

# **Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport**

December 4, 2024

Airport Terminal, Hermiston, Oregon

## **Call to Order**

The meeting was called to order at 4:00 pm.

## **Roll Call**

Members present: Josh Burns, Jessie McCormach and Dan Burns. Absent: Keith Ellis. Staff present: Mark Morgan and Rolf Leirvik.

## **Agenda**

The Agenda was unanimously approved.

## **Approval of the Minutes**

The minutes from the October 2, 2024 meeting were unanimously approved. No meeting was held in November.

## **Public Comments**

No comments

## **Financial Report**

The November 30, 2024 was reviewed and approved.

## **Managers' Report**

1. Fuel sales for the month of November were reviewed.
2. Staff reported that the hangar building was in review at the City Planning office. Due to delays the hangars are now projected to be complete in the May – June 2025 time frame.
3. Staff reported that the Airport has purchased a snow plow for use on the ramp areas of the Airport. This plow will be mounted on a tractor used at EOTEC. The City equipment will continue to plow the runway and taxiway.
4. Staff reported that both fuel dispensing systems were checked by the Oregon Department of Agriculture. Both units passed.

The meeting was adjourned at 4:40 pm.

The next regular meeting date: Wednesday January 8, 2025.

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Dan Burns