 7pm-10pm
- Close Facility 8pm-9pm (10pm-11pm)

Daily Operational Hours
 Weekdays 16hrs / Weekends 15hrs
109 HOURS PER WEEK!

*Weekends





Aquatic Center

OPERATES MAY-NOVEMBER
OPEN TO PUBLIC JUNE-LABOR DAY

18/19 - \$329,860
 19/20 - \$168,787
 20/21 - \$135,858
 21/22 - \$360,250
 22/23 - \$385,776
 23/24 - \$365,000

(Projected)

- Public Swim
 - M-Th, 1:10pm-5pm ('23 Avg. 341 / Hi - (7/18) 686)
 - F-Sun, 1:10pm-6:45pm ('23 Avg. 481 / Hi - (7/15) 797)
 - 20,886 visits (\$126,028)
- Swim Lesson Program
 - 2,569 lessons (\$96,930)
- Aqua Fitness Programs
 - 1,759 (\$15,368)
- Concessions -
 - 28,007 items sold (\$60,748) (Avg. \$934/day)
- Rentals -
 - Full Facility - 17 rentals (\$7,518)
 - Areas and Shelters - 43 (\$2,970)

1.25 FTE - Full Time
 10 FTE - Part Time
 .25 - Open



Aquatic Center

Fee Schedule Last Update: 2021

18/19 - \$329,860
 19/20 - \$168,787
 20/21 - \$135,858
 21/22 - \$360,250
 22/23 - \$385,776
 23/24 - \$365,000

(Projected)

Public Swim

\$0 - Infant
\$5 - Child
\$6 - Youth
\$7 - Adult
\$6 - Senior

Season Pass

\$85 - Yth/Senior
\$95 - Adult
\$200 - Family
\$20 - Addtl.

Pendleton

\$0 - 2 and under **\$65 - Yth/Senior**
\$6 - Child, Youth **\$75 - Adult**
\$7 - Adult **\$220 - Family**
\$6 - Senior **\$30 - Addtl.**

Walla Walla

\$0 - 3 and under **\$75 - Yth/Senior**
\$4 - Child, Youth **\$85 - Adult**
\$6 - Adult **\$180 - Family**
\$4 - Senior **\$20 - Addtl.**

Pasco

\$0 - 3 and under **\$50 - Yth/Senior**
\$4 - Child, Youth **\$75 - Adult**
\$6 - Adult **\$170 - Family**
\$4 - Senior **\$30 - Addtl.**



Aquatic Center

Fall Season - HHS Swim Teams

18/19 - \$329,860
 19/20 - \$168,787
 20/21 - \$135,858
 21/22 - \$360,250
 22/23 - \$385,776
 23/24 - \$365,000

(Projected)

Expenses	2022	2021	Spring 2020	2019
Staff	\$21,348.00	\$26,951.00	\$16,130.00	\$25,443.00
Electrical	\$8,565.00	\$10,391.00	\$2,542.00	\$9,534.00
Gas	\$4,479.00	\$7,260.00	\$4,339.00	\$6,305.00
Chemical	\$6,000.00	\$6,300.00	\$4,600.00	\$5,900.00
Cleaning	\$4,800.00	\$4,800.00	\$1,000.00	\$4,000.00
Total	\$45,192.00	\$55,702.00	\$28,611.00	\$51,182.00

*2022 Fall AquaFit Revenue: \$600.00



Harkenrider Center

18/19 -
 19/20 -
 20/21 -
 21/22 -
 22/23 -
 23/24 - \$8,000

(Projected)

- Event Rentals
- Recreation Program Activities
- Senior Programs

.25 FTE - Full Time





HEROS Complex

18/19 -
 19/20 -
 20/21 -
 21/22 -
 22/23 -
 23/24 - \$15,000
 (Projected)

Large Sports Tournaments

- Rental of Facility
- Parking Revenue

Rec Youth Sports

- Parking Revenue



Other Revenue Sources

SPONSORSHIPS

21/22 - \$7,500

22/23 - \$9,250

(23 Sponsors)

*Special Event sponsors to help offset costs

GRANTS

2019 - \$250k LWCF Skatepark Grant

2021 - \$200k Summer Program Grant

2022 - \$70k Splash Pad Grants

2022 - \$200k Summer Program Grant

2022 - \$2500 UEC Pickleball Grant



Other Revenue Sources

PARTNERSHIPS

2022-23 - \$3000 Kiwanis Club
2nd Grade Swim Lesson Program

2022/23 - \$20k Lions Club
Funland Tactile Map Project

2023 - \$2500 UEC
Summer Pickleball

2023 - \$5000 Marlette Homes
Bark Park Picnic Shelter

2023 - \$100,000+ Made to Thrive
Harrison Park Basketball Courts



Comparable Departments

HERMISTON

(Pop. 19,455 / Parks 17)

Parks \$716,975

Recreation \$609,596

Aquatics \$553,287

Comm. Center \$200,972

Harkenrider \$60,010

Overall Budget:

\$2,140,840

Salaries: \$1,598,655

Materials & Services: \$581,300

PENDLETON

(Pop. 16,841 / Parks 15)

Parks \$1,269,360

Recreation \$814,840

Aquatics \$713,180

Overall Budget:

\$2,797,380

Salaries: \$1,676,760

Materials & Services: \$1,120,620

UMATILLA

(Pop. 7,373 / Parks 18)

Parks

Recreation

Overall Budget:

\$1,203,038

Salaries: \$748,500

Materials & Services: \$454,500



Comparable Departments

HERMISTON

(Pop. 19,455 / Parks 17)

Parks \$716,975
 Recreation \$609,596
 Aquatics \$553,287
 Comm. Center \$200,972
 Harkenrider \$60,010

Overall Budget:

\$2,140,840

Salaries: \$1,598,655
 Materials & Services: \$581,300

WOODBURN

(Pop. 26,054 / Parks 15)

Parks \$1,119,690
 Recreation \$451,980
 Aquatics \$765,210
 Admin \$ 650,180

Overall Budget:

\$2,987,060

Salaries: \$1,897,280
 Materials & Services: \$1,089,780

WALLA WALLA

(Pop. 33,927 / Parks 15)

Admin \$230,210
 Parks \$1,965,080
 Recreation \$599,490
 Aquatics \$720,700
 Forestry \$236,960

Overall Budget:

\$3,752,440

Salaries: \$2,063,740
 Materials & Services: \$1,688,700



Parks & Recreation

The Front Door to OUR Community

QUESTIONS?





CITY COUNCIL

Regular Meeting Minutes
September 11, 2023

Mayor Drotzmann called the regular meeting to order at 7:01pm. Present were Councilors Hardin, Linton, Barron, Myers, Duron, and McCarthy. Councilors Primmer and Peterson were excused. Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Planning Director Clint Spencer, Judge Cameron Bendixsen, Court Administrator Jillian Viles, Parks and Recreation Director Brandon Artz, and Assistant City Recorder Heather La Beau. The pledge of allegiance was given with an acknowledgment of the significance of the date.

Presentation- Hermiston School District Updates

Assistant Superintendent Jake Bacon gave Hermiston School District (HSD) updates to include enrollment increases, fall sports schedules available online at hbsdawgs.com, homecoming, elementary outdoor school, construction projects, Alex Boyé performances, parenting sessions, student safety, and Anna Landon reading and book signing.

Presentation- Umatilla County Fire District #1 Updates

Fire Chief Scott Stanton with Umatilla County Fire District #1 (UCFD#1) used the attached PowerPoint slide to give a review of the last fiscal year. Topics covered included number of service calls for both fire and emergency medical services, capital construction updates including four station remodel/upgrades, addition of fire & medical apparatuses and cardiac monitors, district recognition, and upcoming items.

Citizen Input on Non-Agenda Items

Mark Gomolski, Executive Director of Eastern Oregon Mission- Mr. Gomolski invited the councilors to the Agape House facility. Many upgrades have been made to the interior and exterior of the building. The Agape House is currently serving 835 families each month, which is about 3,150 people a month. Two hundred homeless people a month are serviced. Services include showers and food. The dramatic increase in services experienced the past year is anticipated to continue. Mr. Gomolski expressed gratitude to the business who provide the materials that allow them to serve the community.

Mayor Drotzmann thanked Mr. Gomoloski and the Eastern Oregon Missions Board for their work helping some of the most challenged in the community with resources and facilities. Mr. Gomololski responded that he's thankful for the staff, volunteers, businesses, and community partners that make it possible to do what they do.

Dave Hanson 1737 W Alleluia Ave- Mr. Hanson has joined the committee on homelessness with Umatilla County Commissioner Timmons. He spent 15 years working with homeless in a northern California community that lost 500 homes due to a fire started by the homeless. With Chief Stanton's approval, he is representing the fire service and how they interact with the homeless population. He wants awareness of the amount of homelessness in the county and how it affects public services, parks, and emergency responses. There are areas that common fire-fighting techniques cannot always be used due to the homeless camps.

Mayor Drotzmann thanked Mr. Hanson for his volunteerism.



CITY COUNCIL

Regular Meeting Minutes
September 11, 2023

Consent Agenda Items

Councilor McCarthy asked to remove Consent Agenda Item E; Councilor Duron moved, and Councilor Hardin seconded to approve Consent Agenda items A-D to include:

- A. Committee Vacancy Announcements
- B. Committee Appointment Confirmation of Christa Guerrero for: Planning Commission Position 5-term ending 03/31/2026
- C. Minutes of the August 28th Work Session and Regular City Council Meetings
- D. Minutes of the July 24 Public Safety Meeting

Motion carried unanimously.

Items Removed from Consent Agenda

- E. Public Notice of the May 21, 2024 Primary Election- Seeking City Official Candidates

Councilor McCarthy stated he removed this item as he was interested in a formal presentation of the item. After a presentation by City Manager Smith, Councilor McCarthy moved, and Councilor Duron seconded to approve Consent Agenda item E. Motion carried unanimously.

Ordinance 2348- Amending Chapter 33, 93, and 96 and adding Chapter 97 of the Hermiston Municipal Code

In 2021 Oregon legislative codified the Martin vs Boise decision from the U.S. 9th Circuit Court of Appeals regarding the right to rest. Cities may regulate time, place, and manner on resting on public property. City Manager Smith stated this ordinance was developed with the collaboration of the parks and recreation, police, legal, and administration departments after reviewing similar Oregon cities' regulations and creating an ordinance for our community.

Various methods were suggested for providing those affected with the new rules. The judge can require community service in lieu of a fine for those violating the ordinance. Federal property poses difficulty for enforcement due to jurisdictional authority.

Mark Gomolski- Commended the council on taking action on this. He has met with businesses that are concerned with student's safety while walking during lunch hours as they are being harassed and seniors who are not able to walk in the parks. He would like to remind them that the shelter will have 20 units for single people, and they see 200. In the last few weeks, he has had men come to him from Portland asking to be on a list for the housing they were told was available. When told it doesn't exist, they want funds to return to Portland. He is concerned for the amount of people that will come once the shelter is open. He offered to distribute printed materials related to the ordinance to those using the services of Agape House.

David Dorran- Mr. Dorran's backyard is adjacent to Hodge Park and he feels this ordinance will clarify issues. He sees a criminal culture coming into the park and it's a severe problem. He hopes the ordinance can be enacted tonight.



CITY COUNCIL

Regular Meeting Minutes September 11, 2023

Jake Bacon on behalf of HSD Superintendent Dr. Tricia Mooney- Mr. Bacon read a letter on behalf of Dr. Mooney in support of the ordinance. The letter is attached.

Ann Minton 895 SW 7th St- As an avid trail walker, she has noticed an increase in the homeless population and no longer feels safe walking alone as she has been approached by homeless people. Ms. Minton sees the same homeless encampment vehicle moved from along the street frontage and from one side of the street to the other. She appreciates the effort to keep the community safe.

Aaron Wetterling 1350 SW 16th St- As the Post Commander for American Legion Post #37 he rents McKenzie Park each year for the veteran's picnic. The restrooms at the park are currently defunct. He asked who maintains and pays for the portable toilets. He does not feel he or others should have to pay for those who choose not to work and are therefore not paying taxes. Mr. Wetterling spoke of hobo signs to mark places and feels Hermiston will have a mark if this ordinance is not in place. He walks everyday at Riverfront Park and has seen homeless people spend the night locking themselves in the bathroom and has called the police on overnight vehicle campers. He's aware of drug use in the park bathrooms. Mr. Wetterling questions where the responsibility lies if children were to encounter the drugs. He is concerned with sanitation issues. As a former Corp of Engineer employee, he's had to clean up after people for many years and it's a sanitation nightmare. He proposes signs be posted and the community be kept safe.

David Hanson 1737 W Alleluia Ave- Responding to a comment from Chief Edmiston, he suggests the city partner with the county to see if mastication can be done as a safety and fire prevention matter at Riverfront Park. Other districts have used this effective method. He encourages working with the county, as the homeless population moves between the jurisdictions.

Councilors discussed several items to consider for future amendments including adding a definition for "moved" for vehicle camping and the possible addition of shopping carts to 97.03(B)(3)(a).

Mayor Drotzmann requested that the first reading be by title only. Hearing no opposition, City Attorney Tovey read the ordinance by title only. Mayor Drotzmann requested the ordinance be put on for final adoption at this meeting and that the second reading be by title only. After City Attorney Tovey read the ordinance by title only, Councilor Barron moved, and Councilor Myers seconded to that Ordinance No. 2348 be adopted and become effective 30 days after adoption by the City Council. Motion carried unanimously.

Resolution No. 2291 – Intervention Services/Opioid Funding Intergovernmental Agreement

City Manager Smith stated the cities of Pendleton and Hermiston along with Umatilla County will contribute their opioid settlement monies to fund positions for a mentor type intervention service in the municipal courts of Hermiston and Pendleton.

Judge Cameron Bendixsen- The judge stated to have an objective peer mentor in court to aid the defendant is a valuable resource.



CITY COUNCIL

Regular Meeting Minutes
September 11, 2023

Councilor McCarthy moved, and Councilor Hardin seconded to adopt Resolution 2291 and lay upon the record. Roll Call. Motion passed unanimously.

Community Survey Report

City Manager Smith summarized the survey report.

Mayor Drotzmann theorized that citizens seem more optimistic post pandemic and questioned if this is true in other cities. City Manager Smith responded that while there is an upward positive trend, results are affected by the current events at the time the survey is sent out.

Councilors discussed timing and wording for future survey questions related to the budget in light of these survey results.

Committee Reports

Faith Based Advisory Committee- Councilor Harding reported the National Faith & First Responders Event is happening October 7, from 10am to 2pm at Butte Park in conjunction with the Kiwanis Kid's Day Event. All the schools have been adopted by faith groups. The committee received productive information on the direction of the committee's projects such as recycling event, CAB program, marriage training, and working with PATH.

Parks & Recreation Committee- Councilor McCarthy reported the committee will meet on the 14th.

Mayor's Report

Mayor Drotzmann shared that more people are interested in filling vacant committee positions. He encouraged those going to Round-Up to safely enjoy the event as they support the other side of county.

Council Reports

Councilor Duron shared that the Community Accountability Board met, and Officer Cobian will take over the lead from Officer Nava.

Councilor McCarthy stated the Kiwanis Kid's Day is a free event for the entire community. The activities will be at the park along with an AYSO soccer event. Cork & Barrell is also Oct 7 on Festival Street. The Youth Advisors anticipate being at the October council meeting. He wants to make aware that some of the homeless population here actually need help and encouraged those that support organizations serving them to continue doing so.

Councilor Linton received information regarding the emergency alerts for the county. Participants must sign up to receive the notifications. The Umatilla Emergency Management office administers the program.

Youth Advisory Report

None present.



Where Life is Sweet

CITY COUNCIL

Regular Meeting Minutes
September 11, 2023

City Manager's Report

City Manager Smith spoke regarding his meeting with the University of Oregon Board of Trustees to share the city's experience with a program involving several classes over the last few years.

Adjournment

Mayor Drotzmann adjourned the City Council meeting at 9:15pm.

SIGNED:

Dr. David Drotzmann, Mayor

ATTEST:

Heather La Beau, Assistant City Recorder



UMATILLA COUNTY FIRE DISTRICT #1

EASTERN OREGON'S LARGEST, MOST HIGHLY-TRAINED FIRE, PARAMEDIC & HAZMAT TEAM

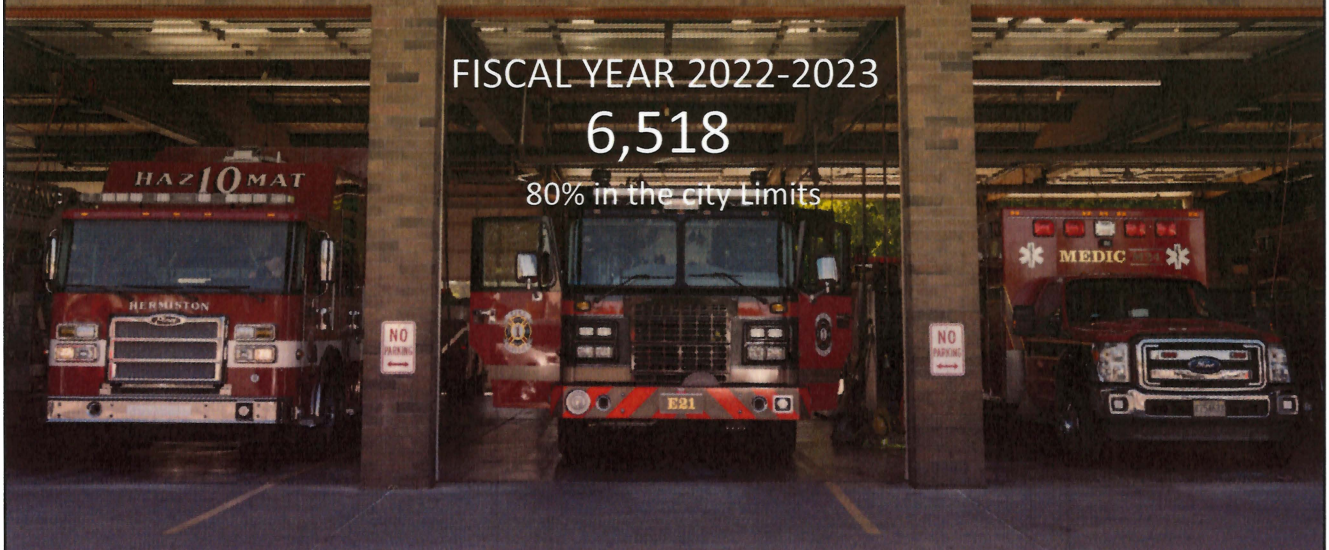


UMATILLA COUNTY FIRE DISTRICT #1

FISCAL YEAR 2022-2023

6,518

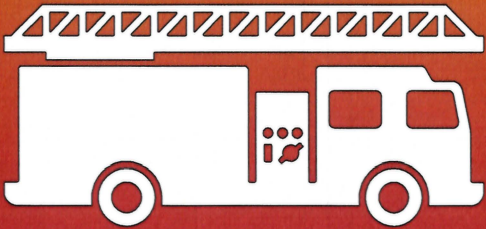
80% in the city Limits



An Average of 18 Responses Per Day

CAPITAL CONSTRUCTION PROJECTS

- 1. Fire Station Projects
- 2. Fire & Medical Apparatus
- 3. Cardiac Monitors



STATION 22

Diagonal Blvd & Punkin Center



EXPECTED COMPLETION: EARLY NOVEMBER

STATION 23

78760 Westland Road



PHASE 2 - EXPECTED START DATE: DECEMBER

STATION 24

280 w. Coe Ave.
Stanfield



EXPECTED COMPLETION: MID-NOVEMBER

HERMISTON SAFETY CENTER

1. Current Status
2. Infrastructure Funding



EXPECTED START DATE: SPRING/SUMMER 2024

FIRE & MEDICAL APPARATUS

1. Tower Ladder
2. New Engine
3. New Brush Engines
4. New Ambulances



CARDIAC MONITORS

1. ZOLL X-Series Cardiac Monitor
2. ZOLL ONE Program
3. AEDs
4. ZOLL Auto Pulse's
5. Grants



ON THE HORIZON

1. CDA Land Annexation
2. Stanfield Hutterian Brethren - Station & Volunteers
3. Camp Rees - Fire Protection
4. EMS Day Car Positions
5. Deputy Fire Marshal Position - OSFM Grant
6. Additional Firefighter/Medics – Options for funding
7. County Task Force on Homelessness

DISTRICT RECOGNITION

1. IAFC Fire Rescue International
2. UEC's "Our Power Is People"
3. OPB "Think Out Loud"





Future Focused: *Building Knowledge and Skills for Tomorrow*

September 11, 2023

Mayor Drotzmann and Hermiston City Councilors;

The safety and well-being of students is the top priority of the Hermiston School District. This includes students' time on campus, in transit to and from school, and in their home environment.

Students of all grade levels use public sidewalks and parks to walk to and from their schools each day. It is in the best interest of students and our community that these areas remain safe, open, well-maintained, and free of illicit activity.

It is also in our community's best interest to ensure children have a safe place to sleep each night, and that we make use of the available public resources to provide housing options for homeless families and individuals.

After reviewing City Ordinance 2348, I believe it creates fair and enforceable rules regarding the use of public areas and will improve the safety of our students. It also makes clear that playgrounds, sports fields, and areas surrounding schools are to be uniquely protected for the good of our youth and community.

I support the passage of City Ordinance 2348.

Tricia Mooney, Ed.D.
Superintendent, Hermiston School District