

Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport

April 1, 2026

Airport Terminal, Hermiston, Oregon

Call to Order

The meeting was called to order at 4:00 pm.

Roll Call

Members present: Josh Burns, Dan Burns, and Mark Rademacher. Jessie McCormach was absent.

Staff present: Mark Morgan and Rolf Leirvik.

Agenda

The Agenda was unanimously approved.

Approval of the Minutes

The minutes from the March 4, 2026 meeting were unanimously approved.

Public Comments

No comments

Financial Report

Staff presented the March 2026 financial report.

Managers' Report

1. Fuel sales for the month of March were reviewed.
2. Staff discussed issue of appropriate fees for parking aircraft at the Hermiston Airport. After thorough discussion and upon a Motion duly made and seconded the Board unanimously recommend that the Hermiston City Council adopt aircraft fees for parking an aircraft on the Hermiston Airport apron as follows: 1. Less than a week no charge 2. One week but less than a month \$20.00 per week; and, 3. A month or longer \$60.00 per month.
3. Staff discussed installing a new security fence between the City of Hermiston Hangar and the adjacent hangar to the southwest. The cost of the fence would be shared between the City the Owner of the adjacent hangar. The Board unanimously recommended that staff obtain estimates and work with the City to install the fence if the cost is approved by the City.
4. Staff discussed a proposed ground lease at the Airport with Windblown Ranch Inc. for its hangar at the Airport. The previous lease for this space is expiring in the near future. After thorough discussion and upon a Motion duly made and seconded the Board unanimously recommend that the Hermiston City Council approve the lease with Windblown Ranch Inc.

5. Staff discussed that the UAS Range at the Pendleton Airport is considering having UAS (Unmanned Aircraft Systems) operate closer to the Hermiston Airport. The Board discussed potential issues involved with manned aircraft and UAS operating at the same time in the vicinity of the Hermiston Airport. The Board directed staff to continue discussions with the Pendleton Airport UAS Range in an effort to work together as safely as possible.

The meeting was adjourned at 4:55 pm.

The next regular meeting date: Wednesday May 6, 2026.

Dan Burns

DRAFT