



# CITY COUNCIL

## Regular Meeting Minutes

June 23, 2025

Mayor Primmer called the regular meeting to order at 7:00pm. Present were Councilors Hayward, Roberts, McCarthy, Duron, Myers, and Barron. Councilors Kelso and Linton were excused. City Staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Finance Director Ignacio Palacios, Chief Jason Edmiston, Planning Director Clint Spencer, Parks and Recreation Director Brandon Artz, Court Administrator Jillian Viles (via Zoom), and Assistant City Recorder Heather La Beau. The pledge of allegiance was given.

### **Citizen Input on Non-Agenda Items**

None given.

### **Consent Agenda Items**

Councilor Duron moved, and Councilor Hayward seconded to approve Consent Agenda item A-B to include:

- A. Committee Vacancy Announcement
- B. Minutes of the June 9<sup>th</sup> Work Session & Regular City Council Meeting and Urban Renewal Agency Meeting

Motion carried unanimously.

### **Public Hearing – Zoning Map Amendment 4N2811AD Tax Lot 100 The Hub Hermiston LLC 963 E Diagonal Blvd**

Mayor Primmer announced this hearing has been rescheduled to the July 14 City Council Meeting.

### **Public Hearing-Supplemental budget #2 for the City of Hermiston for the fiscal year July 1, 2024 to June 30, 2025 (See Resolution No. 2379)**

Hearing no conflicts of interest declared, City Manager Smith read the hearing guidelines and Mayor Primmer opened the hearing at 7:04PM.

City Manager Smith stated the supplemental budget request is for Regional Water System expenses that were higher than anticipated and for EOTEC for barn expansion expenses and repair of a water line break.

There was no testimony given and Mayor Primmer closed the hearing at 7:07PM.

### **Resolution No. 2376- Renewal of IGA for IT Services with Cities of Echo, Stanfield, and Umatilla, Morrow County, and Umatilla Fire District #1**

City Manager Smith stated these are renewals of the original three-year service agreements. Several of the agreements have amendments for additional service hours and all the agreements include an annual inflationary rate. Morrow County is renewing for a one-year term while the others are all renewing for three years.

After some discussion regarding staff's ability to accommodate the increase in hours, Councilor McCarthy moved, and Councilor Roberts seconded to adopt Resolution No. 2376 and lay upon the record. Motion carried unanimously.



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### **Resolution No. 2377- First Amendment of IGA for IT Services with Horizon Project**

Mayor Primmer declared a potential conflict of interest as he is on the Board of Directors for Horizon Project. City Manager Smith stated this agreement has an increase in hours from twelve to eighteen per month. Staff has the ability to cover this contract as this level of service is currently being provided. The inflationary increase is included in the amendment.

Councilor Roberts moved, and Councilor McCarthy seconded to adopt Resolution No. 2377 and lay upon the record. Motion carried unanimously.

### **Resolution No. 2378- IGA for IT Services with the Port of Umatilla**

City Manager Smith presented this agreement with a new customer. The agreement is for hourly billing with no set number of hours for each defined period. Staff anticipated no more than an hour a month will be needed and will be able to provide that with existing staff. The hourly rate is higher for customers with this type of agreement.

After some discussion regarding number of hours, Councilor Myers moved, and Councilor Roberts seconded to adopt Resolution No. 2378 and lay upon the record. Motion carried unanimously.

### **Resolution No. 2379 Supplemental Budget #2**

This resolution was discussed in the public hearing earlier in the meeting. Councilor Roberts moved, and Councilor Duron seconded to adopt Resolution No. 2379 and lay upon the record. Motion carried unanimously.

### **Resolution No. 2380- Amending the Rules of Order of Procedure for the City Council**

City Manager Smith presented the changes from the council's review of the city committees. The changes include:

- Creation of a public finance/council committee
- Formalize multiple existing committees (Public Infrastructure, Public Safety, Community Accountability Board, Public Transit, and Solid Waste (formerly Sanitary Disposal))
- Ability to include committee chairs in the vacancy review process

Councilors questioned the desired purpose/goal and meeting schedule of the proposed Finance Committee. Mayor Primmer responded the committee would meet quarterly at the most and allow opportunity for a more detailed review of the city's finances. Subcommittee meetings are open to the public. The monthly financial reports would still be given to the council.

After some discussion, Councilor Hayward moved, and Councilor Roberts seconded the motion to approve Resolution No. 2380 and lay upon the record. Motion passed 4-2 with Councilors Myers and Barron against.

### **May 2025 Financial Report**



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After addressing questions from the Council, Councilor Hayward moved, and Councilor Myers seconded to accept the May 2025 Financial Report as presented by Finance Director Palacios, Assistant City Manager Morgan, and City Manager Smith (PowerPoint Presentation attached). Motion carried unanimously.

### **Committee Reports**

**Recreation Projects Fund Advisory Committee-** Councilor McCarthy stated the TRT funds committee heard presentations from grant requestors. This year's process saw more requests, and for a greater amount than past years. The council will review the committee's recommendations within the next few weeks.

**Parks & Recreation Committee-** Councilor Duron reported that without a quorum present, the committee was informed of Arbor Pro's inventory of the city's trees completed as part of the Urban Forest Management Plan. Of the inventoried trees it was reported 674 in good condition, 325 in fair condition, 34 in poor, 3 were dead and there were 21 stumps. A tree ordinance will be developed to enable city staff to report annually on tree conditions. A list of approved trees, a "tree pallet", will be available on the city's website to educate people on suitable trees for the area. Also on the website, people will be able to locate trees within the city parks and right-of-way areas and receive information on their species/variety and overall condition. Councilor Myers informed everyone that the ribbon cutting for the Good Shepherd Pickleball Complex was June 14, the park inside Cimmaron Terrace is officially named Sherman Park, the AYSO transition to HYSO will begin this fall. Current and upcoming projects include: Harrison Park basketball courts, gazebo and security cameras, Good Shepherd Pickleball Complex, Harkenrider Center landscaping, and playground install at Sherman Park. Current programs include: Summer Day Camp for grades K through 5, free summer meals for kids in select parks, Stars & Stripes with fireworks show on the 4<sup>th</sup>, and Movies in the Park July 11, 18, & 25 at Butte Park.

**EOTEC Committee-** Councilor Barron gave an update from the recent EOTEC committee meeting. The HEROS Sports Fields expansion is approximately \$1,000,000 short of needed funding to complete the project. They are currently working with the city and the Oregon Parks & Rec Dept for grant opportunities for items including lighting, portable bathrooms and donor wall. They will be introducing Thursday Night Lights (La Crosse) and efforts are being made to host La Crosse tournaments this fall and to increase use of the facility.

Some of the artists booked for events at EOTEC experienced Visa issues and this has caused some delays in finding alternative performers.

Conversations began with stakeholders of the future RV Park. Councilor Barron stated the Rodeo is having conversations with neighbors to purchase additional property to accommodate current and future uses.

Councilor Barron stated they are actively recruiting additional committee members.

### **Library Board Meeting**

Councilor Roberts reminded all that the June 18<sup>th</sup> Library Board meeting was moved to June 25<sup>th</sup>.

### **Mayor's Report**



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Mayor Primmer appreciates those who participated in the ribbon cutting for the pickleball courts and other events. The Hayden Homes groundbreaking for the residential subdivision on SE 10<sup>th</sup> St was well attended. Their plan is impressive, and he looks forward to its progress. School is out, the pool is open, and Mayor Primmer reminded everyone to be mindful and careful of more children out and about. He also expressed appreciation for everyone's support around his recent medical issues.

### **Council Presidents Report**

Councilor McCarthy reminded everyone of the City Chat scheduled for June 26. Councilors Roberts, Hayward, and Duron are currently scheduled to attend. The Stars & Stripes Celebration on the 4<sup>th</sup> of July begins at 3pm at Butte Park. The fireworks begin at 10pm with KOHU providing music on the radio. The chamber Summer Mixer is a ticketed event on July 10. Those wishing to attend can reach out to the Chamber. Limited tickets are available for the Eastern Oregon Economic Summit on July 24 & 25. Let Lilly know if interested in attending this event.

### **Council Reports**

Councilor Hayward reported Zeal Church held Vacation Bible School at Harrison Park it was a fun event with positive feedback on the park. He has asked the children's director to give a report to the council at a future meeting.

Councilor Myers commended Parks & Recreation Director Artz his department for the fantastic job of the pickleball ribbon cutting event.

Councilor Barron agreed the pickleball courts look world class. There were many good speakers at the well-attended ribbon cutting event. He is happy to have Hayden Homes begin building homes in the area. The Juneteenth celebration was also fantastic. The SHIP open house was a good opportunity to show the different projects with the various stakeholders and for the community to be on location to see what's happening in that area.

Councilor Duron expressed commendation for the amazing job city leaders do when presenting to the community. Assistant City Manager Morgan is thorough and passionate when sharing city projects. She thanked staff for organizing the showcasing of the projects in the SHIP and appreciated the collaborative effort of other organizations. She also thanked the Chief for allowing her to do a ride along with an officer. It was an honor to see the good work happening and officers interacting with people, noting it was nice to see the lieutenant out supporting staff. Councilor Duron shared comments from community members who appreciate the timing of the park sprinklers to allow earlier enjoyment of the parks without fear of getting wet. Parks staff altered the timing of irrigation after receiving feedback in previous years.

Councilor Roberts attended the SHIP Open House presentation and agreed with councilors' comments. The number of jobs created and the impact on the community was a key takeaway. He's excited to see that growth and the positive forward direction for the city.

Mayor Primmer appreciates everyone's comments. The police department is to always be commended and are very much appreciated.



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## **Youth Advisory Report**

None present.

## **City Manager's Report**

None given.

## **Adjourn**

There was no other business and Mayor Primmer adjourned the regular City Council meeting at 7:58pm.

SIGNED:

\_\_\_\_\_  
Doug Primmer, Mayor

ATTEST:

\_\_\_\_\_  
Heather La Beau, Assistant City Recorder





# Monthly Financial Report

June 23, 2025





# Hermiston Urban Renewal Agency (HURA)

- North Hermiston Urban Renewal Area – ROW appraisals complete with anticipated bidding this fall/winter.



# General Fund

- Eleventh month (or 91.7%) of 2024-25 fiscal year
- Monthly Revenues are over projections by ~\$1,094k
  - **When compared to budget, revenues are meeting expectation at 94.4%**





# General Fund

- Monthly Expenses under projections by ~\$1,473k
  - Although, two departments are over budget when compared to projected only City Council is over budget – this will be addressed in June 2025.



# Special Revenue Funds

- Observations:
  - Included is a EOTEC fund summary for May 2025 Financial Reports
    - It is presented compared to projected
  - Actual revenues are \$1,326k or 83% of budget
  - Actual expenditures \$58k over in materials & services primarily due to events cleaning, janitorial and related utilities



# Utility and Street Funds

- Observations:
  - Utility fund ~\$834k over projected revenues
    - This corresponds to one time 'septic service' in recycled water
  - RWS fund ~\$47 over projected expenditures due to contracted services





# Capital Projects

- A number of projects in design:
  - **Geer/Harper Realignment- full design expected by late Spring**
  - **N. 1<sup>st</sup> Sidewalk (additional ROW with UPRR has begun)**
  - **RWS Backup Generators**
  - **Well #6 Chlorination Structure**
- **Aquifer Storage/Recovery – drilling is underway**
- **Well #4 Controls – contract awarded, initial work begins in June**



# Capital Projects

- Hangar Replacement – foundation work to begin
- Library – Drywall nearly complete with new window and door entrances being filled with glass
- The Arc – PD moved in. Sand and finish interior upon PD vacation
- Public Safety Center
  - Interior framing underway
  - Roofing installation has begun
  - South parking lot construction beginning





# Discussion Questions?

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